

# Contract Abstract

## Contract Information

Contract & Solicitation Title: Website Maintenance and development Support

Contract Summary: CONTRACTOR agrees to provide website maintenance and development support for Nashville.gov and for other Metropolitan governmental agency or department websites as needed.

Contract Number: 6528123 Solicitation Number: N/A Requisition Number: SS2023015

Replaces Expiring or Expired Contract? (Enter "No" or Contract No and Expiration Date): 432814 Exp 8/16/2023

Type of Contract/PO: IDIQ Contract **Requires Council Legislation:** Yes

**High Risk Contract** (Per Finance Department Contract Risk Management Policy): Yes

**Sexual Harassment Training Required** (per BL2018-1281): Yes

Estimated Start Date: 8/17/2023 Estimated Expiration Date: 8/16/2033 Contract Term: 120 Months

Estimated Contract Life Value: \$10,000,000.00 Fund:\* 51137 BU:\* 14521021

(\*Depending on contract terms, actual expenses may hit across various departmental BUs and Funds at PO Levels)

Payment Terms: Net 15 Selection Method: Sole Source

Procurement Staff: Terri Ray BAO Staff: Jeremy Frye

Procuring Department: Information Technology Services Department(s) Served: Metro Wide

## Prime Contractor Information

Prime Contracting Firm: Net Tango Inc ISN#: 12718

Address: 12804 Townepark Way, Suite 100 City: Louisville State: KY Zip: 40243

Prime Contractor is a Certified/Approved: SBE ☐ SDV ☐ MBE ☐ WBE ☒ LGBTBE ☐ (select/check if applicable)

Prime Company Contact: Susan Weiss Email Address: sweiss@nettango.com Phone #: 502-245-1705 ext. 228

**Prime Contractor Signatory:** Susan Weiss Email Address: sweiss@nettango.com

## Business Participation for Entire Contract

*Small Business and Service Disabled Veteran Business Program:* N/A

Amount: N/A Percent, if applicable: N/A

*Equal Business Opportunity (EBO) Program:* Program Not Applicable

MBE Amount: N/A MBE Percent, if applicable: N/A

WBE Amount: TBD WBE Percent, if applicable: 100%

*Federal Disadvantaged Business Enterprise:* No

Amount: N/A Percent, if applicable: N/A

Note: Amounts and/or percentages are not exclusive.

B2GNow (Contract Compliance Monitoring): No

## Summary of Offer

| Offeror Name         | MBE                      | WBE                                 | SBE                      | SDV                      | LGBTBE                   | Score                | Evaluated Cost       | Result                            |
|----------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|----------------------|----------------------|-----------------------------------|
|                      | (check as applicable)    |                                     |                          |                          |                          | (RFP Only)           |                      |                                   |
| <u>Net Tango Inc</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <u>N/A</u>           | <u>N/A</u>           | <u>Approved Sole Source Form</u>  |
| <input type="text"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="text"/> | <input type="text"/> | <u>Select from the Following:</u> |
| <input type="text"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="text"/> | <input type="text"/> | <u>Select from the Following:</u> |
| <input type="text"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="text"/> | <input type="text"/> | <u>Select from the Following:</u> |

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## Terms and Conditions

### 1. GOODS AND SERVICES CONTRACT

#### 1.1. Heading

This contract is initiated by and between **The Metropolitan Government of Nashville and Davidson County (METRO)** and **Net Tango Inc (CONTRACTOR)** located at **12804 Townepark Way, Suite 100, Louisville, KY 40243**, resulting from an approved sole source form signed by Metro's Purchasing Agent (included herein by reference). This Contract consists of the following documents:

- *Any properly executed contract amendment (most recent with first priority),*
- *This document, including exhibits,*
  - *Exhibit A - Pricing*
  - *Exhibit B - MISA Terms and Conditions*
  - *Exhibit C -Affidavits*
- *Purchase Orders (and PO Changes),*

In the event of conflicting provisions, all documents shall be construed in the order listed above.

### 2. THE PARTIES HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

#### 2.1. Duties and Responsibilities

CONTRACTOR agrees to provide website maintenance and development support for Nashville.gov and for other Metropolitan governmental agency or department websites as needed.

#### 2.2. Delivery and/or Installation.

All deliveries (if provided by the performance of this Contract) are F.O.B. Destination, Prepaid by Supplier, Inside Delivery, as defined by METRO.

METRO assumes no liability for any goods delivered without a purchase order. All deliveries shall be made as defined in the solicitation or purchase order and by the date specified on the purchase order.

Installation, if required by the solicitation and/or purchase order shall be completed by the date specified on the purchase order.

### 3. CONTRACT TERM

#### 3.1. Contract Term

The Contract Term will begin on the date (the "Effective Date") of August 17, 2023, or the date this Contract is approved by all required parties and filed in the Metropolitan Clerk's Office, whichever date last occurs. This Contract Term will end one hundred twenty (120) months from the Effective Date. In no event shall the term of this Contract exceed one hundred twenty (120) months from the Effective Date.

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#### **4. COMPENSATION**

##### **4.1. Contract Value**

This Contract has an estimated value of \$10,000,000.00. The pricing details are included in Exhibit A and are made a part of this Contract by reference. CONTRACTOR shall be paid as work is completed and METRO is accordingly, invoiced.

##### **4.2. Other Fees**

There will be no other charges or fees for the performance of this Contract. METRO will make reasonable efforts to make payments within 30 days of receipt of invoice but in any event shall make payment within 60 days. METRO will make reasonable efforts to make payments to Small Businesses within 15 days of receipt of invoice but in any event shall make payment within 60 days.

##### **4.3. Payment Methodology**

Payment in accordance with the terms and conditions of this Contract shall constitute the entire compensation due CONTRACTOR for all goods and/or services provided under this Contract.

METRO will compensate CONTRACTOR in accordance with Exhibit A of this Contract. Subject to these payment terms and conditions, CONTRACTOR shall be paid for delivered/performed products and/or services properly authorized by METRO in accordance with this Contract. Compensation shall be contingent upon the satisfactory provision of the products and/or services as determined by METRO.

##### **4.4. Escalation/De-escalation**

This Contract is eligible for annual escalation/de-escalation adjustments. The request for adjustment must be in accordance with Exhibit A and submitted by CONTRACTOR to the Purchasing Agent no less than sixty (60) days prior to the annual anniversary of the Effective Date of this Contract. Any such adjustment, if approved by the Purchasing Agent, shall become effective on the anniversary of the Effective Date of this Contract. In no event shall such adjustment exceed 5% annually and must be supported by the Bureau of Labor Statistics Consumer Price Index (CPI-U) (<https://www.bls.gov/cpi/>).

##### **4.5. Electronic Payment**

All payments shall be effectuated by ACH (Automated Clearing House).

##### **4.6. Invoicing Requirements**

CONTRACTOR shall submit invoices for payment in a format acceptable to METRO and shall submit invoices no more frequently than monthly for satisfactorily and accurately performed services. CONTRACTOR shall be paid as work is completed and invoices are approved by METRO. Invoices shall detail this Contract Number accompanied by any necessary supporting documentation as required by METRO. CONTRACTOR shall submit all invoices no later than ninety (90) days after the services have been delivered/performed.

Payment of an invoice by METRO shall not waive METRO's rights of revocation of acceptance due to non-conformity or the difficulty of discovery of the non-conformance. Such revocation of acceptance shall occur within a reasonable time after METRO discovers or should have discovered the non-conforming product and/or service but prior to any substantial change in condition of the products and/or services caused by METRO.

##### **4.7. Subcontractor/Subconsultant Payments**

When payment is received from METRO, CONTRACTOR shall within fourteen (14) calendar days pay all subcontractors, subconsultants, laborers, and suppliers the amounts they are due for the work covered by such payment. In the event METRO becomes informed that CONTRACTOR has not paid a subcontractor, subconsultant, laborer, or supplier as provided herein, METRO shall have the right, but not the duty, to issue future checks and payments to CONTRACTOR of amounts otherwise due hereunder naming CONTRACTOR and any such subcontractor, subconsultant, laborer, or supplier as joint payees. Such joint check procedure, if employed by METRO, shall create no rights in favor of any person or entity beyond the right of the

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named payees to payment of the check and shall not be deemed to commit METRO to repeat the procedure in the future. If persistent, this may be determined to be a material breach of this Contract.

## **5. TERMINATION**

### **5.1. Breach**

Should CONTRACTOR fail to fulfill in a timely and proper manner its obligations under this Contract or if it should violate any of the terms of this Contract, METRO shall identify the breach and CONTRACTOR shall cure the performance within thirty (30) days. If CONTRACTOR fails to satisfactorily provide cure, METRO shall have the right to immediately terminate this Contract. Such termination shall not relieve CONTRACTOR of any liability to METRO for damages sustained by virtue of any breach by CONTRACTOR.

### **5.2. Lack of Funding**

Should funding for this Contract be discontinued, METRO shall have the right to terminate this Contract immediately upon written notice to CONTRACTOR.

### **5.3. Notice**

METRO may terminate this Contract at any time upon thirty (30) days written notice to CONTRACTOR. Should METRO terminate this Contract, CONTRACTOR shall immediately cease work and deliver to METRO, within thirty (30) days, all completed or partially completed satisfactory work, and METRO and Net Tango shall determine and pay to CONTRACTOR the amount due for satisfactory work.

Net Tango may terminate this Contract at any time upon thirty (30) days written notice to METRO. Should Net Tango terminate this Contract, Net Tango will cease work and deliver to METRO, within thirty (30) days, all completed or partially completed satisfactory work, and Net Tango and METRO will determine the amount due for satisfactory work.

## **6. NONDISCRIMINATION**

### **6.1. METRO's Nondiscrimination Policy**

It is the policy of METRO not to discriminate on the basis of race, creed, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services, and activities.

### **6.2. Nondiscrimination Requirement**

No person shall be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in METRO's contracted programs or activities, on the grounds of race, creed, color, national origin, age, sex, disability, or any other classification protected by federal or Tennessee State Constitutional or statutory law; nor shall they be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of contracts with METRO or in the employment practices of METRO's CONTRACTORS. **CONTRACTOR certifies and warrants that it will comply with this nondiscrimination requirement.** Accordingly, all offerors entering into contracts with METRO shall, upon request, be required to show proof of such nondiscrimination and to post in conspicuous places that are available to all employees and applicants, notices of nondiscrimination.

### **6.3. Equal Business Opportunity (EBO) Program Requirement**

The Equal Business Opportunity (EBO) Program is not applicable to this Contract.

### **6.4. Covenant of Nondiscrimination**

All offerors have committed to the Covenant of Nondiscrimination when registering with METRO to do business. To review this document, go to METRO's website.

**6.5. Americans with Disabilities Act (ADA)**

CONTRACTOR assures METRO that all services provided shall be completed in full compliance with the Americans with Disabilities Act ('ADA') 2010 ADA Standards for Accessible Design, enacted by law March 15, 2012, as has been adopted by METRO. CONTRACTOR will ensure that participants with disabilities will have communication access that is equally effective as that provided to people without disabilities. Information shall be made available in accessible formats, and auxiliary aids and services shall be provided upon the reasonable request of a qualified person with a disability.

**7. INSURANCE****7.1. Proof of Insurance**

During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension(s), the types and amounts of insurance identified below. Proof of insurance shall be required naming METRO as additional insured and identifying Contract number on the ACORD document.

**7.2. General Liability Insurance**

In the amount of one million (\$1,000,000.00) dollars.

**7.3. Worker's Compensation Insurance (if applicable)**

CONTRACTOR shall maintain workers' compensation insurance with statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand (\$100,000.00) dollars, as required by the laws of Tennessee.

**7.4. Cyber Liability Insurance**

In the amount of three million (\$3,000,000.00) dollars.

**7.5. Technological Errors and Omissions Insurance**

In the amount of one million (\$1,000,000.00) dollars.

**7.6. Such insurance shall:**

Contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of work or operations performed by or on behalf of CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this Contract, CONTRACTOR's insurance coverage shall be primary insurance with respects to METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be in excess of CONTRACTOR's insurance and shall not contribute with it.

CONTRACTOR shall maintain Workers' Compensation insurance (if applicable) with statutory limits as required by the State of Tennessee or other applicable laws and Employers' Liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR's Workers' Compensation insurance coverage.

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### **7.7. Other Insurance Requirements**

Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements effecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

**PROCUREMENTCOI@NASHVILLE.GOV**

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services.

Maintain such insurance from the time services commence until services are completed. Failure to maintain or renew coverage and to provide evidence of renewal may be treated by METRO as a material breach of this Contract.

Said insurance shall be with an insurer licensed to do business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

Require all subcontractors to maintain during the term of this Contract, Commercial General Liability insurance, and Worker's Compensation/ Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR's insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall require subcontractor's to have all necessary insurance and maintain the subcontractor's certificates of insurance.

Any deductibles and/or self-insured retentions greater than \$10,000.00 must be disclosed to and approved by METRO **prior to the commencement of services.**

If CONTRACTOR has or obtains primary and excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

## **8. GENERAL TERMS AND CONDITONS**

### **8.1. Taxes**

METRO shall not be responsible for any taxes that are imposed on CONTRACTOR. Furthermore, CONTRACTOR understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to METRO.

### **8.2. Warranty**

CONTRACTOR warrants that for a period of thirty (30) days from the date of delivery and/or installation, whichever is later, the goods provided, including software, shall be free of any defects that interfere with or prohibit the use of the goods for the purposes for which they were obtained.

During the warranty period, METRO may, at its option, request that CONTRACTOR repair or replace any defective goods, by written notice to CONTRACTOR. In that event, CONTRACTOR shall repair or replace the defective goods, as required by METRO, at CONTRACTOR's expense, within thirty (30) days of written notice.

