

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 07/01/25

Resolution



Ordinance

Contact/Prepared By: Alan EnzoDate Prepared: 06/10/25

Title (Caption): CPN Music Visual Arts 2025 grant. This in-kind grant from Creative Parks Nashville provides for support and expansion of Metro Parks Music, Theater, and Visual Arts programs. The value of the in-kind grant is \$19,500.00. There is no match or other obligation for Metro Parks or Metro government related to this in-kind grant. All expenses will be paid directly by Creative Parks Nashville.

No money will be coming to Metro Parks.

Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: _____ Proposal No: _____Proposing Department: Parks and Recreation Requested By: Monique OdomAffected Department(s): Parks and Recreation Affected Council District(s): All**Legislative Category (check one):**

- | | | |
|---|--|--|
| <input type="checkbox"/> Bonds | <input type="checkbox"/> Contract Approval | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Budget - Pay Plan | <input type="checkbox"/> Donation | <input type="checkbox"/> Lease |
| <input type="checkbox"/> Budget - 4% | <input type="checkbox"/> Easement Abandonment | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment | <input type="checkbox"/> Grant Application | <input type="checkbox"/> Street/Highway Improvements |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Improvement Acc. | <input type="checkbox"/> Other: _____ |

FINANCE Amount +/-: \$ \$ 0.00

Funding Source: Capital Improvement Budget
Capital Outlay Notes
Departmental/Agency Budget
Funds to Metro
General Obligation Bonds
Grant
Increased Revenue Sources

Match: \$ \$ 0.00

Judgments and Losses
Local Government Investment Project
Revenue Bonds
Self-Insured Liability
Solid Waste Reserve
Unappropriated Fund Balance
4% Fund
Other: _____

Approved by OMB: Aaron Pratt

Approved by Finance/Accounts: _____ DH

Approved by Div Grants Coordination: VAUGHN WILSON

Date to Finance Director's Office: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy

Administration – Yellow Copy

Finance Department - Pink Copy

GRANT SUMMARY SHEET

Grant Name: 2025 CPN Music Visual Arts 25

Department: PARKS & RECREATION

Grantor: Creative Parks Nashville

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$0.00

Cash Match Amount \$0.00

Department Contact: Alan Enzo
862-8400

Status: NEW

Program Description:

CPN Music Visual Arts 2025 grant. This in-kind grant from Creative Parks Nashville provides for support and expansion of Metro Parks Music, Theater, and Visual Arts programs. The value of the in-kind grant is \$19,500.00. There is no match or other obligation for Metro Parks or Metro government related to this in-kind grant. All expenses will be paid directly by Creative Parks Nashville. No money will be coming to Metro Parks.

Plan for continuation of services upon grant expiration:

N/A.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
PARKS & RECREATION	040	Alan Enzo		862-8400	862-8414		
Grant Name:	2025 CPN Music Visual Arts 25						
Grantor:	Creative Parks Nashville			Other:			
Grant Period From:	07/15/25	(applications only) Anticipated Application Date:					
Grant Period To:		(applications only) Application Deadline:					
Funding Type:	OTHER	<input type="checkbox"/>		Multi-Department Grant			
Pass-Thru:		<input type="checkbox"/>		Outside Consultant Project:			
Award Type:	OTHER	<input type="checkbox"/>		Total Award: \$0.00			
Status:	NEW	<input type="checkbox"/>		Metro Cash Match: \$0.00			
Metro Category:	New Initiative	<input type="checkbox"/>		Metro In-Kind Match: \$0.00			
CFDA #		<input checked="" type="checkbox"/>		Is Council approval required?			
Project Description:				Applic. Submitted Electronically? <input type="checkbox"/>			
CPN Music Visual Arts 2025 grant. This in-kind grant from Creative Parks Nashville provides for support and expansion of Metro Parks Music, Theater, and Visual Arts programs. The value of the in-kind grant is \$19,500.00. There is no match or other obligation for Metro Parks or Metro government related to this in-kind grant. All expenses will be paid directly by Creative Parks Nashville. No money will be coming to Metro Parks.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
N/A.							
How is Match Determined?							
Fixed Amount of \$	\$0.00	or	0.0%	% of Grant	Other: <input type="checkbox"/>		
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?	N/A	Fund	Business Unit				
Is not budgeted?	\$0.00	Proposed Source of Match:		N/A			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				Requested from Cont. Match Fund:		N/A	
Other:							
Number of FTEs the grant will fund:	0.00	Actual number of positions added:		0.00			
Departmental Indirect Cost Rate	15.07%	Indirect Cost of Grant to Metro:		\$0.00			
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No	% Allow.	0.00%	Ind. Cost Requested from Grantor:	\$0.00	in budget		
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY26			\$0.00				\$0.00	\$0.00	\$0.00
Yr 2	FY__			\$0.00				\$0.00	\$0.00	\$0.00
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Date Awarded:		05/15/25		Tot. Awarded:	\$0.00	Contract#:	Letter			
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: vaughn.wilson@nashville.gov
juanita.paulsen@nashville.gov

