

LEGISLATIVE TRACKING FORM

Filing for Council Meeting Date: 06/16/26

Resolution Ordinance

Contact/Prepared By: M. Park

Date Prepared: _____

Title (Caption): 2027 VOCA - Law Enforcement Victim Coordinator Grant

Vast majority of funding will be used to pay for salaries for one Police Counselor II, one Advocate Specialist and 4 Outreach Advocates.

The remaining amount will be used towards supplies and travel.

Submitted to Planning Commission? N/A Yes-Date: _____ Proposal No: _____

Proposing Department: Police Requested By: Police

Affected Department(s): ALL Affected Council District(s): ALL

Legislative Category (check one):

- | | | |
|---|--|--|
| <input type="checkbox"/> Bonds | <input type="checkbox"/> Contract Approval | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Budget - Pay Plan | <input type="checkbox"/> Donation | <input type="checkbox"/> Lease |
| <input type="checkbox"/> Budget - 4% | <input type="checkbox"/> Easement Abandonment | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment | <input type="checkbox"/> Grant Application | <input type="checkbox"/> Street/Highway Improvements |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Improvement Acc. | <input type="checkbox"/> Other: _____ |

FINANCE	Amount +/-: \$ <u>\$ 474,455.00</u>	Match: \$ <u>\$ 0.00</u>
Funding Source:	<ul style="list-style-type: none"> Capital Improvement Budget Capital Outlay Notes Departmental/Agency Budget Funds to Metro General Obligation Bonds Grant Increased Revenue Sources 	<ul style="list-style-type: none"> Judgments and Losses Local Government Investment Project Revenue Bonds Self-Insured Liability Solid Waste Reserve Unappropriated Fund Balance 4% Fund Other: _____
Approved by OMB: <u>Aaron Pratt</u>	Approved by Finance/Accounts: _____	Date to Finance Director's Office: _____
Approved by Div Grants Coordination: <u>Juanita Paulsen</u>		APPROVED BY
		FINANCE DIRECTOR'S OFFICE: _____

ADMINISTRATION
Council District Member Sponsors: _____
Council Committee Chair Sponsors: _____
Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW	Date to Dept. of Law: _____	Approved by Department of Law: _____
	Settlement Resolution/Memorandum Approved by: _____	
	Date to Council: _____	For Council Meeting: _____
<input type="checkbox"/> All Dept. Signatures	<input type="checkbox"/> Copies	<input type="checkbox"/> Backing
<input type="checkbox"/> Legislative Summary	<input type="checkbox"/> Settlement Memo	<input type="checkbox"/> Clerk Letter
<input type="checkbox"/> Ready to File	<input type="checkbox"/> E-mailed Clerk	

GRANT SUMMARY SHEET

Grant Name: 2027 VOCA - Law Enforcement Victim Coordinator

Department: POLICE DEPARTMENT

Grantor: U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor
(If applicable):** STATE OF TN OCJP

Total Award this Action: \$474,455.00

Cash Match Amount \$0.00

Department Contact: Michael Park
862-7077

Status: CONTINUATION

Program Description:

Vast majority of funding will be used to pay for salaries for one Police Counselor II, one Advocate Specialist and 4 Outreach Advocates. The remaining amount will be used towards supplies and travel.

Plan for continuation of services upon grant expiration:

Project is totally grant funded and will cease upon expiration of the grant.

Grants Tracking Form

Part One

<input type="radio"/> Pre-Application <input type="radio"/> Application <input checked="" type="radio"/> Award Acceptance <input type="radio"/> Contract Amendment				
Department	Dept. No.	Contact	Phone	Fax
POLICE DEPARTMENT	031	Michael Park	862-7077	880-3077
Grant Name: 2027 VOCA - Law Enforcement Victim Coordinator 27				
Grantor: U.S. DEPARTMENT OF JUSTICE Other: _____				
Grant Period From: 07/01/26		<small>(applications only)</small> Anticipated Application Date: _____		
Grant Period To: 06/30/27		<small>(applications only)</small> Application Deadline: _____		
Funding Type: FED PASS THRU		Multi-Department Grant <input type="checkbox"/> → If yes, list below.		
Pass-Thru: STATE OF TN OCJP		Outside Consultant Project: <input type="checkbox"/>		
Award Type: COMPETITIVE		Total Award: \$474,455.00		
Status: CONTINUATION		Metro Cash Match: \$0.00		
Metro Category: Est. Prior.		Metro In-Kind Match: \$0.00		
CFDA # 16.575		Is Council approval required? <input type="checkbox"/>		
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>		
Vast majority of funding will be used to pay for salaries for one Police Counselor II, one Advocate Specialist and 4 Outreach Advocates. The remaining amount will be used towards supplies and travel.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
Project is totally grant funded and will cease upon expiration of the grant.				
How is Match Determined?				
Fixed Amount of \$ _____		or		% of Grant _____
Other: <input type="checkbox"/>				
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		Fund		Business Unit
Is not budgeted?		Proposed Source of Match:		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:		6.00	Actual number of positions added:	
Departmental Indirect Cost Rate		33.20%	Indirect Cost of Grant to Metro: \$157,519	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.0%	Ind. Cost Requested from Grantor: \$0.00 in budget	
<small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>				
Draw down allowable? <input type="checkbox"/>				
Metro or Community-based Partners:				

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY27	\$379,564.00	\$94,891.00					\$474,455.00	\$157,519.06	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$379,564.00	\$94,891.00	\$0.00	\$0.00		\$0.00	\$474,455.00	\$157,519.06	\$0.00
Date Awarded:				05/13/26	Tot. Awarded:		\$474,455.00	Contract#:		
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact:

juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

Rev. 04/23/09
6194



GCP Received 05/13/26

GCP Approved 05/13/26

Resolution No. _____

A resolution accepting a Victims of Crime Act (VOCA) grant from the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, to the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, to fund counselor and victim advocate positions, purchase supplies, and subsidize travel.

WHEREAS, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, has awarded a Victims of Crime Act (VOCA) grant in an amount not to exceed \$474,455 with no cash match required to the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, to fund counselor and victim advocate positions, purchase supplies, and subsidize travel; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the Victims of Crime Act (VOCA) grant by and between the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, in an amount not to exceed \$474,455 to the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, to fund counselor and victim advocate positions, purchase supplies, and subsidize travel, a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That the amount of this grant be appropriated to the Metropolitan Nashville Police Department, based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

Jenneen Reed/mjw
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND LEGALITY:

Abby Greer
Assistant Metropolitan Attorney

Member(s) of Council

MEMORANDUM

00362

TO: Veronica Coleman, Fiscal Director
Office of Business and Finance

FROM: Jennifer Brinkman, Director
Office of Criminal Justice Programs

CC: Daina Moran, Deputy Director
Ronald G. Williams Asst. Director; Quality Assurance
Wendy Heath, Asst. Director; Fiscal

DATE: May 12, 2026

SUBJECT: Distribution of Grant Funds

OCJP respectfully submits the enclosed completed contract under a DGA for processing and entering into Edison.

