

## GRANT SUMMARY SHEET

**Grant Name:** Juv. Ct. Wrapping Around Families for Success 21-22 Amend 1

**Department:** JUVENILE COURT

**Grantor:** U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor**

**(If applicable):** TENN. DEPT. OF FIN. & ADMIN. OCJP

**Total Award this Action:** \$500,000.00

**Cash Match** \$0.00

**Department Contact:** Shelley Hudson  
862-8079

**Status:** AMENDMENT

**Program Description:**

Juvenile Court and Youth Advocate Programs, Inc. (YAP) have joined in a collaborative partnership to propose expansion of current program services to youth victims. Two Juvenile Court Support Intervention Accountability (SIA) Case managers will be dedicated to work with YAP. The case managers will conduct assessments, determine program eligibility and refer youth to YAP services. YAP will serve male and female youth ages 12 to 18 that may be pre or post adjudicated. Eligibility will be determined based on the results of the completed JJ-CANS 2.0 instrument and then will be enrolled and tracked through an intake process. YAP's nationally recognized advocacy/mentoring model will be utilized as the foundation of service delivery. The program will offer a variety of tailored services to help mitigate each youth, family, and community risk factors and build protective factors that will equip youth with the knowledge and skills needed to succeed. **Amendment 1** adds an additional \$500,000.00 to the previous total of \$534,195.00 for a new grand total of \$1,034,195.00. The amendment also extends the end date from 6/30/22 to 6/30/23.

**Plan for continuation of services upon grant expiration:**

The Davidson County Juvenile Court will seek funding through federal, state, and local, funding sources to secure sustainable funding to continue program services after the grant period, ending in 2022. Potential funding sources include seeking funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP). Juvenile Court will seek funding through the Mayor's new priority for violence reduction, which dedicated three million dollars to violence prevention. Juvenile Court will continue to collaborate with the Davidson County Department of Children's Services to demonstrate the expected Pilot outcomes to positively impact youth entering the custody of the State; thus, reduce the number of out of home placements, which may support future funding.

5450

B.A. Initials

DS  
kt

## Grants Tracking Form

## Part One

|  |                                   |   |   |  |  |   |          |
|--|-----------------------------------|---|---|--|--|---|----------|
| Pre-Application <input type="radio"/>  |                                   | Application <input type="radio"/>                                     |   | Award Acceptance <input type="radio"/>       |  | Contract Amendment <input checked="" type="radio"/> |          |
| Department   | Dept. No.                         | Contact   |   |  |  | Phone   | Fax      |
| JUVENILE COURT   | 26                                | Shelley Hudson  |   |  |  | 862-8079  | 862-7143 |
| Grant Name:  |                                   | Juv. Ct. Wrapping Around Families for Success 21-22 Amend 1           |   |  |  |   |          |
| Grantor:   |                                   | U.S. DEPARTMENT OF JUSTICE  |   |  |  | Other:  |          |
| Grant Period From:   |                                   | 05/01/21  | (applications only) Anticipated Application Date: |  |  |   |          |
| Grant Period To:   |                                   | 06/30/23  | (applications only) Application Deadline:         |  |  |   |          |
| Funding Type:  | FED PASS THRU                     | Multi-Department Grant  |   | <input type="checkbox"/> If yes, list below. |  |   |          |
| Pass-Thru:   | TENN. DEPT. OF FIN. & ADMIN. OCJP | Outside Consultant Project:   |   | <input type="checkbox"/>                     |  |   |          |
| Award Type:  | COMPETITIVE                       | Total Award:  |   | \$500,000.00                                 |  |   |          |
| Status:  | AMENDMENT                         | Metro Cash Match:   |   | \$0.00                                       |  |   |          |
| Metro Category:  | Est. Prior.                       | Metro In-Kind Match:  |   | \$0.00                                       |  |   |          |
| CFDA #   | 16.575                            | Is Council approval required?   |   | <input checked="" type="checkbox"/>          |  |   |          |
| Project Description:   |                                   | Applic. Submitted Electronically? <input checked="" type="checkbox"/> |   |  |  |   |          |
| <p>Juvenile Court and Youth Advocate Programs, Inc. (YAP) have joined in a collaborative partnership to propose expansion of current program services to youth victims. Two Juvenile Court Support Intervention Accountability (SIA) Case managers will be dedicated to work with YAP. The case managers will conduct assessments, determine program eligibility and refer youth to YAP services. YAP will serve male and female youth ages 12 to 18 that may be pre or post adjudicated. Eligibility will be determined based on the results of the completed JJ-CANS 2.0 instrument and then will be enrolled and tracked through an intake process. YAP's nationally recognized advocacy/mentoring model will be utilized as the foundation of service delivery. The program will offer a variety of tailored services to help mitigate each youth, family, and community risk factors and build protective factors that will equip youth with the knowledge and skills needed to succeed. <b>Amendment 1 adds an additional \$500,000.00 to the previous total of \$534,195.00 for a new grand total of \$1,034,195.00. The amendment also extends the end date from 6/30/22 to 6/30/23.</b></p> |                                   |   |   |  |  |   |          |
| Plan for continuation of service after expiration of grant/Budgetary Impact:   |                                   |   |   |  |  |   |          |
| <p>The Davidson County Juvenile Court will seek funding through federal, state, and local, funding sources to secure sustainable funding to continue program services after the grant period, ending in 2022. Potential funding sources include seeking funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP). Juvenile Court will seek funding through the Mayor's new priority for violence reduction, which dedicated three million dollars to violence prevention. Juvenile Court will continue to collaborate with the Davidson County Department of Children's Services to demonstrate the expected Pilot outcomes to positively impact youth entering the custody of the State; thus, reduce the number of out of home placements, which may support future funding.</p>  |                                   |   |   |  |  |   |          |
| How is Match Determined?   |                                   |   |   |  |  |   |          |
| Fixed Amount of \$   |                                   | or  |   | 10.0% % of Grant                             |  | Other: <input type="checkbox"/>                     |          |
| Explanation for "Other" means of determining match:  |                                   |   |   |  |  |   |          |
| This is not a cash match. The match obligation is matched with assigned salaries and benefits.   |                                   |   |   |  |  |   |          |
| For this Metro FY, how much of the required local Metro cash match:  |                                   |   |   |  |  |   |          |
| Is already in department budget?   |                                   | Yes   |   | Fund   |  | 10101 Business Unit                                 |          |
| Is not budgeted?   |                                   |   |   | Proposed Source of Match:                    |  |   |          |
| (Indicate Match Amount & Source for Remaining Grant Years in Budget Below)   |                                   |   |   |  |  |   |          |
| Other:   |                                   |   |   |  |  |   |          |
| Number of FTEs the grant will fund:  |                                   | 0.00  |   | Actual number of positions added:            |  | 0.00  |          |
| Departmental Indirect Cost Rate  |                                   | 23.97%  |   | Indirect Cost of Grant to Metro:             |  | \$257,462.64  |          |
| *Indirect Costs allowed? <input checked="" type="radio"/> Yes <input type="radio"/> No   |                                   | % Allow.  |   | 10.00%                                       |  | Ind. Cost Requested from Grantor:                   |          |
|  |                                   |   |   |  |  | \$94,017.00 in budget                               |          |
| *(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)   |                                   |   |   |  |  |   |          |
| Draw down allowable? <input type="checkbox"/>  |                                   |   |   |  |  |   |          |
| Metro or Community-based Partners:   |                                   |   |   |  |  |   |          |

## Part Two

| Grant Budget         |                   |                 |               |               |                  |                         |                     |                       |                        |                             |
|----------------------|-------------------|-----------------|---------------|---------------|------------------|-------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| Budget Year          | Metro Fiscal Year | Federal Grantor | State Grantor | Other Grantor | Local Match Cash | Match Source (Fund, BU) | Local Match In-Kind | Total Grant Each Year | Indirect Cost to Metro | Ind. Cost Neg. from Grantor |
| Yr 1                 | FY21              | \$78,795.00     |               |               | \$19,699.00      | 10101, 26111970         | \$0.00              | \$98,494.00           | \$21,982.00            | \$7,163.00                  |
| Yr 2                 | FY22              | \$455,400.00    |               |               | \$113,850.00     | 10101, 26111970         | \$0.00              | \$569,250.00          | \$126,525.65           | \$41,400.00                 |
| Yr 3                 | FY23              | \$500,000.00    |               |               | \$0.00           |                         |                     | \$500,000.00          | \$108,954.00           | \$45,454.00                 |
| Yr 4                 | FY__              |                 |               |               |                  |                         |                     |                       |                        |                             |
| Yr 5                 | FY__              |                 |               |               |                  |                         |                     |                       |                        |                             |
| Total                |                   | \$1,034,195.00  |               | \$0.00        | \$133,549.00     |                         | \$0.00              | \$1,167,744.00        | \$257,462.64           | \$94,017.00                 |
| Date Awarded:        |                   |                 |               | 05/01/22      | Tot. Awarded:    | \$500,000.00            | Contract#:          | N/A                   |                        |                             |
| (or) Date Denied:    |                   |                 |               |               | Reason:          |                         |                     |                       |                        |                             |
| (or) Date Withdrawn: |                   |                 |               |               | Reason:          |                         |                     |                       |                        |                             |

Contact: [trinity.weathersby@nashville.gov](mailto:trinity.weathersby@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

TW

GCP RECEIVED 6/6/22

GCP APPROVED 6/7/22

# MEMORANDUM

**TO:** Veronica Coleman, Fiscal Director  
Office of Business and Finance

**FROM:** Jennifer Brinkman, Director  
Office of Criminal Justice Programs

**CC:** Daina Moran, Deputy Director  
Ronald G. Williams, Asst. Director; Quality Assurance  
Wendy Heath, Asst. Director; Fiscal

**DATE:** May 26, 2022

**SUBJECT:** Distribution of Grant Funds

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OCJP respectfully submits the enclosed completed Amendment for processing.

Grant Award Type: **VOCA**

DGA #: **65397 – VOCA(End-6/30/2025)**

Authorized Agency: **Metropolitan Government of Nashville and Davidson County**

Edison ID#: **44566**

County Location: **19000**

Category #: **VOCA All 93140000 Support Services**

This grant has met all the requirements to receive grant funds as determined by the Office of Criminal Justice Programs, Department of Finance and Administration.

