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## GRANT SUMMARY SHEET

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**Grant Name:** Library Services for the Deaf and Hard of Hearing 23 Amend. 1

**Department:** PUBLIC LIBRARY

**Grantor:** TENNESSEE STATE LIBRARY AND ARCHIVES:

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$0.00

**Cash Match Amount** \$0.00

**Department Contact:** Sandy Cohen - Equal Access Program Manager  
862-5752

**Status:** AMENDMENT

**Program Description:**

Library Services for the Deaf and Hard of Hearing will provide access to and circulation of special materials formatted for individuals who are hearing impaired, provide programming to the deaf and hard of hearing, and to promote general support of library patrons who are aurally challenged. Amendment 1 is to move \$13,500 funding from Supplies, Telephone, Postage & Shipping, Rental Equipment and Printing & Publication to Professional Fee, Grant & Awards.

**Plan for continuation of services upon grant expiration:**

New materials funded will become part of the existing permanent library collection, builds on existing services with no long-term budget impact.

## Grants Tracking Form

## Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact				Phone	Fax
PUBLIC LIBRARY	039	Sandy Cohen - Equal Access Program Manager				862-5752	880-2605
Grant Name:		Library Services for the Deaf and Hard of Hearing 23 Amend. 1					
Grantor:		TENNESSEE STATE LIBRARY AND ARCHIVES:				Other:	
Grant Period From:		07/01/22		(applications only) Anticipated Application Date:			
Grant Period To:		06/30/23		(applications only) Application Deadline:			
Funding Type:	STATE			Multi-Department Grant <input type="checkbox"/>		If yes, list below.	
Pass-Thru:				Outside Consultant Project: <input type="checkbox"/>			
Award Type:	COMPETITIVE			Total Award:		\$0.00	
Status:	AMENDMENT			Metro Cash Match:		\$0.00	
Metro Category:	Est. Prior.			Metro In-Kind Match:		\$0.00	
CFDA #	N/A			Is Council approval required?		<input checked="" type="checkbox"/>	
Project Description:				Applic. Submitted Electronically?		<input checked="" type="checkbox"/>	
<p>Library Services for the Deaf and Hard of Hearing will provide access to and circulation of special materials formatted for individuals who are hearing impaired, provide programming to the deaf and hard of hearing, and to promote general support of library patrons who are aurally challenged. <b>Amendment 1 is to move \$13,500 funding from Supplies, Telephone, Postage &amp; Shipping, Rental Equipment and Printing &amp; Publication to Professional Fee, Grant &amp; Awards.</b></p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
New materials funded will become part of the existing permanent library collection, builds on existing services with no long-term budget impact.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?				Fund		Business Unit	
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		20.23%		Indirect Cost of Grant to Metro:		\$0.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.00%		Ind. Cost Requested from Grantor:		\$0.00	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

## Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23	\$0.00	\$88,000.00					\$88,000.00	\$17,802.40	\$0.00
Yr 2	FY__							\$0.00		
Yr 3	FY__							\$0.00		
Yr 4	FY__							\$0.00		
Yr 5	FY__							\$0.00		
Total		\$0.00	\$88,000.00	\$0.00	\$0.00		\$0.00	\$88,000.00	\$17,802.40	\$0.00
Date Awarded:				03/27/23	Tot. Awarded:		\$0.00	Contract#:		75402-01
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: [luanita.paulsen@nashville.gov](mailto:luanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

Rev. 01/03/11  
5603

GCP Received 03/29/2023

GCP Approved 03/30/2023

JP

**AMENDMENT ONE  
OF GRANT CONTRACT 75402**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives, hereinafter referred to as the "State" and Nashville Public Library, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

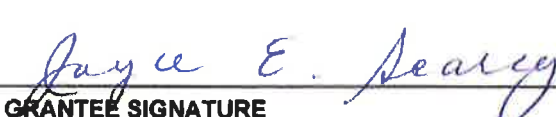
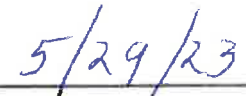

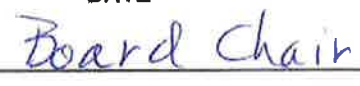
1. Grant Contract Attachment One is deleted in its entirety and replaced with the new attachment One attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

**NASHVILLE PUBLIC LIBRARY:**

 _____ <b>GRANTEE SIGNATURE</b>	 _____ <b>DATE</b>
 _____ <b>PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)</b>	 _____

**TENNESSEE STATE LIBRARY AND ARCHIVES:**

\_\_\_\_\_  
**JAMIE RITTER, STATE LIBRARIAN AND ARCHIVIST**

\_\_\_\_\_  
**DATE**

**TENNESSEE DEPARTMENT OF STATE, OFFICE OF THE SECRETARY OF STATE:**

\_\_\_\_\_  
**TRE HARGETT, SECRETARY OF STATE**

\_\_\_\_\_  
**DATE**

*JWR*

## SIGNATURE PAGE

**FOR**

**GRANT NO: Library Svcs for the Deaf & Hard of Hearing FY23-Amendment #1**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