Grant Award Type: VOCA - Law Enforcement Victim Coordinator DGA #:77706 - VOCA(END-6/30/2029)

Authorized Agency: Metropolitan Government of Nashville and Davidson County Edison ID#: 00362

County Location: 19000

Category #: VOCA - 93141501

This grant has met all the requirements to receive grant funds as determined by the Office of Criminal Justice Programs, Department of Finance and Administration.

This Grant includes indirect costs: Yes No

This is a VOCA grant that contains a Match Waiver: Yes No

For questions or assistance regarding this contract, please contact Laura Swanson at laura.a.swanson@tn.gov

STATE AGENCIES ONLY

Match Source (select all that apply)

Cash In-Kind Miscellaneous Appropriations

Positions (if applicable)

Number of Full-Time: _____

Number of Part-time: _____



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date 07-01-2026	End Date 06-30-2027	Agency Tracking #	Edison ID 00362
Grantee Legal Entity Name Metropolitan Government of Nashville and Davidson County			Edison Vendor ID 4
Subrecipient or Recipient <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Recipient		Assistance Listing Number: 16.575 Grantee's fiscal year end: June 30	
Service Caption (one line only) FY27 VOCA Law Enforcement Victim Coordinator,			
Funding —			
FY	State	Federal	TOTAL Grant Contract Amount
FY27	\$94,891.00	\$379,564.00	\$474,455.00
TOTAL:	\$94,891.00	\$379,564.00	\$474,455.00
Grantee Selection Process Summary <input checked="" type="checkbox"/> Competitive Selection <input type="checkbox"/> Non-competitive Selection			
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.		<i>CPO USE - GG</i>	
Speed Chart FA00003823	Account Code City - 71302000		

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF FINANCE AND ADMINISTRATION,
OFFICE OF CRIMINAL JUSTICE PROGRAMS
AND
METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

This Grant Contract, by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee," is for the provision of administering federal grant funds for the improvement of the criminal justice system as required by the Victim of Crime Act of 1984 (VOCA) Assistance Listing number 16.575 as further defined in the "SCOPE OF SERVICES."

Grantee Edison Vendor ID # 4

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall comply with and perform all services, functions, and/or requirements as stated in the grantee's application under which this Grant Contract is awarded, and that is hereby incorporated into this Grant Contract as Attachment A, attached hereto.
- A.3. The Grantee shall comply with all reporting requirements described in the Grantee's application, in correspondence from the Office of Criminal Justice Programs, and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>.
- A.4. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>. The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.
- A.5. The purpose of the VOCA program is to support the provision of services to victims of crime. Priority will be given to victims of child abuse, domestic violence, sexual assault, and victims of violent crime who were "previously underserved".
 - a. For the purpose of these Program Guidelines, services are defined as those efforts that:
 1. Response to the emotional, psychological and physical needs of crime victims.
 2. Assist victims of crime to stabilize their lives after victimization.
 3. Assist victims to understand and participate in the criminal justice system.
 4. Restore a measure of security and safety to the victim.
 - b. The Grantee will gather and maintain data relating to grant project activities and program performance as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on required reports.
 - c. The Grantee is responsible for quarterly and annual reporting of output and performance measurement data on their projects to OCJP using the report forms

available for their VOCA funded project. The Grantee is required to complete a sub-grant award report (SAR) annually for the life of the project.

d. Any change in terms or conditions will require a contract amendment.

A.6. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.

a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);

b. the State grant proposal solicitation as may be amended, if any;

c. the Grantee's proposal (Attachment A) incorporated to elaborate supplementary scope of services specifications.

A.7. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment B, is incorporated in this Grant Contract.

B. TERM OF AGREEMENT:

B.1. This Grant Contract shall be effective on 07/01/2026 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Four Hundred Seventy Four Thousand Four Hundred Fifty Five Dollars (\$474,455.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A-1 for fiscal year 2027, is the maximum amount due the Grantee under this Grant Agreement. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.

C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.

C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all

necessary supporting documentation, and present such to:

Tennessee Department of Finance and Administration
Office of Business and Finance
Attention: Invoicing
312 Rosa L. Parks Avenue, Suite 2000
Nashville, TN 37243-1102
OBF.Grants@tn.gov

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
 1. Invoice/Reference Number (assigned by the Grantee).
 2. Invoice Date.
 3. Invoice Period (to which the reimbursement request is applicable).
 4. Grant Contract Number (assigned by the State).
 5. Grantor: Department of Finance and Administration, Office of Criminal Justice Programs.
 6. Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 7. Grantee Name.
 8. Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 9. Grantee Remittance Address.
 10. Grantee Contact for Invoice Questions (name, phone, or fax).
 11. Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following.
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.
 1. An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
 2. An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
 3. An invoice under this Grant Contract shall initiate the timeframe for

reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

- C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Agreement shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amounts such that the net result of variances shall not increase the total Grant Agreement amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Agreement.
- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date and in form and substance acceptable to the State.
- a. The Grant Budget specifies a Grantee Match Requirement and the final grant disbursement reconciliation report shall detail all Grantee expenditures recorded to meet said requirement.
 1. No Grantee expenditure shall be recorded and reported toward meeting a Grantee Match Requirement of more than one grant contract with the state of Tennessee.
 2. The final grant disbursement reconciliation report shall specifically detail the exact amount of any Grantee failure to meet a Match Requirement, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the Grant Budget column "Grant Contract," shall be reduced by the amount that the Grantee failed to contribute to the Total Project as budgeted.
 - b. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by Section C of this Grant Contract (including any adjustment pursuant to subsection a.ii. above), the Grantee shall refund the difference to the State. The Grantee shall submit said refund with the final grant disbursement reconciliation report.
 - c. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - d. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to this Grant Contract.
 - e. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue
- C.8. Indirect Cost. Should the Grantee utilize the advance payment for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will only apply the indirect

costs in accordance with the approved indirect cost rate. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

- C.9. Cost Allocation. If any part of the costs under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts paid to the Grantee shall be subject to re-payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and present to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human

Resources, and the Comptroller of the Treasury).

- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure

of Lobbying Activities," in accordance with its instructions.

- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Laura Swanson, Program Manager
Department of Finance and Administration
Office of Criminal Justice Programs
312 Rosa L. Parks Avenue,
Suite 1800
Nashville, Tennessee 37243-1102
Email: laura.a.swanson@tn.gov
Telephone #: (615) 532-3915

The Grantee:

Karina Fernandez, PCC Supervisor
Metro Nashville Police
600 Murfreesboro Pike
Nashville, TN 37210
Email: karina.fernandez@nashville.gov
Telephone #: (615) 862-7817

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate or suspend this Grant Contract upon written notice to the Grantee. The State's right to terminate or suspend this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination or suspension date but shall not be entitled to compensation for any services performed subsequent to termination date or during a period of suspension. Upon such termination, the Grantee shall have no right to recover from the State

any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination
- D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract

shall include the statement, "This project is funded under a Grant Contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's

name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.

- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law. At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in

this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.

- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with

the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.

- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with the requirements of this Grant Contract and applicable state and

federal law. All material, information, and data regardless of form, medium or method of communication, that the Grantee will have access to, acquire, or is provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as "Confidential Information." The State grants the Grantee a limited license to use the Confidential Information but only to perform its obligations under the Grant Contract. Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required under state or federal law or otherwise authorized in writing by the State. Grantee shall take all necessary steps to safeguard the confidentiality of such Confidential Information in conformance with the requirements of this Grant Contract and with applicable state and federal law.

As long as the Grantee maintains State Confidential Information, the obligations set forth in this Section shall survive the termination of this Grant Contract.

- D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasi-governmental entity as defined by federal law applicable to ERISA.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Transfer of Grantee's Obligations. The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer of restructuring of its operations related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.
- E.3. Counterpart Clause: This agreement may be executed in two or more dated counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same effective instrument.
- E.4. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:
- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video

surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

E.5. Suspension of Payment.

- a. In addition to termination of this Grant Contract for convenience or for cause, the State may suspend payment under this Grant Contract upon one or more of the following occurrences:
 - 1. Grantee's failure to comply with the terms of Section A of this Grant Contract;
 - 2. More than one instance, after written notice, of Grantee's failure to address reportable findings in a Monitoring Report issued by the State; or
 - 3. Grantee's failure to comply with any terms or Sections of this Grant Contract, which the State determines is detrimental to the welfare or best interests of Grantee's service recipients.
- b. The State will provide written notice to Grantee for the suspension of payments under this Grant Contract. The State may suspend payment pending resolution of an investigation or until Grantee corrects a finding of non-compliance with the terms of this Grant Contract. Suspension of payments shall not exceed two hundred and forty (240) days and the suspension of payments does not prohibit the State from exercising any other rights or seeking other remedies available to it, including the termination of this Grant Contract for convenience or for cause as provided in Section.

E.6. Hold Harmless. To the extent permitted by law, the Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omissions, or negligence on the part of the Grantee, its employees, or any person acting for or on its or their behalf relating to this Grant Contract. The Grantee further agrees that to the extent permitted by law, it shall be liable for the reasonable cost of attorneys' fees, court costs, expert witness fees, and other litigation expenses for the State to enforce the terms of this Grant Contract.

E.7. Dismantling DEI Acts. The Grantee agrees to comply with Tennessee 114th General Assembly 2025-2026 public chapters 0458 and 0494 and all related provisions of Tennessee law regarding the Dismantling DEI in Departments Act and Dismantling DEI in Employment Act, as they relate to unlawful diversity, equity and inclusion programming, eligibility practices and discriminatory hiring practices. The Grantee shall require all contractors, subcontractors, and vendors to comply with these public chapters and related law, and shall monitor these entities for compliance as a part of its oversight of these entities.

- E.8. Federal Funding Accountability and Transparency Act (FFATA). This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Grantee provides information to the State as required. The Grantee shall comply with the following:
- a. Reporting of Total Compensation of the Grantee's Executives.
 1. The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
 - i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
 - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.
 2. Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
 - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
- c. If this Grant Contract is amended to extend the Term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.
- d. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: <https://www.gsa.gov>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

- E.9. **Personally Identifiable Information.** While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)
(signature page follows)

E.10. Monitoring Sub-Contractors.

- a. The Grantee shall develop written procedures for monitoring all of its State-approved subcontractors. The procedures must clearly outline the process for assuring that all subcontractors are in compliance with the terms of this contract, and with the OCJP Grants Manual and with applicable state and federal requirements.
- b. The Grantee shall have an established quality assurance/quality improvement plan for all subcontractors; and
- c. The Grantee shall also maintain an internal quality improvement process that assesses the overall quality and performance of its subcontractors.

IN WITNESS WHEREOF,

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

SEE NEXT PAGE

GRANTEE SIGNATURE

DATE

Freddie O'Connell, Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

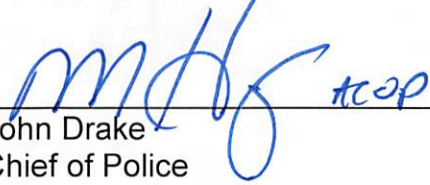
JAMES E. BRYSON, COMMISSIONER

DATE

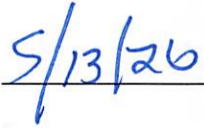
**SIGNATURE PAGE
FOR
2027 VOCA – Law Enforcement Victim Coordinator**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



John Drake
Chief of Police



Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**




Jenneen Reed, Director
Department of Finance

5/28/2026 | 8:24 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

5/28/2026 | 10:03 AM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**



Metropolitan Attorney

5/28/2026 | 9:55 AM CDT

Date

Freddie O'Connell
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

Scope of Services/Project Narrative

General Information

Please update Agency Account Information by clicking the 'View and Update Information' button below. Please hit the 'Save Updated Information' button when completed.

Have you ever received State of Tennessee Funding?

Yes

No

SAM Expiration Date

2026-11-03

Subcontractor to be used?

Yes

No

Agency Contacts & Roles

Please Identify the **Authorizing** and **Implementing** Agency in the question below.

- The **Authorizing Agency** is the entity that has the legal or statutory authority to allocate, approve, or disburse grant funds
- The **Implementing Agency** is the entity responsible for carrying out the actual activities or projects funded by the grant.

While the **Authorizing Agency** provides the funds and oversees compliance with grant policies, the **Implementing Agency** is responsible for the day-to-day execution of the funded program or initiative

Is your Organization the Authorizing Agency, the Implementing Agency or both for this Grant Funding Request?

- Authorizing Agency
- Implementing Agency
- Both
- Neither

Authorizing Agency Name

Metropolitan Government of Nashville and Davidson

Please fill out the information below and designate one person In Each of the following Roles.

- Authorized Official More Info
 - The Authorized Official will be the individual legally authorized to sign a contract on behalf of the applicant agency.
 - Typically this will be -- State Government Commissioner, Local Government Mayor, Administrator, or Executive (Depending upon the type of government incorporation) Non-Profit Board Chair.
- Financial Director More Info
 - individual responsible for overseeing and ensuring fiscal compliance with Tennessee and federal regulation.
- Project Director More Info
 - responsible for overseeing the execution and adhering to the agreed upon scope and contract of a project.

