

Contract Amendment Abstract

JLR

Contract Amendment Information

Contract Title: Nashville Fairgrounds Design Services

Amendment Summary: Amend Clause 3.1 Contract Term to remove 60 month limitation as this is a project completion contract

Contract Number: 393660 Amendment Number: 4 Solicitation Number: 944588

Type of Contract: Multi-Year Contract **Requires Council Legislation:** No

High Risk Contract (Per Finance Department Contract Risk Management Policy): No

Sexual Harassment Training Required (per BL2018-1281): No

Contract Start Date: 11/9/2016 Contract Expiration Date: Project Completion Contract Term: Project Completion

Previous Estimated Contract Life Value: \$2,755,000.00

Amendment Value: \$0

Fund: 40019*

New Estimated Contract Life Value: \$2,755,000.00

BU: 62401019*

* Depending on contract terms, actual expenses may hit across various departmental BUs and Funds at PO Levels)

Payment Terms: Net 30 Selection Method: RFQ (AE)

Procurement Staff: John Stewart BAO Staff: Christopher Wood

Procuring Department: Nashville Fairgrounds Department(s) Served: Nashville Fairgrounds

Prime Contractor Information

Prime Contracting Firm: Adkisson & Associates Architects, Inc Phone #: 615-298-9829 ISN#: 10125

Address: 3322 West End Ave, Ste 103 City: Nashville State: TN Zip: 37203

Prime Contractor is a Certified/Approved: SBE SDV MBE WBE (check if applicable)

Prime Company Contact: Ken Adkisson Email Address: kadkisson@adkissonarchitects.com

Prime Contractor Signatory: Ken Adkisson **Email Address:** kadkisson@adkissonarchitects.com

Disadvantaged Business Participation for Entire Contract

Small Business and Service Disabled Veteran Business Program:

SBE/SDV Participation Amount: N/A Percent, if applicable: 15%

Procurement Non-Discrimination Program:

M/WBE Participation Amount: N/A Percent, if applicable: 25.85%

Federal Disadvantaged Business Enterprise:

No Amount: N/A Percent, if applicable: N/A

* Amounts and/or percentages are not exclusive

B2GNow (Contract Compliance Monitoring): Yes



**AMENDMENT NUMBER 4 TO CONTRACT NUMBER 393660
BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
AND ADKISSON & ASSOCIATES ARCHITECTS, INC.**

This Amendment is entered into on the day this document is filed with the Metropolitan Clerk's Office, by and between THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY (METRO) and **ADKISSON & ASSOCIATES ARCHITECTS, INC** located in Nashville, TN.

WITNESSETH

WHEREAS, the parties desire to modify the terms and conditions and to add or delete certain other terms and conditions to their original agreement dated November 9, 2016, Metro Contract numbered 393660, hereinafter the "CONTRACT", the parties hereby agree as set forth below:

This amendment affects the following changes to the contract:

1. Amends Clause 3.1 Contract Term to remove the 60 month limitation from the contract due to this being a project completion contract. Clause shall read as follows:

"The Contract Term will begin on the date the Contract is approved by all required parties and filed in the Metropolitan Clerk's Office. The Contract Term will end at project completion."

This amendment shall not be binding upon the parties until it has been signed by the CONTRACTOR and authorized representatives of the Metropolitan Government and filed in the office of the Metropolitan Clerk.

[BALANCE OF PAGE IS INTENTIONALLY LEFT BLANK]

Contract Number 393660

Amendment Number 4

**THE METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

APPROVED AS TO PROJECT SCOPE:

Laura Nomack SN
Dept. / Agency / Comm. Head or Board Chair. Dept. Fin.

**APPROVED AS TO COMPLIANCE WITH
PROCUREMENT CODE:**

Michelle A Hernandez Lane JS
Purchasing Agent Purchasing

APPROVED AS TO AVAILABILITY OF FUNDS:

Kevin Cumbotte GLM
Director of Finance BA

APPROVED AS TO FORM AND LEGALITY:

Macy Amos TGL
Metropolitan Attorney Insurance

Metropolitan Mayor COO

ATTESTED:

Metropolitan Clerk Date

CONTRACTOR

Adkisson & Associates, Architects, Inc.

