

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 11/04/25

Resolution



Ordinance

Contact/Prepared By: Brad ThompsonDate Prepared: 10/14/25Title (Caption): Street Works Ryan White subgrant for the provision of Emergency Financial Assistance, Medical Case Management,Nutrition Services, Psychosocial Services and Transportation for participants in the Ryan White Part A program. Also, for the provision ofEarly Intervention Services, Medical Case Management and Outreach Services for participants in the Ryan White Part A MAI program. RS2025-10843/25- 2/263835113738351037Submitted to Planning Commission? ☐ N/A ☐ Yes-Date: _____ Proposal No: _____Proposing Department: Health Requested By: HealthAffected Department(s): Health Affected Council District(s): all**Legislative Category (check one):**

- | | | |
|---|---|--|
| ☐ Bonds | ☒ Contract Approval | ☐ Intergovernmental Agreement |
| ☐ Budget - Pay Plan | ☐ Donation | ☐ Lease |
| ☐ Budget - 4% | ☐ Easement Abandonment | ☐ Maps |
| ☐ Capital Improvements | ☐ Easement Accept/Acquisition | ☐ Master List A&E |
| ☐ Capital Outlay Notes | ☐ Grant | ☐ Settlement of Claims/Lawsuits |
| ☐ Code Amendment | ☐ Grant Application | ☐ Street/Highway Improvements |
| ☐ Condemnation | ☐ Improvement Acc. | ☐ Other: _____ |

FINANCE Amount +/-: \$ 452,444.00
Funding Source: Capital Improvement Budget
Capital Outlay Notes
Departmental/Agency Budget
Funds to Metro
General Obligation Bonds
Grant
Increased Revenue Sources
Match: \$ _____
Judgments and Losses
Local Government Investment Project
Revenue Bonds
Self-Insured Liability
Solid Waste Reserve
Unappropriated Fund Balance
4% Fund
Other: _____

Approved by OMB: _____

Approved by Finance/Accounts: _____

Approved by Div Grants Coordination: _____

Date to Finance Director's Office: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law - White Copy

Administration - Yellow Copy

Finance Department - Pink Copy

**Grant contract between the Metropolitan Government of Nashville and Davidson County and
Street Works Contract # _____**

**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
STREET WORKS**

This Grant Contract issued and entered into pursuant to Resolution RS2025-_____ by and between the Metropolitan Government of Nashville and Davidson County ("Metro"), and Street Works, ("Recipient"), is for the provision of Ryan White Part A program services, as further defined in the "SCOPE OF PROGRAM" and detailed in this Grant Contract. Attachments A through I incorporated herein by reference.

A. SCOPE OF PROGRAM:

A.1. The Recipient will use the funds to provide the following Ryan White Part A program services:

a. Emergency Financial Assistance

- i. Provide 100% of clients facing hardships with financial assistance, including rent or utility payments, equivalent to their needs.

b. Medical Case Management

- i. Provide 100% of clients with the essential support necessary to improve health outcomes.

c. Nutrition Services

- i. Provide 100% of clients with nutritional support equivalent to their needs.

d. Psychosocial Services

- i. Coordinate psychosocial support for 100% of clients and their families.

e. Transportation Services

- i. Provide 100% of clients with transportation support equivalent to their needs.

f. Minority AIDS Initiative – Early Intervention Services

- i. Identify 25% of known HIV-positive patients lost to care in Nashville and the surrounding areas and re-link them to health services.

g. Minority AIDS Initiative – Medical Case Management

- i. Provide 100% of MAI-eligible clients with the essential support necessary to improve health outcomes.

h. Minority AIDS Initiative – Outreach Services

- i. Test 234 at-risk residents of Nashville and the surrounding areas for HIV/AIDS.

A.2. The Recipient shall ensure that eligible program participants are referred, encouraged and assisted in enrolling in other private and public benefits programs, including but not limited to,

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Housing Opportunities for Persons with AIDS, Section 8 Housing, Supplemental Nutrition Assistance Program, Temporary Assistance for Needy Families, Women Infant & Children and other non-profit service programs.

- A.3. The Recipient shall ensure that eligible program participants are referred, encouraged and assisted in enrolling in other private and public health coverage programs, including but not limited to, Medicaid, Medicare, State Children's Health Insurance Programs, and Private Insurance.
- A.4. The Recipient shall ensure billing and collection from private and public health coverage programs, including but not limited to, Medicaid, Medicare, State Children's Health Insurance Programs, and Private Insurance, so that the Ryan White Program remains the payer of last resort.
- A.5. The Recipient shall utilize Program Income as required by section 28 of the Ryan White Part A Notice of Award for grant #H89HA11433-17 (RS2025-1084) and all applicable modifications and further explained in provision 45 CFR § 75.307(e)(2).
- A.6. The Recipient shall utilize the CAREWare information system for program reporting purposes and meet the standards and specifications in 45 CFR § 170, subpart B.
- A.7. The Recipient must spend funds consistent with the Grant Spending Plan, attached and incorporated herein as **Attachment A**. The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro according to a mutually acceptable process and schedule, and when needed, upon request.
- A.8. The Recipient must comply with all quarterly reporting requirements. The Recipient must submit quarterly reports that contain the following:
 - Implementation Plans
 - Provider Data Import Report
 - Other data as requested.
- A.9. The Recipient will only utilize these grant funds for services the Recipient provides to documented residents of Cannon, Cheatham, Davidson, Dickson, Hickman, Macon, Robertson, Rutherford, Smith, Sumner, Trousdale, Williamson and Wilson Counties. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued identification; current record from a school district showing an address; or affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located in the named counties.
- A.10. The funds received through this contract are considered federal funds subject to the Single Audit Act, the related provisions of 45 CFR § 75 Health & Human Services ("HHS") Uniform Guidance, 2 CFR § 200.1 Definitions, 2 CFR § 200.313(e) Equipment Disposition, 2 CFR § 200.314(a) Supply Disposition, 2 CFR § 200.320 Micro-Purchase Threshold, 2 CFR § 200.333 Fixed Amount Subawards Amount, 2 CFR § 200.344 Closeout Provisions, 2 CFR § 200.414(f) Indirect Cost Rate Provisions, and 2 CFR § 200.501 Audit Provisions, the Ryan White Part A Notice of Award for grant #H89HA11433-17 (RS2025-1084) and all applicable modifications, the HIV/AIDS Bureau Policy Notices and Program Letters, and the HHS Ryan White Part A Manual.

B. GRANT CONTRACT TERM:

- B.1. **Grant Contract Term.** The Grant will commence on the date this contract is approved by all required parties and filed in the office of the Metropolitan Clerk and end on February 28, 2026. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

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C. PAYMENT TERMS AND CONDITIONS:

- C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed Four Hundred Fifty-Two Thousand Four Hundred Forty-Four dollars (\$452,444). The Grant Spending Plan will constitute the maximum amount provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

- C.2. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1

Upon progress toward the completion of the work, as described in Section A of this Grant Contract, the Recipient shall submit invoices and any supporting documentation as requested by Metro to demonstrate that the funds are used as required by this Grant, prior to any payment for allowable costs. Such invoices shall be submitted no more often than monthly and indicate at a minimum the amount charged by Spending Plan line-item for the period invoiced, the amount charged by line-item to date, the total amount charged for the period invoiced, and the total amount charged under this Grant Contract to date.

Recipient must send all invoices to Metro Public Health Department, healthap@nashville.gov.

Final invoices for the contract period should be received by March 31, 2026. Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

- C.3. **Annual Expenditure Report.** The Recipient must submit a final grant Annual Expenditure Report, to be received by Metro Public Health Department, within forty-five (45) days of the end of the Grant Contract. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Recipient Organization.
- C.4. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.
- C.5. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Any unallowable cost discovered after payment of the final invoice shall be returned by the Recipient to Metro within fifteen (15) days of notice.
- C.6. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.
- C.7. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Spending Plan.

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C.8. **Electronic Payment.** Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.

D. STANDARD TERMS AND CONDITIONS:

D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant and approved by the Metropolitan Council.

D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. **Termination - Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.

D.4. **Termination - Notice.** Metro may terminate the Grant Contract without cause for any reason. Said termination shall not be deemed a breach of Contract by Metro. Metro shall give the Recipient at least thirty (30) days written notice before effective termination date.

a. The Recipient shall be entitled to receive compensation for satisfactory, authorized service completed as of the effective termination date, but in no event shall Metro be liable to the Recipient for compensation for any service that has not been rendered.

b. Upon such termination, the Recipient shall have no right to any actual general, special, incidental, consequential or any other damages whatsoever of any description or amount.

D.5. **Termination - Funding.** The Grant Contract is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, Metro shall have the right to terminate the Grant Contract immediately upon written notice to the Recipient. Upon receipt of the written notice, the Recipient shall cease all work associated with the Grant Contract on or before the effective termination date specified in the written notice. Should such an event occur, the Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the effective termination date. The Recipient shall be responsible for repayment of any funds already received in excess of satisfactory and authorized services completed as of the effective termination date.

