

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 07/21/26☒ Resolution ☐ OrdinanceContact/Prepared By: Rachael KrohnDate Prepared: 06/17/26Title (Caption): FY27 NPLF position grant- Education and literacy

To accept annual award for foundation positions- Program Coordinator(2) Library Associate (7) and Program supervisor (1)

NPL has several program initiatives including but not limited to Bringing Books to Life, Adult Literacy, and Limitless Libraries

These positions facilitate these and other programs for Nashville Public Library.

Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: _____ Proposal No: _____Proposing Department: Public Library Requested By: Terri LukeAffected Department(s): Public Library Affected Council District(s): ALL**Legislative Category (check one):**

- | | | |
|---|--|--|
| ☐ Bonds | ☐ Contract Approval | ☐ Intergovernmental Agreement |
| ☐ Budget - Pay Plan | ☐ Donation | ☐ Lease |
| ☐ Budget - 4% | ☐ Easement Abandonment | ☐ Maps |
| ☐ Capital Improvements | ☐ Easement Accept/Acquisition | ☐ Master List A&E |
| ☐ Capital Outlay Notes | ☒ Grant | ☐ Settlement of Claims/Lawsuits |
| ☐ Code Amendment | ☐ Grant Application | ☐ Street/Highway Improvements |
| ☐ Condemnation | ☐ Improvement Acc. | ☐ Other: _____ |

FINANCE Amount +/-: \$ \$ 764,900.00**Match:** \$ \$ 0.00
Funding Source:

- ☐ Capital Improvement Budget
- ☐ Capital Outlay Notes
- ☐ Departmental/Agency Budget
- ☐ Funds to Metro
- ☐ General Obligation Bonds
- ☐ Grant
- ☐ Increased Revenue Sources

- ☐ Judgments and Losses
- ☐ Local Government Investment Project
- ☐ Revenue Bonds
- ☐ Self-Insured Liability
- ☐ Solid Waste Reserve
- ☐ Unappropriated Fund Balance
- ☐ 4% Fund
- ☐ Other: _____

 Approved by OMB: Asron Pratt
 Approved by Finance/Accounts: _____
 Approved by Div Grants Coordination: Juanita Paulsen

Date to Finance Director's Office: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures
 ☐ Copies
 ☐ Backing
 ☐ Legislative Summary
 ☐ Settlement Memo
 ☐ Clerk Letter
 ☐ Ready to File

Department of Law – White Copy

Administration –Yellow Copy

Finance Department - Pink Copy

GRANT SUMMARY SHEET

Grant Name: Education and Literacy FY27

Department: PUBLIC LIBRARY

Grantor: NASHVILLE PUBLIC LIBRARY FOUNDATION

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$764,900.00

Cash Match Amount \$0.00

Department Contact: Linda Harrison - Assistant Director for Education and Literacy
862-5776

Status: CONTINUATION

Program Description:

NPL has several program initiatives including but not limited to Bringing Books to Life, Adult Literacy, and Limitless Libraries. These positions facilitate these and other programs for Nashville Public Library.

Plan for continuation of services upon grant expiration:

NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for a teen volunteer corps that requires no further funding.

