

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 07/21/26

Resolution



Ordinance

Contact/Prepared By: Rachael KrohnDate Prepared: 06/17/26Title (Caption): FY27 NPLF position grant- Studio NPL Outreach Coordinator Grant

To accept annual award for foundation position- Program Supervisor

The full-time Program Coordinator position remaining was repurposed and now is an NPL Studio Outreach position that encompasses

outreach with the community, working with partners for the various Studio NPL programs, working with NPL's popular STEM and Mobile Maker program partners.

Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: _____ Proposal No: _____Proposing Department: Public Library Requested By: Terri LukeAffected Department(s): Public Library Affected Council District(s): ALL**Legislative Category (check one):**

- | | | |
|---|--|--|
| ☐ Bonds | ☐ Contract Approval | ☐ Intergovernmental Agreement |
| ☐ Budget - Pay Plan | ☐ Donation | ☐ Lease |
| ☐ Budget - 4% | ☐ Easement Abandonment | ☐ Maps |
| ☐ Capital Improvements | ☐ Easement Accept/Acquisition | ☐ Master List A&E |
| ☐ Capital Outlay Notes | ☒ Grant | ☐ Settlement of Claims/Lawsuits |
| ☐ Code Amendment | ☐ Grant Application | ☐ Street/Highway Improvements |
| ☐ Condemnation | ☐ Improvement Acc. | ☐ Other: _____ |

FINANCE Amount +/-: \$ \$ 95,400.00Match: \$ \$ 0.00
Funding Source: Capital Improvement Budget
 Capital Outlay Notes
 Departmental/Agency Budget
 Funds to Metro
 General Obligation Bonds
 Grant
 Increased Revenue Sources

 Judgments and Losses
 Local Government Investment Project
 Revenue Bonds
 Self-Insured Liability
 Solid Waste Reserve
 Unappropriated Fund Balance
 4% Fund
 Other: _____
Approved by OMB: Aaron Pratt DH

Date to Finance Director's Office: _____

Approved by Finance/Accounts: _____

APPROVED BYApproved by Div Grants Coordination: Juanita Paulsen**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy

Administration –Yellow Copy

Finance Department - Pink Copy

GRANT SUMMARY SHEET

Grant Name: Studio NPL Outreach Coordinator Grant FY27

Department: PUBLIC LIBRARY

Grantor: NASHVILLE PUBLIC LIBRARY FOUNDATION

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$95,400.00

Cash Match Amount \$0.00

Department Contact: Linda Harrison - Assistant Director for Education & Literacy
862-5806

Status: CONTINUATION

Program Description:

The full-time Program Coordinator position remaining was repurposed and now is an NPL Studio Outreach position that encompasses outreach with the community, working with partners for the various Studio NPL programs, working with NPL's popular STEM and Mobile Maker program partners. NPL still hires teens for programs, but the teens are now wrapped up into the mentor model and no longer have their own grant funded position classifications like the T.O.T.A.L. teens did.

Plan for continuation of services upon grant expiration:

NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for Studio NPL Outreach for its variety of programs that requires no further funding.

Grants Tracking Form

Part One

Pre-Application

Application

Award Acceptance

Contract Amendment

Department	Dept. No.	Contact	Phone	Fax
PUBLIC LIBRARY	039	Linda Harrison - Assistant Director for Education & Literacy	862-5806	880-2605
Grant Name:	Studio NPL Outreach Coordinator Grant FY27			
Grantor:	NASHVILLE PUBLIC LIBRARY FOUNDATION		Other:	
Grant Period From:	07/01/26	(applications only) Anticipated Application Date:		
Grant Period To:	06/30/27	(applications only) Application Deadline:		
Funding Type:	FOUNDATION	Multi-Department Grant	If yes, list below.	
Pass-Thru:		Outside Consultant Project:		
Award Type:	OTHER	Total Award:	\$95,400.00	
Status:	CONTINUATION	Metro Cash Match:	\$0.00	
Metro Category:	Est. Prior.	Metro In-Kind Match:	\$0.00	
CFDA #	N/A	Is Council approval required?	☒	
Project Description:	Applic. Submitted Electronically? ☐			
The full-time Program Coordinator position remaining was repurposed and now is an NPL Studio Outreach position that encompasses outreach with the community, working with partners for the various Studio NPL programs, working with NPL's popular STEM and Mobile Maker program partners. NPL still hires teens for programs, but the teens are now wrapped up into the mentor model and no longer have their own grant funded position classifications like the T.O.T.A.L. teens did.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for Studio NPL Outreach for its variety of programs that requires no further funding.				
How is Match Determined?				
Fixed Amount of \$		or	% of Grant	Other: ☐
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		Fund	Business Unit	
Is not budgeted?		Proposed Source of Match:		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:	1.00	Actual number of positions added:	1.00	
Departmental Indirect Cost Rate	17.46%	Indirect Cost of Grant to Metro:	\$16,656.84	
*Indirect Costs allowed? ☐ Yes ☒ No	% Allow. 0.00%	Ind. Cost Requested from Grantor:	\$0.00	in budget
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)				
Draw down allowable? ☐				
Metro or Community-based Partners:				

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY27			\$95,400.00				\$95,400.00	\$16,656.84	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$95,400.00	\$0.00		\$0.00	\$95,400.00	\$16,656.84	\$0.00
Date Awarded:		06/16/26		Tot. Awarded:	\$95,400.00	Contract#:	LETTER			
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

JP

GCP Received 6/16/26

GCP Approved
6/16/26

Resolution No. _____

A resolution accepting a Studio NPL Outreach Coordinator Grant from the Nashville Public Library Foundation to the Metropolitan Government, acting by and through the Nashville Public Library, to fund the Studio NPL program supervisor position.