D.6. **Subcontracting.** The Recipient shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved Sub-Grantee, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

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- D.7. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work contemplated or performed relative to this Grant Contract.
- D.8. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.9. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Metro Non-Profit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.
- D.10. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.
- D.11. **Reporting.** The Recipient must submit a Quarterly Program Report to be received by Metro Public Health Department, within thirty (30) days of the end of the quarter and a Final Program Report, to be received by Metro Public Health Department, within forty-five (45) days of the end of the Grant Contract. Said reports shall detail the outcome of the activities funded under this Grant Contract.
- D.12. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.
- D.13. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.
- D.14. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.
- D.15. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.
- D.16. **Indemnification and Hold Harmless.**

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- a. Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent Grantees, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent Grantees, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.
 - b. Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.
 - c. Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.
 - d. Recipient's duties under this section will survive the termination or expiration of the grant.
- D.17. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.
- D.18. **Iran Divestment Act.** In accordance with the Iran Divestment Act, Tennessee Code Annotated § 12-12-101 et seq., Recipient certifies that to the best of its knowledge and belief, neither Recipient nor any of its subcontractors are on the list created pursuant to Tennessee Code Annotated § 12-12-106. Misrepresentation may result in civil and criminal sanctions, including contract termination, debarment, or suspension from being a contractor or subcontractor under Metro contracts.
- D.19. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.
- D.20. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.
- D.21. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

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- D.22. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.
- D.23. **Severability.** In the event any provision of this Agreement is rendered invalid or unenforceable, said provision(s) hereof will be immediately void and may be renegotiated for the sole purpose of rectifying the error. The remainder of the provisions of this Agreement not in question shall remain in full force and effect.
- D.24. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds Five Thousand dollars (\$5,000).
- The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.
- D.25. **Assignment—Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.
- D.26. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a Sub-Grantee under a contract to the prime Grantee or higher tier Sub-Grantee or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.
- D.27. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in writing and must be made by email transmission, or by first class mail, addressed to the respective party at the appropriate email or physical address as set forth below or to such other party, email, or address as may be hereafter specified by written notice.

Metro

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For contract-related matters:
Metro Public Health Department
2500 Charlotte Avenue
Nashville, TN 37209
(615) 340-8900
Holly.Rice@nashville.gov

For inquiries regarding invoices:
Metro Public Health Department
2500 Charlotte Avenue
Nashville, TN 37209
(615) 340-5634
Nancy.Uribe@nashville.gov

Recipient
Street Works
Director
1326 Rosa L Parks Blvd, STE B
Nashville, TN 37208

D.28. Lobbying. The Recipient certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.29. Certification Regarding Debarment and Convictions.

- a. Recipient certifies that Recipient, and its current and future principals:
 - i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;
 - ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;
 - iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and
 - iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in Sections D.29(a)(ii) and D.29(a)(iii) of this certification.
- b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.29(a).

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- D.30. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.
- D.31. **Health Insurance Portability and Accountability Act.** Metro and Recipient shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its accompanying regulations.
- a. Recipient warrants that it is familiar with the requirements of HIPAA and its accompanying regulations and will comply with all applicable HIPAA requirements in the course of this Agreement.
 - b. Recipient warrants that it will cooperate with Metro, including cooperation and coordination with Metro privacy officials and other compliance officers required by HIPAA and its regulations, in the course of performance of this Agreement so that both parties will be in compliance with HIPAA.
 - c. Recipient agrees to sign documents, including but not limited to Business Associate agreements, as required by HIPAA and that are reasonably necessary to keep Metro and Recipient in compliance with HIPAA. This provision shall not apply if information received by the Recipient from Metro under this Agreement is not "protected health information" as defined by HIPAA, or if HIPAA permits Recipient and Metro to receive such information without entering into a Business Associate agreement or signing another such document.
- D.32. **Federal Funding Accountability and Transparency Act (FFATA).** This Grant Contract requires the Recipient to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Recipient is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Recipient provides information to the Metro as required.

The Recipient shall comply with the following:

- a. Reporting of Total Compensation of the Recipient's Executives.
 - i. The Recipient shall report the names and total compensation of each of its five most highly compensated executives for the Recipient's preceding completed fiscal year, if in the Recipient's preceding fiscal year, it received:
 - (1) Eighty percent (80%) or more of the Recipient's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - (2) Twenty-Five Million Dollars (\$25,000,000) or more in annual gross revenues from federal procurement contracts (and subcontracts), federal financial assistance subject to the Transparency Act (and subawards); and
 - (3) The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

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As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- ii. Total compensation means the cash and noncash dollar value earned by the executive during the Recipient's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
 - (1) Salary and bonus.
 - (2) Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - (3) Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives and are available generally to all salaried employees.
 - (4) Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - (5) Above-market earnings on deferred compensation which is not tax qualified.
 - (6) Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds Ten Thousand dollars (\$10,000).
- b. The Recipient must report executive total compensation described above to Metro by the end of the month during which this Grant Contract is established.
- c. If this Grant Contract is amended to extend its term, the Recipient must submit an executive total compensation report to the Metro by the end of the month in which the amendment to this Grant Contract becomes effective.
- d. The Recipient will obtain a Unique Entity Identifier and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: <https://www.sam.gov>.

The Recipient's failure to comply with the above requirements is a material breach of this Grant Contract for which Metro may terminate this Grant Contract for cause. Metro will not be obligated to pay any outstanding invoice received from the Recipient unless and until the Recipient is in full compliance with the above requirements.

D.33. Assistance Listing Number. When applicable, the Recipient shall inform its licensed independent public accountant of the federal regulations that require compliance with the performance of an audit. This information shall consist of the following Assistance Listing Numbers:

- a. 93.914 HIV Emergency Relief Project Grants.

**Grant contract between the Metropolitan Government of Nashville and Davidson County and
Street Works Contract # _____**

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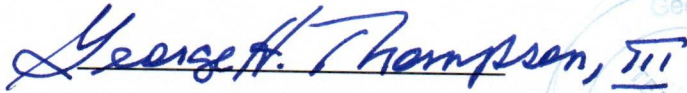
Grant contract between the Metropolitan Government of Nashville and Davidson County and
Street Works Contract # _____

Recipient: Sharon W. Hurt

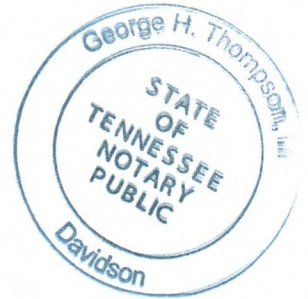
By: 

Title: Executive Director

Sworn to and subscribed to before me, a Notary Public this 14TH
day of OCTOBER, 2025, by SHARON HURT, the
EXECUTIVE DIRECTOR of Contractor and duly authorized to execute
this instrument on Contractor's behalf.

Notary Public: 

My Commission Expires: 01/22/2029



Grant contract between the Metropolitan Government of Nashville and Davidson County and
Street Works Contract # _____

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Signed by:

Sanni Anola

0872295CD81A4B1

Director, Metro Public Health Department

10/14/2025

Date

Signed by:

Tiné Hamilton Franklin

BE8F0BBE14D14B0

Chair, Board of Health

10/14/2025

Date

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:

Jenneen Reed/mjw

62377A2A8742460

Director, Department of Finance

Initial

DS

DH

AP

10/15/2025

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

Balogun Cobb

68804BE12ED741C

Director of Risk Management Services

10/15/2025

Date

APPROVED AS TO FORM AND LEGALITY:

Signed by:

Matthew Garth

66E60922930844E

Metropolitan Attorney

10/17/2025

Date

FILED:

Metropolitan Clerk

Date

{N0712604.1}

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**Grant contract between the Metropolitan Government of Nashville and Davidson County and
Street Works Contract # _____**

Table of Contents of Attachments:

- A. Grant Spending Plan
- B. Business Associate Agreement
- C. Application
- D. Certificate of Assurance
- E. Non-Profit Grants Manual Receipt Acknowledgement
- F. Internal Revenue Service 501(c)(3) Tax-Exempt Organization Letter
- G. Non-Profit Charter and Tennessee Secretary of State Non-Profit Confirmation
- H. Independent Audit completed by Certified Public Accountant
- I. Certificate of Insurance

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****Street Works Overall****APPLICABLE PERIOD:** The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$242,838.25	\$0.00	\$242,838.25
2	Benefits & Taxes	\$40,005.48	\$0.00	\$40,005.48
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$3,800.00	\$0.00	\$3,800.00
6	Telephone	\$10,686.00	\$0.00	\$10,686.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$2,100.00	\$0.00	\$2,100.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$135.00	\$0.00	\$135.00
11, 12	Travel/ Conferences & Meetings ²	\$2,954.00	\$0.00	\$2,954.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$7,566.00	\$0.00	\$7,566.00
16	Specific Assistance To Individuals ²	\$101,178.00	\$0.00	\$101,178.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (0% of S&B)	\$41,181.28	\$0.00	\$41,181.28
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$452,444.00	\$0.00	\$452,444.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****Street Works Part A**

APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$50,676.00	\$0.00	\$50,676.00
2	Benefits & Taxes	\$7,500.00	\$0.00	\$7,500.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$3,000.00	\$0.00	\$3,000.00
6	Telephone	\$7,000.00	\$0.00	\$7,000.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$1,900.00	\$0.00	\$1,900.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$2,554.00	\$0.00	\$2,554.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$5,200.00	\$0.00	\$5,200.00
16	Specific Assistance To Individuals ²	\$101,178.00	\$0.00	\$101,178.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (0% of S&B)	\$17,963.00	\$0.00	\$17,963.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$196,971.00	\$0.00	\$196,971.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****Part A Emergency Financial Assistance**

APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$0.00	\$0.00	\$0.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$ 32,000.00	\$0.00	\$32,000.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (10% of S&B)	\$ 3,200.00	\$0.00	\$3,200.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$35,200.00	\$0.00	\$35,200.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

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GRANT BUDGET LINE-ITEM DETAIL
(BUDGET PAGE 2)

SALARIES					AMOUNT
Name - Title	Salary	x	Percentage of Time	+ Longevity Bonus	
		x	100%	+	\$ -
		x	100%	+	\$ -
ROUNDED TOTAL					\$ -

PROFESSIONAL FEE/ GRANT & AWARD	AMOUNT
ROUNDED TOTAL	\$ -

TRAVEL/ CONFERENCES & MEETINGS	AMOUNT
ROUNDED TOTAL	\$ -

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
EFA Services	\$ 32,000.00
ROUNDED TOTAL	\$ 32,000.00

INDIRECT COST	AMOUNT
	\$ 3,200.00
ROUNDED TOTAL	\$ 3,200.00

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****Part A Medical Case Management**

APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$ -	\$ -	\$ -
2	Benefits & Taxes	\$ -	\$ -	\$ -
4, 15	Professional Fee/ Grant & Award ²	\$ -	\$ -	\$ -
5	Supplies	\$ 3,000.00	\$ -	\$ 3,000.00
6	Telephone	\$ 7,000.00	\$ -	\$ 7,000.00
7	Postage & Shipping	\$ -	\$ -	\$ -
8	Occupancy	\$ 1,900.00	\$ -	\$ 1,900.00
9	Equipment Rental & Maintenance	\$ -	\$ -	\$ -
10	Printing & Publications	\$ -	\$ -	\$ -
11, 12	Travel/ Conferences & Meetings ²	\$ 2,554.00	\$ -	\$ 2,554.00
13	Interest ²	\$ -	\$ -	\$ -
14	Insurance	\$ 5,200.00	\$ -	\$ 5,200.00
16	Specific Assistance To Individuals ²	\$ -	\$ -	\$ -
17	Depreciation ²	\$ -	\$ -	\$ -
18	Other Non-Personnel ²	\$ -	\$ -	\$ -
20	Capital Purchase ²	\$ -	\$ -	\$ -
22	Indirect Cost (10% of S&B)	\$ 2,000.00	\$ -	\$ 2,000.00
24	In-Kind Expense	\$ -	\$ -	\$ -
25	GRAND TOTAL	\$ 21,654.00	\$ -	\$ 21,654.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

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GRANT BUDGET LINE
(BUDGET PAGE 2)

SALARIES					AMOUNT
Name - Title	Salary	x	Percentage of Time	+ Longevity Bonus	
		x	100%	+	\$ -
		x	100%	+	\$ -
ROUNDED TOTAL					\$ -

TRAVEL/ CONFERENCES & MEETINGS	AMOUNT
Local Mileage	\$ 2,554.00
ROUNDED TOTAL	\$ 2,554.00

SUPPLIES	AMOUNT
Geneal Office Supplies	\$ 3,000.00
ROUNDED TOTAL	\$ 3,000.00

TELEPHONE	AMOUNT
Mobile Phone Service	\$ 7,000.00
ROUNDED TOTAL	\$ 7,000.00

PRINTING AND PUBLICATIONS	AMOUNT
Business Cards (Program Staff)	\$ -
ROUNDED TOTAL	\$ -

POSTAGE	AMOUNT
Stamps (100)	\$ -
ROUNDED TOTAL	\$ -

OCCUPANCY	AMOUNT
Gas and Electric	\$ 900.00
Water	\$ 1,000.00
ROUNDED TOTAL	\$ 1,900.00

INSURANCE	AMOUNT
Liberty Mutual	\$ 5,158.00
ROUNDED TOTAL	\$ 5,200.00

INDIRECT COSTS	AMOUNT
	\$ 1,965.40
ROUNDED TOTAL	\$ 2,000.00

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****Part A Nutrition**

APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$0.00	\$0.00	\$0.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$ 53,625.00	\$0.00	\$53,625.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (10% of S&B)	\$ 5,363.00	\$0.00	\$5,363.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$58,988.00	\$0.00	\$58,988.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

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GRANT BUDGET LINE
(BUDGET PAGE 2)

SALARIES					AMOUNT
Name - Title	Salary	x	Percentage of Time	+ Longevity Bonus	
		x	100%	+	\$ -
		x	100%	+	\$ -
ROUNDED TOTAL					\$ -

PROFESSIONAL FEE/ GRANT & AWARD	AMOUNT
ROUNDED TOTAL	\$ -

TRAVEL/ CONFERENCES & MEETINGS	AMOUNT
ROUNDED TOTAL	\$ -

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Food Cards	\$ 52,000.00
Food Pantry	\$ 1,625.00
ROUNDED TOTAL	\$ 53,625.00

INDIRECT COST	AMOUNT
	\$ 5,363.00
ROUNDED TOTAL	\$ 5,363.00

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****Part A Psychosocial****APPLICABLE PERIOD:** The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$50,676.00	\$0.00	\$50,676.00
2	Benefits & Taxes	\$ 7,500.00	\$0.00	\$7,500.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$ -	\$0.00	\$0.00
6	Telephone	\$ -	\$0.00	\$0.00
7	Postage & Shipping	\$ -	\$0.00	\$0.00
8	Occupancy	\$ -	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$ -	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$ -	\$0.00	\$0.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$ -	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (10% of S&B)	\$ 5,800.00	\$0.00	\$ 5,800.00
24	0	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$63,976.00	\$0.00	\$63,976.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

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GRANT BUDGET LINE
(BUDGET PAGE 2)

SALARIES					AMOUNT
Name - Title	Salary	x	Percentage of Time	+ Longevity Bonus	
Robert Taylor - Psychosocial Support Specialist	\$ 44,657.60	x	75%	+	\$ 33,493.20
Domonic Blair - Psychosocial Support Specialist	\$ 43,680.00	x	50%	+	\$ 21,840.00
		x	100%	+	\$ -
ROUNDED TOTAL					\$ 50,676.00

BENEFITS AND TAXES					AMOUNT
Robert Taylor - Psychosocial Support Specialist					\$ 5,240.01
Domonic Blair - Psychosocial Support Specialist					\$ 2,277.91
ROUNDED TOTAL					\$ 7,500.00

TRAVEL/ CONFERENCES & MEETINGS					AMOUNT
Mileage					\$ -
ROUNDED TOTAL					\$ -

SUPPLIES					AMOUNT
Geneal Office Supplies					\$ -
ROUNDED TOTAL					\$ -

TELEPHONE					AMOUNT
Mobile Phone Service					\$ -
ROUNDED TOTAL					\$ -

PRINTING AND PUBLICATIONS					AMOUNT
Business Cards (Program Staff)					\$ -
ROUNDED TOTAL					\$ -

POSTAGE AND SHIPPING					AMOUNT
Business Cards (Program Staff)					\$ -

ROUNDED TOTAL

\$	-
----	---

OCCUPANCY	AMOUNT
Gas and Electric	\$ -
Water	\$ -
ROUNDED TOTAL	\$ -

INSURANCE	AMOUNT
Liberty Mutual	\$ -
ROUNDED TOTAL	\$ -

INDIRECT COSTS	AMOUNT
	\$ 5,817.60
ROUNDED TOTAL	\$ 5,800.00

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****Part A Transportation****APPLICABLE PERIOD:** The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$0.00	\$0.00	\$0.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$ 15,553.00	\$0.00	\$15,553.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (10% of S&B)	\$ 1,600.00	\$0.00	\$1,600.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$17,153.00	\$0.00	\$17,153.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

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GRANT BUDGET LINE-ITEM DETAIL
(BUDGET PAGE 2)