The Tennessee Department of Finance and Administration, Office of Criminal Justice Programs (OCJP) does **not recommend** providing the same person for each required role in the grant application process.

If **You** are any one of these roles please edit your name and role in the table below

Name your Authorized Official, Fiscal Director, and Project Director

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(Narrative Page 3)

First Name	Last Name	Role	Email	Phone
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Problems and Needs

PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED

Problem Description: This section should include a description of the specific problem(s), target population, geographic area that the proposed project will address, and current statistics and relevant facts to substantiate the need for the proposed project.

Please describe the problem(s) as specifically as possible, using current information and local data. Statewide or national data is not acceptable. TBI, local law enforcement, or some other repository of information, such as a community needs assessment, is acceptable if it is relevant to the specific community this grant is serving. Please cite the source.

The 2025 personal crime statistics reported by Metropolitan Nashville Police Department (MNPd) were: murder 74, forcible rapes 596, robbery 866, aggravated assaults 5289, and domestic violence reported incidents 9,334. Metro Office of Family Safety reported that there were 9 domestic violence murders and 67% were committed with a firearm. Nashville’s UCR statistics for violent crimes in 2025 compared to UCR statistics for violent crimes 2024 decreased from 29,895 to 24,590, which is a decrease of more than a 5%. UCR statistics include homicides, rapes, aggravated assault, and robberies. In April 2025 there was an increase of aggravated assaults to 8708 up from 8072 in March 2025. The 2024 US census showed Nashville's population to be 704,963 compared to 689,447 in 2020. The Metropolitan Statistical Area (MSA), which is comprised of Davidson County and 13 other counties estimated population is 2.1 million. Information obtained by the Metropolitan social services strategic planning and research 2023 needs evaluation identified that Nashville has had higher poverty rates than its peer cities for the past decade. Additionally, large portions of Davidson County's population are cost having difficulties paying for housing and 57% of low income families feel; left out or excluded from the opportunities and benefits of living in Nashville. There is a major concern with food insecurity within Davidson county, specifically where more low income populations reside. Vulnerable and underserved populations are all at higher risk of poverty, lack of healthcare, food and housing.

From the organization’s database, please cite current demographics, service count, and other data to illustrate

understanding of your agency’s programs or services. Please use individuals as a method of service count, not bed nights, or the number of times a service was completed.

In 2025, the FIP's direct service staff (counselors, advocates, and case management) provided face to face services (crisis intervention counseling, case management, information and referral, assistance with TNCIC applications, outreach and follow-up phone calls. *2168 cases assigned for follow-up, *4,632 unduplicated clients receiving face to face , *139 group sessions (victims of robbery and domestic violence and homicide therapy group. Assistance to the underserved populations of victims of crime, (client appointments, case management, and assisting Law enforcement), *crisis intervention debriefings 28, and * 421 individual crisis intervention Debriefings. *506-Outreach Letters Sent, *8,127 Outreach Phone Calls.

Provide a description of existing services outside of your organization in the service area and a description of gaps and/or barriers in services.

Experiencing a crime can affect a person physically, psychologically, and financially. The Family Intervention Program (FIP) was established in 2016 by merging the Victim Intervention Program (VIP) and Domestic Violence Counseling service (DV). In 2025, The Family Intervention Program (FIP) highlighted the 50th year providing mental health services, advocacy, and criminal justice system support services to victims of violent crime and always holding to the premise that everyone affected by violent crime should be offered free immediate crisis intervention and follow-up counseling. Staffed by licensed mental health professionals who provide 24/7 face to face crisis response (hospital/crime scene), group and individual counseling, information and referral; and criminal justice system advocacy to victims of violent crime and/or vulnerable populations of lesser crimes. We enhanced specialized outreach, advocacy, and case management to underserved and vulnerable population crime victims, targeting the high crime-low income areas in 2018 and 2019. Continued enhancement of services have been provided which include advocacy, and case management for victims of crime. The FIP works collaboratively with other community agencies to ensure victims of obtaining the services they need. However, there is a waiting list with most agencies to provide counseling services. Another barrier includes lived experiences of individuals who are uninsured, low-income, and disproportionately poor. In many communities, the underserved are challenged with barriers to health access in association with transportation, health literacy, distance, or geographic location. These factors can contribute to delayed care or lack of preventive care, resulting in unmet health needs that ultimately contribute to health disparities unique to the medically underserved uninsured. As reported by the Tennessee Department of Health.

Will these funds remove/decrease these gaps and/or barriers? Please cite current data (from this organization and/or other relevant sources), including geographic, economic, social, etc.

The funds will continue to aid in providing ongoing resources to domestic violence victims as well. By offering ongoing support groups, advocacy and accompaniment to court. FIP has completed 139 group sessions- offering services. The American’s Partner for Equal Justice notes that in 2022 survivors of domestic violence did not receive any or enough legal help for 88% of their civil legal problems in the past year. FIP staff work diligently to connect to other community resources to make attempts to fill gaps and barriers as it relates to legal help.

Please list the specific counties this program will serve and how each county will be served. Please include whether or not there is staff or a physical facility dedicated solely to that county.

Davidson County is and will be the county served. There are core needs that most victims of crime have, and these are the services FIP wants to continue provide through a police crisis counselor and outreach advocate specialists: The services will be offered at the Family Safety Center (FSC) in Nashville, which houses various trauma informed, crime victim specific services. The FSC is one of the largest Family Justice Center’s in the nation. The FIP will extend support to surrounding counties, by outreaching and offering visits to the FSC for services. If that is not an option due to barriers, the FIP staff will ensure victims will be connected to other community resources located within their county.

What are the specific needs that should be addressed in order for this project to solve the above problem(s)? How will served individuals’ needs be addressed with these funds?

FIP wants to continue addressing the following gaps: by offering the following services: free and confidential services to all victims of crime, providing services regardless of their decision to prosecution and/or report to law enforcement, comprehensive language access, which includes the deaf and hard of hearing, 24/7 crisis response availability, access to reach out to victims before they make the first call and providing services to male crime victims.

