



# Metropolitan Council

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## OFFICE OF VICE MAYOR

### MEMORANDUM

**TO:** Metro Council Members  
**FROM:** Vice Mayor Angie Emery Henderson  
**DATE:** October 31, 2023  
**RE:** NOTICE OF METRO HOUSING TRUST FUND COMMISSION VACANCY

Notice is hereby given of one vacancy on the Housing Trust Fund Commission of the Metropolitan Government which, pursuant to [Substitute Ordinance No. BL2022-1528](#), adopted January 3, 2023, is to be filled by a Metropolitan Council election of a community member. This vacancy is the result of the expiration of the term of one Housing Trust Fund Commission member – Jim Schmitz – as of September 17, 2023. Members of the Housing Trust Fund Commission serve terms lasting five years.

The procedure for filling vacancies on this board is set forth in Council Rule No. 50. The timeframe for this process will be as follows:

- This memorandum shall constitute notice to all members of the Metropolitan Council of one vacancy.
- Members of the Council will be called upon to make nominations at the regular Council meeting on November 7, 2023, to fill the vacancy.
- Nominees will be notified to meet with the Council's Rules, Confirmations, and Public Elections Committee on Tuesday, November 21, 2023, and an election to fill the vacancy will be conducted at the Council meeting that evening. Any nominee who does not appear before the Rules Committee on November 21, 2023, shall be deemed to have withdrawn his/her name from nomination.

Should you have any questions regarding the procedure for filling this vacancy, please contact Margaret Darby.

cc: Marjorie Pomeroy-Wallace, Office of Mayor Freddie O'Connell  
Kathy Floyd-Buggs, Office of Mayor Freddie O'Connell  
Austin Kyle, Metropolitan Clerk  
Karin Weaver, Affordable Housing Program Manager, Metro Planning Department