This grant includes indirect costs: ☒ Yes ☐ No

This is a VOCA grant that contains a National Emergency Pandemic Mandatory Match Waiver: ☒ Yes ☐ No

For questions or assistance regarding this contract, please contact **Amy Baynes**, at (615) 532-2988 or Amy.Baynes@tn.gov

## STATE AGENCIES ONLY

### Match Source (select all that apply):

☐ Cash

☐ In-kind

☐ Miscellaneous Appropriations

### Positions (if applicable):

Number of Full-time: \_\_\_\_\_

Number of Part-time: \_\_\_\_\_

## POST OBF PROCESSING:

### Signed Grant Contract Attached to Edison DGA Transactional Page:

Attached By (Initials): \_\_\_\_\_

Date Attached: \_\_\_\_\_



May 26, 2022

John Cooper, Mayor  
Metropolitan Government of Nashville and Davidson County  
1 Public Square  
Suite 100  
Nashville, TN 37201-5025

Dear Mayor Cooper:

Enclosed is amendment to Contract 44566. As the authorized official for your agency, you or the identified designee, must sign and date the documents in the appropriate places. If the designee is signing, OCJP must have designee authorization on file and the designee must sign the Authorized Official's name with designee's initials following the signature. An image of the signed contract is unacceptable. All signed contracts must be submitted electronically. Return the contract to the enclosed address by **June 27<sup>th</sup>, 2022**. Please contact your program manager (see below) with any concerns or questions.

After the State of Tennessee has approved the Contract, a fully executed copy will be returned to your agency.

Your Program Manager is Amy Baynes. For questions or assistance regarding this contract, please contact Amy Baynes, at (615) 532-2988, or email [Amy.Baynes@tn.gov](mailto:Amy.Baynes@tn.gov).

We look forward to our continued partnership with you.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Brinkman". The signature is written in a cursive, flowing style.

Jennifer Brinkman  
Director

cc: Shelley Hudson, Metropolitan Government of Nashville and Davidson County  
File



## GRANT AMENDMENT

|   |  |                            |                              |              |                              |
|---|--|----------------------------|------------------------------|--------------|------------------------------|
| <b>Agency Tracking #</b><br>NA  | <b>Edison ID</b><br>44566                | <b>Contract #</b><br>44566 | <b>Amendment #</b><br>1      |              |                              |
| <b>Contractor Legal Entity Name</b><br>Metropolitan Government of Nashville and Davidson County   |  |                            | <b>Edison Vendor ID</b><br>4 |              |                              |
| <b>Amendment Purpose &amp; Effect(s)</b><br>Increases Maximum Liability and Extends Expiration Date   |  |                            |                              |              |                              |
| <b>Amendment Changes Contract End Date:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO   |  | <b>End Date:</b> 6/30/2023 |                              |              |                              |
| <b>TOTAL Contract Amount INCREASE or DECREASE per this Amendment</b> (zero if N/A):   |  |                            | <b>+\$500,000.00</b>         |              |                              |
| <b>Funding —</b>  |  |                            |                              |              |                              |
| <b>FY</b>   | <b>State</b>                             | <b>Federal</b>             | <b>Interdepartmental</b>     | <b>Other</b> | <b>TOTAL Contract Amount</b> |
| FY21  |  | \$78,795.00                |                              |              | \$78,795.00                  |
| FY22  |  | \$455,400.00               |                              |              | \$455,400.00                 |
| FY23  |  | \$500,000.00               |                              |              | \$500,000.00                 |
| <b>TOTAL:</b>   |  | <b>\$1,034,195.00</b>      |                              |              | <b>\$1,034,195.00</b>        |
| <b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations. |  |                            | <i>OCR USE</i>               |              |                              |
| <b>Speed Chart</b><br>FA00003247  | <b>Account Code</b><br>County - 71301000 |                            |                              |              |                              |

**AMENDMENT 1  
OF GRANT CONTRACT 44566**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section B.1. is deleted in its entirety and replaced with the following:
  - B.1. This Grant Contract shall be effective on 5/1/2021 ("Effective Date") and extend for a period of Twenty Six (26) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.
2. Grant Contract section B.2. is added or deleted in its entirety and replaced with the following:
  - B.2. Term Extension. It is understood and agreed that the State may extend the Term an additional period of time, not to exceed three hundred-sixty five (365) days beyond the expiration date of this Grant Contract, under the same terms and conditions. In no event, however, shall the maximum Term, including all extensions or renewals, exceed a total of sixty (60) months.
3. Grant Contract section C.1. is deleted in its entirety and replaced with the following:
  - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Million Thirty Four Thousand One Hundred Ninety Five Dollars (\$1,034,195.00) ("Maximum Liability"). The Grant Budget attached and incorporated as Attachment A-1 for fiscal year 2021, Attachment A-1 for fiscal year 2022, and Attachment A-1 for fiscal year 2023, is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
4. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A attached hereto.
5. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.
6. Grant Contract Attachment B is deleted in its entirety and replaced with the new attachment B attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 6/30/2022. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:**

---

**GRANTEE SIGNATURE**

**DATE**

John Cooper, Mayor

---

**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**DEPARTMENT OF FINANCE AND ADMINISTRATION:**

---

**HOWARD H. ELEY, COMMISSIONER**

**DATE**

**SIGNATURE PAGE  
FOR**

**GRANT NO.** \_\_\_\_\_

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

*Joel Swack, Deputy Court Administrator*  
*for Judge Heika Callaway*  
Juvenile Court \_\_\_\_\_ Date 6/7/2022

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

DocuSigned by:  
*Kelly Flannery*  
Kelly Flannery, Director  
Department of Finance

6/10/2022

\_\_\_\_\_  
Date

**APPROVED AS TO RISK AND INSURANCE:**

DocuSigned by:  
*Balogun Cobb*  
Director of Insurance

6/13/2022

\_\_\_\_\_  
Date

**APPROVED AS TO FORM AND  
LEGALITY:**

DocuSigned by:  
*Meki Eke*  
Metropolitan Attorney

6/10/2022

\_\_\_\_\_  
Date

\_\_\_\_\_  
John Cooper  
Metropolitan Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date



ID 2349

ATTACHMENT A  
APPLICATION FOR FUNDING  
GRANT PROJECT COVER SHEET

## OFFICE OF CRIMINAL JUSTICE PROGRAMS

FUND SOURCE  
OCJP JAG Priority Area

VOCA

## Required Information on Authorizing Agency:

Name: Metropolitan Government of Nashville and Davidson  
Federal ID Number (FEIN): 62-0694743  
DUNS Number: 078217668  
SAM Expiration Date: 3/8/2023  
Fiscal Year End Date: June 30

## Implementing Agency:

Name: Juvenile Court of Metro Nashville and Davidson  
Address: PO Box 196306  
100 Woodland Street  
Nashville, TN 37219-6306

Will You Have Any Subcontracts?

Project Title: Juvenile Court

## AUTHORIZED OFFICIAL - Contact Information

## (Name, Title, and Complete Mailing Address)

John Cooper, Mayor  
1 Public Square  
Suite 100  
Nashville, 372015025

## Phone Number:

(615) 862-6000

EXT:

## E-Mail Address:

mayor@nashville.gov

## PROJECT DIRECTOR - Contact Information

## (Name, Title, and Complete Mailing Address)

Shelley Hudson, Special Projects Manager  
PO Box 196306  
100 Woodland Street  
Nashville, 37219-6306

## Phone Number:

(615) 862-8079

EXT:

## E-Mail Address:

ShelleyHudson@jishnashville.gov

## FINANCIAL DIRECTOR - Contact Information

## (Name, Title, and Complete Mailing Address)

Joe Atchley, Accountant  
PO Box 196306  
100 Woodland Street  
Nashville, 37219-6306

## Phone Number:

(615) 880-2368

EXT:

## E-Mail Address:

JoeAtchley@jishnashville.gov

## County/Counties Served (Type ALL if Statewide):

Davidson

U.S. Congressional District(s):

5

## **Amended Scope of Services/Project Narrative**

### **FY2023**

**Project Name:** Wrapping Around Families for Success

#### **PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED**

***Problem Description*** – Funding will be awarded based on an applicant's clearly demonstrated need.

**What is the nature and magnitude of the problem(s) to be solved by the proposed funding? This should be based on your agency's own data and/or other relevant sources and describe in detail the most pressing problems in your service/impact area. The problem statement should also identify the needs of the community based on relevant and timely data. This should be light on demographics and geography. The needs must tie directly to the problem statement and are fully described in terms of what benefits to victims this project would address.**

The causes of juvenile delinquency are complex and unique to each youth. Research and documentation from respected institutions as to the causes include individual risk factors such as substance use, risk taking, aggression, and developmental delays; family risk factors including low economic status/poverty, poor parent-child relationships, poor parenting skills, low parental involvement, and child maltreatment or neglect; and peer, school and community risk factors such as weak social ties, antisocial peers, poor academic performance and disengagement from school, and neighborhood crime and drugs<sup>i</sup>. Additionally, research indicates that these risk factors usually occur together with other common risk factors and that, without effective intervention and support, they can have an accumulative effect leading to delinquent and violent behaviors. This can result in initial or further involvement in the juvenile justice system.

A 2018 study conducted by the Illinois Department of Human Services, *Youth Trauma Experiences and the Path from Child Welfare to Juvenile Justice*, found that youth who experienced maltreatment were at a 47% greater risk of becoming involved in delinquency than other youth and increased the risk of those youth committing a violent criminal offense by 96%.<sup>ii</sup>

Davidson County Juvenile staff have identified the North Nashville community as a primary target area for the Youth Advocate Programs, Inc. (YAP) program, Wrapping Around Families for Success (WFS). A study published in 2018 by the Brookings Institution provided additional confirmation that those residing in the 37208 zip code had a higher rate of incarceration than that of any other in the United States.<sup>iii</sup> The study also provides data that 42% of children living in this zip code are living in poverty. Research proves that youth residing in communities with high crime, incarceration and poverty create extreme hardships and barriers for successful futures with a greater chance at involvement in violent criminal offenses and becoming victims of crime.

Davidson County Juvenile Court data for 2019 shows the need for YAP services:

- 4,282 youth had delinquency referrals to Davidson County Juvenile Court.
- 812 children and youth were adjudicated as neglected or dependent in 2019.
- 178 youth victims received juvenile justice probation services.
- 258 youth were adjudicated delinquent.

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 2)**

- *63 of the 258 youth adjudicated delinquent had some level of involvement with the child welfare system.*
- *67 youth were placed in the custody of the Department of Children Services through Davidson County Juvenile Court.*

Davidson County Juvenile Court provides supervision to youth who are not only justice involved but have also suffered traumatic experiences or been victims of crime and require additional programming such as those described in this application to fully meet the needs of the youth and families. Davidson County Juvenile staff utilize the Child and Adolescent Needs and Strengths (JJ-CANS 2.0) instrument to assess the youth's functioning in five life domain areas: strengths, emotional and behavioral needs, risk behaviors, juvenile justice, and trauma experiences.