- Victims of robbery, aggravated assault, hit and run and survivors of homicide (co-victims) are often marginalized, lack resources, and are underserved. FIP is the only agency in Davidson County who provides direct services of therapy/counseling, advocacy, and case management to all crime victims. The exception to this is if there is an arrest, then the Davidson County District Attorney’s or U.S. Attorney’s Victim Witness Services will provide advocacy related to the criminal justice system.
- FIP prioritizes outreach underserved, low income victims of violent crime because of the additional barriers such as lack of medical insurance, limited resources within the community. Due to the lack of accessibility to resources, there is less knowledge of the criminal justice system and community resources, very often less family support.
- Due to the lack of accessibility to resources, there is less knowledge of the criminal justice system and community resources, very often less family support.
- FIP police crisis counselors are on-call 24/7 for sworn to request their physical presence and crisis intervention services at crime scenes, police headquarters, hospitals, or at a staged family assistance center such as Woodmont Baptist Church where family of students, and staff of Covenant’s school were brough immediately after the mass shooting on March 27, 2023. As well as the Antioch High School staff were assisted following the mass shooting January 2025.
- FIP staff are civilian police employees and have access to contact information after a police report is filed. That information allows FIP to contact the victim directly. The outreach informs crime victims of FIP services, community services and very often crisis intervention
- In FY23, FIP VOCA staff provided services to 1074 unduplicated crime victims and 34% (369) were males. Males are often targeted, robbed, and sustain injuries because they are often paid cash, don’t use banks, and are less likely to report victimizations. Experiencing a crime can affect a person physically, psychologically, and financially. The type of victimization as well as internal, external factors unique to each survivor and their culture will influence how they and their loved ones are affected by the trauma. The crimes’ characteristics and severity as well as the victims’ pre-victimization characteristics and past trauma affects how a victim responds to the trauma, challenges, and adjusts after the victimization. How the criminal justice system reacts or is perceived to react and support (or not) can also influence the victim’s level of distress and trauma. MNPDP’s Family Intervention Program (FIP) has always been committed to providing culturally responsive, trauma informed, comprehensive crime victim services and criminal justice system support / advocacy to all victims of crime. There are core needs that most victims

of crime have, and these are the services FIP wants to continue provide through a police crisis counselor and outreach advocate specialists: • Counseling to address the trauma, grief, and loss, assisting survivors finding their resilience, and assisting them finding their new equilibrium in the aftermath of victimization. • Provide Criminal Justice System (CJS) advocacy and information so survivors can make informed decisions and be prepared for CJS procedures and processes including parole hearings. • Information and referral to other crime victim services survivors need and are beyond the scope of FIP services. • Active Advocacy providing referrals/ information on community agencies/resources, case management as needed to ensure survivors' basic needs are met, assist with TNCIC application/appeals.

Supplemental Questions:

Please copy and paste any additional supplemental questions from your Program Manager into the field(s) below and answer each question in the space provided. If there are no supplemental questions, please put N/A in the below boxes.

Question 1

N/A

Response 1

N/A

Question 2

N/A

Response 2

N/A

Question 3

N/A

Response 3

N/A

Project Purpose

****IMPORTANT** - There is a character limit for the Goals name field. To differentiate different goals, you can assign a number in the text.**

PROJECT PURPOSE

*This section should include the goal(s) and objectives of the project. **Some of your goals may have been provided by OCJP staff to support your application.***

Goals – *Goals should be broad but measurable statements about what the project intends to accomplish. Goals should flow directly from the needs statement and align with the organization mission.*

Objectives – *Objectives should be specific, measurable, realistic and focused on the impact of the project. Objectives should include: Who (Target Population), What (Desired Measurable Change), How (Project Activity).*

NOTE: Please add any goals / objectives provided by OCJP staff in this section in addition to your own.

Activities - *Activities are the specific actions conducted to achieve the project objectives.*

This section should describe in specific detail the planned activities, major interventions or program elements designed to accomplish the goals of the project. Each objective should have at least one activity. For projects requesting multi-year funding, describe and delineate how activities may change over the period of the grant if at all.

GOAL 1 - Enhance victim safety, stabilization, and trauma informed support.: Enhance victim safety,

stabilization, and trauma informed support.

Description:

Objective 1.1 - Ensure victims receive emotional support, information and stabilization services:

Ensure victims receive emotional support, information and stabilization services

Description:

Activity 1.1.1 - Provide information / educate on knowledge of trauma reaction, self-care, and healthy coping skills

Description:

Activity 1.1.2 - Provide counseling services, and referrals to other community agencies

Description:

Objective 1.2 - Ensure victims access trauma informed crisis intervention and safety planning:

Ensure victims access trauma informed crisis intervention and safety planning

Description:

Activity 1.2.1 - Make contact by outreaching victims via phone calls and connecting them to services

Description:

Activity 1.2.2 - Provide psychoeducation to the community regarding FIP services.

Description:

GOAL 2 - Improve victims understanding of & participation in the criminal justice process: Improve victims understanding of & participation in the criminal justice process

Description:

Objective 2.1 - Strengthen victim advocacy and support during legal proceedings: Strengthen victim advocacy and support during legal proceedings

Description: Attendance of psychoeducation or support groups- such as Robbery support groups, and domestic violence support groups

Activity 2.1.1 - Attendance of psychoeducation or support groups- such as Robbery support groups, and domestic violence support groups

Description:

Objective 2.2 - Ensure victims have clear, accessible information about their case: Ensure victims have clear, accessible information about their case

Description: Victims of crime will increase their knowledge of the criminal justice system and resources specifically available to victims of crime.

Activity 2.2.1 - Provide information on the CJS, crime victim services/resources and assist as a liaison with law enforcement as appropriate.

Description:

GOAL 3 - Strengthen collaboration with community partners to support victims: Strengthen collaboration with community partners to support victims

Description:

Objective 3.1 - Increase victims' connection to services through personalized referrals: Increase victims' connection to services through personalized referrals

Description: Within the collaborative relationships built, smooth transition to specific services and resources will be made more readily available to victims of crime.

Activity 3.1.1 - Make phone calls to various partnering agencies. Set up community partner meetings to ensure services are adequately being provided.

Description:

Objective 3.2 - Enhance collaboration with community partners to support victim safety:

Enhance collaboration with community partners to support victim safety

Description:

Activity 3.2.2 - Schedule meetings, and host events to meet various partners and continue collaboration efforts

Description:

Inputs

INPUTS

Once the project has been logically planned, please identify the resources necessary to carry out that plan. This section should describe the resources the project requires to conduct its activities and to achieve its goals and objectives.

Describe the project's use of evidence-based practices. Please describe these practices and how we can verify they are evidence-based.

FIP's counselors are trained and utilize best practice/evidenced based treatments with survivors of violent crimes and co-victims of homicide. These include crisis intervention, EMDR, Brainspotting, Trauma Focused CB, Prolonged Exposure Therapy, Somatic therapy, Internal Family Systems modality and the processing of traumatic grief through play therapy. All counselors and advocates have been trained in the National Organization for Victim Assistance (NOVA) Crisis Response Team Training. It is evidenced based and field-tested best practices as a crisis management utility that include trauma mitigation and educational protocol including emotional first aid to be used in the aftermath of a critical incident, either small scale or mass casualty. FIP staff (advocates and counselors) have received training for The Safe at Home Address Confidentiality Program. Licensed mental health providers are required to obtain CEU's annually to retain their licensure, which is required by FIP. In addition, staff attend numerous training courses in person and virtually increase their knowledge of providing services to crime victims. FIP staff routinely educate clients (adults and children) on the impact of trauma on the brain and help clients build skills they can use as needed to increase resiliency in themselves. This information is explained, discussed, and interventions are practiced

with clients in individual and groups counseling.