For Mr. Lull

Department

3-30-2023

Date \_\_\_\_\_

APPROVED AS TO AVAILABILITY  
OF FUNDS:

Kelly Flannery/mjw  
Kelly Flannery, Director of Finance  
Department of Finance

4/5/2023 | 4:43 PM CDT

Date \_\_\_\_\_

APPROVED AS TO RISK AND INSURANCE:

Balogun Colek  
Director of Insurance

4/6/2023 | 8:07 AM CDT

Date \_\_\_\_\_

APPROVED AS TO FORM AND  
LEGALITY:

Courtney Mohan  
Metropolitan Attorney

4/6/2023 | 8:02 AM CDT

Date \_\_\_\_\_

**John Cooper**  
**Metropolitan Mayor**

Date \_\_\_\_\_

**ATTEST:**

Metropolitan Clerk

Date \_\_\_\_\_

## ATTACHMENT ONE

GRANT BUDGET				
Nashville Public Library				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: 07/01/2022 END: 06/30/2023				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	0.00	0.00	0.00
4, 15	Professional Fee, Grant & Award <sup>2</sup>	71,000.00	0.00	71,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	12,000.00	0.00	12,000.00
11. 12	Travel, Conferences & Meetings	5,000.00	0.00	5,000.00
13	Interest <sup>2</sup>	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation <sup>2</sup>	0.00	0.00	0.00
18	Other Non-Personnel <sup>2</sup>	0.00	0.00	0.00
20	Capital Purchase <sup>2</sup>	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	<b>GRAND TOTAL</b>	<b>88,000.00</b>	<b>0.00</b>	<b>88,000.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/finance/looking-for/policies.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

ATTACHMENT ONE

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Website hosting, development, and maintenance; interpreters and captioning for statewide deafness initiatives, audio-visual digitization project	\$71,000.00
TOTAL	\$71,000.00

**Certificate Of Completion**

Envelope Id: 69BE8A1EC1AC4E34A3F4837D7F588973

Status: Completed

Subject: Complete with DocuSign: Library Services Deaf and Hard of Hearing Grant-Amend 1 Ready.pdf

Source Envelope:

Document Pages: 8

Signatures: 7

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelope Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.185

**Record Tracking**

Status: Original

Holder: Juanita Paulson

Location: DocuSign

4/4/2023 9:04:13 AM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and  
Davidson County

Location: DocuSign

**Signer Events****Signature****Timestamp**

Brittany Bryant

brittany.bryant@nashville.gov

Security Level: Email, Account Authentication  
(None)

Sent: 4/4/2023 9:11:37 AM

Viewed: 4/5/2023 7:19:28 AM

Signed: 4/5/2023 9:04:59 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.190

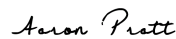
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Aaron Pratt

Aaron.Pratt@nashville.gov

Security Level: Email, Account Authentication  
(None)

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Signed: 4/5/2023 9:10:41 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.190

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Kelly Flannery/mjw

MaryJo.Wiggins@nashville.gov

Security Level: Email, Account Authentication  
(None)

Sent: 4/5/2023 9:10:42 AM

Resent: 4/5/2023 1:35:12 PM

Viewed: 4/5/2023 4:43:05 PM

Signed: 4/5/2023 4:43:47 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.100

**Electronic Record and Signature Disclosure:**

Accepted: 4/5/2023 4:43:05 PM

ID: c88d7af7-12f2-4acf-8f76-c9dbc99343ce

Courtney Mohan

Courtney.Mohan@nashville.gov

Security Level: Email, Account Authentication  
(None)

Sent: 4/5/2023 4:43:48 PM

Viewed: 4/6/2023 7:45:20 AM


Signed: 4/6/2023 8:02:16 AM

Signature Adoption: Pre-selected Style

Using IP Address: 99.83.46.149

Signed using mobile

**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
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<b>Electronic Record and Signature Disclosure:</b> Accepted: 4/6/2023 8:07:48 AM ID: 65afb27d-2df0-4f54-8821-565658a0378b		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 4/6/2023 8:07:59 AM Viewed: 4/6/2023 9:43:30 AM
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 4/6/2023 8:40:47 AM ID: 9f8dab12-53b8-4be9-a542-d361e18832a1	<div>COPIED</div>	Sent: 4/6/2023 8:08:00 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/4/2023 9:11:37 AM
Certified Delivered	Security Checked	4/6/2023 8:07:48 AM
Signing Complete	Security Checked	4/6/2023 8:07:58 AM
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Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		