Alternatively, METRO may return the defective goods, at CONTRACTOR's expense, for a full refund. Exercise of either option shall not relieve CONTRACTOR of any liability to METRO for damages sustained by virtue of CONTRACTOR's breach of warranty.

### **8.3. Software License**

CONTRACTOR warrants and represents that it is the owner of or otherwise has the right to and does hereby grant METRO a license to use any software provided for the purposes for which the software was obtained or proprietary material set forth in METRO's solicitation and/or CONTRACTOR's response to the solicitation.

#### **8.4. Confidentiality**

Tennessee Code Annotated § 10-7-504(i) specifies that information which would allow a person to obtain unauthorized access to confidential information or to government property shall be maintained as confidential. "Government property" includes electronic information processing systems, telecommunication systems, or other communications systems of a governmental entity subject to this chapter. Such records include: (A) Plans, security codes, passwords, combinations, or computer programs used to protect electronic information and government property; (B) Information that would identify those areas of structural or operational vulnerability that would permit unlawful disruption to, or interference with, the services provided by a governmental entity; and (C) Information that could be used to disrupt, interfere with, or gain unauthorized access to electronic information or government property.

The foregoing listing is not intended to be comprehensive, and any information which METRO marks or otherwise designates as anything other than "Public Information" will be deemed and treated as sensitive information, which is defined as any information not specifically labeled as "Public Information". Information which qualifies as "sensitive information" may be presented in oral, written, graphic, and/or machine-readable formats. Regardless of presentation format, such information will be deemed and treated as sensitive information.

CONTRACTOR, and its Agents, for METRO, may have access to sensitive information. CONTRACTOR, and its Agents, are required to maintain such information in a manner appropriate to its level of sensitivity. All sensitive information must be secured at all times including, but not limited to, the secured destruction of any written or electronic information no longer needed. The unauthorized access, modification, deletion, or disclosure of any METRO information may compromise the integrity and security of METRO, violate individual rights of privacy, and/or constitute a criminal act.

Upon the request of METRO, CONTRACTOR shall return all information in whatever form in a format chosen by METRO. In the event of any disclosure or threatened disclosure of METRO information, METRO is further authorized and entitled to immediately seek and obtain injunctive or other similar relief against CONTRACTOR, including but not limited to emergency and ex parte relief where available.

#### **8.5. Information Ownership**

All METRO information is and shall be the sole property of METRO. CONTRACTOR hereby waives any and all statutory and common law liens it may now or hereafter have with respect to METRO information. Nothing in this Contract or any other agreement between METRO and CONTRACTOR shall operate as an obstacle to such METRO's right to retrieve any and all METRO information from CONTRACTOR or its agents or to retrieve such information or place such information with a third party for provision of services to METRO, including without limitation, any outstanding payments, overdue payments and/or disputes, pending legal action, or arbitration. Upon METRO's request, CONTRACTOR shall supply METRO with an inventory of METRO information that CONTRACTOR stores and/or backs up.

Any information provided to the CONTRACTOR, including information provided by METRO customers or citizens, is only to be used to fulfill the contracted services. Any additional information that is inferred or determined based on primary information that is provided to the CONTRACTOR, i.e. "second-order data", is only to be used to fulfill the contracted services. This information is not to be used for marketing or commercial purposes and the CONTRACTOR asserts no rights to this information outside of fulfilling the contracted services. Storage of this information is not allowed outside United States' jurisdiction.

#### **8.6. Information Security Breach Notification**

In addition to the notification requirements in any Business Associate Agreement with METRO, when applicable, CONTRACTOR shall notify METRO of any data breach within 24 hours of CONTRACTOR's knowledge or reasonable belief (whichever is earlier) that such breach has occurred (Breach Notice) by contacting the METRO ITS Help Desk. The Breach Notice should describe the nature of the breach, the scope of the information compromised, the date the breach occurred, and the identities of the individuals affected or potentially affected by the breach as well as specific information about the data compromised so that METRO can properly notify those individuals whose information was compromised. CONTRACTOR shall periodically update the information contained in the Breach Notice to METRO and reasonably cooperate with METRO in connection with METRO's efforts to mitigate the damage or harm of such breach.

### **8.7. Maintenance of Records**

CONTRACTOR shall maintain documentation for all charges against METRO. The books, records, and documents of CONTRACTOR, insofar as they relate to work performed or money received under this Contract, shall be maintained for a period of three (3) full years from the date of final payment and will be subject to audit, at any reasonable time and upon reasonable notice by METRO or its duly appointed representatives. The records shall be maintained in accordance with generally accepted accounting principles. In the event of litigation, working papers and other documents shall be produced in accordance with applicable laws and/or rules of discovery. Breach of the provisions of this paragraph is a material breach of this Contract.

All documents and supporting materials related in any manner whatsoever to this Contract or any designated portion thereof, which are in the possession of CONTRACTOR or any subcontractor or subconsultant shall be made available to METRO for inspection and copying upon written request from METRO. Said documents shall also be made available for inspection and/or copying by any state, federal or other regulatory authority, upon request from METRO. Said records include, but are not limited to, all drawings, plans, specifications, submittals, correspondence, minutes, memoranda, tape recordings, videos, or other writings or things which document the procurement and/or performance of this Contract. Said records expressly include those documents reflecting the cost, including all subcontractors' records and payroll records of CONTRACTOR and subcontractors.

### **8.8. Monitoring**

CONTRACTOR's activities conducted and records maintained pursuant to this Contract shall be subject to monitoring and evaluation by METRO, the Department of Finance, the Division of Internal Audit, or their duly appointed representatives.

METRO shall have the option of reviewing and performing a security assessment of the information security management practices of CONTRACTOR. METRO shall have the right, at its expense, during normal business hours and with reasonable advance notice, to evaluate, test, and review at CONTRACTOR's premises the Products and/or Services to ensure compliance with the terms and conditions of this Contract. METRO shall have the right to conduct such audits by use of its own employees and internal audit staff, or by use of outside consultants and auditors.

### **8.9. METRO Property**

Any METRO property, including but not limited to books, records, and equipment that is in CONTRACTOR's possession shall be maintained by CONTRACTOR in good condition and repair, and shall be returned to METRO by CONTRACTOR upon termination of this Contract. All goods, documents, records, and other work product and property produced during the performance of this Contract are deemed to be METRO property. METRO property includes, but is not limited to, all documents which make up this Contract; all other documents furnished by METRO; all goods, records, reports, information, data, specifications, computer programs, technical reports, operating manuals and similar work or other documents, conceptual drawings, design documents, closeout documents, and other submittals by CONTRACTOR of any of its subcontractors; and, all other original works of authorship, whether created by METRO, CONTRACTOR or any of its subcontractors embodied in any tangible medium of expression, including, without limitation, pictorial, graphic, sculptural works, two (2) dimensional works, and three (3) dimensional works. Any of Contractor's or its subcontractors' works of authorship comprised within the Work Product (whether created alone or in concert with Metro or a third party) shall be deemed to be "works made for hire" and made in the course of services rendered and, whether pursuant to the provisions of Section 101 of the U.S. Copyright Act or other Applicable Law, such Work Product shall belong exclusively to METRO.

Net Tango, Inc.'s software that creates the functionality of the website is owned by Net Tango, Inc. and licensed to METRO as a non-exclusive, perpetual, worldwide, irrevocable, royalty-free license to make use, reproduce, modify, translate, create derivative works and sublicense Net Tango, Inc.'s software to a wholly owned subsidiary in connection with the website. Any and all information, data, text, graphics, photos, designs, trademark, or other art provided by METRO to Net Tango, Inc. for the purpose of the Agreement are the property of METRO and shall remain the property of METRO. It is agreed between the parties that METRO shall own the copyright to the final website delivered to METRO by Net Tango, Inc. Net Tango, Inc. owns the copyright to the software providing the functionality of the website.



Except as to Contracts involving sensitive information, CONTRACTOR may keep one (1) copy of the aforementioned documents upon completion of this Contract; provided, however, that in no event shall CONTRACTOR use, or permit to be used, any portion of the documents on other projects without METRO's prior written authorization. CONTRACTOR shall maintain sensitive information securely and if required by METRO, provide secured destruction of said information. Distribution and/or reproduction of METRO sensitive information outside of the intended and approved use are strictly prohibited unless permission in writing is first received from the METRO Chief Information Security Officer. The storage of METRO sensitive information to third-party hosted network storage areas, such as Microsoft Skydrive, Google Docs, Dropbox, or other cloud storage mechanisms, shall not be allowed without first receiving permission in writing from the METRO Chief Information Security Officer.

#### **8.10. Modification of Contract**

This Contract may be modified only by written amendment executed by all parties and their signatories hereto. All change orders, where required, shall be executed in conformance with section 4.24.020 of the Metropolitan Code of Laws.

#### **8.11. Partnership/Joint Venture**

This Contract shall not in any way be construed or intended to create a partnership or joint venture between the Parties or to create the relationship of principal and agent between or among any of the Parties. None of the Parties hereto shall hold itself out in a manner contrary to the terms of this paragraph. No Party shall become liable for any representation, act, or omission of any other Party contrary to the terms of this Contract.

#### **8.12. Waiver**

No waiver of any provision of this Contract shall affect the right of any Party to enforce such provision or to exercise any right or remedy available to it.

#### **8.13. Employment**

CONTRACTOR shall not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal or laying off of any individual due to race, creed, color, national origin, age, sex, or which is in violation of applicable laws concerning the employment of individuals with disabilities.

CONTRACTOR shall not knowingly employ, permit, dispatch, subcontract, or instruct any person who is an undocumented and/or unlawful worker to perform work in whole or part under the terms of this Contract.

Violation of either of these contract provisions may result in suspension or debarment if not resolved in a timely manner, not to exceed ninety (90) days, to the satisfaction of METRO.

#### **8.14. Compliance with Laws**

CONTRACTOR agrees to comply with all applicable federal, state and local laws and regulations.

#### **8.15. Iran Divestment Act**

In accordance with the Iran Divestment Act, Tennessee Code Annotated § 12-12-101 et seq., CONTRACTOR certifies that to the best of its knowledge and belief, neither CONTRACTOR nor any of its subcontractors are on the list created pursuant to Tennessee Code Annotated § 12-12-106. Misrepresentation may result in civil and criminal sanctions, including contract termination, debarment, or suspension from being a contractor or subcontractor under METRO contracts.

#### **8.16. Israel Anti-Boycott Act**

In accordance with Tennessee Code Annotated Title 12, Chapter 4, Part 1 CONTRACTOR certifies that CONTRACTOR is not currently engaged in, and will not for the duration of this Contract engage in, a boycott of Israel.

**8.17. Taxes and Licensure**

CONTRACTOR shall have all applicable licenses and be current on its payment of all applicable gross receipt taxes and personal property taxes.

**8.18. Ethical Standards**

It shall be a breach of the Ethics in Public Contracting standards in the Metropolitan Code of Laws for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of the Ethics in Public Contracting standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical and legal standards which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under METRO contracts.

Pursuant to Metropolitan Code of Laws, Section 4.48.020, entities and persons doing business with, or proposing to do business with, the Metropolitan Government of Nashville & Davidson County must adhere to the ethical standards prescribed in Section 4.48 of the Code. By signing this contract, you agree that you have read the standards in Section 4.48 and understand that you are obligated to follow them. Violation of any of those standards is a breach of contract and a breach of legal standards that may result in sanctions, including those set out in Section 4.48.

**8.19. Indemnification and Hold Harmless**

CONTRACTOR shall indemnify and hold harmless METRO, its officers, agents, and employees from:

A. Any claims, damages, costs, and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of CONTRACTOR, its officers, employees, and/or agents, including its sub or independent contractors, in connection with the performance of the contract.

B. Any claims, damages, penalties, costs, and attorney fees arising from any failure of CONTRACTOR, its officers, employees, and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

C. In any and all claims against METRO, its officers, agents, or employees, by any employee of CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for CONTRACTOR or any subcontractor under workers' compensation acts, disability acts, or other employee benefit acts unless said claim is alleged to have been the result of the negligent or intentional acts of Metro Nashville, its officers, officials, employees, agents, or contractors, for which Metro Nashville would have liability under the Governmental Tort Liability Act.

D. METRO will not indemnify, defend, or hold harmless the CONTRACTOR from any claims arising from any failure, regardless of any language in any attachment or other document that CONTRACTOR may provide unless the claim is the result of negligence or breach of Metro Nashville, for which Metro Nashville would have liability under the Governmental Tort Liability Act.

**8.20. Assignment--Consent Required**

The provisions of this Contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to CONTRACTOR under this Contract, neither this Contract nor any of the rights and obligations of CONTRACTOR hereunder shall be assigned or transferred in whole or in part without the prior written consent of METRO. Any such assignment or transfer shall not release CONTRACTOR from its obligations hereunder.

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NOTICE OF ASSIGNMENT OF ANY RIGHTS TO MONEY DUE TO CONTRACTOR UNDER THIS CONTRACT MUST BE SENT TO THE ATTENTION OF:

**PRG@NASHVILLE.GOV (Preferred Method)**

**OR**

**METRO'S PURCHASING AGENTP**

**ROCUREMENT DIVISION**

**DEPARTMENT OF FINANCE**

**PO BOX 196300**

**NASHVILLE, TN 37219-6300**

Funds Assignment Requests should contain complete contact information (contact person, organization name, address, telephone number, and email) for METRO to use to request any follow up information needed to complete or investigate the requested funds assignment. To the extent permitted by law, METRO has the discretion to approve or deny a Funds Assignment Request.

#### **8.21. Entire Contract**

This Contract sets forth the entire agreement between the parties with respect to the subject matter hereof and shall govern the respective duties and obligations of the parties.

#### **8.22. Force Majeure**

No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by *force majeure*, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.

#### **8.23. Governing Law**

The validity, construction, and effect of this Contract and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that CONTRACTOR may provide.

