

GRANT SUMMARY SHEET

Grant Name: City of Nashville, Building Leadership 22-22

Department: MAYOR'S OFFICE

Grantor: NATIONAL LEAGUE OF CITIES, CITIES STRONG TOGETHER

Pass-Through Grantor (If applicable):

Total Award this Action: \$25,000.00

Cash Match \$0.00

Department Contact:

Status: NEW

Program Description:

The City of Nashville has been selected by the National League of Cities (NLC) to participate in the "Southern Cities Economic Inclusion (SCEI) Initiative - Expanding Capacity, Building Resilience". Nashville was competitively selected to participate in the "Building Leadership" cohort - one of two project cohorts which make up the 16-city initiative. The in-kind match will be services required.

Plan for continuation of services upon grant expiration:

N/A

B.A. Initials

DS
k6

5400

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>					
Department		Dept. No.		Contact			Phone		Fax		
MAYOR'S OFFICE		075									
Grant Name:		City of Nashville, Building Leadership 22-22									
Grantor:		NATIONAL LEAGUE OF CITIES, CITIES STRONG TOGETHER						Other:			
Grant Period From:		03/03/22		(applications only) Anticipated Application Date:							
Grant Period To:		12/31/22		(applications only) Application Deadline:							
Funding Type:		OTHER				Multi-Department Grant <input type="checkbox"/>		If yes, list below.			
Pass-Thru:						Outside Consultant Project: <input type="checkbox"/>					
Award Type:		COMPETITIVE				Total Award:		\$25,000.00			
Status:		NEW				Metro Cash Match:		\$0.00			
Metro Category:		New Initiative				Metro In-Kind Match:		\$25,000.00			
CFDA #		N/A				Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:						Applic. Submitted Electronically?		<input type="checkbox"/>			
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Plan for continuation of service after expiration of grant/Budgetary Impact:											
N/A											
How is Match Determined?											
Fixed Amount of \$				or				% of Grant		Other: <input checked="" type="checkbox"/>	
Explanation for "Other" means of determining match:											
For this Metro FY, how much of the required local Metro cash match:											
Is already in department budget?						Fund		Business Unit			
Is not budgeted?						Proposed Source of Match:					
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)											
Other:											
Number of FTEs the grant will fund:				0.00		Actual number of positions added:				0.00	
Departmental Indirect Cost Rate				0.00%		Indirect Cost of Grant to Metro:				\$0.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.				0.00%		Ind. Cost Requested from Grantor:				\$0.00	
in budget											
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)											
Draw down allowable? <input type="checkbox"/>											
Metro or Community-based Partners:											

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22			\$25,000.00	\$25,000.00		\$25,000.00	\$25,000.00	\$0.00	\$0.00
Yr 2	FY									
Yr 3	FY									
Yr 4	FY									
Yr 5										
Total				\$25,000.00	\$25,000.00		\$25,000.00	\$25,000.00	\$0.00	\$0.00
	Date Awarded:			02/18/22	Tot. Awarded:	\$25,000.00	Contract#:	N/A		
	(or) Date Denied:				Reason:					
	(or) Date Withdrawn:				Reason:					

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

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Mayor
Union City, Georgia

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**Chief Executive Officer/
Executive Director**
Clarence E. Anthony

February 16, 2022

The Honorable John Cooper

City of Nashville, Tennessee

Dear Mayor Cooper,

We are delighted to inform you that the **City of Nashville** has been selected by the National League of Cities (NLC) to participate in the “*Southern Cities Economic Inclusion (SCEI) Initiative - Expanding Capacity, Building Resilience*”. Your city was competitively selected to participate in the “**Building Leadership**” cohort – one of two project cohorts which make up the 16-city initiative.

The Building Leadership cohort of elected leaders (Round 1) will run from March 3, 2022, through December 31, 2022. Nashville is one of three **Leadership only** cities to participate in the first round of SCEI along with Tallahassee, FL and Baton Rouge, LA.

NLC is implementing this project with support from, and in collaboration with the W.K. Kellogg Foundation, the Annie E. Casey Foundation, and the Federal Reserve Bank of Atlanta. We look forward to collaborating with you to design and implement local economic inclusion strategies that close racial and economic equity gaps for residents and businesses of color.

Over the next two years, NLC will host several learning opportunities for participating cities to come together as peers to strategize and reflect on economic inclusion goals and strategies. The first orientation call is scheduled for **March 3, 2022, at 1:00PM Eastern Time**. NLC staff will soon send an email with more details, including a zoom link. We look forward to meeting you on this call along with other members of your local project team.

In addition, each city is encouraged to publicly announce their selection in the SCEI project. NLC has designed a Communications Toolkit which includes a sample press release and social media posts. These materials will assist you and your staff in announcing your participation in SCEI and partnership with

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NLC and ensuring the project is launched with an aligned and unified message.

Finally, attached to this letter is a memorandum of understanding (MOU) to be signed and returned to NLC **by March 2, 2022**. In the coming days, you will also receive instructions on how to submit a project budget to NLC and a grant agreement form to expedite the disbursement of an initial \$10,000 planning grant. For your convenience, we have outlined the allowable uses of these funds in the attached MOU.

Thank you and we look forward to working with you! Please do not hesitate to reach out to me with any questions about the project or any of the materials in your welcome packet at goldberg@nlc.org; or feel free to contact Rosanna Mulcahy, Program Manager of Economic Opportunity and Financial Empowerment at mulcahy@nlc.org.

Congratulations on your selection for this opportunity!

Sincerely,

Heidi Goldberg

A handwritten signature in cursive script that reads "Heidi Goldberg". The signature is written in dark ink and is positioned above the printed name and title.

