

# LEGISLATIVE TRACKING FORM

Filing for Council Meeting Date: 04/17/26

Resolution  Ordinance

Contact/Prepared By: Laura Womack

Date Prepared: 01/08/26

Title (Caption): A resolution accepting a grant from the Tennessee Association of Fair (TAF) to the Metropolitan Government, acting by and through the Board of Fair Commissioners, to fund capital improvements and for the purchase of capital equipment for use at The Fairgrounds Nashville to assist in the production and execution of The Nashville Fair.

Submitted to Planning Commission?  N/A  Yes-Date: \_\_\_\_\_ Proposal No: \_\_\_\_\_

Proposing Department: The Fairgrounds Nashville Requested By: Laura Womack

Affected Department(s): The Fairgrounds Nashville Affected Council District(s): 17

**Legislative Category (check one):**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bonds                | <input type="checkbox"/> Contract Approval           | <input type="checkbox"/> Intergovernmental Agreement   |
| <input type="checkbox"/> Budget - Pay Plan    | <input type="checkbox"/> Donation                    | <input type="checkbox"/> Lease                         |
| <input type="checkbox"/> Budget - 4%          | <input type="checkbox"/> Easement Abandonment        | <input type="checkbox"/> Maps                          |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E               |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant            | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment       | <input type="checkbox"/> Grant Application           | <input type="checkbox"/> Street/Highway Improvements   |
| <input type="checkbox"/> Condemnation         | <input type="checkbox"/> Improvement Acc.            | <input type="checkbox"/> Other: _____                  |

<b>FINANCE</b>	<b>Amount +/-:</b> \$ <u>83,333.33</u>	<b>Match:</b> \$ <u>0.00</u>
<b>Funding Source:</b>	<input type="checkbox"/> Capital Improvement Budget <input type="checkbox"/> Capital Outlay Notes <input type="checkbox"/> Departmental/Agency Budget <input type="checkbox"/> Funds to Metro <input type="checkbox"/> General Obligation Bonds <input type="checkbox"/> Grant <input type="checkbox"/> Increased Revenue Sources	<input type="checkbox"/> Judgments and Losses <input type="checkbox"/> Local Government Investment Project <input type="checkbox"/> Revenue Bonds <input type="checkbox"/> Self-Insured Liability <input type="checkbox"/> Solid Waste Reserve <input type="checkbox"/> Unappropriated Fund Balance <input type="checkbox"/> 4% Fund <input type="checkbox"/> Other: _____
Approved by OMB: <u>Aaron Pratt</u>	<i>VJP</i>	Date to Finance Director's Office: _____
Approved by Finance/Accounts: _____	<b>APPROVED BY</b>	
Approved by Div Grants Coordination: <u>Juanita Paulsen</u>	<b>FINANCE DIRECTOR'S OFFICE:</b> _____	

**ADMINISTRATION**

Council District Member Sponsors: \_\_\_\_\_

Council Committee Chair Sponsors: \_\_\_\_\_

Approved by Administration: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPARTMENT OF LAW**

Date to Dept. of Law: \_\_\_\_\_ Approved by Department of Law: \_\_\_\_\_

**Settlement Resolution/Memorandum Approved by:** \_\_\_\_\_

Date to Council: \_\_\_\_\_ For Council Meeting: \_\_\_\_\_  E-mailed Clerk

All Dept. Signatures  Copies  Backing  Legislative Summary  Settlement Memo  Clerk Letter  Ready to File

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## GRANT SUMMARY SHEET

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**Grant Name:** TAF Improvement Program 26-27

**Department:** BOARD OF FAIR COMMISSIONERS

**Grantor:** TENNESSEE ASSOCIATION OF FAIRS

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$83,333.33

**Cash Match Amount** \$0.00

**Department Contact:** Scott Jones  
456-9111

**Status:** NEW

**Program Description:**

The TAFIP will provide funds to help make needed capital improvement to fairground facilities including, but not limited to, new construction, renovation, or general improvements of buildings or purchases of items shown to directly improve the building or the services that the fair association may provide. Fair must be a current member of the TAF, participate in the 2025 Merit Award Program, and participate in the 2025 Best of Tennessee Showcase at the TN State Fair/Wilson County.

**Plan for continuation of services upon grant expiration:**

Fair will continue and improve once these funds are spent. Minimal financial impact to operations budget for maintenance, repair, or daily operational expense expected.

### Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
BOARD OF FAIR COMMISSIONERS	1062.00	Scott Jones		456-9111			
<b>Grant Name:</b>	TAF Improvement Program 26-27						
<b>Grantor:</b>	TENNESSEE ASSOCIATION OF FAIRS			<b>Other:</b>			
<b>Grant Period From:</b>	02/01/26	<small>(applications only)</small> Anticipated Application Date:					
<b>Grant Period To:</b>	11/01/26	<small>(applications only)</small> Application Deadline:					
<b>Funding Type:</b>	OTHER	<b>Multi-Department Grant</b>		<input type="checkbox"/> <b>If yes, list below.</b>			
<b>Pass-Thru:</b>		<b>Outside Consultant Project:</b>		<input type="checkbox"/>			
<b>Award Type:</b>	COMPETITIVE	<b>Total Award:</b>		\$83,333.33			
<b>Status:</b>	NEW	<b>Metro Cash Match:</b>		\$0.00			
<b>Metro Category:</b>	New Initiative	<b>Metro In-Kind Match:</b>		\$0.00			
<b>CFDA #</b>	N/A	<b>Is Council approval required?</b>		<input checked="" type="checkbox"/>			
<b>Project Description:</b>	The TAFIP will provide funds to help make needed capital improvement to fairground facilities including, but not limited to, new construction, renovation, or general improvements of buildings or purchases of items shown to directly improve the building or the services that the fair association may provide. Fair must be a current member of the TAF, participate in the 2025 Merit Award Program, and participate in the 2025 Best of Tennessee Showcase at the TN State Fair/Wilson County.						
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>							
Fair will continue and improve once these funds are spent. Minimal financial impact to operations budget for maintenance, repair, or daily operational expense expected.							
<b>How is Match Determined?</b>							
<b>Fixed Amount of \$</b>		or		<b>% of Grant</b>			
				<b>Other:</b> <input type="checkbox"/>			
<b>Explanation for "Other" means of determining match:</b>							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
<b>Is already in department budget?</b>				<b>Fund</b>	<b>Business Unit</b>		
<b>Is not budgeted?</b>				<b>Proposed Source of Match:</b>			
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>							
<b>Other:</b>							
<b>Number of FTEs the grant will fund:</b>		0.00		<b>Actual number of positions added:</b>			
				0.00			
<b>Departmental Indirect Cost Rate</b>		5.30%		<b>Indirect Cost of Grant to Metro:</b>			
				\$4,416.67			
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No		<b>% Allow.</b>		<b>Ind. Cost Requested from Grantor:</b>			
		0.00%		\$0.00 <b>in budget</b>			
<small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>							
<b>Draw down allowable?</b> <input type="checkbox"/>							
<b>Metro or Community-based Partners:</b>							
N/A							

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY26			\$40,000.00	\$0.00		\$0.00	\$40,000.00	\$2,120.00	\$0.00
Yr 2	FY27			\$43,333.33	\$0.00		\$0.00	\$43,333.33	\$2,296.67	\$0.00
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
<b>Total</b>		\$0.00	\$0.00	\$83,333.33	\$0.00		\$0.00	\$83,333.33	\$4,416.67	\$0.00
<b>Date Awarded:</b>				03/12/26	<b>Tot. Awarded:</b>		\$83,333.33	<b>Contract#:</b> Letter of Award		
<b>(or) Date Denied:</b>					<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>					<b>Reason:</b>					

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)



RESOLUTION NO. \_\_\_\_\_

A resolution accepting a grant from the Tennessee Association of Fairs (TAF) to the Metropolitan Government, acting by and through the Metropolitan Board of Fair Commissioners, to fund approved capital improvements for The Nashville Fair.

WHEREAS, the Tennessee Association of Fairs has awarded a grant in an amount not to exceed \$83,333.33 with no cash match required to the Metropolitan Government, acting by and through the Metropolitan Board of Fair Commissioners, to fund capital improvements for The Nashville Fair; and,

WHEREAS, the Metropolitan Board of Fair Commissioners has approved acceptance of this grant; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the grant by and between the Tennessee Association of Fairs (TAF), in an amount not to exceed \$83,333.33 to the Metropolitan Government, acting by and through the Metropolitan Board of Fair Commissioners, to fund approved capital improvement for The Nashville Fair, is hereby approved.

Section 2. That the amount of this grant be appropriated to the Metropolitan Board of Fair Commissioners, based on the revenues estimated to be received.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

Jenneen Reed/mjr  
Jenneen Reed, Director  
Department of Finance

INTRODUCED BY:

\_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

Courtney Mohan  
Assistant Metropolitan Attorney

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\_\_\_\_\_

Member(s) of Council



**To All Members of the Tennessee Association of Fairs:**

We are pleased to announce that the Tennessee State Legislature has approved a **\$1,500,000 one-time payout** to the Tennessee Association of Fairs (TAF), to be distributed to **qualifying member fairs** through the **TAF Improvement Program (TAFIP)**. These funds are **designated solely for capital expenses**.

**TAFIP** awards grants to eligible fairs for **capital improvements** with the purpose of building strong fairs and improving fairgrounds and facilities with the goal of attracting new visitors and ensuring the tradition of showcasing Tennessee Agriculture. The TAFIP will be administered by the Tennessee Association of Fairs in conjunction with the Tennessee Department of Agriculture.

