GRANT APPLICATION SUMMARY SHEET

Grant Name: Recycling Rebate 22-23 **Department:** WATER & SEWER

Grantor: TENNESSEE DEPT. OF ENVIRON. & CONSERVATION

Pass-Through Grantor

(If applicable):

Total Applied For \$72,865.19 **Metro Cash Match:** \$36,432.59

Department Contact: Sharon Smith

862-8715

Status: CONTINUATION

Program Description:

Annual funding supplied by TDEC to the five most populous counties for recycling programs. Waste Services will use this grant to purchase additional recycling carts.

Plan for continuation of services upon grant expiration:

n/a

APPROVED AS TO AVAILABILITY APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:		DocuSigned by:	
Kelly Flannery	10/5/2022	_ tara ladd	10/5/2022
Director of Finance	© Date Date	Metropolitan Attorney	Date
APPROVED AS TO INSURANCE:	RISK AND		
— DocuSigned by: Balogun (obb	10/5/2022	Docusigned by:	10/5/2022
—Diffector⁴of Risk Man	agement Date	Metropolitan Mayor	Date CDS
Services	-	(This application is contingent upon by the Metropolitan Council.)	approval of the application

Grants Tracking Form

Part One								
Pre-Application ○	Application (Award Accept	ance Con	itract Amendn	nent O		
Department	Dept. No.			Contact			Phone	Fax
WATER & SEWER ▼	065	Sharon Smith					862-8715	
Grant Name:	Recycling Reba	te 22 - 23						
Grantor:	TENNESSEE DEPT. OF	ENVIRON. & CONSERV	/ATION	▼	Other:			
Grant Period From:	10/05/22		(applications only) A	nticipated Application	Date:			
Grant Period To:	06/30/23			pplication Deadline:		10/05/22		
Funding Type:	STATE	▼		Multi-Department	Grant	П —	► If yes, list belo	214
Pass-Thru:	Select Pass-Thru >	<u>·</u>		Outside Consultar			ii yes, list belt	J VV.
Award Type:	OTHER	▼		Total Award:	it Froject.	\$72,865.19		
Status:	CONTINUATION	▼		Metro Cash Match	.	\$36,432.59		
		▼		Metro In-Kind Mat		\$0.00		
Metro Category:	Est. Prior.					·		
				Is Council approv	•	<u> </u>		
Project Description: Annual funding supplied by TI				Applic. Submitted Elec				
Plan for continuation of sen	vice after expirat	iion of grant/Bu	dgetary Impact	:				
How is Match Determined?								
Fixed Amount of \$	\$0.00	or	50.0%	% of Grant		Other:		
Explanation for "Other" me	ans of determini	na match:						
For this Metro FY, how muc	th of the requirec							
Is already in department bu	dget?		n/a	Fund	30501		658031	00
Is not budgeted?					ed Source of I	Match:		
(Indicate Match Amount & S	ource for Remaii	ning Grant Year	s in Budget Be	low)				
Other:								
Number of FTEs the grant v			0.00	Actual number of	•	led:	0.00	
Departmental Indirect Cost	Rate		22.10%	Indirect Cost of G	rant to Metro:		\$24,154.81	
*Indirect Costs allowed?	○ Yes No	% Allow.	0.00%	Ind. Cost Request	ed from Grant	or:	\$0.00	in budget
*(If "No", please attach docume	entation from the	rantor that indire	ct costs are not	allowable. See Instru	uctions)			
Draw down allowable?								
Metro or Community-based Partners:								
			Part ⁻	Гwo				
				Grant Budget				
Budget Year Metro Fiscal Year Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor

Part Two										
Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23		\$72,865.19		\$36,432.59	30501, 65803100		\$109,297.78	\$24,154.81	\$0.00
Yr 2	FY24		\$0.00		\$0.00			\$0.00		\$0.00
Yr 3	FY							\$0.00		
Yr 4	FY							\$0.00		
Yr 5	FY							\$0.00		
To	tal	\$0.00	\$72,865.19	\$0.00	\$36,432.59		\$0.00	\$109,297.78	\$24,154.81	\$0.00
	Da	ate Awarded:		•	Tot. Awarded:		Contract#:			
	(0	r) Date Denied	<u>:</u>		Reason:					
	(0	r) Date Withdr	awn:		Reason:					
	(0	, Date Withan	u *******		riou30III					

Contact:

vaughn.wilson@nashville.gov

GCP Rec'd 10/05/22

GCP Approved 10/05/22

VW

Rev. 5/13/13 5522



How to Create New Activity

Application Type: Recycling Rebates

Grant Amount:

Contract End Date:

Purpose and Overview

Recycling Rebates Overview:

The Solid Waste Management Act of 1991, Tenn. Code. Ann. §§ 68-211-801 to -874 ("Act"), established the Solid Waste Management Fund to be used in part to establish a recycling rebate program for the purchase of equipment needed to establish or upgrade recycling at a public or not-for-profit recycling collection site. Tenn. Code Ann. § 68-211-825(b). The goal of the State is to reduce the amount of solid waste disposed of at Class I disposal facilities by twenty-five percent (25%). Tenn. Code. Ann. § 68-211-861.

The Act authorizes the Department to provide a rebate against the amount due to the State under the tipping fee surcharge to the five (5) most populous counties, according to the annual estimated census released in April by the United States Census Bureau.

A local match equal to the rebate amount must be expended by the eligible local government. Recycling rebates may be used to assist these local governments in their achievement of their 25% waste reduction and diversion goal and should be limited in scope to recycling programs and projects.

Purpose of the Rebate

The five eligible counties contain roughly 41% of the State's population and are responsible for approximately 44% of the municipal solid waste disposed in Tennessee. The Recycling Rebate Program is in lieu of the Recycling Equipment Program. Tenn. Code Ann. § 68-211-825(b)(2). The Recycling Rebate Program also supports the implementation of 2015-2025 Solid Waste and Materials Management Plan Objectives (http://www.tennessee.gov/environment/topic/sw-2015-2025-solid-waste-and-materials-management-plan). It is the Department's intent with this rebate to support local governments' efforts toward achieving their waste reduction and recycling goals.

Preferred usages will demonstrate how the requested equipment will improve operating efficiencies or:

- Increase material tonnages (Objective 1)
- Increase recycling access and/or participation (Objective 2),
- Promote material processing and end use in Tennessee (Objective 3)
- Support new waste reduction and recycling technologies (Objective 5)
- Support education and outreach efforts (Objective 6)

TDEC Sustainability Statement

The Tennessee Department of Environment and Conservation (TDEC) acknowledges that the products and services we procure have fundamental human health, environmental, and economic impacts, and that purchasing decisions should exemplify our commitment to sustainability and to protecting the environment and the quality of life of Tennesseans. TDEC endeavors to reduce the environmental impacts of its operations and to promote fiscal responsibility and community and environmental stewardship by integrating sustainability considerations in sourcing processes while continuing to observe general state purchasing laws and procurement policies.

Timeline, Eligibility & Funding

Rebate Timeline

A complete application shall be submitted in the Grants Management System (GMS) online **on or before** Octobe r 5, 2022, by 4:30 p.m. CDT. Applications received after this date and time will be automatically declined. Applications submitted via email or physical mail will be declined without review.

A complete application consists of a digital signature of the head of the Organization and clear and detailed completion of all application prompts in GMS, including but not limited to the Narrative Questions, Budget Worksheet, Title VI Pre-Audit Survey, and submission of the Automatic Clearing House Form FA-0825. All the information required has been implemented in GMS from required TDEC forms, such as Form CN-0915 (Grant Application) and Form CN-1448 (Title VI Pre-Audit Survey) but is made convenient in a purely digital format.