Grants Tracking Form

Part One

Pre-Application

Application

Award Acceptance

Contract Amendment

Department	Dept. No.	Contact	Phone	Fax
PUBLIC LIBRARY	039	Linda Harrison - Assistant Director for Education and Literacy	862-5776	880-2119
Grant Name:	Education and Literacy FY27			
Grantor:	NASHVILLE PUBLIC LIBRARY FOUNDATION		Other:	
Grant Period From:	07/01/26	(applications only) Anticipated Application Date:		
Grant Period To:	06/30/27	(applications only) Application Deadline:		
Funding Type:	FOUNDATION	Multi-Department Grant	If yes, list below.	
Pass-Thru:		Outside Consultant Project:		
Award Type:	OTHER	Total Award:	\$764,900.00	
Status:	CONTINUATION	Metro Cash Match:	\$0.00	
Metro Category:	Est. Prior.	Metro In-Kind Match:	\$0.00	
CFDA #	N/A	Is Council approval required?	☒	
Project Description:	Applic. Submitted Electronically? ☐			
NPL has several program initiatives including but not limited to Bringing Books to Life, Adult Literacy, and Limitless Libraries. These positions facilitate these and other programs for Nashville Public Library.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for a teen volunteer corps that requires no further funding.				
How is Match Determined?				
Fixed Amount of \$		or	% of Grant	Other: ☐
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		Fund	Business Unit	
Is not budgeted?		Proposed Source of Match:		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:	8.98	Actual number of positions added:	11.00	
Departmental Indirect Cost Rate	17.46%	Indirect Cost of Grant to Metro:	\$133,551.54	
*Indirect Costs allowed? ☐ Yes ☒ No % Allow.	0.00%	Ind. Cost Requested from Grantor:	\$0.00	in budget
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)				
Draw down allowable? ☐				
Metro or Community-based Partners:				

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY27			\$764,900.00				\$764,900.00	\$133,551.54	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$764,900.00	\$0.00		\$0.00	\$764,900.00	\$133,551.54	\$0.00
Date Awarded:		06/16/26		Tot. Awarded:	\$764,900.00	Contract#:	LETTER			
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

Resolution No. _____

A resolution accepting a grant from the Nashville Public Library Foundation to the Metropolitan Government, acting by and through the Nashville Public Library, to fund positions for education and literacy programs including Bringing Books to Life, Adult Literacy, and Limitless Libraries.

WHEREAS, the Nashville Public Library Foundation, has awarded a grant in an amount not to exceed \$764,900 with no cash match required to the Metropolitan Government, acting by and through the Nashville Public Library, to fund positions for education and literacy programs including Bringing Books to Life, Adult Literacy, and Limitless Libraries; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the grant by and between the Nashville Public Library Foundation, in an amount not to exceed \$764,900, to the Metropolitan Government, acting by and through the Nashville Public Library, to fund positions for education and literacy programs including Bringing Books to Life, Adult Literacy, and Limitless Libraries, a copy of which grant is attached hereto and incorporated herein, is hereby approved.

Section 2. That the amount of this grant is to be appropriated to the Nashville Public Library, based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jenneen Reed/mjr
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Abby Greer
Assistant Metropolitan Attorney

Member(s) of Council

GRANT LETTER
Education and Literacy Grant

Section 1. Grant. The Nashville Public Library Foundation, a nonprofit corporation exempt from federal income tax under Section 501©(3) of the Internal Revenue Code of 1986, as amended (the “Code”), intends to make a gift to the Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Library Board, (the “Charity”), a municipal corporation, exempt from federal income tax, an amount of Seven Hundred Sixty Four Thousand Nine Hundred Dollars (\$764,900) in the manner, and subject to the terms, as hereinafter provided.

Section 2. Grant Term. This grant shall be effective for the period commencing on July 1, 2026, and ending June 30, 2027. The Foundation shall have no obligation for services rendered by the Nashville Public Library which are not performed within the specified period.

Section 3. Payment of Grant. The Foundation intends to pay the Grant to the Charity in two (2) installments. The first installment will be paid within a reasonable time following receipt of a signed Grant Letter for the first part of the fiscal year. The second installment at the end of the fiscal year once final payroll for the grant is complete.

Section 4. Purpose of Grant. The Charity agrees to use the Grant solely for the Charity’s Education and Literacy programs to include but not limited to Bringing Books to Life (BBTL), Adult Literacy, and Limitless Libraries. Each of these programs provides education services. BBTL provides early literacy initiatives that emphasize the importance of developing literacy skills by educating teachers, children, and parents. Adult Literacy by supporting organizations serving adult learners with programming, information, education technologies and tools, and professional development. Limitless Libraries is proving library materials via a bookmobile to charter schools that do not have school libraries. See Attachment A.