Does your project provide direct services to clients? If so, please detail how your organization will create awareness of the services that this project will provide.

FIP receives referrals from entities serving victims of crime in our city (TBI, FBI, US Attorney’s Office), community agencies, hospitals, self-referral, and entities in other states when the victim will be moving /returning to Nashville. The decision to report and prosecute does not determine eligibility. FIP staff directly reach out to violent crime victims by using contact information from police reports. FIP also participates at numerous outreach events throughout the city and in many ethnic, underserved or marginalized communities to share information/answer questions on services provided. When there is an opportunity to have media share information on our services we utilize this avenue of awareness. Media coverage is also utilized to inform our community of services this program provides. As our city and survivors’ needs have changed, FIP has reached out to underserved and vulnerable survivor populations, to address the unmet needs, build trust in these communities, and worked to reduce / eliminate barriers to ensure all victims have equal access to victim services. A Masters level Intern will be a volunteer under the FY27 VOCA grant. The FIP Intern will be enrolled in an accredited university/college program preparing to be a licensed Practicing Counselor. The intern will be supervised by the FIP clinical counseling supervisor as well as the intern coordinator for their school. The intern will provide outreach, information/referral, and individual/ group counseling services. They watch several trainings/webinars that have been put on and recorded by the Office of Family Safety related to interpersonal violence. In addition to this they watch trainings on conducting counseling sessions with domestic violence, sexual assault, and homicide victims recorded by staff counselors. They also shadow counseling sessions with several staff counselors prior to starting counseling sessions independently with clients. The supervisor reviews with them all forms and how to complete the forms with clients.

Sustainability plan: Describe how the organization will plan for sustaining this project in the future if funding decreases or discontinues. Be specific in identifying additional funding sources and strategies to support the program long-term.

Division in 1994, currently funds the Handle with Care Program (HWC) (school notification program when children experience trauma) through the Youth Services Division, and MNPD leadership has participated annually since the inception of both the Season to Remember Ceremony (1995) and the Davidson County National Crime Victim’s Rights Week events (1986). At this time, I do not know if all the programs and staff would be maintained if we did not have the financial support of the VOCA grant due to the financial issues facing Nashville Davidson County at this time.

4. Budget Information: Provide a list of every item listed in the proposed budget and the estimated cost. Then provide a 1 - 2 sentence summary that specifies how the item is relevant to the project and how/where it would be used.

Salaries, Benefits & Taxes - proposed and estimated cost is \$473,000.00, To provide crisis intervention, therapy, and CJS support to victims of crime, To provide advocacy, CJS support, language access, case management, and information / referral .Total for the five positions Professional Fee, Grant & Award- proposed and estimated cost-

\$700.00- to provide language access (translation and interpretation services) for advocates and counselors providing services to LEP clients. "Supplies, Telephone, Postage & Shipping ,Occupancy, Equipment Rental & Maintenance, Printing & Publications-proposed and estimated cost- \$500.00-relevant to providing mental health treatment/advocacy to victims of crime and therapeutic supplies. To provide supplies for outreach, general office work, and supplies relevant to training and or the clients we are serving Travel, Conferences & Meetings- proposed and estimated cost- \$155.00-court, meetings, in-state training, outreach/ Interest- proposed and estimated cost- \$100.00 Insurance-proposed and estimated cost- 0 Specific Assistance To Individuals-0 Depreciation-0 Other Non-Personnel-0 Capital Purchase-0 Indirect Cost-0 In-Kind Expense-0

Supplemental Questions:

Please copy and paste any additional supplemental questions from your Program Manager into the field(s) below and answer each question in the space provided. If there are no supplemental questions, please put N/A in the below boxes.

Question 1

N/A

Response 1

N/A

Question 2

N/A

Response 2

N/A

Question 3

N/A

Response 3

N/A

Outputs

Outputs are the number of people reached, number of services rendered, trainings provided, items provided etc., that an organization accomplishes through the activities described above and utilizing the inputs to which the organization has access.

Please add any outputs that apply to the proposed project and any outputs provided by OCJP Staff in this section and insert a projection of the total outputs generated by the organization's project (for one year). OCJP requires that the outputs attributed to the project be based upon OCJP funded staff/services only, not for the entire organization.

Output	Quantity
Burglary	5
Information about the criminal justice process	101
Adults Sexually Abused/Assaulted as Children	8
Adult Sexual Assault	33
Adult Physical Assault (Includes Aggravated and Simple Assault)	93
Arson	0
Bullying (Verbal, Cyber or Physical)	5
Child Physical Abuse or Neglect	11
Intervention with employer, creditor, landlord, or academic institution	0
Child Pornography	0

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Child Sexual Abuse/Assault	9
Domestic and/or Family Violence	94
DUI/DWI Incidents	0
Elder Abuse or Neglect	0
Hate Crime: Racial/Religious/Gender/ Sexual Orientation/Other (Explanation Required)	0
Human Trafficking: Sex	0
Human Trafficking: Labor	1
Identity Theft/Fraud/Financial Crime	0
Kidnapping (non-custodial)	3
Kidnapping (custodial)	0
Mass Violence (Domestic/International)	2
Other Vehicular Victimization (e.g., Hit and Run)	1
Robbery	29
Stalking/Harassment	8
Survivors of Homicide Victims	23
Teen Dating Victimization	0
Terrorism (Domestic/International)	0
Other If other, please explain: Order of Protection	14
Projected number of individuals who will be assisted with a victim compensation application annually through this project	58

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Information about the criminal justice process	101
Information about victim rights, how to obtain notifications, etc.	15
Referral to other victim service programs	131
Referral to other services, supports and resources (includes legal, medical, faith-based organizations, address confidentiality programs, etc.)	270
Victim advocacy/accompaniment to emergency medical care	0
Other Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.)	1
Victim advocacy/accompaniment to medical forensic exam	0
Law enforcement interview advocacy/accompaniment	74
Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)	101
Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)	89
Child or dependent care assistance (includes coordination of services)	0
Transportation assistance (includes coordination of services)	6
Interpreter services	167
Crisis intervention (in-person, includes safety planning, etc.)	45

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Civil legal assistance with family law issues Other emergency justice-related assistance Immigration assistance	0
Hotline/crisis line counseling	0
On-scene crisis response (e.g., community crisis response)	2
Individual counseling	210
Support groups (facilitated or peer)	76
Emergency financial assistance	1
Relocation assistance (includes assistance with obtaining housing)	0
Notification of criminal justice events	39
Victim impact statement assistance	0
Assistance with restitution	0
Civil legal assistance in obtaining protection or restraining order	9

Outcomes
<p>INTENDED OUTCOMES (Results)</p> <p>Outcomes describe the difference the project will make for its participants and/or the community as a whole. Short-term outcomes typically represent changes in knowledge, attitudes, or awareness. The outcomes for a project should be measurable based upon a set of defined criteria. Project outcomes should tie back to the goals and objectives. Outcomes answer, “What impact will the project make on its target population?”</p> <p>NOTE: Please add any outcomes provided by OCJP staff in this section in addition to your own. You must enter information with the Manage Outcomes button first. Once you enter the outcome information, you will be able to</p>

tie it to the appropriate goal with the Manage Goal Assignment button.

