

---

---

## GRANT SUMMARY SHEET

---

---

**Grant Name:** Wishing Chair Productions 24 Amend 1

**Department:** PUBLIC LIBRARY

**Grantor:** Nashville Public Library Foundation

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$70,000.00

**Cash Match Amount** \$0.00

**Department Contact:** Linda Harrison - Assistant Director for Education and Literacy  
862-5776

**Status:** AMENDMENT

**Program Description:**

NPL houses Wishing Chair Productions that produce on going Puppet Show programming as part of our Education and Literacy division. Part of the Wishing Chair Production team provide Education Outreach by manning a mobile puppet truck that take the various shows to daycare centers, elementary schools and Headstart facilities. Amendment 1 adds \$70,000.00 for a new total of \$107,500.00.

**Plan for continuation of services upon grant expiration:**

NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for a teen volunteer corps that requires no further funding.

### Grants Tracking Form

Part One

Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input type="radio"/> Contract Amendment <input checked="" type="radio"/>				
Department	Dept. No.	Contact	Phone	Fax
PUBLIC LIBRARY	039	Linda Harrison - Assistant Director for Education and Literacy	862-5776	880-2119
<b>Grant Name:</b>	Wishing Chair Productions 24 Amend 1			
<b>Grantor:</b>	NASHVILLE PUBLIC LIBRARY FOUNDATION		<b>Other:</b>	
<b>Grant Period From:</b>	07/01/23	<small>(applications only)</small> Anticipated Application Date:		
<b>Grant Period To:</b>	06/30/24	<small>(applications only)</small> Application Deadline:		
<b>Funding Type:</b>	FOUNDATION	Multi-Department Grant <input type="checkbox"/> <b>→ If yes, list below.</b> Outside Consultant Project: <input type="checkbox"/>		
<b>Pass-Thru:</b>		Total Award: \$70,000.00		
<b>Award Type:</b>	OTHER	Metro Cash Match: \$0.00		
<b>Status:</b>	AMENDMENT	Metro In-Kind Match: \$0.00		
<b>Metro Category:</b>	Est. Prior.	Is Council approval required? <input checked="" type="checkbox"/>		
<b>CFDA #</b>		Applic. Submitted Electronically? <input type="checkbox"/>		
<b>Project Description:</b>	NPL houses Wishing Chair Productions that produce on going Puppet Show programming as part of our Education and Literacy division. Part of the Wishing Chair Production team provide Education Outreach by manning a mobile puppet truck that take the various shows to daycare centers, elementary schools and Headstart facilities. <b>Amendment 1 adds \$70,000.00 for a new total of \$107,500.00.</b>			
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>				
NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for a teen volunteer corps that requires no further funding.				
<b>How is Match Determined?</b>				
Fixed Amount of \$		or	% of Grant	
			Other: <input type="checkbox"/>	
<b>Explanation for "Other" means of determining match:</b>				
<b>For this Metro FY, how much of the required local Metro cash match:</b>				
Is already in department budget?			Fund	Business Unit
Is not budgeted?			Proposed Source of Match:	
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>				
<b>Other:</b>				
<b>Number of FTEs the grant will fund:</b>		1.75	<b>Actual number of positions added:</b>	
			4.00	
<b>Departmental Indirect Cost Rate</b>		20.23%	<b>Indirect Cost of Grant to Metro:</b>	
			\$21,747.25	
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No <b>% Allow.</b>		0.00%	<b>Ind. Cost Requested from Grantor:</b>	
			\$0.00 <b>in budget</b>	
<small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>				
<b>Draw down allowable?</b> <input type="checkbox"/>				
<b>Metro or Community-based Partners:</b>				

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$0.00	\$0.00	\$107,500.00	\$0.00		\$0.00	\$107,500.00	\$21,747.25	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
<b>Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$107,500.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$107,500.00</b>	<b>\$21,747.25</b>	<b>\$0.00</b>
<b>Date Awarded:</b>				06/28/21	<b>Tot. Awarded:</b>		\$70,000.00	<b>Contract#:</b> LETTER		
<b>(or) Date Denied:</b>					<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>					<b>Reason:</b>					

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)



**GRANT LETTER**  
**Public Library Wish Chair Productions Grant Amendment 1**

Section 1. Grant. The Nashville Public Library Foundation, a nonprofit corporation exempt from federal income tax under Section 501©(3) of the Internal Revenue Code of 1986, as amended (the “Code”), intends to increase the gift to the Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Library Board, (the “Charity”), a municipal corporation, exempt from federal income tax, by an amount of Seventy Thousand Dollars (\$70,000) for a total grant of One Hundred Seven Thousand Five Hundred Dollars (\$107,500) in the manner, and subject to the terms, as hereinafter provided.

Section 2. Grant Term. This grant shall be effective for the period commencing on July 1, 2023 and ending June 30, 2024. The Foundation shall have no obligation for services rendered by the Library which are not performed within the specified period.

