

# LEGISLATIVE TRACKING FORM

Filing for Council Meeting Date: 05/05/26

Resolution  Ordinance

Contact/Prepared By: Everett Tucker Filbrun

Date Prepared: 04/06/26

Title (Caption): Amendment 3 adds \$164,000.00 for a new total of \$650,400.00, extends the end date to 6/30/27 and Attachment B-3 is added

Amount to OFS from the Department of Children's Services to assist with providing trauma informed services to families impacted by domestic violence. Amount will be used to provide two positions that will work as domestic violence liaisons between the Office of Family Safety and the Department of Children's Services.

Submitted to Planning Commission?  N/A  Yes-Date: \_\_\_\_\_ Proposal No: \_\_\_\_\_

Proposing Department: Office of Family Safety Requested By: Diane Lance

Affected Department(s): \_\_\_\_\_ Affected Council District(s): All

**Legislative Category (check one):**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bonds                | <input type="checkbox"/> Contract Approval           | <input type="checkbox"/> Intergovernmental Agreement   |
| <input type="checkbox"/> Budget - Pay Plan    | <input type="checkbox"/> Donation                    | <input type="checkbox"/> Lease                         |
| <input type="checkbox"/> Budget - 4%          | <input type="checkbox"/> Easement Abandonment        | <input type="checkbox"/> Maps                          |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E               |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant            | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment       | <input type="checkbox"/> Grant Application           | <input type="checkbox"/> Street/Highway Improvements   |
| <input type="checkbox"/> Condemnation         | <input type="checkbox"/> Improvement Acc.            | <input type="checkbox"/> Other: _____                  |

<b>FINANCE</b> Amount +/-: \$ <u>\$ 164,000.00</u> <b>Funding Source:</b> Capital Improvement Budget Capital Outlay Notes Departmental/Agency Budget Funds to Metro General Obligation Bonds Grant Increased Revenue Sources	<b>Match: \$</b> <u>\$ 0.00</u> Judgments and Losses Local Government Investment Project Revenue Bonds Self-Insured Liability Solid Waste Reserve Unappropriated Fund Balance 4% Fund Other: _____ Date to Finance Director's Office: _____ <b>APPROVED BY</b> <b>FINANCE DIRECTOR'S OFFICE:</b> _____
Approved by OMB: <u>Arion Pratt</u> Approved by Finance/Accounts: _____ Approved by Div Grants Coordination: <u>Juanita Paulsen</u>	

<b>ADMINISTRATION</b>	
Council District Member Sponsors:	_____
Council Committee Chair Sponsors:	_____
<b>Approved by Administration:</b>	<b>Date:</b> _____

<b>DEPARTMENT OF LAW</b>	
Date to Dept. of Law: _____	Approved by Department of Law: _____
<b>Settlement Resolution/Memorandum Approved by:</b> _____	
Date to Council: _____	For Council Meeting: _____ <input type="checkbox"/> E-mailed Clerk
<input type="checkbox"/> All Dept. Signatures <input type="checkbox"/> Copies <input type="checkbox"/> Backing <input type="checkbox"/> Legislative Summary <input type="checkbox"/> Settlement Memo <input type="checkbox"/> Clerk Letter <input type="checkbox"/> Ready to File	

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## GRANT SUMMARY SHEET

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**Grant Name:** Department of Children's Services DV Liaison Services 24  
Amend 3

**Department:** OFFICE OF FAMILY SAFETY

**Grantor:** TN Dept. of Children's Services

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$164,000.00

**Cash Match Amount** \$0.00

**Department Contact:** Everett Tucker Filbrun

**Status:** AMENDMENT

**Program Description:**

Amendment 3 adds an additional \$164,000.00 to the previous amount of \$486,400.00 for a new total of \$650,400.00, it also extends the end date of the contract from 6/30/2026 to 6/30/2027, and Attachment B-3 is added as a new attachment. The goal of this project is to assist the Department of Children's Services in providing trauma-informed responses to families impacted by domestic violence.