The anticipated timeline for this grant offering is as follows:

- September 12, 2022: Request for applications announced/Rebate offer letter deliver
- October 5, 2022: Deadline for application submittal/Response letter deadline
- October 26, 2022: Announce awards/Approval letters delivered
- January 1, 2023: Rebate period begin, and purchases may begin
- December 31, 2023: Final Request for Grant Reimbursements submitted/Rebate period end

Funding Eligibility:

The five most populous counties according to the annual census released in April by the United States Census Bureau and their cities that manage solid waste are eligible for the Recycling Rebate. Rebates may be used for a variety of recycling purposes such as establishing new programs or collection sites; preparing recycled materials for transport and marketing; identifying markets for recycled materials; and developing educational programs for adults and children to help them understand solid waste issues, management options, costs, and the value of waste reduction and recycling efforts. If a local government provides collection or disposal services

(TCA §68-211-825 (b)(2), recycling rebates for the amounts shown in the below table are offered.

The Department has allocated \$300,000 for recycling rebates for Fiscal Year 2023-2024. Rebate recipients are required to provide a dollar-for-dollar match for funds requested. Matching costs will be documented at the time of reimbursement of eligible costs. Each county's allocation of funding shall be proportional to the population of each county. Municipalities that manage solid waste within the five counties shall be offered a proportionate share of their county's rebate based on population.

The allocation of funds in accordance with the amended T.C.A. §68-211-825 (b) is as follows:

Funding is distributed to each eligible rebate recipient based on a prorated per capita share.

A local government may elect to not receive the rebate or may elect to have rebate funds assigned to the county, another city, solid waste authority, or non-profit recycler. The State must be notified in writing of the local government's intent to receive, assign, or waive the funding opportunity.

TOP FIVE MOST POPULOUS COUNTIES AND MUNICIPALITIES ELIGIBLE FOR REBATE

Davidson/Nashville -	Hamilton -	Knox -	Rutherford -	Shelby -
\$72,865.19	\$12,716.45	\$30,462.10	\$19,979.91	\$11,325.57
Belle Meade - \$306.60	Chattanooga -	Knoxville -	Murfreesboro -	Arlington -
	\$18,787.21	\$20,158.63	\$16,110.52	\$1,537.63
Berry Hill - \$223.21	Collegedale - \$1,152.45			Bartlett - \$6,107.20



Forest Hills - \$532.45	East Ridge - \$2,299.60	Collierville - \$5,424.25
Goodlettsville - \$1,880.06	Lakesite - \$192.54	Germantown - \$4,368.34
Oak Hill - \$516.91	Red Bank - \$1,234.40	Lakeland - \$1,469.46
	Ridgeside - \$46.27	Memphis - \$66,910.50
	Soddy Daisy - \$1,355.88	Millington - \$1,118.37
	Signal Mountain - \$918.31	

Funding Conditions:

A local government may elect to not receive the rebate or may elect to have rebate funds assigned to the county, another city, solid waste authority, or non-profit recycler. The State must be notified in writing of the local government's intent to receive, assign, or waive funding opportunity by October 5, 2022, at 4:30 AM CST.

If a municipality designated to receive a recycling rebate does not submit the appropriate rebate application by this date and time, the rebate funds will automatically be assigned to the county. If a county designated to receive a recycling rebate does not provide the appropriate rebate application by this date and time, the



allocated rebate funds for that county will automatically revert back to the Solid Waste Management Fund.

Rebate recipients should be prepared to proceed with eligible projects upon delivery of a signed letter of acceptance in response to the Recycling Equipment Rebate Offer letter. Rebate recipients will be required to complete a Title VI Compliance verification pre-award Title VI Training Certification Form and verification post-award.

Rebate recipients are required to match funding reimbursements at 50% of all approved expenses.

The Department promotes environmentally preferable purchasing in support of the 2025 Solid Waste and Materials Management Plan Objective 3 by encouraging equipment to be made with recycled content, when available.