#### **8.24. Venue**

Any action between the Parties arising from this Contract shall be maintained in the courts of Davidson County, Tennessee.

#### **8.25. Severability**

Should any provision of this Contract be declared to be invalid by any court of competent jurisdiction, such provision shall be severed and shall not affect the validity of the remaining provisions of this Contract.

[BALANCE OF PAGE IS INTENTIONALLY LEFT BLANK]

Contract Number: **6528123**

**Notices and Designation of Agent for Service of Process**

All notices to METRO shall be mailed or hand delivered to:

**PURCHASING AGENT**

**PROCUREMENT DIVISION**

**DEPARTMENT OF FINANCE**

**PO BOX 196300**

**NASHVILLE, TN 37219-6300**

Notices to CONTRACTOR shall be mailed or hand delivered to:

CONTRACTOR: **Net Tango, Inc.**

Attention: **Susan Weiss**

Address: **12804 Townepark Way, Suite 100, Louisville, KY. 40243**

Telephone: **502-245-1705 ext. 228**

Fax: **N/A**

E-mail: **sweiss@nettango.com**

CONTRACTOR designates the following as the CONTRACTOR's agent for service of process and will

waive any objection to service of process if process is served upon this agent:

Designated Agent: **Tennessee Secretary of State**

Attention: **Tre Hargett**

Address: **312 Rosa L. Parks Ave 6th Floor, Snodgrass Tower Nashville, TN 37243**

Email: **Tre.Hargett@tn.gov**

**[SPACE INTENTIONALLY LEFT BLANK]**

**Notices & Designations**  
**Department & Project Manager**

|                        |         |
|------------------------|---------|
| <b>Contract Number</b> | 6528123 |
|------------------------|---------|

The primary DEPARTMENT/AGENCY responsible for the administration of this contract is:

|                   |                                            |
|-------------------|--------------------------------------------|
| <b>DEPARTMENT</b> | Information Technology Services            |
| <b>Attention</b>  | Randall Williams                           |
| <b>Address</b>    | 700 President Ronald Reagan Way, Suite 301 |
| <b>Telephone</b>  | 615-862-6113                               |
| <b>Email</b>      | randall.williams@nashville.gov             |

The primary DEPARTMENT/AGENCY responsible for the administration of this contract designates the following individual as the PROJECT MANAGER responsible for the duties outlined in APPENDIX – Z CONTRACT ADMINISTRATION:

|                        |                                            |
|------------------------|--------------------------------------------|
| <b>Project Manager</b> | Randall Williams                           |
| <b>Title</b>           | Division Manager, Web-Based Services       |
| <b>Address</b>         | 700 President Ronald Reagan Way, Suite 301 |
| <b>Telephone</b>       | 615-862-6113                               |
| <b>Email</b>           | randall.williams@nashville.gov             |

## **Appendix Z – Contract Administration**

Upon filing with the Metropolitan Clerk, the PROJECT MANAGER designated by the primary DEPARTMENT/AGENCY is responsible for contract administration. Duties related to contract administration include, but are not necessarily limited to, the following:

### **Vendor Performance Management Plan**

For contracts in excess of \$50,000.00, the project manager will develop a vendor performance management plan. This plan is managed by the primary department/agency and will be retained by the department/agency for their records. At contract close out, copies of all vendor performance management documents will be sent to [PRG@nashville.gov](mailto:PRG@nashville.gov).

For best practices related to vendor performance management, project managers will consult chapter eight of the PROCUREMENT MANUAL found on the division of purchases internal resources page: <https://metronashville.sharepoint.com/sites/IMFinanceProcurement>.

### **Amendment**

For all contracts, the project manager will notify [PRG@nashville.gov](mailto:PRG@nashville.gov) if changes to the term, value, scope, conditions, or any other material aspect of the contract are required. The email notification will include a complete CONTRACT AMENDMENT REQUEST FORM found on the division of purchases internal resources page: <https://metronashville.sharepoint.com/sites/IMFinanceProcurement>.

### **Escalation**

For contracts that include an escalation/de-escalation clause, the project manager will notify [PRG@nashville.gov](mailto:PRG@nashville.gov) when any request for escalation/de-escalation is received. The email notification will include any documentation required by the contract to support the request.

### **Contract Close Out – Purchasing**

For all contracts, the project manager will notify [PRG@nashville.gov](mailto:PRG@nashville.gov) when the work is complete and has been accepted by the department/agency. The email notification will include the contract number, contract title, date of completion, warranty start date and warranty end date (if applicable), and copies of all vendor performance management documents (if applicable).

### **Contract Close Out – BAO**

For contracts with compliance monitored by the Business Assistance Office (BAO), the project manager will notify the designated contract compliance officer via email when the contract is complete and final payment has been issued. The email notification will include the contract number, contract title, and the date final payment was issued.

### **Best Practices**

Project managers are strongly encouraged to consult chapter eight of the PROCUREMENT MANUAL for best practices related to contract administration. The manual is found on the division of purchases internal resources page:

<https://metronashville.sharepoint.com/sites/IMFinanceProcurement>

Contract Number 6528123

Effective Date

This contract shall not be binding upon the parties until it has been fully electronically approved by the CONTRACTOR, the authorized representatives of the Metropolitan Government, and filed in the office of the Metropolitan Clerk.

THE METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY

APPROVED AS TO PROJECT SCOPE:

  
\_\_\_\_\_  
Dept. / Agency / Comm. Head or Board Chair.

  
\_\_\_\_\_  
Dept. Fin.

APPROVED AS TO COMPLIANCE WITH  
PROCUREMENT CODE:

  
\_\_\_\_\_  
Purchasing Agent

  
\_\_\_\_\_  
Purchasing Agent

APPROVED AS TO AVAILABILITY OF FUNDS:

  
\_\_\_\_\_  
Director of Finance

  
\_\_\_\_\_  
BA

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
Metropolitan Attorney

  
\_\_\_\_\_  
Insurance

FILED BY THE METROPOLITAN CLERK:

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date

CONTRACTOR:

Net Tango, Inc.  
\_\_\_\_\_  
Company Name

  
\_\_\_\_\_  
Signature of Company's Contracting Officer

Susan Weiss  
\_\_\_\_\_  
Officer's Name

President & CEO  
\_\_\_\_\_  
Officer's Title



# Rates

Application Development, Web Design and Development & Consulting



| Category                        | Description                                                                                                                                                                                                                         | Rate       |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Design                          | Wireframes, mockups, components, and UI/UX design                                                                                                                                                                                   | \$155/hour |
| Development                     | Web-based application development, front-end development, custom plugin/module development, integrations, script development, CMS upgrades and patches, plugin/module upgrades and patches, testing and analysis, quality assurance | \$155/hour |
| Project and Account Management  | Meetings, calls, strategic planning, consulting, proposal writing, site and application analysis, coordination and training                                                                                                         | \$155/hour |
| Emergency Support – After Hours | Emergency support beyond normal business hours which are 8:30 AM EST to 6:00 PM EST                                                                                                                                                 | \$310/hour |

All categories are billed in 15-minute increments.

Projects are either fixed-priced quotes or billed hourly.



**Exhibit B - MISA Terms and Conditions****SECTION A-1****General Terms and Conditions**

- 1 Safeguards.** In addition to the controls specified in the exhibits to this Agreement, Contractor agrees to implement administrative, physical, and technical safeguards to protect the availability, confidentiality and integrity of Metropolitan Government of Nashville and Davidson County (Metro Government) Information, information technology assets and services. All such safeguards shall be in accordance with industry-wide best security practices and commensurate with the importance of the information being protected, but in no event less protective than those safeguards that Contractor uses to protect its own information or information of similar importance, or is required by applicable federal or state law.
- 2 Inventory.** Contractor agrees to maintain at all times during the Term of this Agreement a Product and Service Inventory. Contractor shall upon request of Metro Government, which shall be no more frequently than semi-annually, provide the current Product and Service Inventory to Metro Government within thirty (30) days of the request.
- 3 Connection of Systems or Devices to the Metro Government Network.** Contractor shall not place any systems or devices on the Metro Government Network without the prior written permission of the Director of ITS, designee, or the designated Metro Government contact for this Agreement.
- 4 Access Removal.** If granted access to Metro Government Network or systems, Contractor and its Agents shall only access those systems, applications or information which they are expressly authorized by Metro Government to access, even if the technical controls in the system or application do not prevent Contractor or its Agent from accessing those information or functions outside of Metro Government's authorization. Contractor shall impose reasonable sanctions against any Agent who attempts to bypass security controls. Notwithstanding anything to the contrary in the Purchasing Agreement or other agreement between Metro Government and Contractor, Metro Government at its sole discretion, may refuse granting access right to Metro Government Network or Sensitive Information to any Agent of Contractor, and may at any time remove access rights (whether physical premise access or system access) from Contractor or any Agents, without prior notice or liability to Contractor, if Metro Government reasonably suspects a security violation by Contractor or such Agent or otherwise deems such action appropriate to protect Metro Government Infrastructure, Metro Government Network or Metro Government Information.
- 5 Subcontracting/Outsourcing.**
  - 5.1 Prior Approval.** Without Metro Government's prior written consent, Contractor may not subcontract with a third party to perform any of its obligations to Metro Government which involves access to Metro Government Information or connection to Metro Government Network. Nor shall Contractor outsource any Contractor infrastructure (physical or virtual) which Stores Sensitive Information without such consent. To obtain Metro Government's consent, Contractor shall contact the Metro Government ITS department. In addition, Metro Government may withdraw any prior consent if Metro Government reasonably suspect a violation by the subcontractor or outsource provider of this Agreement, or otherwise deems such withdraw necessary or appropriate to protect Metro Government Network, Metro Government Infrastructure or Metro Government Information.
  - 5.2 Subcontractor Confidentiality.** Contractor Agents are bound by the same confidentiality obligations set forth in this Agreement. Contractor or its Agent may not transfer, provide access to or otherwise make available Metro Government Information to any individual or entity outside of the United States (even within its own organization) without the prior written consent of Metro Government. To obtain such consent, Contractor shall send Metro Government a notice detailing the type of information to be disclosed, the purpose of the disclosure, the recipient's identification and location, and other information required by Metro Government.
  - 5.3 Contractor Responsibility.** Prior to subcontracting or outsourcing any Contractor's obligations to Metro Government, Contractor shall enter into a binding agreement with its subcontractor or outsource service provider ("Third Party Agreement") which (a) prohibits such third party to further subcontract any of its obligations, (b) contains provisions no less protective to Metro Government Network, Metro Government Infrastructure and/or Metro Government Information than those in this Agreement, and (c) expressly provides Metro Government the right to audit such subcontractor or outsource service provider to the same extent that Metro Government may audit Contractor under this Agreement. Contractor warrants that the Third Party Agreement will be enforceable by Metro Government in the U.S. against the subcontractor or outsource provider (e.g., as an intended third party beneficiary under the Third Party Agreement).

**Exhibit B - MISA Terms and Conditions**

Without limiting any other rights of Metro Government in this Agreement, Contractor remains fully responsible and liable for the acts or omissions of its Agents. In the event of an unauthorized disclosure or use of Sensitive Information by its Agent, Contractor shall, at its own expense, provide assistance and cooperate fully with Metro Government to mitigate the damages to Metro Government and prevent further use or disclosure.

**Exhibit B - MISA Terms and Conditions****SECTION A-2****Definitions**

Capitalized terms used in the Agreement shall have the meanings set forth in this Exhibit A-2 or in the [Metropolitan Government Information Security Glossary](#), which can be found on the Metropolitan Government of Nashville website . Terms not defined in this Exhibit A-2 or otherwise in the Agreement shall have standard industry meanings.

1. "Affiliates" as applied to any particular entity, means those entities, businesses, and facilities that are controlled by, controlling, or under common control with a stated entity, as well as (with respect to Metro Government) any entity to which Metro Government and/or any of the foregoing provides information processing services.
2. "Agent" means any subcontractor, independent contractor, officer, director, employee, consultant or other representative of Contractor, whether under oral or written agreement, whether an individual or entity.
3. "Agreement" means this Information Security Agreement, including all applicable exhibits, addendums, and attachments.
4. "Information Breach" means any actual or suspected unauthorized disclosure or use of, or access to, Metro Government Information, or actual or suspected loss of Metro Government Information.
5. "Effective Date" means the date first set forth on page 1 of the Agreement.
6. "Metro Government Information" means an instance of an information type belonging to Metro Government. Any communication or representation of knowledge, such as facts, information, or opinions in any medium or form, including textual, numerical, graphic, cartographic, narrative or audiovisual, owned by or entrusted to Metro Government.
7. "Metro Government Infrastructure" means any information technology system, virtual or physical, which is owned, controlled, leased, or rented by Metro Government, either residing on or outside of the Metro Government Network. Metro Government Infrastructure includes infrastructure obtained from an IAAS provider or systems that are provided and located on the Metro Government Network as part of a Service.
8. "Metro Government Network" means any Wide Area Network (WAN) or Local Area Network (LAN) owned, operated, managed or controlled by Metro Government.
9. "Term" means the period during which this Agreement is in effect.

