

GRANT SUMMARY SHEET

Grant Name: Friends of Warner Parks Staffing 22-22

Department: PARKS & RECREATION

Grantor: FRIENDS OF WARNER PARKS

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$31,896.60

Cash Match \$0.00

Department Contact: Alan Enzo
862-8400

Status: CONTINUATION

Program Description:

This grant provides reimbursement for staffing and copier rental for the Warner Parks HQ. As Friends of Warner Parks has recently adopted the same fiscal year as Metro government, the FY22 grant will cover the last 6 months of FY22, as the first half is already covered by the previously approved calendar-year grant. The new FY22 grant period begins January 1, 2022 and ends June 30, 2022.

Plan for continuation of services upon grant expiration:

This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.

B.A. Initials



5330

Grants Tracking Form

Part One

| | | | | | | | |
|---|--|---|--|--|--|---|--|
| Pre-Application <input type="radio"/> | | Application <input type="radio"/> | | Award Acceptance <input checked="" type="radio"/> | | Contract Amendment <input type="radio"/> | |
| Department | | Dept. No. | | Contact | | Phone | |
| PARKS & RECREATION | | 040 | | Alan Enzo | | 862-8400 | |
| Grant Name: | | Friends of Warner Parks Staffing 22-22 | | | | | |
| Grantor: | | FRIENDS OF WARNER PARKS | | | | Other: | |
| Grant Period From: | | 01/01/22 | | <small>(applications only)</small> Anticipated Application Date: | | | |
| Grant Period To: | | 06/30/22 | | <small>(applications only)</small> Application Deadline: | | | |
| Funding Type: | | OTHER | | Multi-Department Grant <input type="checkbox"/> | | If yes, list below. | |
| Pass-Thru: | | | | Outside Consultant Project: <input type="checkbox"/> | | | |
| Award Type: | | OTHER | | Total Award: | | \$31,896.60 | |
| Status: | | CONTINUATION | | Metro Cash Match: | | \$0.00 | |
| Metro Category: | | Est. Prior. | | Metro In-Kind Match: | | \$0.00 | |
| CFDA # | | N/A | | Is Council approval required? <input checked="" type="checkbox"/> | | | |
| Project Description: | | <small>Applic. Submitted Electronically?</small> <input type="checkbox"/> | | | | | |
| <p>This grant provides reimbursement for staffing and copier rental for the Warner Parks HQ. As Friends of Warner Parks has recently adopted the same fiscal year as Metro government, the FY22 grant will cover the last 6 months of FY22, as the first half is already covered by the previously approved calendar-year grant. The new FY22 grant period begins January 1, 2022 and ends June 30, 2022.</p> | | | | | | | |
| Plan for continuation of service after expiration of grant/Budgetary Impact: | | | | | | | |
| This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding. | | | | | | | |
| How is Match Determined? | | | | | | | |
| Fixed Amount of \$ | | or | | % of Grant | | Other: <input type="checkbox"/> | |
| Explanation for "Other" means of determining match: | | | | | | | |
| N/A | | | | | | | |
| For this Metro FY, how much of the required local Metro cash match: | | | | | | | |
| Is already in department budget? | | N/A | | Fund | | Business Unit | |
| Is not budgeted? | | | | Proposed Source of Match: | | | |
| (Indicate Match Amount & Source for Remaining Grant Years in Budget Below) | | | | | | | |
| Other: | | | | | | | |
| Number of FTEs the grant will fund: | | 1.74 | | Actual number of positions added: | | 0.00 | |
| Departmental Indirect Cost Rate | | 21.63% | | Indirect Cost of Grant to Metro: | | \$6,899.23 | |
| *Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No | | % Allow. | | Ind. Cost Requested from Grantor: | | \$0.00 in budget | |
| *(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions) | | | | | | | |
| Draw down allowable? <input type="checkbox"/> | | | | | | | |
| Metro or Community-based Partners: | | | | | | | |

