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D-26-14154

LEGISLATIVE TRACKING FORM

Filing for Council Meeting Date: 6/16/26 X **Resolution** ____ **Ordinance**

Contact/Prepared By: _____ **Date Prepared:** _____

Title (Caption): A resolution appropriating a total of $1,926,099.00 from the Nashville Public Library to various nonprofit organizations for the provision of free and high-quality after school and summer programming through the Library's Nashville After Zone Alliance after school and out-of-school coordinating system.

Submitted to Planning Commission? ___ **N/A** ___ **Yes-Date:** _____ **Proposal No:** _____

Proposing Department: _____ **Requested By:** _____

Affected Department(s): _____ **Affected Council District(s):** _____

Legislative Category (check one):

_____ Bonds	_____ Contract Approval	_____ Intergovernmental Agreement
_____ Budget - Pay Plan	_____ Donation	_____ Lease
_____ Budget - 4%	_____ Easement Abandonment	_____ Maps
_____ Capital Improvements	_____ Easement Accept/Acquisition	_____ Master List A&E
_____ Capital Outlay Notes	_____ Grant	_____ Settlement of Claims/Lawsuits
_____ Code Amendment	_____ Grant Application	_____ Street/Highway Improvements
_____ Condemnation	_____ Improvement Acc.	_____ Other: _____

FINANCE **Amount +/-: $** _____ **Match: $** _____

Funding Source:

Capital Improvement Budget
Capital Outlay Notes
Departmental/Agency Budget
Funds to Metro
General Obligation Bonds
Grant
[illegible]evenue Sources
Judgment and Losses
Local Government Investment Project
Revenue Bonds
Self-Insured Liability
Solid Waste Reserve
Unappropriated Fund Balance
4% Fund
Other: _____

DocuSigned by: Aaron Pratt DB59844A2DE04C4...

Approved by OMB: _____ Date to Finance Director's Office: _____

Approved by Finance/Accounts: _____ **APPROVED BY**

Approved by Div Grants Coordination: _____ **FINANCE DIRECTOR'S OFFICE** Signed by: Jennieen Reed/mgw 62377A2A8742469...

ADMINISTRATION

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ **Date:** _____

DEPARTMENT OF LAW Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____

Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk

☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy *Administration –Yellow Copy* *Finance Department - Pink Copy*

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Resolution No. RS

A resolution appropriating a total of $1,926,099.00 from the Nashville Public Library to various nonprofit organizations for the provision of free and high-quality after school and summer programming through the Library's Nashville After Zone Alliance after school and out-of-school time coordinating system.

WHEREAS, Section 7-3-314 of the Tennessee Code Annotated states that metropolitan forms of government may provide financial assistance to nonprofit organizations in accordance with the guidelines of the Metropolitan Government; and,

WHEREAS, Section 5.04.070 of the Metropolitan Code of Laws provides that the Council may, by Resolution, appropriate funds for the financial aid of nonprofit organizations; and,

WHEREAS, the Nashville Public Library has accepted applications from nonprofit organizations to receive funding from the Nashville After Zone Alliance coordinating system for the provision of free and high-quality afterschool and summer programming; and,

WHEREAS, pursuant to and contingent upon the passage of the budget ordinance of the Metropolitan Government of Nashville and Davidson County for fiscal year 2027, BL2026-1377, including any substitutes or amendments, funds are available for the provision of high-quality after school and summer programming through the Nashville Public Library's Nashville After Zone Alliance after school and out-of-school time coordinating system; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that these funds be appropriated to these nonprofit organizations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. There is hereby appropriated $1,926,099.00 from the Nashville Public Library to the nonprofit organizations listed below as follows:

Nonprofit Organization	Amount
Metro Parks Department	$411,481.00
Moves & Grooves, Inc.	$112,544.00
Nashville International Center for Empowerment	$103,965.00
Nations Ministry Center	$244,355.00
Rocklife Youth, LLC	$349,287.00
Salama Urban Ministries, Inc.	$46,144.00
Why We Can't Wait, Inc.	$380,350.00
Young Mens Christian Association of Middle Tennessee	$201,150.00
Youth Encouragement Services	$76,823.00

Section 2. The Metropolitan Government is hereby authorized to enter into the grant contracts, attached hereto and incorporated herein, with the nonprofit organizations listed in

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Section 1 for the amount provided herein and the purposes stated in the contract.

Section 3. This resolution shall take effect from and after its adoption, the welfare of the Metropolitan Government of Nashville and Davidson County requiring it.

RECOMMENDED BY:

DocuSigned by:
Terri Luke
EE49BFDF9F034BF...

Terri Luke, Director
Nashville Public Library

INTRODUCED BY:

Member(s) of Council

APPROVED AS TO AVAILABILITY

Signed by:
Jenneen Reed/mjw
62377A2A8742469...

Jenneen Reed, Director
Department of Finance

APPROVED AS TO FORM AND

Signed by:
Macy Amos
2CBBFAAF2F3B4D4...

Assistant Metropolitan Attorney

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GRANT MOU BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND METRO PARKS

This Grant MOU issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Metro Parks,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

NAZA-funded summer program with ***Metro Parks*** *will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs**.

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1.____ **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2.____ **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3.____ **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4)____ **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated in the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) _____ **Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) _____ **Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) _____ **System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) _____ **Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) _____ **Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) _____ **Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) _____ **Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) _____ **Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings
- Responsible Use of Data located in the Learning Hub.

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- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) _____ **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the MOU) of this document and adhere to all requirements under that document so that they can have access to student data.

14) _____ **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

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15) _____ **Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) _____ **Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time **Leading Indicator Survey, Staff** by program staff the spring semester.

17) _____ **Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) _____**Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) _____ **Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks

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must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this MOU are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their MOUs, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this scope may result in Corrective Action. Continued violation could result in termination of the MOU.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT MOU TERM:**

B.1. **Grant MOU Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

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C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant MOU exceed **$411,482** (**105** slots for afterschool, **120** slots for summer). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the MOU is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027. This final payment will equal the total actual spending for the MOU year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire**.

Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

If the MOU is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

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The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant MOU.

The expenditure reports format is shown on Annex 2 attached to this MOU. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant MOU, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any MOU by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any MOU.

C.9 **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

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C.10. **Electronic Payment.** Metro requires as a condition of this MOU that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other MOU the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS**:

D.1. **Required Approvals.** Metro is not bound by this Grant MOU until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant MOU may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant MOU immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant MOU. Should the Recipient fail to properly perform its obligations under this Grant MOU or if the Recipient violates any terms of this Grant MOU, Metro will have the right to immediately terminate the Grant MOU and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant MOU. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant MOU without cause for any reason. Said termination shall not be deemed a Breach of MOU by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant MOU is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant MOU immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant MOU on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant MOU or enter into a subcontract for any of the services performed under this Grant MOU without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant MOU.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant MOU or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which is in violation of applicable laws. The Recipient must, upon request, show proof of such

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nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant MOU. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant MOU, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant MOU are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant MOU are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant MOU.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant MOU is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant MOU. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**
During the term of this MOU, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this MOU, including any extension, the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**

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With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of MOU.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

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Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant MOU.

D.16. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17 **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the MOU, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this MOU.

d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18 **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant MOU arising from a Force Majeure Event is not a breach under this Grant MOU. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant MOU. Metro shall have the right to terminate this Grant MOU at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant MOU.

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D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant MOU and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant MOU will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant MOU is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant MOU supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant MOU.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant MOU, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant MOU. Upon termination of the Grant MOU, where a further contractual relationship is not entered into, or at any time during the term of the Grant MOU, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this MOU will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this MOU, neither this MOU nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this MOU must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant MOU must be in writing

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and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For MOU-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Stevon Neloms, Assistant Director
Metro Parks
511 Oman St.
Nashville, TN 37203
615-862-8419

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

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i. have not within a three (3) year period preceding this Grant MOU been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

ii. have not within a three (3) year period preceding this Grant MOU been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iii. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This MOU will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this MOU will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this MOU. Please initial each item below as proof of review and receipt:

_____ Annex 1 – Metro Invoice

_____ Annex 2 – Expenditure Report

_____ Annex 3 – Budget Spreadsheet

_____ Annex 4 – Minimum Standards

_____ Annex 5 – Data-Sharing Sub-Agreement

_____ Annex 6 – Performance Indicators

_____ Annex 7 – Afterschool Enrollment form

_____ Annex 7b – Summer Enrollment form

_____ Annex 8 – Program site/s

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Grant contract between the Metropolitan Government of Nashville and Davidson County and Metro Parks, MOU #_____ July 1, 2026 – June 30, 2027

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:
Signed by:
Jennieen Reed/mjw
62377A2A8742469...
Director of Finance

APPROVED AS TO RISK AND INSURANCE:
Signed by:
Balogun Cobb
68804BF12FD741C...
Director of Insurance

APPROVED AS TO FORM AND LEGALITY:
Signed by:
Macy Amos
2CBBFAAF2F3B4D4...
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

NASHVILLE PUBLIC LIBRARY
DocuSigned by:
Terri Luke
EE49BFDF9F034BF...
Library Director

RECIPIENT: Metro Parks

By (Signature): Monique Horton Odom

Authorized Officer Name: Monique Horton Odom

Title: Director

Sworn to and subscribed to before me a Notary Public, this 14 day of May, 2026

Notary Public

Monica Canady

MONICA CANADY
STATE OF TENNESSEE NOTARY PUBLIC
DAVIDSON COUNTY
MY COMMISSION EXPIRES 3-5-2030

My Commission expires 3/5/2030

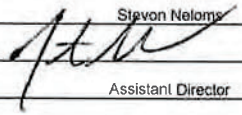
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Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA
Funds For FY 2027 Program

ORGANIZATION NAME	Metro Parks and Recreation	CONTRACT # (Office Use):			
PROGRAM NAME	L E G E N D S	START DATE:	07/01/2026		
ADDRESS	511 Oman Street	END DATE:	06/30/2027		
CITY, STATE & ZIP	Nashville, TN 37203	CONTACT PERSON	Stevon Neloms		
FEDERAL ID # (EIN)	2-620694743-014-4	CONTACT TELEPHONE	(615) 862 - 8400		

COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS	OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		**After-school program starts 09/08/2026 | Per slot rate for afterschool is $1,355** **Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027 | Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.**		
Salaries and Wages	93,840.00	Additional 5 staff at $25.00/hr, 30 hours a week for 8 weeks for summer; additional 6 staff at $20.00/hr, up to 19 hours a week for 28 weeks to include trainings, set up and clean up, and field trips. These are in addition to the staff already employed and assigned to the NAZA program		
Benefits and Taxes	0.00	Types of benefits, rates and number of staff, whose benefits are charged to this grant		
Total Personnel Expenses	**93,840.00**			
Office Supplies	5,502.00	Each site (6) will receive $917 to go towards office supplies.		
Communications	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Postage and Shipping	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Occupancy	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Equipment Rental and Maintenance	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Printing and Publications	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Travel/Conferences & Meetings	680.00	Money put aside to reimburse staff for travel or traveling fees (parking) and to cover materials f		
Insurance	0.00	Unit cost or % of total cost charged to this grant		
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	175,500.00	$780 per students covering $100 for daily snacks, meals and teaching kitchen materials, $125 LEGENDS gear (sweatshirt, shirt, jersey, backpack, water bottle, etc), $150 incentive store materials (signage, prop cash, storage, snacks, fidgets, etc), $220 laptops with Brilliant, Code Avengers, Canva and Khan Academy subscriptions), $50 STEM kits, $60 for workbook bundles covering goal setting, journaling and budgeting, $75 for everyday supplies, activities and equipment and to replace broken and damaged items and equipment)		
Transportation	0.00	Daily rate, number of days separated by afterschool and summer (if applicable)		
Field Trips	63,960.00	12 field trips per site total - 8 in the summer (120 students) and 4 during the school year (105 students) - with an average cost of $42 per student and $500 transportation fee (bus) per trip		
Professional Fees/Enhancement partners	72,000.00	Each site (6) will receive $12000 to go towards enhancement partners for their program; they will choose based on interest, pricing and availability.		
Other Non-Personnel	0.00	Anything else that is part of programming cost but is not listed		
Indirect Cost	0.00	Partners can choose to budget either separate line items above or request an indirect cost of up to 20% of their total budget. The Indirect cost requests must be accompanied by agency's cost allocation plan that will be acceptable for NAZA in line with Metro Grants Manual		
Total Non-personnel	**317,642.00**			
Total	**411,482.00**			

RECIPIENT NAME Stevon Neloms

AUTHORIZED SIGNATURE: 

TITLE Assistant Director

DATE 04 / 23 / 26

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Your filter options have been applied.

RESPONSE #27009 SUBMITTED ON 03/12/2026 02:09:34 PM

2026-2027 NAZA Funded Partner Application (Annex 1)

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Organization Name	**Metro Parks**
Street Address	**511 Oman St.**
City, State, Zip Code	**Nashville, TN 37203**
Organization Website	**https://www.nashville.gov/departments/parks**
Organization Email	**Leslie.martinez-garcia@nashville.gov**
Organization Phone	**615-862-8419**

Edit section title

Authorized Officer Name and Position	**Stevon Neloms- Assistant Director**

Edit section title

Primary Grant Contact (PGC) Person	**Chinita White**
PGC Person Position	**Assistant Director Finance and Administration**
PGC Person Email	**Chinit.White@nashville.gov**
PGC Person Phone Number	**615-862-8400**
Is this staffer also the Youth Programming contact?	**No**
Is this staffer also responsible for Data/Evaluation compliance?	**No**

Edit section title

Youth Programming Contact (YPC)	**Leslie Martinez-Garcia**
YPC Title	**program coordinator**
YPC Email	**Leslie.martinez-garcia@nashville.gov**
YPC Phone	**615-862-8419**

Edit section title

Data/Evaluation Contact (DEC)	**Leslie Martinez-Garcia**
DEC Title	**Program Coordinator**
DEC Email	**Leslie.martinez-garcia@nashville.gov**
DEC Phone	**615-862-8419**

Please List Board of Directors

Please List Board of Directors

Number of Board Members	**2**
Name	**Monique Odom**
Email Address	**Monique.Odom@nashville.gov**
Phone Number	**615-862-8400**
Board Chair	**Yes**
Name	**Stevon Neloms**
Email Address	**Stevon.neloms@nashville.gov**
Phone Number	**615-862-8400**
Board Chair	**Yes**

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Total Organizational Budget	**449,735**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**436,135**
Attach most recent Non-Profit status documentation.	**Metro Government Entity_.pdf**

Edit section title

Total Youth Serving	**117**
Total Youth Proposing to Serve with NAZA funding.	**117**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**12**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

Page 4 of 10 - Afterschool Program Information

Mission and Experience

What is your organization's mission?	Metro Parks and Recreation summer and afterschool program for middle-schoolers is dedicated to creating a nurturing environment where youth feel socially and emotionally safe, positive youth development principles prevail, and learning is fun and engaging. We create an out-of-school-time culture where youth can develop untapped potential, feel empowered to learn about themselves, and are given opportunities to engage in their community. Our activity offerings include: • STEAM (Science, Technology, Engineering, Art, Math) • Service-Learning • Social & Emotional Learning • Nutrition, Health, & Wellness
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	Metro Parks strives to carefully develop a nurturing environment where youth feel safe and can develop untapped potential, feel empowered to learn about themselves, and are given opportunities to engage in their community. Metro Parks has provided afterschool and summer programs for more than 50 years. Afterschool program hours are Monday-Thursday, 4:30pm-6:30pm, and a snack is provided. Our Summer programs are 5 days a week and last at least 6 hours, with breakfast and lunch provided. Our NAZA-Funded programs target 5th-8th grade students. However, our community centers allow students ages 6-14 to participate in programs. During the school year we host 40-60 youth per community center. In the summer, we host about 60-100 also per community center. Metro Parks programs coordinate programs based on the Five principles of positive youth development. Program offerings include HW support, teaching kitchens, field trips, enhancement activities, STEAM, health and wellness opportunities, and a variety of sports.

Detailed Programming Information

Afterschool Program Name	LEGENDS of Metro Parks
Program Description (this description will be used in all NAZA recruitment materials)	Metro Parks NAZA-funded summer and after school program supports youth's physical, social, emotional, cognitive, and academic skills development. Typical program activities include a variety of sports, enhancement activities such as ice breakers, teaching kitchens, field trips, drama, poetry, coding, STEAM (science, technology, engineering, art, and math), homework help, and so much more! Additionally, a free snack or supper is provided during program hours. Our goal is to provide a safe and supportive environment for youth, help them build purpose through service learning, and have relevance to their real-life experiences. In addition, we value diversity and strive to provide a warm, welcoming, and equitable space. We look forward to a fun, inspiring, and LEGENDARY program together!
Targeted Youth Population	5th-8th grade youth

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	**No**

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**Annex 2 All sites 2026.pdf**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**Yes**
Please provide a sample copy of established or proposed curriculum.	**Lesson Plan Templates 2026.pdf**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Curiosity, Learning, and Growth Mindset**
Principles of Youth Development	**Fostering Meaningful Youth Participation**
How will your program's activities help youth explore growth?	**• Youth will be able to explore this growth practice through field trips, guest speakers, and enhancement partners.** **• By exposing youth to new activities and various enhancement partners, I hope to enhance their curiosity and make learning a more enjoyable experience for them.** **• I hope youth will learn to implement the Growth Mindset mentality in their life naturally and organically on their own outside of programming. With each new experience and activity youth engage in, I try to remind them to implement a Growth Mindset and realize that mistakes will help them learn, that they can improve with continued practice, and to never give up.**

Edit section title

Growth Practices	**Life Skills**
Principles of Youth Development	**Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills.**
How will your program's activities help youth explore growth?	**• Youth will be able to explore this growth practice through cooking activities, healthy lifestyle lessons, exercise and sports, swimming, and other leisure and recreation activities.** **• I hope the result will be youth who can take the skills learned and utilize them in daily life outside of programming.** **• I hope youth will not only implement these skills in their daily life but also gain confid themselves with each new life skill learned.**

Page 6 of 10 - Summer Program Information

Edit section title

Name of Proposed Summer Program	**LEGENDS of Metro Parks**
Summer Program Description	**Coleman Parks' NAZA-funded summer program supports youth's physical, social, emotional, cognitive, and academic skills development. Typical program activities include a variety of sports, enhancement activities such as ice breakers, teaching kitchens, field trips, drama, poetry, coding, STEAM (science, technology, engineering, art, and math), and so much more! Additionally, a free breakfast and lunch will be provided Monday-Friday during program hours.**
Target Population to be Served	**117**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Annex 2 All sites 2026.pdf**
Proposed Enhancement Activities (field trips, special groups, etc.):	**• Our recurring enhancement partners consist of Nashville Children's Theatre, The Science Guys of Nashville, The Porch (Creative Writing), Rolling Video Games, and Mr. Leach's Leather Crafts. We schedule at least one per week and often have two per week. Counter Punch Youth Academy and Inches Hair Growth Academy were also two of our frequent, engaging enhancement partners.** **• Field trips we have taken the past year during after-school programming include Adventure Science Center, Stars and Strikes, Dave and Busters, Altitude Trampoline Park, and Opry Mills Movie Theater.** **• Youth have opportunities to participate in sports leagues and clinics throughout the year, and we often play multiple group sports—basketball, soccer, badminton, gaga ball, dodgeball, volleyball, etc.**

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**No**

Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**15 to 1**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**Metro Parks will ensure 2-3 staff are NAZA-trained front line staff.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**Metro Parks will rely on MNPS buses for after school transportation.**
What transportation need fits your program(s) the most?	**No Transportation Needs**

Program Data

Briefly describe your organization's youth recruitment strategies for the entire programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	**• For recruitment and retention, we have utilized multiple approaches. We continually recruit NAZA youth by engaging with our local partner schools.** **• I made a recruitment flyer with a QR code specific to the L.E.G.E.N.D.S. Program at Smith Springs CC so that parents of students wanting to enroll in our program here can do so easily without confusion. We have these posted throughout the community center.** **• In addition to engaging with our local partner schools, we engage with parents and patrons of our community center to educate them on the many benefits of our NAZA after-school program so that we can cast a wider net to serve all youth appropriate for the program.**

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What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	**smith springs: • We have had success in the past year using these tactics, and it has helped increase the growth of our program from previous years.** **• Our recruitment efforts have resulted in representation from a variety of schools—KIPP Antioch Middle, Apollo Middle, KIPP Global Middle, JFK Middle, Rose Park Middle, Valor Academy, Smith Springs Elementary, and homeschooled youth.** **• Regularly, we have anywhere from 12 to 15 students attending our program, and we currently have 26 students enrolled in Salesforce.**

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.	**Metro Parks is waiting on survey results.**
Have you accessed and used student data from schools in 2025-2026? If so, please briefly describe how you used that data in your programming.	**no**
What strategies were implemented to improve program quality in the Spring semester (2026)?	**Staff were encouraged to participate in a variety of NAZA trainings offered both online as well as in person. Examples of trainings that helped improve program quality were the professional youth development trainings, Nashville's Vision for Holistic Youth Development, and the NAZA L.E.D. conference.** **• Youth were given more opportunities for voice and choice to get their input on programming activities and help with buy-in as well as field trip destinations.** **• Staff tried to implement more activities and projects that involve more family engagement as well as overall community engagement.**
What strategies will your organization employ to improve programming in the 2026-2027?	**Provide youth with structured opportunities to talk about what they are doing.** **• We will be more intentional with providing structured times during activities for youth to provide feedback and reflect with each other on what they're doing.** **2. Come up with a quote or mantra to help youth identify with the program.** **• We will have youth create some type of chant or quote that is reflective of the group and helps them identify with the program. They will be able to teach it to new youth as they are enrolled.** **3. Provide more opportunities for youth to mentor each other and for individual youth to lead activities or teach classes about things they are passionate about.** **• We will provide structured opportunities during lessons where youth can teach one another and mentor each other one-on-one.** **• We will encourage individual youth to teach classes or activities involving their passions. For example, one individual wants to teach the others how to cook, another one wants to teach volleyball skills, and another one is interested in starting a book club during the summer.**
In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.	**no**

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	**Metro Government Entity_.pdf**

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**No**

Edit section title

Please Submit Substitute Annual Report Information	**Metro Government Entity_.pdf**
Secretary of State Office of Charitable Solicitation Registration	**Metro Government Entity_.pdf**
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	**Metro Government Entity_.pdf**
Partnership Letters (Annex 6 or 7):	**Annex 6 all sites 2026.pdf**
Copy of the Articles of Incorporation	**Metro Government Entity_.pdf**
Certification of Assurance (Annex 9A)	**Certifications of Assurance.pdf**
Non-Profit Grants Manual Acknowledgment (Annex 9B)	**Metro Government Entity_.pdf**
Agency's Nondiscrimination Policy	**Statement of Non-Discrimination 2026.doc**

Affidavit of Compliance

Please Submit Your Signed Affidavit	**Affidavit of Compliance.pdf**

Proof of Insurance

	Yes
Submit Current Proof of Insurance	**Insurance.pdf**

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	*No answer given*



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Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	**Yes**
Proposed Budget	**Yes**
Annex 10 - Metro Risk Assessment	**Yes**

Final Budget Information

Total Afterschool Fund Request	**224,867.50**
Total Summer Fund Requesting	**224,867.50**
Total Amount Requesting for 2026-2027	**449,735**

Signature



Leslie Martinez-Garcia

Name

2026-03-12 19:10:17 (UTC)

Date

Attached Files

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Metro Government Entity_.pdf

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Annex 2 All sites 2026.pdf

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Lesson Plan Templates 2026.pdf

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Annex 2 All sites 2026.pdf

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Annex 6 all sites 2026.pdf

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Certifications of Assurance.pdf

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Statement of Non-Discrimination 2026.doc

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RESPONSE #27567 SUBMITTED ON 04/23/2026 12:32:40 PM

NAZA-Funded Finalized Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**Metro Parks**

Programming Information

Days of Week of Afterschool Program	**4 days per week**

Edit section title

Afterschool site plan	**Community Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**No**

Edit section title

Afterschool Program Name	**LEGENDS of Metro Parks**
Total Afterschool Enrollment Goal	**105**

Afterschool Programming

Name of Community Site Location	**Smith Springs Community Center**
Address of Community Program Site	**2801 Smith Springs Rd, Nashville, TN 37217**

For Community Sites Only

Target School for Community Site	**Kipp Antioch**
Number of youths targeted for site	**15**
3rd Party Transportation needed?	**No**

Afterschool Programming

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Name of Community Site Location	**Coleman Community Center**
Address of Community Program Site	**384 Thompson Lane, Nashville, TN 37211**

For Community Sites Only

Target School for Community Site	**Wright Middle School**
Target School for Community Site	**STEM Prep**
Number of youths targeted for site	**15**
3rd Party Transportation needed?	**No**

Afterschool Programming

Name of Community Site Location	**Old Hickory Community Center**
Address of Community Program Site	**1050 Donelson Ave, Old Hickory, TN 37138**

For Community Sites Only

Target School for Community Site	**Dupont Elementary**
Target School for Community Site	**Dupont Hadley**
Number of youths targeted for site	**25**
3rd Party Transportation needed?	**No**

Afterschool Programming

Name of Community Site Location	**Southeast Community Center**
Address of Community Program Site	**5260 Hickory Hollow Pkwy #202, Antioch TN 37013**

For Community Sites Only

Target School for Community Site	**Kipp Antioch Global**
Number of youths targeted for site	**20**
3rd Party Transportation needed?	**No**

Afterschool Programming

Name of Community Site Location	**Hadley Community Center**
Address of Community Program Site	**1037 28th Ave N, Nashville, TN 37208**

For Community Sites Only

Target School for Community Site	**East End Prep**
Target School for Community Site	**Purpose Prep**
Number of youths targeted for site	**15**
3rd Party Transportation needed?	**No**

Afterschool Programming

Name of Community Site Location	**Kirkpatrick Community Center**
Address of Community Program Site	**998 Sevier St, Nashville, TN 37206**

For Community Sites Only

Target School for Community Site	**Kipp Academy Nashville**
Number of youths targeted for site	**15**
3rd Party Transportation needed?	**No**

Summer Programming Information

Summer Program Name	**LEGENDS of Metro Parks**
Total Summer Enrollment Goal	**120**

Summer Programming Information

Edit section title

Total Weeks of Programming	**8 weeks**
Days per Week of Summer Program	**5 days per week**

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Hours per Day	**6 hours**
Programming Time Frame	**10 am-4 pm**
Proposed months of Summer programming	**Both**

Edit section title

July 2026 Proposed Weeks of Programming	**4 weeks**
June 2027 Proposed Weeks of Programming	**4 weeks**

Edit section title

Name of Summer Site Location	**Smith Springs Community Center**
Summer Location address	**2801 Smith Springs Rd, Nashville, TN 37217**
Number of summer youth targeted for site	**21**

Edit section title

Name of Summer Site Location	**Coleman Community Center**
Summer Location address	**384 Thompson Lane, Nashville, TN 37211**
Number of summer youth targeted for site	**21**

Edit section title

Name of Summer Site Location	**Old Hickory Community Center**
Summer Location address	**1050 Donelson Ave, Old Hickory, TN 37138**
Number of summer youth targeted for site	**27**

Edit section title

Name of Summer Site Location	**Southeast Community Center**
Summer Location address	**5260 Hickory Hollow Pkwy #202, Antioch TN 37013**
Number of summer youth targeted for site	**21**

Edit section title

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Name of Summer Site Location	**Hadley Community Center**
Summer Location address	**1037 28th Ave N, Nashville, TN 37208**
Number of summer youth targeted for site	**15**

Edit section title

Name of Summer Site Location	**Kirkpatrick Community Center**
Summer Location address	**998 Sevier St, Nashville, TN 37206**
Number of summer youth targeted for site	**15**

Signature



Leslie Martinez-Garcia

Name

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Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements

By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: _____

Name: Leslie Martinez-Garcia

Title: Program Coordinator

Agency Name: Metro Parks

Date: 3/12/26

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Freddie O'Connell, MAYOR

METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201

(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks
Monique N. Odom, Director

Metro Government Entity

Stevon Neloms, MPA
Assistant Director
Metro Nashville Parks and Recreation
Wellness, Community Recreation, and Cultural Arts Division
Phone: 615-862-8400
Stevon.neloms@nashville.gov

Physical Address:
511 Oman Street
Nashville, TN 37203

Mailing Address:
P.O. Box 196340
Nashville, TN 37219-6340

It is the mission of the Metropolitan Board of Parks and Recreation to provide every citizen of Nashville and Davidson County with an equal opportunity for safe recreational and cultural activities within a network of parks and greenways that preserves and protects the regional natural resources"

FOR ADA ACCOMMODATIONS, PLEASE CONTACT 862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

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Freddie O'Connell, MAYOR

MONIQUE ODOM, DIRECTOR

615 862 8400 TEL
615 862 8414 FAX

METROPOLITAN BOARD OF
PARKS & RECREATION
P O BOX 196340
NASHVILLE, TENNESSEE 37219-0634

Insurance- Metropolitan Government of Nashville and Davidson County

To whom it may concern,

The Metropolitan Government of Nashville and Davison County, is a metropolitan form of government as set out under the Governmental Tort Liability Act in TCA 29-20-101, et seq., and as such has its liability limits defined by law. The Metro Government of Nashville and Davidson County is self-insured in an adequately funded Self-Insurance Program, up to the limits as set out in the statute. This self-insurance is for the benefit of the Metro Government only and provides no indemnification for any other entity whatsoever.

We trust this letter is sufficient to meet your requirements. If there is any additional information, we may furnish you, please advise. I can be reached via e-mail at balogun.cobb@nashville.gov or telephone at 615.880.3753.

Sincerely,
Balogun Cobb
Insurance Division Manager

It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community.

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

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Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

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School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

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Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

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UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

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I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

This summer programming opportunity is funded by NAZA

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UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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GRANT CONTRACT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND MOVES & GROOVES, INC.

This Grant Contract issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Moves & Grooves, INC.,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

NAZA-funded summer program with ***Moves & Grooves, INC.*** *will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs**.

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1. _____ **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2. _____ **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3. _____ **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4. _____ **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated in the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) _____ **Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) _____ **Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) _____ **System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) _____ **Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) _____ **Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) _____ **Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) _____ **Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) _____ **Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings
- Responsible Use of Data located in the Learning Hub.

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- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers.

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) _____ **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the contract) of this document and adhere to all requirements under that document so that they can have access to student data.

14) EN **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

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15) _____ **Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) _____ **Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time **Leading Indicator Survey, Staff** by program staff the spring semester.

17) _____ **Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) _____**Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) _____ **Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks

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must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this contract are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their contracts, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this scope may result in Corrective Action. Continued violation could result in termination of the contract.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT CONTRACT TERM:**

B.1. **Grant Contract Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

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C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed **$112,544** (**71** slots for afterschool, **25** slots for summer). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the contract is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027.This final payment will equal the total actual spending for the contract year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire**.

Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

If the contract is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

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The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant contract.
The expenditure reports format is shown on Annex 2 attached to this contract. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

C.9. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

C.10. **Electronic Payment**. Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not

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previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS**:

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant Contract.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which is in violation of applicable laws. The Recipient must, upon request, show proof of such

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nondiscrimination and must post in conspicuous places. available to all employees and applicants. notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant Contract.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**
During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension. the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**
With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars. as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

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D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of contract.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's

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Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.

D.16. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17. **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.

d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

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D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in

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writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For contract-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Dr. Emerald Mitchell, Founder & CEO
Moves & Grooves, INC.
301 S Perimeter Park Dr.
Nashville, TN 37211
615-953-1363

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

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ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this contract. Please initial each item below as proof of review and receipt:

_____ Annex 1 – Metro Invoice

_____ Annex 2 – Expenditure Report

_____ Annex 3 – Budget Spreadsheet

_____ Annex 4 – Minimum Standards

_____ Annex 5 – Data-Sharing Sub-Agreement

_____ Annex 6 – Performance Indicators

_____ Annex 7 – Afterschool Enrollment form

_____ Annex 7b – Summer Enrollment form

_____ Annex 8 – Program site/s

JOSE M HERNANDEZ
STATE OF TENNESSEE NOTARY PUBLIC
DAVIDSON COUNTY

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:
Jenneen Reed/mgw
62377A2A8742469...

APPROVED AS TO RISK AND INSURANCE:

Signed by:
Balogun Cobb
68804BF12FD741C...
Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Signed by:
Macy Amos
2CBBFAAF2F3B4D4...
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

NASHVILLE PUBLIC LIBRARY

DocuSigned by:
Terri Luke
EE49BFDF9F034BF...
Library Director

RECIPIENT: Moves & Grooves, INC.

By (Signature): Jamal Thrun

Authorized Officer Name:

Title: Executive Director

Sworn to and subscribed to before me a Notary Public, this 19 day of May, 2020

Notary Public



My Commission expires 11-05-2020



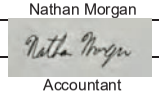
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Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA
Funds For FY 2027 Program

ORGANIZATION NAME	Moves & Grooves, Inc	**CONTRACT # (Office Use):**			
PROGRAM NAME		**START DATE:**	**7/1/2026**		
ADDRESS	301 S Perimieter Park Dr, Ste 100	**END DATE:**	**6/30/2027**		
CITY, STATE & ZIP	Nashville, TN 37211	**CONTACT PERSON**	**Nathan Morgan**		
FEDERAL ID # (EIN)	68-0516440	**CONTACT TELEPHONE**	615-649-8027		

COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS	OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		**After-school program starts 09/08/2026 | Per slot rate for afterschool is $1,355** **Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027 | Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.**		
Salaries and Wages	62,500.00	1 Executive director @ $85,000 annually; 1 Operations director @ $40,000. Total salary/wages = $125,000>>>> Charge NAZA = $62,500 at 50%. There are approx. 12-13 other front-line workers, and they will be covered through LEAPS funding.	42,000.00	LEAPS
Benefits and Taxes	4,781.00	Payroll taxes for executive director and program director @ 7.65% of total salary/wages = $9,562.50 >>>> Charge NAZA $4,781.25 or 50%		
Total Personnel Expenses	**67,281.00**			
Office Supplies	0.00	N/A		
Communications	0.00	N/A		
Postage and Shipping	0.00	N/A		
Occupancy	0.00	N/A		
Equipment Rental and Maintenance	3,996.00	2 storage units at a combined $444/month x 9 months = $3,996. Charge NAZA at 100%.		
Printing and Publications	600.00	Flyers, youth handbooks, certificates, reports at $600. NAZA Grant charged 100%.		
Travel/Conferences & Meetings	5,000.00	Registration fees for program administration team to attend the National Afterschool Association Convention, including travel and lodging. Charging NAZA 100%.		
Insurance	0.00	N/A		
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	12,079.00	Direct youth supplies, food, games, site supplies/materials = $2,860/month for 8 months= $22,880. Charge NAZA at approx. 53% for $12,079	31,334.00	LEAPS/MDHA
Transportation	0.00	N/A		
Field Trips	5,000.00	Educational field trip experiences for participating youth including transportation, admission fees, and activity costs. Estimated two field trips during the year (1 in the fall and 1 in the spring), for a total cost of $6,176. Charge NAZA at 81% for $5,000		
Professional Fees/Enhancement partners	18,588.00	Professional Fees CPA services (accounting, auditing, tax preparation) $35,000 >> charge NAZA at 50% for $17,500 Enhancement partners: Program enhancement partners will provide one session per month at each site. The cost per session ranges from $150–$350, depending on the type, duration, and level of expertise of the instructors delivering workshops, enrichment activities, and youth development programming. The total estimated cost for contracted services is $1,088, which will be charged to NAZA at 100%..	30,000.00	LEAPS
Other Non-Personnel	0.00	N/A		
Indirect Cost	0.00	Parners can choose to budget either separate line items above or request an indirect cost of up to 20% of their total budget. The Indirect cost requests must be accompanied by agency's cost allocation plan that will be acceptable for NAZA in line with Metro Grants Manual.		
Total Non-personnel	**45,263.00**			
Total	**112,544.00**			

RECIPIENT NAME Nathan Morgan

AUTHORIZED SIGNATURE: 

TITLE Accountant

DATE 4/16/2026

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Your filter options have been applied.

RESPONSE #26828 SUBMITTED ON 03/17/2026 12:58:21 PM

2026-2027 NAZA Funded Partner Application (Annex 1)

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Organization Name	**Moves and Grooves, Inc.**
Street Address	**301 S Perimeter Park Dr.**
City, State, Zip Code	**Nashville, TN 37211**
Organization Website	**https://movesandgrooves.org/**
Organization Email	**development@movesandgrooves.org**
Organization Phone	**(615) 953-1363**

Edit section title

Authorized Officer Name and Position	**Dr. Emerald Mitchell**

Edit section title

Primary Grant Contact (PGC) Person	**Emerald Mitchell**
PGC Person Position	**Executive Director**
PGC Person Email	**admin@movesandgrooves.org**
PGC Person Phone Number	**(615) 554-1809**
Is this staffer also the Youth Programming contact?	**No**
Is this staffer also responsible for Data/Evaluation compliance?	**No**

Edit section title

Youth Programming Contact (YPC)	**Britney Taylor**
YPC Title	**Director of Operations**
YPC Email	**btaylor@movesandgrooves.org**
YPC Phone	**(615) 971-4595**

Edit section title

Data/Evaluation Contact (DEC)	**Britney Taylor**
DEC Title	**Director of Operations**
DEC Email	**btaylor@movesandgrooves.org**
DEC Phone	**(615) 971-4595**

Please List Board of Directors

Please List Board of Directors

Number of Board Members	**13**
Name	**Ron Hodges**
Email Address	**ron.hodges@compass.com**
Phone Number	**615-473-8336**
Board Chair	**Yes**
Name	**Joslyn McGaughy**
Email Address	**joslynmcgaughy@gmail.com**
Phone Number	**720-232-0135**
Board Chair	**No**
Name	**Howard Gentry**
Email Address	**howardgentry@comcast.net**
Phone Number	**615-416-5592**
Board Chair	**No**
Name	**Jim Robert**
Email Address	**jimgrobert@comcast.net**
Phone Number	**615-260-5968**

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Board Chair	**No**
Name	**Chloe Major**
Email Address	**chloe.h.cooke@gmail.com**
Phone Number	**615-306-9613**
Board Chair	**No**
Name	**Carla Hawkins**
Email Address	**Carla.burton27@gmail.com**
Phone Number	**708-567-9775**
Board Chair	**No**
Name	**Dell Oliver**
Email Address	**dell1003@gmail.com**
Phone Number	**615-268-8860 (M)**
Board Chair	**No**
Name	**Jennifer Clapp**
Email Address	**jenryanc@gmail.com**
Phone Number	**615-812-2486 (M)**
Board Chair	**No**
Name	**Kristle Thompson**
Email Address	**kristlemthompson1@gmail.com**
Phone Number	**404-388-7764 (M)**
Board Chair	**No**
Name	**LaTara Sturgis**
Email Address	**elle@elledanielle.com**
Phone Number	**615-970-2437 (M)**

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Board Chair	**No**
Name	**Sally Holland**
Email Address	**sallyannholland@gmail.com**
Phone Number	**615-294-3873 (M)**
Board Chair	**No**
Name	**Stephanie Jacobs**
Email Address	**stephaniemluntz@gmail**
Phone Number	**(865) 443-3535**
Board Chair	**No**
Name	**Emerald Mitchell**
Email Address	**emitchell@movesandgrooves.org**
Phone Number	**615-554-1809 (M)**
Board Chair	**No**

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Total Organizational Budget	**510000**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**104795**
Attach most recent Non-Profit status documentation.	**IRS 501(c)3 letter.PDF**

Edit section title

Total Youth Serving	**50**
Total Youth Proposing to Serve with NAZA funding.	**85**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**8**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

Page 4 of 10 - Afterschool Program Information

Mission and Experience

What is your organization's mission?	Moves & Grooves, Inc. exists to empower youth to thrive academically, socially, and creatively through high-quality arts education and enrichment programs. We use creative expression including dance, music, and visual arts as a pathway to build confidence, strengthen academic engagement, and support the overall well-being of young people.
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	Moves & Grooves has served Nashville youth through afterschool and summer enrichment programs since 2002. For more than two decades, our organization has provided structured out-of-school time programming designed to support the academic achievement, personal development, and creative expression of middle school students. Our programs primarily serve students in grades 5–8 and focus on arts education, mentorship, academic support, and social-emotional learning. Through partnerships with Metro Nashville Public Schools and community organizations, Moves & Grooves has delivered programming at multiple school sites across Davidson County. Since becoming a NAZA partner, Moves & Grooves has expanded its reach to serve youth at several middle schools, providing safe and engaging environments where students can participate in dance, music, visual arts, and academic enrichment activities after school and during the summer. Our programs combine creativity, movement, mentorship, and structured learning experiences to help students build confidence, develop life skills, and stay positively engaged outside the classroom.

Detailed Programming Information

Afterschool Program Name	Moves & Grooves Afterschool Program
Program Description (this description will be used in all NAZA recruitment materials)	The Moves & Grooves Afterschool Program provides middle school students with a dynamic and engaging environment where creativity, movement, and learning come together. Through a combination of arts education, academic support, and mentorship, students participate in activities such as dance, music, visual arts, culinary, and collaborative projects that encourage self-expression and personal growth. Our program helps students build confidence, develop new skills, and form positive relationships with peers and mentors in a safe and supportive setting. In addition to creative arts programming, students receive homework assistance, participate in team-building activities, and gain exposure to cultural experiences that broaden their perspectives. By blending artistic expression with academic and social-emotional development, Moves & Grooves creates an afterschool experience that keeps youth engaged, inspired, and connected to their school community.
Targeted Youth Population	Middle School Youth Grades 5-8

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	**No**

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027.docx**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**Yes**
Please provide a sample copy of established or proposed curriculum.	**Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027.docx**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Empathy and Compassion**
Principles of Youth Development	**Promoting a Sense of Physical, Social and Emotional Safety**
How will your program's activities help youth explore growth?	**Moves & Grooves intentionally creates a safe, inclusive, and supportive environment where students feel valued, respected, and encouraged to care for one another. One of the six pillars of character emphasized throughout our program is Caring, which is reinforced through daily interactions, collaborative projects, and community service opportunities that promote empathy and teamwork.** **To further support students' social and emotional development, Moves & Grooves implements a tailored Social-Emotional Learning (SEL) curriculum that is integrated into our daily programming. Through guided activities, reflection, and relationship-building practices, students develop key competencies such as self-awareness, emotional regulation, empathy, positive relationship skills, and responsible decision-making. These intentional practices help create a positive program culture while equipping students with the skills needed to succeed both in school and in their communities.** **Students participate in team-based creative arts activities, service projects, and peer collaboration that help them practice empathy and kindness in real-life situations. Staff mentors model respectful communication, encouragement, and conflict resolution so that**

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youth experience what a positive and supportive community looks like.

Through these experiences, students learn the importance of compassion, develop stronger peer relationships, and gain the confidence to contribute positively to their school and community.

Edit section title

Growth Practices	Identity and Self-Awareness
Principles of Youth Development	Encouraging Relationship Building.
How will your program's activities help youth explore growth?	Moves & Grooves partners with universities, community organizations, and local professionals to provide mentorship and enrichment opportunities for students. Through these partnerships, youth engage with mentors, instructors, and role models who provide guidance, encouragement, and exposure to new possibilities for their future. Students participate in discussions, creative expression activities, and mentorship experiences that encourage them to explore their interests, values, and personal strengths. Mentors build meaningful relationships with students and often remain involved in their lives beyond the program by attending school events, performances, and community activities. Through these connections, students develop a stronger sense of identity, build supportive relationships with positive role models, and gain greater confidence in their abilities and future goals.

Edit section title

Growth Practices	Curiosity, Learning, and Growth Mindset
Principles of Youth Development	Fostering Meaningful Youth Participation.
How will your program's activities help youth explore growth?	Moves & Grooves provides students with engaging, hands-on learning opportunities that encourage curiosity, creativity, and active participation. Through dance, music, visual arts, culinary, and collaborative projects, students are encouraged to explore new ideas, experiment with creative expression, and develop problem-solving skills. Youth are also given opportunities to contribute their own ideas to program activities, lead group projects, and participate in service and community outreach initiatives. These experiences help students recognize that their voices matter and that they can play an active role in shaping their environment. By participating in meaningful and engaging activities, students develop confidence in their abilities, learn to embrace challenges, and build a growth mindset that supports both academic and personal development.

Edit section title

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Growth Practices	**Visioning, Goal Setting, & Planning**
Principles of Youth Development	**Providing Opportunities for Building Purpose.**
How will your program's activities help youth explore growth?	**Moves & Grooves helps youth develop a sense of purpose by encouraging them to set personal and academic goals and reflect on the impact they can have in their communities. Through mentorship, service-learning projects, and leadership activities, students gain exposure to individuals who have overcome challenges and achieved success in their careers and communities. Students also learn and apply the Moves & Grooves Standards, which are intentionally embedded throughout the program to reinforce character development, leadership, responsibility, and positive peer relationships.** **Students participate in activities that encourage goal-setting, teamwork, and reflection on their achievements. Through these experiences, they learn the value of perseverance, responsibility, and planning for the future.** **Our program reinforces the belief that while life presents challenges, developing resilience and determination can help young people overcome obstacles and achieve their goals.**

Edit section title

Growth Practices	**Love, Self-Worth, and Confidence**
Principles of Youth Development	**Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills.**
How will your program's activities help youth explore growth?	**Moves & Grooves integrates life-skills education into its programming to help students build confidence, independence, and self-respect. Early in the program, youth participate in activities focused on respect for themselves, others, and their community. These conversations help students understand how personal choices, communication, and self-presentation influence how they are perceived and treated by others.** **Students also participate in practical life-skills workshops that include topics such as financial literacy, communication skills, healthy decision-making, and career exploration. In addition, students engage in hands-on cooking and nutrition activities, where they learn basic cooking techniques, healthy eating habits, and how to prepare simple meals.** **These experiences help youth develop important real-world skills, build confidence in their abilities, and gain a stronger sense of independence and self-worth.**

Page 6 of 10 - Summer Program Information

Edit section title

Name of Proposed Summer Program	**Moves & Grooves Arts & Culture Summer Camp**
Summer Program Description	**Moves & Grooves: Film & Media Camp** **The Moves & Grooves: Film & Media Camp is an engaging summer program where middle school students explore digital storytelling and media production through dance, music, and creative movement. Students will learn how to capture and produce media content that highlights the energy and creativity of the Moves & Grooves experience.** **Participants will develop foundational skills in storytelling, filming, acting, and video editing while documenting dance routines, behind-the-scenes moments, and creative performances. Working in collaborative teams, students will plan and produce short video projects that showcase choreography, rhythm, and artistic expression.** **Throughout the program, students will participate in activities such as:** **Story writing and planning for dance-themed videos** **Acting and performance for camera** **Camera basics and filming techniques** **Recording dance routines and movement performances** **Video editing and digital storytelling** **Adding sound effects, music, and visual elements to enhance productions** **Students will learn how media and performance arts intersect, gaining experience with creative technology while developing teamwork, communication, and problem-solving skills.** **The program will conclude with a Moves & Grooves Student Film Festival, where students will premiere their short films and dance media projects for peers, families, and school staff. This event celebrates student creativity and highlights the work produced throughout the program**
Target Population to be Served	**Middle School Students (Grades 5–8)**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027.docx**



Proposed Enhancement Activities (field trips, special groups, etc.):	**To enhance the summer learning experience, Moves & Grooves incorporates a variety of enrichment activities that deepen students' cultural understanding and provide real-world learning opportunities.** **Global Cuisine Experience** **Students visit local international markets or cultural food centers where they learn about ingredients, cooking traditions, and cultural food practices. Youth then participate in hands-on cooking sessions where they prepare dishes inspired by cultures explored during the program.** **Cultural Arts and Craft Workshops** **Local artists and cultural practitioners lead workshops where students create traditional crafts, visual art pieces, or cultural artifacts connected to the week's featured culture. These hands-on activities allow students to explore artistic traditions and creative techniques from around the world.** **Language and Cultural Immersion Activities** **Guest speakers, educators, or community members introduce students to basic words, phrases, songs, and storytelling traditions from different languages and cultures. Interactive activities such as games, music, and role-playing make language exploration engaging and fun.** **Cultural Field Trips** **Students participate in field trips to local museums, cultural centers, art exhibits, or historical landmarks where they can explore global cultures through guided tours, interactive exhibits, and creative activities.** **Community Cultural Exchange** **Students engage in collaborative activities with peers and community members that highlight cultural storytelling, dance, music, and traditions. These experiences encourage empathy, connection, and appreciation for diverse perspectives.** **Performing Arts Showcase** **Throughout the summer, students prepare performances and creative presentations inspired by the cultures they explore. The program culminates in the Summer Festival of Cultures, where students share dance, music, art, and cultural presentations with families and community members.**

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**No**

Page 7 of 10 - Program Logistics & Data

Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**10 to 1**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**Moves & Grooves maintains partnerships with local universities, including Belmont University and Fisk University, which provide access to education students and work-study participants who support our afterschool programming.** **These partnerships allow us to maintain a pool of trained program assistants who can support program operations if a primary staff member is absent due to illness, emergency, or scheduling conflicts. Substitute staff are oriented to program expectations, youth safety procedures, and supervision requirements to ensure continuity of programming.** **When needed, substitute staff work under the supervision of the site coordinator to maintain appropriate staff-to-student ratios and ensure that program activities continue safely and smoothly.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**Transportation is a critical component of ensuring equitable access to the Moves & Grooves afterschool program. For the 2026-2027 school year, we plan to work in partnership with NAZA and Metro Nashville Public Schools (MNPS) transportation services to provide evening bus transportation from school-based program sites whenever possible.** **If MNPS transportation services are unavailable, Moves & Grooves will explore alternative transportation options through trusted transportation partners. In previous years, the organization has worked with Gray Line Tennessee to provide charter bus services, and we would pursue similar partnerships if necessary to ensure students have safe and reliable transportation home.** **Reliable transportation is essential for student participation. Without safe transportation options, many students would not be able to attend afterschool programming. Ensuring transportation access helps remove barriers and allows more youth to fully participate in the program.**
What transportation need fits your program(s) the most?	**Evening Bus (Departure from School Base Program)**



Please estimate the number of sites needing transportation in 2026-2027.	3

Program Data

Briefly describe your organization's youth recruitment strategies for the entire programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	Moves & Grooves recruits students throughout the school year through partnerships with Metro Nashville Public Schools, school administrators, teachers, and community partners. Recruitment strategies include in-school announcements, program presentations during school assemblies, referrals from teachers and guidance counselors, and distribution of flyers and digital registration materials to families. Our organization also works closely with partner schools to identify students who would benefit from structured afterschool programming that supports academic engagement, creative expression, and social-emotional development. Families are informed about the program through school communications, parent outreach, and community networks. If additional program sites are added, recruitment will be coordinated with each participating school's administration and staff to ensure students and families are informed about available programming. As demand grows, Moves & Grooves will continue to expand outreach through school partnerships, community events, and digital communication to ensure that middle school youth across partner schools have access to the program.
What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	Moves & Grooves has successfully served middle school youth through afterschool and summer programming for many years, building strong relationships with schools, families, and community partners. Our program consistently attracts students by offering engaging activities that combine arts education, mentorship, physical activity, and academic support. Retention is supported through a program model that emphasizes creativity, student voice, and relationship building with instructors and mentors. Students are encouraged to participate in performances, creative projects, and collaborative activities that give them a sense of ownership and pride in their work. Our long-standing partnerships with schools and our ability to provide a safe, supportive, and engaging environment have contributed to consistent participation from students throughout the programming year.

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.	f Youth Asset Survey results are available, Moves & Grooves will review the findings with staff to identify areas where youth development outcomes can be strengthened. Program leaders will use the results to refine programming, strengthen mentorship opportunities, and enhance activities that support students' confidence, leadership skills, and positive peer relationships. If survey results are not available, N/A will be indicated.
Have you accessed and used student data from schools in 2025-2026? If so, please briefly	When available, Moves & Grooves collaborates with partner schools to review student d related to attendance, academic engagement, and behavioral indicators. This informat helps staff identify students who may benefit most from afterschool support and allows

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describe how you used that data in your programming.	program staff to tailor activities and mentorship opportunities to better meet student needs. If student data was not accessed during the program year, N/A will be indicated.
What strategies were implemented to improve program quality in the Spring semester (2026)?	During the Spring 2026 semester, Moves & Grooves focused on strengthening program quality by increasing opportunities for student engagement, expanding creative arts programming, and reinforcing mentorship connections between students and program staff. Program staff also worked to improve communication with schools and families to ensure consistent attendance and engagement from participating students.
What strategies will your organization employ to improve programming in the 2026-2027?	For the 2026–2027 program year, Moves & Grooves plans to strengthen program quality by expanding enrichment opportunities, increasing youth leadership and participation in program activities, and continuing to integrate arts-based learning with life-skills development. Staff will also continue to build strong partnerships with schools and community organizations to ensure programming remains engaging, culturally relevant, and responsive to the needs of middle school youth.
In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.	Yes. Moves & Grooves plans to continue working with partner schools to request appropriate student data that can help inform programming decisions. This information may include attendance trends, academic indicators, and behavioral insights that help staff identify students who may benefit from additional support. Student data will be used to guide program planning, tailor mentorship and enrichment activities, and strengthen collaboration between the afterschool program and participating schools.

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	*No answer given*

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**Yes**
Most recent TN Annual Report filed with Secretary State	**charter docs.PDF**
Secretary of State Office of Charitable Solicitation Registration	*No answer given*
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	*No answer given*
Partnership Letters (Annex 6 or 7):	**Annex-7-Letter-of-Commitment_School-Based-NAZA-Funded-Sites-2025-2026-UpdatedJFK.pdf**
Partnership Letters (Annex 6 or 7):	**Moves and grooves agreement 26_27.pdf**
Copy of the Articles of Incorporation	**Articles of Incorporation.pdf**
Certification of Assurance (Annex 9A)	**Annex-9A-Certifications-of-Assurance SIGNED.pdf**
Non-Profit Grants Manual Acknowledgment (Annex 9B)	**Annex-9B-Non-Profit-Grants-Manual-Acknowledgement-1 SIGNED.pdf**
Agency's Nondiscrimination Policy	**Moves and Grooves NON-DISCRIMINATION POLICY.pdf**

Affidavit of Compliance

Please Submit Your Signed Affidavit	**MOVES AND GROOVES, INC AFFIDAVIT OF COMPLIANCE - SIGNED.pdf**

Proof of Insurance

	Yes
Submit Current Proof of Insurance	*No answer given*

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	*No answer given*

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Page 10 of 10 - Final Check and Review

Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	*No answer given*
Proposed Budget	*No answer given*
Annex 10 - Metro Risk Assessment	*No answer given*

Final Budget Information

Total Afterschool Fund Request	*$101,625*
Total Summer Fund Requesting	*$16,000*
Total Amount Requesting for 2026-2027	*$117,625*

Attached Files

IRS 501(c)3 letter.PDF

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Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027.docx

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Moves and grooves agreement 26_27.pdf

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Annex-9A-Certifications-of-Assurance SIGNED.pdf

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Annex-9B-Non-Profit-Grants-Manual-Acknowledgement-1 SIGNED.pdf

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Moves and Grooves NON-DISCRIMINATION POLICY.pdf

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Articles of Incorporation.pdf

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RESPONSE #27471 SUBMITTED ON 04/17/2026 12:04:25 PM

NAZA-Funded Finalized Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**Moves and Grooves Inc**

Programming Information

Days of Week of Afterschool Program	**4 days per week**

Edit section title

Afterschool site plan	**School Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**No**

Edit section title

Afterschool Program Name	**Moves and Grooves Inc**
Total Afterschool Enrollment Goal	**71.25**

Afterschool Programming

Name of School Site Location	**AZ Kelley Elementary School**
Address of School Program Site	**5834 Pettus Rd, Antioch, TN 37013**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**23**
Transportation needed?	**Yes**

Afterschool Programming

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Name of School Site Location	**Thurgood Marshall Middle School**
Address of School Program Site	**5832 Pettus Rd, Antioch, TN 37013**
School Partnership Level	**New Partnership**
Number of youths targeted for site	**24**
Transportation needed?	**Yes**

Afterschool Programming

Name of School Site Location	**John F Kennedy Middle School**
Address of School Program Site	**2087 Hobson Pike, Antioch, TN 37013**
School Partnership Level	**New Partnership**
Number of youths targeted for site	**24**
Transportation needed?	**Yes**

Summer Programming Information

Summer Program Name	**Moves and Grooves Media**
Total Summer Enrollment Goal	**25**

Summer Programming Information

Edit section title

Total Weeks of Programming	**4 weeks**
Days per Week of Summer Program	**4 days per week**
Hours per Day	**6 hours**
Programming Time Frame	**8:30-2:30pm**
Proposed months of Summer programming	**June 2027**

Edit section title

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June 2027 Proposed Weeks of Programming	**4 weeks**

Edit section title

Name of Summer Site Location	**Smith Spring Community Center**
Summer Location address	**3132 Smith Springs Rd, Antioch, TN 37013**
Number of summer youth targeted for site	**25**

Signature



Britney Taylor

Name

2026-04-17 17:04:48 (UTC)

Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements
By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: Emerald Mitchell

Name: Dr. Emerald Mitchell

Title: Executive Director

Agency Name: Moves & Grooves, INC.

Date: 3/5/2026

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement

Recipient Name:

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: Non-Profit Grant Resources
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

Signature of Authorized Representative: Emerald Mitchell

Name: Dr. Emerald Mitchell

Title: Executive Director

Agency Name: Moves & Grooves, INC.

Date: 3/5/2026

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

MOVES AND GROOVES, INC.

INDEPENDENT AUDITORS' REPORT
AND
FINANCIAL STATEMENTS

FOR THE YEARS ENDED
JUNE 30, 2025 AND JUNE 30, 2024

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MOVES AND GROOVES, INC.
INDEPENDENT AUDITORS' REPORT
AND FINANCIAL STATEMENTS

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MOVES AND GROOVES, INC.

Roster of Board of Directors and Executive Staff as of June 30, 2025

Board of Directors

Ron Hodges	Chairman
Joslyn McGaughy	Vice Chairperson
Chloe Major	Treasurer
Howard Gentry	Board Member
Carla Hawkins	Board Member
Jim Robert	Board Member
Dell Oliver	Board Member
Jennifer Clapp	Board Member
Kristie Thompson	Board Member
LaTara Sturgis	Board Member
Sally Holland	Board Member
Stephanie Jacobs	Board Member

Executive Staff

Dr. Emerald Mitchell	Executive Director
Britney Taylor	Director of Operations
Tia Hayes	Operations Admin

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spd CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITORS' REPORT

To the Board of Directors and Management
Moves and Grooves, Inc.
2275 Murfreesboro Pike, Ste. 101
Nashville, TN 37217

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Opinion

We have audited the accompanying financial statements of Moves and Grooves, Inc. (a not-for-profit organization), which comprise the statement of financial position as of June 30, 2025 and June 30, 2024 and the related statements of activities, cash flows and functional expenses for the years then ended and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Moves and Grooves, Inc. as of June 30, 2025 and June 30, 2024 the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States *(Government Auditing Standards)*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Moves and Grooves, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the

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design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Moves and Grooves, Inc.'s ability to continue as a going concern within one year after the date that financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is no absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards*, will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decision of users made on the basis of these financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Moves and Grooves, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Moves and Grooves, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

REPORT ON SUPPLEMENTARY INFORMATION

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit*

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Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, as of March 23, 2026, we have issued our report on our consideration of Moves and Grooves, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Moves and Grooves, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Moves and Grooves, Inc.'s internal control over financial reporting and compliance.

SPD CPA Firm

SPD CPA Firm
March 23, 2026

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MOVES AND GROOVES, INC.
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2025 AND JUNE 30, 2024

	6/30/2025	6/30/2024
Current assets		
Cash and cash equivalents	$ 310,896	$ 33,567
Accounts Receivable	18,749	-
Grants Receivable	62,041	-
Security Deposits	1,750	1,750
Other Current Assets	208	-
Total current assets	393,644	35,317
Other assets		
Land	1,593,609	317,784
Building Acquisition Costs	71,086	42,970
	1,664,695	360,754
Total assets	$ 2,058,339	$ 396,071
Liabilities and net assets		
Credit Card Payable	$ 4,086	$ 8,292
Other Current Liabilities	789	-
Total current liabilities	4,875	8,292
Total liabilities	4,875	8,292
Net Assets		
Without Donor Restrictions	2,053,464	387,779
Total net assets	2,053,464	387,779
Total liabilities and net assets	$ 2,058,339	$ 396,071

The accompanying notes are an integral part of these financial statements.

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MOVES AND GROOVES, INC.
STATEMENT OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2025 AND JUNE 30, 2024

	6/30/2025	6/30/2024
Revenues and Support		
Program Revenue	$ 67,952	$ 85,065
Federal Grant Funds	1,702,419	-
State and Local Grants	347,151	347,092
Contributions	53,796	25,537
Fundraising Income	3,808	178,836
Membership Dues	6,000	-
Miscellaneous Income	125	429
Total Revenues and Support	2,181,251	636,959
Expenses		
Program Services	153,617	369,575
Net cash provided by operating activities	335,449	126,076
Fundraising Expenses	26,500	89,975
Total Expenses	515,566	585,626
Change in Net Assets	1,665,685	51,333
Net Assets, Beginning of Year	387,779	336,446
Net Assets, End of Year	$ 2,053,464	$ 387,779

The accompanying notes are an integral part of these financial statements

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MOVES AND GROOVES, INC.
STATEMENT OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2025 AND JUNE 30, 2024

	6/30/2025	6/30/2024
Cash flows from operating activities		
Change in net assets	$ 1,665,685	$ 51,333
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Increase in accounts receivable	(18,749)	-
(Increase) Decrease in grants receivable	(62,041)	4,624
Increase in other assets	(208)	-
Decrease in accounts payable	-	(237)
(Decrease) Increase in credit card payable	(4,206)	2,532
Increase in other current liabilities	789	-
Net cash provided by operating activities	1,581,270	58,252
Cash flows from investing activities		
Land Acquisition Costs	(1,275,825)	(292,784)
Building Acquisition Costs	(28,116)	-
Net cash used in investing activities	(1,303,941)	(292,784)
Cash flows from financing activities	-	-
Net Increase (decrease) in cash and cash equivalents	277,329	(234,532)
Cash and cash equivalents, beginning of year	33,567	268,099
Cash and cash equivalents, end of year	**$ 310,896**	**$ 33,567**

The accompanying notes are an integral part of these financial statements.

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MOVES AND GROOVES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2025

	Program Services	Management & General	Fundraising Expense	Total
Salaries and Wages	$ 102,670	$ 168,444	$ -	$ 271,114
Payroll Taxes	8,007	11,564	-	19,571
Employee Benefits	-	4,627	-	4,627
Payroll Fees	-	9,227	-	9,227
Professional Fees	-	34,673	-	34,673
Special Events	-	-	5,636	5,636
Consulting	-	3,480	-	3,480
Contractors	1,415	43,167	-	44,582
Insurance Expense	-	8,777	-	8,777
School Sites	16,955	-	-	16,955
Donations	-	-	3,030	3,030
Summer Camp	8,286	-	-	8,286
Business Meals	243	1,600	-	1,843
Advertising	3,715	12,773	-	16,488
Auto Expense	-	5,308	-	5,308
Bank Charges	2,404	14,296	334	17,034
Professional Dues	-	3,010	-	3,010
Office Expenses	652	6,452	-	7,104
Rent	9,270	1,372	-	10,642
Training	-	4,889	-	4,889
Travel	-	937	-	937
Capital Campaign	-	-	17,500	17,500
Utilities	-	650	-	650
Taxes & Licenses	-	146	-	146
Miscellaneous	-	57	-	57
Total Expenses	$ 153,617	$ 335,449	$ 26,500	$ 515,566

The accompanying notes are an integral part of these financial statements

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MOVES AND GROOVES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2024

	Program Services	Management & General	Fundraising Expense	Total
Salaries and Wages	$ 125,960	$ 83,974	$ -	$ 209,934
Payroll Taxes	40,051	26,700	-	66,751
Employee Benefits	1,832	1,221	-	3,053
Professional Fees	4,990	8,602	-	13,592
Special Events	-	-	89,450	89,450
Housing Fund Payments	46,286	-	-	46,286
Insurance Expense	11,281	-	-	11,281
School Sites	12,290	-	-	12,290
Dance Teams	845	-	-	845
Summer Camp	11,802	-	-	11,802
Business Meals	-	708	-	708
Employment Expenses	-	813	-	813
Advertising	15,700	-	-	15,700
Auto Expenses	1,676	-	-	1,676
Bank Charges	-	2,030	-	2,030
Professional Dues	1,951	1,884	-	3,835
Office Expenses	72,587	-	-	72,587
Other Expenes	-	20	-	20
Postage	-	44	-	44
Rent	5,722	-	-	5,722
Scholarship Awarded	13,500	-	-	13,500
Travel	1,509	-	-	1,509
Capital Campaign	-	-	525	525
Utilities	1,593	-	-	1,593
Taxes & Licenses	-	80	-	80
Total Expenses	$ 369,575	$ 126,076	$ 89,975	$ 585,626

The accompanying notes are an integral part of these financial statements

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NOTE 1---NATURE OF THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of the Organization

Moves and Grooves, Inc. (The Organization) is a not-for profit corporation organized in the State of Tennessee on September 26, 2002 with a commitment to enhance the lives of at-risk youth and young individuals ranging from ages 5 to 18, living in the Nashville Metropolitan Area. The Organization provides after school dance and summer camp programs that help aid in the ARTS, academics, character, fitness and nutrition of the youth.

Basis of Presentation

The financial statements have been prepared on the accrual basis of accounting and accordingly revenue is recognized when earned, support and promises to give are recognized when received and expenses are recorded when incurred.

The financial statements presentation follows the recommendations of the Financial Accounting Standard Board's Accounting Standard Codification (FASB ASC 958), Financial Statements of Not-for-Profit Organizations. Under FASB ASC 958, The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Financial position and activities are classified based on the existence or absence of donor restrictions as follows:

> Net Assets Without Donor Restrictions — Net assets that are not restricted by purpose or time either temporarily or permanently by explicit donor stipulations or by law. Board designation does not constitute a donor restriction.
>
> Net Assets With Donor Restrictions — Net assets that are restricted by purpose or time either temporarily or permanently by explicit donor stipulations or by law.

As of June 30, 2025 and June 30, 2024, The Organization had no net assets with donor restrictions.

Revenue, Support, and Expenses

The Organization receives contributions from corporations and individual donors and recognizes revenue when cash or a firm promise to give is obtained.

Contributions received are measured at their fair value and are reported as an increase in net assets. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

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Use of Estimates
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents
Cash and cash equivalents consist of cash held in checking and savings accounts. The carrying amount reported in the statement of financial position for cash and cash equivalents approximates its fair value. The Organization has deposits with financial institutions that maintain federal insurance up to $250,000 for all accounts. The portion of any deposit in excess of this amount is not subject to such insurance and represents a credit risk to the Organization. As of June 30, 2025 and June 30, 2024, respectively, The Organization had $41,289 and $0 funds, respectively, in excess of federal insurance.

Management believes the Organization is not exposed to any other significant credit risk on cash and cash equivalents.

Income Taxes
The Organization is a tax-exempt entity under Section 501 (c) (3) of the Internal Revenue Code. Accordingly, no provision for income tax is considered necessary.

Fair Values of Financial Instruments
The carrying values of current assets and current liabilities approximate fair values due to the short maturities of these instruments. The fair values of the noncurrent liabilities approximate the carrying amounts and are estimated based on the current rates offered to The Organization.

Advertising Costs
The Organization incurred and recorded advertising expense during the fiscal year 2025 and 2024 to announce program activities available and to make the public aware of its programs. None of the expense is considered direct-response advertising costs.

Functional Expenses
Management allocates expenses on a functional basis among its various programs including support services. Expenses and support services that can be identified with a specific program are allocated directly to their natural expenditure classification. Other expenses that are common to several programs are allocated based on various relationships.

Fixed Assets
Disbursements for property and equipment with an initial cost of $1,000 or more, are capitalized and reflected in the statement of financial position at cost. Expenditures for additions and major improvements are capitalized while those for maintenance and repairs are charged to expenses as incurred. Depreciation, which is reflected as an expense in the statement of activities, is computed on the straight-line method over the following estimated useful lives:

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	Years
Furniture and equipment	3—15
Buildings	30—40
Additions to Building	10—15
Vehicles	5

NOTE 2--LIQUIDITY AND AVAILABILITY

As of June 30, 2025 and June 30, 2024, the Organization had $391,894 and $33,567 respectively, of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures, all consisting of cash and receivables. None of these financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditures within one year of the statement of financial position date.

NOTE 3--GRANT RECEIVABLE

Grants receivable represent amounts due from governmental and local funding sources for expenditures incurred and/or program services performed prior to year-end. Management considers all grants receivable to be fully collectible; accordingly, no allowance for doubtful accounts has been recorded.

As of June 30, 2025, grants receivable consisted of the following:

Tennessee Department of Human Services (LEAPS Grant)	$ 31,561
Nashville After Zone Alliance (NAZA)	10,480
Metropolitan Development and Housing Agency (MDHA)	20,000
Total	$ 62,041

NOTE 4--FIXED ASSET ACQUISITION COSTS

The Organization is in the process of constructing a 12,000 sq ft Center for the Arts. The pre-development costs associated with this construction project as of June 30, 2025 and June 30, 2024 are capitalized as follows:

	2025	2024
Land – Acquisition and Development	$1,593,609	$ 317,784
Engineering Design Costs	15,082	6,159
Architectural Costs	56,004	36,811
Total	$1,664,695	$ 360,754

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NOTE 5--CONCENTRATION OF REVENUE

For the year ended June 30, 2025, the Organization received a significant portion of its revenue from federal grant funding. Federal grant funds totaled $1,702,419, representing approximately 78% of total revenues and support. State and local grants totaled $347,151, representing approximately 16% of total revenues and support.

For the year ended June 30, 2024, state and local grants totaled approximately $347,092, representing approximately 55% of the Organization's total revenues and support, and fundraising income totaled approximately $178,836, representing approximately 28% of total revenues and support.

The current level of the Organization's operations and services may be impacted or discontinued if the funding is not renewed.

NOTE 6---GRANT REVENUE

The Organization was awarded a grant totaling $2,500,000 from the U.S. Department of Housing and Urban Development (HUD) under the Economic Development Initiative, Community Project Funding, Assistance Listing Number 14.251, to support community development initiatives, including land acquisition and building costs.

The grant is considered a conditional contribution and is recognized as revenue as qualifying expenditures are incurred and all applicable conditions are substantially met. Grant funds are restricted for use in accordance with the terms of the agreement and are not available for general operating purposes.

For the year ended June 30, 2025, the Organization recognized $1,702,419 in grant revenue related to this program, which is also the cumulative amount recognized to date. These federal grant funds are included in the accompanying statement of activities and reported on the Schedule of Expenditures of Federal Awards (SEFA). The remaining balance of the grant award is contingent upon the Organization incurring eligible expenditures and complying with all grant requirements.

NOTE 7---SPECIAL EVENTS

The Organization has special events during the year that represents the majority of their fundraising revenue and expenses. During the years ended June 30, 2025 and June 30, 2024, those revenues and expenses included the following:

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June 30, 2025:

Event	Gross Receipts	Expenses	Total
Giving Tuesday	$ 1,876	$ -	$ 1,876
Halloween Bowl	1,932	1,420	512
Other Fundraising Activities	-	25,080	(25,080)
Total	$ 3,808	$ 26,500	$(22,692)

June 30, 2024:

Event	Gross Receipts	Expenses	Total
20th Anniversary	$ 124,019	$ 89,450	$ 34,569
Capital Campaign	49,325	525	48,800
Other Fundraising Activities	5,492	-	5,492
Total	$ 178,836	$ 89,975	$ 88,861

NOTE 8—RENT

In October 2022, The Organization entered into a virtual office membership agreement with 3LS Properties for space to virtually operate its programs, for a term of one year at a rate of $49 per month plus a one-time set-up fee of $69. In May 2024, the virtual membership became a month-to-month arrangement and monthly expense varied from $109 to $173. In October 2022, the organization began renting two storage units from StorPlace Storage on a month-to-month basis at rates of $237 and $82 per month to store its property until the construction of the new Center for the Arts is completed. In March 2024, these month-to-month rates increased to $245 and $90 per month. The Organization also incurred $5,250 in rent expense for the summer camp program facility use from the Stronger than my Father organization.