Resolution No. _____

A resolution accepting an in-kind grant from Creative Parks Nashville to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund support and expansion of Metro Parks Music, Theater, and Visual Arts programs.

WHEREAS, the Creative Parks Nashville has awarded an in-kind grant with an estimated value not to exceed \$19,500 with no cash match required, to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund support and expansion of Metro Parks Music, Theater, and Visual Arts programs as follows - \$4,500 for studio equipment and a pottery kiln, \$7,500 for audio equipment upgrades at the Centennial Music Studio, and \$7,500 for audio and lighting equipment upgrades at the Looby Theater; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this in-kind grant be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the in-kind grant by and between Creative Parks Nashville, with an estimated value not to exceed \$19,500, and the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund support and expansion of Metro Parks Music, Theater, and Visual Arts programs, a copy of which in-kind grant is attached hereto and incorporated herein, is hereby approved.

Section 2. That this in-kind grant be appropriated to the Metropolitan Nashville Parks Department based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jenneen Reed/mjw
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Courtney Mohan
Assistant Metropolitan Attorney

Member(s) of Council



DATE: May 15, 2025

TO: Monique Odom, Director

ATTN: Metro Nashville Board of Parks and Recreation

RE: Donation of equipment to Metro Parks Music, Theater and Metro Parks Visual Arts

Creative Parks Nashville requests the Metro Nashville Board of Parks and Recreation to accept an in-kind grant of equipment valued at \$19,500 for support and expansion of the Metro Parks Music, Theater and Visual Arts programs.

- \$4,500 for studio equipment and a pottery kiln to be used to test fire pottery glazes. This allows Visual Arts staff to determine how a glaze will melt and flow before producing a large batch.
- \$7,500 for audio equipment upgrades at the Centennial Music Studio. This allows for improvement of audio equipment to current standards.
- \$7,500 for audio and lighting equipment upgrades at the Looby Theater. This allows for improvement of audio and light equipment to current standards.

The equipment may be used for whatever purpose that Metro Parks and Recreation needs. No money will be sent to Metro Parks or Metro Government. The grant requires no other obligation from Parks or Metro Government.

Sincerely,

A handwritten signature in black ink that reads 'Michelle Craine'. The signature is written in a cursive, flowing style.

Michelle Craine, President

615-364-3527

2500 Sunset Place

Nashville, TN 37212

FREDDIE O'CONNELL, MAYOR



METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201

(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

June 3, 2025

Ms. Michelle Craine, President
Creative Parks Nashville
2500 Sunset Place
Nashville, Tennessee 37212

Dear Ms. Craine:

The Parks Board, at its meeting held Tuesday, June 3, 2025, accepted an in-kind grant, valued at approximately \$19,500.00, from Creative Parks Nashville for support and expansion of the Metro Parks Music, Theater and Visual Arts programs.

Please note there is no required match or other obligation by Parks associated with this grant. No money will be sent to Metro Parks.

If further information is needed regarding the donation process, please contact Ms. Chinita White of my staff; she may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution.

Sincerely,

Monique Horton Odom, Director
and Secretary to the Board

c: Chinita White
Alan Enzo
Stevon Neloms

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**SIGNATURE PAGE
FOR**

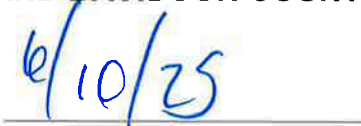
GRANT NO. CPN Music Visual Arts 2025

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

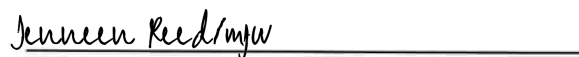


Department



Date

APPROVED AS TO AVAILABILITY
OF FUNDS:



Director of Finance

6/16/2025 | 10:47 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

6/16/2025 | 12:11 PM CDT

Date

APPROVED AS TO FORM AND
LEGALITY:



Metropolitan Attorney

6/16/2025 | 12:00 PM CDT

Date

FILED:

Metropolitan Clerk

Date