WHEREAS, the Nashville Public Library Foundation, has awarded a Studio NPL Outreach Coordinator Grant in an amount not to exceed \$95,400.00 with no cash match required to the Metropolitan Government, acting by and through the Nashville Public Library, to fund the Studio NPL program supervisor position; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the Studio NPL Outreach Coordinator Grant, by and between the Nashville Public Library Foundation, in an amount not to exceed \$95,400.00, to the Metropolitan Government, acting by and through the Nashville Public Library to fund the Studio NPL program supervisor position, a copy of which grant is attached hereto and incorporated herein, is hereby approved.

Section 2. That the amount of this grant be appropriated to the Nashville Public Library, based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jenneen Reed/mjr
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Ally Greer
Assistant Metropolitan Attorney

Member(s) of Council

GRANT LETTER
Studio NPL Outreach Coordinator Grant

Section 1. Grant. The Nashville Public Library Foundation, a nonprofit corporation exempt from federal income tax under Section 501©(3) intends to make a gift to the Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Library Board, (the “Charity”), a municipal corporation, exempt from federal income tax, an amount of Ninety Five Thousand Four Hundred Dollars (\$95,400) in the manner, and subject to the terms, as hereinafter provided.

Section 2. Grant Term. This grant shall be effective for the period commencing on July 1, 2026, and ending June 30, 2027. The Foundation shall have no obligation for services rendered by the Nashville Public Library which are not performed within the specified period.

Section 3. Payment of Grant. The Foundation intends to pay the Grant to the Charity in two (2) installments. The first installment will be paid within a reasonable time following receipt of a signed Grant Letter for the first part of the fiscal year. The second installment at the end of the fiscal year once final payroll for the grant is complete.

Section 4. Purpose of Grant. The Charity agrees to use the Grant solely for the Charity’s project entitled “Studio NPL Outreach Coordinator” (formerly known as “T.O.T.A.L. Totally Outstanding Teen Advocates for the Library”) as described in the Charity’s grant proposal to the Foundation, attached hereto as Exhibit A.

Section 5. Prohibited Activities. The Charity agrees that no portion of the Grant shall be used for activities that are prohibited to organizations exempt from federal income tax, including, without limitation, attempting to influence legislation, lobbying, or participation or intervention in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 6. Confirmation of Good Standing with State Government. The Charity confirms that it is in good standing with appropriate governmental agencies located within the state of the Charity’s organization and any state in which the Charity is, or intends to, conduct its activities. If requested by the Foundation, the Charity shall provide written evidence of its good standing. The Charity agrees that it shall immediately notify the Foundation of any change in the Charity’s good standing, including the initiation of any proceeding, investigation, audit, or inquiry, of which the Charity is a party.

Section 7. No Detrimental Reliance: Failure to Comply. The Charity agrees that the Grant does not constitute an enforceable gift for which the Charity has paid consideration or upon which the Charity shall rely to its detriment. Further, the Charity agrees that the Foundation has no legal obligation to pay the Grant to the Charity, and that the Foundation may, for any reason, suspend or cease payments of the Grant to the Charity, as may be determined by the Foundation.

Section 8. Enforceability of Terms of Gift. If the Foundation pays a portion or all the Grant to the Charity, the Foundation reserves the right to enforce the terms and conditions of the Grant as provided in this instrument, including requiring the Charity to use the Grant solely for the purposes described in Section 4. The Charity agrees that the Foundation's right to enforce the terms and conditions of the Grant includes the right to demand the refund of any portion of the Grant actually paid to the Charity by the Foundation, upon which demand, the Charity shall have ten (10) business days to comply.

Section 9. No Joint Venture. The parties agree that the Foundation and the Charity are not partners or joint venturers with respect to each other, and nothing contained herein shall be construed to make the Foundation and the Charity partners or joint venturers or to impose upon either party any liabilities as such.

Section 10. Indirect Cost. No indirect cost allowable. All funds are to be program direct.

Acknowledged and agreed to this 16 day of June, 2026.



Nashville Public Library Foundation

6/16/26

Date



Chair/Library Board of Trustees
Nashville Public Library

6/16/26

Date

**SIGNATURE PAGE
FOR
Studio NPL Outreach Coordinator GRANT FY27**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



Department Director

6-16-2026

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:



Director
Department of Finance

7/7/2026 | 11:50 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:

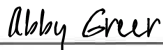


Director of Risk Management Services

7/9/2026 | 2:39 PM PDT

Date

APPROVED AS TO FORM AND
LEGALITY:



Metropolitan Attorney

7/7/2026 | 12:01 PM CDT

Date

FILED:

Metropolitan Clerk

Date

Exhibit A

FY27 - NPLF Grant Funded Positions

Division /		total benefit					
BU	Branch	Title	Name	FTE	TOTAL	cost	Total S & B
39304094	STUDIO	Program Supervisor	KELLEY, MEGAN	1.00	71,300.00	24,100.00	95,400.00
				1.00	71,300.00	24,100.00	95,400.00