

## GRANT APPLICATION SUMMARY SHEET

**Grant Name:** FY23 Homeland Security Grant 23-26 (Letter of Acceptance)  
**Department:** OFFICE OF EMERG. MGMT.  
**Grantor:** U.S. DEPARTMENT OF HOMELAND SECURITY  
**Pass-Through Grantor (If applicable):** TENN. EMERG. MGMT.  
**Total Applied For** \$288,441.00  
**Metro Cash Match:** \$0.00  
**Department Contact:** Angela Roscoe  
 880-2949  
**Status:** CONTINUATION

**Program Description:**

The purpose of the Fiscal Year (FY) 2023 HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document. The FY2023 HSGP supports the core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response and Recovery based on allowable costs. This is the "Letter of Acceptance" to confirm Metro will apply for the funds.

**Plan for continuation of services upon grant expiration:**

Contingent upon availability of funds

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

**APPROVED AS TO FORM AND  
LEGALITY:**

Kelly Flannery/mjw 4/26/2023 | EDD AP  
**Director of Finance** **Date**

Courtney Mohan 4/24 PM CDT 4/27/2023 | 8:55 AM CDT  
**Metropolitan Attorney** **Date**

**APPROVED AS TO RISK AND  
INSURANCE:**

Balogun Cobb 4/26/2023 | John Cooper  
**Director of Risk Management** **Date**  
**Services**

John Cooper 5:08 PM CDT 4/27/2023 | 1:10 PM PDT  
**Metropolitan Mayor** **Date**

(This application is contingent upon approval of the application by the Metropolitan Council.)

## Grants Tracking Form

## Part One

Pre-Application <input checked="" type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact				Phone	Fax
OFFICE OF EMERG. MGMT.	049	Angela Roscoe				880-2949	862-8534
Grant Name:		FY23 Homeland Security Grant 23-26 (Letter of Acceptance)					
Grantor:		U.S. DEPARTMENT OF HOMELAND SECURITY				Other:	
Grant Period From:		09/01/23	(applications only) Anticipated Application Date:			05/05/23	
Grant Period To:		08/31/26	(applications only) Application Deadline:			05/05/23	
Funding Type:	FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	TENN. EMERG. MGMT.	Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	FORMULA	Total Award:		\$288,441.00			
Status:	CONTINUATION	Metro Cash Match:					
Metro Category:	Est. Prior.	Metro In-Kind Match:					
CFDA #	97.067	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically?		<input checked="" type="checkbox"/>			
<p>The purpose of the Fiscal Year (FY) 2023 HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document. The FY2023 HSGP supports the core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response and Recovery based on allowable costs. This is the "Letter of Acceptance" to confirm Metro will apply for the funds.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
Contingent upon availability of funds							
How is Match Determined?							
Fixed Amount of \$		\$0.00	or		% of Grant	Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?				Fund	Business Unit		
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00	Actual number of positions added:		0.00		
Departmental Indirect Cost Rate		50.00%	Indirect Cost of Grant to Metro:		\$144,220.50		
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.	0.00%	Ind. Cost Requested from Grantor:		in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable?		<input type="checkbox"/>					
Metro or Community-based Partners:							

## Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23		\$96,147.00					\$96,147.00	\$48,073.50	\$0.00
Yr 2	FY24		\$96,147.00					\$96,147.00	\$48,073.50	
Yr 3	FY25		\$96,147.00					\$96,147.00	\$48,073.50	
Yr 4	FY26							\$0.00		
Yr 5	FY__							\$0.00		
Total		\$0.00	\$288,441.00	\$0.00	\$0.00		\$0.00	\$288,441.00	\$144,220.50	\$0.00
Date Awarded:		Tot. Awarded:				Contract#:				
(or) Date Denied:		Reason:								
(or) Date Withdrawn:		Reason:								

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

GCP Received  
04/24/2023

GCP Approved  
04/25/2023

*JP*



John Cooper, Mayor

**OFFICE OF EMERGENCY MANAGEMENT**

***EMERGENCY OPERATIONS CENTER***  
***Director William Swann***

April 24, 2023

TEMA  
3041 Sidco Drive  
Nashville, TN 37204-1502

Attention: Gary Baker/James Cotter

SUBJECT: LETTER OF ACCEPTANCE – 2023 HOMELAND SECURITY GRANT FUNDS

This letter is to confirm the acceptance by the Homeland Security District 5 of the following funding for the FY2023 Homeland Security Grant Program.