**PURPOSE**

**This section should include goals and objectives of the project. Listed below are examples of goals and objectives which relate to the scope of this solicitation. Priority consideration will be given to applications which address the goals. An applicant's first consideration should be the identification of agency needs as listed above.**

The Davidson County Juvenile Court and Youth Advocate Programs, Inc. (YAP) have joined in a collaborative partnership to propose expansion of current program services to youth victims involved in the Davidson County Juvenile Court. Two Juvenile Court Support Intervention Accountability (SIA) Case Managers will be dedicated to work with YAP. The case managers will conduct assessments, determine program eligibility, and refer youth to YAP services. YAP will serve male and female youth ages 12 to 18 that may be pre or post adjudicated. Eligibility will be determined based on the results of the completed JJ-CANS 2.0 instrument and then will be enrolled and tracked through an intake process. YAP's nationally recognized advocacy/mentoring model will be utilized as the foundation of service delivery. The program will offer a variety of tailored services to help mitigate each youth, family, and community risk factors and build protective factors that will equip youth with the knowledge and skills needed to succeed.

**Goal 1:** A minimum of 75% of participating youth will exhibit desired improvement in target behaviors (social competence, pro-social involvement, conflict resolution) upon completion and six (6) months post discharge.

**Objective 1.1** Provide holistic wraparound services to referred program youth through a collaborative partnership between Youth Advocate Programs, Inc., and Davidson County Juvenile Court over the twelve (12) month grant period to an estimated fifteen (15) referred youth, at any given time (30 youth annually) for up to 8 hours per week for an average of six (6) months length of services.

**Objective1:2** Provide group mentoring by utilizing life skills/interventions and restorative peace circles to decrease risk factors associated with traumatization and juvenile delinquency; and increase protective factors for juvenile justice involved youth in Davidson County, Tennessee to up to thirty (30) referred youth over the twelve (12) month grant period (15 at any given time) for an average of six (6) months length of services.

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 3)**

**Objective 1:3:** Provide program youth with crisis intervention, safety planning, and referrals for counseling/therapy as needed to reduce post-traumatic stress.

**ACTIVITIES**

**Activities are what a project does with the inputs to fulfill its mission. This section should describe the planned activities, major interventions or program elements designed to accomplish the goals of the project. You should describe the activities to be employed by the project to achieve the desired results.**

**Goal 1:** A minimum of 75% of participating youth will exhibit desired improvement in target behaviors (social competence, pro-social involvement, conflict resolution) upon completion and six (6) months post discharge.

**Objective 1.1** Provide holistic wraparound services to referred program youth through a collaborative partnership between Youth Advocate Programs, Inc., and Davidson County Juvenile Court over the twelve (12) month grant period to an estimated fifteen (15) referred youth, at any given time (30 youth annually) for up to 8 hours per week for an average of six (6) months length of services.

**Activities 1.1:** Hired and trained Advocates will provide up to 8 hours of individualized services for an average of six (6) months to program youth victims, provide crisis safety planning, focusing on the strengths of each youth and family and meeting goals developed in their Individualized Service Plans (ISP).

**Activities 1.2:** YAP will provide crisis intervention and safety planning to all program youth, lessening opportunities for illegal behaviors or unsafe choices. Through a contract with a licensed counselor/therapist, YAP will offer referrals for mental health counseling to youth victims with trauma related needs.

**Activities 1.3:** Yap will provide eligible youth with job readiness and preparedness skills to increase knowledge and interest of workforce opportunities and pro-social interactions.

**Objective1:2** Provide group mentoring by utilizing life skills/interventions and restorative peace circles to decrease risk factors associated with traumatization and juvenile delinquency; and increase protective factors for juvenile justice involved youth in Davidson County, Tennessee to up to thirty (30) referred youth over the twelve (12) month grant period (15 at any given time) for an average of six (6) months length of services.

**Activity 1.2** Hired and trained Advocates will provide youth with two and a half (2.5) hours of group mentoring weekly.

**Activity 1.2** Advocates will engage youth with the evidenced-based Peaceful Alternatives to Tough Situations (PATTS) intervention tool, Casey Life Skills, Peace Circles and other group-based positive youth development activities/interventions as needed to decrease youth involvement in the justice system.

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 4)**

**Objective 1.3:** Provide program youth with crisis intervention, safety planning, and referrals for counseling/therapy as needed to reduce post-traumatic stress.

**Activity 1.3** Advocates will develop crisis safety plans and provide available staff for crisis intervention.

**Activity 1.3** Advocates will refer youth to local community service mental health partners to provide counseling and therapy services.

**IMPLEMENTATION TIMELINE FOR ACCOMPLISHING KEY GRANT ACTIVITIES**

**This section should include a comprehensive timeline with concrete implementation and execution dates. The structure of the timeline should be feasible and outline the best scenario for achieving goals and objectives. Please add additional lines as necessary.**

| Activity/ Output                                | Position of Person Completing                 | Due Date for Completion  |
|---|---|--|
| Contract Agreement with YAP to provide services | Davidson County Juvenile Court/YAP Leadership | At time of award and as scheduling is determined by the Metro Council Hearing Schedule-  |
| Referrals for Services                          | Davidson County Juvenile Court/YAP Staff      | Beginning two (2) weeks post award; ongoing  |
| Service Delivery (Individual/Group, etc.)       | YAP Staff/Community Partners                  | Beginning within two (2) weeks post award; ongoing for up to six months ( <i>length of service is based on individual needs of each client</i> ) |
| Quarterly Collaborative Meetings                | Davidson County Juvenile Court/YAP            | First meeting within three (3) months of award; thereafter, quarterly (ongoing)  |

**INPUTS**

**This section should describe the factors your project requires to conduct its activities and to achieve its goals and objectives. List agency resources that will be dedicated to this initiative.**

Davidson County Juvenile Court-will provide two (2) full time Juvenile Court Case Managers who will be responsible for the following: Provide the JJ-CANS 2.0 assessment to determine youth eligibility, complete initial screening and intake, provide referrals to YAP programming, review ongoing service delivery and progress of youth throughout YAP programming.

Youth Advocate Programs, Inc. will employ a full time Program Director who will provide direct services to include completion of youth's Individualized Service Plans (ISP), completing YAP's Intake Assessments, provide additional direct services and community linkages, and assist with the development of the

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 5)**

youth's discharge plan. YAP's Regional Director and Vice President will provide direct project oversight, assistance with staff supervision, and development of programming in Davidson County.

***Additional staff provided by YAP will include:***

Two full time Advocates will provide direct, one-on-one individualized wraparound advocacy services to referred youth and families. This position will provide 24/7 crisis intervention and supports, develop safety plans, provide transportation to court appointments and appearances, and provide transportation to and facilitate group interventions. This position will be supervised by the Program Director.

Multiple part time Advocates will provide individualized wraparound advocacy services, providing 24/7 crisis interventions and supports, safety planning, and provide transportation to group services, court appointments and scheduled meetings with court authorities to referred youth. Advocates are directly supervised by the Program Director.

One part time Administrative Manager will provide data entry, reporting, and other direct service administrative duties to the program under the direction of the Program Director.

Other inputs include travel costs (for program staff to provide in home and community based services to participating program youth and families), office space, utilities, phones/internet, technology equipment (desktop/laptop computers/tablets), office furniture and equipment (copy machine/fax machine) postage/overnight mail, office supplies (file folders, pens, legal pads, secured filing cabinets), and emergency assistance funds to assist youth and families with additional emergency needs.

**Clearly state your operating budget and describe in terms of what would not be maintained if funds were not received or what benefit a special project would bring.**

To fully implement the project and provide the services detailed in this application, a request of \$500,000 is needed for a period of twelve (12) months. If not fully awarded, a budget modification would decrease YAP's ability to provide services to Davidson County youth in need. Please refer to FY 23 budget attachments for a detailed statement on use of funds.

**Description of how the agency is leveraging other funds for additional support to victim(s).**

YAP has limited discretionary funds for victim needs, and a National Development Department that actively raises additional funds to support victim needs.

**Describe agency use of evidence-based services.**

YAP has been implementing the Advocate model since its inception in 1975, adapting best practices into the model over time. ***More than fourteen (14) external studies have been conducted on the YAP model.*** Of the eleven (11) studies, three (3) were studies conducted by the funding agency; four (4) were University-based studies; three (3) were studies commissioned by a public agency conducted by external

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 6)**

evaluators, and one was an external study commissioned by YAP. Seven (7) of the studies used pre and posttest designs.<sup>iv</sup> Four (4) studies involved comparisons of YAP with similar community programs.<sup>v</sup> The studies found YAP services to have higher program completion rates;<sup>vi</sup> lower rates of placement into juvenile facilities or residential foster care<sup>vii</sup>; lower re-arrest rates<sup>viii</sup>; lower numbers of youth who are AWOL<sup>ix</sup>, and greater residential stability while in the juvenile justice and child welfare systems<sup>x</sup> than comparison groups.

In addition, young people in YAP programs recorded improvements in risk taking behaviors, quality of life, education, community linkages, and pro-social outlooks. These results have been achieved despite YAP's "***no reject, no eject***" policy and the resulting high-risk population tracked in YAP's programs in major metropolitan areas such as Philadelphia and Tampa. In addition, in YAP's state-wide programs in Pennsylvania, more than one-third of youth have autism.

**Include your organization chart.**

The Davidson County Juvenile Court organizational chart is incorporated as an attachment.

**Include job descriptions for every grant funded/match personnel that show allowable activities and ensures clients are receiving trauma informed services.**

**Juvenile Court Case Manager for YAP Program**

- Performs professional case manager responsibilities.
- Attends meetings, case conferencing, and trainings as required.
- Administers the JJ-CANS 2.0.
- Assesses youth program eligibility according to policies and guidelines.
- Refers youth to program services.
- Acts as a liaison between Juvenile Court and the program.
- Collaborates with Grant Management team.
- Collects data for required State and other program reports.
- Submits and reviews program reports.
- Provides potential clients with information regarding program services.
- Visits client's homes and other locations in the community.
- Establishes and maintain effective and professional relationship with clients and community partners.
- Accurately records case activities and progress.
- Performs general administrative duties.
- Prepares and maintains case records and reports.

