

GRANT SUMMARY SHEET

Grant Name: Friends of Warner Parks Staffing 23

Department: PARKS & RECREATION

Grantor: FRIENDS OF WARNER PARKS

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$62,080.27

Cash Match Amount: \$0.00

Department Contact: Alan Enzo
862-8400

Status: CONTINUATION

Program Description:

This grant provides reimbursement for staffing and copier rental for the Warner Parks HQ.
The FY23 grant period begins July 1, 2022 and end June 30, 2023.

Plan for continuation of services upon grant

This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.

5460

B.A. Initials

DS
BB

Grants Tracking Form

Part One							
Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
PARKS & RECREATION	040	Alan Enzo		862-8400	862-8414		
Grant Name:		Friends of Warner Parks Staffing 23					
Grantor:		FRIENDS OF WARNER PARKS		Other:			
Grant Period From:		07/01/22		(applications only) Anticipated Application Date:			
Grant Period To:		06/30/23		(applications only) Application Deadline:			
Funding Type:		OTHER		Multi-Department Grant		<input type="checkbox"/> If yes, list below.	
Pass-Thru:				Outside Consultant Project:		<input type="checkbox"/>	
Award Type:		OTHER		Total Award:		\$62,080.27	
Status:		CONTINUATION		Metro Cash Match:		\$0.00	
Metro Category:		Est. Prior.		Metro In-Kind Match:		\$0.00	
CFDA #		N/A		Is Council approval required?		<input checked="" type="checkbox"/>	
Project Description:				Applic. Submitted Electronically?		<input type="checkbox"/>	
This grant provides reimbursement for staffing and copier rental for the Warner Parks HQ. The FY23 grant period begins July 1, 2022 and end June 30, 2023.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
N/A							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		N/A		Fund		Business Unit	
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		1.74		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		21.78%		Indirect Cost of Grant to Metro:		\$13,521.08	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		0.00%		Ind. Cost Requested from Grantor:	
						\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable?		<input type="checkbox"/>					
Metro or Community-based Partners:							

Part Two										
Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23			\$62,080.27	\$0.00		\$0.00	\$62,080.27	\$13,521.08	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$62,080.27	\$0.00		\$0.00	\$62,080.27	\$13,521.08	\$0.00
	Date Awarded:			06/14/22	Tot. Awarded:	\$62,080.27	Contract#:	LETTER		
	(or) Date Denied:				Reason:					
	(or) Date Withdrawn:				Reason:					

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

TW

JOHN COOPER, MAYOR



METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201

(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

June 7, 2022

Monique Horton Odom, Director

Ms. Jenny Hannon, Executive Director
Friends of Warner Parks
50 Vaughn Road
Nashville, TN 37221

Dear Ms. Hannon:

The Parks Board, at its meeting held Tuesday, June 7, 2022, accepted a Staffing grant for fiscal year 2023 totaling \$62,080.27 from the Friends of Warner Parks for the purpose of the continuation of the funding of staff positions, as itemized below:


	<u>AMOUNT</u>
Naturalist I – Jess Tremblay	\$ 16,474.89
Naturalist I – Elizabeth Krogman	\$ 17,570.37
Naturalist I – Will Chamberlain	\$ 17,570.37
Seasonal Worker IV Nature Center Aide	\$ 4,282.32
Seasonal Worker IV Nature Center Aide	\$ 4,282.32
Copier – Ricoh	\$ 1,900.00
TOTAL	\$ 62,080.27

Please note that this grant period begins January 1, 2022.

As per your letter quarterly grant reimbursements will reflect actual salaries and hours worked. If the grant total stated above is exceeded due to hourly wage changes or COLA, Friends of Warner Parks will reimburse the amounts.

If further information is needed regarding the grant process, please contact Mr. Alan Enzo of my staff; he may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution and we look forward to the continuation of this successful partnership.