Part Two

| Grant Budget | | | | | | | | | | |
|-----------------------------|-------------------|-----------------|---------------|----------------------|------------------|-------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| Budget Year | Metro Fiscal Year | Federal Grantor | State Grantor | Other Grantor | Local Match Cash | Match Source (Fund, BU) | Local Match In-Kind | Total Grant Each Year | Indirect Cost to Metro | Ind. Cost Neg. from Grantor |
| Yr 1 | FY22 | | | \$31,896.60 | \$0.00 | | \$0.00 | \$31,896.60 | \$6,899.23 | \$0.00 |
| Yr 2 | FY23 | | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Yr 3 | FY__ | | | | | | | | | |
| Yr 4 | FY__ | | | | | | | | | |
| Yr 5 | FY__ | | | | | | | | | |
| Total | | \$0.00 | \$0.00 | \$31,896.60 | \$0.00 | | \$0.00 | \$31,896.60 | \$6,899.23 | \$0.00 |
| Date Awarded: | | | 09/16/21 | Tot. Awarded: | | \$31,896.60 | Contract#: | | LETTER | |
| (or) Date Denied: | | | | Reason: | | | | | | |
| (or) Date Withdrawn: | | | | Reason: | | | | | | |

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov



METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201

(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

September 8, 2021

Ms. Jenny Hannon, Executive Director
Friends of Warner Parks
50 Vaughn Road
Nashville, TN 37221

Dear Ms. Hannon:

As you are aware our Parks' Board, at its meeting held Tuesday, September 7, 2021, accepted a staffing grant totaling \$31,896.60 from the Friends of Warner Parks for the purpose of the continuation of the funding of staff positions. The grant will be distributed via quarterly reimbursements to Metro Parks as detailed below:

| | |
|---|--------------------|
| • Naturalist 1- Part-time Step 1 | \$ 8,237.44 |
| • Naturalist 1- Part-time Elizabeth Krogman | \$ 8,785.19 |
| • Naturalist 1- Part-time Will Chamberlin | \$ 8,785.19 |
| • Seasonal Worker IV- Nature Center Aid | \$ 2,569.39 |
| • Seasonal Worker IV | \$ 2,569.39 |
| • Copier-Ricoh | <u>\$ 950.00</u> |
| Total | \$31,896.60 |

Please note that this grant period covers January 1, 2022 thru June 30, 2022.

Friends of Warner Parks will reimburse grant total amounts exceeded due to hourly wage changes or COLA, etc. This donation does not require a matching donation, nor any type of further fulfillment by Metro Parks.

If further information is needed regarding the donation process, please contact Mr. Alan Enzo of my staff; he may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution to our parks system.

Sincerely,

Monique Horton Odom, Director
and Secretary to the Board

c: Alan Enzo
Chinita White
Jim Hester

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER



July 28, 2021

Metropolitan Board of Parks and Recreation
511 Oman St.
Nashville, TN 37203

RE: Friends of Warner Parks – FOWP Staffing FY22 grant

Dear Parks Board Members,

I am writing to request that the Metropolitan Board of Parks and Recreation accept a **Staffing grant** from Friends of Warner Parks to be included on the agenda of the September 2021 board meeting. As Friends of Warner Parks has recently adopted the same fiscal year as Metro government, the FY22 grant will cover the last 6 months of FY22, as the first half is already covered by the previously approved calendar-year grant. The new FY22 grant period begins January 1, 2022 and ends June 30, 2022. It will be used for the items detailed below.

GRANT TO BE DISTRIBUTED VIA QUARTERLY REIMBURSEMENT TO METRO PARKS

| | |
|---|--------------------|
| Naturalist 1 – Part-Time – Step 1 | \$8,237.44 |
| Naturalist 1 – Part-Time – Elizabeth Krogman | \$8,785.19 |
| Naturalist 1 – Part-Time – Will Chamberlain | \$8,785.19 |
| Seasonal Worker IV – Part-Time – Nature Center Aide | \$2,569.39 |
| Seasonal Worker IV – Part-Time – Nature Center Aide | \$2,569.39 |
| Copier – Ricoh | <u>\$ 950.00</u> |
| TOTAL: | \$31,896.60 |

Please see calculations attached. Note that Quarterly Grant Reimbursements will reflect actual salaries and hours worked. If the grant total stated above is exceeded due to hourly wage changes or COLA, etc., it is understood that Friends of Warner Parks will reimburse these amounts.

Thank you once again for the opportunity to work in partnership with the Board of Parks and Recreation for the benefit of Warner Parks. If you have any questions about this request, please do not hesitate to call me at 615-370-8053.

Sincerely,

Jenny Hannon
President

**SIGNATURE PAGE
FOR**

GRANT NO. Friends of Warner Parks Staffing FY22

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Department

9/16/21

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

DocuSigned by:


Director of Finance

10/21/2021

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:


Director of Insurance

10/22/2021

Date

**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:


Metropolitan Attorney

10/21/2021

Date

FILED:

Metropolitan Clerk

Date