**Describe agency use of in-kind and/or cash match including what source it would come from.**

Davidson County Juvenile Court will provide two (2) full time Case Managers who will serve as liaisons and direct service point of contacts for YAP staff. YAP will work in coordination with the Case Managers to set up initial intake, develop Individualized Service Plans (ISP), and maintain constant communication

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 7)**

throughout service delivery about the progress of set goals and needs met through YAP. These positions are provided by the Davidson County Juvenile Court at no cost to the grant and will be utilized as matching funds.

**Sustainability plan: Please describe your plan to sustain this funded project in the future if federal funding decreases or discontinues.**

The Davidson County Juvenile Court will seek funding through federal, state, and local funding sources to secure sustainable funding to continue program services after the grant period, ending in 2024. Potential funding sources include seeking funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP). Juvenile Court will seek funding through the Mayor's new priority for violence reduction, which dedicated three million dollars to violence prevention. Juvenile Court will continue to collaborate with the Davidson County Department of Children's Services to demonstrate the expected Pilot outcomes to positively impact youth entering the custody of the State; thus, reduce the number of out of home placements, which may support future funding.

#### **DATA COLLECTION PROCEDURE**

**Describe the data collection procedures you will undertake to collect and report the outputs and outcomes of the planned services or interventions. E.g. stakeholder questionnaires, client satisfaction surveys, case records, etc. Describe how you will document your activities and collect the data you will report for the quarterly Performance Measurement Tool reports and OCJP Annual Report.**

YAP is committed to providing quality services and understands the importance of evaluating outcomes to monitor success and ensure a continuous cycle of program improvement. YAP's current web-based systems, including Evolve, UltiPro, Monitoring, and our outcomes software, Social Solutions Efforts to Outcomes (ETO), are used to provide monthly reports on service provision and outcomes, including the volume of youth services provided; utilization management; median length of stay; youth demographics; individual youth progress; youth and family satisfaction surveys; caseload size and mix per Advocate and contract compliance.

YAP will utilize the following strategies to work with the YAP Davidson County Program Director who will assure collection and reporting of required data. For youth: Monthly Youth Participation Reports, Individualized Service Plans (ISP), Group Mentoring Attendance Reports, Advocate Case Notes, Case Files, Referral Log, Enrollment Application Report, Group Pre/Post Tests, Discharge Survey, Follow-up Reports (three, six and twelve months), Juvenile Justice Reports, and Referral Reports. For YAP staff and Community Partners: Training Attendance Reports, Monthly Professional Development Logs, Training Pre/Post Tests, Advocate Surveys, Self-Reporting, Advocate Applications, Advocate Interview Log, Advocate Roster.

Juvenile Court will enter into a Memorandum of Understanding (MOU) with YAP that outlines YAP's reporting duties and responsibilities to the Court. Reporting is completed electronically and stored in locally backed-up electronic files by METRO Information Systems guidelines.



**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 8)**

**Describe how your agency will use the data collected to evaluate the goals of the project and the work performed and plan accordingly.**

YAP's data collection system records all required quantitative and qualitative outputs and generates evaluation reports. The Juvenile Court VOCA Program Director will meet with the Juvenile Court case managers and local YAP Director to ensure VOCA reporting requirements and YAP programmatic reporting requirements are accurately accounted for and create a team practice on information gathering and sharing practices. This will be reflected in the MOU.

**Describe how you share your data with your board and other community partners.**

YAP will provide outcomes data as requested to the Davidson Juvenile Court to meet all quarterly reporting requirements. The Juvenile Court VOCA Program Director will meet with the YAP Program Director and Juvenile Court Financial Analyst to review all VOCA auditing requirements (Subcontract monitoring form) to ensure records are accounted for monitoring, invoicing, evaluation, and program compliance.

#### **COLLABORATION ACTIVITIES**

**Collaboration is defined as a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve results, they are more likely to achieve together than alone.**

**Collaboration should describe the ongoing working relationship where ideas are exchanged a common purpose and common goals are planned and attained. Explain your working relationship with agencies you consider to be a partner agency. How and what do you collaborate on? How does this benefit your clients? Provide point of contact for partner agency and provide contact information. Submit current Memorandum of Understanding (MOU). Describe how you meet the needs of underserved and culturally specific clients. Examples of underserved (differently abled, elderly) and culturally specific (LGBTQ and other marginalized populations).**

**Explain your working relationship with agencies you consider to be a partner agency. How and what do you collaborate on?**

Collaborative Activities/Plans: Youth Advocate Programs, Inc. (YAP) and Davidson County Juvenile Court began working together in 2020 to explore available funding opportunities to bring YAP services to youth and families in Davidson County. Through a developed partnership, YAP and Davidson County Juvenile Court will work together to establish an advisory council that will represent members from the Court, YAP, and other community organizations that will accept or provide additional community resources to YAP's families. Examples of resource partners may include, Oasis Center, Epic Girl, Be About Change, Bradford Health Services, The F.I.N.D. Design, Impact Youth Outreach, YMCA-YCAP, Tennessee Voices, Nashville Conflict Resolution Center, and The Family Center.

Through awarded funds, the advisory members agree to participate in quarterly zoom meetings to discuss identified gaps in services, referral processes and how to better serve the youth and families in Davidson County. Collectively, the collaborative will work to increase community partnerships, bring awareness of the program and services offered by YAP to surrounding juvenile courts and systems, and

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 9)**

assist with promoting the services to increase the opportunity for sustainable funding in Davidson County.

**Describe how you meet the needs of underserved and culturally specific clients. Examples of underserved (differently abled, elderly) and culturally specific (LGBTQ and other marginalized populations).**

Meeting the needs of underserved/culturally specific clients: YAP exemplifies its commitment to cultural competence through the use of a "same zip-code" recruitment strategy, as referenced above, and through rigorous, annual cultural competency training required of all staff. This ensures that staff members reflect the cultural diversity of the surrounding communities. YAP Program Directors will match each client with a trained and supportive Advocate who is geographically adjacent to their neighborhood. YAP staff members at every level of the organization bring this community knowledge and their resource contacts into their work with youth and families. All YAP staff are diverse, representing many ethnic, racial, and social groups. YAP has staff who are fluent in Spanish and English and has the capability to hire new staff members representing other linguistic groups as needed. All YAP staff members complete new-hire and annual training comprising cultural competence, sensitivity, and affirmation. These attributes are consistent with YAP's overall commitment to cultural diversity, cultural competence, and cultural affirmation. Since 2009, YAP has continued to receive accreditation from the Council on Accreditation (COA). The COA accreditation process involved a detailed review and analysis of our operations and its service delivery practices. YAP performance was "measured" against national standards of best practice. These standards emphasize services that are accessible, appropriate, culturally responsive, evidence based, and outcomes oriented. Achieving COA accreditation supports the premise that YAP services are provided by a culturally competent, skilled, and supported workforce. All YAP employees are required to participate in cultural competence training within the first year of employment.

**Provide point of contact for partner agency and provide contact information.**

Kimberly Brandon, Regional Director serves as the point of contact for Youth Advocate Programs, Inc. She can be reached at (817) 905-3826.

**Submit current Memorandum of Understanding (MOU).**

There will be a signed subcontract developed after final award of the grant contract.

**INTENDED OUTCOMES (Results)**

**Outcomes describe the difference the project will make for its participants and/or the community as a whole. The outcomes for a project should be measurable based upon a set of defined criteria. Project goals should be set for each criterion. For projects requesting multi-year funding, describe how outcomes may be expected to change over the period of the grant.**

**Victims report that their sense of safety and security has increased.**

*"My immediate sense of safety and security has increased as a result of the services I received from this agency."*

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 10)**

**Victims report an increase in knowledge about victim services.**

*"I am more knowledgeable of the services and community resources available to victims."*

**Victims report an increase in knowledge about the criminal justice system.**

*"I am more knowledgeable about the criminal justice system."*

**Victims express satisfaction with services.**

*"I am satisfied with the services I have received through this agency."*

**Victims report an improved ability to plan for their safety (required only for shelters).**

*"I know more ways to plan for my safety."*

**Applications must include at least one of the outcomes listed below: Delete ones you are not going to utilize.**

**Victims report that their quality of life is improved because set goals have been accomplished.  
(Increase in victims' perceived quality of life).**

*"This agency helped me achieve the goals I set out to accomplish."*

**INTENDED OUTPUTS (Products).**

**PROJECT SERVICES TO REACH OUTPUTS**

**Indicate services that a client should be able to access through your agency. Describe agency use of evidence-based services Example- our agency provides court advocacy services and we provide that by spending 2 days a week in criminal and/or civil court providing support to victims, we assist with filling out the Order of Protections and assist with the criminal justice process by assisting the client in understanding her case and what is happening next.**

The proposed program will provide justice involved youth, who are or have been victims of crime, with an intensive mentoring program for a minimum of thirty (30) male and female youth ages 12 to 18 in Davidson County's rural, urban, and suburban communities. The priority target population will be screened by the Davidson County Juvenile Court as high risk to public safety and who are post-adjudication on probation as a part of an alternative to detention approach. Each youth will receive up to 8 hours of services per week for an average of length of service of six (6) months.

**Individual Services:** YAP will utilize a strength based mentoring approach to "wrap" comprehensive individualized services and support networks "around" at-risk and high-risk youth. The wraparound process is an evidence-based approach for working with high-risk populations. The process builds on youth strengths and interests to develop individualized interventions that will help the youth maintain benefits in a home and community environment beyond program participation.

**Group Mentoring:** Group mentoring will provide a secondary strategy to empower youth to deter negative behavior and reinforce positive behavior. Young people need out of school structured activities that are supervised, support their needs, and provide skills training to offset challenges that they face. To be successful, youth must understand and experience relationship building,

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 11)**

coping skills, and positive socialization. Group programming will be offered to all referred youth throughout the program services. The group services available to youth are listed below.