Company Name

Ken Adkisson
Signature of Company's Contracting Officer

Ken Adkisson
Officer's Name

President
Officer's Title

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
DEPARTMENT OF FINANCE – PROCUREMENT
CONTRACT AMENDMENT JUSTIFICATION FORM



Rec. April 20, 2021

CA #: []

Purchasing Log #: []

Send an email to PRG@nashville.gov and attach completed amendment form and supporting documentation.

Proposed supplier MUST be Registered in iProcurement

Date: 04/15/2021 Contract Title: Design Services for Nashville Fairgrounds Improvements
Contract Summary: Design Services for Nashville Fairgrounds improvements Solicitation #: 944588 Type of Contract: Multi-Year Contract
Product/Service Description: design services Contract Term: Project completion Contract Expiration Date: Project Completion Requisition Number: n/a

Total Purchase (Enter the value for the entire contract life) Price: \$2,755,000

BU Number: 6262401019 Fund #: 40019 Object Account: 531005 Any Other Accounting Info: _____

Previous Estimated Contract Value: 2,755,000 Amendment Value: 0 New Estimated Contract Value: 2,755,000

Contractor Firm: Adkisson & Associates Contact Name: Ken Adkisson
Address: 3322 West End Avenue City: Nashville ST: TN Zip: 37203
Contractor is (Check all that apply): SBE: [x] SDV: [x] MBE: [] WBE []
Company Contact Telephone #: 615-298-9829 Email: kadkisson@adkissonarchitects.com
Contract Signature: Ken Adkisson Contract Signatory Email: kadkisson@adkissonarchitects.com

Metro Code: 4.12.060 Contract Amendment.

A contract may be awarded for a supply, service or construction item without competition when, under regulations promulgated by the standards board, the purchasing agent determines in writing that there is only one source for the required supply, service or construction item. The standards board may, by regulation, establish specific categories of supplies, services, or construction items as sole source items. (Ord. 92-210 § 1 (3-205), 1992)

R4.12.060.02 Conditions for Use of Contract Amendment.

Other, see explanation below

If Other, Explain Request: Unanticipated delays have led to the need to extend the term of the contract beyond 60-months to complete the project. No new funds are needed to complete the work.

Requesting Department Director's Signature of Approval: [Signature] Date: 20 April 2021

To be completed by the Procurement Division

- [] Vetting & Research Needed; Date Requested by Purchasing Agent _____
[] Contract Amendment is Approved for _____
[] Contract Amendment is Denied (See determination summary for reason for denial)

PURCHASING AGENT: _____ Date: _____

2021110

CA #: _____

April 20, 2021

Date Received: _____

To be completed by the Procurement Division

Contract Amendment is Approved (Additional Comments: Tom Cross for review

Contract Amendment is Denied for _____

PURCHASING AGENT:  _____ **Date:** 5/18/2021 | 12:56 PM

Cantlon, Judy (Finance - Contract Compliance)

From: Womack, Laura (Fairgrounds)
Sent: Tuesday, April 20, 2021 9:52 AM
To: Finance – Procurement Resource Group
Cc: Ken Adkisson (kadkisson@adkissonarchitects.com); Ron Gobbell; Tim DeBuse; Edward Henley
Subject: Contract Amendment Justification Form from Fairgrounds Nashville
Attachments: Amendment4_Request.pdf

Attached is a Contract Amendment Justification Form for Adkisson & Associates. We are anticipating that our contract with Adkisson will extend beyond the termination date in Nov 2021 due to unanticipated delays in the construction of our multi-purpose building which is part of our Fairgrounds Improvement Capital Project. This is a time extension only as no additional funds are needed to complete the work.

Thanks,
Laura

How you do anything is how you do everything.

Laura Womack

Executive Director

615-862-8980 x7
401 Wingrove Street
Nashville, TN 37203

GPS: 500 Wedgewood Avenue