**Exhibit B - MISA Terms and Conditions****SECTION AST****Agent Security and Training**

- 1 Background Check.** Contractor shall perform a background check which includes a criminal record check on all Agents, who may have access to Metro Government Information. Contractor shall not allow any Agents to access Metro Government Information or perform Services under a Purchasing Agreement if Contractor knows or reasonably should know that such Agent has been convicted of any felony or has been terminated from employment by any employer or contractor for theft, identity theft, misappropriation of property, or any other similar illegal acts.
- 2 Information Security Officer.** If Agents will access or handle Metro Government Information, Contractor shall designate an Information Security Officer, who will be responsible for Contractor information security and compliance with the terms of this Agreement as it relates to Metro Government Information.
- 3 Agent Access Control.** Contractor shall implement and maintain procedures to ensure that any Agent who accesses Metro Government Information has appropriate clearance, authorization, and supervision. These procedures must include:
  - 3.1** Documented authorization and approval for access to applications or information stores which contain Metro Government Information; e.g., email from a supervisor approving individual access (note: approver should not also have technical rights to grant access to Sensitive Information); documented role-based access model; and any equivalent process which retains documentation of access approval.
  - 3.2** Periodic (no less than annually) reviews of Agent user access rights in all applications or information stores which contain Sensitive Information. These reviews must ensure that access for all users is up-to-date, appropriate and approved.
  - 3.3** Termination procedures which ensure that Agent's user accounts are promptly deactivated from applications or information stores which contain Sensitive Information when users are terminated or transferred. These procedures must ensure that accounts are deactivated or deleted no more than 14 business days after voluntary termination, and 24 hours after for cause terminations.
  - 3.4** Procedures which ensure that Agent's user accounts in applications or information stores which contain Sensitive Information are disabled after a defined period of inactivity, no greater than every 180 days.
  - 3.5** Procedures which ensure that all Agents use unique authentication credentials which are associated with the Agent's identity (for tracking and auditing purposes) when accessing systems which contain Sensitive Information.
  - 3.6** Contractor will maintain record of all Agents who have been granted access to Metro Government Sensitive Information. Contractor agrees to maintain such records for the length of the agreement plus 3 years after end of agreement. Upon request, Contractor will supply Metro Government with the names and login IDs of all Agents who had or have access to Metro Government Information.
- 4 Agent Training.**
  - 4.1** Contractor shall ensure that any Agent who access applications or information stores which contain Metro Government Information are adequately trained on the appropriate use and protection of the information or information and the security of the application. Completion of this training must be documented and must occur before Agent may access any Sensitive Information. This training must include, at a minimum:
    - 4.1.1** Appropriate identification and handling of Metro Government Information

**Exhibit B - MISA Terms and Conditions**

4.1.1.1 Awareness of confidentiality requirements contained in this Agreement;

4.1.1.2 Procedures for encrypting Metro Government Information before emailing or transmitting over an Open Network, if the information classification of the information requires these controls;

4.1.1.3 Procedures for information storage on media or mobile devices (and encrypting when necessary).

**4.1.2** Education about the procedures for recognizing and reporting potential Information Security Incidents;

**4.1.3** Education about password maintenance and security (including instructions not to share passwords);

**4.1.4** Education about identifying security events (e.g., phishing, social engineering, suspicious login attempts and failures);

**4.1.5** Education about workstation and portable device protection; and

**4.1.6** Awareness of sanctions for failing to comply with Contractor security policies and procedures regarding Sensitive Information.

**4.1.7** Periodic reminders to Agents about the training topics set forth in this section.

**4.2** Contractor shall ensure that any Agent who accesses applications or information stores which contain Metro Government Information are adequately trained on the appropriate use and protection of this information. Completion of this training must be documented and must occur before Agent may access any Metro Government Information. This training must include, at a minimum:

**4.2.1** Instructions on how to identify Metro Government Information.

**4.2.2** Instructions not to discuss or disclose any Sensitive Information to others, including friends or family.

**4.2.3** Instructions not to take media or documents containing Sensitive Information home unless specifically authorized by Metro Government to do so.

**4.2.4** Instructions not to publish, disclose, or send Metro Government Information using personal email, or to any Internet sites, or through Internet blogs such as Facebook or Twitter.

**4.2.5** Instructions not to store Metro Government Information on any personal media such as cell phones, thumb drives, laptops, personal digital assistants (PDAs), unless specifically authorized by Metro Government to do so as part of the Agent's job.

**4.2.6** Instructions on how to properly dispose of Metro Government Information, or media containing Metro Government Information, according to the terms in Exhibit DMH as well as applicable law or regulations.

**5 Agent Sanctions.** Contractor agrees to develop and enforce a documented sanctions policy for Agents who inappropriately and/or in violation of Contractor's policies and this Agreement, access, use or maintain applications or information stores which contain Sensitive Information. These sanctions must be applied consistently and commensurate to the severity of the violation, regardless of level within management, and including termination from employment or of contract with Contractor.

**Exhibit B - MISA Terms and Conditions****SECTION DEV****Development**

- 1 Source Code License/Source Code Escrow.** Source code is to be provided to either Metro Government or an escrow agent as a deliverable of any software development project or any other projects which requires code to be created as a deliverable and after any updates to code. CONTRACTOR must provide proof that all source code provided to Metro Government or to escrow agent is complete, up to date and includes all components necessary to function in production environment. Said source code shall be considered the Confidential Information of CONTRACTOR or its successor and Metro Government may only use, copy and/or modify the source code consistent with the purposes of this agreement.
  - 1.1 Source Code License.** CONTRACTOR agrees to provide Metro Government a source code license and will provide, as part of deliverable, source code that is developed as part of this contract, including any customizations. Source code to be provided in an agreed upon media and will be provided within 30 days after any updates. Any third party libraries used in the development of the software will also be included. Documentation provided must be sufficient for a developer versed in the applicable programming language to fully understand source code.
  - 1.2 Source Code Escrow.** In the event that (i) CONTRACTOR becomes insolvent or bankrupt, (ii) CONTRACTOR makes an assignment for the benefit of creditors, (iii) CONTRACTOR consents to a trustee or receiver appointment, (iv) a trustee or receiver is appointed for CONTRACTOR or for a substantial part of its property without its consent, (v) CONTRACTOR voluntarily initiates bankruptcy, insolvency, or reorganization proceedings, or is the subject of involuntary bankruptcy, insolvency, or reorganization proceedings, or (vi) CONTRACTOR announces that it has entered into an agreement to be acquired then CONTRACTOR will negotiate in good faith to enter into a source code escrow agreement with a mutually agreed source code escrow company setting forth source code escrow deposit procedures and source code release procedures relating to the software provided as part of this contract. Notwithstanding the foregoing, the escrow instructions shall provide for a release of the source code to Metro Government only upon the occurrence of (a) the filing of a Chapter 7 bankruptcy petition by CONTRACTOR, or a petition by CONTRACTOR to convert a Chapter 11 filing to a Chapter 7 filing; (b) the cessation of business operations by CONTRACTOR; or (c) the failure on the part of CONTRACTOR to comply with its contractual obligations to Metro Government to comply with its maintenance and support obligations for a period of more than thirty (30) days after it has received written notice of said breach. In the event of a release of source code pursuant to this section, said source code shall continue to be the Confidential Information of CONTRACTOR or its successor in interest. In the event of a release of source code to Metro Government from escrow, Metro Government may only use, copy and/or modify the source code consistent with the purposes of this agreement (or have a contractor who has agreed in writing to confidentiality provisions as restrictive as those set forth in this Agreement do so on its behalf).
- 2 Mobile Applications Security.** CONTRACTOR shall have the ability/expertise to develop secure mobile applications. Specifically, an awareness of secure mobile application development standards, such as OWASP's Mobile Security project. Development should be able to meet at a minimum OWASP's MASVS-L1 security standard or a similar set of baseline security standards as agreed upon by Metro Government.

**Exhibit B - MISA Terms and Conditions****SECTION REM****Remote Access to Metro Government Network/System**

- 1 System / Information Access.** Contractor and its Agents shall only access system, application or information which they are expressly authorized by Metro Government to access, even if the technical controls in the system or application do not prevent Contractor or its Agent from accessing those information or functions outside of Metro Government's authorization. Contractor shall impose reasonable sanctions against any Agent who attempts to bypass Metro Government security controls.

**SECTION 5 - MISCELLANEOUS**

- a. Regulatory References.** A reference in this Agreement to a section in HIPAA or the HITECH Act means the section as in effect or as amended, and for which compliance is required.
- b. Amendment.** The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Metro to comply with the requirements of HIPAA or the HITECH Act and any applicable regulations in regard to such laws.
- c. Survival.** The respective rights and obligations of Business Associate shall survive the termination of this Agreement.
- d. Interpretation.** Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits Metro to comply with HIPAA or the HITECH Act or any applicable regulations in regard to such laws.
- e. Governing Law.** The validity, construction, and effect of this Agreement and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that Business Associate may provide.
- f. Venue.** Any action between the parties arising from this Agreement shall be maintained in the courts of Davidson County, Tennessee.

## Affidavits

**Compliance with Laws:** After first being duly sworn according to law, the undersigned (Affiant) states that he/she and the contracting organization is presently in compliance with, and will continue to maintain compliance with, all applicable federal, state, and local laws.

**Taxes and Licensure:** Affiant states that Contractor has all applicable licenses, including business licenses. Affiant also states that Contractor is current on its payment of all applicable gross receipt taxes and personal property taxes. M.C.L. 4.20.065

**Nondiscrimination:** Affiant affirms that by its employment policy, standards and practices, it does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal or laying off of any individual due to race, creed, color, national origin, age or sex, and are not in violation of, and will not violate, any applicable laws concerning the employment of individuals with disabilities. M.C.L. 4.28.020

**Employment Requirement:** Affiant affirms that Contractor's employment practices are in compliance with applicable United States immigrations laws. M.C.L. 4.40.060.

**Covenant of Nondiscrimination:** Affiant affirms that in consideration of the privilege to submit offers in response to this solicitation, we hereby consent, covenant, and agree as follows:

To adopt the policies of the Metropolitan Government relating to equal opportunity in contracting on projects and contracts funded, in whole or in part, with funds of the Metropolitan Government;

- To attempt certain good faith efforts to solicit Minority-owned and Woman-owned business participation on projects and contracts in addition to regular and customary solicitation efforts;
- Not to otherwise engage in discriminatory conduct;
- To provide a discrimination-free working environment;
- That this Covenant of Nondiscrimination shall be continuing in nature and shall remain in full force and effect without interruption;
- That the Covenant of Nondiscrimination shall be incorporated by reference into any contract or portion thereof which the Supplier may hereafter obtain; and
- That the failure of the Supplier to satisfactorily discharge any of the promises of nondiscrimination as made and set forth herein shall constitute a material breach of contract. M.C.L. 4.46.070

**Contingent Fees:** It is a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a Metro contract upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. After first being duly sworn according to law, the undersigned Affiant states that the Contractor has not retained anyone in violation of the foregoing. M.C.L. 4.48.080

**Iran Divestment Act Affidavit:** By submission of this offer and in response to the solicitation, Contractor(s) and each person signing on behalf of Contractor(s) affirm, under penalty of perjury, that to the best of their knowledge and belief, neither the Contractor(s), nor proposed subcontractors, subconsultants, partners and any joint venturers, are on the list created pursuant to the Tennessee Code Annotated § 12-12-106 (Iran Divestment Act). Referenced website:

[https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List of persons pursuant to Tenn. Code Ann. 12-12-106 Iran Divestment Act updated 7.7.17.pdf](https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List%20of%20persons%20pursuant%20to%20Tenn.%20Code%20Ann.%2012-12-106%20Iran%20Divestment%20Act%20updated%207.7.17.pdf).



**Sexual Harassment:** Affiant affirms that should it be awarded a contract with the Metropolitan Government for a period of more than twelve (12) months and/or valued at over five hundred thousand (\$500,000) dollars, affiant shall be required to provide sexual harassment awareness and prevention training to its employees if those employees:

1. Have direct interactions with employees of the Metropolitan Government through email, phone, or in-person contact on a regular basis;
2. Have contact with the public such that the public may believe the contractor is an employee of the Metropolitan Government, including but not limited to a contractor with a phone number or email address associated with Metropolitan government or contractors with uniforms or vehicles bearing insignia of the Metropolitan Government; or
3. Work on property owned by the metropolitan government.

Such training shall be provided no later than (90) days of the effective date of the contract or (90) days of the employee's start date of employment with affiant if said employment occurs after the effective date of the contract. M.C.L. 2.230.020.

Affiant affirms that Contractor is not currently, and will not for the duration of the awarded Contract, engage in a boycott of Israel for any awarded contract that meets the following criteria:

- Has total potential value of two hundred fifty thousand (\$250,000) or more;
- Affiant has ten (10) or more employees.

Affiant affirms that offeror is and will remain in compliance with the provisions of Chapter 4.12 of the Metro Procurement Code and the contents of its offer as submitted. Affiant further affirms that offeror understands that failure to remain in such compliance shall constitute a material breach of its agreement with the Metropolitan Government.