- **Peaceful Alternatives to Tough Situations (PATTS)**: PATTS is a 10-week curriculum-based aggression-management and leadership development program designed to help youth increase positive conflict-resolution skills, increase the ability to forgive transgressions and reduce aggressive behavior. The program teaches cognitive skills, peer refusal skills, appropriate conflict resolution skills, identification and verbalization of emotions, recognition of anger cues, calming techniques and forgiveness. Sessions are highly interactive and use group discussion, role-playing, games and skills review. Additionally, PATTS integrates parents/caregivers into the youths' training through a family night to educate them on strategies that will support positive conflict resolution skills.
- **Casey Life Skills**: The Casey Life Skills (CLS) curriculum is a 14+week program that includes work within the following life domain areas: Career Planning, Communication, Daily Living, Home Life, Housing and Money Management, Self-Care, Social Relationships, Work Life, Work and Study Skills. User-driven, computerized learning modules provide assessments with career/life success advice that is often readily available to the most well-connected individuals and families, but often lacking in our most under-resourced communities. Advocates will work with their youth on their identified skill needs, but group sessions will be held on each subject facilitated by the Program Director utilizing community partners and guest presenters.
- **Peace Circles**: A restorative justice practice that promotes healing and community building. Groups of at least three (3) participants take turns speaking and determine: 1) what happened and why; and 2) how it can be fixed. Circles provide a space for encounter between victim and justice involved youth, but it moves beyond that to involve the community in the decision-making process. Depending on the model being used, the community participants may range from justice system personnel to anyone in the community concerned about the crime. Everyone present, the victim, the victim's family, the justice involved youth, and the family member(s) and community representatives are given a voice in the proceedings. The process is value driven. Primarily, it is designed to bring healing and understanding to the victim and the justice involved youth. Reinforcing the goal of healing is the empowerment of the community to be involved in deciding what is to be done in the particular case and to address underlying problems that may have led to the crime. In reaching these goals, the circle process builds on the values and respect, honesty, listening, truth, and sharing. Peace Circles positively reinforce potential and rehabilitation instead of punishing bad choices.

**Crisis/Safety Planning:** Due to the high-risk nature of the youth served by YAP, the Program Director will prioritize legal and safety issues during the initial and ongoing assessments. Safety issues are often identified by the courts and probation officers during referral meetings and subsequent factfinding calls. Safety assessments and plans on risk issues such as abuse and neglect, violence,

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 12)**

substance use, criminal activity, exploitation, suicide, depression, or runaway behaviors will be a key focus. Many of these risk factors may also be addressed by a court order or conditions of probation in service plans. YAP staff will work with the youth and family to identify past triggers associated with these behaviors. Together, a safety plan will be developed to prevent unsafe behaviors and a crisis plan to prepare for when the risk factors may impact on safety. YAP staff are available 24/7 to assist youth and families with crisis situations.

**Counseling/Therapy:** YAP will collaborate with local community partners, such as local mental health facilities, to provide youth victims with counseling and therapy as needed to assist with overcoming post-traumatic stress from victimization. If youth or families need financial assistance to obtain counseling services, YAP will provide emergency financial assistance to obtain these services. Counseling referrals will be provided on an as-needed basis.

**Work Readiness:** YAP will work with employment eligible youth in identifying and building upon employment interests for each youth is integral to the program's success. Employment related activities and community service not only empower the youth, but also teach them important values. All employment eligible youth referred to the program are encouraged to participate in community service to build a mutual appreciation between youth and their communities. Each youth will be given the opportunity to volunteer based on identified strengths and needs.

**Emergency Assistance Funds:** In addition to services, awarded funds will be utilized to assist youth and families with emergency needs such as emergency rent/housing or utility assistance when all other available community resources are exhausted or unavailable.

Traditionally, YAP provides services in a face-to-face setting. YAP will continue to provide services in this manner unless there are circumstances where face-to-face services cannot be provided due to national crisis, prolonged client/family illness, inclement weather, or other natural disasters. YAP will modify service delivery to youth and families to include tele-visits and/or virtual service delivery through video conferencing. YAP will do whatever it takes to ensure services are continued to our clients.

**Describe the counties you serve and have a presence in.**

Metro Nashville Juvenile Court serves Davidson County only.

**VOCA Required Outputs**

Required output measures for VOCA are listed below. Complete each of the fields with a projection of the total outputs generated by your agency's project (for one year). VOCA requires that the outputs attributed to the project be based upon **VOCA funded staff/services only**.

**Projected number of individuals who will receive services based on the presenting victimization type during the reporting period.**

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 13)**

|  |    |
|--|----|
| Adults Sexually Abused/Assaulted as Children   |    |
| Adult Sexual Assault   |    |
| Adult Physical Assault (Includes Aggravated and Simple Assault)                          |    |
| Arson  |    |
| Bullying (Verbal, Cyber or Physical)   | 15 |
| Burglary   |    |
| Child Physical Abuse or Neglect  | 15 |
| Child Pornography  |    |
| Child Sexual Abuse/Assault   |    |
| Domestic and/or Family Violence  | 7  |
| DUI/DWI Incidents  |    |
| Elder Abuse or Neglect   |    |
| Hate Crime: Racial/Religious/Gender/ Sexual Orientation/Other (Explanation Required)     |    |
| If Hate Crime: Racial/Religious/Gender/ Sexual Orientation/Other, <b>please explain:</b> |    |
| Human Trafficking: Sex   |    |
| Human Trafficking: Labor   |    |
| Identity Theft/Fraud/Financial Crime   |    |
| Kidnapping (non-custodial)   |    |
| Kidnapping (custodial)   |    |
| Mass Violence (Domestic/International)   |    |
| Other Vehicular Victimization (e.g., Hit and Run)  |    |
| Robbery  |    |
| Stalking/Harassment  |    |
| Survivors of Homicide Victims  |    |
| Teen Dating Victimization  |    |
| Terrorism (Domestic/International)   |    |
| Other  |    |
| If other, <b>please explain:</b>   |    |

**Projected number of individuals who will be assisted with a victim compensation application annually through this project:**

10

**Information and Referral services annually through this project:**

|  |    |
|--|----|
| Information about the criminal justice process | 24 |
|--|----|

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 14)**

|   |    |
|---|----|
| Information about victim rights, how to obtain notifications, etc.  | 24 |
| Referral to other victim service programs   | 11 |
| Referral to other services, supports and resources<br>(includes legal, medical, faith-based organizations,<br>address confidentiality programs, etc.) | 24 |

**Personal Advocacy/Accompaniment services annually through this project:**

|  |    |
|--|----|
| Victim advocacy/accompaniment to emergency medical care  | 7  |
| Victim advocacy/accompaniment to medical forensic exam   |    |
| Law enforcement interview advocacy/accompaniment   | 7  |
| Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects) | 15 |
| Performance of medical or nonmedical forensic exam or interview or medical evidence collection                 |    |
| Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)     |    |
| Intervention with employer, creditor, landlord, or academic institution  | 24 |
| Child or dependent care assistance (includes coordination of services)   |    |
| Transportation assistance (includes coordination of services)  | 24 |
| Interpreter services   |    |

**Emotional Support or Safety services annually through this project:**

|  |    |
|--|----|
| Crisis intervention (in-person, includes safety planning, etc.)                                    | 24 |
| Hotline/crisis line counseling   |    |
| On-scene crisis response (e.g., community crisis response)   | 6  |
| Individual counseling  | 10 |
| Support groups (facilitated or peer)   | 24 |
| Other Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.) |    |
| Emergency financial assistance   | 12 |

**Shelter/Housing services annually through this project:**

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 15)**

|  |   |
|--|---|
| Emergency shelter or safe house                                    |   |
| Transitional housing   |   |
| Relocation assistance (includes assistance with obtaining housing) | 5 |

**Criminal Justice/Civil Justice System Assistance services annually through this project:**

|   |    |
|---|----|
| Notification of criminal justice events                             | 24 |
| Victim impact statement assistance                                  |    |
| Assistance with restitution   |    |
| Civil legal assistance in obtaining protection or restraining order |    |
| Civil legal assistance with family law issues                       |    |
| Other emergency justice-related assistance                          | 11 |
| Immigration assistance  |    |
| Prosecution interview advocacy/accompaniment                        | 11 |
| Law enforcement interview advocacy/accompaniment                    | 11 |
| Criminal advocacy/accompaniment                                     | 24 |
| Other legal advice and/or counsel                                   |    |

**UPON COMPLETION OF THIS SCOPE OF SERVICE/NARRATIVE SAVE A COPY AND SUBMIT IT ALONG WITH YOUR BUDGET FORM TO OCJP VIA THE E-MAIL NOTED IN SOLICITATION.**

<sup>i</sup> National Research Council and Institute of Medicine (2001) Juvenile Crime, Juvenile Justice. Panel on Juvenile Crime: Prevention, Treatment, and Control. Joan McCord, Cathy Spatz Widom, and Nancy A. Crowell, eds. Committee on Law and Justice and Board on Children, Youth, and Families. Washington, DC: National Academy Press.

<sup>ii</sup> Illinois Department of Human Services. Gjertson.Guiltinan. 2018. *Youth Trauma Experiences and the Path from Child Welfare to Juvenile Justice*. [Trauma-Crossover-Youth-Report.pdf \(chapinhall.org\)](https://www.chapinhall.org/trauma-crossover-youth-report.pdf)

<sup>iii</sup> Brookings Institution. *Work and Opportunity Before and After Incarceration*; Adam Looney and Nicholas Turner; March 2018, [https://www.brookings.edu/wp-content/uploads/2018/03/es\\_20180314\\_looneyincarceration\\_final.pdf](https://www.brookings.edu/wp-content/uploads/2018/03/es_20180314_looneyincarceration_final.pdf)

<sup>iv</sup> <sup>iii</sup> COA, 2006; Comisky, 2006; Jameson & Cleary, 2004; O'Brien, 2004; Travis, 2001, 2003

<sup>v</sup> Rea, Prior & Davis, 2003; Tarrant, 2002; THINK, 2003; Jones, Harris & Bachovchin, 1997

<sup>vi</sup> Rea, Prior & Davis, 2003; Tarrant, 2002; THINK, 2003; Jones, Harris & Bachovchin, 1997

<sup>vii</sup> Tarrant, 2002

<sup>viii</sup> Jones, Harris & Bachovchin 1997; Rea, Prior & Davis, 2003; Tarrant, 2002; THINK, 2003

