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## GRANT SUMMARY SHEET

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**Grant Name:** Shelby Park Boardwalk 23

**Department:** PARKS & RECREATION

**Grantor:** Friends of Shelby Park and Bottoms

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$0.00

**Cash Match Amount** \$0.00

**Department Contact:** Alan Enzo  
862-8400

**Status:** NEW

**Program Description:**

Shelby Park Boardwalk 2023 grant. This in-kind grant provides for purchase and installation of a boardwalk on the Shelby Park Events Lawn Loop, with an estimated value of \$42,000.00. No money will be coming to Parks. No match or obligation on Metro or Parks.

**Plan for continuation of services upon grant expiration:**

N/A.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>						Application <input type="radio"/>						Award Acceptance <input checked="" type="radio"/>						Contract Amendment <input type="radio"/>					
Department			Dept. No.			Contact						Phone			Fax								
PARKS & RECREATION			040			Alan Enzo						862-8400			862-8414								
Grant Name:			Shelby Park Boardwalk 23																				
Grantor:			Friends of Shelby Park and Bottoms						Other:														
Grant Period From:			03/21/23			(applications only) Anticipated Application Date:																	
Grant Period To:						(applications only) Application Deadline:																	
Funding Type:			FOUNDATION			Multi-Department Grant <input type="checkbox"/>						If yes, list below.											
Pass-Thru:						Outside Consultant Project: <input type="checkbox"/>																	
Award Type:			OTHER			Total Award:						\$0.00											
Status:			NEW			Metro Cash Match:						\$0.00											
Metro Category:			New Initiative			Metro In-Kind Match:						\$0.00											
CFDA #			N/A			Is Council approval required?						<input checked="" type="checkbox"/>											
Project Description:									Applic. Submitted Electronically? <input type="checkbox"/>														
Shelby Park Boardwalk 2023 grant. This in-kind grant provides for purchase and installation of a boardwalk on the Shelby Park Events Lawn Loop, with an estimated value of \$42,000.00. No money will be coming to Parks. No match or obligation on Metro or Parks.																							
Plan for continuation of service after expiration of grant/Budgetary Impact:																							
N/A.																							
How is Match Determined?																							
Fixed Amount of \$			\$0.00			or			0.0%			% of Grant			Other: <input type="checkbox"/>								
Explanation for "Other" means of determining match:																							
For this Metro FY, how much of the required local Metro cash match:																							
Is already in department budget?						N/A						Fund			Business Unit								
Is not budgeted?						\$0.00						Proposed Source of Match:			N/A								
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)												Requested from Cont. Match Fund:			N/A								
Other:																							
Number of FTEs the grant will fund:						0.00						Actual number of positions added:			0.00								
Departmental Indirect Cost Rate						21.78%						Indirect Cost of Grant to Metro:			\$0.00								
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No						% Allow.						0.00%			Ind. Cost Requested from Grantor:			\$0.00			in budget		
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)																							
Draw down allowable? <input type="checkbox"/>																							
Metro or Community-based Partners:																							

Part Two

Grant Budget													
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor			
Yr 1	FY23	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00			
Yr 2													
Yr 3													
Yr 4													
Yr 5													
Total		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00			
Date Awarded:				12/20/22		Tot. Awarded:		\$0.00		Contract#:		Letter	
(or) Date Denied:						Reason:							
(or) Date Withdrawn:						Reason:							

GCP rec'd  
02/17/23

GCP Approved  
02/21/23

VW

Metropolitan Board of Parks & Recreation  
2565 Park Plaza  
Nashville, TN 37203  
December 20, 2022

Metro Board Members,

Friends of Shelby Park and Bottoms requests board approval of an in-kind grant for the installation of a boardwalk on the Shelby Park Events Lawn Loop. The boardwalk is necessary due to regular flooding in the area that makes the path impassible. The estimated total value of the project is \$42,000. No money will be donated to Metro Parks. The project will be paid for directly by Friends of Shelby with no match needed from Metro Parks.

We are in communication with Metro Parks staff about the project and will continue to work with them on the details of plans, materials, and schedule as the project moves forward. Friends will not proceed with projects until final written approval is provided by appropriate Parks staff.

Thank you for your consideration and support of Shelby Park and Bottoms and our organization.

Best Regards,



Rebecca Ratz  
Executive Director  
Friends of Shelby Park and Bottoms



*Working to preserve, enhance and promote Shelby Park and Bottoms  
for everyone to appreciate and protect.*

PO Box 68499, Nashville, TN 37206 | [www.friendsofshelby.org](http://www.friendsofshelby.org)

# METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office  
Park Plaza at Oman Street  
Nashville, TN 37201



(615) 862-8400  
Fax (615) 862-8414  
[www.nashville.gov/parks](http://www.nashville.gov/parks)

Monique Horton Odom, Director

February 7, 2023

Ms. Rebecca Ratz, Executive Director  
Friends of Shelby Park and Bottoms  
P.O. Box 68499  
Nashville, Tennessee 37206

Dear Ms. Ratz:

The Parks Board, at its meeting held Tuesday, February 7, 2023, accepted an in-kind grant valued at approximately \$42,000 from the Friends of Shelby Parks and Bottoms, for the installation of a boardwalk on the Shelby Park Events Lawn Loop. This boardwalk is necessary due to regular flooding in the area that makes the path impassable.