SALARIES					AMOUNT
Name - Title	Salary	x	Percentage of Time	+ Longevity Bonus	
		x	100%	+	\$ -
		x	100%	+	\$ -
ROUNDED TOTAL					\$ -

PROFESSIONAL FEE/ GRANT & AWARD	AMOUNT
ROUNDED TOTAL	\$ -

TRAVEL/ CONFERENCES & MEETINGS	AMOUNT
ROUNDED TOTAL	\$ -

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Bus Pass	\$ 1,720.00
Gas Cards	\$ 13,833.00
ROUNDED TOTAL	\$ 15,553.00

INDIRECT COSTS	AMOUNT
	\$ 1,555.30
ROUNDED TOTAL	\$ 1,600.00

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****Street Works MAI**

APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$192,162.25	\$0.00	\$192,162.25
2	Benefits & Taxes	\$32,505.48	\$0.00	\$32,505.48
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$800.00	\$0.00	\$800.00
6	Telephone	\$3,686.00	\$0.00	\$3,686.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$200.00	\$0.00	\$200.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$135.00	\$0.00	\$135.00
11, 12	Travel/ Conferences & Meetings ²	\$400.00	\$0.00	\$400.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$2,366.00	\$0.00	\$2,366.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (0% of S&B)	\$23,218.28	\$0.00	\$23,218.28
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$255,473.00	\$0.00	\$255,473.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****MAI Early Intervention Services****APPLICABLE PERIOD:** The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$ 59,082.40	\$0.00	\$59,082.40
2	Benefits & Taxes	\$ 7,302.60	\$0.00	\$7,302.60
4, 15	Professional Fee/ Grant & Award ²	\$ -	\$ -	\$ -
5	Supplies	\$ -	\$ -	\$ -
6	Telephone	\$ -	\$ -	\$ -
7	Postage & Shipping	\$ -	\$ -	\$ -
8	Occupancy	\$ -	\$ -	\$ -
9	Equipment Rental & Maintenance	\$ -	\$ -	\$ -
10	Printing & Publications	\$ -	\$ -	\$ -
11, 12	Travel/ Conferences & Meetings ²	\$ -	\$ -	\$ -
13	Interest ²	\$ -	\$ -	\$ -
14	Insurance	\$ -	\$ -	\$ -
16	Specific Assistance To Individuals ²	\$ -	\$ -	\$ -
17	Depreciation ²	\$ -	\$ -	\$ -
18	Other Non-Personnel ²	\$ -	\$ -	\$ -
20	Capital Purchase ²	\$ -	\$ -	\$ -
22	Indirect Cost (10% of S&B)	\$ 6,600.00	\$0.00	\$6,600.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$72,985.00	\$0.00	\$72,985.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL

(BUDGET PAGE 2)

SALARIES					AMOUNT
Name - Title	Salary	x	Percentage of Time	+ Longevity Bonus	
Keveon Sikes - Early Intervention Coordinator	38,001.60		100%	\$	38,001.60
Domonic Blair - Psychosocial	\$ 42,161.60	x	50%	+	\$ 21,080.80
ROUNDED TOTAL					\$ 59,082.40

BENEFITS AND TAXES		AMOUNT
Keveon Sikes - Early Intervention Coordinator	\$	5,343.59
Domonic Blair - Psychosocial Support Specialist	\$	1,959.00
ROUNDED TOTAL		\$ 7,302.60

TRAVEL/ CONFERENCES & MEETINGS		AMOUNT
Mileage	\$	-
ROUNDED TOTAL		\$ -

TELEPHONE		AMOUNT
Mobile Phone Service	\$	-
ROUNDED TOTAL		\$ -

PRINTING AND PUBLICATIONS		AMOUNT
Business Cards (Program Staff)	\$	-
ROUNDED TOTAL		\$ -

POSTAGE AND SHIPPING		AMOUNT
Stamps	\$	-
ROUNDED TOTAL		\$ -

OCCUPANCY		AMOUNT
Gas and Electric	\$	-
Water	\$	-
ROUNDED TOTAL		\$ -

INSURANCE		AMOUNT
Liberty Mutual	\$	-
ROUNDED TOTAL		\$ -

INDIRECT COSTS		AMOUNT
	\$	6,638.50
ROUNDED TOTAL		\$ 6,600.00

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****MAI Medical Case Management****APPLICABLE PERIOD:** The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$116,100.00	\$0.00	\$116,100.00
2	Benefits & Taxes	\$ 22,000.00	\$0.00	\$22,000.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$ 800.00	\$0.00	\$800.00
6	Telephone	\$ 3,686.00	\$0.00	\$3,686.00
7	Postage & Shipping	\$ -	\$0.00	\$0.00
8	Occupancy	\$ 200.00	\$0.00	\$200.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$ 135.00	\$0.00	\$135.00
11, 12	Travel/ Conferences & Meetings ²	\$ 400.00	\$0.00	\$400.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$ 2,366.00	\$0.00	\$2,366.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (10% of S&B)	\$ 14,600.00	\$0.00	\$14,600.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$160,287.00	\$0.00	\$160,287.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL**(BUDGET PAGE 2)**

SALARIES						AMOUNT
Name - Title	Salary	x	Percentage of Time	+	Longevity Bonus	
Clifton Neal - Medical Case Manager	\$ 47,840.00	x	50%	+	\$	23,920.00
Charlton Scott Fisher - Medical Case Manager	\$ 42,161.60	x	50%	+	\$	21,080.80
Robert Earl Taylor - Psychosocial Support Specialist	\$ 44,657.60	x	25%	+	\$	11,164.40
Chasity Mayo - Medical Case Management Director	\$ 43,992.00	x	50%	+	\$	21,996.00
Samantha Williams - Medical Case Management Director	\$ 54,163.20	x	70%	+	\$	37,914.24
		x	100%	+	\$	-
		x	100%	+	\$	-
ROUNDED TOTAL						\$ 116,100.00

BENEFITS AND TAXES						AMOUNT
Clifton Neal - Medical Case Manager					\$	4,989.63
Charlton Scott Fisher - Medical Case Manager					\$	4,397.46
Robert Earl Taylor - Psychosocial Support Specialist					\$	582.22
Chasity Mayo - Medical Case Management Director					\$	4,088.37
Samantha Williams - Medical Case Management Director					\$	7,908.91
ROUNDED TOTAL						\$ 22,000.00

TRAVEL/ CONFERENCES & MEETINGS						AMOUNT
Mileage					\$	375.00
ROUNDED TOTAL						\$ 400.00

SUPPLIES						AMOUNT
Geneal Office Supplies					\$	800.00
ROUNDED TOTAL						\$ 800.00

TELEPHONE						AMOUNT
Mobile Phone Service					\$	3,686.00
ROUNDED TOTAL						\$ 3,686.00

PRINTING AND PUBLICATIONS						AMOUNT
Business Cards (Program Staff)					\$	135.00
ROUNDED TOTAL						\$ 135.00

POSTAGE AND SHIPPING						AMOUNT
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Stamps	\$	-
ROUNDED TOTAL	\$	-

OCCUPANCY	AMOUNT
Gas and Electric	\$ 205.00
Water	\$ 35.00
ROUNDED TOTAL	\$ 200.00

INSURANCE	AMOUNT
Liberty Mutual	\$ 2,366.00
ROUNDED TOTAL	\$ 2,366.00

INDIRECT COSTS	AMOUNT
	\$ 14,568.70
ROUNDED TOTAL	\$ 14,600.00

ATTACHMENT A**GRANT BUDGET****(BUDGET PAGE 1)****MAI Outreach**

APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the grant period.

Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH ³	TOTAL PROJECT
1	Salaries ²	\$ 16,979.85	\$ -	\$ 16,979.85
2	Benefits & Taxes	\$ 3,202.88	\$ -	\$ 3,202.88
4, 15	Professional Fee/ Grant & Award ²	\$ -	\$ -	\$ -
5	Supplies	\$ -	\$ -	\$ -
6	Telephone	\$ -	\$ -	\$ -
7	Postage & Shipping	\$ -	\$ -	\$ -
8	Occupancy	\$ -	\$ -	\$ -
9	Equipment Rental & Maintenance	\$ -	\$ -	\$ -
10	Printing & Publications	\$ -	\$ -	\$ -
11, 12	Travel/ Conferences & Meetings ²	\$ -	\$ -	\$ -
13	Interest ²	\$ -	\$ -	\$ -
14	Insurance	\$ -	\$ -	\$ -
16	Specific Assistance To Individuals ²	\$ -	\$ -	\$ -
17	Depreciation ²	\$ -	\$ -	\$ -
18	Other Non-Personnel ²	\$ -	\$ -	\$ -
20	Capital Purchase ²	\$ -	\$ -	\$ -
22	Indirect Cost (10% of S&B)	\$ 2,018.28	\$ -	\$ 2,018.28
24	In-Kind Expense	\$ -	\$ -	\$ -
25	GRAND TOTAL	\$ 22,201.01	\$ -	\$ 22,201.01

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL

(BUDGET PAGE 2)

SALARIES					AMOUNT
Name - Title	Salary	x	Percentage of Time	+ Longevity Bonus	
Claudia Lee - Medical Case Manager	\$ 48,152.00	x	5%	+	\$ 2,407.60
Ceasar Sanchez - Miller - Latinx Outreach	\$ 44,158.32	x	33%	+	\$ 14,572.25
		x	100%	+	\$ -
		x	100%	+	\$ -
ROUNDED TOTAL					\$ 16,979.85

BENEFITS AND TAXES	AMOUNT
Claudia Lee - Medical Case Manager	\$ 501.83
Ceasar Sanchez - Miller - Latinx Outreach	\$ 3,048.14
ROUNDED TOTAL	\$ 3,202.88

Travel	AMOUNT
Local Mileage	\$ -
ROUNDED TOTAL	\$ -

INDIRECT COSTS	AMOUNT
	\$ 2,018.28
ROUNDED TOTAL	\$ 2,018.28

BUSINESS ASSOCIATE AGREEMENT

This agreement is initiated by and between **THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY (METRO)**, a metropolitan form government organized and existing under the laws and constitution of the State of Tennessee ("**Metro**" or "**Covered entity**") and **Street Works** ("**Business Associate**").

SECTION 1 – DEFINITIONS

- a. **Business Associate.** "Business Associate" shall generally have the same meaning as the term "Business Associate" in 45 CFR § 160.103, and in reference to the party to this agreement, shall mean **Street Works**.
- b. **Covered Entity.** "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR § 160.103, and in reference to the party to this agreement, shall mean **Metro**, which must fall under one of the following categories:
 - (1) A health plan.
 - (2) A health care clearinghouse.
 - (3) A health care provider who transmits any health information in electronic form in connection with a transaction covered by this subchapter.
- c. **Disclosure.** "Disclosure" means the release, transfer, provision of access to, or divulging in any manner of information outside the entity holding the information.
- d. **Electronic Media.** "Electronic Media" shall have the same meaning as set forth in 45 CFR § 160.103.
- e. **Employer.** "Employer" is defined as it is in 26 U.S.C. § 3401(d).
- f. **Genetic Information.** "Genetic Information" shall have the same meaning as set forth in 45 CFR § 160.103.
- g. **HITECH Standards.** "HITECH Standards" means the privacy, security and security Breach notification provisions under the Health Information Technology for Economic and Clinical Health (HITECH) Act, Final Rule of 2013, and any regulations promulgated thereunder.

- h. **Individual.** "Individual" shall have the same meaning as set forth in 45 CFR § 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR § 164.502(g).
- i. **Person.** "Person" means a natural person, trust or estate, partnership, corporation, professional association or corporation, or other entity, public or private.
- j. **Privacy Rule.** "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- k. **Protected Health Information.** "Protected Health Information" or "PHI":
 - (1) Shall have the same meaning as set forth in 45 CFR § 160.103.
 - (2) Includes, as set forth in 45 CFR § 160.103, any information, *now also including genetic information*, whether oral or recorded in any form or medium, that:
 - (i) Is created or received by a health care provider, health plan, public health authority, employer, life insurer, school or university, or health care clearinghouse; and
 - (ii) Relates to the past, present, or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present, or future payment for the provision of health care to an individual.
- l. **Required By Law.** "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR § 164.103.
- m. **Secretary.** "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- n. **Security Rule.** "Security Rule" shall mean the Standards for Security of Individually Identifiable Health Information at 45 CFR part 160 and subparts A and C of part 164.
- o. **Subcontractor.** "Subcontractor" means a person to whom a business associate delegates a function, activity, or service, other than in the capacity of a member of the workforce of such business associate.

- p. **Transaction.** “Transaction” shall have the same meaning as set forth in 45 CFR § 160.103.
- q. **Catch-all definition.** Terms used but not otherwise defined in this Agreement shall have the same meaning as the meaning ascribed to those terms in the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), the Health Information Technology Act of 2009, as incorporated in the American Recovery and Reinvestment Act of 2009 (“HITECH Act”), implementing regulations at 45 Code of Federal regulations Parts 160-164 and any other current and future regulations promulgated under HIPAA or the HITECH Act.

SECTION 2 - OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE

- a. **Permitted Uses of Protected Health Information.** Business Associate shall not use or disclose Protected Health Information other than as permitted or required by this Agreement or as Required by Law. Business Associate may: 1) use and disclose PHI to perform its obligations under its contract with Metro; (2) use PHI for the proper management and administration of Business Associate; and (3) disclose PHI for the proper management and administration of Business Associate, if such disclosure is required by law or such disclosure is authorized by Metro.
- b. **Safeguards.** Business Associate shall use appropriate administrative, physical and technical safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement. Business Associate shall develop and implement policies and procedures that comply with the Privacy Rule, Security Rule, and the HITECH Act. The Business Associate must obtain satisfactory assurances that any subcontractor(s) will appropriately safeguard PHI.
- c. **Mitigation.** Business Associate shall mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- d. **Notice of Use or Disclosure, Security Incident or Breach.** Business Associate shall notify Metro of any use or disclosure of PHI by Business Associate not permitted by this Agreement, any Security Incident (as defined in 45 C.F.R. section 164.304) involving Electronic PHI, and any Breach of Protected Health Information within five (5) business days.

- (i) Business Associate shall provide the following information to Metro within ten (10) business days of discovery of a Breach except when despite all reasonable efforts by Business Associate to obtain the information required, circumstances beyond the control of the Business Associate necessitate additional time. Under such circumstances, Business Associate shall provide to Metro the following information as soon as possible and without unreasonable delay, but in no event later than thirty (30) calendar days from the date of discovery of a Breach:
 - (1) The date of the Breach;
 - (2) The date of the discovery of the Breach;
 - (3) A description of the types of PHI that were involved;
 - (4) identification of each individual whose PHI has been, or is reasonably believed to have been, accessed, acquired, or disclosed; and
 - (5) Any other details necessary to complete an assessment of the risk of harm to the Individual.
- (ii) Business Associate shall cooperate with Metro in investigating the breach and in meeting Metro's notification obligations under the HITECH Act and any other security breach notification laws.
- (iii) Business Associate agrees to pay actual costs for notification after a determination that the Breach is significant enough to warrant such measures.
- (iv) Business Associate agrees to establish procedures to investigate the Breach, mitigate losses, and protect against any future Breaches, and to provide a description of these procedures and the specific findings of the investigation to Metro in the time and manner reasonably requested by Metro.
- (v) Business Associate shall report to Metro any successful: (1) unauthorized access, use, disclosure, modification, or destruction of Electronic Protected Health Information; and (2) interference with Business Associate's information systems operations, of which Business Associate becomes aware.

- e. **Compliance of Agents.** Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Metro, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. **Access.** Business Associate agrees to provide access, at the request of Metro, and in the time and manner designated by Metro, to Protected Health Information in a Designated Record Set, to Metro or, as directed by Metro, to an Individual, so that Metro may meet its access obligations under 45 CFR § 164.524, HIPAA and the HITECH Act.
- g. **Amendments.** Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that Metro directs or agrees at the request of Metro or an Individual, and in the time and manner designated by Metro, so that Metro may meet its amendment obligations under 45 CFR § 164.526, HIPAA and the HITECH Act.
- h. **Disclosure of Practices, Books, and Records.** Business Associate shall make its internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Metro available to Metro, or at the request of Metro to the Secretary, in a time and manner designated by Metro or the Secretary, for purposes of determining Metro's compliance with the HIPAA Privacy Regulations.
- i. **Accounting.** Business Associate shall provide documentation regarding any disclosures by Business Associate that would have to be included in an accounting of disclosures to an Individual under 45 CFR § 164.528 (including without limitation a disclosure permitted under 45 CFR § 164.512) and under the HITECH Act. Business Associate shall make the disclosure Information available to Metro within thirty (30) days of Metro's request for such disclosure Information to comply with an individual's request for disclosure accounting. If Business Associate is contacted directly by an individual based on information provided to the individual by Metro and as required by HIPAA, the HITECH Act or any accompanying regulations, Business Associate shall make such disclosure Information available directly to the individual.
- j. **Security of Electronic Protected Health Information.** Business Associate agrees to: (1) implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic Protected Health Information that it creates, receives, maintains or transmits on behalf of Metro; (2) ensure that any agent, including a subcontractor, to whom it provides such information agrees to implement reasonable and appropriate safeguards to protect it; and (3) report to Metro any security incident of which it becomes aware.