Section 5. Prohibited Activities. The Charity agrees that no portion of the Grant shall be used for activities that are prohibited to organizations exempt from federal income tax, including, without limitation, attempting to influence legislation, lobbying, or participation or intervention in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 6. Confirmation of Good Standing with State Government. The Charity confirms that it is in good standing with appropriate governmental agencies located within the state of the Charity’s organization and any state in which the Charity is, or intends to, conduct its activities. If requested by the Foundation, the Charity shall provide written evidence of its good standing. The Charity agrees that is shall immediately notify the Foundation of any change in the Charity’s good standing, including the initiation of any proceeding, investigation, audit or inquiry, of which the Charity is a party.

Section 7. No Detrimental Reliance: Failure to Comply. The Charity agrees that the Grant does not constitute an enforceable gift for which the Charity has paid consideration or

upon which the Charity shall rely to its detriment. Further, the Charity agrees that the Foundation has no legal obligation to pay the Grant to the Charity, and that the Foundation may, for any reason, suspend or cease payments of the Grant to the Charity, as may be determined by the Foundation.

Section 8. Enforceability of Terms of Gift. If the Foundation pays a portion or all the Grant to the Charity, the Foundation reserves the right to enforce the terms and conditions of the Grant as provided in this instrument, including requiring the Charity to use the Grant solely for the purposes described in Section 4. The Charity agrees that the Foundation's right to enforce the terms and conditions of the Grant includes the right to demand the refund of any portion of the Grant actually paid to the Charity by the Foundation, upon which demand, the Charity shall have ten (10) business days to comply.

Section 9. No Joint Venture. The parties agree that the Foundation and the Charity are not partners or joint venturers with respect to each other, and nothing contained herein shall be construed to make the Foundation and the Charity partners or joint venturers or to impose upon either party any liabilities as such.

Section 10. Indirect Cost. No indirect cost allowable. All funds are to be program direct.

Acknowledged and agreed to this 16 day of June, 2026.



Nashville Public Library Foundation

6/16/26

Date



Chair, Library Board of Trustees
Nashville Public Library

6/16/26

Date

**SIGNATURE PAGE
FOR
Education and Literacy GRANT FY27**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



Library Department, Director



Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

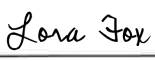


Director
Department of Finance

7/6/2026 | 4:04 PM CDT

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

7/9/2026 | 2:46 PM PDT

Date

APPROVED AS TO FORM AND
LEGALITY:



Metropolitan Attorney

7/8/2026 | 8:12 AM CDT

Date

FILED:

Metropolitan Clerk

Date

Attachment A

FY27 - NPLF Grant Funded Positions

BU	Division /		Title	Name	FTE	TOTAL	total benefit	
	Branch						cost	Total S & I
39304110	ED & LIT		Program Supervisor	Cajigas, Klem-Mari	1.00	69,200.00	23,600.00	92,800.00
39304110	ED & LIT		Library Associate	Cronin, Caroline L	1.00	59,900.00	21,600.00	81,500.00
39304110	ED & LIT		Library Associate	Gerlach, Megan S	1.00	57,400.00	21,100.00	78,500.00
39304110	ED & LIT		Library Associate	Jones, Heather A	0.49	28,900.00	6,100.00	35,000.00
39304110	ED & LIT		Library Associate	VACANT	0.49	27,900.00	5,900.00	33,800.00
39304110	ED & LIT		Library Associate	Lewis, Lauren E	1.00	56,300.00	34,000.00	90,300.00
39304110	ED & LIT		Program Coordinator	Wells, Holly M	1.00	62,000.00	35,300.00	97,300.00
39304110	ED & LIT		Library Associate	VACANT - (Guerrero , A)	1.00	56,800.00	26,600.00	83,400.00
39304110	ED & LIT		Library Associate	VACANT - (New Limitless Libraries)	1.00	56,800.00	26,600.00	83,400.00
39304110	ED & LIT		Program Coordinator	VACANT - (Kumatz, A)	1.00	61,300.00	27,600.00	88,900.00
					8.98	536,500.00	228,400.00	764,900.00