

AMENDMENT NO. ____

TO

RESOLUTION NO. RS2026-2132

Madam President –

I hereby move to amend Resolution No. RS2026-2132 as follows:

- I. By inserting the following recital after the fifth recital:

WHEREAS, to ensure that the street sweeping work performed under this contract is effective in removing trash and debris from curbs and storm water inlets, NDOT has adopted a Street Sweeping Quality Assurance Inspection Policy, attached as an exhibit; and

- II. By inserting a new Section 2 as follows and renumbering the remaining section accordingly:

Section 2. That that the Metropolitan Council hereby requests that NDOT implement the Street Sweeping Quality Assurance Inspection Policy, a copy of which is attached hereto and incorporated herein, for the duration of this contract. NDOT is further requested to establish an easily accessible webpage with the street sweeping schedule by street to aid in decreasing parked car obstruction of sweeping.

SPONSORED BY:

Burkley Allen
Member of Council

NDOT Street Sweeping Quality Assurance Inspection Policy

1. Purpose

To establish a standardized inspection procedure for evaluating the quality of street sweeping services performed under contract. This policy provides consistent criteria for inspectors to determine whether sweeping operations meet NDOT performance standards.

2. Inspection Frequency

- Inspect a minimum of 10% of daily completed routes, or as directed by the NDOT Program Manager.
- Conduct inspections within 48 hours of sweeping whenever practical.
- Complaint locations shall receive priority inspection and should be inspected within one (1) business day whenever operationally feasible.

3. Inspection Procedure

- Inspect roadways in the direction of traffic.
- Divide each roadway into approximately 500-foot segments (or one city block).
- Evaluate the curb line, gutter, storm drain inlets, parking lane, debris removal, intersections, and overall cleanliness.
- Photograph all deficiencies and representative examples of roadway segments that meet or exceed NDOT street sweeping standards.

4. Pass / Fail Inspection Criteria

Inspectors shall evaluate each roadway segment using the checklist below. Each inspection item shall be marked Pass, Fail, or N/A.

Inspection Item	Pass	Fail	N/A
Curb line substantially free of litter, leaves, and sediment	☐	☐	☐
Storm drain inlets clear and free of debris	☐	☐	☐
Intersections and curb returns swept	☐	☐	☐
Parking lane / curb access – At least 95% of the accessible parking lane and curb line within the inspected segment is swept	☐	☐	☐
No windrows of debris remain	☐	☐	☐
Fine sediment adequately removed	☐	☐	☐
No debris pushed onto sidewalks, medians, or landscaped areas	☐	☐	☐
Sweeping conducted safely	☐	☐	☐

A parked vehicle shall not automatically constitute a failure; however, the Contractor is expected to make reasonable efforts to maximize curb access within the scheduled route. Where vehicles obstruct the curb, the Contractor shall document the obstruction. The inspector shall evaluate the percentage of accessible curb/parking lane that was actually swept.

5. Vehicle Obstructions

When parked vehicles prevent access to the curb line, the inspector shall verify that the Contractor documented the obstruction with:

- Photographs
- Street name and nearest address or intersection
- Date and time
- GPS coordinates (when available)

Documented vehicle obstructions shall be recorded as 'Vehicle Obstructed.' The obstructed portion shall be excluded from the accessible curb/parking-lane percentage calculation. The accessible portion shall still be evaluated against the 95% sweeping standard. If documentation is not provided, the affected inspection item shall be marked Fail.

6. Corrective Action

- Any inspection containing one or more failed inspection items shall be documented and provided to the Contractor for review.
- The Contractor shall correct identified deficiencies within five (5) business days, unless otherwise directed by NDOT.
- The Contractor shall provide an explanation for recurring deficiencies when requested by NDOT.
- NDOT may conduct follow-up inspections to verify corrective actions have been completed.

7. Monthly KPI Reporting

- Number of routes inspected
- Number of inspection items passed
- Number of inspection items failed
- Number of documented vehicle obstructions
- Accessible curb/parking-lane percentage
- Recurring deficiency locations
- Recommendations for improvement

8. Inspector Checklist

Inspection Item	Completed
Curb line substantially free of litter, leaves, and sediment	☐
Storm drain inlets clear and free of debris	☐
Intersections and curb returns swept	☐
Parking lane / curb access – At least 95% of the accessible parking lane and curb line within the inspected segment is swept	☐
No windrows of debris remain	☐
Fine sediment adequately removed	☐
No debris pushed onto sidewalks, medians, or landscaped areas	☐
Sweeping conducted safely	☐
Vehicle obstructions documented	☐
Photographs taken	☐