Selection Criteria



Selection Criteria

The Recycling Rebate is a non-competitive funding opportunity for the top five most populous counties (see Eligibility section above) and is therefore guaranteed to the participating counties and municipalities. However, there are specific funding criteria that will render specific requests ineligible to receive funding. These additional selection criteria are as follows:

- The Recycling Rebate shall be utilized only for "recycling purposes." Tenn. Code ann. § 68-211-825(b)(2). The Department reserves the right to approve or decline the request for funding reimbursement based upon the proposed use of funds.
- No recurring costs will be funded. This includes salaries, benefits, utility costs, or any other costs that
 occur on a routine basis that are regularly associated with running a solid waste disposal or recycling
 program.
- No regularly scheduled maintenance costs will be funded. Consideration will be given for unexpected mechanical failures.
- Any carts intended for curbside recycling pickup must be equipped with RFID tags even if the accompanying infrastructure is not yet available to the recycling program.
- The requested funding may not exceed the figure for each county or municipality listed in the Eligibility Section. Care should be taken to tailor each application to that budget which is provided. Counties and municipalities should denote the additional local shares when proposing expenditures beyond their dollarfor-dollar match.

Resources and Contact

For Reference:

2015-2025 Solid Waste and Materials Management Plan



About Recycling Rebates

Frequently Asked Questions

Download FAQs

Program Contact:

The persons named below shall be the points of contact through the term of the grant contract. The below contacts are the only Department contacts designated to speak on official grant and contract-related matters. All grantees shall direct their communications (regular mail, express mail, or electronic mail) concerning this application and award process to:

Tennessee Department of Environment and Conservation Division of Solid Waste Management Materials Management Program William R. Snodgrass Tennessee Tower 312 Rosa L. Parks Avenue, 14th Floor Nashville, TN 37243

General and Administrative Questions:

Taylor Collins, Grant Program Manager (615) 532-0219 Taylor.Collins@tn.gov

Technical Questions:

Amy Katcher, Materials Management



Program Manager | DSWM Communications Manager (423) 621-0293 <u>Amy.Katcher@tn.gov</u>

Title VI Compliance

Please confirm that Applicant Organization has completed the Title VI Compliance application within the last calendar year.

Yes

Specify completion date of most recent Title VI application. 10/05/2022

General Information

Organization Profile

Organization: Metropolitan Government of Nashville and Davidson County

Type: County Government **Primary Contact**: John Cooper

Address: 100 Metro Courthouse, Nashville, TN 37201

Address Two:

Email: john.cooper@nashville.gov

Phone: (615) 862-6000

Fax: Website:

Application completed by

Name: Jenn Harrman

Personal Address: 1915 Cement Plant Rd, Nashville, TN 37208

Personal Address Two:

Personal Email: jenn.harrman@nashville.gov

Personal Phone: 6158802419

Personal Fax:

Are you a 501(c)(3) Chartered Organization?

No



FEIN

The Federal Employer Identification Number (FEIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. If your organization does not have one, please obtain one <u>here</u>.

620694743

Please specify which county the project will be primarily located: Davidson

Name: Jenn Harrman

Title or Position: Zero Waste Program Manager

Phone: (615) 880-2419

Email: jenn.harrman@nashville.gov

Fax:

Mailing Address: 1915 Cement Plant Rd

City: Nashville

State: TN

Zip: 37208



Narrative Questions

Project Description

1. Describe the proposed project and need.

Purchase of curbside recycling carts for new customers. As Nashville grows rapidly, new developments are being built in our service area as well as interest has grown in expanding our service area and annexing in new parts of Davidson County into our curbside recycling program. We will be purchasing curbside recycling carts to expand recycling services to these customers.