- k. **Minimum Necessary.** Business Associate agrees to limit its uses and disclosures of, and requests for, PHI: (a) when practical, to the information making up a Limited Data Set; and (b) in all other cases subject to the requirements of 45 CFR 164.502(b), to the minimum amount of PHI necessary to accomplish the intended purpose of the use, disclosure or request.
- l. **Compliance with HITECH Standards.** Business Associate shall comply with the HITECH Standards as specified by law.
- m. **Compliance with Electronic Transactions and Code Set Standards:** If Business Associate conducts any Standard Transaction for, or on behalf, of Metro, Business Associate shall comply, and shall require any subcontractor or agent conducting such Standard Transaction to comply, with each applicable requirement of Title 45, Part 162 of the Code of Federal Regulations. Business Associate shall not enter into, or permit its subcontractor or agents to enter into, any Agreement in connection with the conduct of Standard Transactions for or on behalf of Metro that:
 - (i) Changes the definition, Health Information condition, or use of a Health Information element or segment in a Standard;
 - (ii) Adds any Health Information elements or segments to the maximum defined Health Information Set;
 - (iii) Uses any code or Health Information elements that are either marked “not used” in the Standard’s Implementation Specification(s) or are not in the Standard’s Implementation Specifications(s); or
 - (iv) Changes the meaning or intent of the Standard’s Implementations Specification(s).
- n. **Indemnity.** Business Associate shall indemnify and hold harmless Metro, its officers, agents and employees from and against any claim, cause of action, liability, damage, cost or expense, including attorneys’ fees, arising out of or in connection with any non-permitted use or disclosure of Protected Health Information or other breach of this Agreement by Business Associate or any subcontractor or agent of the Business Associate.

SECTION 3 - OBLIGATIONS OF METRO

- a. Metro shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate’s use or disclosure of Protected Health Information.

- b. Metro shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Metro has agreed to in accordance with 45 CFR § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

SECTION 4 – TERM, TERMINATION AND RETURN OF PHI

- a. **Term.** The Term of this Agreement shall be effective when file in the office of the Metropolitan Clerk and shall terminate when all of the Protected Health Information provided by Metro to Business Associate, or created or received by Business Associate on behalf of Metro, is destroyed or returned to Metro, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this section. The maximum length of the effective term of the contract is sixty (60) months from the effective date.
- b. **Termination for Cause.** Upon Metro's knowledge of a material breach by Business Associate, Metro shall provide an opportunity for Business Associate to cure the breach or end the violation. Metro may terminate this Agreement between Metro and Business Associate if Business Associate does not cure the breach or end the violation within fourteen (14) days. In addition, Metro may immediately terminate this Agreement if Business Associate has breached a material term of this Agreement and cure is not feasible.
- c. **Obligations on Termination.**
 - (i) Except as provided in subsection (ii), upon termination of this Agreement, for any reason, Business Associate shall return or destroy as determined by Metro, all Protected Health Information received from Metro, or created or received by Business Associate on behalf of Metro. This provision shall apply to Protected Health Information that is in the possession of subcontractor or agents of the Business Associate. Business Associate shall retain no copies of the Protected Health Information. Business Associate shall complete such return or destruction as promptly as possible, but no later than sixty (60) days following the termination or other conclusion of this Agreement. Within such sixty (60) day period, Business Associate shall certify on oath in writing to Metro that such return or destruction has been completed.

- (ii) In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Metro notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information. If Metro does not agree that return or destruction of Protected Health Information is infeasible, subparagraph (i) shall apply. Business Associate shall complete these obligations as promptly as possible, but no later than sixty (60) days following the termination or other conclusion of this Agreement.

Section 5 – Miscellaneous

- a. **Regulatory References.** A reference in this Agreement to a section in HIPAA or the HITECH Act means the section as in effect or as amended, and for which compliance is required.
- b. **Amendment.** The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Metro to comply with the requirements of HIPAA or the HITECH Act and any applicable regulations in regard to such laws.
- c. **Survival.** The respective rights and obligations of Business Associate shall survive the termination of this Agreement.
- d. **Interpretation.** Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits Metro to comply with HIPAA or the HITECH Act or any applicable regulations in regard to such laws.
- e. **Governing Law.** The validity, construction, and effect of this Agreement and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that Business Associate may provide.
- f. **Venue.** Any action between the parties arising from this Agreement shall be maintained in the courts of Davidson County, Tennessee.

I. Organization Background:

Street Works is a 501(c)(3) nonprofit organization founded in 1997 in Nashville, Tennessee. The organization arose from a pressing need for increased awareness and support services for individuals affected by HIV/AIDS, particularly within vulnerable populations such as drug users, sex workers, and those experiencing homelessness. With a mission to prevent the spread of HIV/AIDS and provide essential care and support to those infected and affected by the virus,

Over its 23 years of operation, Street Works has evolved from grassroots initiatives into a comprehensive service provider, offering specialized HIV services, including Early Intervention Services and Medical Case Management. In 2024, the organization served 281 unique clients—a 2.55% increase from the previous year—while also engaging an additional 232 individuals through awareness-raising activities.

Currently, Street Works provides comprehensive HIV counseling and testing services, employing trained staff to ensure clients receive accurate information and support. The organization has established collaborations with local agencies to enhance its outreach efforts and deliver holistic care to those living with HIV/AIDS. The proposed project aligns closely with Street Works' mission, aiming to reduce the prevalence of HIV/AIDS through targeted outreach and supportive services. With a dedicated team of 28 staff members, the organization is well-equipped to implement the project and effectively address client needs.

Street Works' extensive experience in providing HIV/AIDS services, coupled with its grassroots approach, positions it well for successful project execution. Under the leadership of Sharon Hurt, a seasoned community leader and public servant, the organization has strengthened its commitment to outreach among marginalized communities, ensuring they receive the necessary support. The organization's proven track record of engaging high-risk populations and delivering essential services demonstrates its capability to meet program expectations. Additionally, Metro Health's potential pre-award on-site visits would confirm that Street Works' facilities are suitable for the intended services, ensuring readiness to provide high-quality care and support.

II. Organization Capacity:

- Documents attached

Street Works has been continuously receiving Ryan White funding since 2001, which is foundational to its operations. Currently, the agency benefits from multiple funding sources, including Ryan White Part B Consortia, Ryan White Part B Core, and Ryan White Part A/MAI, as well as the Metropolitan Development and Housing Agency's Housing Opportunities for Persons with AIDS (HOPWA) program. In addition to its core services, Street Works has been awarded federal funding from the Strategic Prevention Framework for Prescription Drugs over the past three years, forming part of a five-year grant. Recently, the organization secured a state grant from the Opioid Abatement Council, which initiated the Opioid Prevention Program in July 2024. Notably, in its previous audit, Street Works had no findings, underscoring its commitment to operational excellence and accountability. Through these various initiatives, Street Works enhances its capacity to address substance use issues alongside its ongoing HIV/AIDS

prevention efforts. Furthermore, the organization collaborates with other HIV agencies to bolster the breadth and effectiveness of its services, ensuring that it continues to be a vital resource for individuals at risk of or living with HIV/AIDS in Nashville. There have been no corrective action plans within the last three years.

Street Works maintains a well-structured electronic documentation system to manage client information effectively through two main software applications: Apricot and CareWare. Apricot is used for electronic documentation and is updated every six months via regular reassessment of client goals and case manager responsibilities. CareWare, developed by the Health Resource Service Administration, serves as a centralized data collection system that documents client assessments, reassessments, demographics, services received, and all pertinent information relevant to their medical and case management needs. The entire care team has access to CareWare and has been trained on proper documentation and coding within the system.

Additionally, the team can access the Ryan White Eligibility System (RWES) to review client eligibility. However, the primary responsibility for enrollment, re-enrollment, service changes, and recertification lies with the Ryan White Eligibility Specialist, Chasity Mayo, who has received extensive training on the RWES system. This comprehensive approach ensures accurate record-keeping, improves client care, and promotes compliance with necessary guidelines.

The agency's system for managing fiscal and accounting responsibilities is a well-structured framework overseen by Nelson Dixon III, a Certified Public Accountant (CPA) contracted by Street Works. Under his expert guidance, the agency ensures that all program directors efficiently manage their grant funding and programs, particularly with regard to budgets and expenditures. Nelson's extensive experience in accounting and finance plays a pivotal role in shaping the agency's financial strategies, enabling program directors to align their financial goals with the agency's broader mission.

Supporting Nelson in these efforts are case managers Clifton Neal and Kyle Oliver who amongst the Care Team, also serve critical roles in monitoring the intricate aspects of grant management. Their responsibilities include keeping track of grant reporting due dates and collecting the necessary documentation to substantiate spending. This meticulous attention to detail is vital for maintaining transparency and accountability in financial transactions. Additionally, they handle invoicing, ensuring that all financial obligations are met in a timely manner, which enhances the agency's reputation and fosters trust with funding partners.

