
GRANT SUMMARY SHEET

Grant Name: Arts Administrators Grant 24

Department: ARTS COMMISSION

Grantor: Community Foundation of Middle Tennessee

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$10,000.00

Cash Match Amount \$0.00

Department Contact: Ian Myers
862-6730

Status: NEW

Program Description:

Support for allowing selected Nashville artists and members of the Metro Arts staff, to attend the Arts Administrators of Color Convening November 11 & 12 in Chicago.

Plan for continuation of services upon grant expiration:

If not funded, we will not provide this opportunity.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact	Phone	Fax			
ARTS COMMISSION	041	Ian Myers	862-6730	862-6731			
Grant Name:	Arts Administrators Grant 24						
Grantor:	Community Foundation of Middle Tennessee		Other:				
Grant Period From:	07/01/23	(applications only) Anticipated Application Date:		08/01/23			
Grant Period To:	12/31/23	(applications only) Application Deadline:		08/01/23			
Funding Type:	FOUNDATION	Multi-Department Grant		<input type="checkbox"/>			If yes, list below.
Pass-Thru:		Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	OTHER	Total Award:		\$10,000.00			
Status:	NEW	Metro Cash Match:		\$0.00			
Metro Category:	New Initiative	Metro In-Kind Match:		\$0.00			
CFDA #	N/A	Is Council approval required?		<input type="checkbox"/>			
Project Description:			Applic. Submitted Electronically?		<input type="checkbox"/>		
Support for allowing selected Nashville artists and members of the Metro Arts staff, to attend the Arts Administrators of Color Convening November 11 & 12 in Chicago.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
If not funded, we will not provide this opportunity.							
How is Match Determined?							
Fixed Amount of \$		\$0.00	or	% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
NA, no match							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		NA		Fund	Business Unit		
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:			
Departmental Indirect Cost Rate		13.72%		Indirect Cost of Grant to Metro:		\$1,372.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		0.0%		Ind. Cost Requested from Grantor:	
						\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:		Community Foundation of Middle TN.					

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$0.00	\$0.00	\$10,000.00	\$0.00			\$10,000.00	\$1,372.00	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$10,000.00	\$0.00		\$0.00	\$10,000.00	\$1,372.00	\$0.00
Date Awarded:				10/18/23	Tot. Awarded:		\$10,000.00	Contract#:		Letter
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

Rev. 04/23/09
5726



GCP Received 10/23/2023

GCP Approved 10/23/2023



September 27, 2023

Daniel Phoenix Singh
Executive Director
Metro Arts, Nashville Office of Arts + Culture
1417 Murfreesboro Pike
Nashville, TN 37217

Dear Daniel,

I wanted to present this letter to you as official notification that a \$10,000 contribution from the Charitable Giving Card Fund of the Community Foundation of Middle Tennessee has been approved. This support is being provided to allow for a group from Nashville, consisting of artists and members of the Metro Arts staff, to attend the Arts Administrators of Color Convening November 11 & 12 in Chicago.

We are thrilled to provide this opportunity for Nashville artists and arts administrators of color to be represented, have the opportunity to connect, and bring great ideas from other art-loving communities home.

While we have no need for a formal written grant report for this contribution, we would love to hear more about the experience and the inspiration found at the conference. I hear you like Coffee + Tea and meeting up, so perhaps that will be the perfect opportunity to share about the conference experience!

If you need anything more for the approval of acceptance for this gift, please let me know. We will be ready to send the funding your way once you advise all necessary protocol has been completed. Thank you for this opportunity to work together.

Sincerely,

DocuSigned by:

Amy Fair

7D3C0F77E16E482...