Rent expense as of June 30, 2025 and June 30, 2024 was $10,642 and $5,722, respectively.

NOTE 9—SUBSEQUENT EVENTS

There were no subsequent events requiring disclosure as of March 23, 2026, the date management evaluated such events. March 23, 2026 is the date the financial statements were available to be issued.

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MOVES AND GROOVES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2025

Federal Grantor/Program Title Pass-through Grantor	Federal Assistance Listing Number	FAIN Number	Expenditures/ Amount Earned	Outstanding Balance 6/30/2025
MAJOR FEDERAL PROGRAMS				
U.S. Department of Housing and Urban Development				
Economic Development Initiative / Community Project Funding	14.251	B-23-CP-TN-1381	1,702,419	-
Total HUD Programs			1,702,419	-
TOTAL FEDERAL AWARDS			$ 1,702,419	$ -

Notes To The Schedule of Expenditures of Federal Awards

Note 1 - Basis of Presentation - The Schedule of Expenditures of Federal Awards (SEFA) includes the federal activity of Moves and Grooves, Inc. (the Organization). The information in the SEFA is presented in accordance with requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance") and the State of Tennessee. Because the SEFA presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Organization.

Note 2 - Summary of Significant Accounting Policies - The SEFA is prepared on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3 - Federal Program - The Organization received funding from U.S. Department of Housing and Urban Development under Assistance Listing 14.251 – Economic Development Initiative / Community Project Funding. The grant supports capital project costs, including land acquisition and related building acquisition costs, as defined in the approved project narrative and budget.

Note 4 - Subrecipients - The Organization did not pass through any federal funds to subrecipients during the year ended June 30, 2025.

Note 5 - Indirect Cost Rate - The Organization did not elect to use an indirect cost rate for this program.

Note 6 - Program Income - The Organization accounts for program income in accordance with 2 CFR 200.307.

During the year ended June 30, 2025, the Organization recognized program income of $67,952; however, this income was not generated from activities associated with the U.S. Department of Housing and Urban Development grant (Assistance Listing 14.251) and, accordingly, is not included in the Schedule of Expenditures of Federal Awards.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors and Management
Moves and Grooves, Inc.
2275 Murfreesboro Pike, Ste. 101
Nashville, TN 37217

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the compliance of *Moves and Grooves, Inc.*, (a not-for-profit organization) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on its major federal program for the year ended June 30, 2025. *Moves and Grooves, Inc.'s* major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, *Moves and Grooves, Inc.* complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit on compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Moves and Grooves, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe

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that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of *Moves and Grooves, Inc.*'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to *Moves and Grooves, Inc.*'s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error and express an opinion on *Moves and Grooves, Inc.*'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about *Moves and Grooves, Inc.'s* compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding *Moves and Grooves, Inc.*'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circum- stances.
- obtain an understanding of *Moves and Grooves, Inc.*'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of *Moves and Grooves, Inc.*'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

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Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as ***Finding 2025-001*** to be significant deficiencies.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on *Moves and Grooves, Inc.*'s response to the internal control over compliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. *Moves and Grooves, Inc.*'s response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of *Moves and Grooves, Inc.* as of and for the year ended June 30, 2025, and have issued our report thereon dated March 23, 2026 which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying

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accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

SPD CPA Firm

SPD CPA Firm
Nashville, TN
March 23, 2026

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spd CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors and Management
Moves and Grooves, Inc.
2275 Murfreesboro Pike, Ste. 101
Nashville, TN 37217

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of *Moves and Grooves, Inc.* which comprise the statement of financial position as of June 30, 2025 and the related statements of activities, cash flows and functional expenses for the year then ended and the related notes to the financial statements, and have issued our report thereon dated March 23, 2026.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered *Moves and Grooves, Inc.*'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of *Moves and Grooves, Inc.'s* internal control. Accordingly, we do not express an opinion on the effectiveness of *Moves and Grooves, Inc.*'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questions costs as ***Finding 2025-001*** that we consider to be a significant deficiency. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether *Moves and Grooves, Inc.'s* financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

SPD CPA Firm
Nashville, TN
March 23, 2026

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MOVES AND GROOVES, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2025

SECTION I—Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: [Unmodified]

Internal control over financial reporting:

· Material weaknesses identified?	No
· Significant deficiencies identified that are not considered to be material weaknesses?	Yes
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:

· Material weaknesses identified?	No
· Significant deficiencies identified that are not considered to be material weaknesses?	Yes

Type of auditors' report issued on compliance for major program: [**Unmodified**]

Any audit findings disclosed that are required to be reported in accordance with Section 510 (a) of Circular A-133?	No

Identification of major programs:

Assistance Listing Numbers	Name of Federal Program
14.251	Economic Development Initiative/Community Project Funding

Dollar threshold used to distinguish between type A and type B programs:	$750,000
Auditee qualified as a low-risk auditee?	No

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MOVES AND GROOVES, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2025

SECTION II— Findings Related to the Financial Statements Audited in Accordance with Government Auditing Standards

A. SIGNIFICANT DEFICIENCIES IN INTERNAL CONTROLS

Finding 2025-001: Failure to Record Land and Building Acquisition Costs

Condition: Land costs totaling $317,484 and building acquisition costs of $28,301 were not properly recorded in the general ledger for the year ended June 30, 2025.

Criteria: 2 CFR 200.302(b) & HUD Grant Agreement Section X: Entities must maintain accurate accounting records for all grant-related expenditures, including proper classification of land and building costs.

Cause: The entity did not consistently apply internal control procedures over the identification, classification, and recording of capital asset transactions. Additionally, there was insufficient review of accounting entries related to grant-funded property transactions.

Effect: Financial statements did not properly reflect total assets; potential risk of noncompliance with HUD grant accounting requirements

Repeat Finding from Prior Year: No

Recommendations: We recommend that management strengthen internal controls over capital asset accounting by:

- Implementing procedures to ensure all land and building acquisitions are recorded timely and accurately
- Establishing a formal review process for capital expenditures
- Providing training to accounting personnel on proper classification of fixed assets in accordance with federal grant requirements

Questioned Costs: NONE

Corrective Action: The Organization will take corrective action by recording the necessary adjustments to properly reflect land and building acquisition costs. Management will also implement enhanced review procedures and provide additional training to accounting staff to ensure proper classification and recording of capital assets going forward.

SECTION III – Findings and Questioned Costs for Federal Awards

Finding 2025-001 This finding is reported in Section II as a significant deficiency in internal controls. No compliance requirements related to federal awards were affected.

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MOVEAND-01 BROCH1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Nolan Linkins
Insurance Group of America LLC 6640 Carothers Parkway, Suite 160 Franklin, TN 37067	PHONE (A/C, No, Ext): (615) 905-1685 FAX (A/C, No): (615) 905-7698 E-MAIL ADDRESS: Nolan.Linkins@IGA.Biz

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Indemnity Ins Co	18058
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Moves and Grooves Inc
2275 Murfreesboro Pike Suite 101
Nashville, TN 37217

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		PHPK2605628-011	9/19/2025	9/19/2026	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 0
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			PHPK2605628-011	9/19/2025	9/19/2026	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Accident Policy			PHPA142376-007	9/16/2025	9/16/2026	Accident Med Occ	25,000
A	Accident Policy			PHPA142376-007	9/16/2025	9/16/2026	Each Abuse of Conduc	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Metropolitan Government of Nashville and Davidson County is an additional insured with respect to General Liability when required by written contract.

CERTIFICATE HOLDER

Metropolitan Government of Nashville and Davidson County
615 Church Street
Nashville, TN 37219

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

March 26, 2026

Dr. EMERALD MITCHELL
4108 LANCASHIRE DR.
NASHVILLE, TN 37217 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: MOVES AND GROOVES, INC.
CO Number: CO6271
Expiration Date: 12/31/2026

Dear Dr. EMERALD MITCHELL :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

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Tracking Number
2026110108

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

CO Number: CO6271
Filed: 03/26/2026 08:26 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: MOVES AND GROOVES, INC.

Legal entity type of the Organization: Corporation

Business Services Control Number: 000434070 **FEIN:** 68-0516440

Initial Registration Date: 01/29/2004 **Renewal Date:** 12/31/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: June

When and where was the organization legally established

Date: 09/26/2002 **Country:** USA **City/State:** NASHVILLE, TN **County:** Davidson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
301 S. PERIMETER PARK DRIVE, SUITE 100
USA, NASHVILLE, TN 37211

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
4108 LANCASHIRE DR.
USA, NASHVILLE, TN 37217

Contact Information for the Charitable Organization

Contact Name: Dr. EMERALD MITCHELL

Telephone Number: (615) 953-1363 **Fax Number:** (615) 781-4243

Email: emitchell@movesandgrooves.org **Website:** www.movesandgrooves.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

A - Arts, Culture, Humanities

The charitable purpose of the organization

Moves and Grooves' purpose is to cultivate happy and healthy young people who are not only compassionate about their communities, but are also relationally connected by dance and committed to a lifestyle of continuous learning, unwavering moral character, solid core values, and exceptional standards.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: July 2024 **Last Fiscal Year End:** June 2025

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 2,049,570.00
Gross Revenue	$ 2,191,359.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☑ Yes ☐ No

Officer Information

Do you need to modify the current officers?

☐ Yes ☑ No

Emerald Mitchell
4108 Lancashire Dr
Antioch, TN 37013, USA
Title(s): President, Chief Executive Officer

BRITNEY TAYLOR
301 S. PERIMETER PARK DRIVE, SUITE 100
NASHVILLE, TN 37211, USA
Title(s): Custodian of Contributions

TIA HAYES
301 S. PERIMETER PARK DRIVE, SUITE 100
NASHVILLE, TN 37211, USA
Title(s): Secretary

CATRICE JAMES
301 S. PERIMETER PARK DRIVE, SUITE 100
NASHVILLE, TN 37211, USA
Title(s): Custodian of Final Distributions

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Emerald Mitchell **Date:** 03/26/2026

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Britney Taylor **Date:** 03/26/2026

Title: Custodian of Contributions

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Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
tncab.tnsos.gov/portal/

Date: 03/24/2026 **Invoice:** 2026-361303

Customer Information

Dr. EMERALD MITCHELL
MOVES AND GROOVES, INC.
4108 LANCASHIRE DR.
NASHVILLE, TN 37217 , USA

Tracking Number	Description	Amount Paid
2026110108	MOVES AND GROOVES, INC. (CH Filing Late Fee)	$ 75.00
2026110108	MOVES AND GROOVES, INC. (CH Charitable Renewal)	$ 240.00

Payment Details

Fee Total:	$ 315.00
Payment Total:	$ 315.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3917969333

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 10 2003

MOVES AND GROOVES INC
C/O EMERALD ARMSTRONG
421 THOMPSON LN STE 18
NASHVILLE, TN 37211

Employer Identification Number:
68-0516440
DLN:
17053017026003
Contact Person:
RENEE RAILEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
September 26, 2002
Advance Ruling Period Ends:
June 30, 2007
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

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IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667578
Mar. 09, 2010 LTR 4168C E0
68-0516440 000000 00
00014920
BODC: TE

MOVES AND GROOVES INC
% ENERALD MITCHELL
4108 LANCASHIRE DR
ANTIOCH TN 37013

004322

Employer Identification Number: 68-0516440
Person to Contact: Brian Bailey
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 26, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in February 2003.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

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Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Emerald Mitchell
4108 LANCASHIRE DRIVE
ANTIOCH, TN 37013, USA

03/30/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	MOVES AND GROOVES, INC.		
SOS Control #:	000434070	Initial Filing Date:	09/26/2002
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	DAVIDSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2025-449660	Filing Fee:	$20.00
Payment: Credit Card - 3900521907		$20.00

Annual Report Due Date: 04/01/2025
Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 06/17/2025
Tracking Number: B2025444542

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Status changed from: Delinquent to: Good
Annual Report Due Date changed from: 4/1/2025 to: 4/1/2026
Officers Changed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
B2025444542

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000434070
Filed: 06/17/2025 09:05 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: MOVES AND GROOVES, INC.

Entity Type: Non-Profit Corporation

Control Number: 000434070

Place of Formation: Tennessee

Principal Office Address:
301 S. PERIMETER PARK DRIVE STE 100
USA, NASHVILLE, TN 37211

Mailing Address:
301 S. PERIMETER PARK DRIVE STE 100
USA, NASHVILLE, TN 37211

Nature of Business (NAICS):

Officer Information

EMERALD MITCHELL
4108 LANCASHIRE DR
ANTIOCH, TN 37013, USA
Director,President

SHANESE BROWN
301 S. PERIMETER PARK DRIVE STE 100
USA, NASHVILLE, TN 37211
Secretary

RON HODGES
301 S. PERIMETER PARK DRIVE STE 100
USA, NASHVILLE, TN 37211
Vice President

Registered Agent Information

EMERALD MITCHELL
4108 LANCASHIRE DR
ANTIOCH, TN 37013

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: EMERALD MITCHELL

Date: 06/17/2025

Title: PRESIDENT

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 06/17/2025

Invoice: 2025-449660

Customer Information

Emerald Mitchell
MOVES AND GROOVES, INC.
4108 LANCASHIRE DRIVE
ANTIOCH, TN 37013, USA

Tracking #	Description	Amount Paid
B2025444542	2024 Annual Report for MOVES AND GROOVES, INC. (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3900521907

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

4803 0804

State of Tennessee

Department of State
Corporate Filings
312 Eighth Avenue North
6th Floor, William R. Snodgrass Tower
Nashville, TN 37243

CHARTER
(Nonprofit Corporation)

For Office Use Only

The undersigned acting as incorporator(s) of a nonprofit corporation under the Tennessee Nonprofit Corporation Act adopts the following Articles of Incorporation.

1. The name of the corporation is: Moves and Grooves, Inc.

2. Please complete all of the following sentences by checking one of the two boxes in each sentence:
This corporation is a ☒ public benefit corporation / ☐ mutual benefit corporation.
This corporation is ☐ a religious corporation / ☒ not a religious corporation.
This corporation will ☒ have members / ☐ not have members.

3. The name and complete address of the corporation's initial registered agent and office in Tennessee is:
Emerald Armstrong 421 E. Thompson LN #18 Nashville, TN 37211 David
Name *Street Address* *City* *State, Zip Code* *County*

4. List the name and complete address of each incorporator:
Shanay Stewart
Name *(Include Street Address, City, State, and Zip Code)*
Deitrick Lankford 218 Ash Grove Dr. Nashville, TN 37211
Name *(Include Street Address, City, State, and Zip Code)*
Ada Jackson 2333 Metro Center Blvd Nashville, TN 37228
Name *(Include Street Address, City, State, and Zip Code)*

5. The complete address of the corporation's principal office is:
421 E. Thompson LN #18 Nashville, TN USA 37211
Street Address *City* *State/Country* *Zip Code*

6. The corporation is not for profit.

7. If the document is not to be effective upon filing by the Secretary of State, the delayed effective date and time are:
Date _____, _____, Time _____ (Not to exceed 90 days.)

RECEIVED
TENNESSEE
2002 SEP 26 PM 2:38
SECRETARY OF STATE

10. Insert here the provisions regarding the distribution of assets upon dissolution:
See Attachments

11. Other provisions:

9/23/02
Signature Date

Emerald Armstrong
Incorporator's Signature
Emerald Armstrong
Incorporator's Name (typed or printed)

SS-4418 (Rev. 4/01) Filing Fee: $100 RDA 1678

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Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine.

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

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Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

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School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

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Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

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UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

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I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

This summer programming opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

This summer programming opportunity is funded by NAZA

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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GRANT CONTRACT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT

This Grant Contract issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Nashville International Center for Empowerment,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

*NAZA-funded summer program with **Nashville International Center for Empowerment** will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs.**

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1. CC **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2. CC **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3. CC **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4) CC **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated in the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) CC **Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) CC **Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) CC **System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) CC **Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) CC **Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) CC **Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) CC **Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) CC **Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings

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- Responsible Use of Data located in the Learning Hub.
- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) CC **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

   30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the contract) of this document and adhere to all requirements under that document so that they can have access to student data.

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14) CC **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

15) CC **Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) CC **Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time **Leading Indicator Survey, Staff** by program staff the spring semester.

17) CC **Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) CC **Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) CC **Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and

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youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this contract are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their contracts, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this scope may result in Corrective Action. Continued violation could result in termination of the contract.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT CONTRACT TERM:**

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B.1. **Grant Contract Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed **$103,965** (**55** slots for afterschool, **23** slots for summer). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the contract is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027.This final payment will equal the total actual spending for the contract year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire**.

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Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

If the contract is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant contract.
The expenditure reports format is shown on Annex 2 attached to this contract. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

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C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

C.9. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

C.10. **Electronic Payment**. Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS**:

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

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D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant Contract.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant Contract.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**

During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension, the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

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D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**
With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

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Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of contract.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.

D.16. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17. **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.
d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused

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from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or

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procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For contract-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Cindy Cunningham, VP of Finance & Operations
Nashville International Center for Empowerment
417 Welshwood Dr, Ste 100
Nashville, TN 37211
615-315-9681

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

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c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this contract. Please initial each item below as proof of review and receipt:

CC Annex 1 – Metro Invoice

CC Annex 2 – Expenditure Report

CC Annex 3 – Budget Spreadsheet

CC Annex 4 – Minimum Standards

AO Annex 5 – Data-Sharing Sub-Agreement

CC Annex 6 – Performance Indicators

CC Annex 7 – Afterschool Enrollment form

CC Annex 7b – Summer Enrollment form

CC Annex 8 – Program site/s

(THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.)

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:
Signed by:
Jennieen Reed/mjw
62377A2A8742469...
Director of Finance

APPROVED AS TO RISK AND INSURANCE:
Signed by:
Balogun Cobb
68804BF12FD741C...
Director of Insurance

APPROVED AS TO FORM AND LEGALITY:
Signed by:
Macy Amos
2CBBFAAF2F3B4D4...
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

NASHVILLE PUBLIC LIBRARY
DocuSigned by:
Terri Luke
EE49BFDF9F034BF...
Library Director

RECIPIENT: Nashville International Center for Empowerment

By (Signature): [signature]

Authorized Officer Name:

Title: VP of Finance + Operations

Sworn to and subscribed to before me a Notary Public, this 19th day of May, 2024

Notary Public [signature]

SAMANTHA BLY JENKINS
STATE OF TENNESSEE
NOTARY PUBLIC
DAVIDSON COUNTY
MY COMMISSION EXPIRES 9-3-2029

My Commission expires September 3, 2029

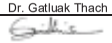
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Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA
Funds For FY 2027 Program

ORGANIZATION NAME	Nashville International Center for Empowerment	**CONTRACT # (Office Use):**			
PROGRAM NAME	NICE Youth Impact Program	**START DATE:**	**1-Jul-26**		
ADDRESS	417 Welshwood Dr, Ste 100	**END DATE:**	**30-Jun-27**		
CITY, STATE & ZIP	**Nashville, TN 37217**	**CONTACT PERSON**	**Cindy Cunningham**		
FEDERAL ID # (EIN)	02-0674431	**CONTACT TELEPHONE**	(615) 315-9681		

COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS	OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		**After-school program starts 09/08/2026 | Per slot rate for afterschool is $1,355** **Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027 | Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.**		
Salaries and Wages	$72,877	After School: 90.45% of the following Salaries and Wages billed to NAZA 4 program staff at 33 weeks x 20 hrs/wk x $20/hr and 1 program manager at 33 weeks x 10 hrs/wk x $23 Summer: 99% of the following Salaries and Wages billed to NAZA 3 program staff at 6 weeks x 40 hrs/wk x $20.20/hr 1 program manager at 6 weeks x 40 hrs/wk x $23/hr 1 program director at 6 weeks x 15hrs/wk x $32.80/hr		
Benefits and Taxes	$10,210	total salary x 8.07% on program for all benefits and and total salary x 5.94% for all taxes		
Total Personnel Expenses	**83,087.00**			
Office Supplies	1,774.00	3.02% of total office suppies cost - to cover office supplies, printing, postage, paper, toner, etc.		
Communications	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Postage and Shipping	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Occupancy	1,774.00	3.21% of total occupancy to cover phones, internet access and office space rent		
Equipment Rental and Maintenance	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Printing and Publications	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Travel/Conferences & Meetings	0.00	Milage, parking and other travel unit cost and unit number		
Insurance	0.00	Unit cost or % of total cost charged to this grant		
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	3,100.00	After School: $600 per site which equals $32.72 per student Summer: $57 per student for 23 students Types of Costs include: $23.75/ student for Cambridge English and IXL books $44 / student for for English Learning Software access (BrainPOP / BrainPOP ELL) 5/week on average/ student for weekly rewards (food/games/toys) & supplies		
Transportation	9,570.00	Vehicle cost at 2 vehicles x 50 miles/day x 33 weeks x $0.725 / mile		
Field Trips	3,360.00	5 field trips x 2 vehicles x 4 hrs each trip x $18.75 including: Adventure Science Center ($18/student) & Planetarium ($9/student)Field Trip= $17/student Nashville Zoo Field Trip= $24/student Junior Achievement Field Trip: $20 per student for onsite visit (5 and 6 grade) and $15 for 7th and up		
Professional Fees/Enhancement partners	1,300.00	After School: 3 sites, $870 per site for enhancement partners Summer: $1300 for enhancement partners Expected partners and estimated rates include: Learning the Ropes= $145 per session x 4= $580 Little Blue Theatre Company=? (estimate= x $115 per session x 4= $460 Vanderbilt Dyer Observatory= $7/student		
Other Non-Personnel	0.00	Anything else that is part of programming cost but is not listed		
Indirect Cost	0.00	Parners can choose to budget either separate line items above or request an indirect cost of up to 20% of their total budget. The Indirect cost requests must be accompanied by agency's cost allocation plan that will be acceptable for NAZA in line with Metro Grants Manual.		
Total Non-personnel	**20,878.00**			
Total	**103,965.00**			

RECIPIENT NAME Dr. Gatluak Thach

AUTHORIZED SIGNATURE: 

TITLE CEO / Founder

DATE 4/17/2026

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Your filter options have been applied.

RESPONSE #26711 SUBMITTED ON 03/16/2026 03:40:19 PM

2026-2027 NAZA Funded Partner Application (Annex 1)

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Organization Name	**Nashville International Center for Empowerment**
Street Address	**417 Welshwood Dr, Ste 100**
City, State, Zip Code	**Nashville, TN 37211**
Organization Website	**www.empowernashville.org**
Organization Email	**gatluakthach@empowernashville.org**
Organization Phone	**(615) 315-9681**

Edit section title

Authorized Officer Name and Position	**Cindy Cunningham | VP of Finance & Operations**

Edit section title

Primary Grant Contact (PGC) Person	**Andrew Kaiser**
PGC Person Position	**Development Manager**
PGC Person Email	**andrew@empowernashville.org**
PGC Person Phone Number	**2104103552**
Is this staffer also the Youth Programming contact?	**No**
Is this staffer also responsible for Data/Evaluation compliance?	**No**

Edit section title

Youth Programming Contact (YPC)	**Rob Manauis**
YPC Title	**Associate Director of Youth Education**
YPC Email	**rob@empowernashville.org**
YPC Phone	**(615) 969-5503**

Edit section title

Data/Evaluation Contact (DEC)	**Rob Manauis**
DEC Title	**Associate Director of Youth Education**
DEC Email	**rob@empowernashville.org**
DEC Phone	**(615) 969-5503**

Please List Board of Directors

Please List Board of Directors

Number of Board Members	**6**
Name	**Chair: Muna Muday, PhD Can. MPH | Vanderbilt University**
Email Address	**Mmunday17@gmail.com**
Phone Number	**615 609 7640**
Board Chair	**Yes**
Name	**John Ujwok, MA, MPH, PhD Can. | University of Tennessee**
Email Address	**Johnujwok@yahoo.com**
Phone Number	**615 796 9389**
Board Chair	**No**
Name	**Rosemary Lokule | Self-Employed**
Email Address	**Knatome@gmail.com**
Phone Number	**615 540 9742**
Board Chair	**No**
Name	**Alex Sekwat, Ph.D. | Tennessee State University**
Email Address	**Asekwat@tnstate.edu**
Phone Number	**615 293 0200**

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Board Chair	**No**
Name	**Veronica Calvin | Lifepoint**
Email Address	**Veronica.calvin589@topper.wku.edu**
Phone Number	**615 473 6533**
Board Chair	**No**
Name	**Malick Gaye | Nashville Area Chamber of Commerce**
Email Address	**Malick@mgaye.com**
Phone Number	**731 293 3794**
Board Chair	**No**

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Total Organizational Budget	**8063054**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**84015**
Attach most recent Non-Profit status documentation.	**501(c)(3) approval letter from IRS.pdf**

Edit section title

Total Youth Serving	**110**
Total Youth Proposing to Serve with NAZA funding.	**78**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**10**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

Page 4 of 10 - Afterschool Program Information

Mission and Experience

What is your organization's mission?	Nashville International Center for Empowerment (NICE) aims to ensure refugees and immigrants achieve their full potential now and for generations to come. As the only community-based organization in Tennessee where the majority of board and staff members are current or former refugees, NICE is uniquely positioned to provide culturally competent services for newcomers seeking local integration. NICE offers Youth Education programming designed to promote high school graduation and long-term self-sufficiency by developing the English literacy, academic strength, and social-emotional skills that refugee and immigrant children need to succeed.
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	The NICE Youth Impact Team has offered out-of-school services for youth in the refugee and immigrant communities since 2009. These programs are designed to support literacy growth and assist new Americans in acclimating to US-based schooling. NICE has served elementary, middle, and high school students as part of these initiatives; we also serve preschool-aged students whose parents are attending morning or evening English literacy classes through our Adult Education program. Historically, our youth mentorship program works with students aged 6-18, while our after-school program serves students enrolled in middle school, and NICE Youth Summer Camp program serves both elementary and middle school students. In 2017, NICE also successfully partnered with Metro PD to integrate a swimming and water safety program to reduce drowning deaths among immigrant and refugee children. In 2023, NICE launched a youth mental health program that offered case management, a mental health referral system, group workshops, and the development of a network of providers and partnerships focused on supporting immigrant and refugee youth mental health. In 2025, the NICE Youth Impact Team served 222 individual students.

Detailed Programming Information

Afterschool Program Name	NICE After School Program
Program Description (this description will be used in all NAZA recruitment materials)	Through the NICE After School and Summer Programs, services are offered to immigrant and refugee communities by the Nashville International Center for Empowerment (NICE). At NICE, our leadership, staff, and volunteers have experience working with people from diverse communities including refugees, asylees, and other immigrants to the United States. Since 2005, NICE has served over 50,000 people from over 75 different countries. Our NICE programs not only help participants understand how their school works, but also how to be successful in school and life. Through homework support, academic instruction, social-emotional learning, and youth leadership opportunities, our program empowers young people to manage their emotions, develop their strengths, and build community.

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Targeted Youth Population	**The NICE After School Program prioritizes enrollment for children aged 9-14 who are English language learners, low-income students, refugees, and immigrants. To identify these populations, the team works closely with the MNPS Office of English Learners, ESL teachers, SIFE teachers, and school-based Community Achieves and Family Resource Coordinators. The program also prioritizes students who have been resettled by our agency as refugees.**

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	**Yes**

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**Copy of Annex 2-NAZA-Funded Partner After school and Summer Weekly Plan 2026-2027.pdf**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**Yes**
Please provide a sample copy of established or proposed curriculum.	**NICE ASP 2025-2026 Curriculum Calendar - Copy.pdf**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Empathy and Compassion**
Principles of Youth Development	**Encouraging Relationship Building**
How will your program's activities help youth explore growth?	**To encourage relationship building, NICE integrates opportunities for healthy social interactions. Each NICE program will create an environment of welcoming & belonging. NICE staff will create space for open and honest communication, celebrate student accomplishments with awards and incentives, and model responsible behaviors, mistakes, and their own critical thinking processes. Coupled with student-led activities, dedicated reflection times, and an emphasis on diversity as a strength, the program will build a strong sense of community. Furthermore, our SEL scope and sequence includes a dedicated unit on relationship-building as a mechanism for improving resilience to overcome the effects of multi-generational trauma.**

Edit section title

Growth Practices	**Life Skills**
Principles of Youth Development	**Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills.**
How will your program's activities help youth explore growth?	**The approaches of student-led problem solving and community involvement further engage youth in learning experiences that build valuable and healthy life skills. Students learn to identify their needs and set short-term and long-term goals. Their projects require students to utilize 21st-century skills, apply those skills to real-world contexts, and not only practice relationship building, but communication and teamwork. This often involves enhancing their English skills so they are able to communicate their needs and become empowered to find solutions in their community, helping improve their own lives and the lives of their families. NICE programs further encourage students to develop their strengths and apply them to achieving career and educational goals.**

Edit section title

Growth Practices	**Love, Self-Worth, and Confidence**
Principles of Youth Development	**Fostering Meaningful Youth Participation.**
How will your program's activities help youth explore growth?	**To foster meaningful youth participation, NICE has intentionally designed our after-school program around the unique experiences of our students, which often involve forced migration and first-hand trauma. The program celebrates diversity, cultural heritage, and the exploration of new identity. NICE prioritizes hiring afterschool staff with international experience and trauma-informed skills. The program is routinely revised and adapted based on the input of our students and is supported by their active engagement and leadership in its design and content. Student voice and choice are elevated through open-ended activities like youth-led circle groups, which encourage socialization and relationship building while promoting cognitive development through discussion, sharing, and reflection. Daily, students choose from a range of academic and enrichment activities which naturally promote differentiation, curiosity, and choice.**

Edit section title

Growth Practices	**Identity and Self-Awareness**
Principles of Youth Development	**Promoting a Sense of Physical, Social and Emotional Safety.**
How will your program's activities help youth explore growth?	**To promote a sense of physical, social and emotional safety, our staff are trained to provide trauma-informed services that reinforce positive behavior, encourage intrinsic motivation, and model stress-coping mechanisms. NICE curriculum embeds cognitive and literacy development into lessons centralized around social-emotional standards. For example, in the unit focusing on self-awareness, students participate in activities that promote their culture and homeland. While the main objective is to recognize and celebrate diversity, students are also learning the English skills necessary to convey their cultural history and identity w applying academic and core subject skills such as research, presentation, art, and the soc**

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sciences. To accomplish this, NICE staff must establish an environment of openness, sharing, and reflection capable of promoting respect and a sense of belonging.

Edit section title

Growth Practices	Problem Solving and Resourcefulness
Principles of Youth Development	Providing Opportunities for Building Purpose.
How will your program's activities help youth explore growth?	To provide opportunities for building purpose, NICE teaches students to identify the biggest problems in their school, community, and the world. By recognizing the problems they see in their lives, students are empowered to find solutions in their community. NICE assists participants in developing community-based service-learning projects. NICE staff continually work with community partners to design service projects that would be implemented during programming. These real-world, real-impact programs further deepen the connection between students and their community, while tapping into their intrinsic motivation and allowing students to create meaning within open-ended assignments. Service-learning projects are an example of how the NICE curriculum integrates social, emotional, cognitive, and academic skills while promoting a culture of empathy.

Page 5 of 10 - Youth In Action Information

Has your organization previously supported and implemented youth led projects with YIA?	**No**
Can your organization dedicate time for weekly or monthly program visits from an YIA Coordinator?	**Yes**

Page 6 of 10 - Summer Program Information

Edit section title

Name of Proposed Summer Program	**NICE Youth Summer Camp Program**
Summer Program Description	**This program is designed to promote positive youth development through the implementation of social-emotional learning activities created to instill a sense of identity for students who are immigrants, refugees, and other English Language Learners.** **Students in these populations often experience gaps in their formal education, multi-generational trauma, significant cultural barriers, and long-term transience that impede the formation of career and personal goals. Derived from the Collaborative for Academic and Social-Emotional Learning (CASEL), the NICE Youth Summer Camp is a trauma-informed, literacy-focused approach that blends content around the themes of cognitive, academic, and social-emotional skill development to promote confidence, progress, and success among students.** **The program will incorporate reading and writing practice designed for English language learners, lesson plans to develop social-emotional awareness and civic engagement, structured activities developing teamwork and leadership, a nourishing meal, and enrichment activities with local partner organizations to give opportunities for learning about science, sports, music, the arts, and more. Curriculum and activities will be facilitated by staff who are educated and trained in trauma-informed youth education.**
Target Population to be Served	**The NICE Summer Program prioritizes enrollment for children ages 6-14 who are English language learners, low-income students, refugees, and immigrants. To identify these populations, the team works closely with the MNPS Office of English Learners, ESL teachers, SIFE teachers, school-based Community Achieves and Family Resource Coordinators, and community partners The program also prioritizes students who have been resettled by our agency as refugees.**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Annex 2-NAZA-Funded Partner Summer Weekly Plan 2024-2025.pdf**
Proposed Enhancement Activities (field trips, special groups, etc.):	**Students who attend our summer camp will be provided with the opportunity to join in multiple field trips, typically including the Nashville Zoo, Adventure Science Center and Nashville Food Project. In 2025, students also attended field trips to Vanderbilt University's campus, the Belcourt Theater and Whitfield park. Our summer program usually invites the Nashville Children's Theatre to our site to work with our students on a weekly basis. In addition to our weekly partnership with the Nashville Children's Theater, we regularly invite one-time enhancement partners that provide STEM activities, art lessons, civic engagement workshops, and more. Partners have included, but are not limited to, Studio NPL, the Mental Health Association, the Country Music Hall of Fame, the Oasis bike workshop and the Frist art museum. We aim to continue these partnerships in the upcoming year and to continua**

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guidance from our students on what enhancement activities and partners most closely align with their interests.

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**No**

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Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**15**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**Each of our sites consists of a dedicated Site Coordinator, 2 sites (AMS & MAMS) also have a Youth Education Specialist, and all sites have a team of volunteers and interns. Additional program staff including the Associate Director, Associate Manager, and Mentorship Coordinator attend required NAZA training and maintain the necessary qualifications to substitute in the event of a primary staff absence. These substitutions are scheduled by the Youth Education Associate Manager.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**In Nashville, there is a demonstrated need for increased transportation services for school-age refugee and immigrant youth. Refugee and immigrant students may face transportation barriers as a result of living within "walking" distance to their zoned schools. Parents are often hesitant to send their children to after-school programming if they do not have access to transportation because they may:, not own a vehicle or have enough money for fuel, consider walking home to be dangerous on streets without sidewalks or bad lighting; or in the case of our SIFE population at Margaret Allen, the students may be out of zone. Transportation barriers disproportionately impact low-income refugee households' ability to access services, and transportation to and from after-school programs can be problematic. To bridge the gap in services, NICE will provide transportation options for out-of-zone students throughout the school year program and will support families with gap services while they are pending approval for MNPS-provided evening buses. With supplemental funding from the Nashville Metropolitan Transit Authority (MTA)'s JARC award, NICE will sustain its support to afterschool and summer programs with part-time drivers operating company-provided vehicles for these out-of-zone students. NICE will require school bus transportation for all in-zone students at each school location.**
What transportation need fits your program(s) the most?	**Evening Bus (Departure from School Base Program)**
Please estimate the number of sites needing transportation in 2026-2027.	**3**

Program Data

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Briefly describe your organization's youth recruitment strategies for the entire programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	**NICE will aim to recruit 55 students predominantly from the immigrant and refugee communities at Margaret Allen, Antioch, and Wright Middle Schools. To reach this goal, the agency will partner with the Metro Nashville Public School system's Office of English Learners as well as on–site ELL teachers and Community Achieves staff to identify students needing English language support. At our Margaret Allen site specifically, NICE staff will work closely with SIFE (Students with Interrupted Formal Education) instructors to enroll as many SIFE students as possible. Through this partnership, NICE will be provided with a list of students served in either ESL and or SIFE programming at the local school level.** **NICE will further partner with the respective schools' Community Achieves Coordinator. The Community Achieves coordinators will further provide NICE direct communication with classroom teachers serving our students. This process also serves to support data collection throughout the school year. NICE will further commit to posting fliers around the school, being included in general school announcements, and school day visits during lunch and English classes when seats are unfilled. Students and parents are also encouraged to refer their friends and family to join our program.** **Finally, NICE will field referrals from our internal programs including Adult Education, Refugee Support Services, and the Preferred Communities program. Once the program has started operating, NICE will record and post videos of students (with parent permission) encouraging other students to join as well. This will contribute to our strategy by highlighting ongoing opportunities for youth leadership, youth-directed curriculum, and project-based learning designed to activate student motivation by connecting activities to personal interests.**
What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	**Using this approach, NICE has enrolled 74 students in afterschool programs this school year. NICE has retained 77% of students and continues to fill open seats as they become available with new students.** **The NICE Youth Impact program prioritizes enrollment for children aged 9-14 who are English language learners, low-income students, refugees, and immigrants. To identify these populations, the team works closely with the MNPS Office of English Learners, ESL teachers, SIFE teachers, and school-based Community Achieves and Family Resource Coordinators. The program also prioritizes students who have been resettled by our agency as refugees. We have successfully retained several students and their siblings for multiple years in our after-school and summer programs. We have also developed trusting relationships with teachers and staff over the years who continue to work with us by referring their students, distributing our flyers, and inviting us to school events. In addition to the trust we have earned from the students and schools, the families we serve continue to enroll their children in our programs.**

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.	**N/A- Waiting on results for Leading Indicator Survey- Youth**

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Have you accessed and used student data from schools in 2025-2026? If so, please briefly describe how you used that data in your programming.	Yes- The NICE after-school program staff and managers collect student data to evaluate Math and English Language arts scores, as well as student disabilities, attendance and disciplinary history. Data is accessed to assess the students' needs and allow staff to foster comprehensive support through both academic and holistic means. NICE staff use data throughout the year to create targeted lesson plans, improve student skills, support positive student behavior, schedule relevant enrichment partners, and encourage school attendance.
What strategies were implemented to improve program quality in the Spring semester (2026)?	Based largely on internal & external YQPAs and regular informal feedback from students, the Youth Impact team focused heavily on improving three areas of programming: student leadership, planning, and collaboration. To improve student leadership, staff have implemented structured leadership roles, mentoring buddy systems or small-group leaders, a rotation plan so every student is given an opportunity to teach, and planned practice coaching skills where students pair up with another student to teach a skill. Youth are encouraged to plan, lead, and explain parts of activities. Students still get to chose their weekly jobs, but staff are more intentional about encouraging and supporting new students to accept and learn new responsibilities. To improve planning and collaboration, staff created more opportunities for students to actively participate in planning weekly and monthly activities based on their interests and goals. Students will have integral roles in planning session events for their parents and families, such as the end of session showcase and family engagement activities. Students have been eager to get involved in planning our end of the year field trip in collaboration with the Nashville Soccer Club, working together on their shared goals and common interests, while promoting themes of teamwork leading up to the World Cup.
What strategies will your organization employ to improve programming in the 2026-2027?	To ensure continuous improvement in our youth education programming and staff skills, NICE will provide staff with ongoing training in trauma-informed practices from groups like U.S. Committee for Refugees and Immigrants and Mental Health America. We will continue to complete trainings from NAZA, MNPS, and 21CCLC. We will utilize NAZA's Individual Growth Practices Curriculum to support our SEL, life skills, literacy, and community-building activities. We will seek opportunites to improve our math and reading pedagogy. Additionally, agency leadership will provide staff with behavior management and instructional training, including access to online training and resources. Staff will continue to participate in the English Lerner Collaborative and the Out of School Time Collaborative to support success for young people in our community. We will plan to meet sooner with literacy coaches, community achieves staff, and partners to better align and target our efforts to better help students achieve their goals. We plan to work with Youth In Action and local partner organizations to help students design service learning projects that will benefit the community as well as grow their skills. Finally, NICE has already established strong relationships with community partners that support our students' interests and goals and will continue to pursue new opportunities through local organizations that align with NICE's mission in empowering our students.
In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.	Yes- NICE will continue to utilize district and local school-level data as well as important student data to support school participation and represent our families on matters related to access, accommodations, and behavior management. Student data is collected to better support our students' academic achievement and general behavior. We use this data to pl tutoring and homework time, place students in appropriate small-group work accordin literacy levels and help students prepare for their quizzes and tests.

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	**2024NICEAUDITED FINANCIAL STATEMENTS_FINAL 09.15.2025.pdf**

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**Yes**
Most recent TN Annual Report filed with Secretary State	**NICE ANNUAL REPORT - 2026.pdf**
Secretary of State Office of Charitable Solicitation Registration	**Charitible Donations - 2026.pdf**
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	**NICE ANNUAL REPORT - 2026.pdf**
Partnership Letters (Annex 6 or 7):	**MAMS signed.pdf**
Partnership Letters (Annex 6 or 7):	**WMS signed.pdf**
Copy of the Articles of Incorporation	**State of Tennessee Charter (replaces Articles of Incorporation).pdf**
Certification of Assurance (Annex 9A)	**Annex-9A-Certifications-of-Assurance.pdf**
Non-Profit Grants Manual Acknowledgment (Annex 9B)	**Annex-9B-Non-Profit-Grants-Manual-Acknowledgement-1.pdf**
Agency's Nondiscrimination Policy	**NICE Nondiscrimination Policy.pdf**

Affidavit of Compliance

Please Submit Your Signed Affidavit	**Affidavit of Compliance.pdf**

Proof of Insurance

	Yes
Submit Current Proof of Insurance	**MGNashDavCo COI Revised.pdf**

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	*No answer given*

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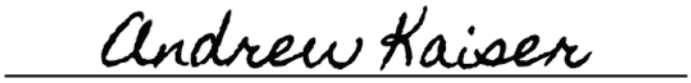
Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	**Yes**
Proposed Budget	**Yes**
Annex 10 - Metro Risk Assessment	**Yes**

Final Budget Information

Total Afterschool Fund Request	**74,637**
Total Summer Fund Requesting	**29,328**
Total Amount Requesting for 2026-2027	**103,965**

Signature



Andrew Kaiser

Name

2026-03-16 20:40:42 (UTC)

Date

Attached Files

501(c)(3) approval letter from IRS.pdf

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(https://naza.tfaforms.net/uploads/get/bd874e3cfccfde5621180194b4fbaddf-501c3approvalletterfromIRS.pdf)

Copy of Annex 2-NAZA-Funded Partner After school and Summer Weekly Plan 2026-2027.pdf

https://naza.tfaforms.net/uploads/get/ea5b4dfdb3d5f9de74c54f22dd0e6bb3-CopyofAnnex2-NAZA-FundedPartnerAfterschoolandSummerWeeklyPlan2026-2027.pdf
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NICE ASP 2025-2026 Curriculum Calendar - Copy.pdf

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Annex 2-NAZA-Funded Partner Summer Weekly Plan 2024-2025.pdf

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NICE 2026 Board of Directors (and contact info).pdf

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Charitible Donations - 2026.pdf

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State of Tennessee Charter (replaces Articles of Incorporation).pdf

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Annex-9A-Certifications-of-Assurance.pdf

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Annex-9B-Non-Profit-Grants-Manual-Acknowledgement-1.pdf

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NICE Nondiscrimination Policy.pdf

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MGNashDavCo COI Revised.pdf

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NICE ANNUAL REPORT - 2026.pdf

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Your filter options have been applied.

RESPONSE #27065 SUBMITTED ON 03/16/2026 01:55:02 PM

NAZA-Funded Proposed Target Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**Nashville International Center for Empowerment**

Programming Information

Days of Week of Afterschool Program	**4 days per week**

Edit section title

Afterschool site plan	**School Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**No**

Edit section title

Afterschool Program Name	**NICE After School Program**
Total Afterschool Enrollment Goal	**55**

Afterschool Programming

Name of School Site Location	**Margaret Allen Middle School**
Address of School Program Site	**500 Spence Ln, Nashville, TN 37210**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**20**
Transportation needed?	**Yes**

Afterschool Programming

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Name of School Site Location	**Antioch Middle School**
Address of School Program Site	**5050 Blue Hole Rd, Antioch, TN 37013**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**20**
Transportation needed?	**Yes**

Afterschool Programming

Name of School Site Location	**Wright Middle School**
Address of School Program Site	**180 McCall St, Nashville, TN 37211**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**15**
Transportation needed?	**Yes**

Summer Programming Information

Summer Program Name	**NICE Summer Camp**
Total Summer Enrollment Goal	**23**

Summer Programming Information

Edit section title

Total Weeks of Programming	**5 weeks**
Days per Week of Summer Program	**4 days per week**
Hours per Day	**8 hours**
Programming Time Frame	**8am-4pm**
Proposed months of Summer programming	**Both**

Edit section title

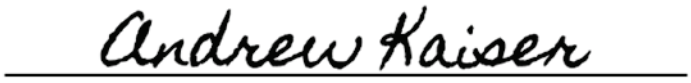
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July 2026 Proposed Weeks of Programming	**2 weeks**
June 2027 Proposed Weeks of Programming	**3 weeks**

Edit section title

Name of Summer Site Location	**Rolling Hills Community Church**
Summer Location address	**255 Haywood Ln, Nashville, TN 37211**
Number of summer youth targeted for site	**23**

Signature



Andrew Kaiser

Name

2026-03-16 18:55:18 (UTC)

Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements
By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: _____

Name: Dr. Gatluak Thach

Title: CEO & Founder

Agency Name: Nashville International Center for Empowerment

Date: 3/16/26

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement

Recipient Name:

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: Non-Profit Grant Resources
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

Signature of Authorized Representative: _____

Name: Dr. Gatluak Thach

Title: CEO & Founder

Agency Name: Nashville International Center for Empowerment

Date: 3/16/26

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NASHVILLE INTERNATIONAL
Center for Empowerment

AUDITED FINANCIAL STATEMENTS

AND COMPLIANCE REPORT

DECEMBER 31, 2024

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NASHVILLE INTERNATIONAL *Center for Empowerment*

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BAS PARTNERS
Certified Public Accountants

15800 Pines Blvd. Suite 3002
Pembroke Pines, FL 33027
Telephone: 954-362-5195
Fax: 954-430-8776

Independent Auditors' Report

To: The Board of Directors of
Nashville International Center for Empowerment, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Nashville International Center for Empowerment, Inc., which comprise the statements of financial position as of December 31, 2024, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Nashville International Center for Empowerment, Inc. as of December 31, 2024, and the changes in its net assets and its cashflows for the year ended in accordance with accounting principles generally accepted in the United States of America

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards*), issued by Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Nashville International Center for Empowerment, Inc. and meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Nashville International Center for Empowerment, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

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BAS PARTNERS
Certified Public Accountants

15800 Pines Blvd. Suite 3002
Pembroke Pines, FL 33027
Telephone: 954-362-5195
Fax: 954-430-8776

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Audit Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Nashville International Center for Empowerment, Inc.'s internal control. Accordingly no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Nashville International Center for Empowerment, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

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BAS PARTNERS
Certified Public Accountants

15800 Pines Blvd. Suite 3002
Pembroke Pines, FL 33027
Telephone: 954-362-5195
Fax: 954-430-8776

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state awards, as required by Title 2 U.S. *Code of Federal and State Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* is presented for purposes of additional analysis, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards,* we have also issued a report dated August 30, 2025 on our consideration of Nashville International Center for Empowerment, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Nashville International Center for Empowerment, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Nashville International Center for Empowerment, Inc.'s internal control over financial reporting and compliance.

BAS Partners LLC

Pembroke Pines, Florida

August 30, 2025

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC.
STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2024

		2024
Assets		
Current assets		
Cash and cash equivalents		
Unrestricted	$	1,155,069
Designated and restricted cash		112,408
		1,267,477
Account receivables- grant		1,868,602
Prepaid expenses		49,761
Dues from others (related party)		816
Other current assets		410
Total current assets		3,187,066
Non-current assets		
Property & equipment, net		99,789
Total non-current assets		99,789
Total assets	$	3,286,855
Liabilities and net assets		
Liabilities		
Currents liabilities		
Accounts payable and accrued expenses	$	451,795
Line of credit		643
Total current liabilities		452,438
Commitments and contingencies (Note 4)		-
Total liabilities		452,438
Net assets:		
Without donor restrictions		
Undesignated		2,722,009
Board designated		-
		2,722,009
With donor restrictions		112,408
Total net assets		2,834,417
Total liabilities and net assets	$	3,286,855

The notes are an integral part of these financial statements.

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues and support			
Grant and donation	$ 11,046,592	$ 183,000	$ 11,229,592
Program fees	194,130	-	194,130
	11,240,722	183,000	11,423,722
Net assets released from restrictions	197,846	(197,846)	-
Total revenues and support	11,438,568	(14,846)	11,423,722
Expenses:			
Program services	8,485,966	-	8,485,966
Support services:			
General and administrative	521,991	-	521,991
Fundraising	453,356	-	453,356
Total expenses	9,461,313	-	9,461,313
Change in net assets	1,977,255	(14,846)	1,962,409
Net assets at beginning of year	744,754	127,254	872,008
Net assets at end of year	**$ 2,722,009**	**$ 112,408**	**$ 2,834,417**

The notes are an integral part of these financial statements.

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2024

		Support Services			
	Program Services	Management & General	Fund Raising	Sub Total	Total
EXPENSES					
Salaries and wages	$ 4,738,139	$ 454,314	$ 381,576	$ 835,890	$ 5,574,029
Payroll taxes	362,113	34,743	29,180	63,923	426,036
Fringe benefits	309,070	29,765	24,914	54,679	363,749
Total personnel	5,409,322	518,822	435,670	954,492	6,363,814
Resettlement, match and placement costs	1,730,437	-	-	-	1,730,437
Advertising	-	2,434	-	2,434	2,434
Depreciation	20,937	-	-	-	20,937
Office rental	222,401	-	-	-	222,401
Travel	328,532	-	-	-	328,532
Professional service fees	33,372	-	-	-	33,372
Supplies	15,000	-	-	-	15,000
Contractors	2,656	-	-	-	2,656
Office supplies	347,887	-	-	-	347,887
Telephone & internet	41,773	-	-	-	41,773
Printing & postage	3,490	-	-	-	3,490
Translations	48,298	-	-	-	48,298
Technology	169,567	-	-	-	169,567
Fundraising	-	-	16,982	16,982	16,982
Insurance	36,764	735	704	1,439	38,203
Training	22,203	-	-	-	22,203
Utilities	345	-	-	-	345
Licenses, fees and penalties	39,930	-	-	-	39,930
Miscellaneous	13,052	-	-	-	13,052
Total expenses	$ 8,485,966	$ 521,991	$ 453,356	$ 975,347	$ 9,461,313

The notes are an integral part of these financial statements.

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2024

		2024
Cash Flows from Operating activities:		
Change in net assets	$	1,962,409
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation		20,937
Changes in operating assets and liabilities:		
Decrease (increase) in:		
Grant and other receivables		(834,042)
Prepaid expenses		(47,126)
Other current assets		(410)
(Decrease) increase in:		
Accounts payable and accrued expenses		201,587
Payroll and payroll related accruals		-
Net cash provided by operating activities		1,303,355
Cash flows from investing activities:		
Purchases of property and equipment		(17,972)
Net cash used in investing activities		(17,972)
Cash flows from financing activities:		
Repayment of line of credit		(99,357)
Net cash used in financing activities		(99,357)
Change in cash and cash equivalents		1,186,026
Cash and cash equivalents at the beginning of year		81,451
Cash and cash equivalents at end of year	**$**	**1,267,477**
Supplemental Disclosure of Cash Flow Information		
Cash paid during the period for interest	$	5,260

The notes are an integral part of these financial statements.

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NOTE 1: ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Nashville International Center for Empowerment, Inc. (the "Organization" and "NICE") is a not-for-profit corporation organized under the laws of the State of Tennessee. The Organization's purpose is to empower refugees and immigrants who have resettled in Middle Tennessee. NICE does this by providing direct social and educational programs in the following areas:

- Adult education – NICE provides classes in the English language, citizenship and GED preparation.
- Career development – NICE provides assistance with resume writing, area job identification vocational training, application writing and referral services.
- Emergency services – NICE provides provision of food clothing and shelter, as well as referrals to legal and family support services.
- Youth development - NICE provides one-on-one tutoring, leadership development, civic engagement, career and educational preparedness, and sports and musical experiences.
- Health and nutrition services – NICE provides classes and seminars on nutrition, disease prevention child development, mental health, and healthy lifestyles.
- Resettlement and placement – NICE assists with the resettlement and placement of refugees in the Middle Tennessee area under a U.S. Government grant administered by the Ethiopian Community Development Council.

Basis of Accounting

These financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("US GAAP") and, accordingly, reflect all significant receivables, payables, and other liabilities.

Financial Statement Presentation

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor- or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of NICE. These net assets may be used at the discretion of NICE 's management and the Board of Directors. The governing board has designated, from net assets without donor restrictions, net assets for an operating reserve and a board-designated endowment.

Net Assets with Donor Restrictions – Net assets are subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of NICE or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

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NOTE 1: ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Financial Statement Presentation (Continued)

Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and the reported revenue and expenses. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and short-term investments with original maturities of three months or less.

Grants Receivable

Grant reimbursement requests have been recorded as grants receivable. The grants receivable are recorded when the expense for reimbursement has been incurred. Each grant agreement defines when a particular grant is considered past due which range from 30 to 60 days from the invoice date. The Organization does not charge interest or a finance charge on past due grant receivable accounts. The Organization estimates an allowance for doubtful grants receivable based upon historical trends, contractual obligations and ability to pay. Generally the Organization does not require collateral or other security to support the grants receivable.

The Organization's receivables consist of accounts and other receivables, arising in the normal course of operations. The Organization adopted ASC 326, Financial Instruments—Credit Losses, (CECL), as of January 1, 2024, with the cumulative-effect transition method with the required prospective approach. An allowance for credit losses under the CECL methodology is determined using the loss-rate approach and measured on a collective (pool) basis when similar risk characteristics exist. Where financial instruments do not share risk characteristics, they are evaluated on an individual basis. The CECL allowance is based on relevant available information, from internal and external sources, relating to past events, current conditions and reasonable and supportable forecasts. Balances that remain outstanding after the Organization has used reasonable collection efforts are written off. Management has recorded an allowance of $0 at December 31, 2024.

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NOTE 1: ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment, Net

The Organization capitalizes all property and equipment expenditures with a cost of $500 or more having estimated useful lives of more than one year. Property and equipment is capitalized at cost or for donated items, at fair value as of the date received. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. When property and equipment are retired or otherwise disposed of, the cost and accumulated depreciation are removed from the accounts, and any resulting gain or loss is included in the statement of activities for the respective period.

Property and equipment are depreciated using the straight-line method over the estimated useful lives of the related assets ranging from 3-5 years.

Functional Allocation of Expenses

The costs of providing the programs and other activities have been summarized on a functional basis in these financial statements. All direct expenses have been allocated to the programs, management and general, and fundraising throughout the year as incurred. In addition, various indirect expenses such as depreciation and amortization as well as payroll and utility costs have been allocated to these areas based on employee time and effort or space occupied.

Income Tax Status

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation. The Organization reported no unrelated business income for the year ended December 31, 2024. Management represents that there is no uncertain tax position or other provision for income taxes that should be recognized in these financial statements. In addition, the Organization qualifies to receive deductible charitable contributions pursuant to Section 170(b)(1)(A)(vi).

The Organization files IRS Form 990, Return of Organization Exempt from Income Tax, annually with the Federal Government. Generally, returns remain open for examination by taxing authorities for three years after they have been filed. The Organization believes that it has appropriate support for income tax positions taken; however, returns for the years ended December 31, 2021, through 2024 remain open for examination.

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NOTE 1: ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Leases

Right-of-use assets represent the Organization's right to use an underlying asset for the lease term, and lease liabilities represent the Organization's obligation to make lease payments arising from the lease. Lease assets and related liabilities are recognized at lease commencement based on the present value of lease payments over the lease term for leases with a term greater than 12 months. The value of an option to extend or terminate a lease is reflected to the extent it is reasonably certain the Organization will exercise that option. Lease expense for operating leases is recognized on a straight-line basis over the lease term.

NICE, adopted FASB Topic 842, *Leases*, using the modified retrospective approach effective January 1, 2023. NICE elected the package of practical expedients permitted under the transition guidance within the new standard, which among other things, allowed the Organization to carry forward the historical lease classification. As a result of adopting the new standard, NICE recorded additional lease assets and lease liabilities of approximately $0, which resulted in no impact on beginning net assets. Adoption of the new standard did not materially impact the Organization's change in net assets and had no impact on cash flows.

NICE has elected to use a risk-free rate (Treasury constant maturity nominal yield) for all leases in which an implicit rate is not determinable.

Fair Value Hierarchy

NICE reports fair value measures of its assets and liabilities using a three-level hierarchy that prioritizes the inputs used to measure fair value. This hierarchy, established by GAAP, requires that entities maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The asset or liability's measurement within the fair value hierarchy is based on the lowest level of input that is significant to the measurement. The three levels of inputs used to measure fair value are as follows:

- Level 1. Quoted prices for identical assets or liabilities in active markets to which NICE has access at the measurement date.
- Level 2. Inputs other than quoted prices included in level 1 are observable for the asset or liability, either directly or indirectly.
- Level 3. Unobservable inputs for the asset or liability. Unobservable inputs should be used to measure the fair value if observable inputs are not available.

We use net asset value (NAV) per share, or its equivalent, such as member units or an ownership interest in partners' capital, as a practical expedient to estimate the fair values of certain private equity funds, which do not have readily determinable fair values. Investments that are measured at fair value using NAV per share as a practical expedient are not classified in the fair value hierarchy.

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NOTE 1: ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Advertising

The Organization expenses the cost of non-direct responsive advertising costs as incurred. For the year ended December 31, 2024, advertising costs totaled $2,434.

NOTE 2: PROPERTY AND EQUIPMENT

Description		2024
Computers and peripherals	$	75,459
Furniture and Fixture		39,374
Vehicles		145,281
		260,114
Less Accumulated Depreciation		(160,325)
Net Property and Equipment	**$**	**99,789**

Depreciation expense for the year ended December 3l, 2024 was $20,937.

NOTE 3: LINE OF CREDIT

During 2020 the Organization entered into a line of credit agreement with availability of $150,000 bearing an interest rate of 3.25%. The line of credit is unsecured and matures in September 2025. As of December 31, 2024, the balance of the line of credit was $643.

NOTE 4: LEASES

The Organization leases office space requiring monthly lease payments through July 2020. Beginning in August 2020 the lease shifted to a month-to-month lease.

During the year ended December 31, 2024, lease expense totaled $171,258.

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NOTE 5: NET ASSETS WITH DONOR RESTRICTIONSAVAILABILITY AND LIQUIDITY

A summary of the activity for the year ended December 31, 2024 for net assets with donor restrictions is as follows:

Subject to expenditure for specific purpose	January 1, 2024	Net Assets With Donor Restriction Contributions	Release from Restriction	December 31, 2024
Organizational development	$ 20,000	$ -	$ -	$ 20,000
Housing assistance	14,846	183,000	(197,846)	-
Adult education	33,344	-	-	33,344
Health education	4,679	-	-	4,679
Youth	54,385	-	-	54,385
Total	**$ 127,254**	**$ 183,000**	**$ (197,846)**	**$ 112,408**

NOTE 6: AVAILABILITY AND LIQUIDITY

The Organization's goal is to maintain financial assets sufficient to satisfy operating expenses over a period of time. As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts.

Financial assets available to meet general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the statement of financial position, are as follows:

Description	2024
Cash and cash equivalents	$ 1,267,477
Receivables	1,868,602
Total financial assets available within one year	3,136,079
Less: amounts unavailable within one year due to:	
Restricted by donors with purpose restrictions	(112,408)
Total amounts unavailable for general expenditures within one year	3,023,671
Amounts unavailable to management without board approval:	-
Total financial assets available within one year after Board designation	$ 3,023,671

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NOTE 7: RISKS, UNCERTAINTIES AND CONTINGENCIES

The Organization may be subject in the future to credit risk to its cash and cash equivalents accounts, which are placed with high credit-quality financial institutions. The Federal Deposit Insurance Corporation (FDIC") offers coverage up to $250,000 for substantially all depository accounts. As of December 31, 2024, the Organization had funds totaling $1,017,477 in excess of the FDIC limit.

NOTE 8: DUE FROM NEW AMERICAN STAFFING, LLC

The During 2020 the Board established New American Staffing LLC ('Related Entity"). The Related Entity has been established to assist refugees in locating jobs within the Nashville area. The net income of the related entity is to be used to fund the Organization. Certain board members are the member of the Related Entity. The Organization assisted the Related Entity with starting working capital totaling $48,816. The Related Entity owes these funds back to the Organization; therefore, the balance due has been recorded as "Due from New American Staffing, LLC' on the statement of financial position.

NOTE 9: SUBSEQUENT EVENTS

Subsequent events have been evaluated through August 30, 2025 which is the date the financial statements were available to be issued. There hav e been no adjustments to the financial statements to include any subsequent transactions or events.

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC.

SINGLE AUDIT

COMPLIANCE SECTION

FOR THE YEAR ENDED DECEMBER 31, 2024

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors

Nashville International Center for Empowerment, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States of America, the financial statements of Nashville International Center for Empowerment, Inc. which comprise the statement of financial position as of and for the year ended December 31, 2024, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year ended December 31, 2024, and have issued our report thereon dated August 30, 2025.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Nashville International Center for Empowerment, Inc.'s internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Nashville International Center for Empowerment, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Nashville International Center for Empowerment, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether Nashville International Center for Empowerment, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BAS Partners LLC

Pembroke Pines, Florida

August 30, 2025

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDE

To the Board of Directors
Nashville International Center for Empowerment, Inc.

Opinion on Each Major Federal Program

We have audited Nashville International Center for Empowerment, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Nashville International Center for Empowerment, Inc.'s major federal programs for the year ended December 31, 2024. Nashville International Center for Empowerment, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Nashville International Center for Empowerment, Inc.. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Nashville International Center for Empowerment, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Nashville International Center for Empowerment, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Nashville International Center for Empowerment, Inc.'s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Nashville International Center for Empowerment, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Nashville International Center for Empowerment, Inc.'s compliance with the requirements of each major federal program as a whole.

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In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Nashville International Center for Empowerment, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Nashville International Center for Empowerment, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Nashville International Center for Empowerment, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

BAS Partners LLC

Pembroke Pines, Florida

August 30, 2025

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2024

Federal Agency/ Pass- through Agency/ Federal Program	Assistance Listing Number (ALN)	Pass-Through Identifying Number	Federal Expenditures
U.S. Department of Health and Human Services, Office of Administration For Children and Families- Office of Refugee Settlement			
Catholic Charities of Tennessee through Tennessee for Refugees			
Refugee and Entrant Assistance–State/Replacement Designee-Administered Programs:-			
Refugee Social Services Program (all populations summed for 2024)	93.566	N/A	$ 834,765
Elderly component of Refugee Social Service Program (all populations summed for 2024)	93.566	N/A	15,392
Refugee Health Program	93.566	N/A	48,263
			898,420
Refugee and Entrant Assistance Discretionary Grants :-			
Refugee School Impact Program (All population summed for 2024)	93.576	N/A	317,443
Refugee Career Pathway	93.576	N/A	72,298
			389,741
Refugee and Entrant Assistance Wilson/Fish Program			
Refugee Cash Assistance and Refugee Medical Assistance Program	93.583	N/A	355,101
Cor-ordination and Services to Refugee Population With Special Needs (Intensive Cash Management Special For Special Needs Population Program	93.583	N/A	154,835
			509,936
Total Catholic Charities of Tennessee through Tennessee for Refugees			1,798,097
Ethiopian Community Council			
Refugee and Entrant Assistance Voluntary Agency Programs- Match Program	93.567	90RV-0068-02 & 90RV-0068-03	1,062,926
Other Federal Assistance :- Preferred Communities Grant	93.576	90RP-0104/03 &90RF0114-01	1,185,273
Total Ethiopian Community Council			2,248,199
U.S. Department of Health and Human Services, Center of Decease Control and Prevention			
State of Tennessee Public Health Department			
Immunization Cooperative Agreements *(Vaccine Cooperative Agreement and Holistic Approach to COVID-19 prevention plus MIHOW)*	93.268	N/A	886,167
Total State of Tennessee Public Health Department			886,167
Total U.S. Department of Health and Human Services			**4,932,463**

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2024

U.S. Department of Homeland Security, US Citizenship and Immigration Services, The Office of Citizenship, Partnership and Engagement (OCPE)			
Citizenship Education and Training *(FY2022 Citizenship and Integration Grant - Citizenship Instruction and Naturalization Application Services (CINAS)*	97.010	CICIET00226	105,577
Total U.S. Department of Homeland Security, US Citizenship and Immigration Services			**105,577**
US Department of Educations			
State of Tennessee Department of Labor and Workforce Development			
Adult Education-Basic Grants to States- SARC *(Integrated English Literacy/ Civics Education (all grant element summed for 2024)*	84.002	N/A	922,016
State of Tennessee Department of Education			
Twenty-First Century Community Learning Centers Program	84.287	SC287C240043	20,274
Total US Department of Educations			**942,290**
US Department of State, Bureau of Population, Refugees and Migrants			
Ethiopian Community Council			
Resettlement Support Centers (RSCs) for U.S. Refugee Resettlement	19.018	SPRMCO16CA1004 & SPRMCO17CA1011	1,005,579 **
Total US Department of State, Bureau of Population, Refugees and Migrants			**1,005,579**
US Department of Treasury			
State of Tennessee, Department of Economic & Community Development			
Coronavirus State Local Fiscal Recovery Funds	21.027	SLFRP5669	51,920
Total US Department of Treasury			**51,920**
US Department of Transport, Federal Transit Administration (FTA)			
Nashville Metropolitan Transit Authority			
Federal Transit-Formula Grants (Urbanized Area Formula Program) -JARC	20.507	N/A	100,311
Total US Department of Transport			**100,311**
Department of Housing and Urban Development (HUD)			
Metro Development and Housing Agency			
Community Development Block Grants/Entitlement Grants (MDHA Summer Youth and ESG Grant)	14.218	N/A	**34,884**
Total Department of Housing and Urban Development (HUD)			**34,884**
Total Expenditures of Federal Awards			**$ 7,173,024**

** - Denotes major programs tested

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2024

NOTE 1 — BASIS OF PRESENTATIONS

The accompanying schedule of expenditures of federal awards (the "schedule") includes the federal grant activity of Nashville International Center for Empowerment, Inc. under programs of the federal government for the year ended December 31, 2024. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal and State Awards*, Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

NOTE 2 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

NOTE 3 — CONTINGENCIES

Grant monies received and disbursed by Nashville International Center for Empowerment, Inc. are for specific purposes and are subject to review by grantor agencies. Such audits may result in request for reimbursement due to disallowed expenditures. Based on prior experience, Nashville International Center for Empowerment, Inc.. does not believe that such disallowances, if any, would have a material effect on the financial position of Nashville International Center for Empowerment, Inc. As of December 31, 2024, management is not aware of any material questioned or disallowed costs as a result of grant audits in process or completed.

NOTE 4 — INDIRECT COST RATE

Nashville International Center for Empowerment, Inc. Did not elect to use the 10 percent de minimis indirect cost rate allowed under Uniform Guidance.

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2024

SECTION 1 – SUMMARY OF INDEPENDENT AUDITORS' RESULTS

Financial Statements

Type of Auditors' Report Issued	**Unmodified Opinion**	
Internal control over financial reporting:		
• Material weaknesses identified?	_____ Yes	__X__ No
• Significant deficiency identified that are not considered to be material weaknesses?	_____ Yes	__X__ None Reported
Noncompliance material to financial statements noted?	_____ Yes	__X__ No

Federal Awards

Internal control over major programs:		
• Material weaknesses identified?	_____ Yes	__X__ No
• Significant deficiency identified that are not considered to be material weaknesses?	_____ Yes	__X__ None Reported

Type of Auditors' Report Issued on Compliance for Major Program: Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	_____ Yes	__X__ No

Identification of Major Programs:

ALN	**Name of Federal and State Program or Cluster**
19.567	Preferred Communities Grant
93.576	Refugee School Programs
19.018	Resettlement Support Centers (RSCs) for U.S Refugee Resettlement
93.576	Refugee School Programs

Dollar threshold used to distinguish between Type A and Type B programs:	$750,000	
Auditee qualified as low-risk auditee?	____Yes	__X__ No

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NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2024

SECTION II – FINANCIAL STATEMENTS FINDINGS

Current Year Findings

None Noted

Prior Year Findings

None Noted

SECTION III – COMPLIANCE SECTION FINDINGS

Current Year Findings

None Noted

Prior Year Findings

None Noted

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NASHINT-01 STAYLOR3

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1298 Hub International Mid-South 3011 Armory Drive Suite 250 Nashville, TN 37204	CONTACT NAME: Courtney Courteaux PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: courtney.courteaux@hubinternational.com
INSURED Nashville International Center for Empowerment 417 Welshwood Dr Ste 100 Nashville, TN 37211-4225	INSURER A : Great American Insurance Company — NAIC # 16691 INSURER B : Progressive Hawaii — NAIC # 10067 INSURER C : Great American Insurance Company - Canada INSURER D : Cincinnati Casualty — NAIC # 28665 INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:	X		PAC F468777 02	2/7/2026	2/7/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			977280324	2/7/2026	2/7/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			UMB F468772 00	2/7/2026	2/7/2027	EACH OCCURRENCE AGGREGATE Aggregate	$ 2,000,000 $ $ 2,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		EWC0769772	2/7/2026	2/7/2027	PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000
A	Professional Liab			PAC F468777 02	2/7/2026	2/7/2027	Aggregate	3,000,000
A	Sexual Abuse			PAC F468777 02	2/7/2026	2/7/2027	Aggregate	3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

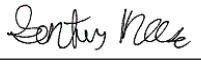
Metropolitan Government of Nashville and Davidson County is an additional insured with respects to General Liability when required by written contractor agreement, but solely with respect to that organizations liability arising out of the named insured's operations or premises owned by the named insured

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

September 22, 2025

Mr. GATLUAK THACH
417 WELSHWOOD DRIVE, SUITE 100
NASHVILLE, TN 37211 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT
CO Number: CO18334
Expiration Date: 06/30/2026

Dear Mr. GATLUAK THACH :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

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Tracking Number
2025141111

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO18334
Filed: 09/22/2025 12:53 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT

Legal entity type of the Organization: Corporation

Business Services Control Number: 000504925 **FEIN:** 02-0674431

Initial Registration Date: 05/10/2012 **Renewal Date:** 09/28/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 10/21/2005 **Country:** USA **City/State:** NASHVILLE, TN **County:** Davidson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
417 WELSHWOOD DRIVE, SUITE 100
USA, NASHVILLE, TN 37211

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
417 WELSHWOOD DRIVE, SUITE 100
USA, NASHVILLE, TN 37211

Contact Information for the Charitable Organization

Contact Name: Mr. GATLUAK THACH

Telephone Number: (615) 315-9681 **Fax Number:** (615) 315-9682

Email: grants@empowernashville.org **Website:** www.empowernashville.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☑ Yes ☐ No

Other offices

Name: NICE - GALLATIN
Type: Branch
Telephone: (615) 315-9681
Fax:
Reporting Financial Activities: Yes

Address
104 JOSLIN AVE
GALLATIN, TN 37066, USA

The category that best describes your organization

P - Human Services

The charitable purpose of the organization

Nashville International Center for Empowerment's mission is to ensure refugees and immigrants achieve their full potential now and for generations to come. Our goal is to empower refugees and immigrants with resources and opportunities that will aid them in their resettlement and equip them to be successful in the future. We do this by: Advocating for refugees and immigrants Building strong community of relationships Creating sustainable service programs Developing partnerships in Middle Tennessee

Tax & Financial Information

Has your tax exempt status changed since your last renewal?
☐ Yes ☑ No

Last Fiscal Year Start: January 2024 **Last Fiscal Year End:** December 2024

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 10,988,270.00
Gross Receipts	$ 11,423,722.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?
☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?
☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?
☐ Yes ☑ No

Cindy Cunningham
417 Welshwood Dr. Ste. 100
Nashville, TN 37211, USA
Title(s): Custodian of Final Distributions, Director, Chief Fiscal Officer

Dr. Gatluak Thach
417 Welshwood Drive, Suite 100
Nashville, TN 37211, USA
Title(s): Chief Executive Officer, President

Idah Boyer
417 Welshwood Drive Suite 100
Nashville, TN 37211, USA
Title(s): Custodian of Contributions, Manager

VERONICA CALVIN
417 WELSHWOOD DRIVE, SUITE 100
NASHVILLE, TN 37211
Title(s): Board Member

Rosemary Lokule
612 Glastonbury Rd.
Nashville, TN 37217, USA
Title(s): Board Member

JOHN UJWOK MPH
417 WELSHWOOD DRIVE, SUITE 100
NASHVILLE, TN 37211
Title(s): Vice Chairman

ALEX SEKWAT PH.D
417 WELSHWOOD DRIVE, SUITE 100
NASHVILLE, TN 37211
Title(s): Board Member

MALICK GAYE
417 WELSHWOOD DRIVE, SUITE 100
NASHVILLE, TN 37211
Title(s): Board Member

LELANN EVANS
417 WELSHWOOD DRIVE, SUITE 100
NASHVILLE, TN 37211
Title(s): Treasurer

MUNA MUDAY
417 WELSHWOOD DRIVE, SUITE 100
NASHVILLE, TN 37211
Title(s): Chairman

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☐ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Dr. Gatluak Thach **Date:** 09/22/2025

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Cynthia J Cunningham **Date:** 09/22/2025

Title: Chief Fiscal Officer

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Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 09/22/2025 **Invoice:** 2025-671551

Customer Information

Mr. GATLUAK THACH
NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT
417 WELSHWOOD DRIVE, SUITE 100
NASHVILLE, TN 37211 , USA

Tracking Number	Description	Amount Paid
2025141111	NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT (CH Charitable Renewal)	$ 10.00

Payment Details

Fee Total:	$ 10.00
Payment Total:	$ 10.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3906472352

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IRS Department of the Treasury
Internal Revenue Service

CINCINNATI OH 45999-0038

In reply refer to: 0248222025
Mar. 01, 2016 LTR 4168C 0
02-0674431 000000 00
Input Op: 0248222025 00018250
BODC: TE

NASHVILLE INTERNATIONAL CENTER FOR
EMPOWERMENT
% GATLAUK THACH
417 WELSHWOOD DR STE 100
NASHVILLE TN 37211-4225

024780

Employer ID Number: 02-0674431
Form 990 required: yes

Dear Taxpayer:

This is in response to your request dated Feb. 22, 2016, regarding your tax-exempt status.