To facilitate effective financial management, the agency utilizes QuickBooks, a robust accounting software that simplifies the tracking of income, expenses, and other essential financial data. QuickBooks serves as the backbone of the agency's financial operations, allowing for seamless bookkeeping and financial reporting. The accounting system implemented through QuickBooks encompasses crucial functions such as accounts payable and receivable, payroll management, and the generation of financial statements. This automation not only saves time but also minimizes the risk of human error, enabling the agency to maintain accurate financial records.

Internally, the agency has developed comprehensive systems to effectively monitor grant expenditures, ensuring strict compliance with federal requirements. This includes meticulously tracking spending against established grant budgets and reporting any program income generated from federal awards. The systematic approach to financial management is underscored by the diligent collection of documentation by Clifton Neal and Kyle Oliver. Their efforts are essential not only for accurate reporting but also for ensuring that the agency navigates the complex landscape of regulatory compliance.

The importance of such a structured approach cannot be overstated. By implementing rigorous financial oversight, the agency minimizes the risk of non-compliance with federal regulations, which can lead to serious repercussions, including the loss of funding or legal action. The agency's commitment to maintaining a high standard of fiscal responsibility demonstrates its dedication to transparency and ethical management of public resources.

Furthermore, the agency's system allows for proactive financial planning, enabling program directors to make informed decisions based on real-time financial data. This data-driven approach fosters a culture of accountability, where every team member understands their role in the financial health of the organization. Regular training and updates on financial policies ensure that all staff members are equipped with the knowledge necessary to adhere to best practices in financial management.

Street Works leverages the Department of Health's CareWare system to generate precise and comprehensive program reports essential for effective service delivery. This robust system is actively utilized on a daily basis by a diverse team of professionals, including Medical Case Managers, Non-Medical Case Managers, Early Intervention Specialists (EIS), and Housing Case Managers. Each team member plays a critical role in ensuring thorough documentation of client services, which is vital for maintaining the integrity and accuracy of the organization's data.

CareWare allows for the coding of various types of client interactions, encompassing face-to-face encounters, non-face-to-face communications, referrals, and a spectrum of other services provided. This meticulous documentation not only captures the nuances of client interactions but also facilitates the cross-referencing of data across different service areas. As a result, Street Works can produce detailed reports on a weekly, quarterly, or annual basis, tailoring the reporting frequency to meet stakeholder needs and regulatory requirements.

In addition to CareWare, Street Works employs Apricot as its internal client filing system. This system enhances the management of client information by providing a user-friendly interface for organizing and retrieving client records. Apricot's capabilities complement CareWare's functionality, allowing for a seamless flow of information that supports case management and reporting processes.

Samantha Williams, the Medical Case Manager Director, oversees the completion of these reports and serves as the primary agency contact for ensuring timely donor reporting. Her leadership is crucial in maintaining accountability and transparency in client service delivery. This systematic approach to documentation and reporting not only bolsters the agency's

operational efficiency but also reinforces its commitment to providing high-quality client services while meeting regulatory standards.

III. Cultural and Linguistic Competency:

Street Works is deeply committed to acceptance and inclusion, which is reflected in its non-discrimination policies that prohibit bias based on race, creed, religion, sexual orientation, and other personal characteristics. This commitment to diversity is not only a foundational principle of the organization but also a vital component of its operational ethos. The organization proudly represents a broad spectrum of identities and communities among its staff, volunteers, and clients, fostering an environment where all individuals feel valued and respected.

To enhance its cultural competence, Street Works has implemented a comprehensive training program for staff and volunteers, ensuring that all team members are equipped with the necessary knowledge and skills to interact effectively with clients from diverse backgrounds. This multifaceted approach improves service delivery and client satisfaction.

Recognizing the unique challenges faced by Nashville's immigrant communities, Street Works proactively addresses disparities in access to essential services such as preventative education and HIV testing. These disparities are often exacerbated by fears related to immigration status, language barriers, and cultural insensitivities. To combat these issues, Street Works prioritizes outreach efforts tailored to ensure continuity of care for all populations affected by HIV/AIDS, which is critical for achieving optimal viral suppression. By actively engaging with these communities, the organization not only improves health outcomes but also builds trust and rapport.

To further support Nashville's diverse populations, Street Works has created safe and confidential spaces where individuals can receive HIV testing and counseling without fear of stigma or discrimination. These spaces are designed to be welcoming and inclusive, reflecting the cultural values and norms of the communities they serve. Additionally, there are Case Managers at Street Works that are specifically trained to communicate in multiple languages, including English, Spanish, Portuguese, and Russian. This linguistic capacity is essential in bridging communication gaps and ensuring that all clients receive the information and services they need in a language they understand. All Case Managers however, have received sensitivity training and know how to address a wide variety of language barriers.

In a significant move to strengthen its services for the Latin X community, Street Works has partnered with Music City PrEP. This collaboration aims to enhance outreach and support tailored specifically to the needs of Latin X individuals, ensuring they receive comprehensive care and resources. By working together, Street Works and Music City PrEP are committed to addressing the unique barriers faced by this community, thereby improving access to vital health services.

The agency's strategic plan includes initiatives aimed at developing a culturally and linguistically competent workforce. This involves not only ongoing training but also the recruitment of diverse staff members who reflect the community's demographics. By creating a

workforce that embodies cultural diversity, Street Works enhances its ability to engage with clients on a personal level, fostering an environment of trust and understanding.

Moreover, Street Works employs innovative approaches to improve its cultural and linguistic capacity. One successful initiative is the implementation of community advisory boards composed of members from various cultural backgrounds. These boards provide invaluable insights into the specific needs and preferences of different populations, guiding the organization in tailoring its services and outreach efforts more effectively.

Overall, Street Works' comprehensive strategy to promote cultural competence encompasses a commitment to continuous improvement in staff training, outreach practices, and community engagement. By integrating an understanding of the diverse patterns of human behavior—encompassing language, beliefs, norms, and socioeconomic factors—into its service delivery model, the agency ensures that it meets the unique needs of the communities it serves. This holistic approach not only enhances the effectiveness of its programs but also reinforces the organization's mission to provide equitable health care to all individuals, irrespective of their background.

IV. Collaboration:

Street Works routinely collaborates with external agencies to ensure that clients have access to a comprehensive range of wrap-around support services. While the organization does not primarily provide health care, it has established a Memorandum of Understanding (MOU) with the Meharry Community Wellness Center. This partnership allows Street Works to refer clients for essential healthcare services, including Early Intervention Services, Medical Case Management, Outpatient/Ambulatory Health Services, comprehensive primary oral health, and women's health services.

Additionally, Street Works maintains partnerships with Music City PrEP, Nashville General Hospital, Neighborhood Health Center, and the Vanderbilt Comprehensive Care Clinic to facilitate client referrals and share information that supports housing opportunities and viral suppression efforts. An MOU with the Mental Health Cooperative further enhances the coordination of HIV/AIDS support services and fosters collaboration in developing joint programming aligned with the outcomes outlined in the HIV Care Continuum of Treatment Cascade and the National HIV/AIDS Strategy.

To address nutritional needs, Street Works has a partnership agreement with Second Harvest Food Bank, which provides food donations that are distributed weekly to clients by Street Works' Medical Case Management and support staff. The organization also collaborates with various local entities, including the Ladies of Charity, Jefferson Street Baptist Church, First Baptist Capitol Hill, Catholic Charities of Middle Tennessee, and other community centers and non-profit organizations throughout Nashville and Davidson County, to provide nutritional food boxes to clients.

I. Staffing:

The Street Works program encompasses a range of roles aimed at providing comprehensive support services to individuals affected by HIV. The **Medical Case Manager Director** coordinates the work of other medical case managers, overseeing professional development, data collection, and donor reporting. A Master's Degree is preferred, although a Bachelor's Degree with relevant experience is required. The **Medical Case Manager** offers case management services to clients and their families, determining eligibility through intake, assessing crises, and consolidating information on benefit programs. This role also involves developing written care plans and providing HIV testing and counseling, with a Bachelor's Degree and relevant experience as prerequisites.

The **Early Intervention Services Coordinator** links HIV-positive clients with health services and educates medical providers on client needs. This position requires collaboration with various organizations to enhance coordination and communication, as well as establishing partnerships with community health organizations. A Bachelor's Degree and relevant experience are required. Supporting this initiative, the **Early Intervention Services Case Manager** engages in client counseling and outreach, requiring that candidates be former Street Works clients.

The **Ryan White Eligibility Specialist** at Street Works plays a crucial role in delivering non-medical case management services to clients living with HIV, serving as the primary access point for eligibility in Ryan White Part B assistance programs. This specialist ensures clients receive vital support in navigating medical, social, and financial services while maintaining accurate and comprehensive case files that include essential documentation, such as the Ryan White Program Application, proof of HIV status, residency, income, and identification. They are also responsible for the annual certification process, which requires clients to verify their eligibility and update any changes in information, ensuring compliance with program requirements. Overall, the Ryan White Eligibility Specialist is integral to the organization's mission, providing essential support and facilitating access to resources that enhance clients' health and quality of life.

