



1. Notice of the community meeting shall be posted on the metropolitan government website, and the proposed lessee shall be responsible for distributing the notice of the community meeting as follows:

i. Notice by mail or e-mail. At least fourteen days prior to the community meeting, the proposed lessee(s) of the subject property shall send written notice to all property owners within one thousand feet and to identified neighborhood associations and community organizations located within a one-mile radius of the subject property or who routinely use the property. Neighborhood associations and community organizations shall include any groups registered with the mayor's office or identified by the district council member or the metropolitan planning department. Routine user community organizations shall be identified from the facility scheduling log of the department owning the property as any weekly or seasonal users from the past year. Such notice shall be sent by email if the property owner's, neighborhood association, or community organization's email address is known to the council member or lessee. Otherwise, such written notice shall be sent by U.S. Mail. Notice shall include the time, date and place of the required community meeting.

ii. Public notice signs. Public notice signs shall be posted by the lessee in accordance with the following provisions on the subject property:

(a) General Requirements. Public notice signs shall be posted on any property subject to the community meeting provisions of this section. Public notice signs shall be installed by the proposed lessee of the property.

(b) Display Period. Public notice signs shall be installed on affected properties no less than fourteen days prior to an established community meeting date and shall be removed by the lessee following conclusion of the first council consideration.

(c) Number and Placement of Public Notice Signs. Public notice signs shall be posted according to the following standards:

(i). Number. Signs shall be posted along each three hundred feet of public street frontage, up to a maximum of five signs per property.

(ii). Location. Whenever practical, signs shall be located within ten feet of a public street right-of-way and positioned in a manner to best inform the motoring public without creating a safety hazard.

(iii). Size and Content. All public notice signs shall be of adequate size and design to be clearly visible and legible to the motoring public. At a minimum, a public notice sign shall specify the time, date and location of the scheduled community meeting, and the general nature of the community meeting.

2. The council member in whose district the property is located, or their designee, shall work in conjunction with the lessee to coordinate the scheduling of the community meeting required by this section. The district council member shall schedule the meeting to be held no later than 45 days after receipt of a written request from the lessee to schedule the meeting. In the event the district council member fails to establish a date, time, and location for the community meeting within 45 days, the lessee shall schedule the community meeting and notify the district council member of the date, time, and location prior to public notices being sent. The meeting shall be held either at a metropolitan government-owned facility or at a facility selected by the district council member. The community meeting may also be held virtually using an online meeting platform if necessary to comply with applicable health orders. A representative from the metropolitan department, board, agency, or commission to whom the property is assigned shall attend the community meeting.

3. An advisory group may be designated by the district council member to identify protections or

benefits that could be considered in conjunction with the lease agreement. The advisory group would be composed of representatives of the neighborhood and community groups identified for notification in paragraph 2.24.230 A.1.a. The advisory group may continue to meet on a regular basis to facilitate the efficient implementation of the lease and ensure the new and continued delivery of benefits to all parties.

B. A copy of the lease or sublease agreement, including all terms and conditions thereof, shall be filed as a public record with the metropolitan clerk whenever the metropolitan government or any agency thereof leases or subleases real estate to a private individual, partnership, corporation or other private agency.

C. Whenever the lessee or sublessee of real estate leased from the metropolitan government or any agency thereof shall lease or sublease such real estate to another, the original lessee or sublessee shall file a copy of such lease or sublease as a public record with the metropolitan clerk within thirty days after receiving a certified copy of a resolution duly enacted by the metropolitan council requiring the filing of such lease or sublease, or within thirty days after receiving written notification from the mayor requiring the filing of such lease or sublease. A copy of such lease or sublease need not be filed as a public record, however, prior to ninety days after the signing of such lease or sublease without the consent of all of the parties to such lease or sublease.

Section 2. This Ordinance shall take effect from and after its adoption, the welfare of the Metropolitan Government of Nashville and Davidson County requiring it.

### Analysis

This ordinance, as amended, amends Section 2.24.230 of the Metropolitan Code of Laws relative to the community meeting requirements for leasing certain Metropolitan Government-owned properties.

The current code requires legislation approving the lease of metropolitan government-owned property, where the appraised land value is greater than \$1,000,000, to a private entity for a lease term of more than five years, including permitted extensions, to be considered on first reading by the Metropolitan Council only after a publicly noticed community meeting has been held.

The proposed ordinance, as amended, would increase the assessed land value for which a community meeting is required from \$1,000,000 to \$5,000,000. As amended, this section would not apply to leases entered into by the metropolitan board of public education.

The ordinance would update the notice requirements for a community meeting, which would remain the responsibility of the proposed lessee. At least 14 days before the community meeting, the lessee would send written notice to all property owners within 1000 feet of the property and identified community organizations and neighborhood associations within a one-mile radius or who routinely use the property. These groups shall be registered with the Mayor's Office or identified by the district Council Member or the Metropolitan Planning Department. The current code defines neighborhood associations and community organizations as "associations registered with the Mayor's Office of Neighborhoods or incorporated condominium associations registered by with the Metropolitan Clerk."

The lessee would also install signs of affected properties no less than 14 days before a community meeting date and remove them following the first Council consideration. Up to five signs must be posted along each three hundred feet of public street footage. The sign shall specify the time, date, location, and general nature of the scheduled community meeting. As amended, the district council member would ensure that the community meeting is recorded and made publicly available through metropolitan government channels.

The ordinance would require a district council member, or their designee, to work in conjunction with a lessee to coordinate the scheduled community meeting. The district Council Member shall schedule the meeting no more than 45 days after receiving a written request from the lessee to do so. If the district Council Member

fails to act in 45 days, the proposed lessee shall schedule the community meeting and notify the district Council Member of the date, time, and location prior to the sending of public notices. The current code only requires a district Council Member to “coordinate the scheduling of the community meeting required by this section.”

The ordinance also provides that the district Council Member may designate an advisory group to advise the Metropolitan Government department, board, or commission overseeing the lease relative to its implementation and adherence to lease terms. The advisory group would be composed of representatives of the neighborhood and community groups identified in when providing notice to the community meeting, as well as representatives of the department, board, or commission that owns the property and the lessee. The advisory group may continue to meet on a regular basis to help efficiently implement the lease and ensure that all parties involved benefit from the agreement.