We issued you a determination letter in June 2003, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

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0248222025
Mar. 01, 2016 LTR 4168C 0
02-0674431 000000 00
Input Op: 0248222025 00018251

NASHVILLE INTERNATIONAL CENTER FOR
EMPOWERMENT
% GATLAUK THACH
417 WELSHWOOD DR STE 100
NASHVILLE TN 37211-4225

Sincerely yours,

Doris P. Kenwright

Doris Kenwright, Operation Mgr.
Accounts Management Operations 1

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Gatluak Thach
417 WELSHWOOD DRIVE, STE. 100
NASHVILLE, TN 37211, USA

03/16/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT		
SOS Control #:	000504925	Initial Filing Date:	10/21/2005
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	DAVIDSON		
Benefit Type:	Mutual Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2026-313099	Filing Fee:	$20.00
Payment: Credit Card - 3917449108		$20.00

Annual Report Due Date: 04/01/2026
Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 03/16/2026
Tracking Number: B2026249048

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Officers Changed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
B2026249048

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000504925
Filed: 03/16/2026 03:34 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT

Entity Type: Non-Profit Corporation

Control Number: 000504925

Place of Formation: Tennessee

Principal Office Address:
417 WELSHWOOD DR STE 100
USA, NASHVILLE, TN 37211-4225

Mailing Address:
417 WELSHWOOD DR STE 100
USA, NASHVILLE, TN 37211-4225

Nature of Business (NAICS):

Officer Information

JOHN UJWOK
417 WELSHWOOD DR STE 100 GATLUAK THACH
NASHVILLE, TN 37211, USA
Director,Secretary

MUNA MUDAY
1019 PATRICIA DR
NASHVILLE, TN 37217, USA
Director,President

Registered Agent Information

GATLUAK TER THACH
417 WELSHWOOD DR STE 100
NASHVILLE, TN 37211

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: GATLUAK TER THACH

Date: 03/16/2026

Title: DR.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 03/16/2026 **Invoice:** 2026-313099

Customer Information

Gatluak Thach
NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT
417 WELSHWOOD DRIVE, STE. 100
NASHVILLE, TN 37211, USA

Tracking #	Description	Amount Paid
B2026249048	2025 Annual Report for NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3917449108

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

STATE OF TENNESSEE
Tre Hargett, Secretary of State
Division of Business Services
William R. Snodgrass Tower
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

GATLUAK THACH
417 WELSHWOOD DR. SUITE 100
NASHVILLE, TN 37211

April 9, 2015

Request Type: Certificate of Existence/Authorization
Request #: 0159022

Issuance Date: 04/09/2015
Copies Requested: 1

Document Receipt

Receipt # : 001997210

Filing Fee: $22.25

Payment-Credit Card - State Payment Center - CC #: 161791650 $22.25

Regarding: NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT
Filing Type: Nonprofit Corporation - Domestic
Formation/Qualification Date: 10/21/2005
Status: Active
Duration Term: Perpetual
Business County: DAVIDSON COUNTY

Control # : 504925
Date Formed: 10/21/2005
Formation Locale: TENNESSEE
Inactive Date:

CERTIFICATE OF EXISTENCE

I, Tre Hargett, Secretary of State of the State of Tennessee, do hereby certify that effective as of the issuance date noted above

NASHVILLE INTERNATIONAL CENTER FOR EMPOWERMENT

* is a Corporation duly incorporated under the law of this State with a date of incorporation and duration as given above;

* has paid all fees, taxes and penalties owed to this State (as reflected in the records of the Secretary of State and the Department of Revenue) which affect the existence/authorization of the business;

* has filed the most recent annual report required with this office;

* has appointed a registered agent and registered office in this State;

* has not filed Articles of Dissolution or Articles of Termination. A decree of judicial dissolution has not been filed.

Tre Hargett
Secretary of State

Processed By: Cert Web User

Verification #: 011442928

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

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Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

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School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

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Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

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UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

This summer programming opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

This summer programming opportunity is funded by NAZA

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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GRANT CONTRACT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND NATIONS MINISTRY CENTER

This Grant Contract issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Nations Ministry Center,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

*NAZA-funded summer program with **Nations Ministry Center** will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs**.

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1. CWS **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2. CWS **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3. CWS **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4) CWS **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated in the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) CWJ **Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) CWJ **Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) CWJ **System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) CWJ **Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) CWJ **Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) CWJ **Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) CWJ **Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) CWJ **Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings
- Responsible Use of Data located in the Learning Hub.

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- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) CWY **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the contract) of this document and adhere to all requirements under that document so that they can have access to student data.

14) CWJ **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

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15) CWJ **Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) CWJ **Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time **Leading Indicator Survey, Staff** by program staff the spring semester.

17) CWJ **Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) CWJ **Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) CWJ **Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks

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must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this contract are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their contracts, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this scope may result in Corrective Action. Continued violation could result in termination of the contract.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT CONTRACT TERM:**

B.1. **Grant Contract Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

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C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed **$244,355** (**105** slots for afterschool, **40** slots for summer, and transportation). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the contract is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027.This final payment will equal the total actual spending for the contract year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire**.

Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

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If the contract is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant contract.
The expenditure reports format is shown on Annex 2 attached to this contract. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

C.9. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

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C.10. **Electronic Payment**. Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS**:

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant Contract.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which

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is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant Contract.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**
During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension, the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**

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With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of contract.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

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Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.

D.16. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17. **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.

d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

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D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in

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writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For contract-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Abby Mosby, Director of Youth Success
Nations Ministry Center
406 Welshwood Drive
Nashville, TN 37211
615-512-0541

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

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ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this contract. Please initial each item below as proof of review and receipt:

AWJ Annex 1 – Metro Invoice

AWJ Annex 2 – Expenditure Report

AWJ Annex 3 – Budget Spreadsheet

AWJ Annex 4 – Minimum Standards

AWJ Annex 5 – Data-Sharing Sub-Agreement

AWJ Annex 6 – Performance Indicators

AWJ Annex 7 – Afterschool Enrollment form

AWJ Annex 7b – Summer Enrollment form

AWJ Annex 8 – Program site/s

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:
Jenneen Reed/mjw
62377A2A8742469...

Director of Finance

APPROVED AS TO RISK AND INSURANCE:

Signed by:
Balogun Cobb
68804BF12FD741C...

Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Signed by:
Macy Amos
2CBBFAAF2F3B4D4...

Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

NASHVILLE PUBLIC LIBRARY

DocuSigned by:
Terri Luke
EE49BFDF9F034BF...

Library Director

RECIPIENT: Nations Ministry Center

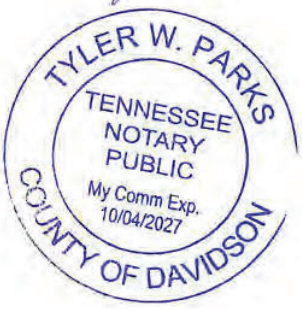
By (Signature): Chris Lovingood

Authorized Officer Name: Chris Lovingood

Title: Executive Director

Sworn to and subscribed to before me a Notary Public, this 15 day of May, 2026

Notary Public Tyler W. Parks



My Commission expires 10-4-27

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA					
Funds For FY 2027 Program					
ORGANIZATION NAME	Nations Ministry Center	CONTRACT # (Office Use):			
PROGRAM NAME	Nations Academy	START DATE:	7/1/2026		
ADDRESS	406 Welshwood Drive	END DATE:	6/30/2027		
CITY, STATE & ZIP	Nashville, TN 37211	CONTACT PERSON	Abby Mosby		
FEDERAL ID # (EIN)	55-0898912	CONTACT TELEPHONE	615-512-0541		
COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS		OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		After-school program starts 09/08/2026 | Per slot rate for afterschool is $1,355 Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027 | Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.			
Salaries and Wages	134,425.00	AFTER-SCHOOL: 1 program director at 40% of salary ($75,000) for 9.5 months. 1 salaried site coordinator at 50% of annual salary ($48,000) for 9.5 months. 1 hourly site coordinator at $22/hr x 1150 hours. 1 hourly site coordinator at $22/hr x 250 hours. Site coordinator hours include recruitment, school and family engagement, lesson planning, program facilitation, and professional development from August - May. 3 frontline staff at $19/hr x 600 hours. Program will run 4 days a week. Additional wages covered by other funding sources. SUMMER: 1 program director at 40% of annual salary ($75,000) for 2.5 months. 1 salaried site coordinator at 100% of annual salary ($48,000) for 2.5 months. 4 program staff at $19/hr for 280 hours. Summer program will serve 40 youth and run 6 hours a day 4 days a week for 3 weeks in July 2026 and serve 40 youth in June 2027 for 6 hours a day 4 days a week for 3 weeks. Additional wages are covered by other funding sources.			
Benefits and Taxes	10,769.00	AFTER-SCHOOL: FICA: 7.65% rate for 7 staff; Worker's Comp: 1.00 per $100 of remuneration for 7 staff. Remaining benefits covered by other funding sources. SUMMER: FICA: 7.65% rate for 6 staff; Worker's Comp: 1.00 per $100 of renumeration for 6 staff. Remaining benefits covered by other funding sources.			
Total Personnel Expenses	145,194.00				
Office Supplies	0.00	This expense is part of the agency's indirect costs.			
Communications	0.00	This expense is part of the agency's indirect costs.			
Postage and Shipping	0.00	This cost is covered by another funding source.			
Occupancy	0.00	This expense is part of the agency's indirect costs.			
Equipment Rental and Maintenance	0.00	This cost is covered by another funding source.			
Printing and Publications	0.00	This cost is covered by another funding source.			
Travel/Conferences & Meetings	350.00	$0.70 reimbursement rate for staff mileage for approximately 500 miles			
Insurance	0.00	This expense is part of the agency's indirect costs.			
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	5,000.00	$47.60 per youth cost for learning software, incentives, supplies, and food in the after-school and summer program			

Transportation	60,371.00	AFTER-SCHOOL: $56,000 additional funds requested for two Grayline buses at Lead Southeast at $250 a day for 112 days. These funds are requested in addition to our per slot allotment. SUMMER: $4,371 budgeted for summer transportation in 3 agency buses, 25 days at $58.28 daily rate per bus.		
Field Trips	0.00	This cost is covered by another funding source.		
Professional Fees/Enhancement partners	0.00	This cost is covered by another funding source.		
Other Non-Personnel	1,500.00	Cost of background checks, CPR certifications, and other hiring and onboarding fees		
Indirect Cost	31,940.00	16.9% requested to cover agency indirect costs.		
Total Non-personnel	**99,161.00**			
Total	244,355.00			

RECIPIENT NAME Abby Mosby

AUTHORIZED SIGNATURE:

TITLE Director of Youth Success

DATE 04 / 17 / 2026

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Your filter options have been applied.

RESPONSE #27037 SUBMITTED ON 03/16/2026 11:13:19 AM

2026-2027 NAZA Funded Partner Application (Annex 1)

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Page 2 of 10 - About your Organization

Organization Name	**Nations Ministry Center**
Street Address	**406 Welshwood Drive**
City, State, Zip Code	**Nashville, TN, 37211**
Organization Website	**www.nationsministrycenter.org**
Organization Email	**abby@nationsministrycenter.org**
Organization Phone	**615-512-0541**

Edit section title

Authorized Officer Name and Position	**Abby Mosby, Director of Youth Success**

Edit section title

Primary Grant Contact (PGC) Person	**Abby Mosby**
PGC Person Position	**Director of Youth Success**
PGC Person Email	**abby@nationsministrycenter.org**
PGC Person Phone Number	**615-512-0541**
Is this staffer also the Youth Programming contact?	**Yes**
Is this staffer also responsible for Data/Evaluation compliance?	**Yes**

Please List Board of Directors

Please List Board of Directors

Number of Board Members	**13**
Name	**Josh Collins**
Email Address	**Joshua.collins@hcahealthcare.com**

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Phone Number	615.309.2101
Board Chair	Yes
Name	Ray Berry
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Bill Christie
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Kelly Christie
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Guy Hicks
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Erin Kelton
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Keith King
Email Address	chris@nationsministrycenter.org

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Phone Number	615-828-9664
Board Chair	No
Name	Janet Kuhn
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Fran Linley
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Patsy Powers
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Holly Roche
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Karen Stevens
Email Address	chris@nationsministrycenter.org
Phone Number	615-828-9664
Board Chair	No
Name	Karen Weir
Email Address	chris@nationsministrycenter.org

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Phone Number	**615-828-9664**
Board Chair	**No**

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Total Organizational Budget	**$809,071.95**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**$244,355**
Attach most recent Non-Profit status documentation.	**501c3 letter Nations Ministry Center submit.pdf**

Edit section title

Total Youth Serving	**185**
Total Youth Proposing to Serve with NAZA funding.	**185**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**10**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

Page 4 of 10 - Afterschool Program Information

Mission and Experience

What is your organization's mission?	Nations Ministry Center helps refugee and immigrant families rebuild their lives in Nashville by empowering families to become generationally successful through youth development, education opportunities, immigration services, case management to elders, and family services.
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	Youth development has been a large part of our agency's focus for over 20 years. Nations Ministry has provided after-school tutoring, reading instruction, and enrichment for K–12 youth at 11 different Metro Nashville Public Schools. We have served youth in west and north Nashville and have been working in south Nashville for 11 years. We have run a before-school program at Lead Southeast Middle School since August 2024 and our summer program is in its eighteenth year. A special focus on literacy—supported by the research-driven, online Lexia literacy program—has resulted in significant gains in reading proficiency for English language learners. In addition to academic interventions, the program emphasizes holistic development by building social-emotional learning skills, promoting healthy lifestyles, and incorporating life skills, all designed to empower youth to thrive in school and beyond. We have been a NAZA-funded partner since 2016 and have partnered with 21st Century Community Learning Centers since 2022.

Detailed Programming Information

Afterschool Program Name	Nations Academy
Program Description (this description will be used in all NAZA recruitment materials)	Do you want to become a doctor, teacher, engineer, or journalist? We believe you can do it! At Nations Academy, we focus on giving you the tools and skills needed to make your dreams come true by helping you learn English, succeed in school, and explore different interests and careers. Every day each student will spend time on a fun computer program that will help you learn English at your own pace and become a better reader, so you can have the future of your dreams.
Targeted Youth Population	Refugee and immigrant 5th - 8th grade youth

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	Yes

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**Annex 2 After-School Weekly Plan.pdf**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**Yes**
Please provide a sample copy of established or proposed curriculum.	**Love in a Big World Curriculum - Kindness Week.pdf**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Literacy**
Principles of Youth Development	**Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills**
How will your program's activities help youth explore growth?	**Our program primarily serves refugee and immigrant youth who are several grade levels behind. Many of our middle school students are reading on Kindergarten or 2nd grade reading levels. Every day in the after-school program, youth receive targeted individualized literacy instruction through a program called Lexia Learning to help them close the literacy gap and become grade-level readers. Lexia Learning is a nationally-recognized research-based on-line literacy program created by Rosetta Stone. This intervention has helped youth make significant literacy gains, which helps them improve in school as well as prepare them for a successful future.**

Edit section title

Growth Practices	**Emotional Intelligence and Self-Management**
Principles of Youth Development	**Encouraging Relationship Building.**
How will your program's activities help youth explore growth?	**All program staff are trained in the Trust-Based Relational Intervention (TBRI) method which is a trauma-informed intervention designed to meet the complex needs of vulnerable children. Through implementing TBRI, program staff use empowering principles to address physical needs, connecting principles for attachment needs, and correcting principles to disarm fear-based behaviors. During the program, youth will improve their emotional intelligence by learning how to name and recognize their emotions and how to better manage their feelings. Youth will learn coping tools and strategies such as deep breathing, mindfulness, and yoga. Youth will participate in music therapy sessions with Belmont University. Through these social-emotional learning supports, youth will improve their ability to manage their emotions w will enable them to develop meaningful relationships with peers and adults.**

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Edit section title

Growth Practices	**Problem Solving and Resourcefulness**
Principles of Youth Development	**Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills.**
How will your program's activities help youth explore growth?	**Youth will regularly participate in STEAM (Science, Technology, Engineering, Art and Math) challenges which will promote valuable life skills such as creativity, collaboration, communication, and critical thinking. During these project-based learning experiences, youth will learn how to work on a team to plan, design, build, and test prototypes such as boats, towers, and prosthetic limbs. Using the engineering design process, youth will learn how to identify problems and find solutions using the resources they have available. In addition to our program staff leading STEAM challenges, we anticipate having Studio NPL come in to lead STEAM activities as well.**

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Page 5 of 10 - Youth In Action Information

Has your organization previously supported and implemented youth led projects with YIA?	**Yes**
How many years have you conducted those projects?	**3**
Can your organization dedicate time for weekly or monthly program visits from an YIA Coordinator?	**Yes**

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Name of Proposed Summer Program	**The Big Read**
Summer Program Description	**The BIG READ summer program helps prevent summer reading loss through daily reading time, individualized literacy instruction, and books being sent home. Youth will participate in project-based learning opportunities such as STEAM, as well as team-building activities and social emotional learning support.**
Target Population to be Served	**Refugee and Immigrant Youth, rising 5th - rising 9th grade**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Annex 2 Summer Weekly Plan.pdf**
Proposed Enhancement Activities (field trips, special groups, etc.):	**We hope to take youth on field trips to the Adventure Park to experience a ropes course, ice skating at the Ford Ice Center, bowling at Tusculum Strike & Spare, and to local parks. We hope to have enhancement partners such as Studio NPL and the Country Music Hall of Fame visit to provide enrichment activities.**

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**No**

Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**15 to 1**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**There will be an additional trained staff member at the program every day available to step in as a substitute. The program director is also available to fill in when needed.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**We anticipate having the MNPS evening bus to transport our students home after program at McMurray Middle School.** **At Lead Southeast Prep, we anticipate using two Grayline buses to transport the students home after program and request for NAZA to cover some of this cost as in previous years.** **We plan to pick up 5th grade students from Tusculum Elementary and bring them to our community site at Hillcrest United Methodist Church in an agency bus. This bus will also take youth home after program. We would like to request reimbursement from NAZA for this transportation cost. The daily rate for one agency bus is $58.28, so the total cost for 112 programming days would be $6,527.36.**
What transportation need fits your program(s) the most?	**Evening Bus (Departure from School Base Program),Evening Bus - Charter School**
I understand for Charter School transportation, organizations are responsible for communicating with the school administration and logistics of evening busing.	**Yes**
Please estimate the number of sites needing transportation in 2026-2027.	**2**

Program Data

Briefly describe your organization's youth recruitment strategies for the entire programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	**At McMurray and Lead Southeast prep, we anticipate continuing to serve many of the students who were enrolled in our program for the 2025-26 school year.** **At Tusculum Elementary, we will enroll rising 5th grade students who were in our elementary program.** **At all four schools we plan to partner with the teachers, administration, and guidance counselors for referrals of students the school believes would benefit from the extra support after school.** **We will recruit the siblings and friends of students who are already signed up, children of clients in our adult programs, word of mouth in the refugee and immigrant communities, and through our partnerships with local refugee congregations.** **We will plan to do lunch visits, home visits, participating in Open Houses, and even speaking in some of the ELL classes when possible.**
What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	**Our agency has had great success working with middle school students for many years. Because of our agency's connections in the refugee and immigrant community and the high need for English Language Learners to receive after-school assistance, it is not difficult for our program to attract and retain students.** **We have been a NAZA-funded partner since 2016 and have consistently met or exceeded our attendance and retention goals. For example, during the 2023–24 school year, we served 105 youth despite having only 85 contracted slots, with 44% of participants attending 60 days or more. In the 2024–25 school year, we served 116 youth (out of 105 contracted slots) and achieved a 45% retention rate. In the current school year, we have already served 127 youth out of 105 contracted slots and are on track to achieve a retention rate of more than 40% by the end of the school year.** **These outcomes demonstrate our program's strong demand, consistent participation, and ability to build lasting relationships with middle school youth and their families.**

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.	**N/A, we have not received our results from the 2025-26 Youth Asset Survey.**
Have you accessed and used student data from schools in 2025-2026? If so, please briefly describe how you used that data in your programming.	**Yes, in the 2025-26 school year we received report cards from the school and were able to use this information to provide additional assistance to students who were struggling academically. We also met with families to discuss school day attendance based on absenteeism data and helped reduce barriers for their child to attend school.**
What strategies were implemented to improve program quality in the Spring semester (2026)?	**Based on results from the YPQA assessments, all of our sites focused on improving program quality by incorporating activities that helped youth develop their planning skills. Staff provided more dedicated time for planning during STEAM projects and encouraged youth to make plans for events, giving them opportunities to practice goal-setting and organizational strate** **Another key area for program improvement was during our reflection time. All of our sites**

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	prioritized making more intentional time for youth to process their learning and experiences each day, as well as introducing new reflection activities to engage various learning styles. Additionally, at our Hillcrest site, staff provided more opportunities for youth to work collaboratively, such as in STEAM activities and creating art murals, to strengthen teamwork. And at McMurray and Lead, there was a special focus on fostering youth leadership by giving students opportunities to lead activities, including group projects and recreation activities.
What strategies will your organization employ to improve programming in the 2026-2027?	We plan to utilize a program-wide curriculum called Love in a Big World to create continuity between the sites, promote social emotional learning, and reduce the lesson plan burden on program staff. We hope to renew our partnership with Youth in Action to provide increased leadership opportunities to youth. We plan to incorporate more activities throughout the year that celebrate the culture and backgrounds of the youth in our program.
In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.	Yes, we plan to continue to request report cards and IEPs when applicable from the schools so we can use this information to better support our students academically and behaviorally. We also plan to continue to partner with the schools on attendance by monitoring student absences and provide support as needed.

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	**Audut+2025+June+30 (1) (1).pdf**

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**Yes**
Most recent TN Annual Report filed with Secretary State	**TN Annual Report.pdf**
Secretary of State Office of Charitable Solicitation Registration	**Charitable Solicitations (1).pdf**
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	**Exemption Status.pdf**
Partnership Letters (Annex 6 or 7):	**Tusculum Letter of Support.pdf**
Partnership Letters (Annex 6 or 7):	**MMS and LSE Letters Pending.pdf**
Copy of the Articles of Incorporation	**Articles of Incorporation.pdf**
Certification of Assurance (Annex 9A)	**Recipient of Direct Appropriation.pdf**
Non-Profit Grants Manual Acknowledgment (Annex 9B)	**Recipient of Metro Funding.pdf**
Agency's Nondiscrimination Policy	**Nondiscrimination Policy.pdf**

Affidavit of Compliance

Please Submit Your Signed Affidavit	**affidavit.pdf**

Proof of Insurance

	Yes
Submit Current Proof of Insurance	**ACORD Forms.pdf**

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	**Additional Program Outcomes.docx**

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Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	**Yes**
Proposed Budget	**Yes**
Annex 10 - Metro Risk Assessment	**Yes**

Final Budget Information

Total Afterschool Fund Request	**198,275**
Total Summer Fund Requesting	**46,080**
Total Amount Requesting for 2026-2027	**244,355**

Signature



Abby Mosby

Name

2026-03-16 16:13:41 (UTC)

Date

Attached Files

501c3 letter Nations Ministry Center submit.pdf

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Annex 2 After-School Weekly Plan.pdf

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Love in a Big World Curriculum - Kindness Week.pdf

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Annex 2 Summer Weekly Plan.pdf

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TN Annual Report.pdf

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Articles of Incorporation.pdf

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Additional Program Outcomes.docx

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affidavit.pdf

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Exemption Status.pdf

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Tusculum Letter of Support.pdf

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MMS and LSE Letters Pending.pdf

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RESPONSE #27464 SUBMITTED ON 04/17/2026 10:42:49 AM

NAZA-Funded Finalized Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**Nations Ministry Center**

Programming Information

Days of Week of Afterschool Program	**4 days per week**

Edit section title

Afterschool site plan	**Community Site,School Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**No**

Edit section title

Afterschool Program Name	**Nations Academy**
Total Afterschool Enrollment Goal	**105**

Afterschool Programming

Name of School Site Location	**McMurray Middle School**
Address of School Program Site	**520 McMurray Drive**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**30**
Transportation needed?	**Yes**

Afterschool Programming

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Name of School Site Location	**Lead Southeast Middle School**
Address of School Program Site	**531 Metroplex Drive**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**60**
Transportation needed?	**Yes**

Afterschool Programming

Name of Community Site Location	**Hillcrest United Methodist Church**
Address of Community Program Site	**5112 Raywood Lane**

For Community Sites Only

Target School for Community Site	**Tusculum Elementary School**
Number of youths targeted for site	**15**
3rd Party Transportation needed?	**No**

Summer Programming Information

Summer Program Name	**The Big Read**
Total Summer Enrollment Goal	**40**

Summer Programming Information

Edit section title

Total Weeks of Programming	**6 weeks**
Days per Week of Summer Program	**4 days per week**
Hours per Day	**6 hours**
Programming Time Frame	**9:00am-3:00pm**
Proposed months of Summer programming	**Both**

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Edit section title

July 2026 Proposed Weeks of Programming	**2 weeks**
June 2027 Proposed Weeks of Programming	**4 weeks**

Edit section title

Name of Summer Site Location	**Hillcrest United Methodist Church**
Summer Location address	**5112 Raywood Lane**
Number of summer youth targeted for site	**40**

Signature



Abby Mosby

Name

2026-04-17 15:43:01 (UTC)

Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements

By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: Chris Lovingood

Name: Chris Lovingood

Title: Executive Director

Agency Name: NATIONS MINISTRY CENTER

Date: 02/19/2026

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement

Recipient Name:

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: Non-Profit Grant Resources
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

Signature of Authorized Representative: Chris Lovingood

Name: Chris Lovingood

Title: Executive Director

Agency Name: NATIONS MINISTRY CENTER

Date: 02/19/2026

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

NATIONS MINISTRY CENTER
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
YEAR ENDED JUNE 30, 2025

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

NATIONS MINISTRY CENTER
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
YEAR ENDED JUNE 30, 2025

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Nations Ministry Center

Opinion

We have audited the accompanying financial statements of Nations Ministry Center (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nations Ministry Center as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Nations Ministry Center and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Nations Ministry Center's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Nations Ministry Center's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Nations Ministry Center's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Brentwood, Tennessee

October 14, 2025

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NATIONS MINISTRY CENTER
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2025

ASSETS

Current assets:	
Cash	$ 550,708
Restricted cash	14,299
Total cash and cash equivalents	565,007
Account receivable	23,917
Prepaid insurance	40,498
Total current assets	629,422
Long term assets:	
Property and equipment, net	340,252
Right-of-use asset	3,287
Total long term assets	343,539
Total assets	$ 972,961

LIABILITIES AND NET ASSETS

Current liabilities:	
Accounts payable	$ 3,464
Current portion of long-term lease obligation	3,287
Total current liabilities	6,751
Total liabilities	6,751
Net assets:	
Without donor restrictions	951,911
With donor restrictions	14,299
Total net assets	966,210
Total liabilities and net assets	$ 972,961

The accompanying notes are an integral part of these financial statements.

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NATIONS MINISTRY CENTER
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2025

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues and other support:			
Contributions	$ 416,652	$ 14,299	$ 430,951
Grants	419,034	-	419,034
Contributions in-kind	86,085	-	86,085
Interest income	19,123	-	19,123
Program revenue	18,442	-	18,442
Shop for a Cause	14,345	-	14,345
Miscellaneous	1,574	-	1,574
Net assets released from restrictions	15,786	(15,786)	-
Total revenues and other support	991,041	(1,487)	989,554
Expenses:			
Program services	901,244	-	901,244
Support services:			
Management and general	39,350	-	16,392
Fundraising	33,110	-	33,110
Total support services	72,460	-	49,502
Total expenses	973,704	-	973,704
Change in net assets	17,337	(1,487)	15,850
Net assets, beginning of year	934,574	15,786	950,360
Net assets, end of year	$ 951,911	$ 14,299	$ 966,210

The accompanying notes are an integral part of these financial statements.

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NATIONS MINISTRY CENTER
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2025

	Program Services			Supporting Services		
	Nations Academy	Immigration and Social Services	Programs Subtotal	Management and General	Fundraising	Total Expenses
Salaries and wages	$ 317,786	$ 211,857	$ 529,643	$ 16,726	$ 11,150	$ 557,519
Payroll taxes	25,346	16,897	42,243	1,334	889	44,466
Employee benefits	23,599	15,733	39,332	1,242	828	41,402
Total salaries and benefits	366,731	244,487	611,218	19,302	12,867	643,387
Office expense and supplies	86,667	21,667	108,334	547	547	109,428
Travel and transportation	31,649	14,893	46,542	-	-	46,542
Depreciation	-	39,489	39,489	-	-	39,489
Rent	26,310	-	26,310	3,289	3,288	32,887
Rent and mortgage assistance	-	27,394	27,394	-	-	27,394
Insurance	-	15,876	15,876	1,984	1,985	19,845
Contract services	980	-	980	11,267	-	12,247
Shop for a cause	-	-	-	-	10,553	10,553
Facilities	-	8,675	8,675	482	482	9,639
Telephone and internet	-	3,570	3,570	446	446	4,462
Professional development	531	3,890	4,421	-	-	4,421
Miscellaneous	-	1,542	1,542	2,033	-	3,575
Meals	2,648	198	2,846	-	58	2,904
Postage	-	174	174	-	2,318	2,492
Payroll fees	-	2,268	2,268	-	-	2,268
Community outreach	-	1,350	1,350	-	-	1,350
Printing	-	255	255	-	566	821
	$ 515,516	$ 385,728	$ 901,244	$ 39,350	$ 33,110	$ 973,704

The accompanying notes are an integral part of these financial statements.

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NATIONS MINISTRY CENTER
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2025

Cash flows from operating activities:	
Change in net assets	$ 15,850
Adjustments to reconcile change in net assets to net cash from operating activities:	
Depreciation	39,489
Change in:	
Prepaid expenses	450
Contributions receivable	(23,917)
Accounts payable	1,777
Net cash from operating activities	33,649
Net change in cash	33,649
Cash, beginning of year	531,358
Cash, end of year	$ 565,007

The accompanying notes are an integral part of these financial statements.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Nations Ministry Center's (the "Organization") purpose is to help refugee families become generationally self-sufficient through job coaching and training, education opportunity including summer reading programs and after-school literacy development, and family social services including immigration assistance.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Restricted Cash

Certain cash accounts are classified as restricted assets on the statements of financial position because their use is limited by donor restrictions.

Property and Equipment

Property and equipment are reported at cost and include improvements that significantly add to utility or extend useful lives and exceed $1,000. Costs of maintenance and repairs are charged to expense as incurred. Assets are depreciated using a straight-line basis to allocate cost over their estimated useful lives of 5 - 7 years for vehicles, furniture and equipment and over 15 - 27.5 years for buildings and improvements. When depreciable assets are disposed of, the cost and related accumulated depreciation are removed from the accounts, and any gain (except on trade-in) or loss is included in income for the period. A gain on trade-in is applied to reduce the cost of the new acquisition.

Basis of Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Contributions

All contributions are considered to be without donor restriction unless specifically stated by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as net assets with donor restrictions. However, if a restriction is fulfilled in the same time period the contribution is received, the Organization reports the support as net assets without donor restriction.

Contributions Receivable

Contributions receivable, less an allowance for credit losses, are recognized as revenues in the period promised, and as assets, decreases in liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Amounts expected to be collected within the next fiscal year are classified as current assets at the face value of the receivable. Amounts which are not collectible within the next fiscal year are recorded as non-current contributions receivable, using the estimated present value of the future cash flows. Donor pledges which are expected to be collected over a period greater than one year are discounted at current interest rates, if material.

Donated Materials and Services

Contributions of donated material that are usable for program services, fundraising, and support of management and general functions are recorded at their fair values in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and which would typically need to be purchased if not donated, are recorded at their fair values in the period received.

Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset for a specific purpose. As of June 30, 2025, the Organization has no donated property or equipment which is restricted.

The fair value of donated volunteer services is not reflected in the accompanying financial statements since it is not practical to objectively determine the fair value of services received. However, management estimates that a substantial number of volunteers have donated significant amounts of their time.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions affecting the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Income Tax

The Organization is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income tax has been made in the accompanying financial statements.

The Organization has adopted ASC Topic 740-10, *Accounting for Uncertainty in Income Taxes,* which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return, including the position that the Organization continues to qualify to be treated as a tax-exempt entity for both federal and state income tax purposes. For those benefits to be recognized, a tax position must be more-likely-than-not to be sustained upon examination by taxing authorities. For the year ended June 30, 2025, the Organization has no material uncertain tax positions to be accounted for in the financial statements under these rules. The Organization has exempt organization tax filings open to Internal Revenue Service audit, generally, for three years after they are filed.

Concentrations of Credit Risk

The Organization maintains bank accounts at one financial institution. Financial instruments that potentially subject the Organization to concentrations of credit risk consist primarily of cash equivalents and short-term investments. The Organization utilizes the Insured Cash Sweep ("ICS") product at their financial institution for cash and cash equivalents in excess of their operating funds, which reduces or eliminates the risk related to concentrations of investments above FDIC insurance levels. The Organization has not experienced any losses in the accounts. Management believes the Organization is not exposed to any significant credit risk related to cash.

Functional Allocation of Expenses

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and benefits, payroll taxes, and payroll expense, which are allocated on the basis of estimates of time and effort, as well as facilities and depreciation, which are allocated on an estimate of usage. All other expenses are directly assigned to their related program.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Events Occurring After Reporting Date

The Organization has evaluated events and transactions that occurred after June 30, 2025, through October 14, 2025. During the period there were no material recognizable subsequent events that required recognition in the disclosures to the June 30, 2025 financial statements.

NOTE 2 - PROPERTY AND EQUIPMENT

Property and equipment are recorded at cost. Depreciation is provided over the estimated useful lives of the respective assets on a straight-line basis. Property and equipment at June 30, 2025, is as follows:

Building	$ 254,364
Land	91,218
Vehicles	204,103
Land improvements	6,690
Furniture and fixtures	12,480
	568,855
Less: accumulated depreciation	(228,603)
	$ 340,252

NOTE 3 - ACCOUNTS PAYABLE

The Organization maintains line of credit on a credit card. The line has a credit limit available of $30,000 and bears interest at 21.99% annual rate for purchases and 25.49% annual rate for cash advances. The outstanding balance on the credit card was $3,464 as of June 30, 2025.

The Organization has a policy to pay liabilities or other obligations as they become due.

NOTE 4 - LEASE OBLIGATION

The Organization has an operating lease for space in a church building that is used for the Nations Academy program. The Organization's lease has remaining lease terms of two months.

The components of lease expense are as follows:

Operating lease cost	$ 19,004

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NOTE 4 - LEASE OBLIGATION (CONTINUED)

Supplemental balance sheet information related to lease is as follows:

Operating lease right-of-use asset	$ 3,287
Current portion of long-term lease obligation	$ 3,287
Total operating lease obligation	$ 3,287

The weighted average discount rate for the operating lease agreement is 5%.

Maturity of lease obligation is as follows:

Year ending June 30:	
2026	$ 3,308
Total lease payments	3,308
Less: imputed interest	(21)
Total	$ 3,287

NOTE 5 - NET ASSETS

The Organization's governing board has designated, from net assets without donor restrictions of $951,911, net assets for an operating reserve of $300,000.

Net assets with donor restrictions as of June 30, 2025 were restricted for the following purposes:

Funds received with use restrictions	$ 14,299

NOTE 6 - LIQUIDITY AND AVAILABILITY OF RESOURCES

The Organization has $574,625 of financial assets available within one year of the statement financial position date consisting of cash of $550,708 and accounts receivable of $23,917. The Organization has a goal to maintain financial assets, which consist of cash, on hand to meet six months of normal operating expense, which are, on average, approximately $450,000. The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

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NOTE 7 - DONATED MATERIALS AND SERVICES

Donated facilities and supplies ("in-kind" contributions) included in the statement of activities are as follows:

Contributions in-kind:	
Rent	$ 22,200
Supplies for Nations Academy	63,885
Total contributions in-kind	86,085
Expenses:	
Functional expenses:	
Program services	81,645
Management and general	2,220
Fundraising	2,220
Total expenses in-kind	86,085
Change in net assets	$ -

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/10/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Brown & Brown Insurance Services, Inc. A Division of Brown & Brown TN 6 Cadillac Drive, Suite 200 Brentwood TN 37027	PHONE (A/C, No, Ext): (615) 385-2860	FAX (A/C, No): (615) 385-8360
	E-MAIL ADDRESS: leeann.sterry@bbrown.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Nations Ministry Center 406 Welshwood Dr Nashville TN 37211	INSURER A : American Fire and Casualty Company	24066
	INSURER B : The Ohio Casualty Insurance Company	24074
	INSURER C : ACUITY, A Mutual Insurance Company	14184
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 06/06/2025-26 W/PROF **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y		BKA2661455638	06/06/2025	06/06/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Sexual Misconduct	$ 1,000,000 $ 1,000,000 $ 20,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $ 1M/1M
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			BAA2561455638	06/06/2025	06/06/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION $ 10,000			UUO2661455638	06/06/2025	06/06/2026	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		X61304	01/25/2026	01/25/2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liability			BKA2561455638	06/06/2025	06/06/2026	Policy Limit (Aggregate) Policy Limit (Per Incident)	$3,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As respects General Liability coverage, Metropolitan Government of Nashville and Davidson County are additioinal insured per written contract executed prior to loss.

CERTIFICATE HOLDER

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
METRO COURTHOUSE, STE. 108
NASHVILLE TN 37201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

December 23, 2025

CHRIS LOVINGOOD
406 WELSHWOOD DRIVE
NASHVILLE, TN 37211 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: NATIONS MINISTRY CENTER
CO Number: CO8779
Expiration Date: 12/31/2026

Dear CHRIS LOVINGOOD :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date SEP 16 2011

NATIONS MINISTRY CENTER
PO BOX 128154
NASHVILLE, TN 37212

Employer Identification Number:
55-0898912
DLN:
17053004379011
Contact Person:
CARA D FRANCZAK ID# 31452
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 6, 2005
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Christopher Lovingood
406 WELSHWOOD DRIVE
NASHVILLE, TN 37211, USA

02/19/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	NATIONS MINISTRY CENTER		
SOS Control #:	000495212	Initial Filing Date:	06/06/2005
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	DAVIDSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Religious

Document Receipt

Receipt #: 2026-21511		Filing Fee:	$20.00
Payment: Credit Card - 3913231252			$20.00

Annual Report Due Date: 04/01/2026	Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 01/06/2026	Tracking Number: B2026018226

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Officers Changed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
B2026018226

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000495212
Filed: 01/06/2026 04:50 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: NATIONS MINISTRY CENTER

Entity Type: Non-Profit Corporation

Control Number: 000495212

Place of Formation: Tennessee

Principal Office Address:
406 WELSHWOOD DR
USA, NASHVILLE, TN 37211-4207

Mailing Address:
406 WELSHWOOD DR
USA, NASHVILLE, TN 37211-4207

Nature of Business (NAICS):

Officer Information

KAREN STEVENS
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director

KELLY CHRISTIE
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director

WILLIAM CHRISTIE
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director,Treasurer

JANET KUHN
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director

FRAN LINLEY
406 WELSHWOOD DRIVE
NASHVILLE, TN 37211, USA
Director

KAREN WEIR
406 WELSHWOOD DRIVE
NASHVILLE, TN 37211, USA
Director

PATSY POWERS
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director

ERIN MOLITORIS
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director

GUY HICKS
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director

HOLLY ROCHE
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director

JOSH COLLINS
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director,President

KEITH KING
406 WELSHWOOD DRIVE
NASHVILLE, TN 37211, USA
Director

RAY BERRY
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director,Secretary

PATRICIA POWERS
406 WELSHWOOD DR
NASHVILLE, TN 37211, USA
Director

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Registered Agent Information

NATIONS MINISTRY CENTER
406 WELSHWOOD DR
NASHVILLE, TN 37211-4207

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: CHRIS WILLIAM LOVINGOOD **Date:** 01/06/2026

Title: EXECUTIVE DIRECTOR

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 01/06/2026

Invoice: 2026-21511

Customer Information

Christopher Lovingood
NATIONS MINISTRY CENTER
406 WELSHWOOD DRIVE
NASHVILLE, TN 37211, USA

Tracking #	Description	Amount Paid
B2026018226	2025 Annual Report for NATIONS MINISTRY CENTER (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3913231252

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Part II 1. Articles of Incorporation

State of Tennessee

Department of State
Corporate Filings
312 Eighth Avenue North
6th Floor, William R. Snodgrass Tower
Nashville, TN 37243

CHARTER
(Nonprofit Corporation)

For Office Use Only
2005 JUN -6 AM 10:43
SECRETARY OF STATE

The undersigned acting as incorporator(s) of a nonprofit corporation under the Tennessee Nonprofit Corporation Act adopts the following Articles of Incorporation.

1. The name of the corporation is: Nations Ministry Center

2. Please complete all of the following sentences by checking one of the two boxes in each sentence:
This corporation is a ☑ public benefit corporation / ☐ mutual benefit corporation.
This corporation is ☑ a religious corporation / ☐ not a religious corporation.
This corporation will ☐ have members / ☑ not have members.

3. The name and complete address of the corporation's initial registered agent and office in Tennessee is:
Terry Rappuhn 736 Greeley Dr Nashville TN 37205 Davidson
Name Street Address City State, Zip Code County

4. List the name and complete address of each incorporator:
Terry Rappuhn 736 Greeley Dr, Nashville, TN 37205
Name (Include Street Address, City, State, and Zip Code)
Name (Include Street Address, City, State, and Zip Code)
Name (Include Street Address, City, State, and Zip Code)

5. The complete address of the corporation's principal office is:
4413 #2 Tennessee Avenue Nashville TN Davidson
Street Address City State/County Zip Code

6. The corporation is not for profit.

7. If the document is not to be effective upon filing by the Secretary of State, the delayed effective date and time are:
Date _____, _____, Time _____ (Not to exceed 90 days.)

8. Insert here the provisions regarding the distribution of assets upon dissolution:
Upon dissolution, assets to be distributed to Presbytery of Middle Tennessee

9. Other provisions:

6/6/2005
Signature Date

Terry William Rappuhn
Incorporator's Signature
Terry Rappuhn
Incorporator's Name (typed or printed)

SS-4418 (Rev. 9/04) Filing Fee: $100 RDA 1678

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Secretary of State
Division of Business Services
312 Eighth Avenue North
6th Floor, William R. Snodgrass Tower
Nashville, Tennessee 37243

DATE: 06/06/05
REQUEST NUMBER: 5472-0603
TELEPHONE CONTACT: (615) 741-2286
FILE DATE/TIME: 06/06/05 1043
EFFECTIVE DATE/TIME: 06/06/05 1043
CONTROL NUMBER: 0495212

TO:
NATIONS MINISTRY CENTER
4413 #2 TENNESSEE AV

NASHVILLE, TN 37205

RE:
NATIONS MINISTRY CENTER
CHARTER - NONPROFIT

CONGRATULATIONS UPON THE INCORPORATION OF THE ABOVE ENTITY IN THE STATE OF TENNESSEE, WHICH IS EFFECTIVE AS INDICATED.

A CORPORATION ANNUAL REPORT MUST BE FILED WITH THE SECRETARY OF STATE ON OR BEFORE THE FIRST DAY OF THE FOURTH MONTH FOLLOWING THE CLOSE OF THE CORPORATION'S FISCAL YEAR. ONCE THE FISCAL YEAR HAS BEEN ESTABLISHED, PLEASE PROVIDE THIS OFFICE WITH THE WRITTEN NOTIFICATION. THIS OFFICE WILL MAIL THE REPORT DURING THE LAST MONTH OF SAID FISCAL YEAR TO THE CORPORATION AT THE ADDRESS OF ITS PRINCIPAL OFFICE OR TO A MAILING ADDRESS PROVIDED TO THIS OFFICE IN WRITING. FAILURE TO FILE THIS REPORT OR TO MAINTAIN A REGISTERED AGENT AND OFFICE WILL SUBJECT THE CORPORATION TO ADMINISTRATIVE DISSOLUTION.

WHEN CORRESPONDING WITH THIS OFFICE OR SUBMITTING DOCUMENTS FOR FILING, PLEASE REFER TO THE CORPORATION CONTROL NUMBER GIVEN ABOVE. PLEASE BE ADVISED THAT THIS DOCUMENT MUST ALSO BE FILED IN THE OFFICE OF THE REGISTER OF DEEDS IN THE COUNTY WHEREIN A CORPORATION HAS ITS PRINCIPAL OFFICE IF SUCH PRINCIPAL OFFICE IS IN TENNESSEE.

FOR: CHARTER - NONPROFIT ON DATE: 06/06/05

FROM:
PRESBYTERY OF MIDDLE TENNESSEE
318 SEABOARD LANE
SUITE 205
FRANKLIN, TN 37067-0000

	FEES	
RECEIVED:	$100.00	$0.00
TOTAL PAYMENT RECEIVED:		$100.00

RECEIPT NUMBER: 00003753153
ACCOUNT NUMBER: 00096219

Riley C. Darnell

RILEY C. DARNELL
SECRETARY OF STATE

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

STATE OF TENNESSEE
Tre Hargett, Secretary of State
Division of Business Services
William R. Snodgrass Tower
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

NATIONS MINISTRY CENTER
5800 Maudina Ave. Apt. R-5
NASHVILLE, TN 37209

August 25, 2011

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepancies.

Control # : 495212 Status: Active
Filing Type: Corporation Non-Profit - Domestic

Document Receipt

Receipt # : 531530 Filing Fee: $20.00

Payment-Cash - NATIONS MINISTRY CENTER, NASHVILLE, TN $20.00

Amendment Type: Articles of Amendment Image # : 6933-0051
Filed Date: 08/25/2011 12:55 PM

This will acknowledge the filing of the attached articles of amendment with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number given above.

You must also file this document in the office of the Register of Deeds in the county where the entity has its principal office if such principal office is in Tennessee.

Tre Hargett
Secretary of State

Processed By: Cynthia Dunn

Field Name	Changed From	Changed To
Principal Address 1	5800 MAUDINA AVE	5800 Maudina Ave. Apt. R-5
Principal Address 2	#R-5	No value
Principal Postal Code	372090000	37209
Principal County	Davidson	Davidson County

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

State of Tennessee

Department of State
Corporate Filings
312 Rosa L. Parks Avenue
6th Floor, William R. Snodgrass Tower
Nashville, TN 37243

ARTICLES OF AMENDMENT TO THE CHARTER (Nonprofit)

For Office Use Only

FILED
RECEIVED
STATE OF TENNESSEE
2011 AUG 25 PM 12:55
TRE HARGETT
SECRETARY OF STATE

6933.0051

Corporate Control Number (If Known) 0495212

Pursuant to the provisions of section 48-60-105 of *The Tennessee Nonprofit Corporation Act,* the undersigned corporation adopts the following articles of amendment to its charter:

1. Please insert the name of the corporation as it appears of record:
   Nations Ministry Center
   If changing the name, insert the new name on the line below:

2. Please check the block that applies:
   - ☑ Amendment is to be effective when filed by the secretary of state.
   - ☐ Amendment is to be effective, _____ (month, day, year)

   (Not to be later than the 90th day after the date this document is filed.) If neither block is checked, the amendment will be effective at the time of filing.

3. Please insert any changes that apply:
   a. Principal address: 5800 Maudina Ave, Apt R-5 (Street) | Nashville (City) | TN (State/County) | 37209 (Zip Code)
   b. Registered agent: _____
   c. Registered address: _____ (Street) | _____ (City) | _____ (State/County) | _____ (Zip Code)
   d. Other changes: _____

4. The corporation is a nonprofit corporation.

5. The manner (if not set forth in the amendment) for implementation of any exchange, reclassification, or cancellation of memberships is as follows:

6. The amendment was duly adopted on April 25, 2011 (month, day, year) by (please check the block that applies):
   - ☐ The incorporators without member approval, as such was not required.
   - ☑ The board of directors without member approval, as such was not required.
   - ☐ The members

7. Indicate which of the following statements applies by checking the applicable block:
   - ☐ Additional approval for the amendment (as permitted by §48-60-301 of the tennessee nonprofit corporation act) was not required.
   - ☑ Additional approval for the amendment was required by the charter and was obtained.

Chairman of the Board, Nations Ministry Center
Signer's Capacity

John S. Wagster
Signature

August 25, 2011
Date

John S. Wagster
Name of Signer (typed or printed)

SS-4416 **Filing Fee: $20** RDA 1678

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Amendment to NMC Charter:
passed by vote of the Board of Trustees, April 25, 2011. Further approved by a vote of the Presbytery of Middle Tennessee on Saturday, July 23, 2011.

1. At the end of Article 6, the following sentence:

The organization is organized exclusively for charitable, religious, educational, and/or scientific purposes under section 501(c)3 of the Internal Revenue Code.

2. At the end of Article 9, the following shall be added:

No part of the net earnings of the organization shall insure to the benefit of or be distributable to its members, trustees directors or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes (charitable, educational, religious and/or scientific). No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in or intervene in (including the publication or distribution of statements) any political campaign or behalf of or in opposition to any candidate for public office. Notwithstanding any other provisions of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt under section 501(c)3 of the Internal Revenue Code, or the corresponding section of any future tax code, or (b) by an organization, contributions to which are deductible under section 170(c)2 of the Internal Revenue Code or the corresponding section of any future tax code.

6933.0052

RECEIVED
STATE OF TENNESSEE
2011 AUG 25 PM 12:55
TRE HARGETT
SECRETARY OF STATE

3. Article 8 shall be deleted in its entirety and replaced with the following:

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)3 of the Internal Revenue Code or corresponding section of any future federal tax code or shall be distributed to the federal government or to a state or local government for a public purpose.

John Wagner
Chairman of the Board

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

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School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

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Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

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UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

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I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

This summer programming opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

This summer programming opportunity is funded by NAZA

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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GRANT CONTRACT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND ROCKLIFE YOUTH

This Grant Contract issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Rocklife Youth,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

*NAZA-funded summer program with **Rocklife Youth** will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs**.

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1.__CR__ **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2.__CR__ **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3. __CR__ **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4) __CR__ **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated in the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) **CR** **Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) **CR** **Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) **CR** **System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) **CR** **Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) **CR** **Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) **CR** **Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) **CR** **Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) **CR** **Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings
- Responsible Use of Data located in the Learning Hub.

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- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) _____ **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

   30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the contract) of this document and adhere to all requirements under that document so that they can have access to student data.

14) CR **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

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15) __CR__ **Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) __CR__ **Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time **Leading Indicator Survey, Staff** by program staff the spring semester.

17) __CR__ **Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) __CR__ **Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) __CR__ **Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks

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must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this contract are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their contracts, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this scope may result in Corrective Action. Continued violation could result in termination of the contract.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT CONTRACT TERM:**

B.1. **Grant Contract Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

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C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed **$349,287** (**158** slots for afterschool, **70** slots for summer, and youth-led activities). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the contract is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027.This final payment will equal the total actual spending for the contract year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire**.

Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

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If the contract is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant contract.
The expenditure reports format is shown on Annex 2 attached to this contract. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

C.9. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

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C.10. **Electronic Payment.** Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS:**

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant Contract.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which

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is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant Contract.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**
During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension, the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**

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With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of contract.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

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Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.

D.16. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17. **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.

d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

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D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in

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writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For contract-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Caleb Rogan, Executive Director
Rocklife Youth
1304 Dickerson Pike
Goodlettsville, TN 37072
615-243-7355

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

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ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this contract. Please initial each item below as proof of review and receipt:

CR Annex 1 – Metro Invoice

CR Annex 2 – Expenditure Report

CR Annex 3 – Budget Spreadsheet

CR Annex 4 – Minimum Standards

CR Annex 5 – Data-Sharing Sub-Agreement

CR Annex 6 – Performance Indicators

CR Annex 7 – Afterschool Enrollment form

CR Annex 7b – Summer Enrollment form

CR Annex 8 – Program site/s

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:
Jennifer Reed/mjw
62377A2A8742469...
Director of Finance

APPROVED AS TO RISK AND INSURANCE:

Signed by:
Balogun Cobb
68804BF12FD741C...
Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Signed by:
Macy Amos
2CBBFAAF2F3B4D4...
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

DocuSigned by:
Terri Luke
EE49BFDF9F034BF...
PUBLIC LIBRARY
Library Director

RECIPIENT: Rocklife Youth

By (Signature): Caleb Rogan

Authorized Officer Name: Caleb Rogan

Title: Executive Director

Sworn to and subscribed to before me a Notary Public, this 16 day of May, 2020

Notary Public William Austin Taylor Brigman

WILLIAM AUSTIN TAYLOR BRIGMAN
STATE OF TENNESSEE NOTARY PUBLIC
DAVIDSON COUNTY

My Commission expires 11/9/2024

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Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA
Funds For FY 2027 Program

ORGANIZATION NAME	Rocklife Youth	**CONTRACT # (Office Use):**	
PROGRAM NAME	Rocklife Youth	**START DATE:**	**7/1/2026**
ADDRESS	1304 Dickerson Pike	**END DATE:**	**6/30/2027**
CITY, STATE & ZIP	**Goodlettsville TN 37072**	**CONTACT PERSON**	**Caleb Rogan**
FEDERAL ID # (EIN)	99-0711828	**CONTACT TELEPHONE**	615-243-7355

COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS	OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		**After-school program starts 09/08/2026** | **Per slot rate for afterschool is $1,355** **Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027** | **Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.**		
Salaries and Wages	150,000.00	Costs include 1 Executive Director ($50/hr, 1,200 hours), 1 Operations Manager ($30/hr, 1,500 hours), and 3 part-time Program Support staff ($15/hr, 1,000 hours each), all providing direct program oversight, coordination, and implementation.		
Benefits and Taxes	27,000.00	Includes payroll taxes, health insurance, and retirement contributions for 2 full-time staff (Executive Director and Operations Manager) at an average rate of 18% of salaries charged to this grant.		
Total Personnel Expenses	**177,000.00**			
Office Supplies	2,500.00	Estimated costs include program supplies and materials at an average of $500 per site across 5 sites, covering items such as arts materials, activity supplies, and instructional resources necessary for program delivery.		
Communications	3,500.00	Communication infrastructure for program operations, including staff program cell phone service and communication platforms such as SimpleText and Canva used for family engagement, program updates, and outreach.		
Postage and Shipping				
Occupancy	3,600.00	Supports facility rental, utilities (electricity, water), and cleaning/maintenance fees for the year.		
Equipment Rental and Maintenance	0.00			
Printing and Publications	0.00			
Travel/Conferences & Meetings	3,500.00	Estimated mileage reimbursement based on approximately 5,000 miles at $0.70 per mile for staff travel between program sites, meetings, and events, including minimal parking and local travel costs.		
Insurance	0.00			
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	39,222.00	Estimated at approximately $196 per youth for 200 participants, covering learning supplies, program materials, software, enrichment activities, games, and meals necessary to support consistent engagement and program delive		
Transportation	4,000.00	Supports contracted transportation services for 8 youth field trips		
Field Trips	15,000.00	Estimated at $75 per youth for 200 participants, covering transportation, admission, and activity costs for educational field trips and enrichment experiences.		
Professional Fees/Enhancement partners	100,965.00	Supports staffing across four sites to maintain a 1:15 ratio, including four Site Directors ($30/hr, ~10 hrs/week, 30 weeks = $36,000), six mentors for justice-involved youth ($25/hr, ~8 hrs/week, 30 weeks = $36,000), and six part-time afterschool contractors ($20/hr, ~8 hrs/week, 30 weeks = $28,800). Also includes four in-house enrichment partners (~$75/hr, ~400 hrs = $30,000) and six external partner events ($500/session = $3,000), providing arts, sports, and specialized programming.		
Other Non-Personnel	0.00			
Indirect Cost	0.00			
Total Non-personnel	**172,287.00**			
Total	**349,287.00**			

RECIPIENT NAME	Caleb Rogan
AUTHORIZED SIGNATURE:	
TITLE	Executive Director
DATE	4/17/2026

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Your filter options have been applied.

RESPONSE #26732 SUBMITTED ON 03/17/2026 11:11:29 AM

2026-2027 NAZA Funded Partner Application (Annex 1)

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Organization Name	**Rocklife Youth**
Street Address	**1304 Dickerson Pike**
City, State, Zip Code	**Goodlettsville**
Organization Website	**www.rynashville.org**
Organization Email	**info@rynashville.org**
Organization Phone	**615-243-7355**

Edit section title

Authorized Officer Name and Position	**Caleb Rogan**

Edit section title

Primary Grant Contact (PGC) Person	**Caleb Rogan**
PGC Person Position	**CEO and Executive Director**
PGC Person Email	**caleb@rynashville.org**
PGC Person Phone Number	**6152437355**
Is this staffer also the Youth Programming contact?	**Yes**
Is this staffer also responsible for Data/Evaluation compliance?	**Yes**

Please List Board of Directors

Please List Board of Directors

Number of Board Members	**5**
Name	**Walis Martin**
Email Address	**walis23martin@gmail.com**

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Phone Number	**4049340112**
Board Chair	**Yes**
Name	**Darren Douglass**
Email Address	**darren@silverliningsconcierge.com**
Phone Number	**6155683418**
Board Chair	**No**
Name	**Kayla Miller**
Email Address	**kmiller@kippnashville.org**
Phone Number	**6155090457**
Board Chair	**No**
Name	**Lakendra Butler**
Email Address	**lakendra@strivecollegiate.org**
Phone Number	**9723392336**
Board Chair	**No**
Name	**David Norrie**
Email Address	**davidnorrie@gmail.com**
Phone Number	**8138438742**
Board Chair	**No**
Name	**La'Kishia Harris**
Email Address	**ldharris@tcco.com**
Phone Number	**6292211708**
Board Chair	**No**

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Page 3 of 10 - About Your Organization - 2

Total Organizational Budget	**620000**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**433,000**
Attach most recent Non-Profit status documentation.	**FinalLetter_99-0711828_ROCKLIFEYOUTH_01172024_00.pdf**

Edit section title

Total Youth Serving	**180**
Total Youth Proposing to Serve with NAZA funding.	**180**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**16**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

Page 4 of 10 - Afterschool Program Information

Mission and Experience

What is your organization's mission?	Rocklife Youth empowers justice-involved, underserved, and foster care youth to build confidence, life skills, and leadership through mentorship, educational support, and experiential programs. We create safe, supportive spaces where youth can explore their identity, develop critical skills, and prepare for long-term success in school, careers, and life.
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	Rocklife Youth has extensive experience providing out-of-school time programming for middle and high school youth, including both boys and girls, as well as foster care and justice-involved students. Our programs include summer internships, afterschool mentorship, and enrichment activities designed to promote leadership, youth voice, identity development, life skills, and social-emotional growth. We consistently engage youth through structured activities, project-based learning, and arts integration, creating hands-on opportunities for self-expression, teamwork, and skill-building. By combining experiential learning with mentorship, our programs help youth develop confidence, critical thinking, and leadership skills while fostering a sense of community and belonging.

Detailed Programming Information

Afterschool Program Name	E.R.A. (Expression Through Recration and Arts)
Program Description (this description will be used in all NAZA recruitment materials)	ERA is Rocklife Youth's afterschool program for middle and high school youth. Through mentorship, creative arts, and engaging recreational activities, ERA helps youth explore identity, leadership, and life skills in a safe and supportive environment. Participants engage in activities such as visual arts, music, drama, and team-based recreation to promote self-expression, collaboration, and problem-solving. The program emphasizes youth voice, leadership development, and reflective practices, empowering students to build confidence, resilience, and a sense of community. ERA creates opportunities for youth to explore their potential, develop practical skills, and achieve personal and academic growth beyond the classroom.
Targeted Youth Population	Middle School aged youth in North Nashville, East Nashville, and Antioch

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	Yes

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**ERA_Afterschool_Weekly_Schedule_Final.pdf**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**Yes**
Please provide a sample copy of established or proposed curriculum.	**Weekly Curriculum .pdf**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Love, Self-Worth, and Confidence**
Principles of Youth Development	**Fostering Meaningful Youth Participation**
How will your program's activities help youth explore growth?	**The ERA Afterschool Program (Expression Through Recreation & Arts) fosters youth engagement by intentionally building confidence, love, and self-worth as foundational elements of the program experience. Through recreation, arts, and group-based activities, youth are given consistent opportunities to try new skills, express themselves, and experience personal growth in a supportive, non-judgmental environment, which strengthens confidence and encourages active participation. ERA prioritizes strong, caring relationships with consistent adult mentors, creating a culture of belonging where youth feel seen, valued, and respected. By affirming each young person's identity, voice, and strengths, the program reinforces self-worth and helps youth develop a positive sense of self. When youth feel capable, cared for, and valued, they are more engaged, more willing to participate, and more invested in their own growth and the success of the program.**

Edit section title

Growth Practices	**Identity and Self-Awareness**
Principles of Youth Development	**Providing Opportunities for Building Purpose.**
How will your program's activities help youth explore growth?	**The ERA Afterschool Program (Expression Through Recreation & Arts) builds purpose by helping youth develop a strong sense of identity and self-awareness through intentional opportunities for expression, reflection, and growth. Through creative arts, recreation, and guided discussion, youth are encouraged to explore who they are, what they value, and how their experiences shape them. ERA activities allow young people to recognize their strengths, emotions, and interests while gaining awareness of how their choices impact themselves and others. By creating a safe, affirming environment where youth can express their authentic selves and be heard, the program helps them connect their identity to meaningful goals. As self-awareness increases, youth begin to see themselves as capable contributors with**

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direction, building a sense of purpose that motivates positive engagement, leadership, and long-term growth.

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Page 5 of 10 - Youth In Action Information

Has your organization previously supported and implemented youth led projects with YIA?	**Yes**
How many years have you conducted those projects?	**3**
Can your organization dedicate time for weekly or monthly program visits from an YIA Coordinator?	**Yes**

Page 6 of 10 - Summer Program Information

Edit section title

Name of Proposed Summer Program	**Rocklife**
Summer Program Description	**The ERA Summer Camp (Expression Through Recreation & Arts) is a dynamic, youth-centered program designed to keep students engaged, active, and inspired throughout the summer while supporting personal growth and creativity. The camp blends structured recreation, creative arts, and social-emotional learning to provide a balanced experience that promotes confidence, self-expression, teamwork, and leadership. Youth participate in sports, fitness activities, visual and performing arts, music, film, and group projects that encourage exploration of identity, self-awareness, and purpose. Through consistent mentorship, hands-on experiences, and a safe, supportive environment, ERA Summer Camp helps young people build healthy relationships, discover their strengths, and stay connected to positive routines during the summer months.**
Target Population to be Served	**Middle school aged youth in North, East, and South Nashville**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Summer Camp Curriculum .pdf**
Proposed Enhancement Activities (field trips, special groups, etc.):	**Proposed enhancement activities for the ERA Summer Camp include weekly Friday field trips, special interest groups, guest speakers, and culminating showcases designed to deepen engagement and expand learning beyond daily programming. Field trips provide youth with exposure to arts and cultural institutions, sports and recreation facilities, college campuses, and community organizations, reinforcing program themes through real-world experiences and guided reflection. Special interest groups allow youth to explore areas such as visual and performing arts, film and media, athletics, or leadership in smaller, skill-focused settings. Guest speakers and interactive workshops offer mentorship and insight into personal growth, careers, and creative pathways, while showcases and community engagement activities celebrate youth achievement and strengthen confidence, connection, and purpose.**

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**Yes**
Which community would you like to serve?	**Preston Taylor**

Page 7 of 10 - Program Logistics & Data

Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**1 staff per 12 youth**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**The organization maintains a roster of trained, cleared substitute staff who are familiar with program procedures, youth expectations, and safety protocols. In the event a primary staff member is absent, a qualified substitute is deployed to ensure continuity of programming while maintaining the required staff-to-youth ratio of 1 staff member to 12 youth. Substitute staff receive the same orientation, background checks, and training as primary staff and are prepared to step into assigned roles with minimal disruption to the program schedule or youth experience.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**We are onsite and will not need transportation to sites.**
What transportation need fits your program(s) the most?	**No Transportation Needs**

Program Data

Briefly describe your organization's youth recruitment strategies for the entire programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	**The organization utilizes a year-round, multi-channel youth recruitment strategy designed to ensure consistent enrollment and sustained participation across the programming year. Recruitment is primarily driven through established partnerships with schools, where staff collaborate with administrators, counselors, teachers, and family liaisons to identify and refer students who would benefit from the program. Additional outreach includes direct communication with families through school-based events, orientation sessions, flyers, and digital platforms, as well as word-of-mouth referrals from currently enrolled youth and families. When serving multiple sites, recruitment strategies are tailored to each location by leveraging site-specific school relationships, community partners, and neighborhood outreach efforts. To increase the number of youth served from the previous year, the organization expands recruitment by deepening school partnerships, increasing visibility through program showcases and family engagement events, and strengthening referral pipelines through community organizations, ensuring equitable access and steady enrollment growth acr sites.**

What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	**The organization's approach to attracting and retaining middle school youth is grounded in evidence-based youth development practices that emphasize relationships, relevance, and consistent engagement. Middle school students are more likely to remain involved in programs where they feel a sense of belonging, choice, and personal connection to staff, and the ERA model intentionally prioritizes these factors. By combining recreation, creative arts, and structured enrichment, the program aligns with middle school youths' developmental need for expression, peer connection, and active learning. Consistent adult mentorship, predictable routines, and opportunities for leadership and showcase events reinforce engagement over time. Attendance data, repeat enrollment, and sustained participation across program cycles further demonstrate that youth are more likely to stay involved when programming is responsive to their interests, affirms their identity, and provides a safe, supportive environment where they feel valued and motivated to return.**

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.	**Based on the 2025–2026 Youth Asset Survey results already collected, the organization will use the data to make targeted, responsive improvements to programming and engagement strategies. Survey findings are reviewed by program leadership to identify strengths to sustain and specific asset areas needing growth, such as youth confidence, peer relationships, adult connection, or sense of purpose. In response, the program adjusts weekly activities to increase youth voice and choice, expands interest-based arts and recreation opportunities, and strengthens relationship-building practices such as small-group discussions, mentoring check-ins, and leadership roles. Staff training is also refined to address trends identified in the survey, ensuring adults are equipped to respond effectively to youths' social-emotional and developmental needs. Ongoing review of survey results alongside attendance and participation data allows the program to continuously improve and align services more closely with youths' lived experiences and feedback.**
Have you accessed and used student data from schools in 2025-2026? If so, please briefly describe how you used that data in your programming.	**Yes. During the 2025–2026 programming year, the organization accessed and used student data provided by partner schools to inform and strengthen program delivery. Academic and attendance data were used to identify students who would benefit from additional academic support, targeted mentoring, or increased engagement opportunities. This information helped staff tailor homework assistance, enrichment activities, and small-group supports to students' specific needs. School data was also used to monitor progress over time, align programming with school-day expectations, and communicate more effectively with school partners, ensuring that services were responsive, supportive, and aligned with student goals.**
What strategies were implemented to improve program quality in the Spring semester (2026)?	**During the Spring 2026 semester, the organization implemented several targeted strategies to improve overall program quality and youth engagement. These strategies included refining daily schedules to increase structure and consistency, strengthening relationship-building practices through intentional small-group check-ins and mentoring conversations, and expanding interest-based activities in arts and recreation based on youth feedback. Staff received additional coaching and support to better align activities with youth development principles and social-emotional needs. The program also increased the use of reflection and youth voice, allowing participants to provide ongoing feedback that informed real-time adjustments to activities and engagement strategies, resulting in stronger participation, improved behavior, and a more responsive program environment.**

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What strategies will your organization employ to improve programming in the 2026-2027?	**For the 2026–2027 program year, the organization will employ a continuous improvement approach to strengthen program quality, engagement, and outcomes. Strategies include using Youth Asset Survey and school data to guide program design, expanding interest-based arts and recreation tracks to increase youth choice, and strengthening mentoring and relationship-building practices through consistent small-group check-ins. The organization will further refine daily schedules to balance structure with flexibility, enhance staff training focused on youth development and trauma-informed practices, and increase opportunities for youth leadership and showcase events. Ongoing data review, staff feedback, and youth voice will be used to make timely adjustments throughout the year, ensuring programming remains responsive, engaging, and aligned with the developmental needs of middle school youth.**
In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.	**Yes. In the 2026–2027 program year, the organization plans to request student data from partner schools to inform and strengthen program delivery. Academic, attendance, and behavioral data will be used to identify student needs, tailor academic support and enrichment activities, and provide targeted mentoring interventions. This data will also help staff monitor student progress, adjust programming and group placements, and align afterschool supports with school-day goals. Using school data allows the program to be more responsive, individualized, and effective in supporting student growth and engagement.**

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	**2024 Audit.pdf**

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**Yes**
Most recent TN Annual Report filed with Secretary State	**FormFiling2.pdf**
Secretary of State Office of Charitable Solicitation Registration	**FormFiling.pdf2.pdf**
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	**Screenshot 2026-03-02 at 8.02.42 PM.png**
Partnership Letters (Annex 6 or 7):	**Miller_Annex-7-Letter-of-Commitment_School-Based-NAZA-Funded-Sites-2026-2027[73] copy.pdf**
Copy of the Articles of Incorporation	**Articles of Inc.pdf**
Certification of Assurance (Annex 9A)	*No answer given*
Non-Profit Grants Manual Acknowledgment (Annex 9B)	*No answer given*
Agency's Nondiscrimination Policy	**Rocklife_Youth_Non_Disc..pdf**

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Affidavit of Compliance

Please Submit Your Signed Affidavit	**Rocklife_Youth_NAZA_Compliance_Affidavit.pdf**

Proof of Insurance

	Yes
Submit Current Proof of Insurance	*No answer given*

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	*No answer given*

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Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	*No answer given*
Proposed Budget	*No answer given*
Annex 10 - Metro Risk Assessment	*No answer given*

Final Budget Information

Total Afterschool Fund Request	*$277,775*
Total Summer Fund Requesting	*$134,400*
Total Amount Requesting for 2026-2027	*$413,175*

Attached Files

FinalLetter_99-0711828_ROCKLIFEYOUTH_01172024_00.pdf

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ERA_Afterschool_Weekly_Schedule_Final.pdf

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Weekly Curriculum .pdf

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Summer Camp Curriculum .pdf

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2024 Audit.pdf

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Articles of Inc.pdf

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RESPONSE #27460 SUBMITTED ON 04/17/2026 07:51:42 AM

NAZA-Funded Finalized Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**Rocklife Youth**

Programming Information

Days of Week of Afterschool Program	**5 days per week**

Edit section title

Afterschool site plan	**School Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**Yes**

Edit section title

Afterschool Program Name	**ERA Afterschool**
Total Afterschool Enrollment Goal	**158**

Afterschool Programming

Name of School Site Location	**KIPP Academy Nashville**
Address of School Program Site	**123 Douglas Ave Nashville TN 37207**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**50**
Transportation needed?	**No**

Afterschool Programming

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Name of School Site Location	**KIPP Antioch College Prep**
Address of School Program Site	**3661 Murfreesboro Pike Antioch TN 37013**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**30**
Transportation needed?	**No**

Afterschool Programming

Name of School Site Location	**KIPP College Prep Nashville**
Address of School Program Site	**3410 Knight Dr Nashville tn 37207**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**20**
Transportation needed?	**No**

Afterschool Programming

Name of School Site Location	**Johnson ALC**
Address of School Program Site	**1200 2nd Ave S Nashville TN 37201**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**30**
Transportation needed?	**No**

Afterschool Programming

Name of School Site Location	**W.A. Bass**
Address of School Program Site	**5200 Delaware Ave Nashville TN 37209**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**28**

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Transportation needed?	**No**

Summer Programming Information

Summer Program Name	**ERA Summer Camp**
Total Summer Enrollment Goal	**70**

Summer Programming Information

Edit section title

Total Weeks of Programming	**6 weeks**
Days per Week of Summer Program	**5 days per week**
Hours per Day	**8 hours**
Programming Time Frame	**8am-4pm**
Proposed months of Summer programming	**Both**

Edit section title

July 2026 Proposed Weeks of Programming	**2 weeks**
June 2027 Proposed Weeks of Programming	**4 weeks**

Edit section title

Name of Summer Site Location	**KIPP Antioch Middle School**
Summer Location address	**3661 Murfreesboro Pike Antioch TN 37013**
Number of summer youth targeted for site	**70**

Edit section title

MDHA Site Location(s)	**Preston Taylor (Max Capacity: 50)**
Will this be a hybrid location program?	**No**

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Name Secondary Summer Site Location & Address	**2420 Batavia Nashville TN 37208**
Number of summer youth targeted for site	**40**

Signature



Caleb Rogan

Name

2026-04-17 12:51:55 (UTC)

Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements
By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: _____

Name: **Caleb Rogan**

Title: **Executive Director**

Agency Name: **Rocklife Youth**

Date: **3/2/2026**

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement

Recipient Name:

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: Non-Profit Grant Resources
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

Signature of Authorized Representative: _____

Name: **Caleb Rogan**

Title: **Executive Director**

Agency Name: **Rocklife Youth**

Date: **3/2/2026**

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Rocklife Youth LLC

Audit Report

December 31, 2025

Sylvia Johnson
Certified Public Accountant
Sylviajohnsoncpa@comcast.net

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Rocklife Youth LLC

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Statement of Functional Expenses----------6

Notes to Financial Statements----------7

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Sylvia Johnson, Certified Public Accountant
862 Rodney Dr
Nashville, TN 37205

Independent Auditor's Report

March 8, 2026

To the Management of
Rocklife Youth LLC

Opinion

I have audited the accompanying financial statements of Rocklife Youth LLC (a nonprofit organization), which comprise the statement of financial position as of December 31, 2025, and the related statements of activities, cash flow and functional expenses for the year then ended and the related notes to the financial statements.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rocklife Youth LLC as of December 31, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of Rocklife Youth LLC and to meet my other ethical responsibilities in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Rocklife Youth LLC's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

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Sylvia Johnson, Certified Public Accountant
862 Rodney Dr
Nashville, TN 37205

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Rocklife Youth LLC's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Rocklife Youth LLC's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that I identified during the audit.