Budget and Attachments

Funding Conditions

Applicants shall be prepared to proceed with eligible projects as soon as a fully executed Recycling Rebate Funds Request and Certification form is received. Local funding for costs in excess of the rebate award are the grantee's responsibility and shall be approved and available upon receipt of Recycling Rebate Funds Request and Certification form to avoid unnecessary delays.

The Department promotes environmentally preferable purchasing in support of the 2025 Solid Waste and Materials Management Plan Objective 3 by requiring equipment to be made with recycled content, when available.

Budget Resource

Recycling Rebate Budget Worksheet

Describe how funds will be utilized:

Purchase of curbside recycling carts to provide recycling services to new customers.

Intended Purchase	Quantity	Estimated Unit Cost	Total Cost	City or County
Curbside Recycling Carts	2500	\$65.56	\$163,900.00	Davidson
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	

	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
Total Estimated Cost		0	\$0.00	\$163,900.00
50% Loca l Matching Share		0	\$0.00	\$72,865.19
ess Local Match Total Estimated Project Cost - Matching Share)		0	\$0.00	\$91,034.81
laximum Rebate		0 \$0.00		\$72,865.19
Additional Local Share	0	\$0.00		\$3,459.23

Budget Worksheet

Policy 03 Object Line- item reference	Expense Object Line- item Category (1)	Grant Contract	Grantee Match	Total Project
Enter Match % Requirement:	50%			
1.2	Salaries, Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee, Grant and Award (2)	\$0.00	\$0.00	\$0.00



18 Other N 20 Capital 22 Indirect	Ion-Personnel (2) \$0.00 Purchase (2) \$72,865.19 Cost \$0.00 Expense \$0.00	\$0.00 \$91,034.81 \$0.00 \$0.00	\$0.00 \$163,900.00 \$0.00 \$0.00
17 Depreci 18 Other N 20 Capital	Purchase (2) \$72,865.19	\$91,034.81	\$163,900.00
17 Depreci	**		•
17 Depreci	lon-Personnel (2) \$0.00	\$0.00	\$0.00
Individu	sation (2) \$0.00	\$0.00	\$0.00
	c Assistance To \$0.00 als	\$0.00	\$0.00
14 Insuran	ce \$0.00	\$0.00	\$0.00
13 Interest	(2) \$0.00	\$0.00	\$0.00
11, 12 Travel, Meeting	Conferences and \$0.00 gs	\$0.00	\$0.00
Postage Occupa Rental a Mainter	s,Telephone, \$0.00 e and Shipping, ancy, Equipment, and nance, Printing blications	\$0.00	\$0.00

Budget Line Item Details Budget Line Item Detail

Professional Fee, Grant and Award	Amount
	\$0.00
	\$0.00

	\$0.00
	\$0.00
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Interest	Amount
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Depreciation	Amount
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Other Non-Personnel	Amount
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4	
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\$163,900.00

Salaries, Benefits and Taxes	Amount
	\$0.00
	\$0.00
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Travel, Conferences	Amount
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Indirect Costs	Amount
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In Kind Expenses	Amount
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	\$0.00
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Supplies	Amount
	\$0.00
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	\$0.00
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\$0.00	

Additional comments regarding the budget:

We will be purchasing a minimum of 2500 carts, but could be as many as 5000.

If assigning rebate to another county, city, SW authority or non-profit recipient, submit a letter indicating the receipt the recycling rebate should be assigned

Upload Letter indicating the receipt the recycling rebate should be assigned

Scorecard Info

Certification

I certify under penalty of law that this document and all attachments were prepared by me, or under my direction or supervision. The submitted information is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. As specified in Tennessee Code Annotated Section 39-16-702(a)(4), this declaration is made under penalty of perjury.

Authorization

If the Awarded Local Government will be allowing individuals other than the principal executive officer or ranking elected official (i.e. mayor or utility director) to sign off on contract related items, the below information must be provided for each individual. An Authorization Letter from the principal executive officer or ranking elected official specifying individual(s) listed in the grant proposal have the authority to sign in place of the principal executive officer or ranking elected official must be uploaded below.