The TAFIP will provide funds to help make needed capital improvements to fairground facilities; including but not limited to new construction, renovation, or general improvements of buildings, or purchase of items shown to directly improve the building or the services that the fair association may provide.

To qualify for a portion of these funds, your fair must:

- Be a **current member** of the TAF,
- Participate in the **2025 Merit Award Program**, and
- Participate in the **2025 Best of Tennessee Showcase** at the Tennessee State Fair / Wilson County.

*Funds will be disbursed as follows:* \$250,000 will go to the Tennessee State Fair/Wilson County and \$250,000 will be distributed to eligible fairs with over \$50,000 paid in agricultural premiums. The remainder will be distributed to all eligible fairs with 38% for Class A-Premium Fairs, 33% for Class B-Premium Fairs, and 29% for Class C-Premium Fairs. Fairs will be classified as Class A, B, or C and divided with the **top third in agriculture premium** payouts classified as Class A-Premium Fairs and the **bottom third in agriculture premium** payouts classified as Class C-Premium Fairs. The **remainder** of fairs will be classified as Class B-Premium Fairs.

**Distribution of Funds:** (*Below numbers are based on a working example with 48 eligible fairs*)

- \$37,500 (2.5%) – Administrative costs to TAF
- \$250,000 – Allocation to the Tennessee State Fair/Wilson County
- Remaining balance – Distributed to qualifying fairs based on agricultural premiums paid, as follows:
  - \$250,000 – to be divided among fairs with over \$50,000 in agricultural premiums
  - \$365,755 – Class A-Premium Fairs = \$22,859 x 16
  - \$317,616 – Class B-Premium Fairs = \$19,851 x 16
  - \$279,125 – Class C-Premium Fairs = \$17,445 x 16
  - \$962,485

**Important:** Final payout amounts will be determined based on **your 2025 Agricultural Premiums** as reported in your **Merit Award submission due by November 1, 2025**.

We appreciate your continued commitment to promoting agriculture and community engagement across Tennessee. Please stay tuned for further instructions on the disbursement process.

Sincerely,  
**Tennessee Association of Fairs**



TAF was able to acquire a Grant from the State of Tennessee for Capital Projects for our county fairs with a start date of July 1, 2025 and end date of November 1, 2026. **ALL RECEIPTS AND PROOF OF PROJECT COMPLETION MUST BE SUBMITTED BY MAIL OR EMAIL TO TAF EXECUTIVE SECRETARY BY NOVEMBER 1, 2026 OR FAIR MUST RETURN FUNDS!**

FAIR NAME: Nashville Fair  
ADDRESS: 401 Wingrove Street  
CITY, STATE, ZIP: Nashville, TN 37204  
PERSON RECEIVING CHECK (Print name) Jessica Ozburn  
EMAIL: jessica.ozburn@nashville.gov  
PHONE NUMBER: (615) 626-5730

**ACCEPTANCE OF TAFIP FUNDS FOR CAPITAL IMPROVEMENTS**

The undersigned hereby **accepts**, on behalf of the above-named fair ("Fair"), **TAFIP funds** in the amount of **\$83,333.33** ("Funds"), to be used **exclusively for approved capital improvements** for the Fair.

The Fair agrees to maintain complete and accurate records of all expenditures and acknowledges that **all receipts and written proof of project completion** must be submitted by mail or email to the **TAF Executive Secretary** no later than **November 1, 2026**.

The Fair further agrees that **any portion of the Funds not expended** for approved capital improvements, or **any Funds for which required documentation is not submitted by the stated deadline**, shall be **returned to TAF in full** no later than **November 1, 2026**.

Failure to comply with the terms of this agreement may result in the Fair being deemed **ineligible for future TAF funding** and may require repayment of Funds already disbursed.

By signing below, the undersigned certifies that they are duly authorized to accept these Funds on behalf of the Fair and agrees to be bound by the terms set forth herein.

SIGNATURE OF ABOVE FAIR REPRESENTATIVE:

Jessica Ozburn

DATE:

1-16-2026

WITNESSED BY TAF REPRESENTATIVE:

Helen McPeak

**SIGNATURE PAGE  
FOR  
GRANT NO. TAFIP**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

  
Laura Womack, Executive Director  
Nashville Fairgrounds

12 Mar 26  
Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

Jenneen Reed/mjr  
Director of Finance Date  
Department of Finance

4/6/2026 | 1:14 PM CDT

**APPROVED AS TO RISK AND INSURANCE:**

Balagun Cobb  
Director of Insurance

4/6/2026 | 2:08 PM CDT  
Date

**APPROVED AS TO FORM AND  
LEGALITY:**

Courtney Mohan  
Metropolitan Attorney

4/6/2026 | 2:07 PM CDT  
Date

**FILED:**

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date