Sylvia Johnson
Certified Public Accountant
Nashville, TN

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Rocklife Youth LLC
Statement of Financial Position
December 31, 2025

ASSETS		
Current Assets		
Total Cash and Cash Equivalents	$	15,887
Total Accounts Receivable		-
Total Current Assets		15,887
Fixed Assets		
Total Fixed Assets		-
Accumulated Depreciation		-
Total Fixed Assets		-
TOTAL ASSETS	$	15,887
LIABILITIES & EQUITY		
Liabilities		
Payroll Liabilities	$	-
Total Liabilities		-
Equity		
Unrestricted Assets		15,887
Restricted Assets		
Total Equity		15,887
TOTAL LIABILITIES & EQUITY	$	15,887

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

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Rocklife Youth LLC
Statement of Activities
For the Fiscal Year Ended December 31, 2025

CHANGES IN UNRESTRICTED NET ASSETS	
Revenue and Support	
Government Grants and Contracts	$ 537,906
Corporate & Foundation Grants	20,850
Other Grants	5,000
Fundraising	22,871
Total Revenue and Support	586,627
Expenses	
Management and General Expenses	41,047
Fundraising Expenses	1,522
Program Expenses	608,788
Total Expenses	651,357
Change in Net Assets	
Unrestricted Assets	(64,730)
Total Change in Net Assets	(64,730)
Net Asset at Beginning of Year	80,617
Net Assets at End of Year	$ 15,887

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Rocklife Youth LLC
Statement of Cash Flo s
For the Fiscal Year Ended December 31, 2025

OPERATING ACTI ITIES	
Net Income	$ (64,730)
Ad ustments to reconcile Net Income to Net Cash provided b operations	
Net cash provided b operating activities	(64,730)
IN ESTING ACTI ITIES	
Net cash provided b investing activities	
FINANCING ACTI ITIES	
Net cash provided b financing activities	
Net cash increase for period	(64,730)
Cash at beginning of period	80,617
Cash at end of period	$ 15,887

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Rocklife Youth LLC
Statement of Functional Expenses
For the Fiscal Year Ended December 31, 2025

	Program Services	General and Admin	Fundraising	Total
Advertising			1,522	1,522
Bank Service Charges		1,396		1,396
Computer and Software				
Consultant and Professional Fees	16,906	6,637		23,543
Occupancy	4,463	4,462		8,925
Program Food	82,587			82,587
Program Learning Softwre	21,130			21,130
Program Sports	20,541			20,541
Program Supplies	28,733			28,733
Insurance	1,250			1,250
Program Transportation	27,175			27,175
Memberships and Subscriptions		7,315		7,315
Repairs and Maintenance	7,345			
Office Expense		55		55
Other Program Expenses	18,782	15,663		34,445
Payroll Processing Fees		2,072		2,072
Payroll Tax Expenses		31		31
Printing, Postage, Supplies & Materials				
Professional Development		75		75
Professional Services				
Contract Labor	379,876			379,876
Salaries and Wages		3,341		3,341
Travel & Ent				
	$ 608,788	$ 41,047	$ 1,522	$ 651,357

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Rocklife Youth LLC
Notes to Financial Statement
For the Period Ending December 31, 2025

Note 1 Nature of Activities and Summar of Significant Accounting Policies

Nature of Activities

Roc life outh is a nonprofit organi ation hose mission is to enrich the li es of youth in ash ille through year round, out of school time initiati es that help youth de elop passion for purpose.

Basis of Accounting

The accompanying financial statements ha e een prepared on the accrual asis of accounting in accordance ith generally accepted accounting principles and recommendations of the American Institute of ertified u lic Accountants in its industry audit and accounting guide, ot for rofit rgani ations.

Cash and Cash e uivalents

or purposes of the Statement of inancial osition, the company considers all highly li uid in estments ith an initial maturity of three months or less to e cash e ui alents.

Donated Services

any hours of donated ser ices ha e een een recei ed. It is therefore impractical to estimate a alue for these ser ices, as such, no alue has een placed on these ser ices in the financial statements.

Fixed Assets

i ed assets and other property are recorded at historical cost or at the estimated fair mar et alue as determined y church management. i ed assets are depreciated o er their estimated useful li es using the straight line method.

Revenue Recognition

The primary source of support is from grants. Re enue is recogni ed hen cash or property is recei ed. Re enues recei ed are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on its e istence or nature.

Income Taxes

The organi ation is a not for profit organi ation that is e empt from income ta es under Section 501(c)(3) of the Internal Re enue ode. Therefore, there are no pro isions for income ta es.

Use of Estimates

The preparation of financial statements in conformity ith generally accepted accounting principles re uires management to ma e estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Subse uent Events

anagement has e aluated su se uent e ents through arch 8, 2026, the date the financial statements ere a aila le to e issued. The su se uent e ents occuring in the immediate period follo ing the re ie date that ha e any material effect on the organi ation or financial statements ha e een noted in the related section.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/10/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johnston & Associates Insurance 321 Billingsly Ct, Ste 18 Franklin TN 37067	CONTACT NAME: Steve Emley PHONE (A/C, No, Ext): (615)716-2123 FAX (A/C, No): (615)716-2125 E-MAIL ADDRESS: steve@jainsurancetn.com
INSURED Rocklife Youth Nashville 1304 S Dickerson Rd Goodlettsville TN 37072	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Erie Insurance Co — 26263 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y	Y	Q61-0516994	02/11/2026	02/11/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1000000 $ 1000000 $ 5000 $ 1000000 $ 2000000 $ 2000000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	Q73-0065448	04/10/2026	04/10/2027	☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1000000 $ 1000000 $ 1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sexual Molestation & Abuse Coverage is part of the General Liability Policy (Q61-0516994)

CERTIFICATE HOLDER

Metropolitan Government of Nashville and Davidson County
Metro Courthouse
Suite 108
Nashville TN 37201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Steve Emley

Fax: Email:

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Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

April 07, 2025

Mr. CALEB M ROGAN
1304 DICKERSON PIKE
GOODLETTSVILLE, TN 37072 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: ROCKLIFE YOUTH LLC.
CO Number: CO51679
Expiration Date: 06/30/2026

Dear Mr. CALEB M ROGAN :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

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Tracking Number
2025112066

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

CO Number: CO51679
Filed: 04/07/2025 09:45 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: ROCKLIFE YOUTH LLC.

Legal entity type of the Organization: Corporation

Business Services Control Number: 1492281 **FEIN:** 99-0711828

Initial Registration Date: 02/22/2024 **Renewal Date:** 06/30/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 12/13/2023 **Country:** USA **City/State:** NASHVILLE, TN **County:** Davidson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
1304 DICKERSON PIKE
USA, GOODLETTSVILLE, TN 37072

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
1304 DICKERSON PIKE
USA, GOODLETTSVILLE, TN 37072

Contact Information for the Charitable Organization

Contact Name: Mr. CALEB M ROGAN

Telephone Number: (615) 243-7355

Email: caleb@rynashville.org

Current names used by the charity organization

CHURCH ON THE ROCK

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☑ Yes ☐ No

Other offices

Name: CHURCH ON THE ROCK
Type: Parent
Telephone: (615) 243-7355
Fax:
Reporting Financial Activities: No

Address
1304 DICKERSON PIKE
GOODLETTSVILLE, TN 37072, USA

The category that best describes your organization

O - Youth Development

The charitable purpose of the organization

Provides afterschool programming and youth enrichment for students K-8 within Davidson County.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?
☑ Yes ☐ No

Tax Exemption Status: Tax-exempt
501(c) Exemption Type: 501(C)(3)
Date IRS Determination Letter Received: 12/13/2023
Last Fiscal Year Start: January 2024
Last Fiscal Year End: December 2024

Type of 990 Tax Form Filed: No 990 Filed

Gross Revenue

Direct and Indirect Public Contributions	$ 5,000.00
Government Grants	$ 0.00
Special Events and Activities	$ 0.00
Membership Dues	$ 0.00
Other Revenue	$ 0.00
Gross Revenue	$ 5,000.00

Expenses

Total Program Expenses	$ 5,000.00
Management and General Expenses	$ 0.00
Fundraising Expenses	$ 0.00
Other Expenses	$ 0.00
Total Expenses	$ 5,000.00

Excess/Deficit For the Year (Gross Revenue - Total Expenses)	$ 0.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☐ Yes ☑ No

Mr. CALEB ROGAN
1304 DICKERSON PIKE
GOODLETTSVILLE, TN 37072, USA
Title(s): Chief Administrative Officer, Custodian of Contributions, Custodian of Final Distributions

Mr. BRADFORD TAYLOR
1304 DICKERSON PIKE
GOODLETTSVILLE, TN 37072, USA
Title(s): Chief Fiscal Officer

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☐ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Caleb Rogan **Date:** 04/07/2025

Title: Custodian of Final Distributions

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Bradford George Taylor **Date:** 04/07/2025

Title: Chief Fiscal Officer

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Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

ROCKLIFE YOUTH
1304 DICKERSON PIKE
GOODLETTSVILLE, TN 37072

Date:
10/31/2024
Employer ID number:
99-0711828
Person to contact:
Name: Sairah Sajid
ID number: 5433247
Telephone: 877-829-5500
Accounting period ending:
June 30
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
December 13, 2023
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053419005674

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

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Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Caleb Rogan
1304 DICKERSON PK
HENDERSONVILLE, TN 37072, USA

05/04/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	ROCKLIFE YOUTH LLC.		
SOS Control #:	001492281	Initial Filing Date:	12/13/2023
Entity Type:	Nonprofit Limited Liability Company	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	DAVIDSON		
Managed By:	Member Managed		
Obligated Member Entity:	No		

Document Receipt

Receipt #: 2026-515602		Filing Fee:	$300.00
Payment: Credit Card - 3920401248			$300.00

Annual Report Due Date: 04/01/2026
Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 04/27/2026
Tracking Number: B2026406959

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Status changed from: Delinquent to: Good
Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Officers Changed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
B2026406959

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 001492281
Filed: 04/27/2026 12:55 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: ROCKLIFE YOUTH LLC.

Entity Type: Non-Profit Limited Liability Company

Control Number: 001492281

Place of Formation: TENNESSEE

Managed Type: Member Managed

Principal Office Address:
1304 DICKERSON PIKE
USA, GOODLETTSVILLE, TN 37072

Mailing Address:
1304 S Dickerson Rd
USA, Goodlettsville, TN 37072

Nature of Business (NAICS):

Number of Members: Six Or Less

Officer Information

CALEB ROGAN
1304 DICKERSON PIKE
USA, GOODLETTSVILLE, TN 37072
Chief Executive Officer (CEO)

Registered Agent Information

ROCKLIFE YOUTH LLC.
1304 S Dickerson Rd
Goodlettsville, TN 37072

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: CALEB ROGAN

Date: 04/27/2026

Title: CEO

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 04/27/2026 **Invoice:** 2026-515602

Customer Information

Caleb Rogan
ROCKLIFE YOUTH LLC.
1304 DICKERSON PK
HENDERSONVILLE, TN 37072, USA

Tracking #	Description	Amount Paid
B2026406959	2025 Annual Report for ROCKLIFE YOUTH LLC. (LLC Filings)	$ 300.00

Payment Details

Fee Total:	$ 300.00
Payment Total:	$ 300.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3920401248

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Karen Johnson Davidson County
Batch# 1081678 CHARTER
12/13/2023 04:10:30 PM 3 pgs
Fees: $7.00 Taxes: $0.00
20231213-0096397

FILED

ARTICLES OF ORGANIZATION OF ROCKLIFE YOUTH LLC

The undersigned natural person, acting as an organizer of **Rocklife Youth LLC** (the "**Nonprofit LLC**"), a nonprofit single member limited liability company organized under the Tennessee Revised Nonprofit Limited Liability Company Act, Tennessee Code Section 48-101-801, et seq. (the "**Act**"), hereby adopts the following Articles of Organization:

1. The name of the Nonprofit LLC is "**Rocklife Youth LLC**."

2. (a) The complete address of the Nonprofit LLC's initial registered office in Davidson County, Tennessee is 1304 Dickerson Pike, Goodlettsville, TN 37072.

(b) The name of the Nonprofit LLC's initial registered agent to be located at such office is Rocklife Youth LLC.

3. The street address of the Nonprofit LLC's principal executive office in Davidson County, Tennessee is 1304 Dickerson Pike, Goodlettsville, TN 37072. The email address for the Nonprofit LLC is calebrogan@gmail.com.

4. The sole member of the Nonprofit LLC is Church on the Rock of Nashville, TN Inc., a Tennessee nonprofit corporation.

5. The Nonprofit LLC is organized and operated exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

6. The Nonprofit LLC will be member-managed.

7. Any Member of this Nonprofit LLC shall be a Section 501(c)(3) of the Internal Revenue Code organization or governmental unit under Section 170(c)(1) of the Internal Revenue Code or wholly owned instrumentalities of such governmental units. Further, if at any time, or from time to time, should a Member fail to meet such qualifications, such Member's membership rights shall be suspended until such time at the Member properly qualifies.

8. The membership interests of the Nonprofit LLC are not freely transferable. No assignment or other transfer of a Member's membership interest, or any part thereof, shall be effective unless as required under these Articles and the written operating agreement such transferee qualifies as a Member and such assignment or transfer has received the necessary prior written approval.

9. Any operating agreement, or other document serving in lieu and stead of an

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FILED

ARTICLES OF ORGANIZATION
OF
ROCKLIFE YOUTH LLC

The undersigned natural person, acting as an organizer of **Rocklife Youth LLC** (the "**Nonprofit LLC**"), a nonprofit single member limited liability company organized under the Tennessee Revised Nonprofit Limited Liability Company Act, Tennessee Code Section 48-101-801, et seq. (the "**Act**"), hereby adopts the following Articles of Organization:

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4. The sole member of the Nonprofit LLC is Church on the Rock of Nashville, TN Inc., a Tennessee nonprofit corporation.

5. The Nonprofit LLC is organized and operated exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

6. The Nonprofit LLC will be member-managed.

7. Any Member of this Nonprofit LLC shall be a Section 501(c)(3) of the Internal Revenue Code organization or governmental unit under Section 170(c)(1) of the Internal Revenue Code or wholly owned instrumentalities of such governmental units. Further, if at any time, or from time to time, should a Member fail to meet such qualifications, such Member's membership rights shall be suspended until such time at the Member properly qualifies.

8. The membership interests of the Nonprofit LLC are not freely transferable. No assignment or other transfer of a Member's membership interest, or any part thereof, shall be effective unless as required under these Articles and the written operating agreement such transferee qualifies as a Member and such assignment or transfer has received the necessary prior written approval.

9. Any operating agreement, or other document serving in lieu and stead of an

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B1A71-1284 12/13/2023 1:59 PM Received by Tennessee Secretary of State Fire Harriet

operating agreement as to this Nonprofit LLC, shall be in writing and shall be executed by the sole Member of the Nonprofit LLC. There shall be only one operating agreement at any time. Any new Member shall be bound by the written operating agreement of the Nonprofit LLC then in effect whether or not such new Member executes such operating agreement.

10. To the extent it does not conflict with the Act, any judgment creditor or other person or entity seeking to execute upon, or otherwise in any way seize, transfer, sell or encumber any Membership Interest of any Member or any holder of Financial Rights shall be specifically limited to the rights as so provided in Tennessee Code Annotated Section 48-249-509.

11. The liability of a Member or a Member as an Officer for breach of fiduciary duty shall be limited to the fullest extent permitted by the Act.

12. Any Officer or Member of the Nonprofit LLC shall be indemnified and held harmless by the Nonprofit LLC to the full extent permitted by the Act.

13. Upon the time of dissolution of the Corporation, assets shall be distributed by the Board of Directors, after paying or making provisions for the payment of all debts, obligations, liabilities, costs and expenses of the Corporation, for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of competent jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes, or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Dated: December 13, 2023

ORGANIZER: _____

J. D. Payne

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

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Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

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School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

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Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

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UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

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I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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GRANT CONTRACT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND SALAMA FELLOWSHIP URBAN MINISTRIES

This Grant Contract issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Salama Fellowship Urban Ministries,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

NAZA-funded summer program with ***Salama Fellowship Urban Ministries*** *will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs**.

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1. _____ **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2. _____ **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3. _____ **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4) _____ **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated In the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) KW **Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) KW **Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) KW **System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) KW **Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) KW **Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) KW **Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) KW **Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) KW **Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings
- Responsible Use of Data located in the Learning Hub.

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- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) _____ **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the contract) of this document and adhere to all requirements under that document so that they can have access to student data.

14) KW **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

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15) _____ **Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) _____ **Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time **Leading Indicator Survey, Staff** by program staff the spring semester.

17) _____ **Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) _____ **Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) _____ **Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks

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must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this contract are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their contracts, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this scope may result in Corrective Action. Continued violation could result in termination of the contract.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT CONTRACT TERM:**

B.1. **Grant Contract Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

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C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed **$46,144** (**13** slots for afterschool, **15** slots for summer, and transportation and youth-led activities). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the contract is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027.This final payment will equal the total actual spending for the contract year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire**.

Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

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If the contract is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant contract.
The expenditure reports format is shown on Annex 2 attached to this contract. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

C.9. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

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C.10. **Electronic Payment**. Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS**:

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant Contract.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which

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is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant Contract.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**
During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension, the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**

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With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of contract.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

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Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.

D.16. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17. **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.

d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

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D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in

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writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For contract-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Dawana Wade, CEO
Salama Fellowship Urban Ministries
1205 8th Avenue South
Nashville, TN 37211
615-251-4050

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

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ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this contract. Please initial each item below as proof of review and receipt:

KW Annex 1 – Metro Invoice

KW Annex 2 – Expenditure Report

KW Annex 3 – Budget Spreadsheet

KW Annex 4 – Minimum Standards

KW Annex 5 – Data-Sharing Sub-Agreement

KW Annex 6 – Performance Indicators

KW Annex 7 – Afterschool Enrollment form

KW Annex 7b – Summer Enrollment form

KW Annex 8 – Program site/s

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:
Jenneen Reed/mjw
62377A2A8742469...

Director of Finance

APPROVED AS TO RISK AND INSURANCE:

Signed by:
Balogun Cobb
68804BF12FD741C...

Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Signed by:
Macy Amos
2CBBFAAF2F3B4D4...

Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

NASHVILLE PUBLIC LIBRARY

DocuSigned by:
Terri Luke
EE49BFDF9F034BF...

Library Director

RECIPIENT: Salama Fellowship Urban Ministries

By (Signature): DaWana L. Wade

Authorized Officer Name: DaWana L. Wade

Title: CED

Sworn to and subscribed to before me a Notary Public, this 19th day of May, 2026

Notary Public

Joyce E. Neal

JOYCE E. NEAL
STATE OF TENNESSEE
NOTARY PUBLIC
DAVIDSON COUNTY

My Commission expires March 29, 2028

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Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA
Funds For FY 2027 Program

ORGANIZATION NAME	Salama Urban Ministries	**CONTRACT # (Office Use):**			
PROGRAM NAME	Salama Middle School Program	**START DATE:**	**August 1, 2026**		
ADDRESS	1205 8th Avenue South	**END DATE:**	**June 30, 2027**		
CITY, STATE & ZIP	Nashville TN 37203	**CONTACT PERSON**	**Dawana Wade**		
FEDERAL ID # (EIN)	58-2198012	**CONTACT TELEPHONE**	(615) 251-4050		

COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS	OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		**After-school program starts 09/08/2026 | Per slot rate for afterschool is $1,355** **Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027 | Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.**		
Salaries and Wages	35,300.00	After school- $4,200 per middle school teacher per school year. We have two teachers for a total of $8,400. 33% of our Program Coordinator's salary goes to middle school enrollment and family engagement - $2,772. 25% of our Program Directors salary goes to working with middle school students $5,250. Lastily, 6% of the Executive Director's time goes to supporting middle schoolers - $4,178. This totals $20,600. Summer- Our 4 summer program teachers cost a total of $25,000, and 25% of our summer students are middle schoolers during the summer, for a total of $6250. 20% of our Program Directors salary goes to working with middle school students during the summer - $4,300. Lastly, 5% of the Executive Director's time goes to supporting middle schoolers during the summer- $4,150. This totals $14,700.		
Benefits and Taxes	2,000.00	Medicare, social security, taxes and benefits for the above, calculated at 13.7%		
Total Personnel Expenses	**37,300.00**			
Office Supplies	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Communications	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Postage and Shipping	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Occupancy	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Equipment Rental and Maintenance	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Printing and Publications	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Travel/Conferences & Meetings	0.00	Milage, parking and other travel unit cost and unit number		
Insurance	2,344.00	Our property and liability insurance costs are roughly $25,000 annually, so this line item covers about 10% of our insurance.		
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	6,500.00	After school- This will go towards meals. We spend approximately $33,000 anually on food for our students. Our budget middle school for meals is $6,500 which is 20% of our meal budget because middle schoolers make up 20% of our program.		
Transportation	0.00	Daily rate, number of days separated by afterschool and summer (if applicable)		
Field Trips	0.00	Per youth average cost or cost per trip and estimated number of youth participating		
Professional Fees/Enhancement partners	0.00	Any contracted services, including external enhancement partners- cost per contract or per hour/class		
Other Non-Personnel				
Indirect Cost	0.00	Parners can choose to budget either separate line items above or request an indirect cost of up to 20% of their total budget. The Indirect cost requests must be accompanied by agency's cost allocation plan that will be acceptable for NAZA in line with Metro Grants Manual.		
Total Non-personnel	**8,844.00**			
Total	**46,144.00**			

RECIPIENT NAME Dawana Wade

AUTHORIZED SIGNATURE: Dawana L Wade

TITLE CEO

DATE 4 / 17 / 26

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2026-2027 NAZA Funded Partner Application (Annex 1)

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Page 2 of 10 - About your Organization

Organization Name	**Salama Urban Ministries**
Street Address	**1205 8th Avenue South**
City, State, Zip Code	**Nashville, TN 37211**
Organization Website	**salamaserves.org**
Organization Email	**dwade@salamaserves.org**
Organization Phone	**615-251-4050**

Edit section title

Authorized Officer Name and Position	**Dawana Wade CEO**

Edit section title

Primary Grant Contact (PGC) Person	**Dawana Wade**
PGC Person Position	**CEO**
PGC Person Email	**dwade@salamaserves.org**
PGC Person Phone Number	**615-251-4050**
Is this staffer also the Youth Programming contact?	**No**
Is this staffer also responsible for Data/Evaluation compliance?	**Yes**

Edit section title

Youth Programming Contact (YPC)	**Shavicka Newsom**
YPC Title	**Program Manager**
YPC Email	**snewsom@salamaserves.org**
YPC Phone	**615-251-4050**

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Please List Board of Directors

Please List Board of Directors

Number of Board Members	8
Name	Brian Camp
Email Address	bcamp@proventure.com
Phone Number	615-251-4050
Board Chair	Yes
Name	Ben Patton
Email Address	btpatton@gmail.com
Phone Number	615-251-4050
Board Chair	No
Name	Gloria Towner
Email Address	gloria_towner@att.net
Phone Number	615-251-4050
Board Chair	No
Name	Greg Huddleston
Email Address	jghuddl@gmail.com
Phone Number	615-251-4050
Board Chair	No
Name	Vivian Horton
Email Address	vivian.bowles@infor.com
Phone Number	615-251-4050
Board Chair	No

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Name	**Patrick Dailey**
Email Address	**pdaileyo6@yahoo.com**
Phone Number	**615-251-4050**
Board Chair	**No**
Name	**Joy Kimmons**
Email Address	**joykimmons@gmail.com**
Phone Number	**615-251-4050**
Board Chair	**No**
Name	**Jessie Garcia Knowles**
Email Address	**jessie.garciaknowles@clarkconstruction.com**
Phone Number	**615-251-4050**
Board Chair	**No**

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Page 3 of 10 - About Your Organization - 2

Total Organizational Budget	**661990**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**27100**
Attach most recent Non-Profit status documentation.	**Salamaupdated2015irsltr.pdf**

Edit section title

Total Youth Serving	**20**
Total Youth Proposing to Serve with NAZA funding.	**20**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**17**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

Page 4 of 10 - Afterschool Program Information

Mission and Experience

What is your organization's mission?	Salama is committed to improving each child's life trajectory through Christ-centered academic enrichment, performing arts and character development.
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	Salama has been equipping Nashville's underserved youth for success through afterschool programming and summer enrichment camps since 1985. For their first 20 years, Salama served hundreds of K-12th grade youth from the Edgehill community each year through twice weekly afterschool leadership clubs and a 6-week summer arts enrichment camp. In 2005, a strategic planning revealed that parents and supporters desired to see this type of in-depth, daily programming offered on a year-round basis. Thus, in 2007 Salama launched its current model, formerly known as The Salama Institute. Now, Salama is able to invest up to 750 hours in up to 100 students each year. Youth in K-8th grade attend Salama each day after school, and during the summer, students in grades K-12 attend our program all day, every day for 6 weeks. Our unique youth development program primarily emphasizes academic enrichment, the performing arts and character development. Our goal is to equip youth to reach their full potential and become value-guided leaders, regardless of socioeconomic barriers.

Detailed Programming Information

Afterschool Program Name	Salama Urban Ministries Afterschool Program
Program Description (this description will be used in all NAZA recruitment materials)	The mission of Salama (Swahili for "peace") is to support families and equip youth with the skills and values needed for success. We develop youth into value-guided leaders by providing high-quality, extended learning opportunities each day after school and all day, every day, throughout the summer for up to 100 students per/year. We invest up to 750 hours a year in students through a youth development program that integrates academic enrichment, the performing arts, and character and spiritual development. By combining academics, the arts, and character development through this daily, year-round model, we are able to offer a holistic experience, not only fostering academic achievement, but also promoting life skills and values crucial for long-term success. Salama provides a safe, nurturing environment year-round during the hours when youth are typically most vulnerable. We make every minute count through constructive learning activities, tutoring, homework help, and professionally instructed enrichment classes. During the school year, up to 100 students receive daily transportation to Salama, a healthy meal, and homework help/tutoring upon arrival, followed by professionally instructed enrichment classes that emphasize academics, the arts, and character development.
Targeted Youth Population	Children and adolescents, 6-13, Kindergarten-8th grade

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	**No**

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**Annex-2-NAZA-Funded-Partner-Afterschool and Summer-Weekly-Plan-2026-2027.docx.pdf**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**Yes**
Please provide a sample copy of established or proposed curriculum.	**Sample Curriculum.docx**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Love, Self-Worth, and Confidence**
Principles of Youth Development	**Fostering Meaningful Youth Participation**
How will your program's activities help youth explore growth?	**Salama primarily serves low to moderate income families in the Edgehill neighborhood, but all families are welcome. Our afterschool programming is open to K-8th grade and summer programming is for K-12th grade students. Serving people living in marginalized circumstances, which include Black and Brown families as well as other areas of diversity, we take seriously the need to ensure our students have access to the arts as an outlet for creative expression. Salama provides this in their own neighborhood, instead of our families perceiving art as something for other people that happens elsewhere.** **The performing arts serve as an integral part of our program by giving students a creative outlet and learning more about themselves through art. Research has shown the positive impact of the arts on academic work, and the life skills that are gained are immeasurable. According to the National Endowment for the Arts, "From early childhood through adolescence and youth, arts education can support the social and emotional needs of students, helping them better to cope with their feelings, to bounce back from adversity, and to show tolerance and compassion for others." In addition to positively impacting their academics, we know that arts education and opportunities to explore their creativity help students build skills they will use for the rest of their lives. We offer performing arts in the summer, which culminates in a musical theater performance, and music, dance, spoken word, etc., during the school year.** **We have seen youth develop discipline, leadership, and self-confidence as they work to[illegible] common goal of excellence on stage; they also experience a strong sense of empower[illegible] they showcase their learning through several community performances. These performa[illegible]**

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in turn, help raise the visibility of our students' accomplishments and help increase community pride.

Edit section title

Growth Practices	Literacy
Principles of Youth Development	Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills.
How will your program's activities help youth explore growth?	During the school year, students take a pretest to assess their academic level upon their return from the summer. Salama typically utilizes easyCBM software for pre and post testing. The afterschool program focuses on project-based reading/language arts one day per week, and small group and individual tutoring daily. We maintain a maximum instructor to student ratio of 15 to 1 throughout the school year, although the student ratio may decrease depending upon age and achievement level. Other learning activities include: group reading, individual reading logs, incentive-based reading challenges, and student book reports/presentations. Over the course of the year, we monitor students' report cards and teacher notes to make sure our approach is supporting the student in the best way possible. At the end of the year, students take the easyCBM post test to have a consistent measurement of their improvement. Our performing arts summer camp reinforces literacy skills and prevents summer loss by asking our participants to read and memorize the script for our summer performance. The students practice every day with instructors, as well as with their peers, to learn their lines and understand the meaning of what they are performing. Increasing their reading competency can be a strong incentive for students who are excited to perform, but must be able to read, act and memorize their lines.

Edit section title

Growth Practices	Emotional Intelligence and Self-Management
Principles of Youth Development	Encouraging Relationship Building.
How will your program's activities help youth explore growth?	Children today are surrounded by stressors and situations that cause difficult emotions; they need to be provided with the tools and skills that they can utilize for the rest of their lives. Salama has integrated culturally-relevant social-emotional learning (SEL) activities into our afterschool and summer programs to give our students opportunities to build emotional regulation and coping strategies. We understand that it can be difficult to work on these skills in their classrooms at school; therefore we are in a unique position to dive deeper into the situations they face everyday, and help them normalize and understand their emotions. For our SEL activities, we work on deep breathing exercises and meditation, journaling, small group reflection, and restorative practices. We have implemented Calm Down Corners in each classroom that students are allowed to access whenever they need. They are self-directed; the student can ask to use the Calm Down Corner anytime they need a moment to self-regulate, decompress, redirect, and yes, calm down. There are activities like coloring, reading, and access to manipulatives like play-doh, legos, etc., that they are able to use while they si work through their emotions, as well as posters and tools to help them identify their en For students who need more space from peers, we also have a Calm Down Corner in our admin

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offices that they can ask to use. Additionally, our staff is trained using activities developed and shared by classroom teachers which address the best ways to approach and teach our students, and are encouraged to utilize these skills themselves. All of these practices are integrated and used during our afterschool program, during small-group instruction, tutoring, and free/outdoor play. Teachers receive specific SEL training and support annually during organizational training sessions.

Page 6 of 10 - Summer Program Information

Edit section title

Name of Proposed Summer Program	**Salama Performing Arts Institute**
Summer Program Description	**Our summer camp serves as an integral part of our year-round program, which has a demonstrated track record of success. Up to 25 students will attend professionally instructed performing arts classes and rehearsals five days a week, Monday through Friday, from 8:30 am - 4:30 pm for 6 weeks of the summer. While Salama's summer program is open to rising 1st-12th grade students, ages 6-18 years old, our highest demand is for services to rising 1st-8th grade youth. Parents are responsible for dropping off and picking up their child from the program.** **Youth have the opportunity to audition for and participate in our summer performance, developing discipline, confidence, and creativity, and utilizing teamwork to produce a high quality, musical theatre production for the surrounding community. Salama's Performing Arts Series showcases a musical theater performance, featuring our students as performers, designers, and stage managers. Students rehearse, create sets, direct, and help with lighting and sound to produce a quality performance for our families and the community. Three performances are held at the end of our program in July at the Troutt Theater at Belmont University, a long-standing partner who opens their state of the art facility to us.**
Target Population to be Served	**Children and adolescents, 6-18, Kindergarten-12th grade**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Annex-2-NAZA-Funded-Partner-Afterschool and Summer-Weekly-Plan-2026-2027.docx.pdf**
Proposed Enhancement Activities (field trips, special groups, etc.):	**Proposed field trips include:** **Belmont University's Troutt Theater** **Nashville Public Library**

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**No**

Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**15 to 1**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**We have several primary and substitute staff who are able to step into one other's roles on a short term basis. Our CEO and program director can both fill in for key leaders, and because we have a large team of staff and volunteers engaged with the program in the afternoons and summers, there are no shortage of hands to help out, so we remain in ratio of staff to students.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**Salama no longer provides Salama owned transportation to our program site. We partner with a local youth serving agency for transportation from JT Moore Middle. BE Academy students are already in our facility for their school day, so they simply walk down the hall to our afterschool activities and we walk with our Rose Park students to our facility. We appreciate any and all support and assistance available for transporting students to our program site.** **We do not offer transportation home in the evenings. Caregivers come to pick up their students by 6 pm each weekday. During the summer, parents are responsible for transporting their students to and from Salama. We offer transportation for field trips in partnership with other youth serving organizations.**
What transportation need fits your program(s) the most?	**No Transportation Needs**

Program Data

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Briefly describe your organization's youth recruitment strategies for the entire programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	**Salama is located in the Edgehill neighborhood, where we work with school administrators, the Fall-Hamilton Family Resource Center, MDHA's Family Self-Sufficiency Program, and community organizations, to publicize our school year and summer programming and recruit youth from Edgehill and the schools zoned for the Edgehill community. Our current families and school partners are our most effective recruitment sources. We utilize our relationships within Carter Lawrence, Waverly-Belmont Elementary, and Rose Park, BE Academy, and JT Moore Middle Schools to share program information with families seeking afterschool and summer programming, as well as work with other MNPS, and local churches and community partners to spread the word about our programming. We participate in school open houses, community events and festivals, and often do foot outreach in our neighborhood to recruit students. These recruitment efforts remain the same for each program site.** **Additionally, because we are a year-round program, we strive to retain our afterschool participants during the summer months. Thus, we offer priority enrollment to those currently enrolled in our afterschool program, while enjoying student and family enrollment year after year.**
What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	**Because of the tried and true recruitment strategies listed above, we have maintained a steady number of middle school students in our programming over the years. We work hard to recruit and retain staff who are well trained and passionate about working with middle school students, recognizing their unique developmental stages. These staff maintain a good balance between teacher/mentor engagement with students, while also being intentional about offering more voice and choice for our middle schoolers, allowing for a safe environment for exploring and testing boundaries, ceilings and personal abilities.**

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.	**N/A**
Have you accessed and used student data from schools in 2025-2026? If so, please briefly describe how you used that data in your programming.	**Salama has access to students' progress reports and report cards when they are issued. We also have access to teacher's notes home and our instructors speak with teachers and parents regularly; we are also available to attend meetings if parents want us there. We will request MAP test scores from schools at the end of the current school year.** **We utilize the information we receive from these sources to track our outcomes, as well as continually tailor our students' individual learning plans we create for them. We also use teacher and parent anecdotes to monitor how students are using their Social Emotional Learning skills outside of our program.**
What strategies were implemented to improve program quality in the Spring semester (2026)?	**Based upon our external evaluation scores from the Fall semester, we have sought to improve the three areas where we scored lowest, with a 3 on the evaluation (scoring ranging from 1-5), in the areas of Leadership (3.67), Skill-Building (3.5), Choice (3.0), and Reflection(3.0). In the area of Leadership we have developed opportunities for our middle school students to mentor younger aged students in the area of homework help/relationship building, as our score reflected the need for mentoring opportunities. In Skill-Building, staff have increased the times students are encouraged to try new skills - they are no longer allowed to pass the activi without at least trying the skill at least once, as that encouragement was not a robust s the evaluation. Choice improvement includes having more than one way of meeting the final**

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	goal of an activity - students then have the option of selecting the strategy which best suits their preference, as the evaluation calls for more process alternatives. For Reflection improvement, students are now also asked to journal their reflections, rather than only providing verbal reflection as a report out, as our evaluation suggested offering more structured reflection options.
What strategies will your organization employ to improve programming in the 2026-2027?	Salama will focus on outreach for recruiting, prioritizing attending job fairs and meeting with school personnel for recommendations and suggestions to hire the most qualified staff for our programming. We also want to take advantage of the training provided by NAZA, as well as the coaching opportunities to help deepen our staff's knowledge beyond just training. We believe the insight gained from one-on-one learning would be valuable to our organization. Additionally, we will utilize information gained from all the NAZA required assessments to enhance our program offerings and processes.
In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.	We may request MAP scores from our partner schools to further compare student progress, in addition to the data we currently have access to.

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	**Salama June 2024 report.pdf**

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**Yes**
Most recent TN Annual Report filed with Secretary State	**Annual Report Salama 2025.pdf**
Secretary of State Office of Charitable Solicitation Registration	**TN SOS Charitable Solicitations.pdf**
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	**TN SOS Registration ID Number.pdf**
Partnership Letters (Annex 6 or 7):	**JT Moore (1).pdf**
Partnership Letters (Annex 6 or 7):	**Rose Park Letter.pdf**
Partnership Letters (Annex 6 or 7):	**BE Academy.pdf**
Copy of the Articles of Incorporation	**articles of incorporation.pdf**
Certification of Assurance (Annex 9A)	**Certificate of Assurance.pdf**
Non-Profit Grants Manual Acknowledgment (Annex 9B)	**Grants Manual.pdf**

Agency's Nondiscrimination Policy	**Salama Non-discrimination Policy.pdf**

Affidavit of Compliance

Please Submit Your Signed Affidavit	**NAZA Affidavit.pdf**

Proof of Insurance

	Yes
Submit Current Proof of Insurance	**25-26 CGL CAU Prof UMB WC - Metropolitan Government of Nashville and Davidson County.pdf**

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	*No answer given*

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Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	**Yes**
Proposed Budget	**Yes**
Annex 10 - Metro Risk Assessment	**Yes**

Final Budget Information

Total Afterschool Fund Request	**27100**
Total Summer Fund Requesting	**19200**
Total Amount Requesting for 2026-2027	**46300**

Signature

Dawana Wade

Dawana Wade

Name

2026-03-17 01:14:08 (UTC)

Date

Attached Files

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Sample Curriculum.docx

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Rose Park Letter.pdf

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BE Academy.pdf

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articles of incorporation.pdf

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Grants Manual.pdf

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Salama Non-discrimination Policy.pdf

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NAZA Affidavit.pdf

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RESPONSE #27474 SUBMITTED ON 04/17/2026 01:59:29 PM

NAZA-Funded Finalized Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**Salama Urban Ministries**

Programming Information

Days of Week of Afterschool Program	**5 days per week**

Edit section title

Afterschool site plan	**Community Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**No**

Edit section title

Afterschool Program Name	**Salama Urban Ministries Afterschool Program**
Total Afterschool Enrollment Goal	**13**

Afterschool Programming

Name of Community Site Location	**Salama at Hillside**
Address of Community Program Site	**500 HILLSIDE CT. NASHVILLE, TN 37203**

For Community Sites Only

Target School for Community Site	**Rose Park Middle School**
Target School for Community Site	**J. T. Moore Middle School**
Target School for Community Site	**B. E. Academy**
Number of youths targeted for site	**13**

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3rd Party Transportation needed?	**No**

Summer Programming Information

Summer Program Name	**Salama Performing Arts Institute**
Total Summer Enrollment Goal	**15**

Summer Programming Information

Edit section title

Total Weeks of Programming	**6 weeks**
Days per Week of Summer Program	**5 days per week**
Hours per Day	**8 hours**
Programming Time Frame	**8:30am - 4:30pm**
Proposed months of Summer programming	**Both**

Edit section title

July 2026 Proposed Weeks of Programming	**2 weeks**
June 2027 Proposed Weeks of Programming	**4 weeks**

Edit section title

Name of Summer Site Location	**Salama at Hillside**
Summer Location address	**500 HILLSIDE CT. NASHVILLE, TN 37203**
Number of summer youth targeted for site	**15**

Signature

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Dawana Wade

Dawana Wade

Name

2026-04-17 18:59:48 (UTC)

Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements

By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: Dawana L Wade

Name: Dawana L. Wade

Title: CEO

Agency Name: Salama Urban Ministries

Date: 3-11-24

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement

Recipient Name:

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: Non-Profit Grant Resources
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

Signature of Authorized Representative: Dawana L Wade

Name: Dawana L. Wade

Title: CEO

Agency Name: Salama Urban Ministries

Date: 3-11-24

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Salama Urban Ministries, Inc.

Audit Report

June 30, 2025

Sylvia Johnson
Certified Public Accountant
Sylviajohnsoncpa@comcast.net

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Salama Urban Ministries, Inc.

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Sylvia Johnson, Certified Public Accountant
862 Rodney Dr
Nashville, TN 37205
Sylviajohnsoncpa@comcast.net

INDEPENDENT AUDITOR'S REPORT

To the Officers of
Salama Urban Ministries, Inc.

Opinion

I have audited the accompanying financial statements of Salama Urban Ministries, Inc., a nonprofit organization, which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and cash flow and functional expenses for the fiscal year then ended, and the related notes to the financial statements.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Salama Urban Ministries, Inc., as of June 30, 2025, and the changes in its net assets and its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of Salama Urban Ministries, Inc., and to meet my other ethical responsibilities in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Salama Urban Ministries, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

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Sylvia Johnson, Certified Public Accountant
862 Rodney Dr
Nashville, TN 37205
Sylviajohnsoncpa@comcast.net

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Salama Urban Ministries, Inc.'s internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about of Salama Urban Ministries, Inc.'s ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that I identified during the audit.

Sylvia Johnson
Certified Public Accountant
Nashville, TN 37205
April 29, 2026

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Salama Urban Ministries, Inc.

Statement of Activities
For the Fiscal Year Ended
June 30, 2025

CHANGES IN UNRESTRICTED NET ASSETS	
Revenue and Support	
Government Grants and Contracts	$ 333,878
Program Income	71,841
Investment Income	2,082
Gain on Sale of Asset	-
Other Income	61,180
Total Revenue and Support	468,981
Expenses	
Management and General Expenses	156,664
Fundraising Expenses	17,009
Program Expenses	637,177
Total Expenses	810,850
Other Income (Expenses)	
Net Unrealized Gain on Investments	7,394
Investment Expenses	-
Total Other Income (Expenses)	7,394
Change in Net Assets	
Restricted Assetts	-
Unrestricted Assets	(334,475)
Total Change in Net Assets	(334,475)
Net Asset at Beginning of Year	136,163
Net Assets at End of Year	$ (198,312)

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

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Salama Urban Ministries, Inc
Statement of Financial Position
une 30, 2025

ASSETS	
Current Assets	
Total Cash and Cash E uivalents	$ 29,395
Total Accounts Receivable	
Total Current Assets	29,395
Fixed Assets	
Total Fixed Assets	157,816
Accumulated Depreciation	(157,816)
Total Fixed Assets	
Other Assets	
Other Assets	740
Total Other Assets	740
TOTAL ASSETS	$ 30,135
LIABILITIES & E UITY	
Liabilities	
Current Liabilities	
Accounts Pa able	$ 47,224
Pa roll Liabilities	44,700
Credit Card Pa able	19,023
Total Current Liabiities	110,947
Long term Liabilities	
Line of Credit	117,500
Total Long term Liabilities	117,500
Total Liabilities	228,447
E uit	
Unrestricted Assets	(198,312)
Restricted Assets	
Total E uit	(198,312)
TOTAL LIABILITIES & E UITY	$ 30,135

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

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Salama Urban Ministries, Inc
Statement of Cash Flo s
For the Fiscal Year Ended une 30, 2025

OPERATING ACTI ITIES	
Net Income	$ (334,475)
Ad ustments to reconcile Net Income to Net Cash provided b operations	
Depreciation Expense	770
Net Unreali ed Gain on Investments	7,394
Decrease in Prepaid Expenses	174,215
Accounts Pa able	60,680
Net cash provided b operating activities	(91,416)
IN ESTING ACTI ITIES	
Net cash provided b investing activities	(9,151)
FINANCING ACTI ITIES	
Net cash provided b financing activities	41,268
Net cash increase for period	(59,299)
Cash at beginning of period	88,694
Cash at end of period	$ 29,395

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

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Salama Urban Ministries, Inc
Statement of Functional Expenses
For the Fiscal Year Ended une 30, 2025

	Program Services	General and Admin	Fundraising	Total
Advertising	18,072		1,239	19,311
Bank Service Charges				
Computer and Software				
Consultant and Professional Fees	39,662	28,600		68,262
Depreciaiton Expense	770			770
Employee Benefits	3,000	140		3,140
Equipment Rental				
Fundraising Expenses				
Insurance	16,327			16,327
Occupancy	73,525			73,525
Office Expenses		5,582		5,582
Other Expenses	35,426		1,704	37,130
Payroll Processing Fees				
Payroll Tax Expenses	16,479	8,664	1,000	26,143
Professional Development				
Professional Services				
Program Food	50,364			50,364
Program Sports	10,680			10,680
Program Supplies	86,550			86,550
Program Transportation	25,060			25,060
Repairs and Maintenance	15,685			15,685
Salaries and Wages	214,367	22,516	13,066	249,949
Salaries and Wages - Officers		90,100		
Telephone and Utilities	31,210	1,062		
Travel & Ent				
	$ 637,177	$ 156,664	$ 17,009	$ 810,850

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

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Salama Urban Ministries, Inc
Notes to Financial Statement
For the Period Ending June 30, 2025

Note 1 – Summary of Significant Accounting Policies

Nature of Operations

For more than 25 years, Salama Urban Ministries, Inc. (the organization) has served Nashville families and youth through providing life-changing programs that both equip youth with skills needed for success in life and nurture lives of integrity and hope through the foundation of faith.

The Salama Institute, established by the Organization in 2007, is a program that develops value guided leaders through offering a year-round, five-day-per-week experience for youth Pre-K through grade twelve. The program focuses on skill development in the areas of academics, the arts and leadership, all from a faith-based perspective.

Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting and accordingly revenue is recognized when earned, support and promises to give are recognized when received and expenses are recorded when incurred.

The financial statements presentation follows the recommendations of the Financial Accounting Standard Board's Accounting Standard Codification (FASB ASC 958), Financial Statements of Not-for-Profit Organizations. Under FASB ASC 958, the organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net Assets

Financial position and activities are classified based on the existence or absence of donor restrictions as follows:

> Net Assets Without Donor Restrictions - Net assets that are not restricted by purpose or time either temporarily or permanently by explicit donor stipulations or by law. Board designation does not constitute a donor restriction.
>
> Net Assets With Donor Restrictions - Net assets that are restricted by purpose or time either temporarily or permanently by explicit donor stipulations or by law

As of June 30, 2025, the organization had no assets with donor restrictions.

Cash and Cash Equivalents

For purposes of the Statement of Financial Position, the organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents. This consists of cash held in checking and savings accounts.

Fair Values of Financial Instruments

The carrying values of current assets and current liabilities approximate fair values due to the short maturities of these instruments. The fair values of the noncurrent liabilities approximate the carrying amounts and are estimated based on current rates offered to the organization.

Fixed Assets

Disbursements for property and equipment are capitalized and reflected in the statement of financial position at cost. Expenditures for additions and major improvements are capitalized while those for maintenance and repairs are charged to expenses as incurred. Depreciation, which is reflected as an expense in the statement of activities, is computed on the straight-line method over the following estimated useful lives:

Furniture and Equipment – 5 years

Vehicles – 5 years

Software – 3 years

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Revenue, Support and Expenses
The organization receives contributions from corporations and individual donors and recognizes revenue when cash or a firm promise to give is obtained. Expenses are recorded when incurred in accordance with the accrual basis of accounting.

Income Taxes
The organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and is not a private foundation. Therefore, there are no provisions for income taxes.

Use of Estimates
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Liquidity and Availability
As of June 30, 2025, the organization had $29,395 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures, consisting of cash, cash equivalents and an endowment established to meet operational needs as needed. None of these financial assets are subject to donor or other contractual restrictions that make them unavailable for general and restricted expenditures within one year of the statement of financial position date.

Subsequent Events
Management has evaluated subsequent events through April 29, 2026, the date the financial statements were available to be issued. The subsequent events occuring in the immediate period following the review date that have any material effect on the organization or financial statements have been noted in the related section.

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SALAURB-01 AHAMBY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/10/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1298 Hub International Mid-South 3011 Armory Drive Suite 250 Nashville, TN 37204	CONTACT NAME: Marnita Williams, CISR, CIC PHONE (A/C, No, Ext): (615) 986-6229 FAX (A/C, No): (615) 514-5765 E-MAIL ADDRESS: marnita.williams@hubinternational.com
INSURED Salama Urban Ministries 1205 8th Ave S. Nashville, TN 37203	INSURER A : Philadelphia Indemnity Insurance Company — 18058 INSURER B : Accident Fund General Insurance Company — 12304 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		PHPK2553247-014	7/1/2025	7/1/2026	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 20,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			PHPK2553247-014	7/1/2025	7/1/2026	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 1,000,000
	EXCESS LIAB CLAIMS-MADE			PHUB863797-014	7/1/2025	7/1/2026	AGGREGATE	$
	DED X RETENTION $ 10,000						Annual Aggreg	$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A		100032742	7/1/2025	7/1/2026	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Professional Liab			PHPK2553247-014	7/1/2025	7/1/2026	Each Professional	1,000,000
A	Abuse			PHPK2553247-014	7/1/2025	7/1/2026	Each Abusive Conduct	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is additional insured per the attached endorsement.

Subject to all of the terms, conditions, exclusions and definitions of the above referenced policies as issued by the carrier(s).

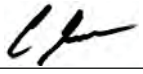
CERTIFICATE HOLDER

Metropolitan Government of Nashville and Davidson County
Metro Courthouse, Suite 108
Nashville, TN 37201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

GENERAL LIABILITY DELUXE ENDORSEMENT: HUMAN SERVICES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE

It is understood and agreed that the following extensions only apply in the event that no other specific coverage for the indicated loss exposure is provided under this policy. If such specific coverage applies, the terms, conditions and limits of that coverage are the sole and exclusive coverage applicable under this policy, unless otherwise noted on this endorsement. The following is a summary of the Limits of Insurance and additional coverages provided by this endorsement. For complete details on specific coverages, consult the policy contract wording.

Coverage Applicable	Limit of Insurance	Page #
Extended Property Damage	Included	2
Limited Rental Lease Agreement Contractual Liability	$50,000 limit	2
Non-Owned Watercraft	Less than 58 feet	2
Damage to Property You Own, Rent, or Occupy	$30,000 limit	2
Damage to Premises Rented to You	$1,000,000	3
HIPAA	Clarification	4
Medical Payments	$20,000	5
Medical Payments – Extended Reporting Period	3 years	5
Athletic Activities	Amended	5
Supplementary Payments – Bail Bonds	$5,000	5
Supplementary Payment – Loss of Earnings	$1,000 per day	5
Employee Indemnification Defense Coverage	$25,000	5
Key and Lock Replacement – Janitorial Services Client Coverage	$10,000 limit	6
Additional Insured – Newly Acquired Time Period	Amended	6
Additional Insured – Medical Directors and Administrators	Included	7
Additional Insured – Managers and Supervisors (with Fellow Employee Coverage)	Included	7
Additional Insured – Broadened Named Insured	Included	7
Additional Insured – Funding Source	Included	7
Additional Insured – Home Care Providers	Included	7
Additional Insured – Managers, Landlords, or Lessors of Premises	Included	7
Additional Insured – Lessor of Leased Equipment	Included	7
Additional Insured – Grantor of Permits	Included	8
Additional Insured – Vendor	Included	8
Additional Insured – Franchisor	Included	9
Additional Insured – When Required by Contract	Included	9
Additional Insured – Owners, Lessees, or Contractors	Included	9
Additional Insured – State or Political Subdivisions	Included	10

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Duties in the Event of Occurrence, Claim or Suit	Included	10
Unintentional Failure to Disclose Hazards	Included	10
Transfer of Rights of Recovery Against Others To Us	Clarification	10
Liberalization	Included	11
Bodily Injury – includes Mental Anguish	Included	11
Personal and Advertising Injury – includes Abuse of Process, Discrimination	Included	11

A. Extended Property Damage

SECTION I – COVERAGES, **COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Subsection **2. Exclusions**, Paragraph **a.** is deleted in its entirety and replaced by the following:

a. Expected or Intended Injury

"Bodily injury" or property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

B. Limited Rental Lease Agreement Contractual Liability

SECTION I – COVERAGES, **COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Subsection **2. Exclusions**, Paragraph **b. Contractual Liability** is amended to include the following:

(3) Based on the named insured's request at the time of claim, we agree to indemnify the named insured for their liability assumed in a contract or agreement regarding the rental or lease of a premises on behalf of their client, up to $50,000. This coverage extension only applies to rental lease agreements. This coverage is excess over any renter's liability insurance of the client.

C. Non-Owned Watercraft

SECTION I – COVERAGES, **COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Subsection **2. Exclusions,** Paragraph **g. (2)** is deleted in its entirety and replaced by the following:

(2) A watercraft you do not own that is:

(a) Less than 58 feet long; and

(b) Not being used to carry persons or property for a charge;

This provision applies to any person, who with your consent, either uses or is responsible for the use of a watercraft. This insurance is excess over any other valid and collectible insurance available to the insured whether primary, excess or contingent.

D. Damage to Property You Own, Rent or Occupy

SECTION I – COVERAGES, **COVERAGE A BODILY INJURY AND PROPERTY DAMAGE**

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LIABILITY, Subsection **2. Exclusions**, Paragraph **j. Damage to Property**, Item **(1)** is deleted in its entirety and replaced with the following:

(1) Property you own, rent, or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property, unless the damage to property is caused by your client, up to a $30,000 limit. A client is defined as a person under your direct care and supervision.

E. Damage to Premises Rented to You

1. If damage by fire to premises rented to you is not otherwise excluded from this Coverage Part, the word "fire" is changed to "fire, lightning, explosion, smoke, or leakage from automatic fire protective systems" where it appears in:

a. The last paragraph of **SECTION I – COVERAGES**, **COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Subsection **2. Exclusions**; is deleted in its entirety and replaced by the following:

Exclusions **c.** through **n.** do not apply to damage by fire, lightning, explosion, smoke, or leakage from automatic fire protective systems to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in **SECTION III – LIMITS OF INSURANCE**.

b. SECTION III – LIMITS OF INSURANCE, Paragraph 6. is deleted in its entirety and replaced by the following:

Subject to Paragraph 5. above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage A for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning, explosion, smoke, or leakage from automatic fire protective systems while rented to you or temporarily occupied by you with permission of the owner.

c. SECTION V – DEFINITIONS, Paragraph 9.a., is deleted in its entirety and replaced by the following:

A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke, or leakage from automatic fire protective systems to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";

2. SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Subsection **4. Other Insurance**, Paragraph **b. Excess Insurance**, **(1) (a) (ii)** is deleted in its entirety and replaced by the following:

That is insurance for fire, lightning, explosion, smoke, or leakage from automatic fire protective systems for premises rented to you or temporarily occupied by you with permission of the owner;

3. The Damage To Premises Rented To You Limit section of the Declarations is amended to the greater of:

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a. $1,000,000; or

b. The amount shown in the Declarations as the Damage to Premises Rented to You Limit.

This is the most we will pay for all damage proximately caused by the same event, whether such damage results from fire, lightning, explosion, smoke, or leaks from automatic fire protective systems or any combination thereof.

F. HIPAA

SECTION I – COVERAGES, **COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY**, is amended as follows:

1. Paragraph **1. Insuring Agreement** is amended to include the following:

We will pay those sums that the insured becomes legally obligated to pay as damages because of a "violation(s)" of the Health Insurance Portability and Accountability Act (HIPAA). We have the right and the duty to defend the insured against any "suit," "investigation," or "civil proceeding" seeking these damages. However, we will have no duty to defend the insured against any "suit" seeking damages, "investigation," or "civil proceeding" to which this insurance does not apply.

2. Paragraph **2. Exclusions** is amended to include the following additional exclusions:

This insurance does not apply to:

a. Intentional, Willful, or Deliberate Violations

Any willful, intentional, or deliberate "violation(s)" by any insured.

b. Criminal Acts

Any "violation" which results in any criminal penalties under the HIPAA.

c. Other Remedies

Any remedy other than monetary damages for penalties assessed.

d. Compliance Reviews or Audits

Any compliance reviews by the Department of Health and Human Services.

3. SECTION V – **DEFINITIONS** is amended to include the following additional definitions:

a. "Civil proceeding" means an action by the Department of Health and Human Services (HHS) arising out of "violations."

b. "Investigation" means an examination of an actual or alleged "violation(s)" by HHS. However, "investigation" does not include a Compliance Review.

c. "Violation" means the actual or alleged failure to comply with the regulations included in the HIPAA.

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G. Medical Payments – Limit Increased to $20,000, Extended Reporting Period

If **COVERAGE C MEDICAL PAYMENTS** is not otherwise excluded from this Coverage Part:

1. The Medical Expense Limit is changed subject to all of the terms of **SECTION III - LIMITS OF INSURANCE** to the greater of:

a. $20,000; or
b. The Medical Expense Limit shown in the Declarations of this Coverage Part.

2. SECTION I – COVERAGE, **COVERAGE C MEDICAL PAYMENTS**, Subsection **1. Insuring Agreement**, a. (3) (b) is deleted in its entirety and replaced by the following:

(b) The expenses are incurred and reported to us within three years of the date of the accident.

H. Athletic Activities

SECTION I – COVERAGES, **COVERAGE C MEDICAL PAYMENTS**, Subsection **2. Exclusions**, Paragraph **e. Athletic Activities** is deleted in its entirety and replaced with the following:

e. Athletic Activities

To a person injured while taking part in athletics.

I. Supplementary Payments

SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS - COVERAGE A AND B are amended as follows:

1. b. is deleted in its entirety and replaced by the following:

1. b. Up to $5000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these.

1.d. is deleted in its entirety and replaced by the following:

1. d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to $1,000 a day because of time off from work.

J. Employee Indemnification Defense Coverage

SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B the following is added:

We will pay, on your behalf, defense costs incurred by an “employee” in a criminal proceeding occurring in the course of employment.

The most we will pay for any “employee” who is alleged to be directly involved in a criminal proceeding is $25,000 regardless of the numbers of “employees,” claims or “suits” brought or persons or organizations making claims or bringing “suits.

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K. Key and Lock Replacement – Janitorial Services Client Coverage

SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B is amended to include the following:

We will pay for the cost to replace keys and locks at the "clients" premises due to theft or other loss to keys entrusted to you by your "client," up to a $10,000 limit per occurrence and $10,000 policy aggregate.

We will not pay for loss or damage resulting from theft or any other dishonest or criminal act that you or any of your partners, members, officers, "employees", "managers", directors, trustees, authorized representatives or any one to whom you entrust the keys of a "client" for any purpose commit, whether acting alone or in collusion with other persons.

The following, when used on this coverage, are defined as follows:

a. "Client" means an individual, company or organization with whom you have a written contract or work order for your services for a described premises and have billed for your services.

b. "Employee" means:

(1) Any natural person:

(a) While in your service or for 30 days after termination of service;

(b) Who you compensate directly by salary, wages or commissions; and

(c) Who you have the right to direct and control while performing services for you; or

(2) Any natural person who is furnished temporarily to you:

(a) To substitute for a permanent "employee" as defined in Paragraph **(1)** above, who is on leave; or

(b) To meet seasonal or short-term workload conditions;

while that person is subject to your direction and control and performing services for you.

(3) "Employee" does not mean:

(a) Any agent, broker, person leased to you by a labor leasing firm, factor, commission merchant, consignee, independent contractor or representative of the same general character; or

(b) Any "manager," director or trustee except while performing acts coming within the scope of the usual duties of an "employee."

c. "Manager" means a person serving in a directorial capacity for a limited liability company.

L. Additional Insureds

SECTION II – WHO IS AN INSURED is amended as follows:

1. If coverage for newly acquired or formed organizations is not otherwise excluded from this

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Coverage Part, Paragraph **3.a.** is deleted in its entirely and replaced by the following:

a. Coverage under this provision is afforded until the end of the policy period.

2. Each of the following is also an insured:

a. Medical Directors and Administrators – Your medical directors and administrators, but only while acting within the scope of and during the course of their duties as such. Such duties do not include the furnishing or failure to furnish professional services of any physician or psychiatrist in the treatment of a patient.

b. Managers and Supervisors – Your managers and supervisors are also insureds, but only with respect to their duties as your managers and supervisors. Managers and supervisors who are your "employees" are also insureds for "bodily injury" to a co-"employee" while in the course of his or her employment by you or performing duties related to the conduct of your business.

This provision does not change Item 2.a.(1)(a) as it applies to managers of a limited liability company.

c. Broadened Named Insured – Any organization and subsidiary thereof which you control and actively manage on the effective date of this Coverage Part. However, coverage does not apply to any organization or subsidiary not named in the Declarations as Named Insured, if they are also insured under another similar policy, but for its termination or the exhaustion of its limits of insurance.

d. Funding Source – Any person or organization with respect to their liability arising out of:

(1) Their financial control of you; or

(2) Premises they own, maintain or control while you lease or occupy these premises.

This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

e. Home Care Providers – At the first Named Insured's option, any person or organization under your direct supervision and control while providing for you private home respite or foster home care for the developmentally disabled.

f. Managers, Landlords, or Lessors of Premises – Any person or organization with respect to their liability arising out of the ownership, maintenance or use of that part of the premises leased or rented to you subject to the following additional exclusions:

This insurance does not apply to:

(1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or

(2) Structural alterations, new construction or demolition operations performed by or on behalf of that person or organization.

g. Lessor of Leased Equipment – Automatic Status When Required in Lease Agreement With You – Any person or organization from whom you lease equipment when you and such person or organization have agreed in writing in a contract or agreement that such person or organization is to be added as an additional insured on your policy. Such person or

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organization is an insured only with respect to liability for “bodily injury,” “property damage” or “personal and advertising injury” caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

A person’s or organization’s status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends.

With respect to the insurance afforded to these additional insureds, this insurance does not apply to any “occurrence” which takes place after the equipment lease expires.

h. Grantors of Permits – Any state or political subdivision granting you a permit in connection with your premises subject to the following additional provision:

(1) This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with the premises you own, rent or control and to which this insurance applies:

(a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures;

(b) The construction, erection, or removal of elevators; or

(c) The ownership, maintenance, or use of any elevators covered by this insurance.

i. Vendors – Only with respect to “bodily injury” or “property damage” arising out of “your products” which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

(1) The insurance afforded the vendor does not apply to:

(a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

(b) Any express warranty unauthorized by you;

(c) Any physical or chemical change in the product made intentionally by the vendor;

(d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

(e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

(f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

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(g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

(h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(i) The exceptions contained in Sub-paragraphs **(d)** or (**f**); or

(ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing.

j. Franchisor – Any person or organization with respect to their liability as the grantor of a franchise to you.

k. As Required by Contract – Any person or organization where required by a written contract executed prior to the occurrence of a loss. Such person or organization is an additional insured for "bodily injury," "property damage" or "personal and advertising injury" but only for liability arising out of the negligence of the named insured. The limits of insurance applicable to these additional insureds are the lesser of the policy limits or those limits specified in a contract or agreement. These limits are included within and not in addition to the limits of insurance shown in the Declarations

l. Owners, Lessees or Contractors – Any person or organization, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by:

(1) Your acts or omissions; or

(2) The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured when required by a contract.

With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

(a) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

(b) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

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m. State or Political Subdivisions – Any state or political subdivision as required, subject to the following provisions:

(1) This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit, and is required by contract.

(2) This insurance does not apply to:

(a) "Bodily injury," "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or

(b) "Bodily injury" or "property damage" included within the "products-completed operations hazard."

M. Duties in the Event of Occurrence, Claim or Suit

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph **2.** is amended as follows:

a. is amended to include:

This condition applies only when the “occurrence” or offense is known to:

(1) You, if you are an individual;

(2) A partner, if you are a partnership; or

(3) An executive officer or insurance manager, if you are a corporation.

b. is amended to include:

This condition will not be considered breached unless the breach occurs after such claim or “suit” is known to:

(1) You, if you are an individual;

(2) A partner, if you are a partnership; or

(3) An executive officer or insurance manager, if you are a corporation.

N. Unintentional Failure To Disclose Hazards

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 6. Representations is amended to include the following:

It is agreed that, based on our reliance on your representations as to existing hazards, if you should unintentionally fail to disclose all such hazards prior to the beginning of the policy period of this Coverage Part, we shall not deny coverage under this Coverage Part because of such failure.

O. Transfer of Rights of Recovery Against Others To Us

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 8. Transfer of Rights of

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Recovery Against Others To Us is deleted in its entirety and replaced by the following:

If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

Therefore, the insured can waive the insurer's rights of recovery prior to the occurrence of a loss, provided the waiver is made in a written contract.

P. Liberalization

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, is amended to include the following:

If we revise this endorsement to provide more coverage without additional premium charge, we will automatically provide the additional coverage to all endorsement holders as of the day the revision is effective in your state.

Q. Bodily Injury – Mental Anguish

SECTION V – DEFINITIONS, Paragraph **3.** Is deleted in its entirety and replaced by the following:

"Bodily injury" means:

a. Bodily injury, sickness or disease sustained by a person, and includes mental anguish resulting from any of these; and

b. Except for mental anguish, includes death resulting from the foregoing (Item **a.** above) at any time.

R. Personal and Advertising Injury – Abuse of Process, Discrimination

If **COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY COVERAGE** is not otherwise excluded from this Coverage Part, the definition of "personal and advertising injury" is amended as follows:

1. **SECTION V – DEFINITIONS**, Paragraph 14.b. is deleted in its entirety and replaced by the following:

   b. Malicious prosecution or abuse of process;

2. **SECTION V – DEFINITIONS**, Paragraph 14. is amended by adding the following:

   Discrimination based on race, color, religion, sex, age or national origin, except when:

   a. Done intentionally by or at the direction of, or with the knowledge or consent of:

      (1) Any insured; or

      (2) Any executive officer, director, stockholder, partner or member of the insured;

   b. Directly or indirectly related to the employment, former or prospective employment, termination of employment, or application for employment of any person or persons by an insured;

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c. Directly or indirectly related to the sale, rental, lease or sublease or prospective sales, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured; or

d. Insurance for such discrimination is prohibited by or held in violation of law, public policy, legislation, court decision or administrative ruling.

The above does not apply to fines or penalties imposed because of discrimination.

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Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

March 17, 2026

Ms. DAWANA WADE
1205 8TH AVENUE SOUTH
NASHVILLE, TN 37203 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: SALAMA URBAN MINISTRIES, INC.
CO Number: CO7286
Expiration Date: 12/31/2026

Dear Ms. DAWANA WADE :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq.* the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

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Internal Revenue Service

Date: August 2, 2005

SALAMA URBAN MINISTRIES INC
1205 8TH AVE S
NASHVILLE TN 37203-5003

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Sheila Schrom 31-02836
Customer Service Representative
Toll Free Telephone Number:
8:30 a.m. to 5:30 p.m. ET
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
58-2198012

Dear Sir or Madam:

This is in response to your request of August 2, 2005, regarding your organization's tax-exempt status.

In November 1995 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Janna K. Skufca

Janna K. Skufca, Director, TE/GE
Customer Account Services

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Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Tre Hargett
Secretary of State

Dawana L Wade
1205 8TH AVENUE SOUTH
NASHVILLE, TN 37203, USA

01/14/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	SALAMA FELLOWSHIP URBAN MINISTRIES		
SOS Control #:	000269876	Initial Filing Date:	09/03/1993
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	June	Annual Report Due:	10/01/2026
Business County:	DAVIDSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Religious

Document Receipt

Receipt #: 2025-802009		Filing Fee:	$20.00
Payment: Credit Card - 3911469660			$20.00

Annual Report Due Date: 10/01/2025	Next Annual Report Due: 10/01/2026
Annual Report Date Filed: 12/05/2025	Tracking Number: B2025844270

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 10/1/2025 to: 10/1/2026
Annual Report Status changed from: Delinquent to: Good
Officers Changed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
B2025844270

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.covbusinesses

9ontrol d: HHH26D876
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Entity Information

Business Name: SALAy A FI LLOMSYCP ER0AN y 0NCSTRC S

Entity Type: Non-Profit 9 orWoration

Control Number: HHH26D876

Place of Formation: TI NNI SSI I

Principal Office Address:
12H5 8TY AUI S
ESA, NASYUCLLI , TN 372H3-5HH3

Mailing Address:
12H5 8TY AUI S
ESA, NASYUCLLI , TN 372H3-5HH3

Nature of Business (NAICS):

Officer Information

VLORCA TOMNI R
1HH5 SEy y I RUC M 9OERT
NASYUCLLI , TN 37221, ESA
Director

UCJCAN YORTON
1824 RCJI R0CR9 Y LANI
YI Ry CTAVI , TN 37H76, ESA
Treasurer

0RCAN 9Ay P
71H1 I KI 9ETCJI 9I NTI R J R 2HH
0RI NTMOOJ , TN 37H27, ESA
President

0I NGAy CN PATTON
811 ROBAL PAR#MAB
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Secretary

VRI V YEJ J LI STON
2756 RO9# MALL RJ
NASYUCLLI , TN 37221, ESA
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PATRC9# J ACLI B
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NASYUCLLI , TN 37221, ESA
Director

GI SSCC #NOMLI S
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ESA, NASYUCLLI , TN 372H3-5HH3
Director

GOB #Cy ONS
12H5 8TY AUI S
ESA, NASYUCLLI , TN 372H3-5HH3
Director

Registered Agent Information

SALAy A FI LLOMSYCP ER0AN y 0NCSTRC S
12H5 8TY AUI S
NASYUCLLI , TN 372H3-5HH3

Signature

☑ 0p enterinc wp nawe in the sWa/ e Wovimemgeloz , C/ ertifp that Caw authorixemto file this mo/ uwent on gehalf of this entitp, have eXawinemthe mo/ uwent anm, to the gest of wp knoz lemce anmgelief, it is true, / orre/ t anm/ owWete as of this map.