Section 3. Payment of Grant. The Foundation intends to pay the Grant to the Charity in two (2) installments. The first installment to be paid within a reasonable time following receipt of a signed Grant Letter for the first part of the fiscal year. The second installment at the end of the fiscal year once final payroll for the grant is complete.

Section 4. Purpose of Grant. The Charity agrees to use the Grant solely for the Charity’s Wishing Chair Productions by providing but not limited to puppeteers that help with Education Outreach by providing Puppet Shows to daycare centers, elementary schools and Headstart facilities. See Attachment A.

Section 5. Prohibited Activities. The Charity agrees that no portion of the Grant shall be used for activities that are prohibited to organizations exempt from federal income tax, including, without limitation, attempting to influence legislation, lobbying, or the participation or intervention in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 6. Confirmation of Good Standing with State Government. The Charity confirms that it is in good standing with appropriate governmental agencies located within the state of the Charity’s organization and any state in which the Charity is, or intends to, conduct its activities. If requested by the Foundation, the Charity shall provide written evidence of its good standing. The Charity agrees that is shall immediately notify the Foundation of any change in the Charity’s good standing, including the initiation of any proceeding, investigation, audit or inquiry, of which the Charity is a party.

Section 7. No Detrimental Reliance: Failure to Comply. The Charity agrees that the Grant does not constitute an enforceable gift for which the Charity has paid consideration or upon which the Charity shall rely to its detriment. Further, the Charity agrees that the Foundation has no legal obligation to pay the Grant to the Charity, and that the Foundation may, for any reason, suspend or cease payments of the Grant to the Charity, as may be determined by the Foundation.

Section 8. Enforceability of Terms of Gift. If the Foundation pays a portion or all the Grant to the Charity, the Foundation reserves the right to enforce the terms and conditions of the Grant as provided in this instrument, including requiring the Charity to use the Grant solely for the purposes described in Section 4. The Charity agrees that the Foundation's right to enforce the terms and conditions of the Grant includes the right to demand the refund of any portion of the Grant actually paid to the Charity by the Foundation, upon which demand, the Charity shall have ten (10) business days to comply.

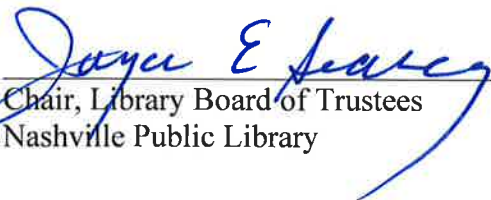
Section 9. No Joint Venture. The parties agree that the Foundation and the Charity are not partners or joint venturers with respect to each other, and the nothing contained herein shall be construed to make the Foundation and the Charity partners or joint venturers or to impose upon either party any liabilities as such.

Section 10. Indirect Cost. No indirect cost allowable. All funds are to be program direct.

Acknowledged and agreed to this 10<sup>th</sup> day of April, 2024

  
\_\_\_\_\_  
Nashville Public Library Foundation

April 10, 2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chair, Library Board of Trustees  
Nashville Public Library

April 16, 2024  
\_\_\_\_\_  
Date

**SIGNATURE PAGE  
FOR  
Public Library Wish Chair Productions GRANT Amendment 1**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

*Terri M. Lutz*

Library Department

4-16-2024

Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

*Kevin Crumbo/mjw*  
Director of Finance  
Department of Finance

5/24/2024 | 10:58 AM CDT

Date

**APPROVED AS TO RISK AND INSURANCE:**

*Balogun Cole*  
Director of Insurance

5/29/2024 | 10:15 AM CDT

Date

**APPROVED AS TO FORM AND  
LEGALITY:**

*Courtney Mohan*  
Metropolitan Attorney

5/29/2024 | 10:14 AM CDT

Date

Freddie O'Connell  
Metropolitan Mayor

Date

**ATTEST:**

Metropolitan Clerk

Date

**Attachment A**

**Salary / Benefit Estimates for FY24 NPLF Grant Positions -Full Year Funding**

<b>Division / Branch</b>	<b>Title</b>	<b>Grade</b>	<b>FPS</b>	<b>FTE</b>	<b>Salary</b>	<b>total benefit cost</b>	<b>Total S &amp; B</b>
WISH CHAIR	LIB PERFORMING ARTIST	ST07	P	0.25	11,600	900	12,500
WISH CHAIR	LIB PERFORMING ARTIST	ST07	P	0.25	11,600	900	12,500
WISH CHAIR	LIB PERFORMING ARTIST	ST07	P	0.25	11,600	900	12,500
WISH CHAIR	LIB PERFORMING ARTIST	ST07	F	1.00	46,300	23,700	70,000
				<b>1.75</b>	<b>81,100</b>	<b>26,400</b>	<b>107,500</b>