**And Further Affiant Sayeth Not:**

Organization Name: Net-Tango, Inc

Organization Officer Signature: S. Weiss

Name of Organization Officer: Susan E. Weiss

Title: President



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>Sterling Thompson Co.<br>401 W. Main St<br>Suite 1200<br>Louisville KY 40202                   | <b>CONTACT NAME:</b><br><b>PHONE (A/C, No, Ext):</b> 502-585-3277 <b>FAX (A/C, No):</b> 502-585-3306<br><b>E-MAIL ADDRESS:</b> info@sterlingthompson.com                                                                                                                                                                                                                                                                                                                                                                                                                   |         |        |                               |       |                              |       |                                     |  |             |  |             |  |             |  |
|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------|-------------------------------|-------|------------------------------|-------|-------------------------------------|--|-------------|--|-------------|--|-------------|--|
| <b>INSURED</b><br>Net Tango, Inc.<br>Susan Weiss, Pres CEO<br>12804 Townepark Way, Ste 100<br>Louisville KY 40243 | <b>INSURER(S) AFFORDING COVERAGE</b><br><table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">INSURER</th> <th style="width: 20%;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : CNA Insurance Co.</td> <td>20427</td> </tr> <tr> <td>INSURER B : Clearpath Mutual</td> <td>16273</td> </tr> <tr> <td>INSURER C : Risk Placement Services</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | INSURER | NAIC # | INSURER A : CNA Insurance Co. | 20427 | INSURER B : Clearpath Mutual | 16273 | INSURER C : Risk Placement Services |  | INSURER D : |  | INSURER E : |  | INSURER F : |  |
| INSURER                                                                                                           | NAIC #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |        |                               |       |                              |       |                                     |  |             |  |             |  |             |  |
| INSURER A : CNA Insurance Co.                                                                                     | 20427                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |        |                               |       |                              |       |                                     |  |             |  |             |  |             |  |
| INSURER B : Clearpath Mutual                                                                                      | 16273                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |        |                               |       |                              |       |                                     |  |             |  |             |  |             |  |
| INSURER C : Risk Placement Services                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |        |                               |       |                              |       |                                     |  |             |  |             |  |             |  |
| INSURER D :                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |        |                               |       |                              |       |                                     |  |             |  |             |  |             |  |
| INSURER E :                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |        |                               |       |                              |       |                                     |  |             |  |             |  |             |  |
| INSURER F :                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |        |                               |       |                              |       |                                     |  |             |  |             |  |             |  |

**COVERAGES****CERTIFICATE NUMBER:** 1374319839**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                      | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                            |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         | Y        | 6012155614    | 9/1/2022                | 9/1/2023                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$ |
| A        | <input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS                            | Y         | Y        | 6012155614    | 9/1/2022                | 9/1/2023                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                   |
| A        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                         | Y         | Y        | 6012155628    | 9/1/2022                | 9/1/2023                | EACH OCCURRENCE \$ 2,000,000<br>AGGREGATE \$ 2,000,000<br>\$                                                                                                                                                                                      |
| B        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N<br>(Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                      |           | Y        | 6890          | 9/1/2022                | 9/1/2023                | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$ 2,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 2,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 2,000,000                                                    |
| C        | Professional Liability                                                                                                                                                                                                                                                                                                 |           |          | 6614579-01    | 10/21/2022              | 10/21/2023              | Tech E&O- Aggregate 3,000,000                                                                                                                                                                                                                     |
| C        | Cyber Excess Tech E&O                                                                                                                                                                                                                                                                                                  |           |          | EKS3483743    | 6/23/2023               | 10/21/2023              | Cyber- Aggregate 3,000,000<br>Excess Tech E&O 1,000,000                                                                                                                                                                                           |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Metropolitan Government of Nashville and Davidson County, its officials, officers, employees, and volunteers are named as additional insureds per general liability additional insured endorsement insured endorsement. Contract Number 6528123. A Waiver of Subrogation is provided for the above policies in favor of the Certificate Holder as required by written contract and where allowable by law. This insurance is primary & non-contributory

**CERTIFICATE HOLDER****CANCELLATION**

Metropolitan Government of Nashville & Davidson County  
 Purchasing Agent  
 Metro Courthouse  
 Nashville TN 37210

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## Contract Standards Deviations

## Contract Purchase Agreement 6528123,0: Contract Standards Deviations - 05-Jul-2023

|                   |                                            |                         |                                     |
|-------------------|--------------------------------------------|-------------------------|-------------------------------------|
| Supplier<br>Buyer | <b>Net Tango, Inc.<br/>Ray, Terri Lynn</b> | Supplier Site<br>Amount | <b>LOUISVILLE<br/>10,000,000.00</b> |
| Contract Template | <b>Master Goods and Services Contract</b>  |                         |                                     |

## Deviation Summary

## Clause Deviations

| Category                 | Non-Standard clauses                                               |                                                                                    |
|--------------------------|--------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Deviation                | Section                                                            | Clause Title                                                                       |
| Standard clause modified | 1. GOODS AND SERVICES CONTRACT                                     | <a href="#">1.1. 37:Heading</a>                                                    |
| Standard clause modified | 2. THE PARTIES HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS: | <a href="#">2.1. 35:Duties and Responsibilities</a>                                |
| Standard clause modified | 3. CONTRACT TERM                                                   | <a href="#">3.1. 36:Contract Term</a>                                              |
| Standard clause modified | 4. COMPENSATION                                                    | <a href="#">4.1. 38:Contract Value</a>                                             |
| Standard clause modified | 4. COMPENSATION                                                    | <a href="#">4.4. 27:Escalation/De-escalation</a>                                   |
| Standard clause modified | 5. TERMINATION                                                     | <a href="#">5.3. 33:Notice</a>                                                     |
| Standard clause modified | 6. NONDISCRIMINATION                                               | <a href="#">6.3. 230:Equal Business Opportunity (EBO) Program Requirement</a>      |
| Standard clause modified | 7. INSURANCE                                                       | <a href="#">7.1. 49:Proof of Insurance</a>                                         |
| Standard clause modified | 7. INSURANCE                                                       | <a href="#">7.4. 251:Cyber Liability Insurance</a>                                 |
| Standard clause modified | 7. INSURANCE                                                       | <a href="#">7.6. 54:Such insurance shall:</a>                                      |
| Standard clause modified | 7. INSURANCE                                                       | <a href="#">7.7. 55:Other Insurance Requirements</a>                               |
| Standard clause modified | 8. GENERAL TERMS AND CONDITONS                                     | <a href="#">8.2. 29:Warranty</a>                                                   |
| Standard clause modified | 8. GENERAL TERMS AND CONDITONS                                     | <a href="#">8.9. 59:METRO Property</a>                                             |
| Standard clause modified | 8. GENERAL TERMS AND CONDITONS                                     | <a href="#">8.19. 67:Indemnification and Hold Harmless</a>                         |
| Category                 | Standard clauses missing                                           |                                                                                    |
| Deviation                | Section                                                            | Clause Title                                                                       |
| Optional clause removed  | 7. INSURANCE                                                       | <a href="#">7.2. 50:Products Liability Insurance</a>                               |
| Optional clause removed  | 7. INSURANCE                                                       | <a href="#">7.3. 188:Professional Liability Insurance</a>                          |
| Optional clause removed  | 7. INSURANCE                                                       | <a href="#">7.4. 52:Automobile Liability Insurance</a>                             |
| Optional clause removed  | 7. INSURANCE                                                       | <a href="#">7.7. 253:Abuse and Molestation Insurance</a>                           |
| Optional clause removed  | 8. GENERAL TERMS AND CONDITONS                                     | <a href="#">8.7. 195:Virus Representation and Warranty</a>                         |
| Optional clause removed  | 8. GENERAL TERMS AND CONDITONS                                     | <a href="#">8.8. 57:Copyright, Trademark, Service Mark, or Patent Infringement</a> |
| Optional clause removed  | 8. GENERAL TERMS AND CONDITONS                                     | <a href="#">8.22. 7:Attorney Fees</a>                                              |
| Category                 | Invalid clauses                                                    |                                                                                    |
| Deviation                | Section                                                            | Clause Title                                                                       |
| Clause expired           | 8. GENERAL TERMS AND CONDITONS                                     | <a href="#">8.16. 262:Israel Anti-Boycott Act</a>                                  |



Contract Standards Deviations

Policy Deviations

| Deviation                             | Description | Line | Item | Item Description |
|---------------------------------------|-------------|------|------|------------------|
| The contract has no Policy Deviations |             |      |      |                  |



## Contract Standards Deviations

|                    |                                |
|--------------------|--------------------------------|
| Deviation Category | Non-Standard clauses           |
| Clause Title       | 1.1. 37:Heading                |
| Section            | 1. GOODS AND SERVICES CONTRACT |
| Deviation          | Standard clause modified       |

### Clause Text

This contract is initiated by and between **The Metropolitan Government of Nashville and Davidson County (METRO)** and **Net Tango Inc (CONTRACTOR)** located at **12804 Townepark Way, Suite 100, Louisville, KY 40243**, resulting from an approved sole source form signed by Metro's Purchasing Agent (included herein by reference). This Contract consists of the following documents:

- ***Any properly executed contract amendment (most recent with first priority),***
- ***This document, including exhibits,***
  - ***Exhibit A - Pricing***
  - ***Exhibit B - MISA Terms and Conditions***
  - ***Exhibit C - Affidavits***
- ***Purchase Orders (and PO Changes),***

In the event of conflicting provisions, all documents shall be construed in the order listed above.

### Comparison to Standard

This contract is initiated by and between The Metropolitan Government of Nashville and Davidson County (METRO) and - ~~Enter Legal Name (CONTRACTOR)~~  
~~Net Tango Inc (CONTRACTOR)~~ located ~~at Enter Address, City, ST ZIP: This~~  
~~at 12804 Townepark Way, Suite 100, Louisville, KY 40243, resulting from an approved sole source form signed by Metro's~~  
~~Purchasing Agent (included herein by reference). This~~ Contract consists of the following documents:

- ~~• Any~~
- Any properly executed contract amendment (most recent with first priority),
- ~~•~~
- This document, including exhibits,
- ~~•~~
- Exhibit A - ~~{Enter Description (i.e. Hourly Rates)}~~  
Pricing
- ~~•~~
- Exhibit B ~~—{Enter Description (i.e. Task Details)}~~
- ~~• Exhibit C - {Enter Description (i.e. ISA~~  
MISA Terms and ~~Conditions}~~  
Conditions



## Contract Standards Deviations

- ~~• The solicitation documentation for RFQ# [Enter Number] and affidavit(s) (all made a part of this contract by reference);~~
- ~~• Exhibit C - Affidavits~~
- ~~• Purchase~~
- ~~• Purchase Orders (and PO Changes), -~~
- ~~• CONTRACTOR's response to the solicitation,-~~
- ~~• Equal Business Opportunity (EBO) Program forms (incorporated by reference)-~~



Contract Standards Deviations

|                    |                                                                    |
|--------------------|--------------------------------------------------------------------|
| Deviation Category | Non-Standard clauses                                               |
| Clause Title       | 2.1. 35:Duties and Responsibilities                                |
| Section            | 2. THE PARTIES HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS: |
| Deviation          | Standard clause modified                                           |

Clause Text

---

CONTRACTOR agrees to provide website maintenance and development support for Nashville.gov and for other Metropolitan governmental agency or department websites as needed.

Comparison to Standard

---

CONTRACTOR agrees to provide ~~the goods and/or services as fully defined in the solicitation~~  
website maintenance and development support for Nashville.gov and for other Metropolitan governmental agency or  
department websites as ~~outlined in Exhibit B — Scope of Services.~~  
needed.



Contract Standards Deviations

|                    |                          |
|--------------------|--------------------------|
| Deviation Category | Non-Standard clauses     |
| Clause Title       | 3.1. 36:Contract Term    |
| Section            | 3. CONTRACT TERM         |
| Deviation          | Standard clause modified |

Clause Text

The Contract Term will begin on the date (the “Effective Date”) of August 17, 2023, or the date this Contract is approved by all required parties and filed in the Metropolitan Clerk's Office, whichever date last occurs. This Contract Term will end one hundred twenty (120) months from the Effective Date. In no event shall the term of this Contract exceed one hundred twenty (120) months from the Effective Date.

Comparison to Standard

The Contract Term will begin on the date (the “Effective Date”) of ~~-[insert date here],~~  
August 17, 2023, or the date this Contract is approved by all required parties and filed in the Metropolitan Clerk's Office, whichever date last occurs. This Contract Term ~~will end (60)~~  
one hundred twenty (120) months from the Effective Date. -

~~—This Contract may be extended by Contract Amendment. The option to extend may be exercised by and at the discretion of the Purchasing Agent. However, in~~  
In no event shall the term of this Contract exceed ~~sixty (60) months~~  
one hundred twenty (120) months from the Effective Date.





Contract Standards Deviations

|                    |                          |
|--------------------|--------------------------|
| Deviation Category | Non-Standard clauses     |
| Clause Title       | 4.1. 38:Contract Value   |
| Section            | 4. COMPENSATION          |
| Deviation          | Standard clause modified |

Clause Text

---

This Contract has an estimated value of \$10,000,000.00. The pricing details are included in Exhibit A and are made a part of this Contract by reference. CONTRACTOR shall be paid as work is completed and METRO is accordingly, invoiced.

Comparison to Standard

---

This Contract has an estimated value of ~~-\$[Agreement Amount].~~  
\$10,000,000.00. The pricing ~~-details are~~  
details are included ~~-in Exhibit~~  
in Exhibit A and are made a part of this Contract by reference. ~~-CONTRACTOR~~  
CONTRACTOR shall be paid as work is completed and METRO is accordingly, invoiced.



## Contract Standards Deviations

|                    |                                  |
|--------------------|----------------------------------|
| Deviation Category | Non-Standard clauses             |
| Clause Title       | 4.4. 27:Escalation/De-escalation |
| Section            | 4. COMPENSATION                  |
| Deviation          | Standard clause modified         |

**Clause Text**

This Contract is eligible for annual escalation/de-escalation adjustments. The request for adjustment must be in accordance with Exhibit A and submitted by CONTRACTOR to the Purchasing Agent no less than sixty (60) days prior to the annual anniversary of the Effective Date of this Contract. Any such adjustment, if approved by the Purchasing Agent, shall become effective on the anniversary of the Effective Date of this Contract. In no event shall such adjustment exceed 5% annually and must be supported by the I Bureau of Labor Statistics Consumer Price Index (CPI-U) (<https://www.bls.gov/cpi/>).

**Comparison to Standard**

This Contract is eligible for annual escalation/de-escalation adjustments. The request for adjustment must be in accordance with Exhibit A and submitted by CONTRACTOR to the Purchasing Agent no less than sixty (60) days prior to the annual anniversary of the Effective Date of this Contract. Any such adjustment, if approved by the Purchasing Agent, shall become effective on the anniversary of the Effective Date of this Contract. In no event shall such adjustment exceed 5% annually and must be supported by the I Bureau of Labor Statistics Consumer Price Index (CPI-U) (<https://www.bls.gov/cpi/>).