Signed Electronically: J AMANA L MAJ I **Date:** 12b-5b2H-25

Title: 9 I O

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Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Date: 12/05/2025 **Invoice:** 2025-802009

Customer Information

Dawana L Wade
SALAMA FELLOWSHIP URBAN MINISTRIES
1205 8TH AVENUE SOUTH
NASHVILLE, TN 37203, USA

Tracking #	Description	Amount Paid
B2025844270	2025 Annual Report for SALAMA FELLOWSHIP URBAN MINISTRIES (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3911469660

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

AMENDED AND RESTATED CHARTER

OF

SALAMA URBAN MINISTRIES

ARTICLE ONE

Name

The name of the corporation is **SALAMA URBAN MINISTRIES.**

ARTICLE TWO

Public Benefit Corporation

The corporation is a public benefit corporation.

ARTICLE THREE

No Members

The corporation shall have no members.

ARTICLE FOUR

Nonprofit Corporation; Charitable, Scientific and Educational Purposes

The Corporation is a not for profit corporation under the provisions of the Tennessee Nonprofit Corporation Act. The purposes of the Corporation, as set forth herein and in the Charter, are exclusively charitable and educational within the meaning of Section 501(c)(3) of the Internal Revenue Code, as amended (the "Code"). Specifically, the purpose of the Corporation is to assist children and youth in succeeding in school and building a foundation for a productive adulthood and to support families in equipping children and youth with the skills and values needed for success in life. In furtherance of such purposes, the Corporation shall have full power and authority:

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(A) To establish and implement fund raising programs, and to accept and receive gifts, grants, contributions, and bequests of real and personal property for the use and benefit of the corporation's charitable, scientific and educational programs;

(B) To hold, manage, invest, reinvest, and expend funds and properties so received in furtherance of the corporation's purposes;

(C) To borrow money and issue evidences of indebtedness in furtherance of any or all of the corporation's purposes; and

(D) To perform all other acts necessary or incidental to the above and to do whatever is deemed necessary, useful, advisable, or conducive, directly or indirectly, to carry out any of the purposes of the corporation, as set forth in this Charter, including the exercise of all other power and authority enjoyed by corporations generally by virtue of the provisions of the Tennessee Nonprofit Corporation Act (within and subject to the limitations imposed upon organizations described in Section 501(c)(3) of the Code, which organizations are exempt from Federal income taxation under Code Section 501(a)).

The corporation shall serve only such purposes and functions and shall engage only in such activities as are consonant with the purposes set forth in this Article Four, as are exclusively charitable, scientific and educational and entitled to tax-exempt status under Section 501(c)(3) of the Code.

ARTICLE FIVE

Publicly Supported Tax-Exempt Nonprofit Corporation

(a) The corporation shall be neither organized nor operated for pecuniary gain or profit.

(b) The corporation is organized and shall be operated exclusively for charitable, scientific and educational purposes.

(c) No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, any director, officer, or trustee of the corporation, or any other private person; provided that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes as set forth in Article Four hereof.

(d) No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation (except as otherwise permitted in Code Section 501(h)) (including the publication or distribution of statements); and the corporation shall not participate in, or intervene in any political campaign on behalf of any candidate for public office.

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(e) Notwithstanding any other provision of this Charter, the corporation shall not carry on any other activities not permitted to be carried on by a corporation (i) that is described in Code Section 501(c)(3) and exempt from Federal income taxation under Section 501(a) of the Code and is not a private foundation within the meaning of Section 509(a) of the Code; and (ii) contributions to which are deductible for Federal income tax purposes under Code Section 170(a) and 170(b)(1)(A) and Code Section 2055(a) and 2522(a) or (b).

Prior to the filing of this Amended and Restated Charter, the corporation had, and after this filing it is intended that the corporation shall have continue to have, the status of an organization that is described in Code Section 501(c)(3) and exempt from Federal income taxation under Code Section 501(a) and is not a private foundation within the meaning of Code Section 509(a). It is further intended that the corporation be an organization described in Code Sections 170(c) and 170(h)(1)(A), contributions to which are deductible under Code Sections 170(a), 2055(a) and 2522(a) or (b). Accordingly, all terms and provisions of this Charter and the Bylaws of the corporation, and all authority and operations of the corporation, shall be construed, applied and carried out in accordance with such intent.

ARTICLE SIX

Distribution of Assets Upon Dissolution of Corporation

Upon dissolution of the corporation, the Board of Directors shall, after paying or making provisions for payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation by distributing such assets exclusively for the purposes of the corporation set forth in Article Four in such manner, or to such organization or organizations organized and operated exclusively for charitable, scientific and educational uses and purposes as shall at such time qualify as exempt from taxation under Code Section 501(c)(3) and as other than a private foundation under Section 509(a) of the Code, as the Board of Directors shall determine; provided, however, preference shall be given to organizations organized and operated for charitable, scientific and educational purposes similar to those of the corporation, and no such distribution shall be made to an organization that is not then described in Sections 170(b)(1)(A), 2055(a) and 2522(a) or (b) of the Code. Any assets not so disposed of shall be disposed of by a court of competent jurisdiction for the county in which the principal office of the corporation is then located exclusively for such purposes or to such organization or organizations as said court shall determine, which are then organized and operated exclusively for such purposes.

ARTICLE SEVEN

Registered Office and Registered Agent

The registered office of the corporation shall be at 1205 8th Avenue South, Nashville, Davidson County, Tennessee 37202. The initial registered agent of the corporation at such address shall be Stan Webber.

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ARTICLE EIGHT

Principal Office

The principal office of the corporation shall be at 1205 8th Avenue South, Nashville, Davidson County, Tennessee 37202.

ARTICLE NINE

Board of Directors

The business and affairs of the corporation shall be managed by a Board of Directors. It shall be the duty of the directors to carry out the purposes and functions of the corporation.

(a) The number of directors, their terms and the manner of their appointment shall be specified in the Bylaws of the corporation;

(b) Whenever the Board of Directors is required or permitted to take any action by vote, such actions may be taken without a meeting on written consent or consents setting forth the action so taken, signed by all of the directors, indicating each signing director's vote or abstention. The affirmative vote of the number of directors that would be necessary to authorize or to take such action at a meeting is an act of the Board of Directors;

(c) The Board of Directors shall have the powers and duties set forth in this Charter and in the Bylaws, to the extent that such powers and duties are not inconsistent with the status of the corporation as a nonprofit corporation that is described in Code Section 501(c)(3) and exempt from Federal income taxation under Section 501(a) of the Code and is not a private foundation within the meaning of Code Section 509(a).

ARTICLE TEN

No Personal Liability of Directors

To the fullest extent permitted by the Tennessee Nonprofit Corporation Act, as it may be amended from time to time, a director, officer or incorporator of the corporation shall not be liable to the corporation for monetary damages for breach of fiduciary duty in such capacity. If the Tennessee Nonprofit Corporation Act is amended after the date on which this Charter is filed with the Tennessee Secretary of State to authorize corporate action further eliminating or limiting the personal liability of a director, officer or incorporator, then the liability of a director, officer or incorporator of the corporation shall be eliminated or limited to the fullest extent permitted by the Tennessee Nonprofit Corporation Act, as so amended from time to time. Any repeal or modification of this Article Ten by the corporation shall not adversely affect any right

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or protection of a director, officer or incorporator of the corporation existing at the time of such repeal or modification or with respect to events occurring prior to such time.

Each person who was or is made a party or is threatened to be made a party to or is otherwise involved in any action, suit or proceeding, whether civil, criminal, administrative or investigative and whether formal or informal (hereafter referred to as a "Proceeding"), by reason of the fact that he or she is or was a director, officer or incorporator of the corporation or is or was serving at the request of the corporation as a director, officer, manager or incorporator (or the equivalent thereof) of another corporation or as a partner or trustee of a partnership, joint venture, limited liability company, trust or other enterprise, including service with respect to employee benefit plans (hereinafter an "Indemnitee"), whether the basis of such proceeding is alleged action in an official capacity as a director, officer, manager or incorporator or in any other capacity while serving as a director, officer, manager or incorporator, shall be indemnified and held harmless by the corporation to the fullest extent authorized by the Tennessee Nonprofit Corporation Act, as the same may be amended (but, in the case of any such amendment, only to the extent that such amendment permits the corporation to provide broader indemnification rights than such law permitted the corporation to provide prior to such amendment), against all expense, liability and loss (including but not limited to counsel fees, judgments, fines, ERISA, excise taxes or penalties and amounts paid in settlement) reasonably incurred or suffered by such Indemnitee in connection therewith and such indemnification shall continue as to an Indemnitee who has ceased to be a director, officer, manager or incorporator and shall inure to the benefit of the Indemnitee's heirs, executors and administrators. The right to indemnification conferred in this Article Ten shall be a contract right and shall include the right to be paid by the corporation the expenses incurred in any such proceeding in advance of its final disposition (hereinafter an "Advancement of Expenses"); provided, however, that an Advancement of Expenses incurred by an Indemnitee shall be made only upon delivery to the corporation of an undertaking, by or on behalf of such Indemnitee, to repay all amounts so advanced if it shall ultimately be determined by final judicial decision from which there is no further right to appeal that such Indemnitee is not entitled to be indemnified for such expenses under this Article Ten or otherwise, the Indemnitee furnishes the corporation with a written affirmation of his or her good faith belief that he or she has met the standards for indemnification under the Tennessee Nonprofit Corporation Act, and a determination is made that the facts then known to those making the determination would not preclude indemnification.

The corporation may indemnify and advance expenses to an officer, employee or agent who is not a director to the same extent as to a director by specific action of the corporation's Board of Directors or by contract.

The rights to indemnification and to the Advancement of Expenses conferred in this Article Ten shall not be exclusive of any other right that any person may have or hereafter acquire under any statute, this Charter, Bylaw, agreement, vote of disinterested directors or otherwise.

The corporation may maintain insurance, at its expense, to protect itself and any director, officer, manager, employee or agent of the corporation or of another corporation, partnership, joint venture, limited liability company, trust or other enterprise against any expense, liability or

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loss, whether or not the corporation would have the power to indemnify such person against such expense, liability or loss under the Tennessee Nonprofit Corporation Act.

Notwithstanding anything in this Article Ten to the contrary, the provisions of this Article Ten shall be subject to all limitations applicable to organizations that are exempt from Federal income taxation under Section 501(c)(3) of the Code, contributions to which are deductible under Code Section 170(a) and 170(b)(1)(A). Accordingly, this Article Ten shall be of no force and effect to the extent such provisions are inconsistent with such limitations.

ARTICLE ELEVEN

Definitions

For purposes of this Charter and the corporation's Bylaws, the terms "charitable" and "educational" shall have the same meaning as such terms have in Sections 501(c)(3) and 170(c)(2) of the Internal Revenue Code and the U.S. Treasury regulations promulgated thereunder. All references in this Charter to sections of the Internal Revenue Code shall be considered references to the Internal Revenue Code of 1986, as it may be amended from time to time, and to the corresponding provision of any applicable future United States Internal Revenue law, and to all U.S. Treasury regulations promulgated under such sections and provisions.

ARTICLE TWELVE

Amendments

This Charter may be amended at any time and from time to time by the affirmative vote of a majority of all of the directors then in office; provided, however, that this Charter shall not be amended so as to cause the corporation to cease to qualify as an organization exempt from Federal income taxation under Code Section 501(a) by virtue of being described in Code Section 501(c)(3) as other than a private foundation within the meaning of Code Section 509(a), contributions to which are deductible under Section 170(c)(2) of the Code.

IN WITNESS WHEREOF, this Charter has been executed this ___ day of _____, 2006.

SALAMA URBAN MINISTRIES

_____

Stan Weber, President

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ARTICLES OF AMENDMENT
TO THE CHARTER
OF
SALAMA FELLOWSHIP URBAN MINISTRIES

The undersigned, Salama Fellowship Urban Ministries, a Tennessee nonprofit corporation, adopts the following articles of amendment to its Charter pursuant to the applicable provisions of the Tennessee Nonprofit Corporation Act (the "Act"):

1. The name of the corporation is

SALAMA FELLOWSHIP URBAN MINISTRIES

2. The corporation is a nonprofit corporation.

3. Paragraph 1 of the Charter is deleted in its entirety, and is fully restated as follows:

The name of the Corporation is
SALAMA URBAN MINISTRIES, INC.

4. Paragraph 15 of the Charter is amended and fully restated as follows:

15. Upon the dissolution of the corporation, the board of directors shall, after paying or making provision for the payment of all of the liabilities of the corporation, distribute all assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, or scientific purposes as shall at the time qualify as an organization or organizations described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or any successor provision to such Section), with first consideration for distribution being given to another corporation associated with Salama Urban Ministries, Inc. whose objectives are as similar as possible to those of Salama Urban Ministries, Inc., as the board of directors in its discretion shall determine.

5. Paragraph 16 is amended and fully restated as follows:

16. This Charter may be amended at any time, and from time to time, by the board of directors of the corporation.

6. The amendments set forth herein were adopted by the corporation's board of directors at meeting duly called and held on _____, 2014. The Amendments No. 4 and 5, with respect to eliminating from the charter certain approvals previously required by the elders of Christ Presbyterian Church and Belmont Church, were approved by their

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respective governing bodies as attested below. No other approvals were required pursuant to the corporation's charter, the corporation's bylaws or the Act.

7. These Articles of Amendment shall be effective immediately upon filing in the Office of the Tennessee Secretary of State.

[Remainder of this page is intentionally blank.
Signature page follows.]

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[Signature Page to the Articles of Amendment to the Charter of Salama Fellowship Urban Ministries]

DATED: _____, 2014

SALAMA FELLOWSHIP URBAN MINISTRIES

By:_____

Name:_____

Title:_____

ATTEST:

Each of the undersigned attests that the foregoing Articles of Amendment were duly approved by the undersigned's governing body.

CHRIST PRESBYTERIAN CHURCH, INCORPORATED

By:_____

Name:_____

Title:_____

BELMONT CHURCH

By:_____

Name:_____

Title:_____

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

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Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

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School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

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Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

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UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

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I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

This summer programming opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

This summer programming opportunity is funded by NAZA

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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GRANT CONTRACT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND WHY WE CAN'T WAIT, INC.

This Grant Contract issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Why We Can't Wait, Inc.,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

*NAZA-funded summer program with **Why We Can't Wait, Inc.** will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs.**

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1. D.C. **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2. D.C. **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3. D.C. **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4) D.C. **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated in the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) _____ **Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) _____ **Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) _____ **System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) _____ **Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) _____ **Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) _____ **Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) _____ **Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) _____ **Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings
- Responsible Use of Data located in the Learning Hub.

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- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) DC **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the contract) of this document and adhere to all requirements under that document so that they can have access to student data.

14) _____ **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

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15) _____ **Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) _____ **Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time Leading Indicator **Survey, Staff** by program staff the spring semester.

17) _____ **Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) _____ **Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) _____ **Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks

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must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this contract are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their contracts, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this scope may result in Corrective Action. Continued violation could result in termination of the contract.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT CONTRACT TERM:**

B.1. **Grant Contract Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

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C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed **$380,350** (**90** slots for afterschool, **90** slots for summer, and transportation). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the contract is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027.This final payment will equal the total actual spending for the contract year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire.**

Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

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If the contract is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant contract.
The expenditure reports format is shown on Annex 2 attached to this contract. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

C.9. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

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C.10. **Electronic Payment.** Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS:**

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant Contract.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which

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is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant Contract.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**
During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension, the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**

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With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of contract.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

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Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.

D.16. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17. **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.

d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

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D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in

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writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For contract-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Darrell Caldwell, Executive Director
Why We Can't Wait, Inc.
220 Nathan Drive
Goodlettsville, TN 37072
615-262-0048

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

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ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this contract. Please initial each item below as proof of review and receipt:

D.C. Annex 1 – Metro Invoice

D.C. Annex 2 – Expenditure Report

D.C. Annex 3 – Budget Spreadsheet

D.C. Annex 4 – Minimum Standards

D.C. Annex 5 – Data-Sharing Sub-Agreement

D.C. Annex 6 – Performance Indicators

D.C. Annex 7 – Afterschool Enrollment form

D.C. Annex 7b – Summer Enrollment form

D.C. Annex 8 – Program site/s

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:
Jenneen Reed/mjw
62377A2A8742469...

Director of Finance

APPROVED AS TO RISK AND INSURANCE:

Signed by:
Balogun Cobb
68804BF12FD741C...

Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Signed by:
Macy Amos
2CBBFAAF2F3B4D4...

Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

NASHVILLE PUBLIC LIBRARY

DocuSigned by:
Terri Luke
EE49BFDF9F034BF...

Library Director

RECIPIENT: Why We Can't Wait, Inc.

By (Signature): Darrell Caldwell

Authorized Officer Name: Darrell Caldwell

Title: Executive Director

Sworn to and subscribed to before me a Notary Public, this 15th day of May, 2026

Notary Public

Sharon W. Hurt

SHARON W. HURT
STATE OF TENNESSEE NOTARY PUBLIC
DAVIDSON COUNTY

My Commission expires 9/7/2026.

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Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA
Funds For FY 2027 Program

ORGANIZATION NAME	Why We Can't Wait, Inc.	**CONTRACT # (Office Use):**			
PROGRAM NAME	WWCW Afterschool Academy	**START DATE:**	**1-Jul-26**		
ADDRESS	220 Nathan Drive	**END DATE:**	**30-Jun-27**		
CITY, STATE & ZIP	**Goodlettsville, TN 37072**	**CONTACT PERSON**	**Darrell Caldwell**		
FEDERAL ID # (EIN)	46-0755751	**CONTACT TELEPHONE**	615 810 -6630		

COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS	OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		**After-school program starts 09/08/2026 | Per slot rate for afterschool is $1,355** **Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027 | Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.**		
Salaries and Wages	159,600.00	Executive Director $65,000 full -time over Cleveland Street Church, Bethesda Church, Davidson County Juvenile Court sites. Program Director, $45,000 full-time over Cleveland Church, Bethesda Church, Davidson County Juvenile detention center. 100% charged to the NAZA grant for both positions. Site Director of Bethesda Church, part-time, 20 hours a week @ $20 per hour.Administrative Assistant, assisting both sites, 16 hours weekly@$20 per hour, $12,800 annually. School Liasion(Juvenile detention center) five hours a week @ $20 houly, $4,800 annually, Parent Liasion, Juvenile detention center@$20 per hour , five hours weekly, $4,800 annually. Court Liasion, 10 hours weekly, $20 per hour$7,200 annually. All are charged 100% to NAZA grant.		
Benefits and Taxes	12,209.40	Taxes charged to this grant for FICA is 7.65%		
Total Personnel Expenses	**171,809.40**			
Office Supplies	5,240.60	printers (2)@ $400 each, copier paper (2) @$72.29 each, sticky notes (16 count) $16.99, one for each site. File folders, 100 pack @$12.95, high lighters, five packs @ $400 each, ink, $40 each, Three ring binders (4 sets of 12) one inch, $37.99;poster paper pads (4) 10 pack, @69.39; pencil sharpners, (2)$17 each, file cabinets (2) $100 each, bookshelves (2) at $180 each, office chairs, 2 @ $100 each, laptops (15)@ $200 each, correction fluid, office desk, $300, staplers.		
Communications	5,000.00	Comcast business bundle of wifi internet for tutoring, telephone, and cable, $400 monthly 100% charged to NAZA Grant		
Postage and Shipping	200.00	Direct mailings, online orders for program materials, stamps.		
Occupancy	18,000.00	Cleveland Church site $1,000 month for 12 months/ Bethesda Church site $500 month for building use. 100% is charged to NAZA.		
Equipment Rental and Maintenance	6,000.00	Waste Management (Dumpster) $319.49 monthly, $3,833.88 annually.Two buses regular oil changes $130 every three months, $520. Parking at Inner-city ministries $1,200. Tires, repairs, 100% charged to NAZA.		
Printing and Publications	600.00	Retractable banners (4) @$100 each, printed table cloths logo (4) @ $45 each		
Travel/Conferences & Meetings	500.00	Mileage reimbursment for travel to meetings, schools, Juvenile detention, conferences		
Insurance	7,000.00	Sexual molestation, Professional, Liability, and bus coverage for Cleveland Church, Bethesda Church, and Juvenile Detention Center. 100% is charged to the NAZA grant		
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	47,000.00	Juvenile Detention youth needing clothes, school supplies, shoes, backpack to return to school, estimated cost of $200 per youth. Weekly food for the afterschool program sites, Cleveland Street Church and Bethesda combined estimate of $400 weekly; hoodies estimate of $1,500 for 65 youth/staff. Board games for both sites estimated $400, for connect four, Simeon says, Monopoly, Bingo, Pictionary, Checkers/Chess, Operation, Jinga, Sorry. Program shirt for summer program both sites, 90 youth@ $12 each$1080. Art supplies for Cleveland Church site, Bethesda church site, Juvenile Detention Center, 90 youth@ $25 unit cost per person$2,250. 15 individual desk @$40 per student $600. Learning A - Z online literacy program at $500; books, calculators all charged 100% to the NAZA grant. Swimming lessons @ the Northwest YMCA, $300 quarterly for 40 youth, $900.		
Transportation	4,000.00	Fuel cost of buses (2) $300 monthly@ 10 months $3,000 school year/ summer $120 weekly for eight weeks, $1000.		
Field Trips	15,000.00	Rivergate Skate Center, $8 each@ 90 youth, $720. Urban Air, $20 each, 90 youth,$1,800, Family Fun Center, Hendersonville, TN. $14 arm bands, 90 youth, $1,260 Muhammad Ali Center, Two buses chartered $3,200, entry fee $10 each, 90 youth, $900, food McDonald's $10 each, $900; Civil Rights Institute in Birmingham, Alabama, two buses $4,000, 90 youth $13 each, $1,170 entry fee, food $10 each, 90 youth, $900. Cincinnatti, Ohio Freedom Center Underground Railroad, One bus chartered $3,100, entry fee group rate $10 each 50 youth, food $10 each, 50 youth $500. Nashville Shores, entry fee/ picnic $25 per person 90 youth/ 20 staff, $2,750; all charged to the NAZA grant.		
Professional Fees/Enhancement partners	100,000.00	Art therapy $50 per session, African dance Instructor, Yoga Instructor one session a week, 4 sessions per month. 10 staff at Cleveland Church afterschool program, $20 per hour@ 10 hours per week. Two staff at Bethsda Church afterschool program receiving $20 per hour @ 10 hours per week. Dr. Quanasha "Taste of Books" $350 family engagement session. Bookkeeper, $1,000 monthly, Quickbook fees.		
Other Non-Personnel	0.00	Anything else that is part of programming cost but is not listed		
Indirect Cost	0.00	Parners can choose to budget either separate line items above or request an indirect cost of up to 20% of their total budget. The Indirect cost requests must be accompanied by agency's cost allocation plan that will be acceptable for NAZA in line with Metro Grants Manual.		
Total Non-personnel	**208,540.60**			
Total	**380,350.00**			

RECIPIENT NAME Darrell Caldwell

AUTHORIZED SIGNATURE: 

TITLE Executive Director

DATE 4/17/2026

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Your filter options have been applied.

RESPONSE #26743 SUBMITTED ON 03/17/2026 12:07:07 PM

2026-2027 NAZA Funded Partner Application (Annex 1)

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Page 2 of 10 - About your Organization

Organization Name	**Why We Can't Wait, Inc.**
Street Address	**220 Nathan Drive**
City, State, Zip Code	**Goodlettsville**
Organization Website	**wwcwnash.com**
Organization Email	**wwcwinc@gmail.com**
Organization Phone	**6152620048**

Edit section title

Authorized Officer Name and Position	**Darrell Caldwell, Executive Director**

Edit section title

Primary Grant Contact (PGC) Person	**Darrell Caldwell**
PGC Person Position	**Executive Director**
PGC Person Email	**dcaldwl@comcast.net**
PGC Person Phone Number	**6158106630**
Is this staffer also the Youth Programming contact?	**Yes**
Is this staffer also responsible for Data/Evaluation compliance?	**Yes**

Please List Board of Directors

Please List Board of Directors

Number of Board Members	**20**
Name	**DaJuana Toran**
Email Address	**dajuanat@yahoo.com**

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Phone Number	6154826928
Board Chair	Yes
Name	Dominic Leonardo
Email Address	Nick@dominicleonardo.com
Phone Number	6155096334
Board Chair	No
Name	Gilman Whiting
Email Address	g.whiting@Vanderbilt.Edu
Phone Number	6154910798
Board Chair	No
Name	Princilla Ridley
Email Address	Princellaridley@gmail.com
Phone Number	6152078201
Board Chair	No
Name	Aleta Young
Email Address	Aleta.Young@53.com
Phone Number	6156365235
Board Chair	No
Name	Jason Word
Email Address	jwordproperties@yahoo.com
Phone Number	6156475912
Board Chair	No
Name	Howard Thompson
Email Address	Nassh83@gmail.com

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Phone Number	2102624391
Board Chair	No
Name	Vickey Egli
Email Address	Britvick@aol.com
Phone Number	6154032995
Board Chair	No
Name	Gary Mays
Email Address	Garymays@bellsouth.net
Phone Number	4049257313
Board Chair	No
Name	Llwayne Jones
Email Address	Llwayne.djones@gmail.com
Phone Number	6154386197
Board Chair	No
Name	Chris Ford
Email Address	Chris.Ford@cat.com
Phone Number	6159690288
Board Chair	No
Name	Thomas Kilcrease
Email Address	THOMAS.KILCREASE@53.com
Phone Number	6153644066
Board Chair	No
Name	Alishia Marshall
Email Address	alyshiajazz@yahoo.com

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Phone Number	6158103093
Board Chair	No
Name	Dorothy Sands
Email Address	deeprettywoman92@outlook.com
Phone Number	6154784814
Board Chair	No
Name	Ebony Carney
Email Address	"Ebony Carney" <ebonycarney@safeentrycommunity.com
Phone Number	6155730138
Board Chair	No
Name	Attaya Yokely
Email Address	attaya.yokley@gmail.com
Phone Number	6153309105
Board Chair	No
Name	Brittany Middlebrooks
Email Address	Bmmiddle@gmail.com
Phone Number	2055412096
Board Chair	No
Name	Dionne Taylor-Placide
Email Address	dtp1126@yahoo.com
Phone Number	6153005994
Board Chair	No
Name	Jeron Lewis
Email Address	Jeyron@icloud.com

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Phone Number	**6156368935**
Board Chair	**No**
Name	**Anthony Hall**
Email Address	**Thall4one@yahoo.com**
Phone Number	**6155257632**
Board Chair	**No**

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Page 3 of 10 - About Your Organization - 2

Total Organizational Budget	**406,623,00**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**317,410.00**
Attach most recent Non-Profit status documentation.	**WWCW 501c3 official 2014.pdf**

Edit section title

Total Youth Serving	**100**
Total Youth Proposing to Serve with NAZA funding.	**130**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**10**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

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Mission and Experience

What is your organization's mission?	**We empower youth in underserved communities and strengthen the families around them. Our holistic programs improve health, safety, and home dynamics so young people can grow into productive citizens.**
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	**Why We Can't Wait, Inc. has staff that have served Nashville and Middle TN for over 30 years with the following programs: afterschool, summer enrichment, Boot camps, basketball camps, gender specific programs, i.e., Boys to men / Girls to women, Ambassador program, Juvenile detention rites of passage, nontraditional evening programs. The age groups range from six to eighteen; the last twenty years has featured fifth through eighth grade students.**

Detailed Programming Information

Afterschool Program Name	**WWCW Afterschool Academy**
Program Description (this description will be used in all NAZA recruitment materials)	**Why We Can't Wait, Inc., features WWCW Afterschool Academy; The goal of the program is to prep youth for academic success while developing them physically, mentally, socially, and emotionally as leaders. We provide homework/ tutoring, dinner, mindfulness/journaling, STEM activities, Youth Yoga, Art, African dance, basketball, flag football, kickball, capture the flag, swimming, and field trips. Our hour of operation is Monday through Friday, 3:30 - 6:00 pm.**
Targeted Youth Population	**Fifth through Eighth Grade**

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	**No**

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027.docx**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**No**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Critical Thinking**
Principles of Youth Development	**Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills**
How will your program's activities help youth explore growth?	**Why We Can't Wait, Inc., partners with the Belcourt Theater; we conduct a series of workshops using short films and group discussions. The stories are compelling and invoke responses from the shyest youth in the room.**

Edit section title

Growth Practices	**Empathy and Compassion**
Principles of Youth Development	**Providing Opportunities for Building Purpose.**
How will your program's activities help youth explore growth?	**Mindfulness, journaling, goal setting, engaging in the life walk where each step indicates likes / differences of youth in attendance. The reflection centers around seeing others perspectives "getting in the shoes of others".**

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Edit section title

Name of Proposed Summer Program	**Cultivating Character in Millennials Leadership Academy**
Summer Program Description	**Cultivating Character in Millennials (CCM) Leadership Academy helps prevent the summer educational slide. It operates from 7:00 a.m. and concludes at 5:00 p.m. We serve breakfast, lunch, and a snack before dismissal. The morning sessions consist of Science, Technology, Engineering, Math, English/ Language Arts, and Sports & Fitness. Following lunch, afternoon sessions consist of arts & crafts, hip hop dance, sewing, drama, African Dance, and leadership development. We attend college tours every Thursday; and field trips every Friday.** **The goal of the program is to prep youth for academic success while developing them physically, mentally, socially, and emotionally as leaders.**
Target Population to be Served	**Boys and Girls**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027 (1) Summer Sample Schedule.docx**
Proposed Enhancement Activities (field trips, special groups, etc.):	**Why We Can't Wait, Inc. will feature the following Enhancement partners: instructors in African dance, Hip hop dance, Art therapy, Sewing, Leadership Development, and Yoga. Field trips will include skating, Adventure Science Center, Urban Air, Kentucky Kingdom, National Civil Rights Institute Birmingham, Alabama, Family Fun Center, and Nashville Shores.**

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**No**

Page 7 of 10 - Program Logistics & Data

Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**10: 1 Student to Staff Ratio**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**Why We Can't Wait, Inc. utilizes enhancement partners and in the case of an emergency, substitution are made accordingly. Our program may feature two enrichments, i.e., art, yoga.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**Why We Can't Wait, Inc. will provide transportation for our original site; however, for the site at Bethesda, we would like assistance in dropping them off.**
What transportation need fits your program(s) the most?	**Afternoon Program Site Drop-off (From School to Community Based Program)**
Please estimate the number of sites needing transportation in 2026-2027.	**1**

Program Data

Briefly describe your organization's youth recruitment strategies for the entire programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	**Why We Can't Wait, Inc. recruits youth during the summer from our summer enrichment program; we also attend back to school events, open house, parent night's, pep rallies, etc. Word of mouth by participants has been our biggest recruitment tool, as well as history serving the community. Our service projects have caused a stir and brought notoriety to our organization and parents throughout the city place youth in our care. In regard to our second site, Bethesda Original Church of God, many of the youth, grades 5 through 8, attend as members. Also, they are adjacent to Harmon Park, former NAZA site, so many of the parents in the area are looking for help.**

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What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	**Why We Can't Wait, Inc. has a history of attracting and retaining youth, listening to youth, giving them a voice, listening to parents, giving them a voice. We go beyond the traditional times and serve during nontraditional times, i.e., skating on Friday's, 7:00pm - 10:00 pm, Saturday swim lessons, and out-of-town field trips.**

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.	**N/A**
Have you accessed and used student data from schools in 2025-2026? If so, please briefly describe how you used that data in your programming.	**Yes, we use grades, attendance, and behavioral instances. We provide incentives for students that make the honor roll as well as those with 2.5 GPA or higher. For example, first quarter students were able to attend the Rivergate Skate Center as a reward for grades, attendance, and behavior. Quarter two, students were able to visit the MLK Center in Atlanta, Georgia, and attend the Nutcracker Suite during the winter break.**
What strategies were implemented to improve program quality in the Spring semester (2026)?	**Listening to youth voice we added Yoga to go along with STEM, African dance, and Art therapy. We also are engaging parents / youth in a workshop once monthly.**
What strategies will your organization employ to improve programming in the 2026-2027?	**We will add more field trips, parent engagement sessions, include youth in planning, and visit schools.**
In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.	**Yes, grades, attendance, and behavior.**

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	**WWCW report 2024 (5).pdf**

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**Yes**
Most recent TN Annual Report filed with Secretary State	**wwcw Certificate of Existence 2025 (1).pdf**
Secretary of State Office of Charitable Solicitation Registration	**WWCW CHARITABLE LETTER 2025 (3).pdf**
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	**WWCW 501c3 official 2014.pdf**
Partnership Letters (Annex 6 or 7):	*No answer given*
Copy of the Articles of Incorporation	**WWCW charter (1).docx**
Certification of Assurance (Annex 9A)	**wwcw Certifications of Assurance 9A.pdf**
Non-Profit Grants Manual Acknowledgment (Annex 9B)	**WWCW Metro Nashville Non Profit Grants Manual Acknowledgement.pdf**
Agency's Nondiscrimination Policy	**WWCW Nondiscrimination Policy.docx**

Affidavit of Compliance

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Please Submit Your Signed Affidavit	**WWCW Afidavid NAZA 2026.doc**

Proof of Insurance

	No answer given

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	*No answer given*

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Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	*No answer given*
Proposed Budget	*No answer given*
Annex 10 - Metro Risk Assessment	*No answer given*

Final Budget Information

Total Afterschool Fund Request	*$121,950*
Total Summer Fund Requesting	*$281,600*
Total Amount Requesting for 2026-2027	*$403,550*

Attached Files

WWCW 501c3 official 2014.pdf

https://naza.tfaforms.net/uploads/get/c27143fb7a2d21d208b07f4fb844a6cf-WWCW501c3official2014.pdf (https://naza.tfaforms.net/uploads/get/c27143fb7a2d21d208b07f4fb844a6cf-WWCW501c3official2014.pdf)

Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027.docx

https://naza.tfaforms.net/uploads/get/e092a6ef9537620ccd1e6cc37ed559e8-Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027.docx (https://naza.tfaforms.net/uploads/get/e092a6ef9537620ccd1e6cc37ed559e8-Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027.docx)

Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027 (1) Summer Sample Schedule.docx

https://naza.tfaforms.net/uploads/get/8ceca41fe9060f1750f2b700fa7464e4-Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-20271SummerSampleSchedule.docx (https://naza.tfaforms.net/uploads/get/8ceca41fe9060f1750f2b700fa7464e4-Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-20271SummerSampleSchedule.docx)

WWCW report 2024 (5).pdf

https://naza.tfaforms.net/uploads/get/2fed01e609db601017b64e8579a14b30-WWCWreport20245.pdf (https://naza.tfaforms.net/uploads/get/2fed01e609db601017b64e8579a14b30-WWCWreport20245.pdf)

wwcw Certificate of Existence 2025 (1).pdf

https://naza.tfaforms.net/uploads/get/f7dda8b1886b173dd66036962c864f14-wwcwCertificateofExistence20251.pdf
(https://naza.tfaforms.net/uploads/get/f7dda8b1886b173dd66036962c864f14-wwcwCertificateofExistence20251.pdf)

WWCW CHARITABLE LETTER 2025 (3).pdf

https://naza.tfaforms.net/uploads/get/5b311ab82a9086f3bd7cc1dac2db5710-WWCWCHARITABLELETTER20253.pdf
(https://naza.tfaforms.net/uploads/get/5b311ab82a9086f3bd7cc1dac2db5710-WWCWCHARITABLELETTER20253.pdf)

WWCW 501c3 official 2014.pdf

https://naza.tfaforms.net/uploads/get/cc5b890f9c8c5d46f0e0735c7af2aedf-WWCW501c3official2014.pdf
(https://naza.tfaforms.net/uploads/get/cc5b890f9c8c5d46f0e0735c7af2aedf-WWCW501c3official2014.pdf)

WWCW charter (1).docx

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(https://naza.tfaforms.net/uploads/get/1a4e99e03372e38220d299f71b85a76a-WWCWcharter1.docx)

wwcw Certifications of Assurance 9A.pdf

https://naza.tfaforms.net/uploads/get/18636a15e437f3dc7d67870dcb85f5a1-wwcwCertificationsofAssurance9A.pdf
(https://naza.tfaforms.net/uploads/get/18636a15e437f3dc7d67870dcb85f5a1-wwcwCertificationsofAssurance9A.pdf)

WWCW Metro Nashville Non Profit Grants Manual Acknowledgement.pdf

https://naza.tfaforms.net/uploads/get/ae51d06e09993943a4ee934e29137d04-WWCWMetroNashvilleNonProfitGrantsManualAcknowledgement.pdf
(https://naza.tfaforms.net/uploads/get/ae51d06e09993943a4ee934e29137d04-WWCWMetroNashvilleNonProfitGrantsManualAcknowledgement.pdf)

WWCW Nondiscrimination Policy.docx

https://naza.tfaforms.net/uploads/get/58baf0d033222c7c8653a22e8be2c929-WWCWNondiscriminationPolicy.docx
(https://naza.tfaforms.net/uploads/get/58baf0d033222c7c8653a22e8be2c929-WWCWNondiscriminationPolicy.docx)

WWCW Afidavid NAZA 2026.doc

https://naza.tfaforms.net/uploads/get/c6f2408bbbfff7d458e1f3848e56ae55-WWCWAfidavidNAZA2026.doc
(https://naza.tfaforms.net/uploads/get/c6f2408bbbfff7d458e1f3848e56ae55-WWCWAfidavidNAZA2026.doc)

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RESPONSE #27452 SUBMITTED ON 04/16/2026 02:50:45 PM

NAZA-Funded Finalized Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**Why We Can't Wait, Inc.**

Programming Information

Days of Week of Afterschool Program	**5 days per week**

Edit section title

Afterschool site plan	**Community Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**No**

Edit section title

Afterschool Program Name	**WWCW Afterschool Academy**
Total Afterschool Enrollment Goal	**90**

Afterschool Programming

Name of Community Site Location	**Cleveland Street Church**
Address of Community Program Site	**608 Cleveland Street**

For Community Sites Only

Target School for Community Site	**KIPP Academy Nashville**
Target School for Community Site	**KIPP Nashville College Prep**
Target School for Community Site	**Tom Joy Elementary**
Number of youths targeted for site	**35**

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3rd Party Transportation needed?	**No**

Afterschool Programming

Name of Community Site Location	**Bethesda Original Church of God**
Address of Community Program Site	**2816 Tucker Road**

For Community Sites Only

Target School for Community Site	**Nashville Classical**
Number of youths targeted for site	**15**
3rd Party Transportation needed?	**Yes**

Afterschool Programming

Name of Community Site Location	**Davidson County Juvenile Detention Center**
Address of Community Program Site	**100 Woodland Street**

For Community Sites Only

Target School for Community Site	**Davidson County Juvenile Detention Center**
Number of youths targeted for site	**40**
3rd Party Transportation needed?	**No**

Summer Programming Information

Summer Program Name	**Cultivating Character in Millennials Leadership Academy**
Total Summer Enrollment Goal	**70**

Summer Programming Information

Edit section title

Total Weeks of Programming	*No answer given*

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Days per Week of Summer Program	**5 days per week**
Hours per Day	**8 hours**
Programming Time Frame	**7:00 am - 4:00 pm**
Proposed months of Summer programming	**Both**

Edit section title

July 2026 Proposed Weeks of Programming	**4 weeks**
June 2027 Proposed Weeks of Programming	**4 weeks**

Edit section title

Name of Summer Site Location	**Cleveland Street Church**
Summer Location address	**608 Cleveland Street**
Number of summer youth targeted for site	**70**

Edit section title

Name of Summer Site Location	**Bethesda Original Church of God**
Summer Location address	**2816 Tucker Road**
Number of summer youth targeted for site	**20**

Signature

Darrell Caldwell

Darrell Caldwell

Name

2026-04-16 19:51:44 (UTC)

Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements

By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: Darrell Caldwell

Name: Darrell Caldwell

Title: Executive Director

Agency Name: Why We Can't Wait, Inc.

Date: 02/28/2026

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement

Recipient Name

February 2, 2023

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: Non-Profit Grant Resources
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

Darrell Caldwell

Signature of Authorized Representative
Name: Darrell Caldwell
Title: Executive Director
Agency Name: Why We Can't Wait, Inc.
Date: 02/28/2026

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Sylvia Johnson, Certified Public Accountant
862 Rodney Dr
Nashville, TN 37205

Independent Auditor's Report

May 27, 2026

To the Management of
Why We Can't Wait Inc.

Opinion

I have audited the accompanying financial statements of Why We Can't Wait Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2025, and the related statements of activities and cash flow for the year then ended and the related notes to the financial statements.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Why We Can't Wait Inc. as of December 31, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of Why We Can't Wait Inc. and to meet my other ethical responsibilities in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Why We Can't Wait Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

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Sylvia Johnson, Certified Public Accountant
862 Rodney Dr
Nashville, TN 37205

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Why We Can't Wait Inc.'s internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Why We Can't Wait Inc.'s ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that I identified during the audit.

Sylvia Johnson
Certified Public Accountant

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Why We Can't Wait Inc.
Statement of Financial Position
December 31, 2025

ASSETS	
Current Assets	
Total Cash and Cash Equivalents	$ 141,732
Total Accounts Receivable	-
Total Current Assets	141,732
Fixed Assets	
Total Fixed Assets	73,284
Accumulated Depreciation	(19,294)
Total Fixed Assets	53,990
TOTAL ASSETS	$ 195,722
LIABILITIES & EQUITY	
Liabilities	
Payroll Liabilities	$ 1,160
Total Liabilities	1,160
Equity	
Unrestricted Assets	194,562
Restricted Assets	
Total Equity	194,562
TOTAL LIABILITIES & EQUITY	$ 195,722

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

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h e Can t ait Inc

Statement of Activities

For the Fiscal Year Ended December 31, 2025

CHANGES IN UNRESTRICTED NET ASSETS	
Revenue and Support	
Public Support	$ 26,761
Grants and Contracts	415,070
Total Revenue and Support	441,831
Expenses	
Management and General Expenses	
Professional Fees	7,000
Rent and Utilities	18,133
Repairs and Maintenance	12,382
Depreciation Expense	14,657
Other Expenses	3,747
Total Management and General Expenses	55,919
Program Expenses	
Pa roll Expenses	70,162
Contract Services	203,665
Scholarships	11,000
Program Supplies	9,375
Field Trips	10,168
Other Program Costs	88,475
Total Program Expenses	362,302
Total Expenses	418,221
Change in Net Assets	
Prior Period Ad ustments	12,413
Unrestricted Assets	23,610
Total Change in Net Assets	36,023
Net Asset at Beginning of Year	158,539
Net Assets at End of Year	$ 194,562

See Independent Auditor's Report

The accompanying notes are an integral part of these financial statements.

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h e Can t ait Inc
Statement of Cash Flo s
For the Fiscal Year Ended December 31, 2025

OPERATING ACTI ITIES	
Net Income	$ 23,610
Ad ustments to reconcile Net Income to Net Cash provided b operations	
Accumlated epreciation	14,657
rior eriod Ad ustments	12,413
ayroll ia ilities	(2,209)
Net cash provided b operating activities	48,471
IN ESTING ACTI ITIES	
Automobiles	
Net cash provided b investing activities	
FINANCING ACTI ITIES	
Net cash provided b financing activities	
Net cash increase for period	48,471
Cash at beginning of period	93,261
Cash at end of period	$ 141,732

See Independent Auditor's Report
The accompanying notes are an integral part of these financial statements.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Why We Can't Wait Inc.
Notes to Financial Statement
For the Period Ending December 31, 2025

Note 1 – Nature of Activities and Summary of Significant Accounting Policies

Nature of Activities

Why We Can't Wait Inc. is a nonprofit organization whose mission is to empower and develop youth in underserved communities to be productive citizens in society. We also strive to improve our participants' home-life by encouraging better parent-child relations and working with both to combat growing health concerns.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles and recommendations of the American Institute of Certified Public Accountants in its industry audit and accounting guide, "Not-for-Profit Organizations."

Cash and Cash equivalents

For purposes of the Statement of Financial Position, the company considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Donated Services

Many hours of donated services have been been received. It is therefore impractical to estimate a value for these services, as such, no value has been placed on these services in the financial statements.

Fixed Assets

Fixed assets and other property are recorded at historical cost or at the estimated fair market value as determined by management. Fixed assets are depreciated over their estimated useful lives using the straight-line-method.

Revenue Recognition

The primary source of support is from grants. Revenue is recognized when cash or property is received. Revenues received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on its existence or nature.

Income Taxes

The organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Therefore, there are no provisions for income taxes.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Subsequent Events

Management has evaluated subsequent events through May 27, 2025, the date the financial statements were available to be issued. The subsequent events occuring in the immediate period following the review date that have any material effect on the organization or financial statements have been noted in the related section.

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/08/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Alexander and Associates, Inc.
545 Mainstream Drive Suite 406

Nashville TN 37228

CONTACT Debra Alexander Fisher **NAME:**
PHONE (A/C, No, Ext): (615) 244-3202
FAX (A/C, No): (615) 244-3256
E-MAIL debra@alexanderandasso.com **ADDRESS:**

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : GREAT AMERICAN INSURANCE GROUP	
INSURER B : Progressive	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Why We Can't Wait, Inc.
220 Nathan Dr

Goodlettsville, TN 37072

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR Sexual Molestation X AGGREGATE LIMIT APPLIES PER: GE POLICY [ ] PRO-JECT [ ] LOC X OTHER:	x		GAP126713	05/01/2026	05/01/2027	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
B	**AUTOMOBILE LIABILITY** ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY X SCHEDULED AUTOS X NON-OWNED AUTOS ONLY	x		9318637	09/26/2025	09/26/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTHER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability	x		GAP126713	05/01/2026	05/01/2027	Occurence	$1,000,000
							Aggregate	$1,000,000

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Metropolitan Government of Nashville and Davidson County
Metro Courthouse, Suite 108
Nashville, TN 37201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Debra G Alexander Fisher

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Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

July 12, 2025

Mr. DARRELL E CALDWELL
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: WHY WE CAN'T WAIT, INC.
CO Number: CO23511
Renewal Date: 06/30/2026

Dear Mr. DARRELL E CALDWELL :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 14 2014

WHY WE CANT WAIT INCORPORATED
220 NATHAN DR
GOODLETTSVILLE, TN 37072-2509

Employer Identification Number:
46-0755751
DLN:
17053017347003
Contact Person:
JAMES ST. JULIEN ID# 52653
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
August 17,2012
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Kenneth C Corbin

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

LISA R CALDWELL
220 NATHAN DR
GOODLETTSVILLE, TN 37072, USA

04/07/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	WHY WE CAN'T WAIT, INC		
SOS Control #:	000693574	Initial Filing Date:	08/17/2012
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	DAVIDSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2026-441523		Filing Fee:	$20.00
Payment: Credit Card - 3918620554			$20.00

Annual Report Due Date: 04/01/2026	Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 04/01/2026	Tracking Number: B2026359005

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Officers Changed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
B2026359005

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000693574
Filed: 04/01/2026 08:56 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: WHY WE CAN'T WAIT, INC

Entity Type: Non-Profit Corporation

Control Number: 000693574

Place of Formation: TENNESSEE

Principal Office Address:
220 NATHAN DR
USA, GOODLETTSVILLE, TN 37072-2509

Mailing Address:
220 NATHAN DR
USA, GOODLETTSVILLE, TN 37072-2509

Nature of Business (NAICS):
624190 - Other Individual and Family Services

Officer Information

EBONY CARNEY-LINDSEY
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

JASON WORD
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

LLWAYNE JONES
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

VICKEY IGLEY
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

LISA CALDWELL
220 NATHAN DRIVE
GOODLETTSVILLE, DAVIDSON COUNTY 37072, USA
Director,Treasurer

DOMINIC LEONARDO
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Vice Chairman

DAJUANA TORAN
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Chairman,Director

DOMONIC LEONARDO
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

DARRELL CALDWELL
220 NATHAN DR
GOODLETTSVILLE, TN 37072, USA
Director,President

ATTAYA YOKELY
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

BRITTANY MIDDLEBROOKS
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

DOROTHY SANDS
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

PRINCELLA RIDDLEY

ALESHIA MARSHALL

ANTHONY HALL

220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

220 NATHAN DR
GOODLETTSVILLE, TN 37072, USA
Director

REGINALD CARTMELL
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

WALTER STUART
220 NATHAN DR
GOODLETTSVILLE, TN 37072, USA
Director,Vice President

GILMAN WHITING
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

GARY MAYS
220 NATHAN DR LISA CALDWELL
GOODLETTSVILLE, TN 37072, USA
Secretary

CHRIS FORD
220 NATHAN DRIVE
GOODLETTSVILLE, DAVIDSON COUNTY 37072, USA
Director

DIONNE PLACID
220 NATHAN DRIVE
GOODLETTSVILLE, TN 37072, USA
Director

Registered Agent Information

LISA R. CALDWELL
220 NATHAN DR
GOODLETTSVILLE, TN 37072

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: LISA R CALDWELL **Date:** 04/01/2026

Title: TREASURER

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 04/01/2026 **Invoice:** 2026-441523

Customer Information

LISA R CALDWELL
WHY WE CAN'T WAIT, INC
220 NATHAN DR
GOODLETTSVILLE, TN 37072, USA

Tracking #	Description	Amount Paid
B2026359005	2025 Annual Report for WHY WE CAN'T WAIT, INC (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3918620554

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Received by Tennessee Secretary of State Tre Hargett, 08/17/2012, 08:40:58, 7084.3039

State of Tennessee

Department of State
Corporate Filings
312 Rosa L. Parks Avenue
6th Floor, William R. Snodgrass Tower
Nashville, TN 37243

CHARTER
(Nonprofit Corporation)

For Office Use Only

FILED

The undersigned acting as incorporator(s) of a nonprofit corporation under the *Tennessee Nonprofit Corporation Act* adopts the following Articles of Incorporation.

1. The name of the corporation is: Why We Can't Wait, Inc

2. Please complete all of the following sentences by checking one of the two boxes in each sentence:
This corporation is a ☑ public benefit corporation / ☐ mutual benefit corporation.
This corporation is a ☐ religious corporation / ☑ not a religious corporation.
This corporation will ☐ have members / ☑ not have members.

3. The name and complete address of the corporation's initial registered agent and office in Tennessee is:

Name	Street Address	City	State	Zip Code	County
Lisa R. Caldwell	220 Nathan Dr	Goodlettsville	TN	37072	Davidson

4. List the name and complete address of each incorporator:

Name	Street Address	City	State	Zip Code
Lisa R Caldwell	220 Nathan Dr	Goodlettsville	TN	37072

5. The complete address of the corporation's principal office is:

Street Address	City	State/Country	Zip Code
220 Nathan DRIVE	Goodlettsville TN	Davidson	37072

6. The corporation is not for profit.

7. If the document is not to be effective upon filing by the Secretary of State, the delayed effective date and time are:
Date N/A , _____ Time _____ (Not to exceed 90 days.)

8. Insert here the provisions regarding the distribution of assets upon dissolution: All of the remaining assets and property of the corporation shall, after all debts and necessary expenses of dissolution have been paid, be distributed to such organization that qualify under 501C3 of IRS Code of 1954.

9. Other provisions: _____

8/16/12
Signature Date

Lisa R Caldwell
Incorporator's Signature

Lisa R. Caldwell
Incorporator's Name (typed or printed)

SS-4418 (Rev. 9/04) **Filing Fee: $100** RDA 1678

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

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Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E



Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

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I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

This summer programming opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

This summer programming opportunity is funded by NAZA

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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GRANT CONTRACT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND YOUNG MENS CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE

This Grant Contract issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Young Mens Christian Association of Middle Tennessee,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

*NAZA-funded summer program with **Young Mens Christian Association of Middle Tennessee** will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs**.

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1. _____ **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2. _____ **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3. _____ **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4) _____ **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated in the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) _____**Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) _____**Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) _____**System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) _____**Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) _____**Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) _____**Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) _____**Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) _____**Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings
- Responsible Use of Data located in the Learning Hub.

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- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) _____ **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the contract) of this document and adhere to all requirements under that document so that they can have access to student data.

14) _____ **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

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15) _____**Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) _____**Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time **Leading Indicator Survey, Staff** by program staff the spring semester.

17) _____**Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) _____**Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) _____**Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks

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must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this contract are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their contracts, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this scope may result in Corrective Action. Continued violation could result in termination of the contract.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT CONTRACT TERM:**

B.1. **Grant Contract Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

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C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed **$201,150** (**90** slots for afterschool, **40** slots for summer, and transportation). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the contract is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027.This final payment will equal the total actual spending for the contract year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire**.

Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

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If the contract is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant contract.
The expenditure reports format is shown on Annex 2 attached to this contract. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

C.9. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

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C.10. **Electronic Payment**. Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS**:

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant Contract.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which

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is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant Contract.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**
During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension, the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**

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With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of contract.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

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Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.

D.16. **Independent Contractor.**_Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17. **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.
d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

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D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in

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writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For contract-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Jordan Waller, Y-CAP Associate Executive Director
Young Mens Christian Association of Middle Tennessee
1000 Church Street
Nashville, TN 37203
615-259-9622

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

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ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this contract. Please initial each item below as proof of review and receipt:

_____ Annex 1 – Metro Invoice

_____ Annex 2 – Expenditure Report

_____ Annex 3 – Budget Spreadsheet

_____ Annex 4 – Minimum Standards

_____ Annex 5 – Data-Sharing Sub-Agreement

_____ Annex 6 – Performance Indicators

_____ Annex 7 – Afterschool Enrollment form

_____ Annex 7b – Summer Enrollment form

_____ Annex 8 – Program site/s

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:
Jennifer Reed/mjw
62377A2A8742469...
Director of Finance

APPROVED AS TO RISK AND INSURANCE:

Signed by:
Balogun Cobb
68804BF12FD741C...
Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Signed by:
Macy Amos
2CBBFAAF2F3B4D4...
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

NASHVILLE PUBLIC LIBRARY

DocuSigned by:
Terri Luke
EE49BFDF9F034BF...
Library Director

RECIPIENT: Young Mens Christian Association of Middle Tennessee

By (Signature): John Mikos

Authorized Officer Name: John Mikos

Title: President & CEO

Sworn to and subscribed to before me a Notary Public, this 14th day of May, 2026

Notary Public Ruth Ann Cox



My Commission expires November 8, 2028

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Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA
Funds For FY 2027 Program

ORGANIZATION NAME	YMCA of Middle Tennessee	**CONTRACT # (Office Use):**			
PROGRAM NAME	Yquest	**START DATE:**	**7/1/2026**		
ADDRESS	1000 Church St	**END DATE:**	**6/30/2026**		
CITY, STATE & ZIP	**Nashville TN 37203**	**CONTACT PERSON**	**Ryan Jarrett**		
FEDERAL ID # (EIN)	62-0476243	**CONTACT TELEPHONE**	615-259-9622x70197		

COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS	OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		**After-school program starts 09/08/2026 | Per slot rate for afterschool is $1,355** **Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027 | Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.**		
Salaries and Wages	98,493.77	27% allocation for 3 Program Coordinators ($25.75/hour); 3 part-time Program Leads ($19.00/ hour) for 12 hours a week ; 16% allocation of Program Specialist (30.78/hour)		
Benefits and Taxes	26,827.77	Fringe Benefits (at 28.9% of base for Full Time employees and 7.65% for Part Time employees)		
Total Personnel Expenses	**125,321.55**			
Office Supplies	0.00	N/A		
Communications	0.00	N/A		
Postage and Shipping	0.00	N/A		
Occupancy	0.00	N/A		
Equipment Rental and Maintenance	0.00	N/A		
Printing and Publications	0.00	N/A		
Travel/Conferences & Meetings	2,500.00	Gas/Transportation for field trips (summer)		
Insurance	0.00	N/A		
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	11,750.00	$75 per youth for program supplies including office supplies, curriculum expenses and supports, recreational supplies, and snacks (school year); Food and Supplies (summer)		
Transportation	28,000.00	Transportation from IT Creswell to Northwest Y		
Field Trips	3,000.00	Estimated at $1,000 per trip; expenses include transportation and admission expenses (1 school year, 2 summer)		
Professional Fees/Enhancement partners	6,875.00	Estimated at $125 per hour/class for 13 hours per site over three sites (school year); Estimated at $100 per hour/class, for 20 hours of enrichment programming provided by third-party enrichment partners during June 2025 at one day camp location (summer)		
Other Non-Personnel	2,800.00	Special events, $300 for each youth-led community showcase event (2 per site per year at the end of each term); expenses include presentation materials, refreshments and consumables (school year); Camp shirts and promotional materials (summer)		
Indirect Cost	20,903.45	YMCA Board of Directors approved rate of 13.73% for 2025		
Total Non-personnel	**75,828.45**			
Total	**201,150.00**			

RECIPIENT NAME Justin Bauer

AUTHORIZED SIGNATURE:

TITLE Executive Director, Sponsored Programs

DATE 4/16/2026

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RESPONSE #26692 SUBMITTED ON 03/16/2026 02:18:26 PM

2026-2027 NAZA Funded Partner Application (Annex 1)

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Page 2 of 10 - About your Organization

Organization Name	**YMCA of Middle Tennessee**
Street Address	**1000 Church Street**
City, State, Zip Code	**Nashville, TN 37203**
Organization Website	**ymcmamidtn.org**
Organization Email	**jswaller@ymcamidtn.org**
Organization Phone	**615-259-9622**

Edit section title

Authorized Officer Name and Position	**Jordan Waller, Y-CAP Associate Executive Director**

Edit section title

Primary Grant Contact (PGC) Person	**Justin Bauer**
PGC Person Position	**Executive Director, Sponsored Programs**
PGC Person Email	**jbauer@ymcamidtn.org**
PGC Person Phone Number	**615-259-9622**
Is this staffer also the Youth Programming contact?	**No**
Is this staffer also responsible for Data/Evaluation compliance?	**No**

Edit section title

Youth Programming Contact (YPC)	**Jordan Waller**
YPC Title	**Y-CAP Associate Executive Director**
YPC Email	**jswaller@ymcamidtn.org**
YPC Phone	**615-259-9622**

Edit section title

Data/Evaluation Contact (DEC)	**Mark Musielak**
DEC Title	**Y-Quest Specialist**
DEC Email	**mmusielak@ymcamidtn.org**
DEC Phone	**615-259-9622**

Please List Board of Directors

Please List Board of Directors

Number of Board Members	**15**
Name	**Tony Wall**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**Yes**
Name	**Jonathan Cole**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Bill Zotti**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Lawson Allen**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**

Board Chair	**No**
Name	**Jacky Akbari**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Catherin Birdwell**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Dawn Brennan**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Teresa Broyles-Aplin**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Chad Folk**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Ron Knox**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**

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Board Chair	**No**
Name	**Howard Lamar**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Mike Rogers**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Brian Taylor**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Caroleen Wilkes**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**
Name	**Liz Wilson**
Email Address	**jbauer@ymcamidtn.org**
Phone Number	**615-259-9622**
Board Chair	**No**

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Page 3 of 10 - About Your Organization - 2

Total Organizational Budget	**92,998,319.00**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**176,760**
Attach most recent Non-Profit status documentation.	**501C 3 form.pdf**

Edit section title

Total Youth Serving	**130**
Total Youth Proposing to Serve with NAZA funding.	**130**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**10**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

Page 4 of 10 - Afterschool Program Information

Mission and Experience

What is your organization's mission?	The YMCA of Middle Tennessee was founded in 1875 as a worldwide charitable fellowship united by a common loyalty to Jesus Christ. Its purpose is to help people grow in spirit, mind and body.
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	Y-CAP: The YMCA Community Action Programs (Y-CAP) serve low-income, at-risk youth with after-school and summer programming focused on positive youth development. Y-CAP outreach programs include Achievers (serving high-achieving high school youth preparing for college or the workforce), Y-Quest targeting at-risk middle school youth and Y-Literacy (for elementary school below-grade-level readers). Y-CAP programs are offered at no cost to participating youth. Y-Quest: Y-Quest has participated in NAZA out-of-school-time programming for more than a decade. With caring adults as facilitators, Y-Quest's model provides young people the opportunity to learn, explore, create, contribute and belong. The program uses a national, evidence-based curriculum to help students learn the skills, knowledge and growth mindsets they need to handle strong emotions, better understand and connect with their peers and avoid and resolve conflicts. These skill sets help students successfully navigate classroom and school climates while creating a foundation for academic ownership and success. Enhancement partners provide crucial lessons in healthy living, STEM, arts and social-emotional learning during programming. The YMCA strongly encourages youth input in design and delivery of programming. During the 2026-2027 school year, Y-Quest will serve 90 students from Isaiah T. Creswell Middle School of the Arts, Apollo Middle, and William Henry Oliver Middle School. Measurement: Y-Quest uses the Partnership in Education and Resilience's evidence-based, social-emotional curricula to equip students with essential emotional regulation, empathy and interpersonal communication skills to foster a supportive and inclusive learning environment. Through daily activities and group sessions, students: • Build supportive relationships with adults and peers • Learn to manage conflict and emotions constructively • Explore STEM, arts, and healthy living topics • Contribute to a community where their voices matter

Detailed Programming Information

Afterschool Program Name	Y-Quest
Program Description (this description will be used in all NAZA recruitment materials)	Y-Quest empowers youth to excel. The Y-Quest model inspires young people to lead constructive and successful lives by developing their creativity, improving learning skills and building self-confidence. The YMCA strongly encourages youth input in the design and delivery of programming. With caring adults as facilitators, young people are given opportunities to learn, explore, create, contribute and belong.

Targeted Youth Population	**90**

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	**No**

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**501C 3 form.pdf Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027 (002).pdf**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**Yes**
Please provide a sample copy of established or proposed curriculum.	**Sample Curriculum.pdf**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Curiosity, Learning, and Growth Mindset**
Principles of Youth Development	**Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills**
How will your program's activities help youth explore growth?	**Y-Quest students participate in programming supporting learning in literacy, STEM, arts and culture and healthy living. The Y-Quest model provides:** **1. Dedicated homework help time, allowing students to complete homework with assistance from volunteers or Homework Hotline.** **2. Elective learning, concurrent with homework help time, providing students without homework with the opportunity to extend learning time through self-directed activities.** **3. Thematic project-based learning enhancements, with an emphasis on emotional regulation, resilience, and social-emotional learning.**

Edit section title

Growth Practices	**Emotional Intelligence and Self-Management**

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Principles of Youth Development	**Encouraging Relationship Building.**
How will your program's activities help youth explore growth?	**All students participate in programming supporting social-emotional learning through the Partnership in Education and Resilience's evidence-based, social-emotional curricula. Social-emotional learning includes lessons on:** **1. Mindset and Goals;** **2. Recognizing Bullying and Harassment;** **3. Thoughts, Emotions and Decisions; and** **4. Managing Relationships and Social Conflict.**

Page 6 of 10 - Summer Program Information

Edit section title

Name of Proposed Summer Program	**Y-CAP Summer Days**
Summer Program Description	**Overview: In summer 2027, Y-CAP Summer Days will offer five weeks of full-day programming to participants both in Y-CAP programming and in the community. Y-CAP staff members develop weekly lesson plans, organized around a clear weekly theme and focused on experiential learning in healthy life skills, positive relationships, healthy living activities, college and career exploration, problem solving, teamwork and academic core topics.** **Schedule of Activities: Campers participate in four one-hour themed blocks during the day, in addition to opening and closing ceremonies, breakfast, lunch and snack times with structured games and physical play. Twice a week, camp participants will also receive swimming lessons and swim safety courses at the Margaret Maddox Family YMCA. Y-CAP also engages enhancement partners, volunteers and technological resources to support learning for youth participants. Enhancement partners and field trips center around STEM, academics, arts and physical activity. By exposing youth to a variety of positive adult role models, Y-CAP helps participants develop skills in relationship building and sustain supportive long-term relationships to help them navigate the challenges of adolescence.** **Dates: The camp will run from June 1 to July 9, 2027, and will be held five days a week, Monday through Friday. The camp will operate for eight hours daily. Breakfast, lunch and an afternoon snack will be provided for participants each day.** **Constituency: The Y-CAP Summer Days camp will primarily draw its participants from two school-year programs operated by the YMCA of Middle Tennessee. Y-Quest serves students from schools across Davidson County, including Apollo Middle School, William Henry Oliver Middle School, and IT Creswell Middle Prep School of the Arts. Each of these schools has been identified as a Priority School by the Nashville After Zone Alliance.**
Target Population to be Served	**40**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027 (002).pdf**
Proposed Enhancement Activities (field trips, special groups, etc.):	**Enhancement Partners and Field Trips: Enhancement partners provide crucial lessons in healthy living, STEM, arts and social-emotional learning. Y-CAP youth development programs have access to some of the most innovative opportunities to learn and grow in Davidson County. Field trips provide immersive and highly social opportunities in the same learning areas for students to participate in group activities, firing their creativity and providing them with the chance to unplug and have fun.** **Thematic, project-based learning enhancement partners and field trips include:** **• Nashville Children's Theater: Programming removing barriers to the arts, providing hand**

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interaction with theatre and fostering self-discovery, leadership and performance.

• Super Science: Providing experiential, hands-on STEM programming enhancements.

• Margaret Maddox Family YMCA: Providing physical activity in a safe environment, with swim safety and lessons during the summer to available to participants attending Y-CAP Summer Days camp in Davidson County.

• STEM, Physical Activity and Academic Field Trips: Proposed locations for fun and learning include the Nashville Zoo, Tennessee Aquarium, Nashville Soccer Club, Rivergate Skate Center and more.

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**No**

Page 7 of 10 - Program Logistics & Data

Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**15 to 1**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**Y-CAP uses a substitute protocol to ensure uninterrupted service delivery for Y-Quest participants. When an on-site staff member is absent, the program draws from three trained Y-CAP staff who are familiar with the Y-Quest program and expectations. Youth safety and program fidelity remain Y-CAP's priority in all staffing decisions.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**Students who participate in Y-Quest either 1) ride home with their parents or guardians or 2) receive a ride home on MNPS school buses. Y-Quest requires parents to sign permission for students to use the MNPS transportation option. The MNPS transportation department verifies that participants live within the bussing zone and establishes bus routes. Because students enroll in Y-Quest throughout the year, Y-Quest Program staff constantly communicate with the MNPS transportation department.** **Y-Quest would like to provide transportation home from programming for Apollo Middle School and William Henry Oliver Middle School students. Nearly all participants rely on transportation home from programming, and without it, Y-Quest would see a reduction in enrollment and retention.** **Y-Quest would also like to offer transportation from IT Creswell Middle Prep School of the Arts to Northwest Family YMCA at 3700 Ashland City Hwy, Nashville, TN 37218. Without NAZA's transportation assistance, students walk to the Northwest facility.**
What transportation need fits your program(s) the most?	**Evening Bus (Departure from School Base Program),Afternoon Program Site Drop-off (From School to Community Based Program)**
Please estimate the number of sites needing transportation in 2026-2027.	**3**

Program Data

Briefly describe your organization's youth recruitment strategies for the entire	**Y-Quest works closely with each school site's administration to tailor its recruitment st to the needs of each student body and leverages the resources of the YMCA of Middle**

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programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	Tennessee to reach the largest possible number of students and families. Y-Quest recruits participants through: • In-school recruitment during school lunch times and back-to-school open houses to promote the program directly to students. • Elementary school outreach to feeder elementary schools to engage rising sixth grade students. • Parent engagement through send-home flyers and announcements at PTA meetings. • Online resources, including a registration portal in which parents can complete a letter of intent to enroll in Y-Quest.
What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	Y-Quest aims to retain 70 percent of students over an academic year of programming. Youth voice as a means of retention remains a priority for Y-Quest programming. After reviewing survey themes, Y-Quest will engage students in age-appropriate discussions about program strengths and opportunities for growth, ensuring their perspectives shape next steps.

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.	The 2025-2026 Youth Leading Indicator Survey was recently launched, with results anticipated within the next month. While final results remain pending, Y-Quest maintains an established process in which survey findings inform program improvement and implementation. Once results are available, survey data will be incorporated into a structured program review alongside internal evaluation tools, including the HSA, parent surveys, attendance data and staff reflections. Y-Quest staff will conduct a collaborative data analysis to identify patterns in areas including supportive adult relationships, peer belonging, emotional regulation and future orientation. Y-Quest staff will also work with the YMCA's Operational Strategy Team (OST), which provides expert guidance on program goals, outputs, outcomes, and logic models. This team meets quarterly and complements NAZA improvement assessments. The OST ensures effective, consistent and scalable programming. The continuous improvement process employed by Y-CAP and OST ensures that Youth Asset Survey results are actively integrated into actionable, data-informed strategies that strengthen program quality and student outcomes. Based on identified strengths and growth areas, Y-Quest leadership will develop targeted improvement strategies. These may include: • Increasing structured mentoring and small-group check-ins to strengthen adult-youth relationships. • Expanding youth leadership opportunities to promote voice, responsibility and ownership. • Embedding intentional reflection practices to reinforce skill development and personal goal setting. • Enhancing family communication strategies to align home and program supports.
Have you accessed and used student data from schools in 2025-2026? If so, please briefly describe how you used that data in your programming.	During the 2025-2026 school year, Y-Quest did not formally collect or access academic or behavioral data directly from school partners. While strong communication with school administrators and teachers regarding general student needs and school-wide priorities w maintained, programming decisions were guided primarily by internal evaluation syste including the Youth Leading Indicator Survey, HSA, attendance tracking and family feed

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Additionally, students now have access to their campus portal. Y-Quest staff regularly sit down with students to review their grades and missing assignments, helping them maintain academic success.

What strategies were implemented to improve program quality in the Spring semester (2026)?

In Spring 2026, Y-Quest implemented several intentional strategies to strengthen program quality through a structured improvement process guided by the SEL-focused Youth Program Quality Assessment.

Staff completed program observations using the assessment tool, and results were reviewed collaboratively as a team. Priority domains were identified, including engaging environment, interactive learning, youth responsibility and leadership, and reflection. From this analysis, site-specific improvement goals were developed and the following strategies:

• Enhancing inclusive welcoming routines to build stronger belonging and psychological safety.
• Introducing structured reflection components at the close of each program day to reinforce learning and emotional processing.
• Expanding student leadership opportunities through rotating roles and shared decision-making structures.
• Implementing clearer goal-setting systems, allowing students to track both individual and group progress.

This improvement process was collaborative and youth centered. After the staff analyzed observation data, students were engaged in discussions about program strengths and opportunities for growth, ensuring the youth voice and choice informed the improvement plan. By aligning staff professional development, observation data and youth input, Y-Quest strengthened program quality in measurable and sustainable ways.

What strategies will your organization employ to improve programming in the 2026-2027?

In 2026-2027, Y-Quest will continue implementing a comprehensive continuous improvement cycle grounded in data analysis, staff collaboration and stakeholder feedback. Y-Quest prioritizes improvements that are responsive, evidence-based and centered on the evolving needs of the students and families served.

At the close of each program year, an extensive program review is conducted incorporating multiple data sources, including Youth Leading Indicator Survey results, HSA data, staff surveys, parent feedback, attendance trends and observation tools such as the Youth Program Quality Assessment. Structured data review meetings will be conducted to identify measurable growth areas and opportunity gaps, informing the following strategies:

• Evaluating the effectiveness of Y-Quest's evidence-based curriculum to ensure alignment with student needs.
• Refining goal setting and reflection practices to deepen skill transfer beyond program hours.
• Strengthening family engagement efforts based on parent feedback.
• Providing targeted staff professional development aligned with identified growth domains.

In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.

Y-Quest will not formally collect or access academic or behavioral data directly from school partners. Instead, program staff will prioritize strong communication with school administrators and teachers regarding general student needs and school-wide priorities, and programming decisions will be guided primarily by internal evaluation systems, including Youth Leading Indicator Survey, HSA, attendance tracking and family feedback.