<sup>ix</sup> Jones, Harris & Bachovchin, 1997; Rea, Prior & Davis, 2003

<sup>x</sup> THINK, 2003



| GRANT BUDGET   |  |                    |                    |                    |
|--|--|--------------------|--------------------|--------------------|
| AGENCY NAME: JUVENILE COURT OF METROPOLITAN NASHVILLE & DAVIDSON COUNTY, TN.   |  |                    |                    |                    |
| FUND SOURCE: VOCA  |  |                    |                    |                    |
| SOLICITATION NUMBER: NA  |  |                    |                    |                    |
| The grant budget line-item amounts below shall be applicable only to expense incurred during the following<br>Applicable Period: BEGIN: 5/1/2021 END: 06/30/2021 |  |                    |                    |                    |
| POLICY<br>03 Object<br>Line-item<br>Reference  | EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>   | GRANT<br>CONTRACT  | GRANTEE<br>MATCH   | TOTAL PROJECT      |
| 1, 2   | Salaries, Benefits & Taxes <sup>2</sup>  | \$1,632.00         | \$19,699.00        | \$21,331.00        |
| 4, 15  | Professional Fee, Grant & Award <sup>2</sup>   | \$70,000.00        | \$0.00             | \$70,000.00        |
| 5, 6, 7, 8,<br>9, 10   | Supplies, Telephone, Postage & Shipping,<br>Occupancy, Equipment Rental & Maintenance,<br>Printing & Publications <sup>2</sup>                       | \$0.00             | \$0.00             | \$0.00             |
| 11, 12   | Travel, Conferences & Meetings <sup>2</sup>  | \$0.00             | \$0.00             | \$0.00             |
| 13   | Interest <sup>2</sup>  | \$0.00             | \$0.00             | \$0.00             |
| 14   | Insurance <sup>2</sup>   | \$0.00             | \$0.00             | \$0.00             |
| 16   | Specific Assistance To Individuals <sup>2</sup>  | \$0.00             | \$0.00             | \$0.00             |
| 17   | Depreciation <sup>2</sup>  | \$0.00             | \$0.00             | \$0.00             |
| 18   | Other Non-Personnel <sup>2</sup>   | \$0.00             | \$0.00             | \$0.00             |
| 20   | Capital Purchase <sup>2</sup>  | \$0.00             | \$0.00             | \$0.00             |
| 22   | Indirect Cost <sup>2</sup>   | \$7,163.00         | \$0.00             | \$7,163.00         |
| 24   | In-Kind Expense <sup>2</sup>   | \$0.00             | \$0.00             | \$0.00             |
| n/a  | Grantee Match Requirement (for any amount of the<br>required Grantee Match that is <u>not</u> specifically<br>delineated by budget line-items above) | \$0.00             | \$0.00             | \$0.00             |
| 25   | <b>GRAND TOTAL</b>   | <b>\$78,795.00</b> | <b>\$19,699.00</b> | <b>\$98,494.00</b> |

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*  
(posted on the Internet at: [https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix\\_J\\_Policy\\_03\\_Report.xls](https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix_J_Policy_03_Report.xls))

<sup>2</sup> Applicable detail follows this page if line-item is funded.

<sup>3</sup> A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

**GRANT BUDGET LINE-ITEM DETAIL:**

AGENCY NAME: JUVENILE COURT OF METROPOLITAN NASHVILLE &amp; DAVIDSON COUNTY, TN.

FUND SOURCE: VOCA

SOLICITATION NUMBER: NA

| <b>SALARIES, BENEFITS &amp; TAXES</b>   | <b>AMOUNT</b>      |
|---|--------------------|
| Position 1: Case Manager (titled P.O. 1) 100% effort. Starting P.O. 1 positions have an annual salary of \$40,948.08 with total fringe benefit cost of \$22,085.52 (OASDI - 6.2% @ \$2,538.78, SSMed - 1.45% @ \$593.75, Grp Health - \$13,100, Dental - \$600, Life - \$200, Pension - 12.34% @ \$5,052.99) Total annual cost per position = \$64,000. <b>Case Manager Position 1 x 2 months = \$10,667 total (\$9,849.00 match + \$816)</b> | \$10,665.00        |
| Position 2: Case Manager (titled P.O. 1) 100% effort. Starting P.O. 1 positions have an annual salary of \$40,948.08 with total fringe benefit cost of \$22,085.52 (OASDI - 6.2% @ \$2,538.78, SSMed - 1.45% @ \$593.75, Grp Health - \$13,100, Dental - \$600, Life - \$200, Pension - 12.34% @ \$5,052.99) Total annual cost per position = \$64,000. <b>Case Manager Position 2 x 2 months = \$10,667 total (\$9,850.00 match + \$816)</b> | \$10,666.00        |
| <b>TOTAL</b>  | <b>\$21,331.00</b> |

| <b>PROFESSIONAL FEE, GRANT &amp; AWARD</b>   | <b>AMOUNT</b>      |
|--|--------------------|
| Sub-contracted YAP services- Approximately 2 months of the total cost for a year of YAP services | \$70,000.00        |
| <b>TOTAL</b>   | <b>\$70,000.00</b> |

| <b>INDIRECT COST</b>   | <b>AMOUNT</b>     |
|--|-------------------|
| Description of Indirect Costs: Indirect costs of 10% is requested for this grant program, which is lower than their approved rate. | \$7,163.00        |
| <b>TOTAL</b>   | <b>\$7,163.00</b> |

# EMORANDUM FY22 45740

TO: Veronica Coleman, Fiscal Director  
Office of Business and Finance

FROM: Jennifer Brinkman, Director  
Office of Criminal Justice Programs

CC: Daina Moran, Deputy Director  
Ronald G. Williams, Asst. Director; Quality Assurance  
Wendy Heath, Asst. Director; Fiscal

DATE: October 01, 2021

SUBJECT: Amendment of budget plan due to VOCA match Waiver

## Original Budget plan thru September 30, 2021

| GRANT BUDGET   |  |                   |                  |               |
|--|--|-------------------|------------------|---------------|
| AGENCY NAME: JUVENILE COURT OF METROPOLITAN NASHVILLE & DAVIDSON COUNTY, TN.                               |  |                   |                  |               |
| FUND SOURCE: VOCA  |  |                   |                  |               |
| SOLICITATION NUMBER: NA  |  |                   |                  |               |
| The grant budget line-item amounts below shall be applicable only to expense incurred during the following |  |                   |                  |               |
| Applicable Period: BEGIN: 07/01/2021 END: 06/30/2022   |  |                   |                  |               |
| POLICY<br>03 Object<br>Line-Item<br>Reference  | EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>   | GRANT<br>CONTRACT | GRANTEE<br>MATCH | TOTAL PROJECT |
| 1, 2   | Salaries, Benefits & Taxes <sup>2</sup>  | \$14,000.00       | \$113,850.00     | \$127,850.00  |
| 4, 15  | Professional Fee, Grant & Award <sup>2</sup>   | \$400,000.00      | \$0.00           | \$400,000.00  |
| 5, 6, 7, 8,<br>9, 10   | Supplies, Telephone, Postage & Shipping,<br>Occupancy, Equipment Rental & Maintenance,<br>Printing & Publications <sup>2</sup>                       | \$0.00            | \$0.00           | \$0.00        |
| 11, 12   | Travel, Conferences & Meetings <sup>2</sup>  | \$0.00            | \$0.00           | \$0.00        |
| 13   | Interest <sup>2</sup>  | \$0.00            | \$0.00           | \$0.00        |
| 14   | Insurance <sup>2</sup>   | \$0.00            | \$0.00           | \$0.00        |
| 16   | Specific Assistance To Individuals <sup>2</sup>  | \$0.00            | \$0.00           | \$0.00        |
| 17   | Depreciation <sup>2</sup>  | \$0.00            | \$0.00           | \$0.00        |
| 18   | Other Non-Personnel <sup>2</sup>   | \$0.00            | \$0.00           | \$0.00        |
| 20   | Capital Purchase <sup>2</sup>  | \$0.00            | \$0.00           | \$0.00        |
| 22   | Indirect Cost <sup>2</sup>   | \$41,400.00       | \$0.00           | \$41,400.00   |
| 24   | In-Kind Expense <sup>2</sup>   | \$0.00            | \$0.00           | \$0.00        |
| n/a  | Grantee Match Requirement (for any amount of the<br>required Grantee Match that is <u>not</u> specifically<br>delineated by budget line-items above) | \$0.00            | \$0.00           | \$0.00        |
| 25   | GRAND TOTAL  | \$455,400.00      | \$113,850.00     | \$569,250.00  |

**Amended Budget plan From October 1, 2021 thru June 30, 2022**

| Agency Name: Metropolitan Government of<br>Nashville and Davidson County  |                        |                     | Contract Number: 45740 |  |                        |                                     |                        |                       |                             |                          |                      |
|---|------------------------|---------------------|------------------------|--|------------------------|-------------------------------------|------------------------|-----------------------|-----------------------------|--------------------------|----------------------|
| Line Item   | Total Original Project |                     |                        | Paid amount 07-01-2021 till 09-30-2021 |                        |                                     |                        | Total Amended Project |                             |                          | Net available<br>B-E |
|   | Federal<br>Amount      | GRANTEE<br>MATCH    | TOTAL<br>PROJECT       | Allowable<br>Reimburse-<br>ment YTD    | Allowable<br>Match YTD | Total Actual<br>Expenditures<br>YTD | Adjustment<br>Required | Revised<br>Federal    | Revised<br>Grantee<br>Match | Total Revised<br>Project |                      |
| Salaries, Benefits & Taxes  | \$14,000.00            | \$113,850.00        | \$127,850.00           | \$26,473.96                            | \$6,618.49             | \$33,092.45                         | \$0.00                 | \$14,000.00           | \$6,618.49                  | \$20,618.49              | \$0.00               |
| Professional Fee, Grant & Award   | \$400,000.00           | \$0.00              | \$400,000.00           | \$24,768.86                            | \$6,192.21             | \$30,961.07                         | \$0.00                 | \$400,000.00          | \$6,192.21                  | \$406,192.21             | \$363,329.51         |
| Supplies, Telephone, Postage & Shipping,<br>Occupancy, Equipment Rental & Maintenance,<br>Printing & Publications | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| Travel, Conferences & Meetings  | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| Interest  | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| Insurance   | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| Specific Assistance To Individuals  | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| Depreciation  | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| Other Non-Personnel   | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| Capital Purchase  | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| Indirect Cost   | \$41,400.00            | \$0.00              | \$41,400.00            | \$2,476.89                             | \$619.22               | \$3,096.11                          | \$0.00                 | \$41,400.00           | \$619.22                    | \$42,019.22              | \$37,750.78          |
| In-Kind Expense   | \$0.00                 | \$0.00              | \$0.00                 | \$0.00                                 | \$0.00                 | \$0.00                              | \$0.00                 | \$0.00                | \$0.00                      | \$0.00                   | \$0.00               |
| <b>GRAND TOTAL</b>  | <b>\$455,400.00</b>    | <b>\$113,850.00</b> | <b>\$569,250.00</b>    | <b>\$53,719.70</b>                     | <b>\$13,429.93</b>     | <b>\$67,149.63</b>                  | <b>\$0.00</b>          | <b>\$455,400.00</b>   | <b>\$13,429.93</b>          | <b>\$468,829.93</b>      | <b>\$401,680.29</b>  |

