

TO: Members of Metropolitan Council and Budget and Finance Committee

FROM: Keith Durbin  
Chief Information Officer/Director of Information Technology Services Dept.

DATE: January 27, 2021

SUBJECT: InfoSapient Sole Source Contract Amendment Additional Information

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A contract amendment to the value of existing sole-source contract 6462599 was requested for InfoSapient, the provider of Metro's Oracle hosting application and system database administration for R12, through RS2021-736. Due to the increase in value requested as part of the contract amendment, the overall value on the sole source contract now exceeds \$250,000 and therefore as a sole source is required to go through Council approval. The following additional information is supplied for your review in advance of the budget and finance committee review of this sole source contract amendment to increase the value to a total of \$700,000.

This consulting services company has worked with our Oracle R12 implementation and hosting setup and monitoring since the beginning (and actually part of our previous iProcurement on premise implementation) and has proprietary knowledge and a deep level of understanding of not only Oracle, but Linux and all the related application integrations between Oracle hosting and our environment. They are critical to supporting our Oracle hosting as well as moving to the next hosting platform in 2021 and working with our internal team to transfer all the knowledge possible on our Oracle hosting of R12 and related infrastructure and integrations.

The contract amendment request form is to increase the value of the contract for the remaining 4 years based upon the experience of the first year and criticality of this service for the new estimated/projected amounts through 2025 end date of the sole source contract.

Based upon the scope of consulting and support services for this sole source contract, the in-scope items for this contract for reference of the complexity and criticality of these managed services are as follows:

- Architecture review - Storage/Compute/Database/Application/Web tiers
- Technical adviser, make recommendations at decision points
- Attend meetings as required on hosting for Oracle R12
- Validate/test system OSes, Oracle Databases and EBS R12 application during migration and post-migration
- Periodically review Oracle Hosting system performance issues
- Any issue affecting critical business functions/timelines which begun as an out of scope item if escalated by ITS contact