Sincerely,


Monique Horton Odom, Director
and Secretary to the Board

c: Chinita White
Alan Enzo
Jim Hester

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400
WE ARE AN EQUAL OPPORTUNITY EMPLOYER



May 9, 2022

Metropolitan Board of Parks and Recreation
511 Oman St.
Nashville, TN 37203

RE: Friends of Warner Parks – FOWP Staffing FY23 grant

Dear Parks Board Members,

I am writing to request that the Metropolitan Board of Parks and Recreation accept a **Staffing grant** from Friends of Warner Parks to be included on the agenda of the June 2022 board meeting.

GRANT TO BE DISTRIBUTED VIA QUARTERLY REIMBURSEMENT TO METRO PARKS

Naturalist 1 - part-time - Step 1	Jessa Tremblay	\$ 16,474.89
Naturalist 1 - part-time	Elizabeth Krogman	\$ 17,570.37
Naturalist 1 - part-time	Will Chamberlain	\$ 17,570.37
Seasonal Worker IV	Nature Center Aide	\$ 4,282.32
Seasonal Worker IV	Nature Center Aide	\$ 4,282.32
TOTAL:		\$ 60,180.27
Copier - Ricoh		\$ 1,900.00
FOWP STAFFING GRANT TOTAL - ALL FY23:		\$ 62,080.27

Please see calculations attached. Note that Quarterly Grant Reimbursements will reflect actual salaries and hours worked. If the grant total stated above is exceeded due to hourly wage changes or COLA, etc., it is understood that Friends of Warner Parks will reimburse these amounts.

Thank you once again for the opportunity to work in partnership with the Board of Parks and Recreation for the benefit of Warner Parks. If you have any questions about this request, please do not hesitate to call me at 615-370-8053.

Sincerely,

Jenny Hannon
President


FOWP FY23 STAFFING GRANT CALCULATIONS


Rates effective 7/1/21

ID Description	Name	Description	Calculated hours	FTE	Hourly (Annual/ 2080)	Regular Pay Position budget calculated from total hourly rate	OASDI Social Security tax (6.2%)	SSN Med Medicare tax (1.45%)	Total FY22 Grant Budget
FOWP STAFFING GRANT - ALL FY23									
Naturalist 1 - part-time - Step 1	Vacant	19 hours per week X 52 weeks	988	0.48	\$ 15.49	\$ 15,304.12	\$ 948.86	\$ 221.91	16,474.89
Naturalist 1 - part-time	Elizabeth Krogman	19 hours per week X 52 weeks	988	0.48	\$ 16.52	\$ 16,321.76	\$ 1,011.95	\$ 236.67	17,570.37
Naturalist 1 - part-time	Will Chamberlain	19 hours per week X 52 weeks	988	0.48	\$ 16.52	\$ 16,321.76	\$ 1,011.95	\$ 236.67	17,570.37
Seasonal Worker IV	Nature Center Aide	30 hours per week end of May for 10 weeks	300	0.15	13.26	\$ 3,978.00	\$ 246.64	\$ 57.68	4,282.32
Seasonal Worker IV	Nature Center Aide	30 hours per week end of May for 10 weeks	300	0.15	13.26	\$ 3,978.00	\$ 246.64	\$ 57.68	4,282.32
TOTAL:				1.74	60,180.27				
Copier - Ricoh				1,900.00					
FOWP STAFFING GRANT TOTAL - ALL FY23:									62,080.27

**SIGNATURE PAGE
FOR****GRANT NO. FOWP Staffing FY23**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department

Date**APPROVED AS TO AVAILABILITY
OF FUNDS:**

DocuSigned by:


Director of Finance

7/1/2022

Date**APPROVED AS TO RISK AND INSURANCE:**

DocuSigned by:


Director of Insurance

7/1/2022

Date**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:


Metropolitan Attorney

7/1/2022

Date**FILED:**_____
Metropolitan Clerk_____
Date