**Plan for continuation of services upon grant expiration:**

It is expected this grant to be awarded again

**Grants Tracking Form**

Part One

Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input type="radio"/> Contract Amendment <input checked="" type="radio"/>				
Department	Dept. No.	Contact	Phone	Fax
OFFICE OF FAMILY SAFETY	51	Everett Tucker Filbrun		
<b>Grant Name:</b> Department of Children's Services DV Liaison Services 24 Amend 3				
<b>Grantor:</b> TN Dept. of Children's Services <span style="float:right">Other: <input type="text"/></span>				
<b>Grant Period From:</b> 11/01/23		<small>(applications only)</small> Anticipated Application Date: <input type="text"/>		
<b>Grant Period To:</b> 06/30/27		<small>(applications only)</small> Application Deadline: <input type="text"/>		
<b>Funding Type:</b> STATE	<b>Multi-Department Grant</b> <input type="checkbox"/>		If yes, list below.	
<b>Pass-Thru:</b>	<b>Outside Consultant Project:</b> <input type="checkbox"/>			
<b>Award Type:</b> COMPETITIVE	<b>Total Award:</b> \$164,000.00			
<b>Status:</b> AMENDMENT	<b>Metro Cash Match:</b> \$0.00			
<b>Metro Category:</b> Est. Prior.	<b>Metro In-Kind Match:</b> \$0.00			
<b>CFDA #</b> N/A	<b>Is Council approval required?</b> <input checked="" type="checkbox"/>			
<b>Project Description:</b>		<b>Applic. Submitted Electronically?</b> <input checked="" type="checkbox"/>		
Amendment 3 adds \$164,000.00 to a previous amount of \$486,400.00 for a new total of \$650,400.00, it will also extend the end date of the contract from 6/30/26 to 6/30/27, and Attachment B-3 is added as a new attachment. The goal of this project is to assist the Department of Children's Services in providing trauma-informed responses to families impacted by domestic violence.				
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>				
It is expected this grant to be awarded again				
<b>How is Match Determined?</b>				
<b>Fixed Amount of \$</b> n/a	or	0.0%	<b>% of Grant</b>	<b>Other:</b> <input type="checkbox"/>
<b>Explanation for "Other" means of determining match:</b>				
n/a				
<b>For this Metro FY, how much of the required local Metro cash match:</b>				
<b>Is already in department budget?</b>	\$0.00	<b>Fund</b>	<b>Business Unit</b>	
<b>Is not budgeted?</b>		<b>Proposed Source of Match:</b>		
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>				
<b>Other:</b>				
<b>Number of FTEs the grant will fund:</b>	1.50	<b>Actual number of positions added:</b>	2.00	
<b>Departmental Indirect Cost Rate</b>	29.90%	<b>Indirect Cost of Grant to Metro:</b>	\$194,469.60	
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No	<b>% Allow.</b> 0.00%	<b>Ind. Cost Requested from Grantor:</b>	\$0.00	<b>in budget</b>
<small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>				
<b>Draw down allowable?</b> <input type="checkbox"/>				
<b>Metro or Community-based Partners:</b>	Metro Nashville Police Dept., Nashville District Attorney's Office, Davidson County Sheriff's Office, the US Attorney's Office of Middle Tennessee, General Sessions Probation,			

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24		\$158,400.00					\$158,400.00	\$47,361.60	\$0.00
Yr 2	FY25		\$164,000.00					\$164,000.00	\$49,036.00	\$0.00
Yr 3	FY26		\$164,000.00					\$164,000.00	\$49,036.00	\$0.00
Yr 4	FY27		\$164,000.00					\$164,000.00	\$49,036.00	\$0.00
Yr 5										
<b>Total</b>		\$0.00	\$650,400.00	\$0.00	\$0.00		\$0.00	\$650,400.00	\$194,469.60	\$0.00
<b>Date Awarded:</b>		04/06/26			<b>Tot. Awarded:</b> \$164,000.00		<b>Contract#:</b> 80403-3			
<b>(or) Date Denied:</b>					<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>					<b>Reason:</b>					

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

Rev. 5/13/13  
6208



GCP Received 04/06/26

GCP Approved 04/06/26

Resolution No. \_\_\_\_\_

A resolution approving amendment three to a grant from the Tennessee Department of Children’s Services to the Metropolitan Government, acting by and through the Office of Family Safety, to support the provision of services to families who have experienced domestic violence and child abuse/neglect.