| GRANT BUDGET   |  |                     |                  |                     |
|--|--|---------------------|------------------|---------------------|
| AGENCY NAME: JUVENILE COURT OF METROPOLITAN NASHVILLE & DAVIDSON COUNTY, TN.   |  |                     |                  |                     |
| FUND SOURCE: VOCA  |  |                     |                  |                     |
| SOLICITATION IDENTIFICATION TITLE: NA  |  |                     |                  |                     |
| The grant budget line-item amounts below shall be applicable only to expense incurred during the following<br>Applicable Period: BEGIN: 07/01/2022 END: 06/30/2023 |  |                     |                  |                     |
| POLICY<br>03 Object<br>Line-item<br>Reference  | EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>   | GRANT<br>CONTRACT   | GRANTEE<br>MATCH | TOTAL PROJECT       |
| 1, 2   | Salaries, Benefits & Taxes <sup>2</sup>  | \$14,909.00         | \$0.00           | \$14,909.00         |
| 4, 15  | Professional Fee, Grant & Award <sup>2</sup>   | \$439,637.00        | \$0.00           | \$439,637.00        |
| 5, 6, 7, 8,<br>9, 10   | Supplies, Telephone, Postage & Shipping,<br>Occupancy, Equipment Rental & Maintenance,<br>Printing & Publications <sup>2</sup>                       | \$0.00              | \$0.00           | \$0.00              |
| 11, 12   | Travel, Conferences & Meetings <sup>2</sup>  | \$0.00              | \$0.00           | \$0.00              |
| 13   | Interest <sup>2</sup>  | \$0.00              | \$0.00           | \$0.00              |
| 14   | Insurance <sup>2</sup>   | \$0.00              | \$0.00           | \$0.00              |
| 16   | Specific Assistance To Individuals <sup>2</sup>  | \$0.00              | \$0.00           | \$0.00              |
| 17   | Depreciation <sup>2</sup>  | \$0.00              | \$0.00           | \$0.00              |
| 18   | Other Non-Personnel <sup>2</sup>   | \$0.00              | \$0.00           | \$0.00              |
| 20   | Capital Purchase <sup>2</sup>  | \$0.00              | \$0.00           | \$0.00              |
| 22   | Indirect Cost <sup>2</sup>   | \$45,454.00         | \$0.00           | \$45,454.00         |
| 24   | In-Kind Expense <sup>2</sup>   | \$0.00              | \$0.00           | \$0.00              |
| n/a  | Grantee Match Requirement (for any amount of the<br>required Grantee Match that is <u>not</u> specifically<br>delineated by budget line-items above) | \$0.00              | \$0.00           | \$0.00              |
| 25   | <b>GRAND TOTAL</b>   | <b>\$500,000.00</b> | <b>\$0.00</b>    | <b>\$500,000.00</b> |

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*.  
(posted on the Internet at: [https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix\\_J\\_Policy\\_03\\_Report.xls](https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix_J_Policy_03_Report.xls))

<sup>2</sup> Applicable detail follows this page if line-item is funded.

<sup>3</sup> A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

**GRANT BUDGET LINE-ITEM DETAIL:**

AGENCY NAME: JUVENILE COURT OF METROPOLITAN NASHVILLE &amp; DAVIDSON COUNTY, TN.

FUND SOURCE: VOCA

SOLICITATION IDENTIFICATION TITLE: NA

| <b>SALARIES, BENEFITS &amp; TAXES</b>   | <b>AMOUNT</b>      |
|---|--------------------|
| Position 1: Ashley Burns - Case Manager (titled P.O. 1) 10% charged to this grant. Annual salary of \$60,245.09 with total fringe benefit cost of \$23,453.66 (Includes OASDI, SSMed, Group Health Insurance, Dental Insurance, and Life Insurance. Total annual cost of \$83,698.75.<br><b>\$83,698.75 x .1 FTE = \$8,370</b>    | \$8,370.00         |
| Position 2: Jorrel McDowell - Case Manager (titled P.O. 1) 10% charged to this grant. Annual salary of \$54,939.34 with total fringe benefit cost of \$10,455.44 (Includes OASDI, SSMed, Group Health Insurance, Dental Insurance, and Life Insurance. Total annual cost of \$65,394.78.<br><b>\$65,394.78 x .1 FTE = \$6,539</b> | \$6,539.00         |
| <b>TOTAL</b>  | <b>\$14,909.00</b> |

*Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.*

| <b>PROFESSIONAL FEE, GRANT &amp; AWARD</b>  | <b>AMOUNT</b>       |
|---|---------------------|
| Contract with Youth Advocate Programs (YAP) | \$439,637.00        |
| <b>TOTAL</b>                                | <b>\$439,637.00</b> |

| <b>INDIRECT COST</b>   | <b>AMOUNT</b>      |
|--|--------------------|
| Description of Indirect Costs: the Indirect Cost Rate for Metro Juvenile Court is 22.4%, but we are seeking reimbursement of 10% for this program. | \$45,454.00        |
| <b>TOTAL</b>   | <b>\$45,454.00</b> |

**ATTACHMENT B****Federal Award Identification Worksheet**

|   |   |
|---|---|
| Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))  | Metropolitan Government of Nashville and Davidson County                          |
| Subrecipient's Unique Entity Identifier (SAM)   | LGZLHP6ZHM55  |
| Federal Award Identification Number (FAIN)  | 2018-V2-GX-0024<br>2019-V2-GX-0043  |
| Federal award date  | 08/09/2018<br>09/13/2019  |
| Subaward (Federal Award) Period of Performance Start and End Date   | 10/1/2017 - 9/30/2022<br>10/1/2018 – 9/30/2022                                    |
| Subaward (Federal Award) Budget Period Start and End Date   | 10/1/2017 - 9/30/2022<br>10/1/2018 – 9/30/2022                                    |
| Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.                                 | 16.575; Victims of Crime Act  |
| Grant contract's (Subrecipient) begin date  | 05/01/2021  |
| Grant contract's (Subrecipient) end date  | 6/30/2023   |
| Amount of federal funds obligated by this grant contract  | \$306,495.00<br>\$727,700.00  |
| Total amount of federal funds obligated to the subrecipient   | \$1,034,195.00  |
| Total amount of the federal award to the pass-through entity (Grantor State Agency)   | \$67,791,613.00<br>\$46,055,649.00  |
| Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)) | Juvenile Court  |
| Name of federal awarding agency   | Office for Victims of Crime   |
| Name and contact information for the federal awarding official  | DOJ:<br>Attorney General<br>Merrick B. Garland<br>202-514-2000                    |
| Name of pass-through entity   | State of Tennessee: Finance & Administration; Office of Criminal Justice Programs |
| Name and contact information for the federal awarding official  | Amy Baynes<br><a href="mailto:Amy.Baynes@tn.gov">Amy.Baynes@tn.gov</a>            |

|  |     |
|--|-----|
|  |     |
| Is the federal award for research and development?   | No  |
| Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate) | 10% |



## Resolution No. RS2021-875

A resolution approving a Victims of Crime Act (VOCA) application and accepting a VOCA grant from the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, to the Metropolitan Government, acting by and through the Davidson County Juvenile Court, to fund the Wrapping Around Families for Success Program.

WHEREAS, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, accepted an application for a Victims of Crime Act (VOCA) grant with an award of \$534,195.00 and required cash match of \$133,549.00 from the Davidson County Juvenile Court; and,

WHEREAS, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, has awarded a grant in an amount not to exceed \$534,195.00 with a required cash match of \$133,549.00, to the Metropolitan Government, acting by and through the Davidson County Juvenile Court, to fund the Wrapping Around Families for Success Program; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that the application be approved and grant award be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the VOCA application and grant award by and between the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, in an amount not to exceed \$534,195.00, to the Metropolitan Government, acting by and through the Davidson County Juvenile Court, to fund the Wrapping Around Families for Success Program, copies of which are attached hereto and incorporated herein, are hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That the amount of this grant is to be appropriated to the Davidson County Juvenile Court.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY  
OF FUNDS:

DocuSigned by:



Kevin Crumbo, Director  
Department of Finance



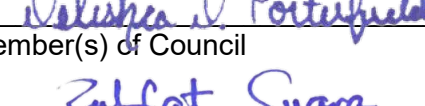

APPROVED AS TO FORM AND  
LEGALITY:

DocuSigned by:



Nikki Eke  
Assistant Metropolitan Attorney

INTRODUCED BY:

  
  
  
Member(s) of Council  


## GRANT SUMMARY SHEET

**Grant** Wrapping Around Families for Success 21-22

**Department:** JUVENILE COURT

**Grantor:** U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor** TENN. DEPT. OF FIN. & ADMIN. OCJP

**Total Award this** \$534,195.00

**Cash Match** \$133,549.00

**Department** Shelley Hudson  
862-8079

**Status** NEW

### **Program Description:**

Juvenile Court and Youth Advocate Programs, Inc. (YAP) have joined in a collaborative partnership to propose expansion of current program services to youth victims. Two Juvenile Court Support Intervention Accountability (SIA) Case managers will be dedicated to work with YAP. The case managers will conduct assessments, determine program eligibility and refer youth to YAP services. YAP will serve male and female youth ages 12 to 18 that may be pre or post adjudicated. Eligibility will be determined based on the results of the completed JJ-CANS 2.0 instrument and then will be enrolled and tracked through an intake process. YAP's nationally recognized advocacy/mentoring model will be utilized as the foundation of service delivery. The program will offer a variety of tailored services to help mitigate each youth, family, and community risk factors and build protective factors that will equip youth with the knowledge and skills needed to succeed.

### **Plan for continuation of services upon**

The Davidson County Juvenile Court will seek funding through federal, state, and local, funding sources to secure sustainable funding to continue program services after the grant period, ending in 2022. Potential funding sources include seeking funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP). Juvenile Court will seek funding through the Mayor's new priority for violence reduction, which dedicated three million dollars to violence prevention. Juvenile Court will continue to collaborate with the Davidson County Department of Children's Services to demonstrate the expected Pilot outcomes to positively impact youth entering the custody of the State; thus, reduce the number of out of home placements, which may support future funding.