Amy Fair
Vice President of Donor Services

**3421 Belmont Blvd
Nashville, TN 37215
615-321-4939
www.cfmt.org**

**SIGNATURE PAGE
FOR
GRANT NO. FY24 Community Foundation Arts Administrators Grant**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

David Phoenix Singh

10-18-2023

Metro Arts, Department

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

Kevin Crumkolmfer

Finance Director
Department of Finance

11/9/2023 | 11:16 AM CST

Date

APPROVED AS TO RISK AND INSURANCE:

Balagun Cobb

Director of Risk Management Services

11/9/2023 | 11:38 AM CST

Date

APPROVED AS TO FORM AND
LEGALITY:

Courtney Mohan

Metropolitan Attorney

11/9/2023 | 11:23 AM CST

Date

FILED:

Metropolitan Clerk

Date

Certificate Of Completion

Envelope Id: 952A585F44FF478AB8122F00EEAE782C	Status: Completed
Subject: Complete with DocuSign: Arts- Arts Administrators Grant 24 Ready.pdf	
Source Envelope:	
Document Pages: 6	Signatures: 6
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Juanita Paulson
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Juanita.Paulsen@nashville.gov
	IP Address: 170.190.198.190

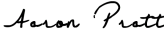
Record Tracking

Status: Original	Holder: Juanita Paulson	Location: DocuSign
11/9/2023 10:02:58 AM	Juanita.Paulsen@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign


Signer Events

Signer Events	Signature	Timestamp
Brittany Bryant		Sent: 11/9/2023 10:08:32 AM
brittany.bryant@nashville.gov		Viewed: 11/9/2023 10:11:04 AM
Security Level: Email, Account Authentication (None)		Signed: 11/9/2023 10:14:57 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
 Accepted: 11/9/2023 10:11:04 AM
 ID: 9eb79e18-6f1e-40fd-8e51-94cce2949d75

Aaron Pratt		Sent: 11/9/2023 10:14:58 AM
Aaron.Pratt@nashville.gov		Viewed: 11/9/2023 10:57:47 AM
Security Level: Email, Account Authentication (None)		Signed: 11/9/2023 10:57:50 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Kevin Crumbo/mjw		Sent: 11/9/2023 10:57:51 AM
MaryJo.Wiggins@nashville.gov		Viewed: 11/9/2023 11:15:01 AM
Security Level: Email, Account Authentication (None)		Signed: 11/9/2023 11:16:35 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
 Accepted: 11/9/2023 11:15:01 AM
 ID: 2cc6c37e-f91c-45fe-aec5-3d8137d1f955

Courtney Mohan		Sent: 11/9/2023 11:16:37 AM
Courtney.Mohan@nashville.gov		Viewed: 11/9/2023 11:19:00 AM
Security Level: Email, Account Authentication (None)		Signed: 11/9/2023 11:23:00 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
Accepted: 11/9/2023 11:19:00 AM ID: ba189187-3a58-4a27-85f0-53f9a079ae33		
Balogun Cobb balogun.cobb@nashville.gov Security Level: Email, Account Authentication (None)	<i>Balogun Cobb</i>	Sent: 11/9/2023 11:23:02 AM Viewed: 11/9/2023 11:38:15 AM Signed: 11/9/2023 11:38:42 AM
	Signature Adoption: Pre-selected Style Using IP Address: 172.58.150.162 Signed using mobile	
Electronic Record and Signature Disclosure: Accepted: 11/9/2023 11:38:15 AM ID: e87ec6d7-1919-4d35-bc69-34df9704c0dc		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 11/9/2023 11:38:44 AM Viewed: 11/9/2023 11:50:57 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 11/9/2023 11:38:44 AM Viewed: 11/9/2023 11:40:09 AM
Electronic Record and Signature Disclosure: Accepted: 11/8/2023 7:59:41 AM ID: 8399bb86-5dfb-4f3d-93cb-24a939e3f68a		

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/9/2023 10:08:32 AM
Certified Delivered	Security Checked	11/9/2023 11:38:15 AM
Signing Complete	Security Checked	11/9/2023 11:38:42 AM
Completed	Security Checked	11/9/2023 11:38:44 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		