WHEREAS, the Metropolitan Government, acting by and through the Office of Family Safety previously entered into a grant agreement with the Tennessee Department of Children’s Services, to support the provision of services to families who have experienced domestic violence and child abuse/neglect approved by RS2023-83, RS2024-458 (amendment one), RS2025-1241 (amendment two); and,

WHEREAS, the parties wish to amend the grant agreement to increase the amount of the grant by \$164,000 from \$486,400 to \$650,400, extend the end date to June 30, 2027, and add Attachment B-3 as a new budget attachment, a copy of which amendment three is attached hereto; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment three be approved.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment three to the grant by and between the Tennessee Department of Children’s Services and the Metropolitan Government, acting by and through the Office of Family Safety, to support the provision of services to families who have experienced domestic violence and child abuse/neglect, a copy of which amendment three is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

Jenneen Reed/mjr  
Jenneen Reed, Director  
Department of Finance

INTRODUCED BY:

\_\_\_\_\_  
\_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

Courtney Mohan  
Assistant Metropolitan Attorney

\_\_\_\_\_  
Member(s) of Council



## GRANT AMENDMENT

<b>Agency Tracking #</b> 35910-10115	<b>Edison ID</b> 80403	<b>Contract #</b> 80403	<b>Amendment #</b> 3		
<b>Contractor Legal Entity Name</b> Metropolitan Nashville & Davidson County			<b>Edison Vendor ID</b> 0000000004		
<b>Amendment Purpose &amp; Effect(s)</b> Extend Term and Increase Maximum Liability FY27					
<b>Amendment Changes Contract End Date:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		<b>End Date:</b> June 30, 2027			
<b>TOTAL Contract Amount INCREASE or DECREASE per this Amendment</b> (zero if N/A):			<b>\$ 164,000.00</b>		
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Contract Amount</b>
2024	158,400.00				158,400.00
2025	164,000.00				164,000.00
2026	164,000.00				164,000.00
2027	164,000.00				164,000.00
<b>TOTAL:</b>	<b>650,400.00</b>				<b>650,400.00</b>
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE</i>	
<b>Speed Chart</b> (optional)		<b>Account Code</b> (optional)			

**AMENDMENT 3  
OF GRANT CONTRACT 80403**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Children's Services, hereinafter referred to as the "State" and Metropolitan Nashville & Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section B. TERM OF CONTRACT is deleted in its entirety and replaced with the following:
  - B. This Grant Contract shall be effective for the period beginning on November 1, 2023 ("Effective Date") and, ending on June 30, 2027, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.
2. Grant Contract section C.1. Maximum Liability is deleted in its entirety and replaced with the following:
  - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Six Hundred Fifty Thousand Four Hundred Dollars (\$650,400.00) ("Maximum Liability"). The Grant Budget, attached and incorporated hereto as Attachment B, B-1, B-2, and B-3 shall constitute the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
3. Grant Contract Attachment B-3 attached hereto is added as a new attachment.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**Metropolitan Nashville & Davidson County:**

SEE NEXT PAGE

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**GRANTEE SIGNATURE**

**DATE**

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**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**DEPARTMENT OF CHILDREN'S SERVICES:**

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**MARJORIE J. QUIN, COMMISSIONER**

**DATE**



**ATTACHMENT B-3**

<b>GRANT BUDGET</b>				
Metropolitan Nashville & Davidson County				
<b>The grant budget line-item amounts below shall be applicable only to expense incurred during the following</b>				
<b>Applicable Period: BEGIN: 7/1/2026 END: 6/30/2027</b>				
	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup></b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
	Salaries, Benefits & Taxes	\$164,000.00	0.00	\$164,000.00
	Professional Fee, Grant & Award <sup>2</sup>	0.00	0.00	0.00
	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	0.00	0.00	0.00
	Travel, Conferences & Meetings	0.00	0.00	0.00
	Interest <sup>2</sup>	0.00	0.00	0.00
	Insurance	0.00	0.00	0.00
	Specific Assistance To Individuals	0.00	0.00	0.00
	Depreciation <sup>2</sup>	0.00	0.00	0.00
	Other Non-Personnel <sup>2</sup>	0.00	0.00	0.00
	Capital Purchase <sup>2</sup>	0.00	0.00	0.00
	Indirect Cost	0.00	0.00	0.00
	In-Kind Expense	0.00	0.00	0.00
	<b>GRAND TOTAL</b>	<b>\$164,000.00</b>	<b>0.00</b>	<b>\$164,000.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles* (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/general-services/procurement/central-procurement-office--cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.