



# Metropolitan Nashville and Davidson County, TN

## Legislation Text

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**File #:** BL2023-1873, **Version:** 1

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An ordinance creating the positions of Accounts Payable Specialist 1, Accounts Payable Specialist 2, Accounts Payable Specialist 3, Attorney 1, Attorney 2, Attorney 3, Attorney 4, Behavioral Health Services Coordinator, Collections Specialist 1, Collections Specialist 2, Collections Specialist 3, Collections Specialist 4, Crime Lab DNA Technical Lead, Crime Lab Forensic Scientist 4, Data Compliance Technician, Extension Deputy Director, Homeless Services Director, Industrial Maintenance Manager, Payroll Analyst 1, Payroll Analyst 2, Payroll Specialist 1, Payroll Specialist 2, Skilled Craft Leader, and Transportation Administrator.

WHEREAS, Section 12.10 of the Metropolitan Charter provides that newly created positions within the Metropolitan Government shall be approved by ordinance; and,

WHEREAS, the Director of Human Resources has recommended to the Civil Service Commission the need to create the positions of Accounts Payable Specialist 1, Accounts Payable Specialist 2, Accounts Payable Specialist 3, Attorney 1, Attorney 2, Attorney 3, Attorney 4, Behavioral Health Services Coordinator, Collections Specialist 1, Collections Specialist 2, Collections Specialist 3, Collections Specialist 4, Crime Lab DNA Technical Lead, Crime Lab Forensic Scientist 4, Data Compliance Technician, Extension Deputy Director, Homeless Services Director, Industrial Maintenance Manager, Payroll Analyst 1, Payroll Analyst 2, Payroll Specialist 1, Payroll Specialist 2, Skilled Craft Leader, and Transportation Administrator; and,

WHEREAS, the Civil Service Commission has approved the need to create these new positions; and,

WHEREAS, the Mayor agrees with this recommendation.

NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1: There is hereby created the following positions in the classified service. (A copy of the job description of each classification is attached and is incorporated into this Ordinance as if fully set out herein.)

<u>Classification</u>	<u>Class Number</u>	<u>Grade</u>
Accounts Payable Specialist 1	11249	OR01
Accounts Payable Specialist 2	11250	OR03
Accounts Payable Specialist 3	11251	OR04

Attorney 1	00480	OR07
Attorney 2	00630	OR09
Attorney 3	04674	OR11
Attorney 4	11248	OR12
Behavioral Health Services Coordinator	11252	OR07
Collections Specialist 1	11254	OR01
Collections Specialist 2	11255	OR03
Collections Specialist 3	11256	OR04
Collections Specialist 4	11257	OR06
Crime Lab DNA Technical Lead	11253	OR08
Crime Lab Forensic Scientist 4	11258	OR07
Data Compliance Technician	11259	OR03
Extension Deputy Director	11260	AG04
Homeless Services Director	11261	DP01
Industrial Maintenance Manager	11262	OR09
Payroll Analyst 1	11263	OR04
Payroll Analyst 2	11264	OR06
Payroll Specialist 1	11265	OR01
Payroll Specialist 2	11266	OR03
Skilled Craft Leader	11268	TL13
Transportation Administrator	11269	OR08

Section 2: This Ordinance shall take effect from and after its passage, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

### Analysis

This ordinance creates 24 new positions within the Metropolitan Government. Section 12.10 of the Metropolitan Charter provides that newly created positions within the Metropolitan Government must be approved by ordinance.

The Civil Service Commission, upon the recommendation of the Director of Human Resources and with the agreement of the Mayor, has approved the creation of the following new positions:

- Accounts Payable Specialist 1,

- Accounts Payable Specialist 2,
- Accounts Payable Specialist 3,
- Attorney 1,
- Attorney 2,
- Attorney 3,
- Attorney 4,
- Behavioral Health Services Coordinator,
- Collections Specialist 1,
- Collections Specialist 2,
- Collections Specialist 3,
- Collections Specialist 4,
- Crime Lab DNA Technical Lead,
- Crime Lab Forensic Scientist 4,
- Data Compliance Technician,
- Extension Deputy Director,
- Homeless Services Director,
- Industrial Maintenance Manager,
- Payroll Analyst 1,
- Payroll Analyst 2,
- Payroll Specialist 1,
- Payroll Specialist 2,
- Skilled Craft Leader, and
- Transportation Administrator

A job description for each position is attached to the ordinance.