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	**YMCA of Middle Tennessee 12-31-24 Audit FS FINAL.pdf**

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**Yes**
Most recent TN Annual Report filed with Secretary State	**BusinessDetails.pdf**
Secretary of State Office of Charitable Solicitation Registration	**2025-2026 YMCA of Middle Tennessee Charitable Solicitations Permit.pdf**
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	**TN SOS.pdf**
Partnership Letters (Annex 6 or 7):	**501C 3 form.pdf 26-27 NAZA Commitment Letter- Oliver signed.pdf**
Partnership Letters (Annex 6 or 7):	**Annex-7-Letter-of-Commitment_School-Based-NAZA-Funded-Sites-2026-2027.pdf**
Copy of the Articles of Incorporation	**YMCA Charter.pdf**
Certification of Assurance (Annex 9A)	**Annex-9A-Certifications-of-Assurance.pdf**
Non-Profit Grants Manual Acknowledgment (Annex 9B)	**Annex-9B-Non-Profit-Grants-Manual-Acknowledgement-1.pdf**
Agency's Nondiscrimination Policy	**2026_nondiscrimination.pdf**

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Affidavit of Compliance

Please Submit Your Signed Affidavit	**Affidavit.pdf**

Proof of Insurance

	Yes
Submit Current Proof of Insurance	**25-26 CGL CAU XLS ($5M Limit) WCO - Metropolitan Development and Housing.pdf**

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	*No answer given*

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Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	**Yes**
Proposed Budget	**Yes**
Annex 10 - Metro Risk Assessment	**Yes**

Final Budget Information

Total Afterschool Fund Request	**121,950.00**
Total Summer Fund Requesting	**51200**
Total Amount Requesting for 2026-2027	**173150**

Signature



Justin Bauer

Name

2026-03-13 21:25:18 (UTC)

Date

Attached Files

501C 3 form.pdf

https://naza.tfaforms.net/uploads/get/9033d577f50c4e71c4a68772e6afc368-501C3form.pdf
(https://naza.tfaforms.net/uploads/get/9033d577f50c4e71c4a68772e6afc368-501C3form.pdf)

501C 3 form.pdf

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YMCA of Middle Tennessee 12-31-24 Audit FS FINAL.pdf

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2025-2026 YMCA of Middle Tennessee Charitable Solicitations Permit.pdf

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TN SOS.pdf

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501C 3 form.pdf

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Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027 (002).pdf

https://naza.tfaforms.net/uploads/get/49b91898c7fe5b1717b0da10ec3d88b1-Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027002.pdf (https://naza.tfaforms.net/uploads/get/49b91898c7fe5b1717b0da10ec3d88b1-Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027002.pdf)

Sample Curriculum.pdf

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(https://naza.tfaforms.net/uploads/get/e4fa37abd86c9fe5ff50b4ff9cba43b0-SampleCurriculum.pdf)

Annex-2-NAZA-Funded-Partner-Afterschool-Weekly-Plan-2026-2027 (002).pdf

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BusinessDetails.pdf

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26-27 NAZA Commitment Letter- Oliver signed.pdf

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Annex-7-Letter-of-Commitment_School-Based-NAZA-Funded-Sites-2026-2027.pdf

https://naza.tfaforms.net/uploads/get/2c9eb0dfe9cf434a39149c0d5f259c68-Annex-7-Letter-of-Commitment_School-Based-NAZA-Funded-Sites-2026-2027.pdf (https://naza.tfaforms.net/uploads/get/2c9eb0dfe9cf434a39149c0d5f259c68-Annex-7-Letter-of-Commitment_School-Based-NAZA-Funded-Sites-2026-2027.pdf)

YMCA Charter.pdf

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(https://naza.tfaforms.net/uploads/get/4e1e43b2d1d9c1052689e9c660661587-YMCACharter.pdf)

Annex-9A-Certifications-of-Assurance.pdf

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Annex-9B-Non-Profit-Grants-Manual-Acknowledgement-1.pdf

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Affidavit.pdf

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RESPONSE #27030 SUBMITTED ON 03/13/2026 02:36:34 PM

NAZA-Funded Proposed Target Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**YMCA of Middle Tennessee**

Programming Information

Days of Week of Afterschool Program	**5 days per week**

Edit section title

Afterschool site plan	**Community Site,School Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**No**

Edit section title

Afterschool Program Name	**Y-Quest**
Total Afterschool Enrollment Goal	**90**

Afterschool Programming

Name of School Site Location	**Apollo Middle School**
Address of School Program Site	**631 Richards Road, Antioch, TN 37013**
School Partnership Level	**New Partnership**
Number of youths targeted for site	**30**
Transportation needed?	**Yes**

Afterschool Programming

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Name of School Site Location	**William Henry Oliver Middle School**
Address of School Program Site	**6211 Nolensville Pk, Nashville, TN 37211**
School Partnership Level	**Renewing Partnership**
Number of youths targeted for site	**30**
Transportation needed?	**Yes**

Afterschool Programming

Name of Community Site Location	**Northwest Family YMCA**
Address of Community Program Site	**3700 Ashland City Hwy, Nashville, TN 37218**

For Community Sites Only

Target School for Community Site	**IT Creswell Middle Prep School of the Arts**
Number of youths targeted for site	**30**
3rd Party Transportation needed?	**Yes**

Summer Programming Information

Summer Program Name	**Y-CAP Summer Days**
Total Summer Enrollment Goal	**40**

Summer Programming Information

Edit section title

Total Weeks of Programming	**6 weeks**
Days per Week of Summer Program	**5 days per week**
Hours per Day	**8 hours**
Programming Time Frame	**8:30 A.M. – 4:30 P.M.**
Proposed months of Summer programming	**Both**

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Edit section title

July 2026 Proposed Weeks of Programming	**1 week**
June 2027 Proposed Weeks of Programming	**5 weeks**

Edit section title

Name of Summer Site Location	**Y-CAP**
Summer Location address	**1011 Russell Street Nashville, TN 37206**
Number of summer youth targeted for site	**40**

Signature



Justin Bauer

Name

2026-03-13 19:37:26 (UTC)

Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements
By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: _____

Name: Jordan Waller

Title: Y-CAP Associate Executive Director

Agency Name: YMCA of Middle Tennessee

Date: 03/11/2026

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement

Recipient Name:

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: Non-Profit Grant Resources
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

Signature of Authorized Representative: _____

Name: Jordan Waller

Title: Y-CAP Associate Executive Director

Agency Name: YMCA of Middle Tennessee

Date: 03/11/2026

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE

FINANCIAL STATEMENTS

As of and for the Years Ended December 31, 2024 and 2023

And Report of Independent Auditor

Cherry Bekaert LLP
Your Guide Forward

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
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REPORT OF INDEPENDENT AUDITOR 1-2

FINANCIAL STATEMENTS

Statements of Financial Position 3
Statements of Activities 4-5
Statements of Functional Expenses 6-7
Statements of Cash Flows 8-9
Notes to the Financial Statements 10-24

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Cherry Bekaert LLP
Your Guide Forward

Report of Independent Auditor

To the Board of Directors
Young Men's Christian Association of Middle Tennessee
Nashville, Tennessee

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Young Men's Christian Association of Middle Tennessee (the "YMCA") (a nonprofit organization), which comprise the statements of financial position as of December 31, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the YMCA as of December 31, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the YMCA and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the YMCA's ability to continue as a going concern within one year after the date the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

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In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the YMCA's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the YMCA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audits, significant audit findings, and certain internal control-related matters that we identified during the audits.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2025, on our consideration of the YMCA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of YMCA's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the YMCA's internal control over financial reporting and compliance.

Cherry Bekaert LLP

Nashville, Tennessee
June 23, 2025

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YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
STATEMENTS OF FINANCIAL POSITION (IN THOUSANDS)

DECEMBER 31, 2024 AND 2023

	2024	2023
ASSETS		
Current Assets:		
Cash and cash equivalents	$ 13,350	$ 27,069
Investments	14,867	15,039
Accounts and Grants Receivable:		
Membership and program fees, net	681	368
Grants and contracts	1,019	110
Contributions receivable, net	2,991	2,777
Other receivables	-	822
Prepaid expenses and other assets	1,237	1,102
Total Current Assets	34,145	47,287
Contributions receivable, less current portion, net	582	170
Investments	17,835	17,546
Interest rate swap asset	258	546
Cash restricted for investment in property and equipment	139	200
Property and equipment, net	135,857	123,393
Operating lease right-of-use assets	766	588
Total Assets	$ 189,582	$ 189,730
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable	$ 4,281	$ 3,750
Accrued expenses	4,480	4,778
Deferred membership and program revenues	1,969	2,281
Deferred grant revenue, ARPA Childcare Stabilization Grant	471	8,832
Current portion of bonds payable	1,999	2,027
Current portion of operating lease liability	228	170
Total Current Liabilities	13,428	21,838
Deferred lease revenue	127	201
Operating lease liability, less current portion	548	424
Long-term bonds payable, less current portion	28,088	30,087
Total Liabilities	42,191	52,550
Net Assets:		
Without Donor Restrictions:		
Undesignated	109,895	78,394
Board designated	31,139	52,798
Total Without Donor Restrictions	141,034	131,192
With Donor Restrictions	6,357	5,988
Total Net Assets	147,391	137,180
Total Liabilities and Net Assets	$ 189,582	$ 189,730

The accompanying notes to the financial statements are an integral part of these statements.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
STATEMENT OF ACTIVITIES (IN THOUSANDS)

YEAR ENDED DECEMBER 31, 2024
(WITH SUMMARIZED FINANCIAL DATA FOR YEAR ENDED DECEMBER 31, 2023)

	Without Donor Restrictions	With Donor Restrictions	2024 Total	2023 Total
Operating Activities:				
Public Support:				
Contributions	$ 1,302	$ 1,424	$ 2,726	$ 2,596
Foundation and corporate grants	473	669	1,142	1,189
Special events, net	150	-	150	62
Release from restrictions	2,435	(2,435)	-	-
Total Public Support	4,360	(342)	4,018	3,847
Revenue:				
Membership fees, net	49,857	-	49,857	46,183
Program fees, net	24,304	-	24,304	21,749
Government grants and contracts	9,885	-	9,885	12,190
Sales to members	635	-	635	672
Other income	1,757	-	1,757	1,196
Total Revenue	86,438	-	86,438	81,990
Total Public Support and Revenue	90,798	(342)	90,456	85,837
Expenses:				
Program services	74,055	-	74,055	73,189
Administrative	9,691	-	9,691	10,168
Fundraising	1,659	-	1,659	1,525
Total Expenses	85,405	-	85,405	84,882
Change in Net Assets from Operations	5,393	(342)	5,051	955
Nonoperating Activities:				
Unrealized loss on interest rate swap	(288)	-	(288)	(260)
Interest income	2,429	-	2,429	1,705
Realized and unrealized gain on investments	280	-	280	491
Gain on disposal of property and equipment	464	-	464	8,342
Contributions for capital assets	-	2,275	2,275	2,047
Release from restrictions	1,564	(1,564)	-	-
Total Nonoperating Activities	4,449	711	5,160	12,325
Change in net assets	9,842	369	10,211	13,280
Net assets, beginning of year	131,192	5,988	137,180	123,900
Net assets, end of year	$ 141,034	$ 6,357	$ 147,391	$ 137,180

The accompanying notes to the financial statements are an integral part of these statements.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
STATEMENT OF ACTIVITIES (IN THOUSANDS)

YEAR ENDED DECEMBER 31, 2023

	Without Donor Restrictions	With Donor Restrictions	2023 Total
Operating Activities:			
Public Support:			
Contributions	$ 901	$ 1,695	$ 2,596
Foundation and corporate grants	861	328	1,189
Special events, net	62	-	62
Release from restrictions	1,912	(1,912)	-
Total Public Support	3,736	111	3,847
Revenue:			
Membership fees, net	46,183	-	46,183
Program fees, net	21,749	-	21,749
Government grants and contracts	12,190	-	12,190
Sales to members	672	-	672
Other income	1,196	-	1,196
Total Revenue	81,990	-	81,990
Total Public Support and Revenue	85,726	111	85,837
Expenses:			
Program services	73,189	-	73,189
Administrative	10,168	-	10,168
Fundraising	1,525	-	1,525
Total Expenses	84,882	-	84,882
Change in Net Assets from Operations	844	111	955
Nonoperating Activities:			
Unrealized loss on interest rate swap	(260)	-	(260)
Interest income	1,705	-	1,705
Realized and unrealized gain on investments	491	-	491
Gain on sale of property and equipment	8,342	-	8,342
Contributions for capital assets	-	2,047	2,047
Release from restrictions	3,844	(3,844)	-
Total Nonoperating Activities	14,122	(1,797)	12,325
Change in net assets	14,966	(1,686)	13,280
Net assets, beginning of year	116,226	7,674	123,900
Net assets, end of year	$ 131,192	$ 5,988	$ 137,180

The accompanying notes to the financial statements are an integral part of these statements.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
STATEMENT OF FUNCTIONAL EXPENSES (IN THOUSANDS)

YEAR ENDED DECEMBER 31, 2024

	Program Services				Supporting Services			
	Healthy Living	Youth Development	Social Responsibility	Total Program Services	Administrative	Fundraising	Total Supporting Services	Total Expenses
Personnel Costs:								
Salaries and wages	$ 21,483	$ 13,652	$ 372	$ 35,507	$ 4,324	$ 832	$ 5,156	$ 40,663
Employee benefits	1,934	1,624	67	3,625	937	150	1,087	4,712
Payroll taxes	1,834	1,132	28	2,994	359	58	417	3,411
Total Personnel Costs	25,251	16,408	467	42,126	5,620	1,040	6,660	48,786
Nonpersonnel Costs:								
Occupancy	7,858	1,480	-	9,338	245	-	245	9,583
Depreciation and amortization	4,381	2,564	78	7,023	96	-	96	7,119
Supplies	2,241	2,422	38	4,701	36	82	118	4,819
Purchased services	1,085	759	47	1,891	704	83	787	2,678
Equipment	1,945	202	-	2,147	411	-	411	2,558
Technology system and services	604	273	6	883	1,075	61	1,136	2,019
Conferences, meetings, and staff development	200	1,300	44	1,544	53	26	79	1,623
Financing costs	776	454	14	1,244	-	-	-	1,244
Promotion and publication	56	22	-	78	995	2	997	1,075
Liability and other insurance	613	303	4	920	181	-	181	1,101
Travel, meals, and entertainment	42	282	36	360	176	3	179	539
Awards, grants, and assistance	477	239	20	736	-	-	-	736
Membership and professional dues	430	169	-	599	10	4	14	613
Bad debt expense	155	-	-	155	-	345	345	500
Miscellaneous	89	142	66	297	40	13	53	350
Postage and shipping	12	1	-	13	49	-	49	62
Total Nonpersonnel Costs	20,964	10,612	353	31,929	4,071	619	4,690	36,619
Total Expenses	$ 46,215	$ 27,020	$ 820	$ 74,055	$ 9,691	$ 1,659	$ 11,350	$ 85,405

The accompanying notes to the financial statements are an integral part of these statements.

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YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
STATEMENT OF FUNCTIONAL EXPENSES (IN THOUSANDS)

YEAR ENDED DECEMBER 31, 2023

	Program Services				Supporting Services			
	Healthy Living	Youth Development	Social Responsibility	Total Program Services	Administrative	Fundraising	Total Supporting Services	Total Expenses
Personnel Costs:								
Salaries and wages	$ 20,590	$ 14,425	$ 328	$ 35,343	$ 4,916	$ 934	$ 5,850	$ 41,193
Employee benefits	1,874	1,710	60	3,644	858	164	1,022	4,666
Payroll taxes	1,735	1,164	24	2,923	271	65	336	3,259
Total Personnel Costs	24,199	17,299	412	41,910	6,045	1,163	7,208	49,118
Nonpersonnel Costs:								
Occupancy	7,820	1,468	-	9,288	238	-	238	9,526
Depreciation and amortization	4,161	2,593	68	6,822	77	-	77	6,899
Supplies	2,133	2,206	12	4,351	39	96	135	4,486
Equipment	1,964	384	6	2,354	476	2	478	2,832
Purchased services	971	784	32	1,787	671	63	734	2,521
Technology system and services	626	292	6	924	993	54	1,047	1,971
Conferences, meetings, and staff development	163	1,079	41	1,283	75	24	99	1,382
Financing costs	802	500	13	1,315	-	-	-	1,315
Promotion and publication	58	28	-	86	1,082	2	1,084	1,170
Liability and other insurance	624	240	28	892	147	-	147	1,039
Travel, meals, and entertainment	45	376	46	467	160	3	163	630
Awards, grants, and assistance	376	191	25	592	-	-	-	592
Membership and professional dues	340	152	-	492	16	3	19	511
Bad debt expense	347	1	-	348	-	100	100	448
Miscellaneous	91	145	34	270	112	15	127	397
Postage and shipping	7	1	-	8	37	-	37	45
Total Nonpersonnel Costs	20,528	10,440	311	31,279	4,123	362	4,485	35,764
Total Expenses	$ 44,727	$ 27,739	$ 723	$ 73,189	$ 10,168	$ 1,525	$ 11,693	$ 84,882

The accompanying notes to the financial statements are an integral part of these statements.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
STATEMENTS OF CASH FLOWS (IN THOUSANDS)

YEARS ENDED DECEMBER 31, 2024 AND 2023

	2024	2023
Cash flows from operating activities:		
Change in net assets	$ 10,211	$ 13,280
Adjustments to reconcile net income to net cash from operating activities:		
Depreciation and amortization	7,119	6,898
Gain on disposal of property and equipment	(464)	(8,359)
Realized and unrealized gain on investments	(281)	(491)
Loss on interest rate swap agreement	288	260
Net change in lease right-of-use assets and liabilities	2	1
Changes in:		
Accounts and grants receivable	(1,223)	153
Contributions receivable	(1,901)	(1,813)
Other receivables	822	(822)
Prepaid expenses and other	(135)	291
Accounts payable and accrued liabilities	(1,761)	(28)
Deferred membership	(312)	393
Deferred grant revenue	(8,361)	(1,502)
Deferred lease revenue and other	(74)	(774)
Net cash flows from operating activities	3,930	7,487
Cash flows from investing activities:		
Purchases of property and equipment	(17,271)	(20,670)
Proceeds from sale of property and equipment	148	16,000
Proceeds from sale of investments, net	164	-
Purchases of investments, net	-	(6,915)
Net cash flows from investing activities	(16,959)	(11,585)
Cash flows from financing activities:		
Proceeds received from contributions for property and equipment	1,275	3,716
Principal payments on note payable	-	(15,500)
Principal payments on bonds payable	(2,026)	(1,955)
Net cash flows from financing activities	(751)	(13,739)
Change in cash and cash equivalents	(13,780)	(17,837)
Cash and cash equivalents, beginning of year	27,269	45,106
Cash and cash equivalents, end of year	$ 13,489	$ 27,269
Reconciliation to statements of financial position:		
Cash and cash equivalents, unrestricted	$ 13,350	$ 27,069
Cash restricted for investment in property and equipment	139	200
	$ 13,489	$ 27,269

The accompanying notes to the financial statements are an integral part of these statements.

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YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
STATEMENTS OF CASH FLOWS (IN THOUSANDS) (CONTINUED)

YEARS ENDED DECEMBER 31, 2024 AND 2023

	2024	2023
Supplemental cash flow disclosures:		
Cash paid for interest	$ 1,243	$ 1,315
Noncash investing and financing activities:		
Accounts payable for construction in progress and property and equipment	$ 2,694	$ 698

The accompanying notes to the financial statements are an integral part of these statements.

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Note 1—General and summary of significant accounting policies

General – The Young Men's Christian Association of Middle Tennessee (the "YMCA") is a worldwide charitable fellowship united by a common loyalty to Jesus Christ for the purpose of helping people grow in spirit, mind, and body. As the region's leading nonprofit dedicated to strengthening community, the YMCA works side by side with neighbors to make sure everyone, regardless of age, income, or background, has the opportunity to learn, grow, and thrive. With 12 family wellness centers and over 90 program locations, the YMCA exists to nurture the potential of children and teens, improve the region's health and well-being, and to provide opportunities to give back and support neighbors.

Program Activities – The accompanying financial statements include the following program activities:

Healthy Living – The YMCA is a leading voice on health and well-being. We bring families closer together, encourage good health and foster connections through fitness, sports, fun, and shared interests. As a result, people in our community are receiving the support, guidance, and resources they need to achieve greater health in spirit, mind, and body. This is particularly important as our nation struggles with an obesity crisis, families struggle with work/life balance, and individuals search for personal fulfillment.

Youth Development – The YMCA is committed to nurturing the potential of every child and teen. We believe that all kids deserve the opportunity to discover who they are and what they can achieve. That is why we help young people cultivate the values, skills, and relationships that lead to positive behaviors, better health, and educational achievement. Our YMCA programs offer a range of experiences that enrich cognitive, social, physical, and emotional growth.

Social Responsibility – The YMCA believes in giving back and supporting our neighbors. We have been listening and responding to our community's most critical social needs. YMCA programs are examples of how we deliver training, resources, and support that empower our neighbors to effect change, bridge gaps, and overcome obstacles. We engage YMCA members, participants, and volunteers in activities that strengthen our community and pave the way for future generations to thrive.

Basis of Presentation – The accompanying financial statements present the financial position and operations of the corporate office and all YMCA centers on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America ("U.S. GAAP"). All significant transactions and balances between and among the corporate office and the centers have been eliminated in combination.

Resources are classified as with or without donor restrictions based on the existence or absence of donor-imposed restrictions as follows:

Net Assets Without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the YMCA. These net assets may be used at the discretion of YMCA's management and the Board of Directors.

Net Assets With Donor Restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the YMCA or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Contributions and Support – Contributions received are recorded as increases in net assets without donor restrictions or with donor restrictions depending on the existence and/or nature of any donor restrictions. Contributions received are recognized when cash, other assets, or an unconditional promise to give is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return or right of release, are not recognized until the conditions on which they depend have been substantially met.

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Note 1—General and summary of significant accounting policies (continued)

Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as increases to net assets with donor restrictions. When a restriction is fulfilled (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets are reclassified to net assets without donor restrictions and are reported in the statements of activities as net assets released from restrictions. However, if a restriction is fulfilled in the same time period in which the contribution is received, the support is reported as increases to net assets without donor restrictions.

Contributions of assets other than cash are recorded at their estimated fair value. Any gifts of equipment or materials are reported as increases to net assets without donor restrictions unless explicit donor restrictions specify how the assets must be used. Gifts of long-lived assets with explicit restrictions as to how the assets are to be used or funds restricted for the acquisition of long-lived assets are reported as increases to net assets with donor restrictions. Expirations of donor restrictions are recognized when the donated or acquired long-lived assets are placed in service.

Government Grants and Contracts – The YMCA receives grant and contract funding from various federal, state, and local governments to provide a variety of program services to the public based on specific requirements included in the agreement, including eligibility, procurement, reimbursement, curriculum, staffing, and other requirements. These program services range from childcare after school programs, day camp, family programs, programs for seniors, and health and welfare related programs. The YMCA's government grants and contracts are nonreciprocal transactions and include conditions stipulated by the government agencies and are, therefore, accounted for as conditional contributions. Public support is recognized as conditions are satisfied, primarily as expenses are incurred.

Cash received on government grants and contracts prior to incurring allowable expenses are recorded as deferred revenue.

Government grants and contracts receivable are recorded in grants and contracts receivable. All other contributions are recorded in contributions receivable. The allowance for doubtful accounts is determined by the age of the balance, historical collection rates, and specific identification of uncollectible accounts. Uncollectible receivables are charged to the allowance. An expense is recorded at the time the allowance is adjusted. At December 31, 2024 and 2023, all such grant and contracts receivable are deemed to be fully collectible.

Donated Services – Many individuals volunteer their time and perform a variety of tasks for or on behalf of the YMCA. During 2024 and 2023, contributed services meeting the requirements for recognition in the financial statements was not significant.

Cash and Cash Equivalents – The YMCA considers liquid investments with original maturities of three months or less to be cash and cash equivalents. Cash allocated to the investment portfolio as part of the YMCA's investment strategy is reported as investments.

Accounts Receivable – Accounts receivable related to membership and programmatic fees are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through adjustments to valuation allowances based on its assessment of the current status of individual receivables. The allowance for doubtful accounts for accounts receivable at December 31, 2024 and 2023 (in thousands) is $203 and $195, respectively.

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Note 1—General and summary of significant accounting policies (continued)

Contributions Receivable – Unconditional promises to give that are expected to be collected within one year are recorded as pledges receivable at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The discount on those amounts is computed using an appropriate discount rate commensurate with the rate on U.S. government bonds whose maturities correspond to the maturities of the contributions and management's estimate of credit risk for each contribution. Amortization of the discount is recognized using the interest method over the term of the gift and is included in contribution revenue. Conditional promises to give are not included as support until such time as the conditions are substantially met.

The allowance for uncollectible contributions is provided based on management's estimate of uncollectible contributions receivable and historical trends. The allowance for doubtful accounts for contributions receivable at December 31, 2024 and 2023 (in thousands) is $386 and $315, respectively.

Prepaid Expenses and Other Assets – Prepaid expenses includes insurance, certain marketing and promotional costs pertaining to future campaigns, and are paid in advance and charged to operating expense when the expenses or campaign occurs.

Advertising, marketing, and promotional costs incurred totaled $1,075 and $1,170 (in thousands) for the years ended December 31, 2024 and 2023, respectively, and are included in promotions and publications on the statements of functional expense.

Property and Equipment – Land, building, equipment, furniture, and software are reported at cost at the date of purchase or at estimated fair value at date of gift to the YMCA. The YMCA's policy is to capitalize purchases with a cost (in thousands) of $5 or more and an estimated useful life greater than one year. Depreciation is calculated by the straight-line method over the estimated useful lives of the assets ranging from 2 to 20 years for equipment and furniture; 5 to 7 years for software; 15 to 20 years for land improvements; and 40 years for buildings and building improvements.

Interest costs are capitalized in connection with construction of qualifying assets. Capitalization begins when expenditures for qualifying assets are made, activities necessary to prepare the asset for its intended use are in progress, and interest cost is being incurred. Capitalization ends when the asset is ready for its intended use. Capitalized interest cost is depreciated the same as the associated qualifying asset.

Right of Use Assets and Lease Liabilities – Right of use ("ROU") assets represent the YMCA's right to use the underlying assets for the lease term and lease liabilities represent the net present value of the YMCA's obligation to make payments arising from these leases. The lease liabilities are based on the present value of fixed lease payments over the lease term using the YMCA's incremental borrowing rate on the lease commencement date. If the lease includes one or more options to extend the term of the lease, the renewal option is considered in the lease term if it is reasonably certain the YMCA will exercise the options. Operating lease expense is recognized on a straight-line basis over the term of the lease. Finance lease expense is recognized as amortization of the right to use asset and interest expense. As permitted by ASC 842, leases with an initial term of 12 months or less ("short-term leases") are not recorded on the accompanying statements of financial position.

The YMCA has lease agreements with lease and non-lease components, which are accounted for as a single lease component under the practical expedient provisions of the standard. For the qualifying short-term leases, the YMCA elected the short-term lease recognition exemption in which the YMCA will not recognize ROU assets or lease liabilities, including the ROU assets or lease liabilities for existing short-term leases of those assets upon adoption.

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Note 1—General and summary of significant accounting policies (continued)

Variable lease payments consist primarily of common area maintenance, utilities, and taxes, which are not included in the recognition of ROU assets and related lease liabilities. Variable lease payments and short-term lease expenses were immaterial to the YMCA's financial statements for the years ended December 31, 2024 and 2023. The YMCA lease agreements do not contain material restrictive covenants.

Impairment of Long-lived Assets – The carrying value of the YMCA's long-lived assets is reviewed to determine if facts or circumstances suggest the assets may be impaired or the remaining useful, depreciable life may need to be changed. The YMCA considers internal and external factors related to each asset, including future asset utilization and business climate. If these factors and the projected undiscounted cash flows of the asset over the remaining life indicate the asset will not be recoverable, the carrying value will be adjusted down to the estimated fair value, if less than book value.

Derivatives – The YMCA utilizes derivative financial instruments to manage its interest rate exposure by reducing the impact of fluctuating interest rates on its debt service requirements. Derivatives are recognized as either assets or liabilities in the statements of financial position at fair value. Changes in the fair value of derivatives are recognized currently in the statements of activities.

Deferred Revenues – Deferred revenue consists of membership dues, unearned revenue from a lease, advance operational and maintenance costs received from a lessee, and grant funds received not yet earned.

Income from membership dues is deferred initially and recognized over the periods to which dues relate.

Deferred lease revenue is recognized into income on the straight-line method over the term of the lease.

Grant funds received prior to expenditure are recorded initially as deferred revenue. Revenue is recognized in the period a liability is incurred for eligible expenditures under the terms of the grant.

Income Taxes – The YMCA qualifies as a nonprofit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. The YMCA files U.S. federal Form 990 for organizations exempt from income tax and Form 990-T, an exempt organization business income tax return. In addition, the YMCA files a Tennessee franchise and excise tax return. The YMCA pays tax on unrelated business income from certain activities. These activities and the related tax were insignificant in 2024 and 2023.

The YMCA follows the Financial Accounting Standards Board Accounting Standards Codification ("ASC") guidance related to unrecognized tax benefits. The guidance clarifies the accounting for uncertainty in income taxes recognized in an organization's financial statements. This guidance prescribes a minimum probability threshold that a tax position must meet before a financial statement benefit is recognized. The minimum threshold is defined as a tax position that is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefit to be recognized is measured as the largest amount of benefit that is greater than 50% likely of being realized upon ultimate settlement. The YMCA has no tax penalties or interest reported in the accompanying financial statements. There is no accrual for uncertain tax positions at December 31, 2024 or 2023.

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Note 1—General and summary of significant accounting policies (continued)

Program and Supporting Services – The following program and supporting services are included in the accompanying financial statements:

Program Services – Includes activities carried out to fulfill the YMCA's mission to provide nurturing and healthy development of children, teens, adults, seniors, families, and communities, and to provide opportunities to give back and support neighbors.

Supporting Services – Administrative expenses relate to the overall direction of an organization. These expenses are not identifiable with a particular program or event or with fundraising but are indispensable to the conduct of those activities and are essential to an organization. Fundraising expenses include the costs of activities directed toward appeals for financial support including annual giving campaigns and grants. Other activities include the cost of solicitations and creation and distribution of fundraising materials.

As part of its fundraising efforts, the YMCA holds periodic special events. Direct expenses related to special events are included within special event revenue in the accompanying statements of activities and totaled (in thousands) $140 and $129 for the years ended December 31, 2024 and 2023, respectively.

Allocation of Functional Expenses – The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include depreciation and amortization, interest, occupancy, salaries and wages, and conferences, meetings, and staff development, which are allocated on a basis of estimated usage, time, and effort.

Use of Estimates – The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Fair Value Measurements – The YMCA classifies its financial assets and liabilities based on a hierarchy consisting of: Level 1 (securities valued using quoted prices from active markets for identical assets), Level 2 (securities not traded on an active market but for which observable market inputs are readily available; inputs to the valuation methodology are other than quoted prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies), and Level 3 (securities valued based on significant unobservable inputs).

An assets or liabilities fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used maximize the use of observable inputs and minimize the use of unobservable inputs. Following are descriptions of the valuation methodologies used for financial assets and liabilities:

U.S. Treasury securities are measured at fair value on a recurring basis utilizing Level 1 inputs. Independent third party pricing sources are used to price all security positions for which a readily determinable market price is available. At December 31, 2024 and 2023, the YMCA had realized and unrealized gain on investments (in thousands) of $280 and $491, respectively, included in the nonoperating activities on the statements of activities.

Interest rate swaps are measured at fair value on a recurring basis utilizing Level 2 inputs. The YMCA obtains bank quotations to value its interest rate swaps. For purposes of potential valuation adjustments to its derivative positions, the YMCA evaluates the credit risk of its counterparties as well as that of the YMCA. At December 31, 2024 and 2023, the YMCA had unrealized loss on interest rate swap (in thousands) of $286 and $260, respectively, on the statements of activities.

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Note 1—General and summary of significant accounting policies (continued)

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the YMCA believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date. There were no changes in the valuation methodologies during 2024 or 2023.

Reclassifications – Certain 2023 amounts have been reclassified to conform with 2024 presentation. These reclassifications had no effect on the reported results of operations.

Subsequent Events – The YMCA has evaluated subsequent events through June 23, 2025, which is the date on which these financial statements are available to be issued. (See Note 10.)

Note 2—Revenue

The YMCA follows Accounting Standards Update 2014-09, *Revenue from Contracts with Customers (Topic 606)* which requires an entity to recognize revenue when the YMCA transfers the promised goods or services to a customer in an amount that reflects consideration that is expected to be received for those goods and services.

Member Fees and Program Fees – The YMCA receives revenue from member fees, which are based on the number of people in the household. Membership in the YMCA entitles members to enjoy the use of YMCA facilities and to participate in YMCA programs. Program fees are charged for both members and non-members to participate in various programming including camping, aquatics, childcare, fitness and wellness, sports, and special events. Members and program participants may apply to pay reduced rates, which are offered on a sliding scale based on household income. Membership and program fees are recognized when the performance obligation is met. Such fees received in advance are recorded as deferred membership and other revenues.

Disaggregation of Revenue – The statements of activities depict the disaggregation of revenues by revenue stream for the years ended December 31, 2024 and 2023, and are consistent with how the YMCA evaluates financial performance.

Contract Balances – Timing differences among revenue recognition may result in contract assets or liabilities.

Contract assets consisting of accounts receivable were (in thousands) $681, $368, and $342 as of December 31, 2024, December 31, 2023, and January 1, 2023, respectively, and are included on the statements of financial position. Accounts receivable include amounts billed and currently due from members of which the YMCA has an unconditional right to receive. The amounts due are stated at their estimated net realizable value. The YMCA extends credit to its members and does not require collateral. The YMCA reduces the carrying amount of accounts receivable by an allowance for credit losses that reflects the YMCA's best estimate of the amounts that will not be collected. The allowance for credit losses is based on the YMCA's assessment of the collectability of member accounts receivable. In accordance with ASC Topic 326, *Financial Instruments – Credit Losses*, the YMCA makes estimates relating to the collectability of accounts receivable and records an allowance for estimated losses expected from the inability of its members to make required payments. The YMCA establishes expected credit losses by evaluating historical levels of credit losses, current economic conditions that may affect a member's ability to pay, and creditworthiness of significant members. These inputs are used to determine a range of expected credit losses and an allowance is recorded within the range. Accounts receivable are written off when there is no reasonable expectation of recovery. Based on the information available to management, the YMCA has recorded an allowance for credit losses (in thousands) of $203 and $195 at December 31, 2024 and 2023, respectively. However, actual write-offs could exceed the recorded allowance for credit losses.

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Note 2—Revenue (continued)

Contract liabilities consisting of deferred membership and program revenues on the accompanying statements of financial position totaled (in thousands) $1,969 and $2,281 as of December 31, 2024 and 2023, respectively. Deferred revenue represents income from membership dues and program fees. Deferred lease revenue represents income from a third party contract described in Note 8. These are deferred when received and amortized over the terms of the membership or contract period.

The following table provides information about significant changes in the contract liabilities for the years ended December 31 (in thousands):

	2024	2023
Deferred membership and program revenue, beginning of year	$ 2,281	$ 1,888
Revenue recognized that was included in deferred revenue at the beginning of year	(2,281)	(1,888)
Increase in deferred revenue due to cash received during the year	1,969	2,281
Deferred membership and program revenue, end of year	$ 1,969	$ 2,281

Note 3—Liquidity and availability of resources

The YMCA has a goal to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The YMCA maintains a line of credit with a financial institution that is drawn upon as needed (see Note 9).

The following table represents the YMCA's financial assets (in thousands) as of December 31, 2024 and 2023, reduced by amounts not available for general expenditure within one year. Financial assets are considered unavailable when illiquid or not convertible to cash within one year or because the governing board has set aside the funds for a specific reserve or donors have restricted certain donations. These board designations could be drawn upon if the board approves that action. The YMCA considers general expenditures to be all expenditures related to its ongoing activities of achieving its mission of helping people grow in spirit, mind, and body:

	2024	2023
Financial assets:		
Cash and cash equivalents	$ 13,350	$ 27,069
Investments	14,867	15,039
Accounts and grants receivable, net	1,700	478
Contributions receivable, net	2,991	2,777
Cash restricted for investment in property and equipment	139	200
Financial assets, at year-end	33,047	45,563
Less those unavailable for general expenditure within one year, due to:		
Board-designated reserves	(13,304)	(35,253)
Net assets restricted for capital improvements	(4,172)	(3,462)
Net assets restricted for specific programs	(673)	(540)
Net assets restricted for future year operations	(1,512)	(1,985)
Financial assets available to meet general expenditures within one year	$ 13,386	$ 4,323

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Note 4—Contributions receivable

Contributions receivable consisted of the following as of December 31 (in thousands):

	2024	2023
Less than one year	$ 2,991	$ 2,777
One year to five years	1,098	577
	4,089	3,354
Less allowance for uncollectible contributions	(386)	(315)
Less discount to net present value	(130)	(92)
	$ 3,573	$ 2,947

Contributions receivable are discounted at rates ranging from 0.36% to 4.89%.

Note 5—Fair value measurements

The following table summarizes the YMCA's major categories of assets measured at fair value on a recurring basis in the statement of financial position, by the ASC 820 valuation hierarchy (as described in Note 1), as of December 31 (in thousands):

	2024			
	Level 1	Level 2	Level 3	Total
U.S. Treasury securities	$ 32,702	$ -	$ -	$ 32,702
Interest rate swap	-	258	-	258
	$ 32,702	$ 258	$ -	$ 32,960

	2023			
	Level 1	Level 2	Level 3	Total
U.S. Treasury securities	$ 32,585	$ -	$ -	$ 32,585
Interest rate swap	-	546	-	546
	$ 32,585	$ 546	$ -	$ 33,131

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Note 6—Property and equipment

Property and equipment consisted of the following as of December 31 (in thousands):

	2024	2023
Land and land improvements	$ 16,615	$ 16,559
Buildings and improvements	158,481	156,812
Equipment and furniture	41,675	41,643
Software	2,446	2,446
Construction in progress	22,672	7,894
	241,889	225,354
Less accumulated depreciation	(106,032)	(101,961)
	$ 135,857	$ 123,393

Construction in progress includes architectural plans, renovations and additions that were underway at several YMCA centers at December 31, 2024 and 2023. The majority of construction in progress at December 31, 2024 and 2023 relates to the Downtown location.

In December 2021, the YMCA entered into an agreement to sell and redevelop a portion of the Downtown YMCA property at 1010 Church Street, Nashville, Tennessee. In connection with the sale transaction, the YMCA entered into a development agreement with the purchaser to construct a new 53,000-square foot family wellness facility that will be integrated into its existing portion of the facility constructed in 2008. Costs of this project are included in construction in progress at December 31, 2024. Also in connection with the December 2021 sale transaction, the YMCA entered into a purchase agreement for a parking garage valued at $4,100 (in thousands). The garage is part of a larger development project and construction of the project is in its initial phase. The garage acquisition has not yet been completed as of June 23, 2025.

In March 2021, the YMCA entered into an agreement to sell the Maryland Farms Property at 5101 Maryland Way, Brentwood, Tennessee. The purchase and sale agreement closed on May 25, 2023 and the YMCA recognized a gain on that sale of approximately $9 million which is reflected in the statements of activities for the year ended December 31, 2023.

Note 7—Deferred revenue – government grants and funding arrangements

During the years ended December 31, 2024 and 2023, the YMCA was awarded (in thousands) $-0- and $8,880, respectively, in funding under the COVID-19 ARPA Child Care and Development Block Grant. The YMCA has recognized (in thousands) $6,825 and $10,382, respectively, under this grant as eligible costs have been incurred, as of December 31, 2024 and 2023. Such amounts are included in government grants and contracts in the statements of activities for the years ended December 31, 2024 and 2023. The remaining $471 and $8,832 (in thousands) is reflected as deferred revenue at December 31, 2024 and 2023, respectively. During 2024, management refunded (in thousands) $2,328 to the grantor and anticipates refunding to the grantor the remaining amounts reflected in deferred revenue in 2025.

The Coronavirus Aid, Relief, and Economic Security Act contained the Employee Retention Credit ("ERC"), a refundable payroll tax credit available to employers that experienced hardship in their operations due to the coronavirus (COVID-19) outbreak. The YMCA qualified for (in thousands) $751 of ERC for various quarters during the year ended December 31, 2020. Such amounts are considered conditional contributions under ASC 958-605, *Not-for-Profit Entities – Revenue Recognition*. The YMCA selected ASC 958-605 as the applicable standard for accounting for ERC and has overcome the barriers to receiving these funds. Such amounts are included in government grants and contract revenue in the accompanying 2024 statement of activities. This amount has not yet been received and is included in grant receivable in the statement of financial position at December 31, 2024.

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Note 8—Deferred lease revenue

The YMCA maintains a joint occupancy agreement with a nonprofit organization for facility use and maintenance. Under the terms of the joint occupancy agreement, the nonprofit organization has the right to occupy certain space at the Bellevue Family YMCA and J.L. Turner Center for Lifelong Learning until February 28, 2026. The initial agreement required an advance payment (in thousands) of $2,000 of which $1,486 was prepaid rent for the entire initial lease term, and $513 was a prepayment for estimated operational costs and maintenance for approximately 15 years. The remaining unamortized balance of deferred lease revenue for the Bellevue facility totaled (in thousands) $127 and $201 at December 31, 2024 and 2023, respectively, as reflected as deferred lease revenue on the statements of financial position.

Note 9—Line of credit

The YMCA maintains a line of credit with a financial institution. The line of credit provides for maximum borrowings of $15 million through February 26, 2026. The agreement requires monthly interest payments calculated at the greater of the daily SOFR rate plus 1.30% per annum or 2.30% (5.61% and 6.61% at December 31, 2024 and 2023, respectively) in addition to a fee of 0.25% of the unused principal balance.

Outstanding borrowings on the line of credit totaled $-0- for each of the years ended at December 31, 2024 and 2023. The line of credit contains restrictive covenants and is collateralized by a security interest in two YMCA center facilities and a negative pledge of the YMCA's assets.

Note 10—Bonds payable

On July 1, 2012, the YMCA entered into an agreement with a financial institution to provide up to $57 million in financing through a guaranty and credit qualified tax-exempt loan and up to $15 million in financing (see line of credit discussed in Note 9) through a taxable debt facility. These debt instruments served to refinance substantially all existing debt and provide additional borrowing capacity. The industrial development bond associated with the tax-exempt loan was approved by the Davidson County Industrial Development Board on May 8, 2012. The guaranty and credit agreement contains restrictive covenants and is secured by a negative pledge of the YMCA's real property. The agreement contains a provision to adjust the monthly payment requirement and provide the financial institution the option to call the bonds, with a 90-day notice, on October 1, 2025, October 1, 2030, and October 1, 2035. Effective April 2025, the lender waived its option to call the bonds on October 1, 2025.

Bonds payable consisted of the following at December 31 (in thousands):

	2024	2023
Bonds Payable		
2012 Industrial Revenue bonds, face value $57,000 final maturity date of June 1, 2037. Payments toward principal repayment are due monthly. Interest is determined monthly based on SOFR plus a margin. Rates at December 31, 2024 and 2023 were 5.08% and 6.61%, respectively.	$ 30,087	$ 32,114
	$ 30,087	$ 32,114

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Note 10—Bonds payable (continued)

Effective November 1, 2015, the YMCA entered into a fixed-for-floating interest rate swap agreement with a financial institution in order to lessen exposure to fluctuating interest rates on the bonds. The agreement provides for a 10-year term (maturity of November 1, 2025) and an original notional amount of $46,426 (in thousands). The agreement requires the YMCA to make a monthly interest payment equal to a per annum rate of 2.32% times the current notional amount ($31,363 and $32,113 (in thousands) at December 31, 2024 and 2023, respectively), and the financial institution adjusts monthly interest due from (or payable) to the YMCA based on the difference between the fixed rate and the floating rate for the period (2.30% and 3.06% at December 31, 2024 and 2023, respectively).

Annual principal maturities and required reimbursement payments of bonds payable as of December 31, 2024 are as follows:

Years Ending December 31,		
2025	$	1,999
2026		2,079
2027		2,159
2028		2,242
2029		2,328
Thereafter		19,280
	$	30,087

Note 11—Net assets

Net assets with donor restrictions consist principally of contributions restricted for the following at December 31 (in thousands):

	2024	2023
Capital improvements	$ 4,172	$ 3,462
Grants restricted for specific programs	673	540
Contributions restricted for future year operations	1,512	1,986
	$ 6,357	$ 5,988

Net assets released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of the passage of time or other events specified by donors were as follows during the years ended December 31:

	2024	2023
Satisfaction of specific purpose restrictions	$ 493	$ 1,963
Satisfaction of time restrictions	3,506	3,793
	$ 3,999	$ 5,756

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Note 11—Net assets (continued)

Net assets with board designations for specific purposes are as follows at December 31 (in thousands):

	2024	2023
Earmarked funds	$ 2,408	$ 310
Facility capital reinvestment reserve	3,320	4,769
Debt service reserve	13,271	12,547
Investments and cash set aside for specific purposes	12,140	35,172
	$ 31,139	$ 52,798

Note 12—Commitments and contingencies

The YMCA has received certain federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could result in disallowance of expenditures, management believes that any required reimbursements would not be significant. Accordingly, no provision has been made for any potential reimbursements to the grantors.

Periodically, the YMCA is involved in legal proceedings, claims, and litigation arising in the ordinary course of business. In the opinion of management, after consultation with legal counsel, the outcome of such legal proceedings, claims, and litigation should not have a material effect on the financial statements.

Note 13—Concentrations

Concentrations of Credit Risk – The YMCA maintains cash balances at financial institutions whose accounts are insured by the Federal Deposit Insurance Corporation ("FDIC") up to statutory limits. During 2023, the YMCA began utilizing IntraFi Cash Services provided by its primary financial institution in order to divide deposits into depository accounts in amounts under $250 (in thousands), making such eligible for FDIC insurance. As of December 31, 2024 and 2023, certain of the YMCA's cash equivalents held in investment accounts were in excess of Securities Investor Protection Corporation (SIPC) insurance limits by $9,360 and $21,330, respectively.

The YMCA utilizes various investment instruments. Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and such changes could materially affect the amounts reported in the statements of financial position.

Note 14—Employee benefit plans

The YMCA participates in a defined contribution, individual account, and money purchase retirement plan which is administered by the Young Men's Christian Association Retirement Fund (a separate corporation) (the "Retirement Fund"). This plan is for the benefit of all eligible professional and nonprofessional staff of duly organized and reorganized YMCAs throughout the United States.

Contributions to the plan by employees and employer YMCAs are based on a percentage of the participating employees' salaries. Employer contribution rates were 10% for both the years ended December 31, 2024 and 2023. Total contributions to the plan by the YMCA, which are included in employee benefits in the accompanying statements of functional expenses amounted to (in thousands) $2,155 and $2,160 for the years ended December 31, 2024 and 2023, respectively.

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Note 14—Employee benefit plans (continued)

The Retirement Fund is operated as a church pension plan and is a nonprofit, tax-exempt New York State corporation. As a defined contribution plan, the Retirement Fund has no unfunded benefit obligations.

Note 15—Related party transactions and related entities

The YMCA purchases insurance, contracts for marketing services, law services, construction services, and architectural services from entities in which certain board members are affiliated. The total of such expenditures approximated (in thousands) $559 and $322 in 2024 and 2023, respectively.

The YMCA Foundation of Middle Tennessee (the "YMCA Foundation") was formed to establish a sustaining means of support, using its income primarily for the benefit of the YMCA. The YMCA has representation on the YMCA Foundation's Board of Directors but does not have a majority voting interest. The YMCA Foundation receives donor-designated funds and also makes grants to other nonprofit organizations. For the year ended December 31, 2024, the YMCA Foundation awarded total grants (in thousands) of $550 ($674 in 2023), of which $550 ($673 in 2023) was awarded to the YMCA and included in grant revenues.

A condensed summary of financial information of the YMCA Foundation as of and for the years ended December 31 follows (in thousands):

	2024	2023
Total assets	$ 16,279	$ 15,018
Total liabilities	562	523
Net assets	$ 15,717	$ 14,495
Net assets:		
Without donor restrictions	$ 13,522	$ 12,372
With donor restrictions	2,195	2,123
Total net assets	$ 15,717	$ 14,495
Total support and revenue, including realized and unrealized gains on investments of $1,394 in 2024 and $1,700 in 2023, respectively	$ 1,977	$ 3,360
Total expenses	$ 755	$ 815
Resources held for the benefit of the YMCA	$ 15,709	$ 14,487

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Note 16—Leases

The YMCA is obligated under several noncancelable operating leases for office space, equipment, and vehicles that expire at various dates through 2028. The YMCA determines whether a contract contains a lease at inception by determining if the contract conveys the right to control the use of identified property or equipment for a period of time in exchange for consideration. The YMCA has lease agreements with lease and non-lease components, which are generally accounted for separately with amounts allocated to the lease and non-lease components based on relative stand-alone prices.

The ROU assets and lease liabilities are recognized at the commencement date based on the present value of the future minimum lease payments over the lease term. Renewal and termination clauses are factored into the determination of the lease term if it is reasonably certain these options would be exercised by the YMCA. Lease assets are amortized over the lease term unless there is a transfer of title or purchase option reasonably certain of exercise, in which case the asset life is used. Certain of YMCA's lease agreements include variable payments. Variable lease payments not dependent on an index or rate primarily consist of common area maintenance charges and are not included in the calculation of the ROU asset and lease liability and are expensed as incurred. In order to determine the present value of lease payments, the YMCA uses the implicit rate when it is readily determinable. As most of the YMCA's leases do not provide an implicit rate, management uses the risk-free discount rate based on the information available at lease commencement to determine the present value of lease payments.

The YMCA's lease agreements do not contain any material residual value guarantees or material restrictive covenants. The YMCA does not have leases where it is involved with the construction or design of an underlying asset. The YMCA has no material obligation for leases signed but not yet commenced as of December 31, 2024. The YMCA does not have any material sublease activities.

Practical Expedients Elected:

- The YMCA elected the three transition practical expedients that permit an entity to: (a) not reassess whether expired or existing contracts contain leases, (b) not reassess lease classification for existing or expired leases, and (c) not consider whether previously capitalized initial direct costs would be appropriate under the new standard.

- The YMCA has elected the practical expedient not to recognize leases with terms of 12 months or less on the statement of financial position and instead recognize the lease payments on a straight-line basis over the term of the lease and variable lease payments in the period in which the obligation for the payments is incurred. Therefore, the YMCA's short-term lease expense for the period reflects the YMCA's ongoing short-term lease commitments. Lease expense for such short-term leases was not material for the years ended December 31, 2024 and 2023.

- The YMCA has elected to utilize the risk-free discount rate to calculate lease assets and liabilities.

- The YMCA has elected to account for lease and non-lease components as a single component.

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Note 16—Leases (continued)

Classification of ROU assets and lease liabilities as of December 31 are as follows (in thousands):

Leases	Balance Sheet Classification	2024	2023
Assets:			
Operating right-of-use assets	Operating lease assets, net	$ 766	$ 588
Total lease assets		$ 766	$ 588
Liabilities:			
Current:			
Operating lease liabilities	Current portion of operating lease liability	$ 228	$ 170
Noncurrent:			
Operating lease liabilities	Operating lease liability, net of current portion	548	424
Total lease liabilities		$ 776	$ 594

Future minimum lease payments as of December 31, 2024 is as follows (in thousands):

Maturity Analysis	Operating
2025	$ 253
2026	233
2027	204
2028	137
2029	1
Total undiscounted cash flows	828
Less present value discount	(52)
Total lease liabilities	$ 776

Required supplemental information relating to the YMCA's leases for the year ended December 31 is as follows:

	2024	2023
Lease expense:		
Operating lease expense	$ 246	$ 402
Cash flow information:		
Cash paid for amounts included in measurement of lease liabilities:		
Operating cash flows from operating leases	$ 242	$ 395
Lease assets obtained in exchange for lease liabilities:		
Operating leases	$ 400	$ 416
Lease term and discount rate:		
Weighted-average remaining lease term for operating leases	3.45 years	4.07 years
Weighted-average discount rate for operating leases	3.73%	3.57%

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YMCAOFM-07 STISDALE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/8/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1298
Hub International Mid-South
3011 Armory Drive
Suite 250
Nashville, TN 37204

CONTACT NAME: Jennifer Davis, CIC
PHONE (A/C, No, Ext): (615) 687-2963 FAX (A/C, No): (615) 514-5741
E-MAIL ADDRESS: jennifer.davis@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Great American Assurance Company	26344
INSURER B : Great American Alliance Insurance Company	26832
INSURER C : Accident Fund General Insurance Company	12304
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
YMCA of Middle Tennessee
1000 Church Street
Nashville, TN 37203

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		GLP3742471	12/31/2025	12/31/2026	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			CAP3742472	12/31/2025	12/31/2026	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE			UMB3742473	12/31/2025	12/31/2026	AGGREGATE	$ 5,000,000
	DED X RETENTION $ 10,000							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A		100074297	12/31/2025	12/31/2026	E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
A	Professional Liab			GLP3742471	12/31/2025	12/31/2026	$1M Per Occ/$3M Agg	
A	Abuse & Molestation			GLP3742471	12/31/2025	12/31/2026	$1M Occ/$3M Agg	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Subject to all of the terms, conditions, exclusions and definitions of the above referenced policies as issued by the carrier(s).

CERTIFICATE HOLDER

Metro Government of Nashville and Davidson County
Metro Courthouse, Suite 108
Nashville, TN 37201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

October 29, 2025

WALKER SCHUL
1000 CHURCH STREET
NASHVILLE, TN 37203 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
CO Number: CO220
Renewal Date: 06/30/2026

Dear WALKER SCHUL :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
2025144627

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO220
Filed: 10/29/2025 12:59 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
Legal entity type of the Organization: Corporation

FEIN: 62-0476243

Initial Registration Date: 07/01/1992 **Renewal Date:** 11/27/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established
Date: 02/28/1910 **Country:** USA **City/State:** NASHVILLE, TN **County:** Davidson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
1000 CHURCH STREET
USA, NASHVILLE, TN 37203

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
1000 CHURCH STREET
USA, NASHVILLE, TN 37203

Contact Information for the Charitable Organization
Contact Name: WALKER SCHUL
Telephone Number: (615) 259-9622 **Fax Number:** (615) 242-2656
Email: wschul@ymcamidtn.org **Website:** www.ymcamidtn.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

W - Public Affairs, Society Benefit

The charitable purpose of the organization

Charitable funds raised by the YMCA of Middle Tennessee are used to help our community invest in its kids, health and neighbors via YMCA membership, program participation and capital projects. Our annual giving campaigns fund our income-based rate scale and additional community outreach services. Annual funds ensure that our YMCA remains available to all, regardless of income level or ability to pay. In 2023, we provided nearly $3.5 million in financial assistance so deserving individuals and families could belong to their local Y or participate programs and services including childcare, summer camp, youth outreach programs, diabetes prevention and other health support groups. Capital campaign dollars are raised to construct, renovate or expand YMCA locations to better serve members in the surrounding community.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: January 2024 **Last Fiscal Year End:** December 2024

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 9,884,802.00
Gross Receipts	$ 129,609,584.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☑ Yes ☐ No

Officer Information

Do you need to modify the current officers?

☑ Yes ☐ No

List each officer, director, and trustee (at least 2 officers are required, and you must list officers who have or share the following titles: "Chief Financial Officer", "Custodian of Contributions", "Custodian of Final Distributions")

MARCY TOWNS
1000 CHURCH STREET
NASHVILLE, TN 37203
Title(s): Chief Fiscal Officer, Custodian of Contributions, Custodian of Final Distributions

JOHN MIKOS
1000 CHURCH STREET
NASHVILLE, TN 37203
Title(s): Chief Executive Officer

JESSICA FAIN
1000 CHURCH STREET
NASHVILLE, TN 37203
Title(s): Secretary

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Jessica Parton Fain **Date:** 10/29/2025

Title: Secretary

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Marcy Towns **Date:** 10/29/2025

Title: Chief Fiscal Officer

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E



Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 10/29/2025 **Invoice:** 2025-738166

Customer Information

WALKER SCHUL
YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
1000 CHURCH STREET
NASHVILLE, TN 37203 , USA

Tracking Number	Description	Amount Paid
2025144627	YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE (CH Charitable Renewal)	$ 10.00

Payment Details

Fee Total:	$ 10.00
Payment Total:	$ 10.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3908737482

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248359979
Sep. 15, 2015 LTR 4168C 0
62-0476243 000000 00
00014414
BODC: TE

YOUNG MENS CHRISTIAN ASSOCIATION OF
NASHVILLE AND MIDDLE TENNESSEE
% MARY ALICE YATES
1000 CHURCH ST
NASHVILLE TN 37203

044729

Employer Identification Number: 62-0476243
Person to Contact: Ms. Sene
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Sep. 03, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in November 1968.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

0248359979
Sep. 15, 2015 LTR 4168C 0
62-0476243 000000 00
00014415

YOUNG MENS CHRISTIAN ASSOCIATION OF
NASHVILLE AND MIDDLE TENNESSEE
% MARY ALICE YATES
1000 CHURCH ST
NASHVILLE TN 37203

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Doris P. Kenwright

Doris Kenwright, Operation Mgr.
Accounts Management Operations 1

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Walker Schul
1000 CHURCH STREET
NASHVILLE, TN 37203, USA

04/06/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE		
SOS Control #:	000080299	Initial Filing Date:	02/28/1910
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	DAVIDSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2026-278963	Filing Fee:	$20.00
Payment: Credit Card - 3917050767		$20.00

Annual Report Due Date: 04/01/2026
Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 03/10/2026
Tracking Number: B2026220722

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Officers Changed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
B2026220722

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000080299
Filed: 03/10/2026 12:19 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE

Entity Type: Non-Profit Corporation

Control Number: 000080299

Place of Formation: TENNESSEE

Principal Office Address:
1000 CHURCH ST
USA, NASHVILLE, TN 37203-3420

Mailing Address:
1000 CHURCH ST
USA, NASHVILLE, TN 37203-3420

Nature of Business (NAICS):
713940 - Fitness and Recreational Sports Centers

Officer Information

CAROLEEN WILKES
1000 CHURCH ST
NASHVILLE, TN 37203, USA
Director

RONALD KNOX, JR.
1000 CHURCH STREET
NASHVILLE, TN 37203, USA
Director

MARCY TOWNS
1000 CHURCH ST
NASHVILLE, TN 37203, USA
Chief Financial (CFO)

JACKY AKBARI
1000 CHURCH STREET
NASHVILLE, TN 37203, USA
Director

JONATHAN COLE
1000 CHURCH STREET
NASHVILLE, TN 37203, USA
Director

LAWSON ALLEN
1000 CHURCH STREET
NASHVILLE, TN 37203, USA
Director

JOHN MIKOS
1000 CHURCH STREET
NASHVILLE, TN 37203, USA
President

JESSICA FAIN
1000 CHURCH STREET
NASHVILLE, TN 37203, USA
Secretary

HOWARD LAMAR
1000 CHURCH ST
NASHVILLE, TN 37203, USA
Director

TONY WALL
1000 CHURCH STREET
NASHVILLE, TN 37203, USA
Director

BILL ZOTTI
1000 CHURCH ST
NASHVILLE, TN 37203-3420, USA
Director

BRIAN TAYLOR
1000 CHURCH ST
NASHVILLE, TN 37203-3420, USA
Director

CATHERINE BIRDWELL

LIZ WILSON

DAWN BRENNAN

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

1000 CHURCH ST
NASHVILLE, TN 37203-3420, USA
Director

1000 CHURCH ST
NASHVILLE, TN 37203-3420, USA
Director

1000 CHURCH ST
USA, NASHVILLE, TN 37203-3420
Director

MIKE ROGERS
1000 CHURCH ST
USA, NASHVILLE, TN 37203-3420
Director

TERESA BROYLES-APLIN
1000 CHURCH ST
USA, NASHVILLE, TN 37203-3420
Director

CHAD FOLK
1000 CHURCH ST
USA, NASHVILLE, TN 37203-3420
Director

Registered Agent Information

JESSICA P FAIN
1000 CHURCH ST
NASHVILLE, TN 37203

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: WALKER SCHUL **Date:** 03/10/2026

Title: CONTROLLER

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 03/10/2026 **Invoice:** 2026-278963

Customer Information

Walker Schul
YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE
1000 CHURCH STREET
NASHVILLE, TN 37203, USA

Tracking #	Description	Amount Paid
B2026220722	2025 Annual Report for YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3917050767

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

FILED

AMENDED AND RESTATED CHARTER

OF THE

YOUNG MEN'S CHRISTIAN ASSOCIATION OF MIDDLE TENNESSEE

Pursuant to § 48-60-106 of the Tennessee Nonprofit Corporation Act (the "Act"), the undersigned hereby adopts the following Amended and Restated Charter for the Young Men's Christian Association of Middle Tennessee.

1. Name. The name of the corporation (the "Corporation") is the "Young Men's Christian Association of Middle Tennessee."

2. Public Benefit Corporation. The Corporation is a public benefit corporation. It is intended that the Corporation shall have the status of a corporation that is exempt from federal income taxation under § 501(a) of the Internal Revenue Code of 1986, as amended (the "Code"), as an organization described in § 501(c)(3) thereof.

3. Registered Office and Agent. The address of the Corporation's initial registered office is 1000 Church Street, Nashville, Davidson County, Tennessee 37203, and the name of the Corporation's initial registered agent at that office is Peter Oldham.

4. Principal Office. The address of the Corporation's principal office is 1000 Church Street, Nashville, Davidson County, Tennessee 37203.

5. Not-for-Profit. The Corporation is not-for-profit.

6. Members. The Corporation will not have voting members as defined in Tennessee Code Annotated § 45-51-201(22). The Corporation may use the word "members" when referring to persons affiliated with it, but such "members" will have no voting rights nor any of the rights, interests or obligations described in Tennessee Code Annotated §§ 48-56-101 through 48-57-301.

7. Purposes. The Corporation is operated exclusively for charitable, scientific and educational purposes within the meaning of §§ 501(c)(3) and 170(c) of the Code.

8. Board of Directors and Officers. The affairs of the Corporation shall be managed (i) by a Board of Directors, whose members will be designated and appointed as provided by the Corporation's Bylaws, and (ii) by such officers as will be described in the Bylaws of the Corporation and elected by the Board of Directors.

9. Limited Personal Liability of Directors. To the full extent that the Act, as it exists on the date hereof or as it may hereafter be amended, permits the limitation or elimination of the liability of directors, a director of the Corporation shall not be personally liable to the Corporation for monetary damages for a breach of fiduciary duty as a director, except for liability: (i) for any breach of the director's duty of loyalty to the Corporation; (ii) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of

153-2198-07/19/2017-15:29:34-Received by Tennessee Secretary of State-Filed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tre: 2158 - 9/28/2016 - 15:29:35 - 2 of 7 - Davidson County, Tennessee - Received by: State Filing

the law; and (iii) under § 48-58-304 of the Act, as the same exists or hereafter may be amended. If the Act hereafter is amended to authorize the further elimination or limitation of the liability of directors, then the liability of a director of the Corporation, in addition to the limitation on personal liability provided herein, shall be limited to the full extent permitted by the amended Act. Any repeal or modification of this Section 9 shall be prospective only and shall not adversely affect any limitation on the personal liability of a director of the Corporation existing at the time of such repeal or modification.

10. Private Inurement. No part of the net earnings of the Corporation shall inure to the benefit of or be distributable to any of its directors or officers, or any other private individual; provided that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered to it or on its behalf, to pay reimbursements for reasonable expenses incurred on its behalf and to make payments and distributions in furtherance of the charitable purposes set forth in Section 7 hereof.

11. Limitation on Activities of Corporation. At all times, notwithstanding any merger, consolidation, reorganization, termination, dissolution or winding up of the Corporation, whether voluntary or involuntary or by operation of law, or any other provisions of the Charter:

(a) The Corporation shall not possess or exercise any power or authority, or engage directly or indirectly in any activity, which is inconsistent with its charitable purposes as stated in Section 7 hereof or that will or might prevent it at any time from qualifying as a corporation described in §§ 501(c)(3) and 170(c) of the Code;

(b) No part of the assets or net earnings of the Corporation shall ever be used, nor shall the Corporation ever be organized or operated, other than exclusively for the promotion of the charitable purposes of the Corporation as set forth in Section 7 hereof and consistent with §§ 501(c)(3) and 170(c) of the Code; and

(c) Notwithstanding any other provisions of this Charter, the Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization described in §§ 501(c)(3) and 170(c) of the Code.

12. No Legislative or Political Activity. No substantial part of the activities of the Corporation shall be for the carrying on of propaganda or otherwise attempting to influence legislation; and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of (or in opposition to) any candidate for public office.

13. Private Foundation Limitations. If the Corporation is a private foundation within the meaning of § 509 of the Code for a taxable year, the Corporation:

(a) Shall not engage in any act of self-dealing, as defined in § 4941(d) of the Code;

(b) Shall not retain any excess business holdings, as defined in § 4943(c) of the Code, which would subject the Corporation to tax under § 4943 of the Code;

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

(c) Shall not make any investments that would subject the Corporation to tax under § 4944 of the Code;

(d) Shall not make any taxable expenditures, as defined in § 4945(d) of the Code; and

(e) Shall distribute the income of the Corporation for each taxable year at such times and in such manner as not to become subject to the tax on undistributed income imposed by § 4942 of the Code.

14. Distribution of Assets Upon Dissolution. Upon the dissolution of the Corporation, after paying or making provision for payment of all liabilities of the Corporation then outstanding and unpaid, the Board of Directors shall distribute the assets of the Corporation to one or more organizations then described in §§ 501(c)(3) and 170(c) of the Code, or any corresponding provisions of any future federal tax laws, as the Board of Directors shall determine; provided, however, that preference shall be given to organizations organized and operated for charitable, educational, scientific and/or religious purposes similar to those of the Corporation. Any assets not so disposed of by the Board of Directors shall be disposed of by a court having equity jurisdiction in the county in which the principal office of the Corporation is then located, with the distribution of assets to be made to such organization or organizations which are organized and operated exclusively for charitable purposes within the meaning of §§ 501(c)(3) and 170(c) of the Code, or any corresponding provision of any future federal tax laws, as such court shall determine.

15. Approval. This Amended and Restated Charter must be approved by the Corporation's Board of Directors and Members. Additional approval (as permitted § 48-60-301 of the Act) is not required.

(a) Board Approval. This Amended and Restated Charter was duly approved and adopted by the Corporation's Board of Directors on February 12, 2014.

(b) Member Approval. This Amended and Restated Charter was duly approved and adopted by the Corporation's Members on June 24, 2014.

Dated: 7/16/14.

Dan Dummermuth, President and CEO

11095428.2

Filed: 7/18/2014 5:29:36 PM - 2014168 - 353215

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

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School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

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Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

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UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

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I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

This summer programming opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

This summer programming opportunity is funded by NAZA

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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GRANT CONTRACT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND YOUTH ENCOURAGEMENT SERVICES, INC.

This Grant Contract issued and entered into by and between the Metropolitan Government of Nashville and Davidson County, Nashville Public Library ("Metro") on behalf of Nashville After Zone Alliance (NAZA), and **Youth Encouragement Services, Inc.,** ("Recipient"), is for the provision of free and high-quality afterschool programs, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

A. **SCOPE OF PROGRAM:**

A.1. **Schedule and Content**

NAZA-funded programs will align with the Metro Schools calendar and be available to youth Monday through Thursday during the fall semester (September 8 to December 11, 2026) and spring semester (January 5 to May 14, 2027), on days when MNPS is in session. Programs should run at least for 28 weeks. *NAZA-funded programs may choose to offer longer programs.*

Please note that NAZA-funded programs will not begin before Labor Day due to unavailability of MNPS transportation.

*NAZA-funded summer program with **Youth Encouragement Services, Inc.** will occur between July 1-31, 2026, and/or June 1-30, 2027. (not applicable to organizations not providing summer programming)*

NAZA-funded activities should support youths' physical, social, emotional, cognitive and academic skills development, help them build purpose through learning, and have relevance to their real-life experiences. Throughout the program day, staff should intentionally infuse opportunities for youth to read, write, speak, and listen as well as allocate time for community building and reflection. When possible, programs should consider encouraging youth to be part of activity design or leading to enable them practice leadership skills. Each day should begin with check-in and snack/meals (when in person). Additional activities may be offered by the NAZA funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

A typical program day should focus on creatively combining:

- School day supports (reading, homework, etc.)
- Enrichments (e.g. arts education; STEAM engineering challenges, service learning, etc.) reflect youth voice and choice and have a learning focus, either provided by program staff or external enrichment partners.
- Focus on youth's skill building, in line with Nashville's Vision for Holistic Youth Development (curricula with activities will be available for individual skills).
- Other Experiences (e.g. physical activity, health and wellness, mental health, healthy eating activities, team games with rules, career exploration, field trips and other age-appropriate developmental activities.) that offer fun, support team and relationship building and foster holistic youth development.
- Youth-led activities or projects if the Recipient chose to apply and was awarded additional (up to $1000) for youth-led projects. The Recipient must follow NAZA's YIA guidance for youth

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leadership along with other best practices and consult with NAZA team members (YIA Coordinator and/or Partnerships Manager) for the best results.

- While we encourage using various learning software and educational games to enhance youth learning, we strictly prohibit enabling access to any video games that include violence, shooting or other unwanted behaviors, especially those rated M for Mature, are of solely entertainment purposes during NAZA-funded time. Programming time should focus on young people's development.

Each after-school programming day should begin with check-in and a snack or meal. Additional activities may be offered by the funded partner outside of this timeframe at the partner's expense, with no cost to youth and their families.

The Recipient must ask parents and youth (who are not participating in sports) to commit to attend regularly, on an on-going basis when program is in session, for both fall and spring semesters. **Only youth who have returned a fully completed enrollment form may participate in NAZA-funded programs**.

Requirements for Programming

By initialing each item below, Recipient agrees to the following:

1._____ **Supervision:** Recipient commits to maintaining a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions. Youth will be supervised at all times by program staff.

2._____ **School Relationships:** Recipient will be actively involved in communicating and collaborating with schools to enhance youth learning. They will participate in planning meetings with school principals and staff, including Community Achieves staff to help meet school outcomes and to track youth progress. Program staff will also meet with principals and school staff when needed or possible to address strategies for program recruitment, retention, and attendance tracking.

Recipient will receive space approval from school administration for programming.

3._____ **Recruitment and Family Engagement:** Recipient is responsible for recruiting youth, leading program activities, and engaging in family outreach. Recipient will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and to confirm an exit/withdrawal if appropriate. Recipient will serve at least 90% of the youth they projected to serve.

Youth with no afterschool options should be the first priority for enrollment in NAZA-funded programs. If spots are available, youth participating in school-sponsored athletics can choose to attend school athletics as a portion of their NAZA-funded program time if they can commit to partially (at least one hour per day) attend NAZA-funded programming and the program has more than one staff on site. Only students participating in at least one hour of programming can benefit from a snack/meal, learning time, and transportation home and counted towards the funded slots. Only youth who have returned a fully completed enrollment form, signed by parent/guardian, may participate.

4) _____ **Attendance:** Recipient commits to maintain daily attendance, updating the NAZA attendance tracking tool (Salesforce) on a weekly basis (daily direct attendance taking in the Salesforce is strongly recommended); this requires a computer or any other device with internet access. Recipient staff will ensure that youth sign in with their given first and last name daily using the NAZA approved paper or digital sign-in sheets to verify youth participation. The youth attendance reflected on the sign-in sheet/daily attendance log must match the attendance entered into the Salesforce platform.

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Monthly attendance must be accurately updated in the Salesforce by the 2nd working day of each following month so that NAZA can report the attendance numbers to the Mayor's office accurately.

5) _____ **Meals/Snacks**: Recipient is required to provide healthy, prepackaged snack or meal options to youth every day of programming.

6) _____ **Experiential Activities:** Recipient is encouraged to engage external enrichment providers at least twice per semester to increase the diversity of appealing programming options for youth. Enrichment providers are individuals and organizations that offer enriching activities within the afterschool context. For example, they might include teaching artists, mentors, health educators, yoga and martial arts teachers, spoken word literacy teachers, or career exploration and life skills experts.

7) _____ **System-Wide Meetings & Events**: Recipient is responsible for hosting at least 2 free, youth-led events during the 2026-2027 school year that 1) incorporate and highlight growth practices from Nashville's Vision for Holistic Youth Development and 2) that are open to the public to attend during the year, such as a fall and/or spring showcase, an open house, a visual or performing arts piece, a poetry reading or spoken word event, etc.

8) _____ **Branding:** Recipient agrees to recognize NAZA as a funder by, displaying NAZA signs in program spaces, indicating NAZA is a funder on their website and adding NAZA's logo on their website, supporting NAZA through social media outlets, etc.

9) _____ **Communication with NAZA:** Recipient will respond to requests from NAZA in a timely manner and provide requested documentation by the associated deadline. All staff changes, including organizational or programmatic leadership, must be communicated to the NAZA Operations Manager within 24 hours. *This includes staff leaving their positions: staff no longer with the program must be removed from the Salesforce platform by the NAZA Operations Manager in order to comply with FERPA guidelines.*

Any program experiencing challenges either with the host school or program site that threatens the continuity/further existence of the program, must immediately report the situation to NAZA and seek support in resolving the situation. A decision to close a program/site must be reported to NAZA immediately with documented reasons.