Director, Economic Opportunity and Financial Empowerment
Institute for Youth, Education, and Families

Cc: Courtney Pogue

D. Belser, NLC
R. Mulcahy, NLC

SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE

Memorandum of Understanding

Between

National League of Cities Institute

and

City of Nashville, Tennessee

PURPOSE

This Memorandum of Understanding (MOU) sets forth the terms of participation and understanding between the National League of Cities Institute (NLCI) and the City of Nashville as part of NLCI's *Southern Cities Economic Inclusion Initiative (SCEI)* beginning March 3, 2022, through December 31, 2022 (the project term).

BACKGROUND

With support from and in collaboration with the W.K. Kellogg Foundation, the Annie E. Casey Foundation, and the Federal Reserve Bank of Atlanta, NLCI's SCEI initiative helps cities deepen local capacity and build leadership skills to support strategy development and implementation focused on economic inclusion. Through technical assistance and grant funding, the SCEI initiative will enable cities to assess their strategies and policies to create greater economic opportunity and resilience for communities of color.

The SCEI Initiative will provide two opportunities for participating cities to apply for grant funds – a planning grant in March 2022 and an implementation grant in June 2022. This MOU defines the terms for the full project term.

EFFECTIVE DATE AND TERMINATION RIGHTS

This MOU will take effect upon the last party's signature and shall remain in effect until December 31, 2022. Either party may terminate this MOU upon delivery of written notice to the other party. Upon termination, the City must promptly refund any unused grant funds to NLCI within 30 days of termination.

PROJECT OVERVIEW

The 10-month "Building Leadership" cohort of elected officials and civic leaders will work to lead economic inclusion policy change both at the city and state levels. Pairs of city and community leaders will engage in peer learning and support from NLC and leadership development in economic inclusion with time for deep reflection. In addition, mayors and city executives will be expected to participate in at least **three convenings** to align the city's strategic

direction with economic inclusion goals and offer the chance for significant peer discussion and leadership development.

GRANT AWARD AND USE OF FUNDS

Upon receipt and approval of the City's SCEI project budget and signing of this MOU, NLCI will provide the City a grant in the amount of \$5,000 to support costs associated with the initial planning phase of the work as outlined in the City's SCEI application as accepted by NLCI. Later in 2022, NLCI will implement an application process for project cities to secure a second implementation grant of up to \$20,000. Funds shall be used solely for the purpose and goals stated herein and in accordance with the budget submitted by the City and approved by NLCI for activities for the term of this MOU. Allowable uses of funds include but are not limited to expenses associated with core personnel costs; support for data collection and analysis from an external partner (to be decided in partnership with NLCI); stakeholder engagement with community organizations, residents, and other partners; consultants for planning; incentives for resident engagement such as gift cards or food; costs associated with early implementation of action plan; and other uses as approved by NLCI.

DISTRIBUTION OF AWARD

NLCI shall distribute the total planning grant award to the City upon the receipt of a completed W-9 form, completed ACH form, a signed copy of this MOU, and successful approval of your proposed budget. Distribution of a second implementation grant will take place in summer 2022.

DATA SHARING

By participating in the SCEI initiative, City agrees to share relevant project and city data with NLCI in support of the initiative's goals. City will work with NLCI and the Federal Reserve Bank of Atlanta to:

- Conduct a baseline assessment of local economic inclusion needs and assets;
- Develop a data collection plan to measure progress on economic inclusion benchmarks and strategies; and
- Share relevant data in aggregate form with NLCI through grant reports and at other key times during the project grant period.

SUMMARY OF ROLES AND RESPONSIBILITIES

By accepting participation in the SCEI initiative, the City agrees to participate in the following activities of the LEADERSHIP cohort.

- Commit one city elected official and one external stakeholder to participate in the ten-month cohort;
- Participation by mayor or other city executive in at least three convenings (anticipated to be in person depending on public health conditions); and
- Participation by a senior city staff member designated by the mayor or city executive (approved in advance by NLC) to attend additional cohort meetings (virtual or in-person) in which the mayor or city executive is unable to attend.
- Develop a set of economic inclusion strategies and commit to implementing 1-2 strategies during the initiative;
- Work with national and local partners to secure local match funding totaling 100% of the grant (either funds or in-kind services) related to the project by April 30, 2022;
- Note the National League of Cities involvement and support in public communications and media materials about the project or the City's efforts;
- Submit **an interim grant report to NLCI on May 30, 2022**, which includes a summary of the planning work conducted, as well as a financial report that shows how the awarded planning funds have been used; and
- Submit a final grant report to **NLCI by December 31, 2023**, which includes a narrative description of all work conducted under the grant, outcomes achieved, lessons learned, qualitative and quantitative data associated with the project goals and activities, a sustainability plan as well as a financial report that shows how the cumulative awarded funds were used.

Southern Cities Economic Inclusion Initiative

By signing this document, I acknowledge that I have read and agreed to provisions set forth in this MOU agreement for the National League of Cities Institute's *Southern Cities Economic Inclusion Initiative*.

City of Nashville, Tennessee

Signature

Date

Name – Authorized Signature

Title

City

National League of Cities Institute

Signature

Date

Clarence E. Anthony
Executive Director
National League of Cities Institute

Please email this completed page to Rosanna Mulcahy at mulcahy@nlc.org

**SIGNATURE PAGE
FOR
GRANT NO. City of Nashville Building Leadership 22-22**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Mayor's Office

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

DocuSigned by:




Kelly Flannery, Director
Department of Finance

2/23/2022

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:




Director of Insurance

2/23/2022

Date

APPROVED AS TO FORM AND
LEGALITY:

DocuSigned by:



Metropolitan Attorney

2/23/2022

Date

John Cooper
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date