Please note there is no required match or other obligation by Parks associated with this grant. This project will be paid for directly by the Friends of Shelby Park.

If further information is needed regarding the donation process, please contact Mr. Alan Enzo of my staff; he may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution.

Sincerely,

Monique Horton Odom, Director  
and Secretary to the Board

c: Chinita White  
Alan Enzo  
John Holmes

*"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"*



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

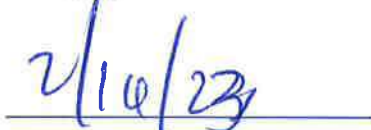
**SIGNATURE PAGE  
FOR**

**GRANT NO. Shelby Park Boardwalk 2023**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

  
\_\_\_\_\_  
Department

  
\_\_\_\_\_  
Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

  
\_\_\_\_\_  
Director of Finance

3/6/2023 | 11:59 AM CST  
\_\_\_\_\_  
Date

APPROVED AS TO RISK AND INSURANCE:

  
\_\_\_\_\_  
Director of Insurance

3/6/2023 | 3:09 PM CST  
\_\_\_\_\_  
Date

APPROVED AS TO FORM AND  
LEGALITY:

  
\_\_\_\_\_  
Metropolitan Attorney

3/6/2023 | 1:53 PM CST  
\_\_\_\_\_  
Date

FILED:

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date

**Certificate Of Completion**

Envelope Id: 67BE60B030AE4DB4BC673DD4905144AA

Status: Completed

Subject: Complete with DocuSign: Parks Shelby Park Boardwalk 23 Ready.pdf

Source Envelope:

Document Pages: 7

Signatures: 7

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelope Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.185

**Record Tracking**

Status: Original

Holder: Juanita Paulson

Location: DocuSign

2/27/2023 4:48:44 PM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and

Location: DocuSign

Davidson County

**Signer Events****Signature****Timestamp**

Brittany Bryant

brittany.bryant@nashville.gov

Security Level: Email, Account Authentication  
(None)*BB*

Sent: 2/27/2023 4:55:34 PM

Viewed: 3/1/2023 8:53:47 AM

Signed: 3/1/2023 8:54:19 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

**Electronic Record and Signature Disclosure:**

Accepted: 3/1/2023 8:53:47 AM

ID: 950f8c19-e8ea-4406-a458-501a9c9eb0e1

Tom Eddlemon

Tom.eddlemon@nashville.gov

Director of Finance

Security Level: Email, Account Authentication  
(None)*Tom Eddlemon*

Sent: 3/1/2023 8:54:22 AM

Viewed: 3/1/2023 8:56:45 AM

Signed: 3/1/2023 8:57:05 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

**Electronic Record and Signature Disclosure:**

Accepted: 3/1/2023 8:56:45 AM

ID: d1ad4952-10cb-44aa-8270-31abe9f092f7

Kelly Flannery/mjw

MaryJo.Wiggins@nashville.gov

Security Level: Email, Account Authentication  
(None)*Kelly Flannery/mjw*

Sent: 3/1/2023 8:57:08 AM

Viewed: 3/6/2023 11:58:50 AM

Signed: 3/6/2023 11:59:33 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.100

**Electronic Record and Signature Disclosure:**

Accepted: 3/6/2023 11:58:50 AM

ID: b8220b98-bb1a-41ef-889e-8d8c9436dc20

Courtney Mohan

Courtney.Mohan@nashville.gov

Security Level: Email, Account Authentication  
(None)*Courtney Mohan*

Sent: 3/6/2023 11:59:34 AM


Resent: 3/6/2023 12:14:31 PM

Viewed: 3/6/2023 1:43:23 PM



Signed: 3/6/2023 1:53:16 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.144

Signer Events	Signature	Timestamp
<b>Electronic Record and Signature Disclosure:</b> Accepted: 3/6/2023 1:43:23 PM ID: a655d15f-35a0-4d22-8c01-7005194c94ed		
Balogun Cobb balogun.cobb@nashville.gov Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	Sent: 3/6/2023 1:53:17 PM Viewed: 3/6/2023 3:09:33 PM Signed: 3/6/2023 3:09:41 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 3/6/2023 3:09:33 PM  
ID: 06ba8c37-2999-4d4a-b9c6-ade03181ed37

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 3/6/2023 3:09:43 PM Viewed: 3/6/2023 3:14:16 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 3/6/2023 3:09:44 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 3/6/2023 11:16:13 AM ID: 13d2c4c2-a126-4fab-a557-ec3f953d1a63		

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/27/2023 4:55:34 PM
Certified Delivered	Security Checked	3/6/2023 3:09:33 PM
Signing Complete	Security Checked	3/6/2023 3:09:41 PM
Completed	Security Checked	3/6/2023 3:09:44 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		