10) _____ **Adding Staff to Data Management System:** Program staff without Salesforce authorization, such as site assistance, coordinators, etc. should have a contact page and include in the staff listing of NAZA's Data Management System, Salesforce.

11) _____ **Partner Meetings:** Key staff and program directors from each NAZA-funded programs (minimum 1 representative from each organization) are required to participate in the NAZA learning community by attending **Partner Meetings** four times during the school year. Meeting dates will be shared before the start of the school year.

12) _____**Professional Development**:

For each NAZA -funded partner, the program director and all frontline staff working with youth are required to attend or complete several training courses. Partners cannot miss more than 15 minutes of one- or two-hour training sessions and 30 minutes of a four-hour session. If you are unable to meet these attendance requirements, you will need to reschedule in order to receive full credit. Please see below:

Program Directors and Site Managers are <u>required</u> to attend the following:

- NAZA Essential Operations training
- Introduction to Positive Youth Development (PYD) training
- Two Growth Practice/Vision Trainings
- Responsible Use of Data located in the Learning Hub.

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- Program Quality Basics (PQA Basics) either in person or online (online version is available at the partner's expense if missed scheduled training offered by NAZA)
- Any training required by MNPS for staff working in school buildings will be made available to NAZA partner staff.

Note: *Program Directors and Site Managers who have successfully completed PYD in the past are exempt from retaking. The NAZA Essential Operations training will be archived and accessible online, while Introduction to Positive Youth Development will be conducted multiple times annually. Returning Program Directors and Site Coordinators who have previously completed the PQA Basics or SEL PQA will only need to redo the training every 3 years. Choosing to take SEL PQA requires a prior completion of PQA Basics.*

Strongly recommended training for Program Directors and Site Managers:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

For each NAZA -funded partner, front-line and part-time staff working with youth are required to attend or complete several trainings. Please see the following for requirements:

Front-line and Part-time staff are required to attend the following trainings:

- Essential Operations training (only topics labeled and related to front-line and part-time staff)
- Positive Youth Development (new staff and staff who have not completed this requirement).
- Two (2) trainings on the Growth Practices

Front-line and Part-time staff strongly recommended trainings:

- Advanced Positive Youth Development
- Salesforce Student Management Systems
- Strategies for Employee Retention and Recruitment
- Any additional trainings offered to NAZA-funded partners supporting high-quality programming, as well as the achievement of their Program Improvement Plan. Returning site staff are encouraged to attend additional trainings that will support the program's continued quality improvement.
- Attend at least three professional development opportunities, in addition to other require trainings, either in-person or online, from the following: Weikart online trainings, Exploring Data Training, NAZA's Learning Management System (LMS), or NAZA Learn, Engage, Develop (L.E.D.) Conference.

13) VP **Evaluation Tools:**

All program directors/managers and site coordinators of NAZA-funded programs will participate in the **Program Quality Improvement (PQI)** cycle. Self-assessments will be required for both fall and spring semesters. External assessments may be scheduled per need and availability of external assessors.

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The **Youth Program Quality Improvement (YPQI)** cycle **is** comprised of the following quality improvement activities, offered at no cost to Partners:

a) **Baseline Self-Assessment** utilizing the Youth Program Quality Assessment (YPQA) or Social-Emotional Learning Program Quality Assessment (SEL PQA) tool. Program staff conduct a self-assessment of their program and enter results in the Scores Reporter in the Fall Semester.

b) Developing and uploading a **Program Improvement Plan** at the start of the spring semester based on the results of all available YPQA or SELPQA assessment tools (i.e. self-assessments, external assessments, and Leading Indicator Survey results).

c) **A follow-up YPQA/SEL PQA self-assessment at the end of the school year,** also entered into Scores Reporter, and planning for the following fall semester based on the results of this assessment.

d) Annual **External Assessment** using the same evaluation tools and metrics will be conducted by contracted assessors trained by Weikart Center. External assessments occur once per year and are scheduled on a rolling basis. A prioritized schedule for external assessments using a tiered system for prioritization to ensure equity and access to regular external assessments.

30-minute **virtual debriefs** take place with external assessors and program staff following observation and scoring to review results. These take place within two weeks of the observation unless there are extenuating circumstances (holidays, illness, weather interruptions, etc.).

e) The two assessments are reviewed to develop an understanding of how well the program is performing with regard to NAZA Quality Standards.

f) Additionally, NAZA-funded partners are required to administer YPQI's **Leading Indicators Survey - Youth** annually in the spring semester to youth enrolled at each site to capture youth experience with the program.

g) NAZA-funded partners are required to administer YPQI's as **Leading Indicators Survey - Staff** annually in the fall semester to capture the experiences of staff with the program.

h) NAZA-funded partners are also required to administer YPQI's **Leading Indicators Survey - Managers** annually in the fall semester to capture the experiences of administrators with the program.

i) NAZA-funded partners are also required to provide access to YPQI's **Leading Indicators Survey - Family** annually in the spring semester to attempt to capture the experiences of parents and guardians of youth in the program.

j) NAZA partners will have access to **limited students' school data** through the **data-sharing agreement** between NAZA/NPL and MNPS. Partners will be required to attend two training courses as soon as they become available: 1) Responsible Use of Data, and 2) Understanding the Academic Data.

k) Partners will be required to sign the **Data-Sharing Sub-Agreement** (to be attached to the contract) of this document and adhere to all requirements under that document so that they can have access to student data.

14) VP **Self-Assessments:** Recipient is required to administer a **Two YPQI Self-Assessments** for their programming, one in the Fall and the other in the Spring semester.

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15) _____ **Youth Survey:** Recipient is required to administer a one-time **Leading Indicator Survey, Youth** to enrolled youth at each site in the spring semester.

16) _____ **Staff Survey (Director/Manager and Staff):** Recipient is required to administer a one-time **Leading Indicator Survey, Staff** by program staff the spring semester.

17) _____ **Family Survey:** Recipient is required to provide families access to a one-time **Leading Indicator Survey, Family** by program administrators the spring semester.

18) _____**Compliance with MNPS Requirements:** Programs offered at participating Metro schools will operate in full compliance with MNPS requirements, including covid-related procedures, liability insurance, criminal background checks, non-discrimination, ADA, and other related standard Metro requirements, confidentiality of student records per FERPA, operation as a non-profit, and transportation policies (as appropriate).

19) _____ **Youth in Action Project Funding (If applicable):** The Recipient is required to establish and attend scheduled meetings – in-person or virtual – with NAZA Youth In Action staff. The Recipient must create conditions for youth-led projects and activities and provide project details and photographic proof of such activities in the NAZA end of the year narrative report. The Recipient also understands if proof of a youth-led project is not provided, the allotted funding will be subtracted from the final funding disbursement.

Operational Policies:

The Recipient will operate in full compliance with the following policies and maintain relevant documentation to verify compliance with the policies. The Recipient agrees to:

- Maintain an active 501(c)(3) registration unless the applicant is a public entity.
- Update Charitable Solicitation Registration upon expiration and provide a copy to NAZA.
- Maintain up-to-date certificates verifying the following insurance: commercial general liability, sexual/abuse/sexual harassment, automobile liability (if applicable) and professional liability insurance with limits not less than one million dollars each occurrence. The Recipient shall provide an updated certificate of insurance upon expiration of the current certificate.
- Nondiscrimination, which precludes Recipient from discriminating on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission, access to, or operation of programs, services, or activities. Note that Metro does not discriminate on the basis of race, religion, creed, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of programs, services, or activities. Metro does not discriminate in hiring or employment practices.
- Follow MNPS operating procedures on verification of criminal background checks on all program staff and volunteers. On school grounds, the MNPS criminal background check contractor shall be used for employees. As long as there is no break in service with the agency, staff will not be required to be fingerprinted yearly. If there is any break in service at all, or if they must go through a rehiring process, they are required to complete a background check including fingerprinting.
- For community site staff and staff hired only summer programming support, NAZA Partners are not required to follow MNPS criminal background checks but are required to use reputable background-check vendors that provide comprehensive screenings appropriate for educators and youth workers. Acceptable providers include state-authorized fingerprint-based services such as IdentoGO and other licensed vendors offering TBI/FBI checks, as well as established third-party screening firms experienced in youth-serving and educational environments. All background checks

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must be completed prior to staff or volunteer engagement with minors and must meet all applicable state and program requirements.

- Ensure that all educational records created, disclosed or maintained pursuant to the terms of this contract are confidential and shall be created, disclosed and maintained pursuant to the provisions of the Family Educational Rights and Privacy Act (20 U.S.C.A. s #1232g), its regulations and Board of Education policy.

- Appropriately spend Metro dollars, document the spending, and follow Metro guidelines for allowable costs. Recipient is responsible for properly documenting the spending under their contracts, organizing the documentation separately by year, and storing that documentation for three years for auditing purposes. The documents must be readily available for a Metro Audit.

- Meet NAZA's Minimum Quality Standards **(see Annex 4)** and maintain relevant documentation to verify compliance with the policies.

- Meet the 2026-2027 Performance Indicators specific to the Recipient **(see Annex 6).**

- **Maintain accurate youth enrollment forms (Annex 7) and ensure that all youth have enrollment forms signed before they accept a youth into their program.** Enrollment forms, as well as evidence to back up outputs and outcomes cited in narrative reports, must be maintained by the Recipient and stored for three years for auditing purposes. The documents must be readily available any time that the Metro requests them, including as part of an Audit.

  Enrollment forms must be fully completed and accurate. Forms should include legitimate first and last names youth, their birth dates, student ID numbers, names of legal guardians and emergency contacts, and accurate addresses, phone numbers, e-mails and medical information (as needed) among other information pieces. All forms, including permissions, must be signed by a parent/guardian.

Violation or breach of this ,scope may result in Corrective Action. Continued violation could result in termination of the contract.

A.2. The Recipient must spend these funds consistent with the Grant Budget, attached and incorporated herein as **Annex 3.** The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to **documented residents of Davidson County**. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. The Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. **GRANT CONTRACT TERM:**

B.1. **Grant Contract Term.** The term of this Grant will be twelve (12) months, commencing on July 1, 2026, and ending on June 30, 2027. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

C. **PAYMENT TERMS AND CONDITIONS:**

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C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed **$76,823** (**20** slots for afterschool, **30** slots for summer). The Grant Budget will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Use of Funds.** NAZA funds should not in any shape or form be related to any religious content or affiliation. NAZA-funded programs should not proselytize during their regular programming time, nor should youth be accepted or denied based on their religious affiliation or commitment to engaging in any type of religious activities before or after NAZA programming time.

C.3. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Budget and reconciliation reports, not to exceed the maximum liability established in Section C.1.

The Recipient can expect to receive four payments during the contracted year. Each payment will be received no later than 30 days from the finalized and NAZA approved invoice date.

The Recipient must provide accurate and timely recording of programming sessions and student attendance in the NAZA Data Management System, Salesforce on monthly basis minimum and before the second, third, and fourth payments are processed. Daily student sign-in sheets (paper and digital) must be maintained as backup documentation to support the entries.

The first invoice may include up to 25% of the total awarded amount as an advance request to enable programs to procure necessary supplies for beneficiary youth and hire qualified staff to enable proper programming from the beginning of the year.

The first invoice will be processed after the contract is filed with Metro Clerk and within 30 days from the date of the finalized and approved invoice receipt by NAZA.

The second and third invoice of up to 25% of the total awarded amount will be processed based on expense reports 2 and 3 in October – November and January - February and may be reduced based on the actual expenditure of the program from the first two quarters. The invoices must be submitted following the approval of the corresponding expenditure reports due October 15 and January 15 respectably.

The final invoice of up to 25% of the total awarded amount is a reimbursement based on annual reconciled expenses and will be processed upon the receipt of the year-end narrative and expenditure reports due July 10th, 2027.This final payment will equal the total actual spending for the contract year and cannot exceed the approved awarded amount. **Any invoice for 2026-2027 year not received by the deadline date will not be processed and all remaining grant funds will expire**.

Same invoicing terms apply to organizations receiving funds for summer only.

All actually reported expenditures must have backup documentation filed at the recipient organization for Metro Audit (See Metro Non-profit Grants Manual for details on backup documentation)

If the contract is terminated earlier or any funds remain unspent based on the reports, the unspent amount will be returned to Metro.

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The Recipient must send all invoices to:

Nashville After Zone Alliance
615 Church St,
Nashville, TN 37219
or email to Heather.Hoch@nashville.gov

C.4. **Reporting**

Expenditure Report. All Recipients will submit quarterly expenditure reports. Report templates will be provided by NAZA.

All grantees must submit expenditure reports four times a year to reconcile report actual expenditures against budgets. All reports must be accompanied by general ledgers (GLs) that properly record and track NAZA grant expenses clearly, including payroll, contracted payments and credit card charges among other expenses. NAZA will monitor fund recipients for compliance with reporting requirements. Failure to comply with the reporting requirements would constitute a violation of the grant contract.
The expenditure reports format is shown on Annex 2 attached to this contract. The quarterly expenditure reports are due on October 15, 2026, January 15, and April 15, and July 10, 2027.

The exception are the organizations receiving summer funds only. Those partners will submit reports from quarters one and four if programming both in July 2026 and June 2027. No expenses will be allowed for quarters two and three.

In addition to the report and GLs, the Recipient may be selected for in-depth financial monitoring for the entire year or part of it. In such case the Recipient must provide backup financial documentation supporting the expenses in the quarterly reports. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or qualified Financial Officer of the Recipient Organization.

C.5. **Program/narrative Report**
All grantees must submit narrative report once a year to explain how the grant has been used on behalf of the citizens of Davidson County. The report is due on July 10, 2027.

C.6. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.7. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.8. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

C.9. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Budget.

C.10. **Electronic Payment**. Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not

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previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. **STANDARD TERMS AND CONDITIONS**:

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination- Notice.** Metro may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Recipient. Metro shall give the Recipient at least thirty (30) days written notice before the effective termination date.

D.5. **Termination –Funding.** This Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate this Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with this Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work completed or performed relative to this Grant Contract.

D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which is in violation of applicable laws. The Recipient must, upon request, show proof of such

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nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.

D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.

D.11. **Narrative Reporting.** The Recipient must submit a Year-End Program Report, to be received by July 10, 2027. Said report shall detail the outcome of the activities funded under this Grant Contract.

D.12. **Financial Reporting.** The Recipient must submit quarterly expenditure report for the 2026-2027 programming year to reconcile grant receipts with grant revenues. Reports must be received no later than October 15, January 15, April 15 and July 10 of FY '27 (July 1, 2026 – June 30, 2027).

D.13. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.14. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract. **All types of insurances below are required.**

D.14.1 **Proof of Insurance**
During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension, the types and amounts of insurance identified below by a checked box. Proof of insurance shall be required naming METRO as additional insured and identifying the Purchase Order on the Acord document.

D.14.2 **General Liability Insurance**
In the amount of one million ($1,000,000.00) dollars

D.14.3 **Automobile Liability Insurance**
In the amount of one million ($1,000,000.00) dollars (if vendor will be making on-site deliveries)

D.14.4 **Worker's Compensation Insurance**
With statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand ($100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

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D.14.5 **Sexual Molestation and Abuse Insurance**
In the amount of one million ($1,000,000.00) dollars.

D.14.6 **Such insurance shall:**
Contain or be endorsed to contain a provision that includes METRO as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be primary insurance as respects METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.

Automotive Liability Insurance including vehicles owned, hired, and non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.

Worker's Compensation (if applicable), CONTRACTOR shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR'S workers' compensation insurance coverage.

D.14.7 Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements affecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

DEPARTMENT OF LAW
INSURANCE AND RISK MANAGEMENT
METROPOLITAN COURTHOUSE, SUITE 108
PO BOX 196300
NASHVILLE, TN 37219-6300

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services. Maintain such insurance from the time services commence until services are completed and attach the certificates of insurance in the METRO system. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by METRO as a material breach of contract.

Place such insurance with insurer licensed to business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

Require all subcontractors to maintain during the term of the agreement Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's

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Compensation/Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR'S insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall file subcontractor's certificates of insurance in METRO's system.

Any deductibles and/or self-insured retentions greater than $10,000.00 must be disclosed to and approved by METRO prior to the commencement of services.

If the CONTRACTOR has or obtains primary or excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

D.15. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.

D.16. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D.17. **Indemnification and Hold Harmless.**

a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.
d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.18. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

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D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.23. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

D.24. **Assignment -Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.

D.25. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D.26. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in

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writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

For contract-related matters:
Nashville Public Library
NAZA Communications Manager
615 Church Street
Nashville, TN 37219
(615) 862-5894

For inquiries regarding invoices:
Nashville Public Library
NAZA Procurement Officer
615 Church Street
Nashville, TN 37219
615-862-5800 ext. 73731

Recipient

Viva Price, Executive Director
Youth Encouragement Services, Inc.
3016 Nolensville Pk
Nashville, TN 37211
615-315-5333

D.27. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.28. **Certification Regarding Debarment and Convictions.**

a. Recipient certifies that Recipient, and its current and future principals:

i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;

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ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;

iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.

b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.29. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

Annexes

The following annex templates constitute part of this contract. Please initial each item below as proof of review and receipt:

VP Annex 1 – Metro Invoice

VP Annex 2 – Expenditure Report

VP Annex 3 – Budget Spreadsheet

VP Annex 4 – Minimum Standards

VP Annex 5 – Data-Sharing Sub-Agreement

VP Annex 6 – Performance Indicators

VP Annex 7 – Afterschool Enrollment form

VP Annex 7b – Summer Enrollment form

VP Annex 8 – Program site/s

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:
Jenneen Reed/mgw
62377A2A8742469...
Director of Finance

APPROVED AS TO RISK AND INSURANCE:

Signed by:
Balogun Cobb
68804BF12FD741C...
Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Signed by:
Macy Amos
2CBBFAAF2F3B4D4...
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

NASHVILLE PUBLIC LIBRARY

DocuSigned by:
Terri Luke
EE49BFDF9F034BF...
Library Director

RECIPIENT: Youth Encouragement Services, Inc.

By (Signature): Viva Price

Authorized Officer Name: Viva Price

Title: Executive Director

Sworn to and subscribed to before me a Notary Public, this 14th day of May, 2026

Notary Public

Rodrigo Rivas

RODRIGO RIVAS
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF DAVIDSON

My Commission expires Rodrigo Rivas Commission Expires May 3, 2027

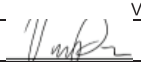
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Metropolitan Government of Nashville and Davidson County/Nashville Public Library/ NAZA
Funds For FY 2027 Program

ORGANIZATION NAME	Youth Encouragement Services	**CONTRACT # (Office Use):**			
PROGRAM NAME	YES Middle School Program	**START DATE:**	**1-Jul-26**		
ADDRESS	3016 Nolensville Pk	**END DATE:**	**30-Jun-27**		
CITY, STATE & ZIP	Nashville, TN 37211	**CONTACT PERSON**	**Viva Price**		
FEDERAL ID # (EIN)	62-0570681	**CONTACT TELEPHONE**	615-315-5333		

COST CATEGORIES	TOTAL BUDGET REQUEST	BUDGET EXPLANATION/DETAILS	OTHER FUNDING Funding amount from other sources invested in serving the same number of slots requested from NAZA	Grantor name
After-School/Summer Programs		**After-school program starts 09/08/2026 | Per slot rate for afterschool is $1,355** **Summer program funded in this cycle is July 1-31,2026 and June 1- 30, 2027 | Per slot rate for summer to be calculated at $8 an hour per slot. Maximum cost per youth slot for summer program is $320 per week for partners programming 5 days per week for 8 hours per day.**		
Salaries and Wages	42,728.00	After school- 1 Senior Program Dreictor (NAZA lead and site program director) $56,000 x 25% = 14,000. 1 Site Director @ $50,000 each (25%) = 12,500, with a slight reduction due to NAZA funding grant amount , Summer-1 senior summer program director @$25/hr. 30 hrs/week- $4,500, 2 Program Directors $7504.90, 3 program staff @ $15/hour - $4,300		
Benefits and Taxes	0.00	Types of benefits, rates and number of staff, whose benefits are charged to this grant		
Total Personnel Expenses	**42,728.00**			
Office Supplies	$235	printer paper and construction paper		
Communications	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Postage and Shipping	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Occupancy	10,080.00	Summer- Pest control: $422, Cleaning: $1,681, Waste management: $834, NES: $4,511, Piedmont Natural Gas: $224, Att/Comcast: $2,047, Crystal Springs Water: $271, NovaTech Copier: $90 - $10,080		
Equipment Rental and Maintenance	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Printing and Publications	0.00	Estimated unit number and unit cost or % of total cost charged to this grant		
Travel/Conferences & Meetings	0.00	Milage, parking and other travel unit cost and unit number		
Insurance	$5,950	$5950 monthly for 1 month		
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$3,880	Games and supplies $1000, Daily snacks- $4 each x 30 students x 4 days week x 6 weeks		
Transportation	$1,450	Transportation: TN Vans 0% interest loan: $1192, Gas: $258		
Field Trips	$6,000	$35 x 30 youth x 4 outings for the field trip experiences, plus field trip lunches - $1800 ($15 each x 30 youth x 4 outings),		
Professional Fees/Enhancement partners	$6,500	Twenty Five Options Financial Literacy Course- They are the provider and there are 6 sessions, flat fee equaling $1,500, STEAM (contracted)- STEAM Coordinator implements a twice weekly 90 minute program- paid a weekly flat rate equaling $5,000		
Other Non-Personnel	0.00	Anything else that is part of programming cost but is not listed		
Indirect Cost				
Total Non-personnel	**34,095.00**			
Total	**76,823.00**			

RECIPIENT NAME Viva Price

AUTHORIZED SIGNATURE: 

TITLE Executive Director

DATE 4/28/2026

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RESPONSE #27087 SUBMITTED ON 03/16/2026 07:49:05 PM

2026-2027 NAZA Funded Partner Application (Annex 1)

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Organization Name	**Youth Encouragement Services**
Street Address	**3016 Nolensville Pk**
City, State, Zip Code	**Nashville, TN 37211**
Organization Website	**https://www.youthencouragement.org/**
Organization Email	**viva@youthencouragement.org**
Organization Phone	**615-315-5333**

Edit section title

Authorized Officer Name and Position	**Viva Price Executive Director**

Edit section title

Primary Grant Contact (PGC) Person	**Viva Price**
PGC Person Position	**Executive Director**
PGC Person Email	**viva@youthencouragement.org**
PGC Person Phone Number	**615-315-5333**
Is this staffer also the Youth Programming contact?	**No**
Is this staffer also responsible for Data/Evaluation compliance?	**No**

Edit section title

Youth Programming Contact (YPC)	**Tanesha Thompson**
YPC Title	**Carpenter's Square Director**
YPC Email	**tanesha@youthencouragement.org**
YPC Phone	**615-315-5333**

Edit section title

Data/Evaluation Contact (DEC)	**Tanesha Thompson**
DEC Title	**Carpenter's Square Director**
DEC Email	**tanesha@youthencouragement.org**
DEC Phone	**615-315-5333**

Please List Board of Directors

Please List Board of Directors

Number of Board Members	**12**
Name	**Greg Allen**
Email Address	**greg@gregallenllc.com**
Phone Number	**615-315-5333**
Board Chair	**Yes**
Name	**Mark Fulford**
Email Address	**markf@kalosdigitalstudios.com**
Phone Number	**615-315-5333**
Board Chair	**No**
Name	**Derek Hamblen**
Email Address	**Derek.hamblen@nm.com**
Phone Number	**615-315-5333**
Board Chair	**No**
Name	**Mark Willoughby**
Email Address	**mwilloughby@janney.com**
Phone Number	**615-315-5333**

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Board Chair	**No**
Name	**J.R. Allen**
Email Address	**JR.Allen@hcahealthcare.com**
Phone Number	**615-315-5333**
Board Chair	**No**
Name	**Jeff Batts**
Email Address	**Jeff.batts@principlehrsolutions.com**
Phone Number	**615-315-5333**
Board Chair	**No**
Name	**Jeanne Gilliam Fain**
Email Address	**jeanne.fain@lipscomb.edu**
Phone Number	**615-315-5333**
Board Chair	**No**
Name	**Wamon Buggs**
Email Address	**coachbuggs@comcast.net**
Phone Number	**615-315-5333**
Board Chair	**No**
Name	**Bari Harwell**
Email Address	**bariharwell@gmail.com**
Phone Number	**615-315-5333**
Board Chair	**No**
Name	**Joey Harwell**
Email Address	**jwharwell@hotmail.com**
Phone Number	**615-315-5333**

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Board Chair	**No**
Name	**Greg Kirby**
Email Address	**gregpkirby@gmail.com**
Phone Number	**615-315-5333**
Board Chair	**No**
Name	**J. Isaac Sanders**
Email Address	**isaac.sanders@wbd-us.com**
Phone Number	**615-315-5333**
Board Chair	**No**

Page 3 of 10 - About Your Organization - 2

Total Organizational Budget	**$876,525**
Did your organization receive NAZA funds for the 2025-2026 school year?	**Yes**
Total Amount Granted for 2025-2026	**$61,875**
Attach most recent Non-Profit status documentation.	**17559 - YES IRS Determination Letter (4) (11) (1) (1) (2).pdf**

Edit section title

Total Youth Serving	**30**
Total Youth Proposing to Serve with NAZA funding.	**30**
Will your organization meet the 1 Staff to 15 Youth Ratio?	**Yes**
Current total staff	**16**

Edit section title

Are you planning to apply for NAZA funds to support either afterschool or summer or both?	**Afterschool & Summer**

Page 4 of 10 - Afterschool Program Information

Mission and Experience

What is your organization's mission?	The mission of Youth Encouragement Services is to enrich the lives of Nashville's youth by providing opportunities for them to reach their full potential spiritually, academically, physically, and socially through daily programming in a Christ-centered community.
Briefly describe the organization's experience as an out-of-school time (before, afterschool, or summer, target age group, youth served, program focus, etc.) provider.	Youth Encouragement Services (YES) is a nonprofit organization dedicated to empowering young people to reach their full potential through holistic support, mentorship, and enrichment programs. For nearly 70 years, YES has served its flagship neighborhoods by providing free or low-cost youth development programs to students who live near the site. What began as a small church ministry sourced by volunteers with donated meals who wanted to give teens a "safe alternative to the streets" morphed into a comprehensive youth center, where students could grow from the time they enter school until their transition into adulthood. YES provides a safe, nurturing environment after school and during the summer, to approximately 150 K-12 students every year. Our two community centers provide a setting for students to develop individually and belong to an established, uplifting community. During our afterschool programming, we provide a healthy meal to our students, then help them with homework, give them opportunities to play, and offer other STREAM-based activities. For older students who are preparing to graduate, we offer mentorship, help with applications, and scholarship opportunities. In the summer, K-12 students are provided with two meals and a snack, and a variety of activities to choose from. We plan field trips, students participate in summer reading challenges, and we have exciting STREAM activities for them to enjoy. This mix of academic support, creative exploration, and personal development helps students build confidence, expand resilience, and sharpen the life skills needed for a successful transition into adulthood. YES partners with over 50 local agencies to provide over 1,200 direct program service hours annually. YES aims to support equity through year-round out of school time programming both after school and through a summer day camp. Wraparound services offer participants basic needs (safety, food access, hygiene, clothing, school, and Holiday supplies), academic support, social and emotional guidance, and access to athletic programs that encourage physical activity.

Detailed Programming Information

Afterschool Program Name	Youth Encouragement Services, Inc. After-school Program
Program Description (this description will be used in all NAZA recruitment materials)	YES believes in the power of community and the importance of investing in those who need it most. Our programs are free or low-cost, ensuring accessibility for all families. By providing consistent support and positive experiences, we inspire hope, resilience, a love of learni... lifelong connections. YES offers daily after school programming to support K-12 stude... are primarily from low-income, BIPOC neighborhoods surrounding our centers. We acco...

this through academic support, physical activities, and engaging STREAM projects. Students and families gain a lifelong support system that is present to help celebrate triumphs and guide them through life's challenges.

YES programs are designed to support youth academically, physically, emotionally, and socially, offering a wide range of services that include:

Physical Health and Nutrition:
TN has the 14th highest child food insecurity rate, and 1 in 4 children face hunger each day. YES families live in food deserts, and more than 93% of the kids at our feeder schools qualify for free/reduced lunch. It's hard to focus on your future when your stomach has your attention. So, we help fill the most basic needs first. YES delivered more than 15,000 meals to combat food insecurity last year. A light breakfast, hearty lunch, and nutritious snacks are provided, although that expense is not included with this proposal. A variety of recreational sports are offered on site to encourage physical activity. It is also imperative that youth have unstructured "free play" so that they may practice autonomy and develop social skills with their peers.

Academics:
According to the TN DOE results for last year, fewer than 1 in 4 students meet expectations in ELA across the TCAP assessment. Not reading at grade level compounds over time, making students more likely to drop out, earn half as much as their graduated peers, increasing the likelihood of arrests and incarceration. READY is an after-school tutoring program that focuses on developing STREAM (Science, Technology, Reading, Arts, and Math) skills for 2-5 graders. It is held twice weekly at each site. Additionally, homework assistance and tutoring is provided daily.

Mentoring:
Mentoring helps build youth confidence by encouraging personal development, increasing personal connections, offering career exploration, and teaching life and study skills. MENTOR NET's primary goal is to give each child a mentoring experience that will build confidence, link positive role models, and encourage educational and personal development. Through this program, we aim to:
extend the social support system of youth through consistent, positive connections to trusted adults
guide youth through self-discovery and career exploration
develop a professional network to help youth successfully transition to adulthood
and to provide an opportunity for the YES community-at-large to invest in youth through ongoing engagement at a variety levels.

Targeted Youth Population	Children and adolescents, K-12th grade

Edit section title

Edit section title

Does your organization plan to conduct youth led projects with NAZA's Youth In Action (YIA)	No

Afterschool Program Weekly Plan/Activities and Curriculum

Please Upload Your Proposed Weekly Programming Plan

Weekly Plan Sample (Annex 2):	**Annex 2 - NAZA-Funded Partner Afterschool Weekly Plan 2026-2027.docx.pdf**
Does your organization have an established or target curriculum for the 2026-2027 school year?	**No**

Vision for Holistic Development Program Activities

Edit section title

Growth Practices	**Curiosity, Learning, and Growth Mindset**
Principles of Youth Development	**Engaging Youth in Learning Experiences that Build Valuable and Healthy Life Skills**
How will your program's activities help youth explore growth?	**A core value at YES is Broadening Horizons for Youth. When young people only see one way to live, one career path, or one definition of success, their sense of possibility can feel limited. Exposure to new places, people, and ideas helps students see more of the world and better understand their place in it. It gives them the freedom to dream bigger, explore their interests, and imagine futures that reflect who they truly want to become.** **YES encourages this growth through enrichment experiences, interest clubs, and field trips. Students explore activities like gardening, cooking, art, sports, and STREAM learning, while also stepping beyond their homes, schools, and neighborhoods through cultural outings and community experiences. Trying new hobbies, visiting new places, or learning about different cultures helps youth discover what excites them and what matters to them. Through these experiences, they begin forming an identity shaped by curiosity and exploration rather than by circumstance.** **Broadening horizons also means hearing different stories, perspectives, and beliefs. YES fosters an inclusive environment where youth of all backgrounds, faiths, and identities are welcomed. Through social-emotional learning and group activities, students learn to reflect on their own thoughts, understand others, and work through challenges together. In this supportive space, they build empathy, confidence, and a stronger sense of belonging.** **New experiences can feel uncomfortable at first, but that's where growth happens. Whether navigating a new environment, trying a new sport, or learning a new skill, students develop courage, curiosity, and resilience. Along the way, they discover strengths they didn't know they had and begin to see the possibilities ahead of them.**

Edit section title

Growth Practices	**Literacy**
Principles of Youth Development	**Promoting a Sense of Physical, Social and Emotional Safety.**

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How will your program's activities help youth explore growth?	**Literacy is a powerful tool for self-discovery. Youth Encouragement Services (YES) uses it not just to boost reading skills, but to inspire personal growth, critical thinking, and confidence in teens. By blending reading, writing, and reflection, youth are encouraged to discover who they are, who they want to become, and how to use their voice in the world. It is leveraged to foster growth and develop a lifelong love for learning.** **Journaling for Self-Reflection** **YES encourages teens to keep personal journals as a safe space to process emotions, track goals, and reflect on their growth and build self awareness.** **Culturally Relevant Reading** **Through partnership with Book 'em and Notable Books for a Global Society, YES ensures students have access to a wide selection of high-quality, award winning books that reflect the diverse identities, interests, and reading levels of students that attend our programs. Youth engage with stories that reflect their backgrounds, challenges, and dreams. Not only do they see themselves in the stories, but they discuss real-life issues in safe spaces and gain language to express their own experiences and personal insight. It also helps build empathy through different perspectives.** **Creative Writing for Empowerment** **YES has partnered with the Country Music Hall of Fame to guide youth through developing poetry, spoken word, and short stories. Songwriting and lyric dissection helps youth explore identity, emotions, and personal voice, offering expression, healing, and confidence-building.** **Reflection & Restorative Practices** **Programs build in time for guided group discussions and journaling, helping students reflect on their actions, repair relationships when needed, and grow in empathy and self-awareness. YES treats literacy as both a mirror (reflecting youth's own lives) and a window (offering new ideas and perspectives). This dual approach helps teens grow intellectually, emotionally, and socially.**

Edit section title

Growth Practices	**Identity and Self-Awareness**
Principles of Youth Development	**Fostering Meaningful Youth Participation.**
How will your program's activities help youth explore growth?	**Cultural Celebrations & Community Events** **By celebrating diverse cultures, hosting family nights, and engaging in service projects, YES fosters a strong sense of community and belonging, where youth see themselves as part of something bigger and learn to value differences. YES honors Black History Month, Hispanic Heritage & Latino Month, and South Asian & Pacific Islander Month to celebrate the diversity of South Nashville.** **YES celebrations incorporate history and celebrate cultures in a genuine way. Through partnership with local, immigrant-owned small businesses, students are awarded a "taste" of the cultures they have researched. For example, activities have included traditional less from a Mexican folkloric dance group and Dia de Los Muertos activities. Youth contribu an ofrenda followed by a feast with authentic cuisine and music.**

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Other initiatives recently held include a sneaker ball, lock-in, Easter Egg Hunt, and summer carnival. Youth recommendations, student-led activities and peer learning are at the core of these events.

Page 6 of 10 - Summer Program Information

Edit section title

Name of Proposed Summer Program	**Youth Encouragement Services, Inc. Summer Program**
Summer Program Description	**YES provides enrichment activities each weekday during the summer months. Youth in K - 12th grade are invited to participate in a safe, welcoming environment where growth is supported holistically. Activities encourage youth to stretch themselves and try new things within a nurturing environment. Through field trips, students enjoy the arts, nature, and all the fun summer has to offer! Students are provided breakfast, lunch, and a snack and a variety of activities to peak each child's interests.** **The YES Middle School Summer Program is a dynamic, youth-driven experience designed to spark curiosity, build confidence, and prepare students for leadership in school and beyond. Rooted in our commitment to positive youth development, the program blends academic enrichment, social-emotional learning, and real-world exploration in a safe, supportive space. Through hands-on activities, field trips, creative projects, and group challenges, students explore who they are, what they care about, and how they want to grow. Each week centers around a theme that inspires both personal reflection and community engagement.**
Target Population to be Served	**Children and Youth, K-12th grade**

Please Upload the Needed Documents

Summer Weekly Plan Sample (Annex 2)	**Annex 2 - NAZA-Funded Partner Afterschool and Summer Weekly Plan 2026-2027.docx (1).pdf**
Proposed Enhancement Activities (field trips, special groups, etc.):	**Program Features:** **-Academic boosters through STREAM programming, interactive games and literacy-based projects** **-Life Skills Labs covering topics like goal-setting, financial literacy, communication, and conflict resolution** **-Daily Recreation including team sports, fitness challenges, and outdoor exploration** **-Creative Arts and expression through spoken word, visual arts, music, and media** **-Service Learning Projects that empower youth to give back and lead with purpose** **-Field Trips & Guest Speakers from local colleges, businesses, and organizations**

MDHA Summer Programming Option

Do you wish to serve an MDHA Community?	**No**

Page 7 of 10 - Program Logistics & Data

Proposed Program Site Information

Student to Staff Ratio

Indicate the average number of youth each program staff will be responsible of supervising. For example, indicate "15 to 1" if there will be 15 youth for every 1 staff member or "10 to 1" if there will be 10 youth for every 1 staff member."	**10:1**
Briefly describe your organization's plan to provide a qualified substitute if a primary staff person is absent due to an emergency or other reason.	**As a small organization, YES is used to pivoting. Proper supervision is necessary to ensure youth safety. YES will coordinate between its two sites to provide coverage. YES has a rotating program staff of 10 individuals who are cross trained to work at either site. Ratios can be adjusted to accommodate an urgent need for a substitution.**

Transportation

Please provide your transportation plan for the 2026-2027 school year	**YES partners with Tennessee Vans and has a 0% interest loan with them for our vehicles.** **YES Carpenter's Square will use its two 15-passenger shuttles and to its 15 passenger van to pickup youth from target schools (Glencliff, Wright, Croft). If NAZA is able to work with MNPS for YES sites to be added as included as a bus stop for Glencliff Elementary, Wright, Croft, Margaret Allen, and Two Rivers, YES could increase capacity at each site. Students who live within a 3-mile radius of the center and need a ride will be taken to their residence.** **The Lindsley Center serves families from the Napier Sudekum Housing development. The Envision Napier study showed that over 60 schools are attended by the youth in that neighborhood. Only one school bus is shared between Napier Elementary and Fall Hamilton. YES utilizes its two 15-passenger vans to run routes for pickup and dropoff in the community. Considering the competing dismissal schedule and commuting time for children from their zoned schools, this method would prove most beneficial for that site.** **YES is a bus stop for Nashville Classical East and Aventura Charter Schools.**
What transportation need fits your program(s) the most?	**Evening Bus - Charter School**
I understand for Charter School transportation, organizations are responsible for communicating with the school administration and logistics of evening busing.	**Yes**

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Please estimate the number of sites needing transportation in 2026-2027.	2

Program Data

Briefly describe your organization's youth recruitment strategies for the entire programming year. If your organization is proposing to serve more than one site and recruitment strategies will differ from one site to another, please detail how the strategies will differ by site. If your organization is proposing to increase the number of youth served from last year, how does it plan to recruit more youth?	YES has strong partnerships with our schools and the administrators and teachers at them. We receive recommendations through them for our after-school and summer programs. We also attend school events to interact with potential new students and families. Our current families are also a vital piece to recruiting new families, as word of mouth is the most effective way new families learn about us. We encourage our kids to be Youth Ambassadors, sharing experiences with their friends and inviting them to YES activities. We also work with our community partners to help create a net for families in our communities that might be searching for one service and learn about us through someone else. Since we prioritize registering current after-school participants in summer programming, we usually retain a large amount of our regular students. Relationship-Based Programming is Proven to Bring in and Retain Youth YES's foundation is built on positive adult-youth relationships, a strategy strongly supported by research. Middle schoolers are more likely to attend and stay in programs where they: -Feel seen, heard, and valued -Trust the adults involved -Can develop meaningful relationships with peers -Culturally Responsive & Youth-Driven Activities Increase Engagement Afterschool programs that incorporate youth voice and cultural relevance see higher attendance and stronger retention, especially in communities of color (Afterschool Alliance, 2021). YES meets students where they are, with programs that are hands-on, relevant, and creative. We strive to provide as many outlets as possible for our kids, not only supporting interests they currently have, but allowing them to explore new ones in a safe and affirming space. We make sure all activities and materials we offer are culturally affirming and identity-building. We know how important it is for our youth to see themselves represented in the world in which they live, whether it's through reading materials, the lessons we discuss, or the activities they participate in. We never want them to feel that anything is inaccessible to them. YES also works to allow students to help lead or design areas of our programs, so they have agency in shaping their experience. It is part of healthy development for kids to want more input on the activities they are doing, what they are learning, and what is offered to them. YES is a safe space for them to bring their thoughts and interests and to have them be seriously considered.
What is the evidence that your organization's approach will be effective for attracting and retaining middle school youth?	YES has a long-standing history with programming, never struggling with retaining students. We believe in relationship-building, with our kids as well as their families, and having accessible programming as well as additional wrap-around services that further streng

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our programming. These values create a program that children not only enjoy, but want to return to year after year.

Holistic Supports Increase Access & Participation
Wraparound services are essential for attracting and retaining middle schoolers, particularly from low-income households that experience a complex set of challenges. YES removes many common barriers to participation by offering:
-Free meals and snacks during programming hours
-Transportation support
-Flexible enrollment and family engagement opportunities
-Additionally, youth have access to fun experiences outside of programming when available (Nashville Sounds, Preds, and other sporting events)

Complete the following to explain what was learned during the 2025-2026 Academic Year:

Cite strategies to improve your program based on the 2025-2026 Youth Asset Survey results.

Lindsley Center
Warm Welcome
Improved Session Flow
Improved Healthy Environment

Carpenter's Square
Staff will be intentional about providing a safe and healthy environment by following the actions listed:
-Make sure students feel emotionally safe by providing a positive and welcoming environment: Greet students on arrival by name, Ask how their day was, Show lack of bias and make sure all students feel included, be present and engaged.
-Maintain a healthy environment by keeping all areas clean and sanitized, free of any hazardous
debris, train staff on safety and emergency procedures, supervise students at all times and supervise the entrances and exits.
-Provide students with nourishment. Include healthy snacks and foods during meal times, and drinking water available throughout programming.

Give youth opportunities to give their input and ideas. Include youth during planning for programs.
-Allow student input on what activities they are interested in.
-Ask students what they like or don't like about programs
-Include students in planning process for programs
-Quarterly surveys for students
-Allow students to lead activities
-Allow students to be apart of creating lunch and snack menus

Incorporate structured opportunities for feedback.
-Closing circle after activities to allow students to give feedback
-Ask questions to students after specific programs to see what they enjoyed or did not enjoy -Allow students to talk to their peers about what they would like to see in different programs -Create a reflections box. Students will be able to write down any ideas they have or how they feel about specific programs
-Build in reflection time after programs

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	-Allow students to identify what areas they would like to grow in -build reflection time in specific activities and allow students to discuss reflection questions with their peers -Ask the students daily how they feel about dinner
Have you accessed and used student data from schools in 2025-2026? If so, please briefly describe how you used that data in your programming.	N/A
What strategies were implemented to improve program quality in the Spring semester (2026)?	We worked on tracking students enrollment into Salesforce and reporting on attendance according to NAZA requirements.
What strategies will your organization employ to improve programming in the 2026-2027?	YES will be adjusting our programming time in response to the new in-school times for MNPS middle schools. Utilizing the NAZA Salesforce was quite a learning curve and lift for our team. We will be adding an additional part time program staff member to assist with reporting.
In 2026-2027, do you plan to request student data from schools? If so, please describe briefly how that data will inform your programming.	YES would be interested in requesting data from schools to help us be better informed on the best interventions to use for our students and if those interventions work or need adjustment.

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Need Documents and Forms

Preliminary Grant Budget Form

Organizational Risk Assessment

Organizational Audit or Financial Statement

Edit section title

Please submit Audit issued between, March 16, 2025 - March 16, 2026	**2024 AS FILED Tax Return Documents (YOUTH ENCOURAGEMENT SE (1).pdf**

TN Secretary of State Annual Report

Do you have the TN Annual Report filed with the Secretary State?	**Yes**
Most recent TN Annual Report filed with Secretary State	**YES SOS Annual Report 2026 (1).pdf**
Secretary of State Office of Charitable Solicitation Registration	**SOS Charitable Soliciation Approval 2025.pdf**
TN Secretary of State Nonprofit Registration Identification Number (or proof of such exemption).	**TN SOS Registration Identification Number.pdf**
Partnership Letters (Annex 6 or 7):	**Glencliff Middle School.pdf**
Partnership Letters (Annex 6 or 7):	**YES Wright Middle Letter (2).pdf**
Partnership Letters (Annex 6 or 7):	**YES Croft Middle Letter SY2026-2027-signed by EP Jolly.pdf**
Copy of the Articles of Incorporation	**YES Charter of Incorporation .pdf**
Certification of Assurance (Annex 9A)	**Certifcation of Assurance.pdf**
Non-Profit Grants Manual Acknowledgment (Annex 9B)	**YES Annex-9B-Non-Profit-Grants-Manual-Acknowledgement-1 copy.pdf**

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Agency's Nondiscrimination Policy	**YES Non-discrimination Policy.pdf**

Affidavit of Compliance

Please Submit Your Signed Affidavit	**YES NAZA Authorization.pdf**

Proof of Insurance

	Yes
Submit Current Proof of Insurance	**2627 Master - Holder Pack.pdf**

Performance Measures

If applicable, feel free to add additional program-specific outcomes that your organization expects to achieve in the 2025-2026 program year beyond what is cited in the CFP as NAZA- set performance measures. Please note that NAZA highly values this information as it attempts to better customize training and coaching supports. If the applicant is approved for funding and does not achieve the additional outcomes, there will be no negative implications.	*No answer given*

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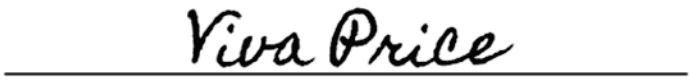
Check all the boxes that apply. Did you complete:

Annex 8 - Program Site	**Yes**
Proposed Budget	**Yes**
Annex 10 - Metro Risk Assessment	**Yes**

Final Budget Information

Total Afterschool Fund Request	**33875**
Total Summer Fund Requesting	**28000**
Total Amount Requesting for 2026-2027	**61875**

Signature



Viva Price

Name

2026-03-17 00:49:21 (UTC)

Date

Attached Files

17559 - YES IRS Determination Letter (4) (11) (1) (1) (2).pdf

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Annex 2 - NAZA-Funded Partner Afterschool Weekly Plan 2026-2027.docx.pdf

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Annex 2 - NAZA-Funded Partner Afterschool and Summer Weekly Plan 2026-2027.docx (1).pdf

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2024 AS FILED Tax Return Documents (YOUTH ENCOURAGEMENT SE (1).pdf

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YES SOS Annual Report 2026 (1).pdf

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SOS Charitable Soliciation Approval 2025.pdf

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TN SOS Registration Identification Number.pdf

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Glencliff Middle School.pdf

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YES Wright Middle Letter (2).pdf

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YES Croft Middle Letter SY2026-2027-signed by EP Jolly.pdf

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YES Charter of Incorporation .pdf

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Certifcation of Assurance.pdf

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YES Non-discrimination Policy.pdf

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YES NAZA Authorization.pdf

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RESPONSE #27499 SUBMITTED ON 04/20/2026 03:20:24 PM

NAZA-Funded Finalized Program Site Locations 2026-2027 (Annex 8)

Name of Organization	**Youth Encouragement Services, Inc.**

Programming Information

Days of Week of Afterschool Program	**5 days per week**

Edit section title

Afterschool site plan	**Community Site**
Planning summer programming?	**Yes**
Planning additional summer programming at an MDHA Community Site(s)?	**No**

Edit section title

Afterschool Program Name	**Youth Encouragement Services, Inc. After-school Program**
Total Afterschool Enrollment Goal	**20**

Afterschool Programming

Name of Community Site Location	**Carpenter's Square**
Address of Community Program Site	**3016 Nolensville Pk Nashville, TN 37211**

For Community Sites Only

Target School for Community Site	**Glencliff Middle School**
Target School for Community Site	**Nashville Classical Charter School**
Target School for Community Site	**Croft Middle School**
Target School for Community Site	**Two Rivers Middle Schools**

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Target School for Community Site	**Napier Elementary School**
Target School for Community Site	**Margret Allen Middle School**
Number of youths targeted for site	**20**
3rd Party Transportation needed?	**Yes**

Summer Programming Information

Summer Program Name	**Youth Encouragement Services, Inc. Summer Program**
Total Summer Enrollment Goal	**30**

Summer Programming Information

Edit section title

Total Weeks of Programming	**5 weeks**
Days per Week of Summer Program	**5 days per week**
Hours per Day	**7 hours**
Programming Time Frame	**9-4**
Proposed months of Summer programming	**Both**

Edit section title

July 2026 Proposed Weeks of Programming	**3 weeks**
June 2027 Proposed Weeks of Programming	**4 weeks**

Edit section title

Name of Summer Site Location	**Carpenter's Square**
Summer Location address	**3016 Nolensville Pk Nashville, TN 37211**
Number of summer youth targeted for site	**30**

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Signature



Viva Price

Name

2026-04-20 20:20:39 (UTC)

Date

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
700 2ND AVENUE SOUTH, SUITE 201
NASHVILLE, TENNESSEE 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Direct Appropriation
Certifications of Assurance

Recipient Name

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements
By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

Signature of Authorized Representative: _____

Name: Viva Rice

Title: Executive Director

Agency Name: Youth Encouragement Services

Date: 2/23/2026

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METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement

Recipient Name:

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: Non-Profit Grant Resources
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

Signature of Authorized Representative: _____

Name: Viva Price

Title: Executive Director

Agency Name: Youth Encouragement Services, Inc.

Date: 3/11/2026

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YOUTH ENCOURAGEMENT SERVICES, INC.

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

DECEMBER 31, 2024 AND 2023

BELLENFANT
CERTIFIED PUBLIC ACCOUNTANTS & ADVISORS

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YOUTH ENCOURAGEMENT SERVICES, INC.

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Youth Encouragement Services, Inc.
Nashville, Tennessee

Qualified Opinion

We have audited the accompanying financial statements of Youth Encouragement Services, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the financial statements referred to above present fairly, in all material respects, the financial position of Youth Encouragement Services, Inc. as of December 31, 2024 and 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Qualified Opinion

As more fully described in Note 1 to the financial statements, certain land and buildings are stated at estimated appraisal value as of December 31, 1994 in the accompanying statements of financial position. Also, depreciation expense has not been recorded for all years in which the buildings have been in service. In our opinion, such assets should be stated at acquisition cost, net of depreciation on buildings, to conform with accounting principles generally accepted in the United States of America. The effects on the financial statements of the preceding practices are not reasonably determinable.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Youth Encouragement Services, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

2919 Berry Hill Drive • Nashville, TN 37204 • Tel: 615.370.8700 • Fax: 615.370.4475 • www.BellenfantCPA.com

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Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Youth Encouragement Services, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Youth Encouragement Services, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Youth Encouragement Services, Inc.'s ability to continue as a going concern for a reasonable period of time.

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We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Bellenfant, PLLC

Nashville, Tennessee
August 19, 2025

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YOUTH ENCOURAGEMENT SERVICES, INC.
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2024 AND 2023

ASSETS

	2024	2023
CURRENT ASSETS		
Cash and Cash Equivalents	$ 190,470	$ 374,473
Investments	112,559	121,992
Accounts Receivable	61,469	43,589
Prepaid Expenses	3,046	1,000
Total Current Assets	367,544	541,054
PROPERTY AND EQUIPMENT		
Land	676,236	676,236
Land Improvements	8,671	8,671
Buildings	2,836,826	2,695,104
Furniture, Fixtures, and Equipment	400,059	365,843
Vehicles	169,575	169,575
Less: Accumulated Depreciation	(897,433)	(754,234)
Total Property and Equipment	3,193,934	3,161,195
Total Assets	$ 3,561,478	$ 3,702,249

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts Payable and Accrued Expenses	$ 32,159	$ 32,273
Notes Payable, current portion	14,304	14,304
Total Current Liabilities	46,463	46,577
LONG-TERM LIABILITIES		
Notes Payable, noncurrent portion	47,840	62,144
Total Long-Term Liabilities	47,840	62,144
Total Liabilities	94,303	108,721
NET ASSETS		
Net Assets Without Donor Restrictions	3,226,580	3,399,047
Net Assets With Donor Restrictions	240,595	194,481
Total Net Assets	3,467,175	3,593,528
Total Liabilities and Net Assets	$ 3,561,478	$ 3,702,249

The accompanying notes are an integral part of these financial statements.

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YOUTH ENCOURAGEMENT SERVICES, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE			
Public Support:			
In-Kind Donations	$ 85,750	$ -	$ 85,750
Contributions	350,244	-	350,244
Grants	110,623	321,400	432,023
Annual Dinner, net of direct expenses of $6,144	46,428	-	46,428
Christmas Store, net of direct expenses of $9,004	14,816	-	14,816
Golf Tournament, net of direct expenses of $12,629	39,273	-	39,273
Registration and Usage Fees	38,132	-	38,132
Total Public Support	685,266	321,400	1,006,666
Other Revenue:			
Other Income	1,479	-	1,479
Interest and Dividends	10,137	-	10,137
Investment Gain (Loss)	6,943	-	6,943
Net Assets Released From Restrictions	275,286	(275,286)	-
Total Revenue	979,111	46,114	1,025,225
EXPENSES			
Program Services	902,349	-	902,349
Management and General	196,819	-	196,819
Fundraising	52,410	-	52,410
Total Expenses	1,151,578	-	1,151,578
Change in Net Assets	(172,467)	46,114	(126,353)
Net Assets, Beginning of Year	3,399,047	194,481	3,593,528
Net Assets, End of Year	$ 3,226,580	$ 240,595	$ 3,467,175

The accompanying notes are an integral part of these financial statements.

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YOUTH ENCOURAGEMENT SERVICES, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE			
Public Support:			
In-Kind Donations	$ 367,320	$ -	$ 367,320
Contributions	306,501	-	306,501
Grants	143,617	86,380	229,997
Annual Dinner, net of direct expenses of $24,790	29,683	-	29,683
Christmas Store, net of direct expenses of $9,398	32,344	-	32,344
Registration and Usage Fees	30,214	-	30,214
Total Public Support	909,679	86,380	996,059
Other Revenue:			
Other Income	1,414	-	1,414
Interest and Dividends	16,333	-	16,333
Investment Gain (Loss)	7,095	-	7,095
Net Assets Released From Restrictions	153,600	(153,600)	-
Total Revenue	1,088,121	(67,220)	1,020,901
EXPENSES			
Program Services	905,760	-	905,760
Management and General	240,994	-	240,994
Fundraising	56,699	-	56,699
Total Expenses	1,203,453	-	1,203,453
Change in Net Assets	(115,332)	(67,220)	(182,552)
Net Assets, Beginning of Year	3,514,379	261,701	3,776,080
Net Assets, End of Year	$ 3,399,047	$ 194,481	$ 3,593,528

The accompanying notes are an integral part of these financial statements.

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YOUTH ENCOURAGEMENT SERVICES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2024

	Program Services	Supporting Services			
	Inner City Centers	Management and General	Fundraising	Total Supporting Services	Total
Salaries and Wages	$ 319,083	$ 95,490	$ 38,196	$ 133,686	$ 452,769
Employee Benefits	14,583	6,835	2,734	9,569	24,152
Payroll Taxes	24,287	7,422	2,734	10,156	34,443
Program Materials	95,013	4,274	-	4,274	99,287
Fundraising Activities	136	526	8,171	8,697	8,833
Vehicles	11,535	398	-	398	11,933
Repairs and Maintenance	59,494	280	-	280	59,774
Utilities	70,169	4,626	-	4,626	74,795
Insurance	49,802	29,789	-	29,789	79,591
Professional Services	15,739	23,356	-	23,356	39,095
Depreciation	143,198	-	-	-	143,198
In-Kind	85,750	-	-	-	85,750
Office Expenses	12,180	5,726	37	5,763	17,943
Office Supplies	158	13,465	130	13,595	13,753
Banking Fees	208	4,120	-	4,120	4,328
Travel, Meals, and Entertainment	-	28	38	66	66
Equipment and Computers	1,014	484	370	854	1,868
Total Expenses	$ 902,349	$ 196,819	$ 52,410	$ 249,229	$ 1,151,578

The accompanying notes are an integral part of these financial statements.

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YOUTH ENCOURAGEMENT SERVICES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Program Services	Supporting Services			
	Inner City Centers	Management and General	Fundraising	Total Supporting Services	Total
Salaries and Wages	$ 313,412	$ 113,729	$ 36,816	$ 150,545	$ 463,957
Employee Benefits	12,012	6,103	2,345	8,448	20,460
Payroll Taxes	24,085	7,903	2,816	10,719	34,804
Program Materials	103,416	2,464	-	2,464	105,880
Fundraising Activities	-	1,479	14,299	15,778	15,778
Vehicles	10,779	989	-	989	11,768
Repairs and Maintenance	65,445	782	-	782	66,227
Utilities	64,657	3,816	-	3,816	68,473
Insurance	43,660	19,455	-	19,455	63,115
Professional Services	39,488	22,768	-	22,768	62,256
Depreciation	119,522	-	-	-	119,522
In-Kind	88,900	36,720	-	36,720	125,620
Office Expenses	15,414	6,958	-	6,958	22,372
Office Supplies	917	13,808	27	13,835	14,752
Banking Fees	956	70	-	70	1,026
Travel, Meals, and Entertainment	271	3,537	-	3,537	3,808
Equipment and Computers	2,826	413	396	809	3,635
Total Expenses	$ 905,760	$ 240,994	$ 56,699	$ 297,693	$ 1,203,453

The accompanying notes are an integral part of these financial statements.

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YOUTH ENCOURAGEMENT SERVICES, INC.
STATEMENTS OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2024 AND 2023

CASH FLOWS FROM OPERATING ACTIVITIES	2024	2023
Change in Net Assets	$ (126,353)	$ (182,552)
Adjustments to reconcile change in net assets to net cash provided (used) by operations:		
Depreciation	143,198	119,522
Investment (Gain) Loss	(6,943)	(7,095)
Non-Cash Donations of Fixed Assets	-	(241,700)
(Increase) Decrease in:		
Accounts Receivable	(17,880)	(15,429)
Prepaid Expenses	(2,046)	3,997
Increase (Decrease) in:		
Accounts Payable and Accrued Expenses	(114)	(4,304)
Net Cash Provided (Used) by Operating Activities	(10,138)	(327,561)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of Investments	-	(3,358)
Sale of Investments	16,376	-
Purchases of Property and Equipment	(175,937)	(65,001)
Net Cash Provided (Used) by Investing Activities	(159,561)	(68,359)
CASH FLOWS FROM FINANCING ACTIVITIES		
Issuance of Notes Payable	-	56,500
Payments on Note Payable	(14,304)	(41,412)
Net Cash Provided (Used) by Financing Activities	(14,304)	15,088
Net Increase (Decrease) in Cash	(184,003)	(380,832)
Cash and Cash Equivalents, Beginning of Year	374,473	755,305
Cash and Cash Equivalents, End of Year	$ 190,470	$ 374,473

The accompanying notes are an integral part of these financial statements.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Purpose

Youth Encouragement Services, Inc. (the "Organization") was incorporated as a nonprofit entity to serve the community's inner city neighborhoods. Programs initially provided delinquency intervention services through mentoring and career development programs. Maintaining their geographic focus, efforts evolved into comprehensive risk-prevention programs to school-aged youth residing in South Nashville's economically distressed neighborhoods. The Organization is funded primarily through contributions from foundations, corporations, individuals, and churches.

Program Services:

Youth Development

The Organization uses comprehensive, evidence-based strategies to guide its youth-development and enrichment programs. Centers provide a setting for students to develop individually, have an established community to which they belong, and experience opportunities that will steer their life's trajectory. The Organization employs targeted interventions that help close the achievement gap, improve student skills, and promote a successful transition to adulthood. Centers are designed to provide a safe place for children to grow spiritually, academically, physically, and socially. Programs include tutoring and homework assistance, literacy and financial literacy initiatives, mentoring, organized recreational sports, life skills courses, and cultural experience to help support school aged youth. Students who attend effective after-school programs benefit from: improved academic achievement, enhanced social and emotional development, healthy lifestyles, and prevention of high-risk behaviors.

Camp

An overnight summer camp is hosted in Robertson County, Tennessee for children who reside in historically underinvested urban communities.

Christmas Store

For over 40 years, the Organization has provided new clothing, toys, and meals for the community in need. The event reaches over 600 children and 200 families. Parents from low-income families select new toys and a complete outfit for every child in their family. They also receive a large box of groceries containing a hearty meal and a gift card to help them sustain throughout the holiday season. Attendees are welcomed with breakfast or lunch on site, a photo booth, and cheerful music.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Purpose (Continued)

Christmas Store (Continued)

Over 200 volunteers are assigned duties of retail associates, personal shoppers, stock managers, checkout, and vehicle loaders. A shuttle is offered to assist individuals with transportation limitations.

Financial Statement Presentation

The financial statements of the Organization are presented on the accrual basis of accounting. Revenue is generally recognized when earned. Expenses are generally recognized when incurred.

Financial statement presentation follows the requirements of the Financial Accounting Standards Board (FASB) Accounting Standards Codification Topic related to Presentation of Financial Statements of Not-for-Profit Organizations. Under the FASB Accounting Standards Codification, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions - These are net assets that are not subject to donor-imposed stipulations. The Organization had $3,226,580 and $3,399,047 of net assets without donor restrictions as of December 31, 2024 and 2023, respectively.

Net assets with donor restrictions - These are net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. This classification also includes net assets subject to donor-imposed stipulations that may be maintained permanently by the Organization. Generally, donors of these assets permit the Organization to use all or part of the income earned for general or specific purposes. The Organization had $240,595 and $194,481 of net assets with donor restrictions as of December 31, 2024 and 2023, respectively.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all cash funds, cash bank accounts and highly liquid debt instruments with an original maturity when purchased of 90 days or less to be cash and cash equivalents. The cash accounts are held primarily by financial institutions and at times may exceed amounts that are federally insured.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Investments

The Organization accounts for investments in accordance with FASB Accounting Standards Codification topic relating to Accounting for Certain Investments Held by Not-for-Profit Organizations. Under FASB Accounting Standards Codification, investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair market values in the statement of financial position. Unrealized gains and losses are included in the statement of activities.

Investment income and unrealized gains and losses are reported as changes in unrestricted net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met in the reporting period in which the income and gains are reported.

Accounts Receivable

Accounts receivable are reported at their estimated collectible amounts. They are periodically evaluated for collectability based on management's assessment of each account. An allowance for doubtful accounts is established as losses are estimated to have occurred through recognition of bad debt expense. When management confirms the uncollectibility of an account receivable, such amount is charged off against the allowance for doubtful accounts. No allowance for doubtful accounts was recorded at December 31, 2024 or 2023.

Prepaid Expenses

Prepaid expenses consist of insurance and fundraising event deposits which are paid in advance.

Property and Equipment

Land and buildings amounting to $106,236 and $166,812, respectively, are recorded at estimated appraised value as of December 31, 1994. Property and equipment acquired subsequent to December 31, 1994 are recorded at acquisition cost. Depreciation of property and equipment has been provided since June 30, 1990, over the estimated useful lives of the respective assets primarily on a straight-line basis.

Revenue Recognition

The Organization accounts for contributions in accordance with the requirements of the FASB Accounting Standards Codification Revenue Recognition Topic. In accordance with the FASB Accounting Standards Codification, contributions received are recorded depending on the existence or nature of any donor restrictions.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition (Continued)

Revenue from grants is recognized when earned and classified as restricted or unrestricted net assets, depending on the existence of any donor restrictions. When the obligations related to the restrictions are satisfied, the revenue is reclassified to net assets without donor restrictions.

Revenue from events is recognized when the event or activity has occurred, the price is fixed or determinable, and collection is reasonably assured.

Revenue from registration fees is recognized by the Organization when it has provided the program, workshop, or training session for which the fees were collected.

Donated Materials, Services, and Assets

The following donations are reflected as contributions in the accompanying statements at their estimated values at the date of receipt for the years ended December 31, 2024 and 2023:

	2024	2023
Christmas Store	$ 85,750	$ 88,900
Executive Offices	-	16,720
Landscaping Services	-	20,000
	$ 85,750	$ 125,620

In addition, the following contributions were recognized on the Statement of Activities as revenue and included as assets on the Statement of Financial Position:

	2024	2023
Playground and Rubber Mulch	$ -	$ 131,000
Fence	-	108,000
Shed and Land Leveling	-	2,700
	-	241,700
Total In-Kind	$ 85,750	$ 367,320

Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Donated Materials, Services, and Assets (Continued)

A number of unpaid volunteers have made significant contributions of their time to assist in fund-raising and special projects. The Organization estimates receipt of approximately 1,565 and 1,631 volunteer hours for the years ended December 31, 2024 and 2023, respectively. However, these services do not meet the requirements above and have not been recorded in the accompanying financial statements.

Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donors. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from estimates.

Functional Allocation of Expenses

Expenses that can be directly attributed to a particular function are charged to that function. Accordingly, certain costs have been categorized based on specific identification of costs incurred or allocated as determined by management.

Expense	Method of Allocation
Salaries and Wages	Time and Effort
Professional Services	Time and Effort
Depreciation	Square Footage
Office Expenses	Time and Effort
Insurance	Policy Coverage

Compensated Absences

Compensated absences for sick pay and personal time have not been accrued since they cannot be reasonably estimated. The Organization's policy is to recognize these costs when actually paid.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Restricted Endowment Funds

The Uniform Prudent Management Institutional Funds Act ("UPMIFA") was enacted in Tennessee effective July 1, 2007. The FASB Accounting Standards Codification provides guidance on the net asset classification of donor-restricted endowment funds for a nonprofit organization that is subject to an enacted version of the UPMIFA. It also requires disclosure of a description of the governing board's interpretation of the law that underlies the organization's net asset classification of donor-restricted endowment funds, a description of the organization's policies for the appropriation of endowment assets for expenditures (its endowment spending policies), a description of the organization's endowment investment policies, and additional disclosures not previously required.

2. AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organization's financial assets as of December 31, 2024 and 2023, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date:

	2024	2023
Financial assets, at year-end	$ 367,544	$ 541,054
Less: assets unavailable for general expenditures within one year, due to donor-imposed restrictions	(240,595)	(194,481)
Financial assets available to meet cash needs for general expenditures within one year	$ 126,949	$ 346,573

There is an adequate amount of financial assets available as of December 31, 2023. There is not an adequate amount of financial assets available as of December 31, 2024. The Organization's management is aware that there may not be enough resources to meet cash needs for general expenditures within one year of the balance sheet date. Management has been monitoring changes to the cash flow and the multiple revenue streams that affect liquid cash. At least one restricted grant will be available in the subsequent year that can be used for building improvements.

3. FAIR VALUE OF INVESTMENTS

The Organization's investments are reported at fair value in the accompanying statement of financial position.

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3. FAIR VALUE OF INVESTMENTS (Continued)

	Fair Value Measurements at December 31, 2024			
	Fair Value	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Cash and Sweep Balances	$ 1,123	$ 1,123	$ -	$ -
Mutual Funds	111,436	111,436	-	-
	$ 112,559	$ 112,559	$ -	$ -

	Fair Value Measurements at December 31, 2023			
	Fair Value	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Cash and Sweep Balances	$ 14,020	$ 14,020	$ -	$ -
Mutual Funds	107,972	107,972	-	-
	$ 121,992	$ 121,992	$ -	$ -

The Financial Accounting Standards Board (FASB) Accounting Standards Codification Topic related to Fair Value Measurements, establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority, Level 2 inputs consist of observable inputs other than quoted prices for identical assets, and Level 3 inputs have the lowest priority. The Organization uses the appropriate valuation techniques based on the available inputs to measure the fair value of its investments. Level 3 inputs were only used when Level 1 or Level 2 inputs were not available.

Level 2 Fair Value Measurements - The fair value of the investments are based on inputs other than quoted prices within Level 1 that are observable for the asset, either directly or indirectly.

Level 3 Fair Value Measurements - The fair value of the investments are based on at least one significant unobservable input.

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4. NET ASSETS WITH DONOR RESTRICTIONS

Endowment funds are held in perpetuity with the income from assets expendable to support certain programs. Grants are included as net assets with donor restrictions until the funds are expended for the restricted purpose. A summary of the net assets with donor restrictions as of December 31, 2024 and 2023 is as follows:

	2024	2023
General Endowment Fund	$ 105,000	$ 105,000
Ardell Whitehead Endowment Fund	5,000	5,000
Little Builders	56,030	78,481
Padgett Family Fund	5,300	6,000
Frist Foundation	69,265	-
	$ 240,595	$ 194,481

The interest earned on net assets with donor restrictions is available to the Organization on an unrestricted basis.

5. ENDOWMENT

The Organization's endowment consists of donor restricted gifts held primarily in investment accounts. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based upon the existence or absence of donor-imposed restrictions.

Changes in Endowment Net Assets for the fiscal year ended December 31, 2024:

	Without Restrictions	With Restrictions	Total
Endowment net assets, beginning of year	$ 11,992	$ 110,000	$ 121,992
Investment return, net appreciation (depreciation)	(9,433)	-	(9,433)
Endowment net assets, end of year	$ 2,559	$ 110,000	$ 112,559

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5. ENDOWMENT (Continued)

Changes in Endowment Net Assets for the fiscal year ended December 31, 2023:

	Without Restrictions	With Restrictions	Total
Endowment net assets, beginning of year	$ 1,539	$ 110,000	$ 111,539
Investment return, net appreciation (depreciation)	10,453	-	10,453
Endowment net assets, end of year	$ 11,992	$ 110,000	$ 121,992

Interpretation of Relevant Law

The Organization has interpreted the UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in restricted net assets is classified as unrestricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

Funds with Deficiencies

From time to time, the fair value of assets associated with individul donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Organization to retain as a fund of perpetual duration. Deficiencies of this nature did not exist as of December 31, 2024 or 2023.

Endowment Investment Policy and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for a donor-specified period.

Under the Organization's policy, as approved by the Board of Directors, endowment assets are invested primarily in equity securities.

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5. ENDOWMENT (Continued)

Strategies Employed for Achieving Investment Objectives

To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives with prudent risk constraints.

Spending Policy and How the Investment Objectives Relate to Spending Policy

The Organization has a policy of appropriating dividend and interest income from the endowment fund as necessary to fund Organization programs provided the investment balance is greater than the original gift value. Specific agreements with donors for income taken relative to their specific endowment gifts are exempted.

6. NOTES PAYABLE

On November 11, 2021, the Organization acquired two vans through a note payable totaling $74,880. During the year ended December 31, 2023, one of the vans was paid off and subsequently replaced with a new van. The notes for these vans are non-interest bearing, with monthly installments of $672 and $520, respectively. As of December 31, 2024 and 2023, the outstanding balance of these notes totaled $62,144 and $76,448, respectively.

Future required minimum payments are as follows:

2025	$	14,304
2026		14,304
2027		13,784
2028		8,064
2029		8,064
Thereafter		3,624
Total	$	62,144

7. INCOME TAXES

The Organization has qualified for tax-exempt status under Section 501(c)(3) of the Internal Revenue Code. It has been classified as an organization that is not a private foundation.

The Organization has evaluated its tax positions in accordance with the Codification Standard relating to Accounting for Uncertainty in Income Taxes. The Organization believes that it has taken no uncertain tax positions.

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7. INCOME TAXES (Continued)

The Organization files a U.S. Federal Form 990-Return of Organization Exempt from Income Tax. The Organization's returns for the years prior to calendar year 2021 are no longer open for examination.

8. SUBSEQUENT EVENTS

In May 2025, the Organization was notified that, pursuant to the terms of a donor's trust agreement, the Organization is to receive a distribution totaling $1,542,600 in cash and/or appreciated securities. In accordance with the trust agreement, this distribution is to be held by the Organization as a permanently restricted endowment fund, to be known as the Harwell Family Endowment Fund. Under the terms of the endowment, the principal is to be maintained in perpetuity, with earnings to be used to support the Organization's programs.

Subsequent events have been evaluated through August 19, 2025, which is the date the financial statements were available to be issued.

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YOUTENC-01 STISDALE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/13/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1298 Hub International Mid-South 3011 Armory Drive Suite 250 Nashville, TN 37204	CONTACT NAME: Maureen Bush PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: maureen.bush@hubinternational.com
INSURED Youth Encouragement Services, Inc. 3016 Nolensville Pike Nashville, TN 37211-2322	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Philadelphia Indemnity Insurance Company 18058 INSURER B : Cincinnati Indemnity Company 23280 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:			PHPK2733269-000	2/1/2026	2/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			PHPK2733269-000	2/1/2026	2/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			PHUB926307-000	2/1/2026	2/1/2027	EACH OCCURRENCE AGGREGATE Annual Aggregat	$ 1,000,000 $ $ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		EWC 0416894	1/7/2026	1/7/2027	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 100,000 $ 100,000 $ 500,000
A	Sexual Abuse			PHPK2733269-000	2/1/2026	2/1/2027	Occur/Aggr	1,000,000
A	Professional Liab			PHPK2733269-000	2/1/2026	2/1/2027	$1M OCC/$3M AGG	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Please refer to the following pages for additional information.