Category	Davidson	Wilson	Williamson	Sumner	Cannon	Rutherford	Trousdale	STATE	Total
SHSP	\$288,441	\$104,300	\$85,855	\$396,846	\$22,477	\$36,872	\$9,316	\$0	\$944,107
Total	\$288,441	\$104,300	\$85,855	\$396,846	\$22,477	\$36,872	\$9,316	\$0	\$944,107

Respectfully,

John Cooper  
Metro Nashville - Davidson County Mayor



March 8, 2023

The Honorable John Cooper  
Mayor of the Metropolitan Government of Nashville and Davidson County  
Homeland Security District 5 Chair  
One Public Square, Suite 100  
Metro Courthouse  
Nashville, TN 37201

Subject: Fiscal Year 2023 Homeland Security Grant Program (HSGP) & Urban Area Security Initiative (UASI) – Provisional Funding Allocation

Dear Mayor Cooper:

In preparation for the FY 2023 HSGP award due in September, we are providing the following information for planning purposes to assist with the completion of the District Investment Justification (IJ). **This is not an award notice** – the funding allocation is based on the funding amounts provided in the FY 2023 Notice of Funding Opportunity (NOFO - attached), and recommendation passed by the Governor's Homeland Security Council on March 6, 2023. The final award notice will be provided once Tennessee has been officially awarded the funds.

District 5 is tentatively scheduled to receive \$944,130.00 based on the state allocation and distribution method as voted on by the Governor's Homeland Security Council for HSGP funds. In addition to the HSGP funding, District 5 is also eligible for \$1,500,000.00 in UASI Funding. The Homeland Security Council voted to pass-through eighty-one percent (81%) of the funding as opposed to the eighty percent (80%) required by grant guidance; furthermore, this grant is a one hundred percent (100%) federally-funded reimbursement program.

These funds will be made available immediately upon receipt of the award contract from DHS/FEMA in September. At that time, should you choose to accept these funds, you will be required to submit an Acceptance Letter acknowledging the funding amount being awarded to your District, along with a breakdown of funding amounts for each county. The county breakdown will allow the state to draft contracts and have them available for execution within the forty-five (45) day passthrough requirement. To reiterate – you **do not** have to send an Acceptance Letter now, only when the State has received the funding from DHS/FEMA.

Attached, you will find the District IJ form for FY 2023. Please complete the form and return to Special Agent James Cotter **No Later Than May 5, 2023, COB**. District projects must support the following U.S. Department of Homeland Security approved National Priorities and be allowable under the grant guidelines and rules.

#### National Priorities

- Enhancing Community Preparedness and Resilience (minimum 3% spend)



- Enhancing the protection of soft targets/crowded places (minimum 3% spend)
- Enhancing Information & Intelligence sharing & cooperation with federal agencies (minimum 3% spend)
- Combating Domestic Violent Extremism (minimum 3% spend)
- Enhancing Cybersecurity (no minimum spend requirement)
- Enhancing Election Security (minimum 3% spend)

It should be noted that the overall spend requirement in the National Priority area must meet a **minimum** of 30% as a State (total grant). Furthermore, this grant also requires a **minimum** of thirty percent (35%) percent of the awarded funds are dedicated towards law enforcement terrorism **prevention-oriented** activities (LETPA). Due to the DHS/FEMA requirements and evaluation process (outlined in the NOFO on pages 44-48) the state does not have any state specific priorities. Districts shall spend their funding in these priority areas to ensure the State meets and/or exceeds the minimum spending amounts, which in turn, will ensure the State meets the evaluation requirements and receives the full award amount by the scheduled timelines.

The HSGP is an assistance program that provides funds to build capabilities at the state and local levels through planning, equipment, training, and exercise activities and to implement the goals and objectives of the State and Federal Homeland Security Strategies. Your District Homeland Security Council should develop a plan to best apply these funds toward projects that sustain existing capabilities and/or projects that can be completed without requiring extensive additional funding and benefits the district as a whole.

**District Grant IJs must be returned no later than May 5, 2023, COB. Please email your District IJs to James Cotter [james.cotter@tn.gov](mailto:james.cotter@tn.gov).**

If you have any questions regarding the correspondence, please contact Special Agent James Cotter or Mr. Gary Baker at [James.Cotter@tn.gov](mailto:James.Cotter@tn.gov) / 615-545-0107 or [Gary.baker@tn.gov](mailto:Gary.baker@tn.gov) / (615) 741-7037.

Greg Mays  
Director

cc: Tim Henderson

**APPLICATION FOR FY23 HOMELAND SECURITY GRANT PROGRAM**

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**



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William Swann, Director Chief  
Office of Emergency Management

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Date