Goal	Outcome
Enhance victim safety, stabilization, and trauma informed support.	My sense of safety and security has increased due to services from this agency.
Enhance victim safety, stabilization, and trauma informed support.	I am satisfied with the services I have received through this agency.
Enhance victim safety, stabilization, and trauma informed support.	I know more ways to plan for my safety.
Enhance victim safety, stabilization, and trauma informed support.	I now know how being a victim may affect important aspects of my life.
Strengthen collaboration with community partners to support victims	I am more knowledgeable of the services and resources available to victims.
Improve victims understanding of & participation in the criminal justice process	I am more knowledgeable about the criminal justice system.

Collaboration Activities

COLLABORATION ACTIVITIES

Collaboration is a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve results they are more likely to achieve together than alone. Collaboration should include the ongoing working relationship of organizations and individuals. All applicants are strongly encouraged to engage in ongoing, meaningful collaboration with other organizations to achieve similar goals.

Please list the agencies your agency will collaborate with on this project and provide details on how your agencies collaborate. Do NOT simply provide a list of agencies without an explanation for how your agencies support each other.

The Nashville Coalition Against Domestic Violence- The coalition exists to promote meaningful interactions among

domestic violence advocates and organizations and provide community education to prevent and respond to domestic violence thereby supporting the victims of domestic violence we serve. The Sexual Assault Response Systems Taskforce- The taskforce is to design a system that will provide accessible, expert, and reliable forensic evaluation and response to rape victims in Davidson County as a part of an immediate, coordinated, comprehensive, compassionate, caring response for adults and children survivors of sexual assault. FIP has participated on the task force since its inception in 2016. Family Safety Center Leadership Committee- The Leadership Committee meets quarterly. They work to ensure that all community partners have a sound understanding of what each agency is doing to assist victims of interpersonal crimes. It allows each to assist and support other agencies with their programs. Interpersonal Violence Taskforce- This taskforce will bring together all taskforces to consolidate a taskforce meeting into one day to keep each taskforce from being siloed on issues. The IPV areas to be addressed are Child Abuse, Domestic Violence, Elder Abuse, Human Trafficking, and Sexual Assault. Domestic Abuse Death Review Team- Is a collaborative team that meets monthly to analyze domestic violence homicide trends. Office of Family Safety creates an annual report from the collaborative team review with recommendations around improving response to domestic violence cases. The team also offers family and friends of the victim the opportunity to share their thoughts on the case. VAPIT (Vulnerable Adult Protective Investigative Team) Members of MNP/ DVD (sworn) and FIP (civilian) are active member of the Davidson County VAPIT (Vulnerable Adult Protective Investigative Teams). The purpose of the team is to coordinate the investigation of suspected instances of abuse, neglect, or exploitation of an adult. MNP/ DVD VAPIT members share information, resources, and documented trends.

Supplemental Questions:

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Question 1

Does your community engage in multi-disciplinary meetings such as a CCR to review your community's response to victims in order to enhance victim services? Please describe your project's involvement with these meetings.

Response 1

FIP collaborates with other agencies/ individuals by participating regularly in multi-disciplinary meetings and planning and providing special events for crime victims and the community . The FIP also coordinates with other agencies/individuals to meet the need of crime victims as well as providing trainings and inviting partner agency staff to attend.

Question 2

N/A

Response 2

N/A

Question 3

N/A

Response 3

N/A

Data Collection

DATA COLLECTION PROCEDURE

OCJP expects that data be shared with project leadership and ultimately organizational leadership on a regular basis for project evaluation and enhancement

What database or system of collection will be utilized to collect information?

The demographic information request for the PMT report is collected from the police report or directly from the victim (in person or over the phone depending on the circumstances of first contact). Each VOCA funded staff member maintains the demographic information, services received, and type of victimization/s of their clients on a client form and the utilization of data base records management system. The VOCA funded staff enter the data into the data base management system which is entered daily and provided to the project manager by the end of the quarter.

Who will collect the data and ensure that it is accurate?

The project manager reviews each VOCA staff member's data entry for accuracy, tabulates the data, and enters it into the OJP-PMT system no later than the 15th day of the month following the end of a quarter. VOCA staff maintain case

files as well as documentation of services on their individual Outlook calendars. When groups are provided- a group notebook is kept with information on attendees, information provided, goals of group sessions, and who facilitated the group.

How will grant funded activities be documented?

The VOCA funded staff enter the data into the data base management system which is entered daily and provided to the project manager by the end of the quarter.

Describe how the organization will use the data collected to evaluate the goals of the project and the work performed and plan accordingly.

The output data is used to determine who is utilizing which services and the outcome data will provide us on the effectiveness of our services meeting the needs of our clients. From this information, the program can determine if there are pockets in the community that are not being served and/or changes made to ensure we are reaching and serving all victims. FIP also uses the data collected to look for trends / changes and attempt through analysis to determine why it occurred, is a change we want to maintain or decrease/ eliminate in the future, and determine what our program needs to do in the future to receive the desired result/s. Staff also provide program manager with on-going reports from taskforces, coalitions, community meetings they attended, and from feedback received at outreach events.

Does the organization have policies and procedures regarding sharing data/information?

The FIP has policies and procedures in place to ensure confidentiality is always adhered to. Our data of demographic and services provided are shared with the Office of Family Safety who incorporates it within their annual report for the Family Safety Center (where we are physically located). As we are working and collaborating with other community partners, we share our data as it is relevant and helpful to reaching our goals and objectives and/or would be helpful information to our community partners. We only share client specific information when the client has agreed to this action and has signed a Release of Information Form.

Supplemental Questions:

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Question 1

N/A

Response 1

N/A

Question 2

N/A

Response 2

N/A

Question 3

N/A

Response 3

N/A

Project Summary

PROJECT SUMMARY

Applicants must provide a project summary that includes the applicant's name, title of project, the goal(s) of the project, type of programs to be implemented, a brief description of strategies to be used, major deliverables, and coordination plans. The project summary must not exceed one-half page, or 200-300 words. This section helps the federal/state funder understand the project.