## Grants Tracking Form

## Part One

| Pre-Application <input type="radio"/>  |  | Application <input type="radio"/>                 |  | Award Acceptance <input checked="" type="radio"/> |                            | Contract Amendment <input type="radio"/> |  |
|--|--|---|--|---|----------------------------|--|--|
| Department   | Dept. No.  | Contact   |  | Phone   | Fax                        |  |  |
| JUVENILE COURT   | 26   | Shelley Hudson                                    |  | 862-8079  | 862-7143                   |  |  |
| <b>Grant Name:</b>   | Wrapping Around Families for Success 21-22   |   |  |   |                            |  |  |
| <b>Grantor:</b>  | U.S. DEPARTMENT OF JUSTICE   |   |  | <b>Other:</b>                                     |                            |  |  |
| <b>Grant Period From:</b>  | 05/01/21   | (applications only) Anticipated Application Date: |  | 03/29/21  |                            |  |  |
| <b>Grant Period To:</b>  | 06/30/22   | (applications only) Application Deadline:         |  | 03/29/21  |                            |  |  |
| <b>Funding Type:</b>   | FED PASS THRU  | <b>Multi-Department Grant</b>                     |  | <input type="checkbox"/>                          | <b>If yes, list below.</b> |  |  |
| <b>Pass-Thru:</b>  | TENN. DEPT. OF FIN. & ADMIN. OCIP  | <b>Outside Consultant Project:</b>                |  | <input type="checkbox"/>                          |                            |  |  |
| <b>Award Type:</b>   | COMPETITIVE  | <b>Total Award:</b>                               |  | \$534,195.00                                      |                            |  |  |
| <b>Status:</b>   | NEW  | <b>Metro Cash Match:</b>                          |  | \$133,549.00                                      |                            |  |  |
| <b>Metro Category:</b>   | New Initiative   | <b>Metro In-Kind Match:</b>                       |  | \$0.00  |                            |  |  |
| <b>CFDA #</b>  | 16.575   | <b>Is Council approval required?</b>              |  | <input checked="" type="checkbox"/>               |                            |  |  |
| <b>Project Description:</b>  | Juvenile Court and Youth Advocate Programs, Inc. (YAP) have joined in a collaborative partnership to propose expansion of current program services to youth victims. Two Juvenile Court Support Intervention Accountability (SIA) Case managers will be dedicated to work with YAP. The case managers will conduct assessments, determine program eligibility and refer youth to YAP services. YAP will serve male and female youth ages 12 to 18 that may be pre or post adjudicated. Eligibility will be determined based on the results of the completed JJ-CANS 2.0 instrument and then will be enrolled and tracked through an intake process. YAP's nationally recognized advocacy/mentoring model will be utilized as the foundation of service delivery. The program will offer a variety of tailored services to help mitigate each youth, family, and community risk factors and build protective factors that will equip youth with the knowledge and skills needed to succeed. |   |  |   |                            |  |  |
| <b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>  |  |   |  |   |                            |  |  |
| The Davidson County Juvenile Court will seek funding through federal, state, and local, funding sources to secure sustainable funding to continue program services after the grant period, ending in 2022. Potential funding sources include seeking funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP). Juvenile Court will seek funding through the Mayor's new priority for violence reduction, which dedicated three million dollars to violence prevention. Juvenile Court will continue to collaborate with the Davidson County Department of Children's Services to demonstrate the expected Pilot outcomes to positively impact youth entering the custody of the State; thus, reduce the number of out of home placements, which may support future funding. |  |   |  |   |                            |  |  |
| <b>How is Match Determined?</b>  |  |   |  |   |                            |  |  |
| <b>Fixed Amount of \$</b>  |  | or  |  | 10.0%   | <b>% of Grant</b>          |  | <b>Other:</b> <input type="checkbox"/> |
| <b>Explanation for "Other" means of determining match:</b>   |  |   |  |   |                            |  |  |
| This is not a cash match. The match obligation is matched with assigned salaries and benefits.   |  |   |  |   |                            |  |  |
| <b>For this Metro FY, how much of the required local Metro cash match:</b>   |  |   |  |   |                            |  |  |
| <b>Is already in department budget?</b>  |  | Yes   |  | <b>Fund</b>                                       | 10101                      | <b>Business Unit</b>                     | 26111970                               |
| <b>Is not budgeted?</b>  |  |   |  | <b>Proposed Source of Match:</b>                  |                            |  |  |
| <b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>  |  |   |  |   |                            |  |  |
| <b>Other:</b>  |  |   |  |   |                            |  |  |
| <b>Number of FTEs the grant will fund:</b>   |  | 0.00  |  | <b>Actual number of positions added:</b>          |                            | 0.00                                     |  |
| <b>Departmental Indirect Cost Rate</b>   |  | 23.97%  |  | <b>Indirect Cost of Grant to Metro:</b>           |                            | \$148,507.65                             |  |
| <b>*Indirect Costs allowed?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No  |  | <b>% Allow.</b>                                   |  | 10.00%  |                            | <b>Ind. Cost Requested from Grantor:</b> |  |
|  |  |   |  |   |                            | \$48,563.00                              |  |
| <b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>  |  |   |  |   |                            |  |  |
| <b>Draw down allowable?</b> <input type="checkbox"/>   |  |   |  |   |                            |  |  |
| <b>Metro or Community-based Partners:</b>  |  |   |  |   |                            |  |  |


## Part Two

## Grant Budget

| Budget Year          | Metro Fiscal Year | Federal Grantor | State Grantor | Other Grantor | Local Match Cash | Match Source (Fund, BU) | Local Match In-Kind | Total Grant Each Year | Indirect Cost to Metro | Ind. Cost Neg. from Grantor |
|----------------------|-------------------|-----------------|---------------|---------------|------------------|-------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| Yr 1                 | FY21              | \$78,795.00     |               |               | \$19,699.00      |                         | \$0.00              | \$98,494.00           | \$21,982.00            | \$7,163.00                  |
| Yr 2                 | FY22              | \$455,400.00    |               |               | \$113,850.00     |                         | \$0.00              | \$569,250.00          | \$126,525.65           | \$41,400.00                 |
| Yr 3                 | FY__              |                 |               |               |                  |                         |                     |                       |                        |                             |
| Yr 4                 | FY__              |                 |               |               |                  |                         |                     |                       |                        |                             |
| Yr 5                 | FY__              |                 |               |               |                  |                         |                     |                       |                        |                             |
| Total                |                   | \$534,195.00    |               | \$0.00        | \$133,549.00     |                         | \$0.00              | \$667,744.00          | \$148,507.65           | \$48,563.00                 |
| Date Awarded:        |                   |                 |               | 03/29/21      | Tot. Awarded:    | \$534,195.00            | Contract#:          | N/A                   |                        |                             |
| (or) Date Denied:    |                   |                 |               |               | Reason:          |                         |                     |                       |                        |                             |
| (or) Date Withdrawn: |                   |                 |               |               | Reason:          |                         |                     |                       |                        |                             |

Contact: [trinity.weathersby@nashville.gov](mailto:trinity.weathersby@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

VW

|   |              |   |                          |                               |                                    |
|---|--------------|---|--------------------------|-------------------------------|------------------------------------|
|  <b>GOVERNMENTAL GRANT CONTRACT</b><br>(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities) |              |   |                          |                               |                                    |
| <b>Begin Date</b><br>5/1/2021   |              | <b>End Date</b><br>6/30/2022  |                          | <b>Agency Tracking #</b><br>- | <b>Edison ID</b>                   |
| <b>Grantee Legal Entity Name</b><br>Metropolitan Government of Nashville and Davidson County  |              |   |                          |                               | <b>Edison Vendor ID</b><br>4       |
| <b>Subrecipient or Contractor</b><br><input checked="" type="checkbox"/> Subrecipient<br><input type="checkbox"/> Contractor  |              | <b>CFDA #16.575</b><br><br><b>Grantee's fiscal year end June 30</b> |                          |                               |                                    |
| <b>Service Caption</b> (one line only)<br>VOCA, Juvenile Court  |              |   |                          |                               |                                    |
| <b>Funding —</b>  |              |   |                          |                               |                                    |
| <b>FY</b>   | <b>State</b> | <b>Federal</b>  | <b>Interdepartmental</b> | <b>Other</b>                  | <b>TOTAL Grant Contract Amount</b> |
| 2021  |              | \$78,795.00   |                          |                               | \$78,795.00                        |
| 2022  |              | \$455,400.00  |                          |                               | \$455,400.00                       |
| <b>TOTAL:</b>   |              | <b>\$534,195.00</b>   |                          |                               | <b>\$534,195.00</b>                |
| <b>Grantee Selection Process Summary</b>  |              |   |                          |                               |                                    |
| <input checked="" type="checkbox"/> Competitive Selection<br><br><input type="checkbox"/> Non-competitive Selection   |              | The Competitive Selection process utilized was as per the DGA.      |                          |                               |                                    |
| <b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.   |              |   | CPO USE - GG             |                               |                                    |
| <b>Speed Chart</b> (optional)<br>FA00003101   |              | <b>Account Code</b> (optional)<br>County - 71301000                 |                          |                               |                                    |

Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII.

The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

**IN WITNESS WHEREOF,**

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:**

  
\_\_\_\_\_  
GRANTEE SIGNATURE

APR 21 2021

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

**DEPARTMENT OF FINANCE AND ADMINISTRATION:**

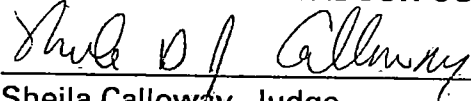
\_\_\_\_\_  
HOWARD H. ELEY, COMMISSIONER

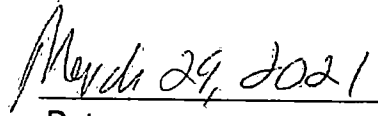
\_\_\_\_\_  
DATE

**SIGNATURE PAGE  
FOR  
GRANT NO. Wrapping Around Families for Success**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

  
Sheila Calloway, Judge

  
Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

DocuSigned by:  
  
Kevin Grumbo, Director  
Department of Finance

4/7/2021  
Date

**APPROVED AS TO RISK AND INSURANCE:**

DocuSigned by:  
  
Director of Insurance

4/7/2021  
Date

**APPROVED AS TO FORM AND  
LEGALITY:**

DocuSigned by:  
  
Metropolitan Attorney


4/7/2021  
Date

"See Previous Page"

John Cooper  
Metropolitan Mayor

Date

**ATTEST:**

  
Metropolitan Clerk

APR 21 2021  
Date

2021 APR 18 4:11:45  
FILED METROPOLITAN CLERK**ORIGINAL**

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**METROPOLITAN COUNTY COUNCIL****Resolution No. R50001-875**

**A resolution approving a Victims of Crime Act (VOCA) application and accepting a VOCA grant from the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, to the Metropolitan Government, acting by and through the Davidson County Juvenile Court, to fund the Wrapping Around Families for Success Program.**

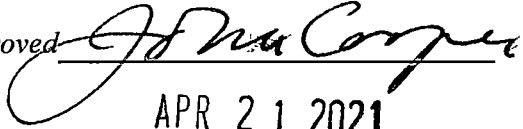
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**Introduced** APR 20 2021**Amended** \_\_\_\_\_

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**Adopted** APR 20 2021**Approved** **By** APR 21 2021*Metropolitan Mayor*