Printed Name	Title	Phone	Date Signed	Email	Name of Person Granting Authorization to Certify
Sharon	Special Projects	6158628	09/29/2	sharon.smith@nas	John Cooper
Smith	Manager	715	022	hville.gov	

If you have signatory authority from the principal executive officer or ranking elected official, please fill out the information fields above and upload proof of signatory authority on grant applicant letterhead or another form of official executed documentation.

Self Debarment Verification



Please verify that your organization is not on the federal debarment list.

Any entity receiving TDEC grant funds must provide non-debarment verification if total goods or services for the open contract are equal to or greater than \$25,000.

The Awarded Organization is required to check the debarment status of their organization and any grant project expenditure of goods or services to a single entity, no matter if there are multiple purchases at different times, equal to or greater than \$25,000 by using the SAMS website prior to making a recommendation of award, purchasing of goods, or securing of services to meet grant requirements and to insure any and/or all funds associated with the grant project will be eligible for reimbursement. Grant reimbursements will not be processed if the debarment status verification have not been completed.

NOTE: If active exclusions and/or delinquent federal debt are shown, the organization cannot receive a grant contract or grant funds. If no active exclusion and no delinquent federal debt are shown, the awarded organization may receive grant funds as long as all other grant policies and procedures are followed.

Search for your organization to confirm that you are not on the Debarment List by going to <u>System for Award Management (SAM)</u>

Click "SEARCH RECORDS" tab.

In the search bars type in the Entity name or using an exclusion search term, Duns & Bradstreet number (DUNS) and/or the Entity Commercial and Government Entity (CAGE) code. You can only use one search bar at a time to search for records. Individuals are not assigned a DUNS number or CAGE code. When checking for a debarred individual, conduct the search by typing the name in the top bar.

Click "SEARCH" to retrieve a list of results. Entities with "Exclusion" listed in purple are currently debarred, while those labeled "Entity" in green do not have exclusions. In the right upper corner of the webpage, use the "Save PDF" option and upload a summary of search results.



Upload Debarment Status Verification

Even if there are no search results, you still must upload a pdf showing your search results.

SAM_gov___Search.pdf

257.6 KB - 09/22/2022 3:52PM

Total Files: 1

What name was searched?

Metro Nashville; Metropolitan Nashville Government

Please complete the below certification information I certify to the best of my knowledge and belief that the data above is correct and I have searched my organization in the SAM system.

Name of person who searched the SAM system Jenn Harrman

Date

09/22/2022

Please download the summary, provide an authorization signature on the final page of the summary preceding images and upload in the appropriate location below.

Upload Files



General Correspondence

Internal Use Only

Signature

Date

DocuSign Envelope ID: 4D2EFFF8-1760-45A6-8F8E-6C7AED7A648F

An official website of the United States government Here's how you know





All Words Search e.g. 1606N020Q02 **Select Domain All Domains** Filter By **Keyword Search** For more information on how to use our keyword search, visit our help guide Any Words 🛈 All Words 🛈 Exact Phrase ① e.g. 1606N020Q02 "Metro Nashville" X **Federal Organizations** Enter Code or Name Status Active Inactive

Reset 🔿



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Sign In

Would you like to include inactive records in your search results?

Yes

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SAM.gov | Search

APPLICATION FOR TDEC RECYCLING REBATE GRANTS PROGRAM

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DocuSigned by:	
Scott Potter	10/4/2022
Scott Potter, Director	Date
Department of Water and Sewerage Services	

ORIGINAL

METROPOLITAN COUNTY COUNCIL Resolution No. A resolution approving a grant application for the recycling rebate grant from the State of Tennessee, Department of Environment and Conservation to the Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Department of Water and Sewerage Services, to fund the purchase of curbside recycling carts. Introduced Amended Adopted _____ Approved Metropolitan Mayor