Contract Standards Deviations

|                    |                          |
|--------------------|--------------------------|
| Deviation Category | Non-Standard clauses     |
| Clause Title       | 5.3. 33:Notice           |
| Section            | 5. TERMINATION           |
| Deviation          | Standard clause modified |

Clause Text

METRO may terminate this Contract at any time upon thirty (30) days written notice to CONTRACTOR. Should METRO terminate this Contract, CONTRACTOR shall immediately cease work and deliver to METRO, within thirty (30) days, all completed or partially completed satisfactory work, and METRO and Net Tango shall determine and pay to CONTRACTOR the amount due for satisfactory work.

Net Tango may terminate this Contract at any time upon thirty (30) days written notice to METRO. Should Net Tango terminate this Contract, Net Tango will cease work and deliver to METRO, within thirty (30) days, all completed or partially completed satisfactory work, and Net Tango and METRO will determine the amount due for satisfactory work.

Comparison to Standard

METRO may terminate this Contract at any time upon thirty (30) days written notice to CONTRACTOR. Should METRO terminate this Contract, CONTRACTOR shall immediately cease work and deliver to METRO, within thirty (30) days, all completed or partially completed satisfactory work, and METRO and Net Tango shall determine and pay to CONTRACTOR the amount due for satisfactory work.Net Tango may terminate this Contract at any time upon thirty (30) days written notice to METRO. Should Net Tango terminate this Contract, Net Tango will cease work and deliver to METRO, within thirty (30) days, all completed or partially completed satisfactory work, and Net Tango and METRO will determine the amount due for satisfactory work. ———



Contract Standards Deviations

|                    |                                                               |
|--------------------|---------------------------------------------------------------|
| Deviation Category | Non-Standard clauses                                          |
| Clause Title       | 6.3. 230:Equal Business Opportunity (EBO) Program Requirement |
| Section            | 6. NONDISCRIMINATION                                          |
| Deviation          | Standard clause modified                                      |

Clause Text

---

The Equal Business Opportunity (EBO) Program is not applicable to this Contract.

Comparison to Standard

---

~~-The consideration and contact of minority owned and/or woman owned business enterprises is required for a responsive offer to most solicitations. The provision of the~~ Equal Business Opportunity (EBO) Program ~~documents shall be part of each solicitation response and incorporated herein by reference. CONTRACTOR agrees to comply with the~~ is not applicable ~~-solicitation response and incorporated herein by reference. CONTRACTOR agrees to comply with the~~ Equal Business Opportunity (EBO) Program, if applicable, in the execution of this Contract.



Contract Standards Deviations

|                    |                            |
|--------------------|----------------------------|
| Deviation Category | Non-Standard clauses       |
| Clause Title       | 7.1. 49:Proof of Insurance |
| Section            | 7. INSURANCE               |
| Deviation          | Standard clause modified   |

Clause Text

---

During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension(s), the types and amounts of insurance identified below. Proof of insurance shall be required naming METRO as additional insured and identifying Contract number on the ACORD document.

Comparison to Standard

---

During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension(s), the types and amounts of insurance identified - ~~below.~~  
below. Proof of insurance shall be required naming METRO as additional insured and identifying ~~either the project name, RFQ, Purchase Order, or~~ Contract ~~number on~~  
number on the ACORD document.



Contract Standards Deviations

|                    |                                     |
|--------------------|-------------------------------------|
| Deviation Category | Non-Standard clauses                |
| Clause Title       | 7.4. 251: Cyber Liability Insurance |
| Section            | 7. INSURANCE                        |
| Deviation          | Standard clause modified            |

Clause Text

In the amount of three million (\$3,000,000.00) dollars.

Comparison to Standard

In the amount of ~~four~~ three million ~~(\$4,000,000.00)~~ (\$3,000,000.00) dollars.

## Contract Standards Deviations

|                    |                               |
|--------------------|-------------------------------|
| Deviation Category | Non-Standard clauses          |
| Clause Title       | 7.6. 54:Such insurance shall: |
| Section            | 7. INSURANCE                  |
| Deviation          | Standard clause modified      |

**Clause Text**

---

Contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of work or operations performed by or on behalf of CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this Contract, CONTRACTOR's insurance coverage shall be primary insurance with respects to METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be in excess of CONTRACTOR's insurance and shall not contribute with it. CONTRACTOR shall maintain Workers' Compensation insurance (if applicable) with statutory limits as required by the State of Tennessee or other applicable laws and Employers' Liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR's Workers' Compensation insurance coverage.

**Comparison to Standard**

---

Contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of work or operations performed by or on behalf ~~of CONTRACTOR~~ of CONTRACTOR including materials, parts, or equipment furnished in connection with such work or ~~operations.~~ operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

For any claims related to this Contract, CONTRACTOR's insurance coverage shall be primary ~~insurance with~~ insurance with respects to METRO, its officers, officials, employees, and ~~volunteers.~~ volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be in excess of CONTRACTOR's insurance and shall not contribute with it. -

~~Automotive Liability insurance shall include vehicles owned, hired, and/or non-owned. Said insurance shall include coverage for loading and unloading hazards. Insurance shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.~~

CONTRACTOR shall maintain Workers' Compensation insurance (if applicable) with statutory limits as required by the State of Tennessee or other applicable laws and Employers' Liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR's Workers' Compensation insurance coverage.



## Contract Standards Deviations

|                    |                                      |
|--------------------|--------------------------------------|
| Deviation Category | Non-Standard clauses                 |
| Clause Title       | 7.7. 55:Other Insurance Requirements |
| Section            | 7. INSURANCE                         |
| Deviation          | Standard clause modified             |

### Clause Text

Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements effecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

**PROCUREMENTCOI@NASHVILLE.GOV**

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services.

Maintain such insurance from the time services commence until services are completed. Failure to maintain or renew coverage and to provide evidence of renewal may be treated by METRO as a material breach of this Contract.

Said insurance shall be with an insurer licensed to do business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.

Require all subcontractors to maintain during the term of this Contract, Commercial General Liability insurance, and Worker's Compensation/ Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR's insurance) in the same manner as specified for CONTRACTOR. CONTRACTOR shall require subcontractor's to have all necessary insurance and maintain the subcontractor's certificates of insurance.

Any deductibles and/or self-insured retentions greater than \$10,000.00 must be disclosed to and approved by METRO **prior to the commencement of services.**

If CONTRACTOR has or obtains primary and excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

### Comparison to Standard

Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates and amendatory endorsements effecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to:

PROCUREMENTCOI@NASHVILLE.GOV

Provide certified copies of endorsements and policies if requested by METRO in lieu of or in addition to certificates of insurance.

Replace certificates, policies, and/or endorsements for any such insurance expiring prior to completion of services.

Maintain such insurance from the time services commence until services are ~~-completed-~~

completed. Failure to maintain or renew ~~-coverage and~~  
coverage and to provide evidence of renewal may be treated by METRO as a material breach of this Contract.

~~-Said insurance~~

Said insurance shall be with an insurer licensed to do business in Tennessee and having A.M. Best Company ratings of no less than ~~-A-~~

A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.





## Contract Standards Deviations

Require all subcontractors to maintain during the term of this ~~-Contract, Commercial~~  
Contract, Commercial General ~~-Liability insurance, Business Automobile~~ Liability insurance, and Worker's Compensation/  
Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR's insurance) in the same  
manner as specified for CONTRACTOR. CONTRACTOR ~~-shall require~~  
shall require subcontractor's to have all necessary insurance and maintain the subcontractor's certificates of insurance.  
Any deductibles and/or self-insured retentions greater than \$10,000.00 must be disclosed to and approved by METRO prior  
to the commencement of services.

~~-If CONTRACTOR~~  
If CONTRACTOR has or obtains primary and excess policy(ies), there shall be no gap between the limits of the primary  
policy and the deductible features of the excess policies.



Contract Standards Deviations

|                    |                                |
|--------------------|--------------------------------|
| Deviation Category | Non-Standard clauses           |
| Clause Title       | 8.2. 29:Warranty               |
| Section            | 8. GENERAL TERMS AND CONDITONS |
| Deviation          | Standard clause modified       |

Clause Text

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CONTRACTOR warrants that for a period of thirty (30) days from date of delivery and/or installation, whichever is later, the goods provided, including software, shall be free of any defects that interfere with or prohibit the use of the goods for the purposes for which they were obtained.

During the warranty period, METRO may, at its option, request that CONTRACTOR repair or replace any defective goods, by written notice to CONTRACTOR. In that event, CONTRACTOR shall repair or replace the defective goods, as required by METRO, at CONTRACTOR's expense, within thirty (30) days of written notice. Alternatively, METRO may return the defective goods, at CONTRACTOR's expense, for a full refund. Exercise of either option shall not relieve CONTRACTOR of any liability to METRO for damages sustained by virtue of CONTRACTOR's breach of warranty.

Comparison to Standard

---

CONTRACTOR warrants that for a period of ~~one year~~  
thirty (30) days from date of delivery and/or installation, whichever is later, the goods provided, including software, shall be free of any defects that interfere with or prohibit the use of the goods for the purposes for which they were obtained.

During the warranty period, METRO may, at its option, request that CONTRACTOR repair or replace any defective goods, by written notice to CONTRACTOR. In that event, CONTRACTOR shall repair or replace the defective goods, as required by METRO, at CONTRACTOR's expense, within thirty (30) days of written notice. Alternatively, METRO may return the defective goods, at CONTRACTOR's expense, for a full refund. Exercise of either option shall not relieve CONTRACTOR of any liability to METRO for damages sustained by virtue of CONTRACTOR's breach of warranty.

—

## Contract Standards Deviations

|                    |                                |
|--------------------|--------------------------------|
| Deviation Category | Non-Standard clauses           |
| Clause Title       | 8.9. 59:METRO Property         |
| Section            | 8. GENERAL TERMS AND CONDITONS |
| Deviation          | Standard clause modified       |

### Clause Text

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Any METRO property, including but not limited to books, records, and equipment that is in CONTRACTOR's possession shall be maintained by CONTRACTOR in good condition and repair, and shall be returned to METRO by CONTRACTOR upon termination of this Contract. All goods, documents, records, and other work product and property produced during the performance of this Contract are deemed to be METRO property. METRO property includes, but is not limited to, all documents which make up this Contract; all other documents furnished by METRO; all goods, records, reports, information, data, specifications, computer programs, technical reports, operating manuals and similar work or other documents, conceptual drawings, design documents, closeout documents, and other submittals by CONTRACTOR of any of its subcontractors; and, all other original works of authorship, whether created by METRO, CONTRACTOR or any of its subcontractors embodied in any tangible medium of expression, including, without limitation, pictorial, graphic, sculptural works, two (2) dimensional works, and three (3) dimensional works. Any of Contractor's or its subcontractors' works of authorship comprised within the Work Product (whether created alone or in concert with Metro or a third party) shall be deemed to be "works made for hire" and made in the course of services rendered and, whether pursuant to the provisions of Section 101 of the U.S. Copyright Act or other Applicable Law, such Work Product shall belong exclusively to Metro.

Net Tango, Inc.'s software that creates the functionality of the website is owned by Net Tango, Inc. and licensed to CLIENT as a non-exclusive, perpetual, worldwide, irrevocable, royalty-free license to make use, reproduce, modify, translate, create derivative works and sublicense Net Tango, Inc.'s software to a wholly owned subsidiary in connection with the website. Any and all information, data, text, graphics, photos, designs,

trademark, or other art provided by METRO to Net Tango, Inc. for the purpose of the Agreement are the property of METRO and shall remain the property of METRO. It is agreed between the parties that METRO shall own the copyright to the final website delivered to METRO by Net Tango, Inc. Net Tango, Inc. owns the copyright to the software providing the functionality of the website.

Except as to Contracts involving sensitive information, CONTRACTOR may keep one (1) copy of the aforementioned documents upon completion of this Contract; provided, however, that in no event shall CONTRACTOR use, or permit to be used, any portion of the documents on other projects without METRO's prior written authorization. CONTRACTOR shall maintain sensitive information securely and if required by METRO, provide secured destruction of said information. Distribution and/or reproduction of METRO sensitive information outside of the intended and approved use are strictly prohibited unless permission in writing is first received from the METRO Chief Information Security Officer. The storage of METRO sensitive information to third-party hosted network storage areas, such as Microsoft Skydrive, Google Docs, Dropbox, or other cloud storage mechanisms, shall not be allowed without first receiving permission in writing from the METRO Chief Information Security Officer.

### Comparison to Standard

---

Any METRO property, including but not limited to books, records, and equipment that is in CONTRACTOR's possession shall be maintained by CONTRACTOR in good condition and repair, and shall be returned to METRO by CONTRACTOR upon termination of this ~~Contract.~~

Contract. All goods, documents, records, and other work product and property produced during the performance of this Contract are deemed to be METRO ~~property.~~

property. METRO property includes, but is not limited to, all documents which make up this Contract; all other documents furnished by METRO; all goods, records, reports, information, data, specifications, computer programs, technical reports, operating manuals and similar work or other documents, conceptual drawings, design documents, closeout documents, and other submittals by CONTRACTOR of any of its subcontractors; and, all other original works of authorship, whether created



## Contract Standards Deviations

by METRO, CONTRACTOR or any of its subcontractors embodied in any tangible medium of expression, including, without limitation, pictorial, graphic, sculptural works, two (2) dimensional works, and three (3) dimensional ~~works.~~

works. Any of Contractor's or its subcontractors' works of authorship comprised within the Work Product (whether created alone or in concert with Metro or a third party) shall be deemed to be "works made for hire" and made in the course of services rendered and, whether pursuant to the provisions of Section 101 of the U.S. Copyright Act or other Applicable Law, such Work Product shall belong exclusively to Metro. ~~Contractor~~

-

Net Tango, Inc.'s software that creates the functionality of the website is owned by Net Tango, Inc. and ~~its subcontractors~~ grant Metro

licensed to CLIENT as a non-exclusive, perpetual, worldwide, ~~fully paid up,~~ irrevocable, royalty-free ~~license, with rights to sublicense through multiple levels of sublicenses,~~ license to make use, reproduce, ~~make, have made,~~ modify, translate, create derivative works ~~of, distribute, publicly perform~~ and ~~publicly display by~~ sublicense Net Tango, Inc.'s software to a wholly owned subsidiary in connection with the website. Any and all ~~means, now known or later developed, such rights.~~

information, data, text, graphics, photos, designs,

trademark, or other art provided by METRO to Net Tango, Inc. for the purpose of the Agreement are the property of METRO and shall remain the property of METRO. It is agreed between the parties that METRO shall own the copyright to the final website delivered to METRO by Net Tango, Inc. Net Tango, Inc. owns the copyright to the software providing the functionality of the website.