Applicant: Metropolitan Government of Nashville and Davidson County/ Metropolitan Nashville Police Department/
Family Intervention Program Program Title: Family Intervention Program Goals: 1. Enhance victim safety,
stabilization, and trauma informed support. 2. Improve victims' understanding of & participation in the criminal

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justice process. 3. Strengthen collaboration with community partners to support victims This program will cover salary/benefits for one licensed mental health profession and four advocates who will provide services to all crime victims by providing crisis counseling, therapy, advocacy, Criminal justice system support/accompaniment, case management, translation/ interpretation services, and information on community services / referral when needs are beyond FIP's scope of services, and application submissions for criminal injuries compensation. Extensive coordination and collaboration with CJS agencies, non-profits providing services to victims of crime as needed, requested, and with permission from the crime victim.

GRANT BUDGET			
AGENCY NAME: Metropolitan Government of Nashville and Davidson County			
FUND SOURCE: VOCA - Law Enforcement Victim Coordinator			
SOLICIATION IDENTIFICATION TITLE: FY27 VOCA Law Enforcement Victim Coordinator			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following			
Applicable Period:	Begin 07-01-2026	End: 06-30-2027	
EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
Salaries, Benefits & Taxes ²	\$378,400.00	\$94,600.00	\$473,000.00
Professional Fee, Grant & Award ²	\$560.00	\$140.00	\$700.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$400.00	\$100.00	\$500.00
Travel, Conferences & Meetings ²	\$124.00	\$31.00	\$155.00
Insurance ²	\$80.00	\$20.00	\$100.00
Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
Depreciation ²	\$0.00	\$0.00	\$0.00
Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
Capital Purchase ²	\$0.00	\$0.00	\$0.00
Indirect Costs ²	\$0.00	\$0.00	\$0.00
Interest ²	\$0.00	\$0.00	\$0.00
In-Kind Expense ²	\$0.00	\$0.00	\$0.00
GRAND TOTAL	\$379,564.00	\$94,891.00	\$474,455.00

¹ Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VOCA - Law Enforcement Victim Coordinator

SOLICITATION IDENTIFICATION TITLE: FY27 VOCA Law Enforcement Victim Coordinator

Salaries, Benefits & Taxes	AMOUNT
Police Crisis Counselor 2 Therapist (Match amount: \$20,844.00)	\$104,220.00
Bilingual Outreach Advocate-Specialist (Match amount: \$18,584.00)	\$92,920.00
Bilingual Outreach Advocate-Specialist (Match amount: \$18,584.00)	\$92,920.00
Bilingual Outreach Advocate-Specialist (Match amount: \$18,444.00)	\$92,220.00
Bilingual Outreach Advocate-Specialist (Match amount: \$18,144.00)	\$90,720.00
TOTAL	<u>\$473,000.00</u>

Professional Fee, Grant & Award	AMOUNT
Translation of forms, brochures, resource/educational information Education provided to the community on services that are needed after a violent crime has occurred. (Match amount: \$140.00)	\$700.00
TOTAL	<u>\$700.00</u>

Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	AMOUNT
client event and outreach, brochures, audio/written resources, pertinent client information that is provided (Match amount: \$100.00)	\$500.00
TOTAL	<u>\$500.00</u>

Travel, Conferences & Meetings	AMOUNT
reimbursement on mileage for utilizing your own vehicle. (Match amount: \$31.00)	\$155.00
TOTAL	<u>\$155.00</u>

Insurance	AMOUNT
Liability insurance Counselor general professional liability safeguard (Match amount: \$20.00)	\$100.00
TOTAL	<u>\$100.00</u>

ATTACHMENT B**Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Metropolitan Government of Nashville and Davidson County
Subrecipient's Unique Entity Identifier (SAM)	LGZLHP6ZHM55
Federal Award Identification Number (FAIN)	15POVC-23-GG-00414-ASSI
Federal award date	08-25-2022
Subaward (Federal Award) Period of Performance Start and End Date	10-01-2022; 09-30-2026
Subaward (Federal Award) Budget Period Start and End Date	10-01-2022; 09-30-2026
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	16.575; Victims of Crime Act
Grant contract's (Sub-Recipient) begin date	07-01-2026
Grant contract's (Sub-Recipient) end date	06-30-2027
Amount of federal funds obligated by this grant contract	\$379,564.00
Total amount of federal funds obligated to the subrecipient	\$379,564.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$28,194,518.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	Victims of Crime Act 2023
Name and contact information for the federal awarding official	Office for Victims of Crime: Todd Blanche
Name of pass-through entity	State of Tennessee: Finance & Administration; Office of Criminal Justice Programs
Name and contact information for the pass-through entity awarding official	Laura Swanson laura.a.swanson@tn.gov
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	N/A



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

FREDDIE O'CONNELL
MAYOR

WALLACE W. DIETZ.
DIRECTOR OF LAW

DEPARTMENT OF LAW
METROPOLITAN COURTHOUSE, SUITE 108
P.O. BOX 196300
NASHVILLE, TENNESSEE 37219-6300
(615) 862-6341 • (615) 862-6352 FAX

May 27, 2026

Laura Swanson, Program Manager
Department of Finance and Administration
Office of Criminal Justice Programs
312 Rosa L. Parks Avenue, Suite 1800
Nashville, TN 37243
Laura.a.swanson@tn.gov

Ms. Swanson,

This letter serves as written notice to the State regarding compliance with the Debarment and Suspension clause in the grant contract. That clause requires the grantee to certify that it “ha[s] not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.” We provide this correspondence as a way of explanation. It does not constitute an amendment to the grant.

On March 25, 2025, the Health Department of the Metropolitan Government of Nashville and Davidson County (“Metro”) received a notification from the Centers for Disease Control and Prevention (“CDC”) that a Community Healthcare Workers grant was terminated “for cause” due to the end of the Covid-19 pandemic. The notification did not indicate any wrongdoing on the part of Metro that prompted the termination.

On April 24, 2025, Metro filed a lawsuit against the CDC challenging the illegal termination of the above-mentioned grant, including the “for cause” termination designation. On June 17, 2025, the Court granted a preliminary injunction preventing the CDC from enforcing the termination of the grant. Subsequently, the CDC paid all grants in full. Metro interprets that to be a rescission of the termination for cause.

If you require any further information, please let us know.

Sincerely,

A handwritten signature in blue ink that reads "Wallace W. Dietz". The signature is fluid and cursive, with the first name being the most prominent.

Wallace W. Dietz, Director of Law
Metropolitan Government of Nashville and
Davidson County