CERTIFICATE HOLDER

Metropolitan Government of Nashville and Davidson County
Metro Courthouse, Suite 108
Nashville, TN 37201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL GENERAL LIABILITY BROADENED ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Endorsement - Table of Contents:

Coverage:	Begins on Page:
1. Employee Benefit Liability Coverage	3
2. Unintentional Failure To Disclose Hazards	9
3. Damage To Premises Rented To You	9
4. Supplementary Payments	10
5. Medical Payments	10
6. 180 Day Coverage For Newly Formed Or Acquired Organizations	10
7. Waiver Of Subrogation	11
8. Automatic Additional Insured - Specified Relationships:	11
• Managers Or Lessors Of Premises;	
• Lessor Of Leased Equipment;	
• Vendors;	
• State Or Governmental Agency Or Subdivision Or Political Subdivision - Permits Or Authorizations Relating To Premises; and	
• Mortgagee, Assignee Or Receiver	
9. Property Damage To Borrowed Equipment	14
10. Employees As Insureds - Specified Health Care ServicesA nd Good Samaritan Services	15
11. Broadened Notice Of Occurrence	15
12. Nonowned Aircraft	15
13. Bodily Injury Redefined	15
14. Expected Or Intended Injury Redefined	15
15. Former Employees As Insureds	15

B. Limits Of Insurance:

The Commercial General Liability Limits of Insurance apply to the insurance provided by this endorsement, except as provided below:

1. Employee Benefit Liability Coverage

Each Employee Limit: $1,000,000
Aggregate Limit: $3,000,000
Deductible Amount: $ 1,000

3. Damage To Premises Rented To You

The lesser of:

a. The Each Occurrence Limit shown in the Declarations; or

b. $500,000 unless otherwise stated $ _____

4. Supplementary Payments

a. Bail Bonds: $ 2,500

b. Loss Of Earnings: $ 500

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5. Medical Payments

Medical Expense Limit: $10,000

9. Property Damage To Borrowed Equipment

Each Occurrence Limit: $10,000
Deductible Amount: $ 250

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C. Coverages

1. Employee Benefit Liability Coverage

a. The following is added to **Section I - Coverages:**

Employee Benefit Liability Coverage

(1) Insuring Agreement

(a) We will pay those sums that the insured becomes legally obligated to pay as damages caused by any act, error or omission of the insured, or of any other person for whose acts the insured is legally liable, to which this insurance applies. We will have the right and duty to defend the insured against any "suit" seeking those damages. However, we will have no duty to defend against any "suit" seeking damages to which this insurance does not apply. We may, at our discretion, investigate any report of an act, error or omission and settle any claim or "suit" that may result. But:

1) The amount we will pay for damages is limited as described in **Section III - Limits Of Insurance;** and

2) Our right and duty to defend ends when we have used up the applicable limit of insurance in the payment of judgments or settlements.

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under **Supplementary Payments**.

(b) This insurance applies to damages only if the act, error or omission, is negligently committed in the "administration" of your "employee benefit program"; and

1) Occurs during the policy period; or

2) Occurred prior to the "first effective date" of this endorsement provided:

a) You did not have knowledge of a claim or "suit" on or before the "first effective date" of this endorsement.

You will be deemed to have knowledge of a claim or "suit" when any "authorized representative";

i) Reports all, or any part, of the act, error or omission to us or any other insurer;

ii) Receives a written or verbal demand or claim for damages because of the act, error or omission; and

b) There is no other applicable insurance.

(2) Exclusions

This insurance does not apply to:

(a) Bodily Injury, Property Damage Or Personal And Advertising Injury

"Bodily injury", "property damage" or "personal and advertising injury".

(b) Dishonest, Fraudulent, Criminal Or Malicious Act

Damages arising out of any intentional, dishonest, fraudulent, criminal or malicious act, error or omission, committed by any insured, including the willful or reckless violation of any statute.

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(c) Failure To Perform A Contract

Damages arising out of failure of performance of contract by any insurer.

(d) Insufficiency Of Funds

Damages arising out of an insufficiency of funds to meet any obligations under any plan included in the "employee benefit program".

(e) Inadequacy Of Performance Of Investment/Advice Given With Respect To Participation

Any claim based upon:

1) Failure of any investment to perform;

2) Errors in providing information on past performance of investment vehicles; or

3) Advice given to any person with respect to that person's decision to participate or not to participate in any plan included in the "employee benefit program".

(f) Workers' Compensation And Similar Laws

Any claim arising out of your failure to comply with the mandatory provisions of any workers' compensation, unemployment compensation insurance, social security or disability benefits law or any similar law.

(g) ERISA

Damages for which any insured is liable because of liability imposed on a fiduciary by the Employee Retirement Income Security Act of 1974, as now or hereafter amended, or by any similar federal, state or local laws.

(h) Available Benefits

Any claim for benefits to the extent that such benefits are available, with reasonable effort and cooperation of the insured, from the applicable funds accrued or other collectible insurance.

(i) Taxes, Fines Or Penalties

Taxes, fines or penalties, including those imposed under the Internal Revenue Code or any similar state or local law.

(j) Employment-Related Practices

Any liability arising out of any:

(1) Refusal to employ;

(2) Termination of employment;

(3) Coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or other employment - related practices, acts or omissions; or

(4) Consequential liability as a result of **(1)**, **(2)** or **(3)** above.

This exclusion applies whether the insured may be held liable as an employer or in any other capacity and to any obligation to share damages with or repay someone else who must pay damages because of the injury.

(3) Supplementary Payments

Section I- Cover ages, Supplementary Payments - Coverages A And B also apply to this Coverage.

b. Who Is An Insured

As respects **Employee Benefit Liability Coverage**, **Section II - Who Is An Insured** is replaced by the following:

(1) If you are designated in the Declarations as:

(a) An individual, you and your spouse are insureds, but only with respect to the con-

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duct of a business of which you are the sole owner.

(b) A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds but only with respect to the conduct of your business.

(c) A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.

(d) An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.

(e) A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

(2) Each of the following is also an insured:

(a) Each of your "employees" who is or was authorized to administer your "employee benefit program";

(b) Any persons, organizations or "employees" having proper temporary authorization to administer your "employee benefit program" if you die, but only until your legal representative is appointed; or

(c) Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this Coverage Part.

(3) Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain ownership or majority interest, will qualify as a Named Insured if no other similar insurance applies to that organization. However, coverage under this provision:

(a) Is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and

(b) Does not apply to any act, error or omission that was committed before you acquired or formed the organization.

c. Limits Of Insurance

As respects **Employee Benefit Liability Coverage**, **Section III - Limits Of Insurance** is replaced by the following:

(1) The Limits of Insurance shown in Section **B. Limits Of Insurance**, **1. Employee Benefit Liability Coverage** and the rules below fix the most we will pay regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought;

(c) Persons or organizations making claims or bringing "suits";

(d) Acts, errors or omissions; or

(e) Benefits included in your "employee benefit program".

(2) The Aggregate Limit shown in Section **B. Limits Of Insurance**, **1. Employee Benefit Liability Coverage** of this endorsement is the most we will pay for all damages because of acts, errors or omissions negligently committed in the "administration" of your "employee benefit program".

(3) Subject to the limit described in **(2)** above, the Each Employee Limit shown in Section **B. Limits Of Insurance**, **1. Employee Benefit Liability Coverage** of this endorsement is the most we will pay for all damages sustained by any one "employee", including damages sustained by

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such "employee's" dependents and beneficiaries, as a result of:

(a) An act, error or omission; or

(b) A series of related acts, errors or omissions, regardless of the amount of time that lapses between such acts, errors or omissions;

negligently committed in the "administration" of your "employee benefit program".

However, the amount paid under this endorsement shall not exceed, and will be subject to the limits and restrictions that apply to the payment of benefits in any plan included in the "employee benefit program."

(4) Deductible Amount

(a) Our obligation to pay damages on behalf of the insured applies only to the amount of damages in excess of the Deductible Amount stated in the Declarations as applicable to Each Employee. The limits of insurance shall not be reduced by the amount of this deductible.

(b) The Deductible Amount stated in the Declarations applies to all damages sustained by any one "employee", including such "employee's" dependents and beneficiaries, because of all acts, errors or omissions to which this insurance applies.

(c) The terms of this insurance, including those with respect to:

1) Our right and duty to defend the insured against any "suits" seeking those damages; and

2) Your duties, and the duties of any other involved insured, in the event of an act, error or omission, or claim;

apply irrespective of the application of the Deductible Amount.

(d) We may pay any part or all of the Deductible Amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the Deductible Amount as we have paid.

d. Additional Conditions

As respects **Employee Benefit Liability Coverage, Section IV - Commercial General Liability Conditions** is amended as follows:

(1) Item **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** is replaced by the following:

2. Duties In The Event Of An Act, Error Or Omission, Or Claim Or Suit

a. You must see to it that we are notified as soon as practicable of an act, error or omission which may result in a claim. To the extent possible, notice should include:

(1) What the act, error or omission was and when it occurred; and

(2) The names and addresses of anyone who may suffer damages as a result of the act, error or omission.

b. If a claim is made or "suit" is brought against any insured, you must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

You must see to it that we receive written notice of the claim or "suit" as soon as practicable.

c. You and any other involved insured must:

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(1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

(2) Authorize us to obtain records and other information;

(3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit"; and

(4) Assist us, upon our request, in the enforcement of any right against any person or organization which may be liable to the insured because of an act, error or omission to which this insurance may also apply.

d. No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense without our consent.

(2) Item **5. Other Insurance** is replaced by the following:

5. Other Insurance

If other valid and collectible insurance is available to the insured for a loss we cover under this Coverage Part, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when **c.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in **b.** below.

b. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

c. No Coverage

This insurance shall not cover any loss for which the insured is entitled to recovery under any other insurance in force previous to the effective date of this Coverage Part.

e. Additional Definitions

As respects **Employee Benefit Liability Coverage, Section V - Definitions** is amended as follows:

(1) The following definitions are added:

1. "Administration" means:

a. Providing information to "employees", including their dependents and beneficiaries, with respect to eligibility for or scope of "employee benefit programs";

b. Interpreting the "employee benefit programs";

c. Handling records in connection with the "employee benefit programs"; or

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d. Effecting, continuing or terminating any "employee's" participation in any benefit included in the "employee benefit program".

However, "administration" does not include:

a. Handling payroll deductions; or

b. The failure to effect or maintain any insurance or adequate limits of coverage of insurance, including but not limited to unemployment insurance, social security benefits, workers' compensation and disability benefits.

2. "Cafeteria plans" means plans authorized by applicable law to allow "employees" to elect to pay for certain benefits with pre-tax dollars.

3. "Employee benefit programs" means a program providing some of all of the following benefits to "employees", whether provided through a "cafeteria plan" or otherwise:

a. Group life insurance; group accident or health insurance; dental, vision and hearing plans; and flexible spending accounts; provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to those "employees" who satisfy the plan's eligibility requirements;

b. Profit sharing plans, employee savings plans, employee stock ownership plans, pension plans and stock subscription plans, provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to all "employees" who are eligible under the plan for such benefits;

c. Unemployment insurance, social security benefits, workers' compensation and disability benefits; and

d. Vacation plans, including buy and sell programs; leave of absence programs, including military, maternity, family, and civil leave; tuition assistance plans; transportation and health club subsidies.

4. "First effective date" means the date upon which coverage was first effected in a series of uninterrupted renewals of insurance coverage.

(2) The following definitions are deleted in their entirety and replaced by the following:

8. "Employee" means a person actively employed, formerly employed, on leave of absence or disabled, or retired. "Employee" includes a "leased worker". "Employee" does not include a "temporary worker".

21. "Suit" means a civil proceeding in which money damages because of an act, error or omission to which this insurance applies are alleged. "Suit" includes:

a. An arbitration proceeding in which such damages are claimed and to which the insured must submit or does submit with our consent;

b. Any other alternative dispute resolution proceeding in which such damages are claimed and to which the insured submits with our consent; or

c. An appeal of a civil proceeding.

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2. Unintentional Failure To Disclose Hazards

Section IV - Commercial General Liability Conditions, 7. Representations is amended by the addition of the following:

Based on our dependence upon your representations as to existing hazards, if unintentionally you should fail to disclose all such hazards at the inception date of your policy, we will not reject coverage under this Coverage Part based solely on such failure.

3. Damage To Premises Rented To You

a. The last Paragraph of **2. Exclusions** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

Exclusions **c.** through **q.** do not apply to "property damage" by fire, explosion, lightning, smoke or soot to premises while rented to you or temporarily occupied by you with permission of the owner, for which the amount we will pay is limited to the **Damage To Premises Rented To You** Limit as described in **Section III - Limits Of Insurance.**

b. The insurance provided under **Section I - Coverage A - Bodily Injury AndProperty Damage Lia bility** applies to "property damage" arising out of water damage to premises that are both rented to and occupied by you.

(1) As respects Water Damage Legal Liability, as provided in Paragraph **3.b.** above:

The exclusions under **Section I - Coverage A - Bodily Injury And Property Damage Liability**, **2. Exclusions**, other than **i. War** and the **Nuclear Energy Liability Exclusion (Broad Form)**, are deleted and the following are added:

This insurance does not apply to:

(a) "Property damage":

(i) Assumed in any contract or agreement; or

(ii) Caused by or resulting from any of the following:

1) Wear and tear;

2) Rust or other corrosion, decay, deterioration, hidden or latent defect or any quality in property that causes it to damage or destroy itself;

3) Smog;

4) Mechanical breakdown, including rupture or bursting caused by centrifugal force;

5) Settling, cracking, shrinking or expansion;

6) Nesting or infestation, or discharge or release of waste products or secretions, by insects, birds, rodents or other animals; or

7) Presence, growth, proliferation, spread or any activity of fungus, including mold or mildew, and any mycotoxins, spores, scents or byproducts produced or released by fungi.

(b) "Property damage" caused directly or indirectly by any of the following:

(i) Earthquake, volcanic eruption, landslide or any other earth movement;

(ii) Water that backs up or overflows or is otherwise discharged from a sewer, drain, sump, sump pump or related equipment;

(iii) Water under the ground surface pressing on, or flowing or seeping through:

1) Foundations, walls, floors or paved surfaces;

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2) Basements, whether paved or not; or

3) Doors, windows or other openings.

(c) "Property damage" caused by or resulting from water that leaks or flows from plumbing, heating, air conditioning, fire protection systems, or other equipment, caused by or resulting from freezing, unless:

(i) You did your best to maintain heat in the building or structure; or

(ii) You drained the equipment and shut off the water supply if the heat was not maintained.

(d) "Property damage" to:

(i) Plumbing, heating, air conditioning, fire protection systems, or other equipment or appliances; or

(ii) The interior of any building or structure, or to personal property in the building or structure, caused by or resulting from rain, snow, sleet or ice, whether driven by wind or not.

c. Limit Of Insurance

With respect to the insurance afforded in Paragraphs **3.a.** and **3.b.** above, the **Damage To Premises Rented To You** Limit as shown in the Declarations is amended as follows:

(1) Paragraph **6.** of **Section III - Limits Of Insurance** is replaced by the following:

6. Subject to Paragraph **5.** above, the **Damage To Premises Rented To You** Limit is the most we will pay under **Coverage A - Bodily Injury And Property Damage Liability** for damages because of "property damage" to any one premises:

a. While rented to you, or temporarily occupied by you with permission of the owner;

b. In the case of damage by fire, explosion, lightning, smoke or soot, while rented to you; or

c. In the case of damage by water, while rented to and occupied by you.

(2) The most we will pay is limited as described in Section **B. Limits Of Insurance. 3. Damage To Premises Rented To You** of this endorsement.

4. Supplementary Payments

Under **Section I - Supplementary Payments - Coverages A And B:**

a. Paragraph **2.** is replaced by the following:

Up to the limit shown in Section **B. Limits Of Insurance. 4.a.** Bail Bonds of this endorsement for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

b. Paragraph **4.** is replaced by the following:

All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to the limit shown in Section **B. Limits Of Insurance. 4.b.** Loss Of Earnings of this endorsement per day because of time off from work.

5. Medical Payments

The Medical Expense Limit of Any One Person as stated in the Declarations is amended to the limit shown in Section **B. Limits Of Insurance, 5. Medical Payments** of this endorsement.

6. 180 Day Coverage For Newly Formed Or Acquired Organizations

Section II - Who Is An Insured is amended as follows:

Subparagraph **a.** of Paragraph **3.** is replaced by the following:

a. Insurance under this provision is afforded only until the 180th day after

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you acquire or form the organization or the end of the policy period, whichever is earlier;

7. Waiver Of Subrogation

Section IV - Commercial General Liability Conditions, 9. Transfer Of Rights Of Recovery Against Others To Us is amended by the addition of the following:

We waive any right of recovery we may have against any person or organization against whom you have agreed to waive such right of recovery in a written contract or agreement because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a written contract or agreement with that person or organization and included in the "products-completed operations hazard". However, our rights may only be waived prior to the "occurrence" giving rise to the injury or damage for which we make payment under this Coverage Part. The insured must do nothing after a loss to impair our rights. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce those rights.

8. Automatic Additional Insured - Specified Relationships

a. The following is added to **Section II - Who Is An Insured**:

(1) Any person(s) or organization(s) described in Paragraph **8.a.(2)** of this endorsement (hereinafter referred to as additional insured) whom you are required to add as an additional insured under this Coverage Part by reason of a written contract, written agreement, written permit or written authorization.

(2) Only the following persons or organizations are additional insureds under this endorsement, and insurance coverage provided to such additional insureds is limited as provided herein:

(a) Managers Or Lessors Of Premises

The manager or lessor of a premises leased to you with whom you have agreed per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you, subject to the following additional exclusions:

This insurance does not apply to:

(i) Any "occurrence" which takes place after you cease to be a tenant in that premises;

(ii) Structural alterations, new construction or demolition operations performed by or on behalf of such additional insured.

(b) Lessor Of Leased Equipment

Any person or organization from whom you lease equipment when you and such person(s) or organization(s) have agreed per Paragraph **8.a.(1)** of this endorsement to provide insurance. Such person(s) or organization(s) are insureds only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s). A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends. However, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

(c) Vendors

Any person or organization (referred to below as vendor) with whom you have agreed per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the

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vendor's business, subject to the following additional exclusions:

(i) The insurance afforded the vendor does not apply to:

1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

2) Any express warranty unauthorized by you;

3) Any physical or chemical change in the product made intentionally by the vendor;

4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

a) The exceptions contained in Paragraphs **(c) (i) 4)** or **6)** of this endorsement; or

b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(ii) This insurance does not apply to any insured person or organization:

1) From whom you have acquired such products, or any ingredient, part

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or container, entering into, accompanying or containing such products; or

2) When liability included within the "products-completed operations hazard" has been excluded under this Coverage Part with respect to such products.

(d) State Or Governmental Agency Or Subdivision Or Political Subdivision - Permits Or Authorizations Relating To Premises

Any state or governmental agency or subdivision or political subdivision with which you have agreed per Paragraph **8.a.(1)** of this endorsement to provide insurance, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

(i) The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures; or

(ii) The construction, erection or removal of elevators; or

(iii) The ownership, maintenance or use of any elevators covered by this insurance.

(e) Mortgagee, Assignee Or Receiver

Any person or organization with whom you have agreed per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to their liability as mortgagee, assignee, or receiver and arising out of the ownership, maintenance, or use of the premises by you. However, this insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

(3) The insurance afforded to additional insureds described in Paragraph **8.a.(1)** of this endorsement:

(a) Only applies to the extent permitted by law; and

(b) Will not be broader than that which you are required by the written contract, written agreement, written permit or written authorization to provide for such additional insured; and

(c) Does not apply to any person, organization, vendor, state, governmental agency or subdivision or political subdivision, specifically named as an additional insured under any other provision of, or endorsement added to, this Coverage Part, provided such other provision or endorsement covers the injury or damage for which this insurance applies.

b. With respect to the insurance afforded to the additional insureds described in Paragraph **8.a.(1)** of this endorsement, the following is added to **Section III - Li mlst Of Insurance**:

The most we will pay on behalf of the additional insured is the amount of insurance:

(1) Required by the written contract, written agreement, written permit or written authorization described

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in Paragraph **8.a.(1)** of this endorsement; or

(2) Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

c. Section IV - Commercial General Liability Conditions is amended to include the following:

Automatic Additional Insured Provision

This insurance applies only if the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed:

(1) During the policy period; and

(2) Subsequent to your execution of the written contract or written agreement, or the issuance of a written permit or written authorization, described in Paragraph **8.a.(1)**.

d. Section IV - Commercial General Liability Conditions is amended as follows:

Condition **5. Other Insurance** is amended to include:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured per Paragraph **8.a.(1)** of this endorsement provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract, agreement, permit or authorization described in **8.a.(2)** of this endorsement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

9. Property Damage To Borrowed Equipment

a. The following is added to **Exclusion 2.j. Damage To Property** under **Section I - Coverage A - Bodily Injury And Property Damage Liability:**

Paragraphs **(3)** and **(4)** of this exclusion do not apply to tools or equipment loaned to you, provided they are not being used to perform operations at the time of loss.

b. With respect to the insurance provided by this section of the endorsement, the following additional provisions apply:

(1) The Limits of Insurance shown in the Declarations are replaced by the limits designated in Section **B. Limits Of Insurance**, **9. Property Damage To Borrowed Equipment** of this endorsement with respect to coverage provided by this endorsement. These limits are inclusive of and not in addition to the limits being replaced. The Limits of Insurance shown in Section **B. Limits Of Insurance**, **9. Property Damage To Borrowed Equipment** of this endorsement fix the most we will pay in any one "occurrence" regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought; or

(c) Persons or organizations making claims or bringing "suits".

(2) Deductible Clause

(a) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the Deductible Amount stated in Section **B. Limits Of Insurance**, **9. Property Damage To Borrowed Equipment** of this endorsement. The limits of insurance will not be reduced by the application of such Deductible Amount.

(b) Section IV - Commercial General Liability Conditions, 2. Duties In The Event Of Occurrence, Offense, Claim Or Suit, applies to each claim or "suit" irrespective of the amount.

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(c) We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

10. Employees As Insureds - Specified Health Care Services And Good Samaritan Services

Paragraph **2.a.(1)(d)** under **Section II - Who Is An Insured** does not apply to:

a. Your "employees" who provide professional health care services on your behalf as a duly licensed nurse, emergency medical technician or paramedic in the jurisdiction where an "occurrence" or offense to which this insurance applies takes place; or

b. Your "employees" or "volunteer workers", other than an employed or volunteer doctor, providing first aid or good samaritan services during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

11. Broadened Notice Of Occurrence

Paragraph **a.** of Condition **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** under **Section IV - Commercial General Liability Conditions** is replaced by the following:

a. You must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

This requirement applies only when the "occurrence" or offense is known to an "authorized representative".

12. Nonowned Aircraft

The following is added to **Exclusion 2.g. Aircraft, Auto Or Watercraft** under **Section I - Coverage A - Bodily Injury And Property Damage Liability**:

This exclusion does not apply to an aircraft you do not own, provided that:

a. The pilot in command holds a current effective certificate, issued by a duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;

b. The aircraft is rented with a trained, paid crew; and

c. The aircraft does not transport persons or cargo for a charge.

13. Bodily Injury Redefined

Section V - Definitions, 4. "Bodily injury" is replaced by the following:

4. "Bodily injury" means bodily harm or injury, sickness, disease, disability, humiliation, shock, fright, mental anguish or mental injury, including care, loss of services or death resulting from any of these at any time.

14. Expected Or Intended Injury Redefined

The last sentence of **Exclusion 2.a. Expected Or Intended Injury** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

15. Former Employees As Insureds

The following is added to Paragraph **2.** under **Section II - Who Is An Insured:**

2. Each of the following is also an insured:

Any of your former "employees", directors, managers, members, partners or "executive officers", including but not limited to retired, disabled or those on leave of absence, but only for acts within the scope of their employment by you or for duties related to the conduct of your business.

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Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

Se/ tep ber 26, 2029

Y iss U5UA ALTONI SI PR5CI
3016 NOLI NSU5LLI P5VI
NASHU5LLI , TN 37211 KSA

RE: Registration to Solicit Funds for Charitable Pur/ oses
Organization Nap em OKTH I NCOKRAE I Y I NT SI RU5CI S
CO Nup bermCO19xx
ReneMal Datem06G30G2026

Dear Y iss U5UA ALTONI SI PR5CI m

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-901,*et seq*. the Tennessee Secretary of State has revieMed your a/ / lication and is / leased to announce your organizationvs registration to solicit contributions has been **approved**.

The organization p ust p aintain statutory cop / liance by subp itting a reneMal a/ / lication and re' uired fees on an annual basis. At that tip e you p ay be re' uired to subp it taq filings, financial statep ents, / roof of 5RS status, and other docup ents related to your organization and its fundraising activities. : ou can find additional inforp ation and subp it additional filings online at htt/ sGGos.tn.govGcharities. The "CO" Nup ber listed above Mill serve as your organizationvs charitable registration nup ber and should be used Mhen subp itting any charitable filings or corres/ ondence.

Please also be advised that if the organizationvs a/ / lication or other / rovided inforp ation includes false, p isleading or dece/ tive statep ents, a/ / ro/ riate action Mill be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil / enalty of u/ to five thousand dollars ($9,000.00) p ay be assessed for any violation.

Thank you for registering your organization and / lease do not hesitate to contact us Mith any ' uestions.

Sincerely,

Tre Hargett
Secretary of State

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Tracking Number
2025138592

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO1599
Filed: 09/26/2025 03:06 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: YOUTH ENCOURAGEMENT SERVICES

Legal entity type of the Organization: Corporation

Business Services Control Number: 000087898 **FEIN:** 62-0570681

Initial Registration Date: 08/19/1992 **Renewal Date:** 06/30/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 04/03/1956 **Country:** USA **City/State:** NASHVILLE, TN **County:** Davidson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
3016 NOLENSVILLE PIKE
USA, NASHVILLE, TN 37211

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
3016 NOLENSVILLE PIKE
USA, NASHVILLE, TN 37211

Contact Information for the Charitable Organization

Contact Name: Miss VIVA ALTONESE PRICE

Telephone Number: (615) 315-5333 **Fax Number:** (615) 315-5344

Email: viva@youthencouragement.org **Website:** http://youthencouragement.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☑ Yes ☐ No

Other offices

Name: YOUTH HOBBY SHOP-LINDSLEY AVE.
NASHVILLE **Address**
Type: Affiliate
Telephone: ,
Fax:
Reporting Financial Activities: Yes

Name: YOUTH HOBBY SHOP-MCIVER STREET
NASHVILLE **Address**
Type: Affiliate
Telephone: ,
Fax:
Reporting Financial Activities: Yes

The category that best describes your organization

P - Human Services

The charitable purpose of the organization

Youth Encouragement Services was incorporated as a nonprofit entity to serve the community's inner city neighborhoods. The organization is primarily funded through contributions from foundations, corporations, individuals, and churches. Community centers provide a setting for students to develop individually, have an established community to which they belong, and experience opportunities that will steer their life's trajectory. The organization employs targeted interventions that help close the achievement gap, improve student sills, and promote a successful transition to adulthood. Center are designed to provide a safe place for children to grow spiritually, academically, physically, and socially. Programs include tutoring and homework assistance, literacy and financial literacy initiatives, mentoring, organized recreational sports, life skills courses, and cultural experiences to help support school aged youth.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?
☐ Yes ☑ No

Last Fiscal Year Start: January 2024 **Last Fiscal Year End:** December 2024

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 432,023.00
Gross Receipts	$ 960,309.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?
☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?
☑ Yes ☐ No

Officer Information

Do you need to modify the current officers?
☑ Yes ☐ No

List each officer, director, and trustee (at least 2 officers are required, and you must list officers who have or share the following titles: "Chief Financial Officer", "Custodian of Contributions", "Custodian of Final Distributions")

GREGORY Allen

530 Great Circle Road
Nashville, TN 37228, USA
Title(s): President

Mark Fulford
3016 Nolensville Pike
Nashville , TN 37211, USA
Title(s): Vice President

Mark Willoughby
7732 Wilmington Drive
Knoxville, TN 37919, USA
Title(s): Officer

Richmond Donnelly
3016 Nolensville Pike
Nashville, TN 37211, USA
Title(s): Director

Viva Price
3016 Nolensville Pike
Nashville, TN 37211, USA
Title(s): Chief Executive Officer

Mr. DEREK HAMBLEN
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211, USA
Title(s): Officer, Custodian of Contributions, Custodian of Final Distributions, Treasurer

Dr. JEANNE FAIN
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

Dr. MCKENNA HEALY
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

Mrs. BARI HARWELL
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

Mr. JOEY HARWELL
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

Mrs. LESLIE FISHER
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

Mr. JERRY COVER
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

Mr. GREG WILDER
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

Mr. WAMON BUGGS
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211

Title(s): Officer

PAULA PENDERGRASS
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

JEFFREY BATTS
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Officer

JR ALLEN
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211
Title(s): Director

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Viva Altonese Price **Date:** 09/26/2025

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Derek Hamblen **Date:** 09/26/2025

Title: Treasurer

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E



Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 09/23/2025 **Invoice:** 2025-673892

Customer Information

Miss VIVA ALTONESE PRICE
YOUTH ENCOURAGEMENT SERVICES
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211 , USA

Tracking Number	Description	Amount Paid
2025138592	YOUTH ENCOURAGEMENT SERVICES (CH Filing Late Fee)	$ 30.00
2025138592	YOUTH ENCOURAGEMENT SERVICES (CH Charitable Renewal)	$ 10.00

Payment Details

Fee Total:	$ 40.00
Payment Total:	$ 40.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3906712355

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248559680
Aug. 03, 2009 LTR 4168C E0
62-0570681 000000 00
00021830
BODC: TE

YOUTH ENCOURAGEMENT SERVICES INC
521 MCIVER ST
NASHVILLE TN 37211-2322

Employer Identification Number: 62-0570681
Person to Contact: Ms Schadler
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of July 23, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in April 1959, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Viva Altonse Price
3016 NOLENSVILLE PIKKE
NASHVILLE, TN 37211, USA

03/11/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	YOUTH ENCOURAGEMENT SERVICES, INC		
SOS Control #:	000087898	Initial Filing Date:	04/03/1956
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	DAVIDSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2026-288931	Filing Fee:	$20.00
Payment: Credit Card - 3917145051		$20.00

Annual Report Due Date: 04/01/2026
Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 03/11/2026
Tracking Number: B2026229054

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Officers Changed

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tracking Number
B2026224095

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000087898
Filed: 03/11/2026 04:13 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: YOUTH ENCOURAGEMENT SERVICES, INC

Entity Type: Non-Profit Corporation

Control Number: 000087898

Place of Formation: Tennessee

Principal Office Address:
3016 NOLENSVILLE PIKE
USA, NASHVILLE, TN 37211

Mailing Address:
3016 NOLENSVILLE PIKE
USA, NASHVILLE, TN 37211

Nature of Business (NAICS):
624110 - Child and Youth Services

Officer Information

MARK FULFORD
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211, USA
Director,Vice President

GREG ALLEN
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211, USA
Director,President

DEREK HAMBLEN
3016 NOLENSVILLE PIKE
USA, NASHVILLE, TN 37211
Treasurer

ISAAC SANDERS
3016 NOLENSVILLE PIKE
USA, NASHVILLE, TN 37211
Secretary

Registered Agent Information

VIVA PRICE
3016 NOLENSVILLE PIKE
NASHVILLE, TN 37211

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: VIVA ALTONESE PRICE **Date:** 03/11/2026

Title: EXECUTIVE DIRECTOR

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 03/11/2026 **Invoice:** 2026-288931

Customer Information

Viva Altonse Price
YOUTH ENCOURAGEMENT SERVICES, INC
3016 NOLENSVILLE PIKKE
NASHVILLE, TN 37211, USA

Tracking #	Description	Amount Paid
B2026229054	2025 Annual Report for YOUTH ENCOURAGEMENT SERVICES, INC (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3917145051

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Secretary of State
Corporations Section
James K. Polk Building, Suite 1800
Nashville, Tennessee 37243-0306

BOOK 10754 PG 926

DATE: 12/29/97
REQUEST NUMBER: 3427-1889
TELEPHONE CONTACT: (615) 741-0537
FILE DATE/TIME: 12/22/97 1552
EFFECTIVE DATE/TIME: 12/22/97 1552
CONTROL NUMBER: 0087898

TO:
T WAYNE HOOD
408 HONEYSUCKLE CIR

FRANKLIN, TN 37064

RE:
YOUTH ENCOURAGEMENT SERVICES, INC
ARTICLES OF AMENDMENT TO THE CHARTER

FELIA Z. [illegible] REGISTER
DAVIDSON COUNTY, TN.
98 JAN 12 PM 1:03
IDENTIF. REFERENCE
0389270

THIS WILL ACKNOWLEDGE THE FILING OF THE ATTACHED DOCUMENT WITH AN EFFECTIVE DATE AS INDICATED ABOVE.

WHEN CORRESPONDING WITH THIS OFFICE OR SUBMITTING DOCUMENTS FOR FILING, PLEASE REFER TO THE CORPORATION CONTROL NUMBER GIVEN ABOVE.

PLEASE BE ADVISED THAT THIS DOCUMENT MUST ALSO BE FILED IN THE OFFICE OF THE REGISTER OF DEEDS IN THE COUNTY WHEREIN A CORPORATION HAS ITS PRINCIPAL OFFICE IF SUCH PRINCIPAL OFFICE IS IN TENNESSEE.

1106 01/12 0101 01CASH 5.00

RECORDERS MEMO
LEGIBILITY OF WRITING, TYPING OR PRINTING IN THIS DOCUMENT UNSATISFACTORY WHEN RECEIVED

FOR: ARTICLES OF AMENDMENT TO THE CHARTER ON DATE: 12/23/97

FROM:
WAYNE HOOD
408 HONEY CIRCLE

FRANKLIN, TN 37064-0000

	FEES	
RECEIVED:	$20.00	$20.00
TOTAL PAYMENT RECEIVED:		$40.00

RECEIPT NUMBER: 000022220599
ACCOUNT NUMBER: 00217321

Riley C. Darnell

RILEY C. DARNELL
SECRETARY OF STATE

SS-4458

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

ARTICLES OF AMENDMENT TO THE CHARTER

FILED

CORPORATE CONTROL NUMBER (IF KNOWN) 0087898

PURSUANT TO THE PROVISIONS OF SECTION 48—60—105 OF THE *TENNESSEE NONPROFIT CORPORATION ACT*, THE UNDERSIGNED CORPORATION ADOPTS THE FOLLOWING AMENDMENT TO ITS CHARTER:

☒ AMENDMENT IS TO BE EFFECTIVE WHEN FILED BY THE SECRETARY OF STATE.

☐ AMENDMENT IS TO BE EFFECTIVE, _____ (MONTH) _____ (DAY) _____ (YEAR)

(NOT TO BE LATER THAN THE 90TH DAY AFTER THE DATE THIS DOCUMENT IS FILED.)IF NEITHER BLOCK IS CHECKED, THE AMENDMENT WILL BE EFFECTIVE AT THE TIME OF FILING.

1. PLEASE INSERT THE NAME OF THE CORPORATION AS IT APPEARS ON RECORD:

Youth Hobby Shop, Inc.

IF CHANGING THE NAME, INSERT THE NEW NAME ON THE LINE BELOW:

Youth Encouragement Services, Inc.

2. PLEASE INSERT ANY CHANGES THAT APPLY:
   A. PRINCIPAL ADDRESS: (street) N/A
   (city) _____ (state) _____ (zip code) _____
   B. REGISTERED AGENT: _____
   C. REGISTERED ADDRESS: (street) _____
   _____ TN _____
   (city) (state) (zip code) (county)
   D. OTHER CHANGES: N/A

3. THE CORPORATION IS A NONPROFIT CORPORATION.

4. THE MANNER (IF NOT SET FORTH IN THE AMENDMENT) FOR THE IMPLEMENTATION OF ANY EXCHANGE, RECLASSIFICATION, OR CANCELLATION OF MEMBERSHIPS IS AS FOLLOWS:

5. THE AMENDMENT WAS DULY ADOPTED ON 12-19-97 (MONTH DAY YEAR) BY:

(NOTE: PLEASE MARK THE BLOCK THAT APPLIES)

☐ THE INCORPORATORS WITHOUT MEMBERS' APPROVAL, AS SUCH WAS NOT REQUIRED.

☒ THE BOARD OF DIRECTORS WITHOUT MEMBERS' APPROVAL, AS SUCH WAS NOT REQUIRED.

☐ THE MEMBERS.

6. INDICATE WHICH OF THE FOLLOWING STATEMENTS APPLIES BY MARKING THE APPLICABLE BLOCK:

☐ ADDITIONAL APPROVAL FOR THE AMENDMENT (AS PERMITTED BY SECTION 48—60—301 OF THE *TENNESSEE NONPROFIT CORPORATION ACT)* WAS NOT REQUIRED.

☐ ADDITIONAL APPROVAL FOR THE AMENDMENT WAS REQUIRED BY THE CHARTER AND WAS OBTAINED.

Director and Member, Executive Committee — SIGNER'S CAPACITY

_____ — SIGNATURE

T. Wayne Hood — NAME OF SIGNER (TYPED OR PRINTED)

SS-4416 (Rev. 12/93)

RECORDERS MEMO
LEGIBILITY OF WRITING, TYPING OR PRINTING IN THIS DOCUMENT UNSATISFACTORY WHEN RECEIVED

RDA 1678

State of Tennessee



Charter of Incorporation

of

YOUTH HOBBY SHOP

NO STATE TAX DUE

RECEIVED FEE, $ 3.00

RECEIVED TAX, $

TOTAL, $ 3.00

Secretary of State.

2551 400 490

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Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

GENERAL WELFARE

STATE OF TENNESSEE

Charter of Incorporation

Be It Known, That CARL B. ROBINSON, SAMUEL R. REHORN AND WAYNE HAMMONTREE E. B. Thweatt, and C. L. Norwood

and hereby constituted a body politic and corporate, by the name of and style of

YOUTH HOBBY SHOP

for the purpose of operating an Eleemosynary organization which shall endeavor to improve the general welfare of the youth of this county and state in developing their talents through group meetings; teaching them woodcraft, leathercraft and other similar hobbies, thus developing character and ability in our youth.

The general powers of said corporation shall be: (1) To sue and be sued by the corporate name. (2) To have and use a common seal, which it may alter at pleasure; if no common seal then the signature of the name of the corporation, by any duly authorized officer, shall be legal and binding. (3) Any corporation chartered under the laws of Tennessee for religious, charitable, educational, missionary, or other eleemosynary purposes, and not for profit, shall have the power to receive property, real, personal or mixed, by purchase, gift, devise, or bequest, sell the same and apply the proceeds toward the promotion of the objects for which it is created, or hold any such property and apply the income and profits towards such objects. (4) Any corporation heretofore chartered for any of the following purposes, desiring to avail itself of these powers, shall submit the question to its directors or trustees at any regular meeting, or special meeting, called for the purpose, or to any regular or special meeting of its executive committee, and if a majority of said directors, trustees, or executive committee vote in favor of applying for the amendment, it may then proceed in usual course to file an amendment to its charter. (5) To establish by-laws, and make all rules and regulations not inconsistent with the laws and constitution, deemed expedient for the management of corporate affairs. (6) To appoint such subordinate officers and agents, in addition to a president and secretary, or treasurer, as the business of the corporation may require. (7) To designate the name of the office, and fix the compensation of the officer. (8) To borrow money to be used in payment of property bought by it, and for erecting buildings, making improvements, and for other purposes germane to the objects of its creation, and secure the repayment of the money thus borrowed by mortgage, pledge, or deed of trust, upon such property, real, personal, or mixed, as may be owned by it; and it may, in like manner, secure by mortgage, pledge, or deed of trust, any existing indebtedness which it may have lawfully contracted.

The said five or more corporators shall, within a convenient time after the registration of this charter, elect from their number a president, secretary, and treasurer, or the last two officers may be combined into one, said officers and the other corporators to constitute the first board of directors. Any corporation not

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for profit may increase its directors or trustees to a number not more than one hundred, by due and proper amendment to its by-laws, unless otherwise specifically provided. In all elections each member to be entitled to one vote, either in person or by proxy, and the result to be determined by a majority of the votes cast. Due notice of any election must be given by advertisement in a newspaper, personal notice to the members, or a day stated on the minutes of the board one month preceding the election. The term of officers may be fixed by the by-laws, the said term not, however, to exceed three years. All officers hold office until their successors are duly elected and qualified.

The general welfare of society, not individual profit, is the object for which this charter is granted, and the members are not stockholders in the legal sense of the term, and no dividends or profits shall be divided among the members.

The board of directors shall keep a record of all their proceedings, which shall be at all times subject to the inspection of any member. The corporation may establish branches in any other County in the State.

The members may, at any time, voluntarily dissolve the corporation, by a conveyance of its assets and property to any other corporation holding a charger from the State for purposes not of individual profit, first providing for corporate debts. A violation of any of the provisions of the charter shall subject the corporation to dissolution at the instance of the State.

Whenever there has been no meeting of the members for a period of five years or more, and because of the death of members or the condition of the corporate records it is impossible to notify a sufficient number of members to constitute a quorum, notice of a meeting of the members may be made by publication in some newspaper in the County where such corporation has its principal location, at least thirty days before such meeting shall be held. The members attending such meeting shall be deemed to constitute a quorum for the purposes of electing directors or trustees, and authorizing such directors or trustees to dissolve the corporation and convey its property and assets in accordance with this section.

The charter is subject to modification and amendment; and in case said modification or amendment is not accepted, corporate business is to cease, and the assets and property, after payment of debts, are to be conveyed, as aforesaid, to some other corporation holding a charter for purposes not connected with individual profit. Acquiescence in any modification, thus declared, shall be determined in a meeting of the members especially called for that purpose, and only those voting in favor of the modification shall thereafter compose the corporation:

The means, assets, income, or other property of the corporation shall not be employed, directly or indirectly, for any other purpose whatever than to accomplish the legitimate objects of its creation, and by no implication shall it engage in any kind of trading operation, nor hold any more real estate than is necessary for its legitimate purposes.

Expulsion shall be the only remedy for the nonpayment of dues by the members, and there shall be no individual liability against the members for corporate debts, but the entire corporate property shall be liable for the claims of creditors.

We, the undersigned, the incorporators above mentioned, hereby apply to the State of Tennessee for a charter of incorporation for the purposes declared in the foregoing instrument.

Witness our hands this, the 3 day of April, 1956

Carl B. Robinson
Samuel R. Rehorn
Wayne Hammontree
E. B. Thweatt
C. L. Norwood

SUBSCRIBING WITNESS:
Betty Sigrist

STATE OF TENNESSEE, COUNTY OF Davidson

Personally appeared before me Phillip E. Cole (Clerk of the County Court or Notary Public), the within named incorporators, Carl B. Robinson, Samuel R. Rehorn and Wayne Hammontree, E. B. Thweatt and C. L. Norwood

with whom I am personally acquainted, and who acknowledged that they executed the within application for a Charter of Incorporation for the purposes therein contained and expressed.

Witness my hand and official seal at office in Nashville, Tennessee, this 3rd day of April, 1956

Phillip E. Cole
(Signature of ~~County Court Clerk or Notary Public~~)

(If Notary Public) My commission expires 24th day of July, 1957

(Official Title) Notary Public

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State of Tennessee



Department of State

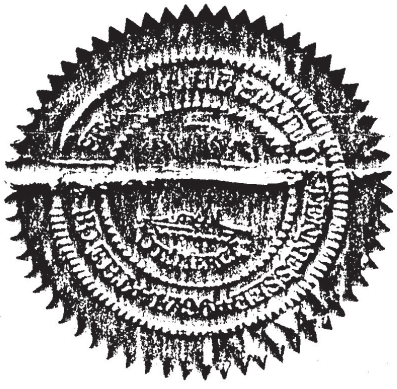
Certificate

The undersigned, as Secretary of State of the State of Tennessee, hereby certifies that the attached document was received for filing on behalf of

YOUTH HOBBY SHOP,

was duly executed in accordance with the Tennessee General Corporation Act, was found to conform to law, and was filed by the undersigned, as Secretary of State, on the date noted on the document.

Therefore, the undersigned, as Secretary of State, and by virtue of the authority vested in him by law, hereby issues this certificate and attaches hereto the document which was duly filed on November 14th, 19 84.



Gentry Crowell
Secretary of State

by Kenneth A. Thompson
Deputy

SS 4404

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

FILED
SECRETARY OF STATE
NOV 27 AM 11:22

ARTICLES OF AMENDMENT TO THE CHARTER

OF

YOUTH HOBBY SHOP

CHANGING THE PRINCIPAL OFFICE

Pursuant to the provisions of Section 48-303 of the Tennessee General Corporation Act, the undersigned corporation adopts the following articles of amendment to its charter:

1. The name of the corporation is:

YOUTH HOBBY SHOP

2. The amendment adopted is:

The address of the principal office of the corporation in the State of Tennessee shall be:

Street: 11 Lindsley Avenue

City: Nashville

Zip Code: 37210

County: Davidson

3. The amendment was duly adopted (at a meeting) ~~xxbexthexunanimous xxbexgivenxconsentxx~~ of the directors on July 18, 19 84.
(Strike inapplicable words.)

4. The amendment is to be effective when filed by the Secretary of State, unless otherwise stated (not later than thirty (30) days after such filing).

Dated: July 21, 19 84

Youth Hobby Shop
Name of Corporation

By: Louise T. Porter
Signature

Secretary
Title

Filing Fee of $10.00 required, in addition to annual report fee.

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

FILED
SECRETARY OF STATE
1984 NOV 14 AM 11:29

Form No 25
Section 48 1201
For Profit
or
Not for Profit

DESIGNATION, REVOCATION OR CHANGE

OF

REGISTERED AGENT

OF

YOUTH HOBBY SHOP

To the Secretary of State of the State of Tennessee:

Pursuant to the provisions of Section 48-1201 of the Tennessee General Corporation Act, the undersigned foreign or domestic corporation or the incorporator or incorporators of a domestic corporation being organized under the Act submit the following statement for the purpose of designating, revoking or changing, as the case may be, the registered agent for the corporation in the state of Tennessee:

1. The name of the corporation is YOUTH HOBBY SHOP

The address of the corporation is 11 Lindsley Avenue
Nashville, TN 37210

If a foreign coporation, state or country of incorporation _____

2. The name and street address of its registered agent in the State of Tennessee shall be

Ernest E. Hyne, II
172 Second Avenue North
Nashville, TN 37219

Dated November 10, 1984

YOUTH HOBBY SHOP
Name of Corporation

By Judith L Whitehead
(Title) TREASURER

(Incorporator or incorporators, if corporation is being organized) _____

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
INVOICE FOR PAYMENT

Mail or submit via email to: Nashville After Zone Alliance at NPL attn: Heather Hoch

615 Church Street
Nashville, TN 37219
Heather.Hoch@Nashville.gov

ORGANIZATION NAME		**INVOICE DATE:**		**INVOICE TOTAL:**	$ -
PROGRAM NAME		**FOR INVOICE PERIOD(S):**			
ADDRESS		**CONTRACT PERIOD**			
CITY, STATE & ZIP		**CONTRACT #:**			
FEDERAL ID # (EIN)		**CONTACT PERSON**			
INVOICE NUMBER		**TELEPHONE # :**			
VENDOR NUMBER		**EMAIL ADDRESS:**			

COST CATEGORIES	TOTAL APPROVED BUDGET (note: any changes to the contract Spending Plan must be first approved by Grantor)	Invoice 1 (Up to 25%)	Invoice 2 (Up to 25%)	Invoice 3 (Up to 25%)	Invoice 4 (Up to 25%)	Total Percentage Distributed per Line Item
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Benefits and Taxes	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Office Supplies	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Communications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Postage and Shipping	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Occupancy	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Equipment Rental and Maintenance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Printing and Publications	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Travel/Conferences & Meetings	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Insurance	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Afterschool/Summer Transportation	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Field Trips	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Professional Fees/Enhancement partners	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Other Non-Personnel	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Indirect Cost	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Total Non-personnel	**$ -**	**$ -**	**$ -**	$ -	$ -	**#DIV/0!**
Grand total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Total %		**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	

I certify to the best of my knowledge and belief that that above is correct and the amount invoiced is in accordance with the contract conditions and that payment is due and has not be previously paid.

RECIPIENT'S AUTHORIZED SIGNATURE

Name Title Date

APPROVED FOR PAYMENT BY NAZA AUTHORIZED PERSONNEL

Name Title Date

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

Metro Government of Nashville/Nashville Public Library

NAZA Funds for FY 2027

EXPENDITURE REPORT

NAME		**CONTRACT #:**	
ADDRESS		**START DATE:**	
CITY, STATE & ZIP		**END DATE:**	
		CONTACT PERSON	
FEDERAL ID #		**CONTACT TELEPHONE**	_____ - _____ - _____

NOTE: PLEASE USE THIS SAME TEMPLATE FOR EACH REPORT SO THAT ANNUAL ACTUAL EXPENDITURE IS CAPTURED CORRECTLY

COST CATEGORIES	TOTAL APPROVED NAZA BUDGET (OR APPROVED REVISION)	TOTAL ACTUAL EXPENDITURES FOR THE FIRST QUARTER (Due October 15)	TOTAL ACTUAL EXPENDITURES FOR THE SECOND QUARTER	TOTAL ACTUAL EXPENDITURES FOR THE THIRD QUARTER (Due April 15)	TOTAL ACTUAL EXPENDITURES FOR THE 4TH QUARTER (Due July 10)	TOTAL ACTUAL EXPENDITURES FOR THE YEAR)	FOR OFFICE USE: VARIANCE ACTUAL TO BUDGET	FOR OFFICE USE: COMMENTS
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Benefits and Taxes	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Personnel Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Postage and Shipping	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Occupancy	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Printing and Publications	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Direct youth costs (learning supplies, learning software, programs, games, food, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Afterschool/Summer Transportation	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Professional Fees/Enhancement partners	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Other Non-Personnel	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Non-personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	#DIV/0!	

I certify to the best of my knowledge and belief that the above represents total expenditures incurred for the purposes of NAZA programming.

RECIPIENT		(OFFICE ONLY)	
AUTHORIZED SIGNATURE:		**REVIEWER:**	
TITLE		**TITLE**	
DATE	_____/_____/_____	**DATE**	_____/_____/_____

rev. 5/21

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NAZA
NASHVILLE AFTER ZONE ALLIANCE

Annex 4: Minimum Standards for NAZA-Funded Partners in 2026-2027

Minimum Organizational Standards

	Standard
1.	Smoking and drug/alcohol use are not allowed on program premises and in programming space.
2.	Policies and protocols are in place so that staff/volunteer verbal and physical interactions with youth are appropriate. For example, staff/volunteers may not be alone with a youth they meet in the program outside of programming time.
3.	If the program provides transportation, there are established policies to transport youth safely, including maintaining and complying with the requirements of auto liability insurance, in compliance with MNPS transportation policies, if appropriate.
4.	There is an emergency management plan in place including procedures for fire drills and natural or other disasters; all staff, youth, and their families are familiar with it. School-based programs reflect the MNPS plan.
5.	Families are informed of procedures related to potential health risks/hazards and to program closure.
6.	Policies are in place to ensure that youth allergies and food restrictions are taken into consideration in food preparation and service.
7.	Procedures are in place for dealing with sick or injured youth during programming time.
8.	Policies allow family members to visit anytime during program hours and engage the staff in private conversation, as appropriate, after program hours.
9.	There is an established program protocol for dealing with disciplinary offenses.
10.	Policies and procedures support regular, positive and respectful communications with families of participating youth.
11.	Staff and volunteers are familiar with their position and responsibilities prior to working with youth and their families
12.	Written job descriptions, work schedules, and employee timesheets are on file.
13.	Program managers assess performance and satisfaction among staff and volunteers, identify needs and facilitate improvement where necessary.

Minimum Operational and Safety Standards

	Standard
14.	At least one person with a current first aid certificate, including CPR, is always present.
15.	Staff and volunteers aged 18 and above have undergone thorough screening and background checks. High school volunteers have direct supervision.
16.	Staff have been provided with information on how to report any concerns related to child abuse or neglect.

The following will be reviewed *during site visits and compliance checks throughout the year.*

	Standard
17.	There are no observable safety or health hazards in the program space.
18.	Emergency information on each youth is on file and accessible.

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19.	A first aid kit (including basic medical supplies, such as bandages, ointments, etc., to deal with minor cuts, bruises, scrapes, and burns) is readily available.
20.	Program space has adequate security in place.
21.	Staff know where youth are and what they are doing at all times.
22.	Drinking water is always readily available.
23.	The administration ensures that staff keep accurate records of enrollment, attendance and any student disciplinary offenses.
24.	The administration pursues partnerships which enrich their NAZA-funded programming and utilize existing community resources, such as enrichment partners.
25.	Each site completes a fire and emergency drill during the fall and spring semester of their NAZA-funded program.
26.	Policies in place providing formal child safety standards or adopt the NAZA Child Safeguarding Policy
27.	Organization has a written and established nondiscrimination policy

Minimum Content and Quality Standards

	Standard
27.	Youth have opportunities to learn through project-based or experiential and real-world contexts.
28.	Each program site completes their fall and spring YPQA self-assessment, participates in an improvement plan meeting, and submits an improvement plan on the Weikart Scores Reporter. The site staff have ongoing communication with their paired YPQA Fellow.

Minimum Professional Development Standards

	Standard
29.	Staff and volunteers receive relevant and appropriate training and attend ongoing professional development activities that support their own growth and build more effective program practice. • *Site coordinators and program administrators* must complete YPQA Basics (once) and Intro to PYD (every three years). • NAZA Essential Operations training, which includes Salesforce attendance training, meal review and other logistics, will be conducted once a year for new and returning staff. • All frontline staff must complete Intro to PYD and the NAZA Essential Operations training. • All program staff with access to student school data must take a training on Responsible Use of Data, when offered by NAZA/MNPS.

Minimum Financial Standards

	Standard
1.	Submit required invoices on designated due dates, following the approval of expenditure report. Total grant reward will be disbursed in four equal instalments of 25%. (3 advance payments and 1 final reimbursement)
2.	Present quarterly expenditure report with general ledgers at designated due dates. If applicable, provide additional financial documents to support expenses, such as, invoices, receipts, etc.
3.	Formally request budget revision if line item exceeds 10% of the allotted budget amount.

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School Name: _____

MNPS/NAZA MOU ATTACHMENT B:

DATA EXCHANGE AND CONFIDENTIALITY SUB-AGREEMENT BETWEEN NASHVILLE PUBLIC LIBRARY ON BEHALF OF NAZA AND YOUTH DEVELOPMENT AGENCIES

This sub-agreement is a subsidiary document to the Data Exchange and Confidentiality Agreement (Attachment A of the MNPS-NPL MOU) effective between Nashville Public Library on behalf of NAZA and NAME OF THE AGENCY. Individual school principals acknowledge this document as the basis of data- sharing with community youth development agencies. This sub-agreement specifies the responsibilities of NAZA and MNPS in enabling access to data-sharing as well as the responsibilities of youth development agencies in using the obtained student data in a responsible way in compliance with MNPS policies and FERPA regulations.

This document details the types of data that youth development agencies will have access to as well as specifies the allowable use of student data accessible to youth development agencies.

Annexed to this document is Attachment BI, the parent consent form that is a required condition for obtaining student school data through NAZA. All agencies accessing student records under MNPS/NPL-NAZA data-sharing agreement must use the annexed form without changes.

Annexed to this document (Attachment B2) is a document explaining FERPA regulations that the providers must refer to when using student data shared with them.

NAZA responsibilities

To enable access to MNPS student data NAZA:

1) Facilitates relationship with the central Data Management Office at MNPS to ensure documents allowing data-sharing are up-to-date.
2) Coordinates with Community Achieves leadership at MNPS to ensure NAZA funded and affiliated partners are invited to Community Achieves partner meetings at schools, are able to access data through CA Coordinators (where possible).
3) Offers program providers unified student attendance management system (in Salesforce) to track program enrollment and attendance including by type of activity and focus on certain skills/growth practices.
4) Supports the training needed for its partners to consistently learn about unpacking student's education data (from schools) as well as understanding the responsible use of data.

S) Shares the data from its unified system with MNPS to match student records and receive reports from **MNPS.**

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Data sent data sent from NAZA to MNPS

- Program information and student program enrollment data sent from NAZA to MNPS
  - Program name
  - Session name
  - School ID
  - School name
  - Student number
  - Student start date
  - Student end date
  - Types of activities students engaged in
  - Growth practices focused per program

MNPS Responsibilities

MNPS acknowledges the importance of high quality out-of-school time programs that support school success for many students. NAZA - funded and affiliated partners provide youth development programming aimed at their holistic learning and development. As part of that, partners design certain activities to support youth's academic learning, through homework help, academic enrichments as well as SEL skill building to support their continuous attendance and engagement in their schools.

In support of that, MNPS, through individual schools designated staff member and/or Community Achieves staff and upon receiving student rosters from the programs along with a proof of parent permission for each student, may provide data from the MNPS student information system and the MNPS data warehouse to include data elements identified below:

Elements sent from MNPS to NAZA

- Student identifiers
  - School ID
  - School name
  - Student number
  - Last name
  - First name
  - Middle name
  - Preferred name
  - Birthdate
  - Gender
  - Grade level
  - Address
  - Phone number

Data shared with NAZA through MNPS reporting (aggregate and student identifiable)

- Attendance
  - Unexcused and tardy counts
  - Chronically absent students
  - Quarterly attendance rates by grade level
- Discipline
  - Students with 5+ ISS days
  - Students with 5+ OSS days
  - Expelled students
  - Remanded students
  - Top 10 offenses year to date

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- Enrollment
    - # Entries distribution
- At-risk flags
- IEP data
    - Days until IEP eligibility reevaluation
    - Days until new IEP
- Demographics (subgroups summary)
    - Ethnicity
    - Gender
    - Grade level
    - SWD - Students with disabilities
    - ED - Economically disadvantaged
    - ELL- English Language Learners
    - LEP - Limited English Proficiency
- Grades
    - Quarterly percentage of students having at least 1 failing course grade
- Assessments (subject to change)
    - State summative assessment/TCAP(if administered)
    - Interim benchmark assessment/MAP
    - Universal Screener/FAST
    - WIDA ACCESS for English Learners

Partner Responsibilities

1) NAZA partner agencies may seek and receive quarterly school-level data for students who are active in their programs.
2) Agencies must ensure parent consent forms (Attachment BI) are signed and uploaded in the NAZA data-management system before they can request data from schools on those youth.
3) Agencies must have the school principal initial this agreement in the beginning of each school year to acknowledge the legal basis of the student data sharing before agencies can request individual student data from schools.
4) Partners share active student rosters or individual names of students with the schools to request student data.
5) When requesting data on active students from schools the agencies must attach an indication generated through the NAZA data system that the parent permission has been granted for every student that they are requesting data for.
6) Agencies must ensure the confidentiality of the student individual data, must not report individual data and should use only aggregate data (that suppresses small counts that could identify a student) for reporting or fundraising purposes.
7) Partners can use individual student data to:
    a. Design activities that best support the needs of the enrolled students;

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b. Continuously improve the quality of the programs to meet student needs;
c. Focus on skills and practices that help student's learning and development;
d. Facilitate discussions with team or other partners who provide services to the student;
e. Evaluate programs;
f. Comply with funding requirements; compliance

8) For any additional uses of data outside of the stated scope, agencies must request a separate permission from MNPS through NAZA.
9) Partners should destroy the individual student data immediately after the program attendee exists the program or the program term is over.

Mandatory training

All NAZA partner agencies having access to students' school data must complete the following trainings:

1) **Responsible use of data-** which will cover the FERPA regulations, the terms of receiving, storing and destruction of the sensitive student data, as well as requirements and restrictions around reporting of that data. The training will also provide information on required parent permission forms, as well as measures to be taken to avoid any data breach or publication of individual student data.
2) **Understanding education data-** this training will help NAZA partner agencies to understand student data that they receive from schools. The aim is to help partners make meaningful use of school data by understanding how to interpret each data set, especially related to academic achievement (test scores, etc.)

Signature of NAZA-funded or affiliated program staff Date

Acknowledged by School Principal Date

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5. PERFORMANCE MEASURES

NAZA will track the following performance indicators throughout each contract year. Partners will be required to report on these indicators in their annual reports.

Organizational-level Performance Indicators

	NAZA-Established Afterschool Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA proposal.
2.	Of the # of youth projected to be served in NAZA-funded organization's afterschool program, at least 40% will be retained for 60 days or more during the program year.
3.	NAZA-funded organization will follow the YPQI protocols and procedures in a timely manner.
4.	NAZA-funded organization will use the YPQI pre-assessment data to improve programming for spring.
5.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for the 2025-2026 school year was 71.8%.

	NAZA-Established Summer Programming Indicators
1.	NAZA-funded organization will serve at least 90% of the # of youth that it commits to serve in its NAZA contract.
2.	Of the # of youth contracted to be served in NAZA-funded organization's summer program, at least 40% of the youth must be retained for at least 50% of the scheduled programming days.
3.	A percentage of youth enrolled in NAZA-funded organization's NAZA-funded program will complete a youth-level survey at a rate comparable to NAZA-wide average attendance rates. For reference, the attendance rate for Summer 2024 was 84%.

Youth-Level Afterschool Programming Outcomes

	NAZA-Established Afterschool Programming Outcomes
1.	On the youth-level survey, NAZA-funded organization will score an aggregate average (combined across all of its sites) of at least 85% on the youth-level survey—demonstrating that youth respondents report an overall positive experience in their program.
2.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will receiving satisfactory support in areas of their academic development (i.e., *Homework Completion* and *Homework Support, Academic Success, School Connection, Satisfaction,* and *Engagement)* —demonstrating that youth respondents are engaging in activities that enhance their academic skills and committed to learning as a result of participating in their program.
3.	On the youth-level survey, 85% of NAZA-funded organization 's respondent youth will report positive social experiences (i.e., Teamwork, Confidence/ Self-Esteem, DEI- Affirmation, Peer Relationships, Emotion Knowledge, Emotion Management, Emotion Expression, Positive Adult Interactions, and Youth Voice/ Empathy) — demonstrating that youth respondents are experiencing positive relationships in their program.
4.	On the youth-level survey, 85% of NAZA-funded organization's respondent youth will report satisfactory support in the development of social emotional learning and general life skills (i.e. *Work Habits*, *Initiative*, *Problem Solving*/ Persistence, *New Experiences, Peer Interactions, Cultural Connections, Emotion Coaching, Skill-building, Real World Connections, Race Conversations,* and *Encouragement)* — demonstrating that youth gain fundamental skills as a result of participating in their program.
5.	85% of respondent youth in NAZA-funded organization 's afterschool program will report receiving satisfactory support in developing leadership skills (i.e., *Youth Voice* and *Sense of Belonging)* — demonstrating that youth are empowered in their afterschool activities.

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Place Organization/Program Logo Here

YOUTH ENROLLMENT FORM

Afterschool Programming Period:

Fall Semester: September 8 to December 11, 2026
Spring Semester: January 5 to May 12, 2027

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering afterschool programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance for at least one semester.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool programming especially for middle school youth.

Program Name: _____

School Name: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # _____ Grade: ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name as found on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

Relationship: _____ Home or Cell Phone #: _____

This afterschool opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation

(The info below is required for ALL youth to participate in NAZA-funded activities AND ride the MNPS late bus home. If this page is omitted your child will not be able to participate in NAZA activities)

Please circle **Yes** or **No** for **EACH** statement below and **complete the entire form** for your child to participate in NAZA-funded activities and for arrangements of evening transportation, including riding a MNPS late bus home:

Yes No My child rides the school bus to school in the morning.

Yes No I want my child to ride the school bus home from the NAZA-funded afterschool program.
NOTE: If your child is not eligible to ride the morning bus, they will not be able to ride the bus home.

Yes No I or someone I authorize will pick my child up from the NAZA-funded afterschool program each day.

Please list pick up contacts below; only those listed will be allowed to pick up youth

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

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METROPOLITAN NASHVILLE PUBLIC SCHOOLS
2026-2027 NAZA TRANSPORTATION PERMISSION SLIP

The following Permission Slip must be completed and signed by a parent or guardian and returned to the school principal before a Metro School Bus can transport your child to participate in extended day programs at school. The school will forward a copy of this form to the MNPS Dept. of Transportation. The Department of Transportation will need three (3) school days to process this request prior to your child receiving extended day transportation services. **The address must match what the school has on file and your student must be zoned to this school for us to assign them to an evening bus.**

(PLEASE PRINT IF WE CAN'T READ IT WE CAN'T ASSIGN YOUR STUDENT)

Student First Name_____Last_____ID#_____

Student's Address _____Zipcode_____

Is this a new home address (moved in last 6 mos.)? **YES** **NO**

Parent/Guardian's Name _____

Home Phone _____ Emergency Phone _____

SCHOOL STUDENT IS TRANSPORTED FROM: _____ School

Program: (**X)** NAZA Academic and Other Enrichment

My student has permission to ride a Metropolitan Nashville Public Schools School Bus from school to my **student's regular bus stop** to participate in extended school day activities. I understand that my student may be en-route on the school bus in excess of one (1) hour. I understand that transportation services may not be provided for my student if we reside in a parent responsibility zone. I further understand that services will not be provided on early release school days, snow days, or any other day school is not in session. My student and I understand that this service is a **privilege**, and further understand that bus service will be discontinued should the student misbehave or violate school system's safety rules. My student and I have read the attached Bus Rider Rules and agree to abide by them.

Parent/GuardiansSignature_____ Date:_____

NOTE: The school will fax this form to the Transportation office at **(615)256-4490**. The school will keep the original form for their files.

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UNIFIED PARENT CONSENT FORM

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- School ID
- School name
- Student number
- Last name
- First name
- Middle name
- Preferred name
- Birthdate
- Gender
- Grade level
- Address
- Phone number
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- Number of suspensions (in and out of school)
- Academic achievement data, such as:
  - State summative assessment/TCAP(if administered)
  - Interim benchmark assessment/MAP
  - College and career readiness assessments
  - WIDA ACCESS for English Learners
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.
e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

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I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date

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Place Organization/Program Logo Here

SUMMER YOUTH ENROLLMENT FORM

Summer Programming Period:

Start Date: _____

End Date: _____

(TYPE and Underline Full Name of Organization) is a NAZA- funded organization offering summer programming **free of charge** to youth and parents. This programming cannot **offer a "drop-in option**" and parents and youth must commit to regular attendance.

The Nashville After Zone Alliance (NAZA), is a city-wide out-of-school time partnership between Nashville Public Library, MNPS, Mayor's Office and non-profit providers working together and committed to high quality afterschool and summer programming especially for middle school youth.

Program Name: _____

Program Location: _____

Please fill out all parts of this form & return to school office.

A. Youth Information (Please complete every line below)

STUDENT ID # (If MNPS Student) _____

Grade (2025-2026 school year): ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 Gender: _____

Youth name on birth certificate: _____
FIRST LAST

Name you like to be called: _____ Youth Birthdate: _____/_____/_____

Street Address: _____ Zip code: _____

B. Family & Emergency Contact Info

Custodial Parent/Guardian:

Name: _____ Relationship: _____

Phone #: _____ Email Address: _____

Street Address: _____ Zip code: _____

Alternate Contact for Emergencies:

Name: _____

This summer programming opportunity is funded by NAZA

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C. Medical Information (Please complete the lines below and include as much information as possible)

Relationship: _____ Home or Cell Phone #: _____

Medicines: YES NO **Allergies or Food Restrictions?** YES NO

Physical restrictions: YES NO **Additional illnesses/conditions?** YES NO

If you circled "YES" on any of the above, please give us details so we can care for your child properly:

Does your child have medical insurance? **YES or NO** (please circle)

If yes, please complete insurance information below; if no please list a preferred hospital:

Preferred hospital if your child needs medical care: _____

Primary Doctor**:** _____ Doctor Phone: _____

Health Insurance Company Name: _____ Policy #: _____

D. Transportation Info

The info below is required for ALL youth to participate in NAZA-funded summer activities. If this page is omitted your child will not be able to participate in NAZA activities.

Please list pick up contacts below; only those listed will be allowed to pick up youth:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

This summer programming opportunity is funded by NAZA

Docusign Envelope ID: FA4F3C9D-B457-823B-83BD-17D3734E7F4E

UNIFIED PARENT CONSENT FORM (General Permissions)

Child's Name: _____

Student Record Release Permission

Nashville After Zone Alliance (NAZA) partner agencies, receive information from Metro Nashville Public Schools (MNPS) about the students that are enrolled in NAZA-funded or affiliated programs. The programs utilize personally identifiable information (PII) from student's school records to plan and provide high quality after school programming for your student. Information that is deemed as part of the student's school record is listed below:

- First, Last, & Middle Name
- Preferred Name
- Gender
- Grade Level
- Student ID
- Address
- Phone Number
- English Learner Status
- IEP Status (Presence of an IEP, and dates that indicate if a new IEP is due)

Note: MNPS will not share any additional information about your child's IEP. The parent/guardian is the only person(s) allowed to disclose any additional information about the IEP.

- Daily Attendance record
- # of suspensions (in and out of school)
- Academic achievement data
  - State TCAP Assessment scores
  - MAP assessment scores
  - Class grades
- Access to devices (computer, tablet) and internet at home

The information will be treated as confidential in agreement with the Family Educational Rights and Privacy Act (FERPA), will not be released to any other parties that are neither associated nor affiliated with NAZA, and will be used for the sole purposes to continue providing high quality after school programming to your child. NAZA personnel and its partners will be properly trained to protect your student's Personally Identifiable Information (PII). Any PII that has been collected and maintained by NAZA partner agencies will be permanently destroyed at the end of the academic year.

Additional Permissions

I give my permission to the Nashville After Zone Alliance and its funded providers, unless otherwise noted in the space below:

a. To have my child participate in NAZA-funded programs and activities at my child's school as well as other off-site locations throughout the NAZA system, as specified in this enrollment form, knowing that this might include special activities, such as off-site events, end-of-year celebrations, homework/academic help, and field trips, and realizing that some of these may take place outside of regular program hours.
b. With the medical information provided in the program application in mind, to engage in all activities except as noted.
c. To secure proper medical treatment for my child in the event of an emergency. If I or my emergency contact cannot be reached, I give permission for a physician to order routine tests and treatment for the health of my child. I give permission to a physician to secure treatment and/or hospitalize my child; after all emergency contact attempts have been made.
d. To provide assistance in accessing devices and internet services when presented as a barrier for my child to participate in afterschool and summer programs.

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e. To use in media releases to benefit NAZA and its funded providers, photographs, creative work, quotes, videos, or other media which may include my child.

I, the undersigned, understand, acknowledge, and agree:

- That I have read and understand the information provided in the Parent Consent Form.
- That I will update any information I provided about my student in a timely fashion.
- That NAZA-funded and affiliated providers will request my child's records that may contain personal information (share demographics, grades, assessment, attendance, behavior/suspensions, IEPs and information about access to technology and internet at home) for the sole purpose of helping my child succeed in school and beyond.
- I therefore waive, with respect to these disclosures, any duty of confidentiality arising from Federal or State requirements.
- That participation in NAZA-funded programs and providing information about my child may involve certain risks. I assume all of these risks.
- That NAZA-funded providers will make themselves available to children, parents, and school staff and any concerns they might have.
- That NAZA-funded providers will protect the safety, interests, and rights of all individuals in the program. Therefore, each program will provide a parent/youth handbook or other program-specific information, including behavior policies and grievance procedures.
- That my child may be asked to complete surveys regarding the program for evaluation purposes.
- That I will not seek to hold NAZA or its funded providers responsible for any losses or damages whatsoever which I or my child may incur in connection with NAZA or its funded providers.
- That all program staff are employed by NAZA-funded providers, who are responsible for the operations of the program and supervision of their personnel. NAZA takes no responsibility for these operations or supervision.

I, the parent or legal guardian, give consent for Metro Nashville Public Schools to share my child's information, as described above, with NAZA staff and its funded and affiliated partners for the purpose of planning and providing high quality afterschool programming to my child. I fully release and discharge MNPS and its employees from any and all liabilities arising out of or in connection with the above described data sharing relative to NAZA and NAZA partners. I reserve the right to withdraw my consent at any time by submitting a written notice of withdrawal of consent to NAZA or its partner.

_____

Signature Custodial Parent/Guardian Date

_____

Signature of NAZA-funded or affiliated program staff Date