## Contract Standards Deviations

|                    |                                            |
|--------------------|--------------------------------------------|
| Deviation Category | Non-Standard clauses                       |
| Clause Title       | 8.19. 67:Indemnification and Hold Harmless |
| Section            | 8. GENERAL TERMS AND CONDITONS             |
| Deviation          | Standard clause modified                   |

### Clause Text

CONTRACTOR shall indemnify and hold harmless METRO, its officers, agents, and employees from:

- A. Any claims, damages, costs, and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of CONTRACTOR, its officers, employees, and/or agents, including its sub or independent contractors, in connection with the performance of the contract.
- B. Any claims, damages, penalties, costs, and attorney fees arising from any failure of CONTRACTOR, its officers, employees, and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.
- C. In any and all claims against METRO, its officers, agents, or employees, by any employee of CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for CONTRACTOR or any subcontractor under workers' compensation acts, disability acts, or other employee benefit acts.
- D. METRO will not indemnify, defend, or hold harmless the CONTRACTOR from any claims arising from any failure, regardless of any language in any attachment or other document that CONTRACTOR may provide unless the claim is the result of negligence or breach of Metro Nashville, for which Metro Nashville would have liability under the Governmental Tort Liability Act.

### Comparison to Standard

CONTRACTOR shall indemnify and hold harmless METRO, its officers, agents, and employees from:

- ~~A. Any~~  
A. Any claims, damages, costs, and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of CONTRACTOR, its officers, employees, and/or agents, including its sub or independent contractors, in connection with the performance of the contract.
- ~~B. Any~~  
B. Any claims, damages, penalties, costs, and attorney fees arising from any failure of CONTRACTOR, its officers, employees, and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.
- C. In any and all claims against METRO, its officers, agents, or employees, by any employee of CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for CONTRACTOR or any subcontractor under workers' compensation acts, disability acts, or other employee benefit acts.
- D. METRO will not indemnify, defend, or hold harmless ~~in any fashion~~  
the CONTRACTOR from any claims arising from any failure, regardless of any language in any attachment or other document that CONTRACTOR may ~~provide.~~



## Contract Standards Deviations

~~E. CONTRACTOR shall pay METRO any expenses incurred as a  
provide unless the claim is the result of CONTRACTOR's failure to fulfill any obligation in a professional and timely manner  
negligence or breach of Metro Nashville, for which Metro Nashville would have liability under this Contract.  
the Governmental Tort Liability Act.~~



Contract Standards Deviations

|                    |                                      |
|--------------------|--------------------------------------|
| Deviation Category | Standard clauses missing             |
| Clause Title       | 7.2. 50:Products Liability Insurance |
| Section            | 7. INSURANCE                         |
| Deviation          | Optional clause removed              |

Clause Text

---

In the amount of one million (\$1,000,000.00) dollars.



Contract Standards Deviations

|                    |                                           |
|--------------------|-------------------------------------------|
| Deviation Category | Standard clauses missing                  |
| Clause Title       | 7.3. 188:Professional Liability Insurance |
| Section            | 7. INSURANCE                              |
| Deviation          | Optional clause removed                   |

Clause Text

---

In the amount of one million (\$1,000,000.00) dollars.





Contract Standards Deviations

|                    |                                        |
|--------------------|----------------------------------------|
| Deviation Category | Standard clauses missing               |
| Clause Title       | 7.4. 52:Automobile Liability Insurance |
| Section            | 7. INSURANCE                           |
| Deviation          | Optional clause removed                |

Clause Text

---

In the amount of one million (\$1,000,000.00) dollars.



Contract Standards Deviations

|                    |                                          |
|--------------------|------------------------------------------|
| Deviation Category | Standard clauses missing                 |
| Clause Title       | 7.7. 253:Abuse and Molestation Insurance |
| Section            | 7. INSURANCE                             |
| Deviation          | Optional clause removed                  |

Clause Text

In the amount of one million (\$1,000,000.00) dollars.



Contract Standards Deviations

|                    |                                            |
|--------------------|--------------------------------------------|
| Deviation Category | Standard clauses missing                   |
| Clause Title       | 8.7. 195:Virus Representation and Warranty |
| Section            | 8. GENERAL TERMS AND CONDITONS             |
| Deviation          | Optional clause removed                    |

Clause Text

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CONTRACTOR represents and warrants that Products and/or Services, or any media upon which the Products and/or Services are stored, do not have, nor shall CONTRACTOR or its Agents otherwise introduce into METRO's systems, network, or infrastructure, any type of software routines or element which is designed to or capable of unauthorized access to or intrusion upon, disabling, deactivating, deleting, or otherwise damaging or interfering with any system, equipment, software, data, or the METRO network. In the event of a breach of this representation and warranty, CONTRACTOR shall compensate METRO for any and all harm, injury, damages, costs, and expenses incurred by METRO resulting from the breach.

For CONTRACTOR managed systems, CONTRACTOR shall install and maintain ICSA Labs certified or AV-Test approved Antivirus Software and, to the extent possible, use real time protection features. CONTRACTOR shall maintain the Anti-virus Software in accordance with the Antivirus Software provider's recommended practices. In addition, CONTRACTOR shall ensure that:

- Anti-virus Software checks for new Anti-virus signatures no less than once per day, and; Anti-virus signatures are current and no less recent than two versions/releases behind the most current version/release of the Anti-virus signatures for the Anti-virus Software
-

## Contract Standards Deviations

|                    |                                                                    |
|--------------------|--------------------------------------------------------------------|
| Deviation Category | Standard clauses missing                                           |
| Clause Title       | 8.8. 57:Copyright, Trademark, Service Mark, or Patent Infringement |
| Section            | 8. GENERAL TERMS AND CONDITONS                                     |
| Deviation          | Optional clause removed                                            |

**Clause Text**

CONTRACTOR shall, at its own expense, be entitled to and shall have the duty to defend any suit that may be brought against METRO to the extent that it is based on a claim that the products or services furnished infringe a Copyright, Trademark, Service Mark, or Patent. CONTRACTOR shall further indemnify and hold harmless METRO against any award of damages and costs made against METRO by a final judgment of a court of last resort in any such suit. METRO shall provide CONTRACTOR immediate notice in writing of the existence of such claim and full right and opportunity to conduct the defense thereof, together with all available information and reasonable cooperation, assistance and authority to enable CONTRACTOR to do so. No costs or expenses shall be incurred for the account of CONTRACTOR without its written consent. METRO reserves the right to participate in the defense of any such action. CONTRACTOR shall have the right to enter into negotiations for and the right to effect settlement or compromise of any such action, but no such settlement or compromise shall be binding upon METRO unless approved by the METRO Department of Law Settlement Committee and, where required, the METRO Council.

If the products or services furnished under this Contract are likely to, or do become, the subject of such a claim of infringement, then without diminishing CONTRACTOR's obligation to satisfy the final award, CONTRACTOR may at its option and expense:

- Procure for METRO the right to continue using the products or services
- Replace or modify the alleged infringing products or services with other equally suitable products or services that are satisfactory to METRO, so that they become non-infringing
- Remove the products or discontinue the services and cancel any future charges pertaining thereto

Provided; however, that CONTRACTOR will not exercise the Remove option above until CONTRACTOR and METRO have determined that the Procure and/or Replace options are impractical. CONTRACTOR shall have no liability to METRO; however, if any such infringement or claim thereof is based upon or arises out of:

- The use of the products or services in combination with apparatus or devices not supplied or else approved by CONTRACTOR;
- The use of the products or services in a manner for which the products or services were neither designated nor contemplated; or,
- The claimed infringement in which METRO has any direct or indirect interest by license or otherwise, separate from that granted herein.



Contract Standards Deviations

|                    |                                |
|--------------------|--------------------------------|
| Deviation Category | Standard clauses missing       |
| Clause Title       | 8.22. 7:Attorney Fees          |
| Section            | 8. GENERAL TERMS AND CONDITONS |
| Deviation          | Optional clause removed        |

Clause Text

CONTRACTOR agrees that in the event either party takes legal action to enforce any provision of this Contract or to obtain a remedy for any breach of this Contract, and in the event METRO prevails in such action, CONTRACTOR shall pay all expenses of such action incurred at any and all stages of the litigation, including costs, and reasonable attorney fees for METRO.



Contract Standards Deviations

|                    |                                   |
|--------------------|-----------------------------------|
| Deviation Category | Invalid clauses                   |
| Clause Title       | 8.16. 262:Israel Anti-Boycott Act |
| Section            | 8. GENERAL TERMS AND CONDITONS    |
| Deviation          | Clause expired                    |

Version on Document

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In accordance with Tennessee Code Annotated Title 12, Chapter 4, Part 1 CONTRACTOR certifies that CONTRACTOR is not currently engaged in, and will not for the duration of this Contract engage in, a boycott of Israel.

Latest Version

---

The Contractor certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY  
DEPARTMENT OF FINANCE – PROCUREMENT  
SOLE SOURCE JUSTIFICATION FORM**



SS #: SS2024010

Date Received: July 17, 2023

**Send an email to [PRG@nashville.gov](mailto:PRG@nashville.gov) and attach completed sole source form and supporting documentation.**

***Proposed supplier MUST be Registered in iProcurement***

Date: 07/17/2023 Requesting Department/Agency/Commission: ITS/BASS

Requesting Official: Dawn Clark Telephone #: 862-6033 This is for a multi-year contract.

Product/Service Description: 5 year contract with an option to renew for an additional 5 years for website maintenance and development support for Nashville.gov, Nashville Public Library website and other departmental website maintenance

**Total Purchase (Enter the value for the entire contract life) Price: \$10,000,000**

BU Number: 14521021 Fund #: 51137 Object Account: 502229 Any Other Accounting Info: \_\_\_\_\_

Proposed Supplier: Net Tango

Proposed Supplier Contact: Susan Weiss

Supplier Address: 12804 Townepark Way, Ste. 100

City: Louisville ST: KY Zip: 40243

Supplier Telephone #: (502) 245-1750

Supplier Email: sweiss@nattango.com

**Metro Code: 4.12.060 Sole Source Procurement.**

A contract may be awarded for a supply, service or construction item without competition when, under regulations promulgated by the standards board, the purchasing agent determines in writing that there is only one source for the required supply, service or construction item. The standards board may, by regulation, establish specific categories of supplies, services, or construction items as sole source items. (Ord. 92-210 § 1 (3-205), 1992)

**R4.12.060.02 Conditions for Use of Sole Source Procurement.**

Other, see explanation below

If Other, Explain Request: Proprietary compatibility and in depth critical experience of Nashville.gov and related Metro government department websites with existing resources. Net Tango has been the trusted vendor in the development of the previous and current version of Nashville.gov and the back-end system that currently supports the Content Management System (CMS). They heavily customized the CMS and assist Metro in maintaining a secure and operable website. The change to another vendor would require a complete re-evaluation of the elements of the CMS and would be cost prohibitive to take that approach. Additionally, there would potentially be an impact on the availability of critical information portals on Nashville.gov for various departments during that rebuilding process if another vendor was selected.

NetTango's knowledge of the current CMS and the hosting platform is essential to the ongoing support and development of the site. Net Tango also assists other departments (Nashville Public Library, MDHA, NAZA) with the development and maintenance of their websites. Net Tango has won two previous competitive bid RFP's for two 5 year contracts prior to this sole source request.

Signatures will be gotten by Procurement in DocuSign

Department Requester's Initials: DC

Requesting Department Director's Signature of Approval: 

Date: 7/18/2023 | 7:01 AM CDT

SS2024010

Rec. July 18, 2023



SS #: SS2024010

Date Received: July 17, 2023

*To be completed by the Procurement Division*

☐ **Vetting & Research Needed; Date Requested by Purchasing Agent**\_\_\_\_\_

5 yr contract with option to renew for an additional 5 years

☒ **Sole Source is Approved for:**\_\_\_\_\_

☐ **Sole Source is Denied (See determination summary for denial reason)**

**PURCHASING AGENT:** Michelle D. Hernandez Lane **Date:** 7/20/2023 | 3:17 PM

Certificate Of Completion

Envelope Id: E2224F2025674CC0A8917B0C2497F528

Subject: Updated Sole Source Form for ITS - SS2024010 Net Tango

Source Envelope:

Document Pages: 3

Certificate Pages: 15

AutoNav: Enabled

EnvelopeId Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

Envelope Originator:  
Procurement Resource Group  
730 2nd Ave. South 1st Floor  
Nashville, TN 37219  
prg@nashville.gov  
IP Address: 170.190.198.185

Record Tracking

Status: Original

7/18/2023 6:18:32 AM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Procurement Resource Group

prg@nashville.gov

Pool: StateLocal

Pool: Metropolitan Government of Nashville and Davidson County

Location: DocuSign

Location: DocuSign

Signer Events

Judy Cantlon

Judy.Cantlon@nashville.gov

Security Level: Email, Account Authentication (None)

Signature

Completed

Using IP Address: 170.190.198.185

Timestamp

Sent: 7/18/2023 6:21:19 AM

Viewed: 7/18/2023 6:23:35 AM

Signed: 7/18/2023 6:24:37 AM

Electronic Record and Signature Disclosure:  
Accepted: 7/18/2023 6:23:35 AM  
ID: 03893037-d26d-481b-a6a8-257f8bffb56

Dawn Clark

Dawn.Clark@nashville.gov

Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.190

Sent: 7/18/2023 6:24:38 AM

Viewed: 7/18/2023 6:49:49 AM

Signed: 7/18/2023 6:50:39 AM

Electronic Record and Signature Disclosure:  
Accepted: 7/18/2023 6:49:49 AM  
ID: d74592a9-2b74-4b1d-8a4c-dc9524c1db6b

Keith Durbin

keith.durbin@nashville.gov

Security Level: Email, Account Authentication (None)



Signature Adoption: Uploaded Signature Image

Using IP Address: 170.190.198.185

Sent: 7/18/2023 6:50:40 AM

Viewed: 7/18/2023 7:01:23 AM

Signed: 7/18/2023 7:01:51 AM

Electronic Record and Signature Disclosure:  
Accepted: 7/18/2023 7:01:23 AM  
ID: 262937fb-3a63-45db-9a8e-d25c2af374dd

Michelle A. Hernandez Lane

michelle.lane@nashville.gov

Chief Procurement Officer/Purchasing Agent Metro

Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style

Using IP Address: 172.58.147.51

Signed using mobile

Sent: 7/18/2023 7:01:52 AM

Viewed: 7/20/2023 3:15:59 PM

Signed: 7/20/2023 3:17:16 PM

Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

| In Person Signer Events                                                                                                                                                                                                                                          | Signature        | Timestamp                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------|
| Editor Delivery Events                                                                                                                                                                                                                                           | Status           | Timestamp                                                  |
| Agent Delivery Events                                                                                                                                                                                                                                            | Status           | Timestamp                                                  |
| Intermediary Delivery Events                                                                                                                                                                                                                                     | Status           | Timestamp                                                  |
| Certified Delivery Events                                                                                                                                                                                                                                        | Status           | Timestamp                                                  |
| Carbon Copy Events                                                                                                                                                                                                                                               | Status           | Timestamp                                                  |
| Amber Gardner<br>amber.gardner@nashville.gov<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 7/7/2023 3:24:54 PM<br>ID: 3def98b6-5298-4b05-9853-0b526c719a1b                          | COPIED           | Sent: 7/20/2023 3:17:17 PM                                 |
| PRG<br>prg@nashville.gov<br>Metropolitan Government of Nashville and Davidson County<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign                                   | COPIED           | Sent: 7/20/2023 3:17:18 PM<br>Resent: 7/20/2023 3:17:23 PM |
| Terri L. Ray<br>Terri.Ray@nashville.gov<br>Finance Manager<br>Metropolitan Government of Nashville and Davidson County<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | COPIED           | Sent: 7/20/2023 3:17:19 PM<br>Viewed: 7/20/2023 3:18:26 PM |
| Witness Events                                                                                                                                                                                                                                                   | Signature        | Timestamp                                                  |
| Notary Events                                                                                                                                                                                                                                                    | Signature        | Timestamp                                                  |
| Envelope Summary Events                                                                                                                                                                                                                                          | Status           | Timestamps                                                 |
| Envelope Sent                                                                                                                                                                                                                                                    | Hashed/Encrypted | 7/18/2023 6:21:19 AM                                       |
| Certified Delivered                                                                                                                                                                                                                                              | Security Checked | 7/20/2023 3:15:59 PM                                       |
| Signing Complete                                                                                                                                                                                                                                                 | Security Checked | 7/20/2023 3:17:16 PM                                       |
| Completed                                                                                                                                                                                                                                                        | Security Checked | 7/20/2023 3:17:19 PM                                       |
| Payment Events                                                                                                                                                                                                                                                   | Status           | Timestamps                                                 |
| Electronic Record and Signature Disclosure                                                                                                                                                                                                                       |                  |                                                            |

**Certificate Of Completion**

Envelope Id: 51812EC2B3E84F7582E478A7FF42F70A

Status: Sent

Subject: Metro Contract 6528123 with Net Tango Inc (Information Technology Services)

Source Envelope:

Document Pages: 75

Signatures: 10

Certificate Pages: 17

Initials: 4

AutoNav: Enabled

Envelope Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

Envelope Originator:

Procurement Resource Group

730 2nd Ave. South 1st Floor

Nashville, TN 37219

prg@nashville.gov

IP Address: 170.190.198.190

**Record Tracking**

Status: Original

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Holder: Procurement Resource Group

prg@nashville.gov

Location: DocuSign

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and  
Davidson County

Location: DocuSign

**Signer Events****Signature****Timestamp**

Gary Clay

Gary.Clay@nashville.gov

Asst. Purchasing Agent

Security Level: Email, Account Authentication  
(None)Signature Adoption: Uploaded Signature Image  
Using IP Address: 170.190.198.185

Sent: 7/24/2023 8:00:47 AM

Viewed: 7/24/2023 8:02:34 AM

Signed: 7/24/2023 8:45:16 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Gregg Nicholson

Gregg.Nicholson@nashville.gov

Security Level: Email, Account Authentication  
(None)Signature Adoption: Pre-selected Style  
Using IP Address: 170.190.198.185

Sent: 7/24/2023 8:45:18 AM

Viewed: 7/24/2023 8:55:58 AM

Signed: 7/24/2023 8:56:23 AM

**Electronic Record and Signature Disclosure:**

Accepted: 7/24/2023 8:55:58 AM

ID: fd287de8-3bf0-4119-b947-fc38722c6ecd

Elizabeth Jefferson

elizabeth.jefferson@nashville.gov

Security Level: Email, Account Authentication  
(None)Signature Adoption: Pre-selected Style  
Using IP Address: 170.190.198.185

Sent: 7/24/2023 8:56:26 AM

Viewed: 7/24/2023 8:02:21 PM

Signed: 7/24/2023 8:05:29 PM

**Electronic Record and Signature Disclosure:**

Accepted: 7/24/2023 8:02:21 PM

ID: c360fd56-b905-4aa8-8129-adc0e4

Susan Weiss

sweiss@nettango.com

President &amp; CEO

Net Tango, Inc.

Security Level: Email, Account Authentication  
(None)Signature Adoption: Pre-selected Style  
Using IP Address: 108.69.230.237

Sent: 7/24/2023 8:05:32 PM

Viewed: 7/25/2023 3:28:44 PM

Signed: 7/26/2023 8:07:31 AM

**Electronic Record and Signature Disclosure:**

| Signer Events                                                                                                                                                                                                                                                                                                                                                | Signature                                                                                                                                           | Timestamp                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <p>Accepted: 8/6/2018 9:02:10 AM<br/>ID: 4c4c9c65-2589-46dd-91aa-8082429ca921</p> <p>Michelle A. Hernandez Lane<br/>michelle.lane@nashville.gov<br/>Chief Procurement Officer/Purchasing Agent<br/>Metro<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p> | <p><i>Michelle A. Hernandez Lane</i></p> <p>Signature Adoption: Pre-selected Style<br/>Using IP Address: 172.58.145.240<br/>Signed using mobile</p> | <p>Sent: 7/26/2023 8:07:37 AM<br/>Viewed: 7/26/2023 2:57:30 PM<br/>Signed: 7/26/2023 3:08:21 PM</p>  |
| <p>Keith Durbin<br/>keith.durbin@nashville.gov<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>                                                                                                                                                           | <p><i>Keith Durbin</i></p> <p>Signature Adoption: Uploaded Signature Image<br/>Using IP Address: 170.190.198.191</p>                                | <p>Sent: 7/26/2023 3:08:27 PM<br/>Viewed: 7/26/2023 3:26:50 PM<br/>Signed: 7/26/2023 3:27:14 PM</p>  |
| <p>Accepted: 7/26/2023 3:26:50 PM<br/>ID: c606f12a-2791-40ad-8ff5-b3e4fb640edc</p> <p>Kelly Flannery<br/>aaron.pratt@nashville.gov<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>                                                                       | <p><i>Kelly Flannery</i></p> <p>Signature Adoption: Uploaded Signature Image<br/>Using IP Address: 170.190.198.185</p>                              | <p>Sent: 7/26/2023 3:27:17 PM<br/>Viewed: 7/26/2023 3:51:18 PM<br/>Signed: 7/26/2023 3:51:35 PM</p>  |
| <p>Kelly Flannery<br/>kelly.flannery@nashville.gov<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>                                                                                                                                                       | <p><i>Kelly Flannery</i></p> <p>Signature Adoption: Pre-selected Style<br/>Using IP Address: 170.190.198.185</p>                                    | <p>Sent: 7/26/2023 3:51:39 PM<br/>Viewed: 7/26/2023 4:37:45 PM<br/>Signed: 7/26/2023 4:38:00 PM</p>  |
| <p>Accepted: 7/26/2023 4:37:45 PM<br/>ID: d2cfa5ef-40af-401f-a926-caca2f5747a0</p> <p>Balogun Cobb<br/>balogun.cobb@nashville.gov<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>                                                                        | <p><i>BC</i></p> <p>Signature Adoption: Pre-selected Style<br/>Using IP Address: 170.190.198.185</p>                                                | <p>Sent: 7/26/2023 4:38:06 PM<br/>Viewed: 7/26/2023 4:39:18 PM<br/>Signed: 7/26/2023 4:39:26 PM</p>  |
| <p>Accepted: 7/26/2023 4:39:18 PM<br/>ID: e7b41223-d1aa-4925-860a-26fb0a9e8ee2</p> <p>Erica Haber<br/>erica.haber@nashville.gov<br/>Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</p>                                                                          | <p><i>Erica Haber</i></p> <p>Signature Adoption: Pre-selected Style<br/>Using IP Address: 170.190.198.144</p>                                       | <p>Sent: 7/26/2023 4:39:30 PM<br/>Viewed: 7/26/2023 5:37:13 PM<br/>Signed: 7/27/2023 11:08:21 AM</p> |

| Signer Events                                                                                                                                                                                                                                                          | Signature | Timestamp                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------|
| <b>Electronic Record and Signature Disclosure:</b><br>Accepted: 7/26/2023 5:37:13 PM<br>ID: ed211ac3-a7bb-42ef-a224-2a3605399f0a                                                                                                                                       |           |                             |
| Procurement Resource Group<br>prg@nashville.gov<br>Metropolitan Government of Nashville and Davidson<br>County<br>Security Level: Email, Account Authentication<br>(None)                                                                                              |           | Sent: 7/27/2023 11:08:29 AM |
| <b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign                                                                                                                                                                                         |           |                             |
| In Person Signer Events                                                                                                                                                                                                                                                | Signature | Timestamp                   |
| Editor Delivery Events                                                                                                                                                                                                                                                 | Status    | Timestamp                   |
| Agent Delivery Events                                                                                                                                                                                                                                                  | Status    | Timestamp                   |
| Intermediary Delivery Events                                                                                                                                                                                                                                           | Status    | Timestamp                   |
| Certified Delivery Events                                                                                                                                                                                                                                              | Status    | Timestamp                   |
| Carbon Copy Events                                                                                                                                                                                                                                                     | Status    | Timestamp                   |
| Terri L. Ray<br>Terri.Ray@nashville.gov<br>Finance Manager<br>Metropolitan Government of Nashville and Davidson<br>County<br>Security Level: Email, Account Authentication<br>(None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | COPIED    | Sent: 7/24/2023 8:00:46 AM  |
| Sally Palmer<br>sally.palmer@nashville.gov<br>Security Level: Email, Account Authentication<br>(None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 7/26/2023 10:17:37 AM<br>ID: 711f868b-3b51-4f19-9e78-09dc77d288e8                             | COPIED    | Sent: 7/27/2023 11:08:26 AM |
| Erica Haber<br>erica.haber@nashville.gov<br>Security Level: Email, Account Authentication<br>(None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 7/26/2023 5:37:13 PM<br>ID: ed211ac3-a7bb-42ef-a224-2a3605399f0a                                | COPIED    | Sent: 7/27/2023 11:08:28 AM |
| Jeremy Frye<br>jeremy.frye@nashville.gov<br>Security Level: Email, Account Authentication<br>(None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 7/8/2023 9:43:10 AM<br>ID: 4371bddd-f1e7-4e92-a7d1-e10027a27151                                 |           |                             |

| Carbon Copy Events                                                                                                                                                                                                                            | Status           | Timestamp            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------------|
| Randall Williams<br>Randall.Williams@nashville.gov<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 9/1/2022 7:23:06 AM<br>ID: 53d0279b-09f8-4338-8210-c0db3d207559 |                  |                      |
| Amber Gardner<br>Amber.Gardner@nashville.gov<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 7/7/2023 3:24:54 PM<br>ID: 3def98b6-5298-4b05-9853-0b526c719a1b       |                  |                      |
| Austin Kyle<br>publicrecords@nashville.gov<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 7/27/2023 8:17:20 AM<br>ID: 2bfa3e86-402b-4b92-ac5e-20c2b9788e3a        |                  |                      |
| Dawn Clark<br>Dawn.Clark@nashville.gov<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 7/18/2023 6:49:49 AM<br>ID: d74592a9-2b74-4b1d-8a4c-dc9524c1db6b            |                  |                      |
| Larry Law<br>larry.law@nashville.gov<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign                                                                |                  |                      |
| Witness Events                                                                                                                                                                                                                                | Signature        | Timestamp            |
| Notary Events                                                                                                                                                                                                                                 | Signature        | Timestamp            |
| Envelope Summary Events                                                                                                                                                                                                                       | Status           | Timestamps           |
| Envelope Sent                                                                                                                                                                                                                                 | Hashed/Encrypted | 7/24/2023 8:00:46 AM |
| Payment Events                                                                                                                                                                                                                                | Status           | Timestamps           |
| Electronic Record and Signature Disclosure                                                                                                                                                                                                    |                  |                      |