Additionally, **Psychosocial Support Specialists** enhance case management services for clients and their families by designing, implementing, and evaluating programming and public benefit programs. This role involves conducting research and coordinating referrals for medical and mental health services. Finally, the **Housing Coordinator and Housing Case Manager** liaise with public and private housing authorities to identify safe housing opportunities for clients and supports their enrollment in public housing benefit programs, also requiring a Bachelor's Degree and relevant experience. The Care Team model at Street Works ensures that clients have a primary point of contact for case management, complemented by a range of specialists providing coordinated wraparound supports.

II. Overview of Population:

According to the Tennessee Department of Health's 2022 IV Epidemiological Profile, released in May 2024, Nashville/Davidson County represented 14% of new HIV diagnoses in the state. While there has been an overall decline in new HIV diagnoses in Tennessee, infection rates

among African Americans are on the rise. Specifically, African Americans accounted for 39.7 new diagnoses per 100,000 people, a stark contrast to the rates for Hispanic individuals (14.2) and non-Hispanic White individuals (4.8). Notably, the total number of persons newly diagnosed with HIV increased from 754 to 861, marking a 14% rise from 2018 through 2022.

The significant decrease of 16% in new HIV diagnoses from 2019 to 2020 can largely be attributed to a reduction in HIV testing during the initial year of the COVID-19 pandemic. In 2020, many HIV testing services faced limitations in availability and accessibility, which resulted in a notable decline in new diagnoses across all demographic groups and nearly all public health regions. This decline in testing likely contributed to the lower number of reported diagnoses during that year, as individuals who may have otherwise sought testing were unable to do so.

The increase in new diagnoses observed in 2021 may reflect cases among individuals who delayed seeking HIV testing during 2020 but were tested the following year. When comparing the new diagnoses in 2021 to those in 2019, the rate of increase was slightly higher than what was observed during the five years leading up to the COVID-19 pandemic. This trend underscores the impact of the pandemic on public health services and highlights the continuing need for effective outreach and testing initiatives, particularly for high-risk populations.

New HIV diagnoses among Hispanic individuals have risen over the past year, raising concerns related to language barriers, fear of discrimination, and limited access to preventive education and testing, which may hinder their pursuit of necessary support. The U.S. Department of Health and Human Services' Office of Minority Health notes that Hispanic men and women are more than twice as likely to die from HIV compared to white individuals. Over a five-year period, non-Hispanic black individuals consistently had the highest rates of new HIV diagnoses, with a rate 6.5 times greater than non-Hispanic whites in 2022. Specifically, non-Hispanic blacks had a diagnosis rate of 38.1 per 100,000 and accounted for 51% of new cases, despite being only 16% of Tennessee's population. Meanwhile, although Hispanic individuals had the lowest overall number of new diagnoses (N=86), they exhibited the second highest rate at 19.1 per 100,000, which is 3.2 times that of non-Hispanic whites (5.9 per 100,000). In Tennessee, males aged 15-34 exhibit the highest rates of new HIV infections, with male-to-male sexual contact being the most frequently reported transmission risk for both new diagnoses and those living with HIV. These findings align with national trends, which show that racial and ethnic minorities, as well as gay and bisexual men, are at the highest risk for HIV infection. The CDC notes that individuals who exchange sex for money or goods and those who use intravenous drugs are also at increased risk.

Street Works has substantial experience working with these populations and maintains extensive community networks that foster trust across diverse groups. These relationships have developed over more than two decades of outreach, meeting at-risk individuals in their neighborhoods. The organization employs dedicated street-level engagement, often outside traditional business hours, mobile testing capabilities, and established referral channels to address a wide range of needs, demonstrating its effectiveness and long-term commitment to community health. The Street Works team operates without traditional office hours, ensuring staff members are always

available to meet urgent client needs, and bilingual case managers help broaden access to services for various language groups.

With Part A funding, Street Works aims to serve 250 unique individuals annually. Each new client will receive four units (1 unit = 15 minutes) of face-to-face contact with a Medical Case Manager or Assistant each month and five units of non-face-to-face contact. The Street Works Care Team, which includes Medical Case Managers, Early Intervention Specialists (EIS), Peer Support, and Housing Case Managers, will promote HIV prevention, education, and testing through outreach activities. The Medical Case Manager and Assistant will engage gatekeepers at referral organizations for at least one unit weekly to ensure clients are appropriately referred for services and receive the highest quality of care that Street Works offers.

III. Implementation Plan:

Street Works has aligned its programming with the CDC's HIV Care Coordination Program (CCP), aimed at enhancing retention in HIV care. This program focuses on patient navigation services, the coordination of medical and comprehensive social services, and empowering clients to become self-sufficient in adhering to their care. The CCP includes several key intervention components.

First, Street Works will actively engage at-risk individuals through community outreach initiatives, providing testing and pre/post-test counseling. These efforts will raise awareness about HIV risk and prevention, offer testing opportunities, and connect those not currently in care with essential services and treatment. Second, utilizing bilingual and culturally competent case managers, Street Works will assess social services and benefits, ensuring diverse communities receive necessary support and referrals.

Additionally, Street Works will collaborate with healthcare providers, other HIV agencies, and clinics to guarantee that at-risk individuals have access to primary care, substance abuse treatment, and mental health support, while also promoting adherence to HIV medical appointments and medication. To assist clients in maintaining their medical appointments, Street Works will provide appointment reminders, transportation, and moral support. Furthermore, the organization will focus on ensuring clients are tested, linked to medical care, and adherent to their HIV medications. This includes providing directly observed therapy for those with the greatest need, as well as mental health treatment and other necessary services.

A pilot study by the CDC on the CCP model, conducted with a population similar to that of Street Works, showed a statistically significant increase in viral suppression among participants from before to after the intervention.

IV. Best Practices:

Street Works' ultimate goal is to enhance the quality of life and well-being of individuals diagnosed with HIV and their families through timely testing, treatment, and comprehensive support that fosters adherence to treatment for optimal viral suppression. To achieve this, the organization employs several primary strategies.

Street Works has been at the forefront of addressing health risks through its Street Outreach program, which draws on two decades of experience in identifying at-risk groups, including sex workers, intravenous drug users, men who have sex with men (MSM), and individuals experiencing homelessness. Utilizing a year-round outreach truck, the organization ensures visibility and access in hard-to-reach areas of the city, effectively engaging with those most likely to engage in risky behaviors. In a concerted effort to better serve the Hispanic community, Street Works has partnered with Nashville's Hispanic Family Foundation to provide Spanish-language educational materials and establish confidential testing locations. Bilingual Case Manager Claudia Lee leads these outreach initiatives, ensuring that language barriers do not hinder access to vital health resources.

In a complementary effort, the Cutting Out Stigma (COS) initiative focuses on training Black barbers across Tennessee as Men's Health Ambassadors. This community-partnered, barbershop-based intervention aims to promote sexual health, address HIV misinformation, and reduce the stigma surrounding HIV. The study associated with COS sought to assess baseline HIV stigma among participating barbers and their patrons, emphasizing the importance of understanding differences between various cities and populations. By recruiting barbers who serve Black male clients in Nashville through fliers, social media, and networks from HIV care organizations, the program fosters community engagement and awareness.

The training for barbers culminated in a one-day workshop where they gained the skills necessary to act as advocates for men's health. Upon completing the workshop, participants were evaluated for HIV-related stigma using a validated scale that included three subscales: negative attitudes, perceived discrimination, and equitable treatment in society. Additionally, the initiative provided testing services, referrals for pre-exposure prophylaxis (PrEP), and linkage to care, further reinforcing the commitment to improving health outcomes and reducing stigma within the communities served.

In addition, Street Works offers **Safe and Confidential Testing and Counseling** through a mobile testing unit available during outreach. When a positive diagnosis is confirmed, Case Managers provide immediate counseling about next steps and referrals for treatment. Care Team members also educate family members, offer disclosure counseling to couples, and inform clients and partners about prophylaxis options. Client information is strictly confidential and is only shared with external agencies with written consent.

Each client is assigned a **Case Manager** who collaborates to create a personalized Care Plan tailored to individual needs. Medical Case Manager Director Samantha Williams, along with Case Managers Charlton Fisher and Claudia Lee, oversee service provision and coordinate referrals for mental health, primary health care, and nutrition support. Additionally, Street Works provides **Emergency Financial Assistance** for those facing hardships, helping with rent or utility payments.

Mental health support is another critical component, with Case Managers referring clients to local agencies for intensive assistance, including substance abuse treatment. Street Works has a Memorandum of Understanding with the Mental Health Cooperative of Nashville for mutual referrals and maintains partnerships with Meharry and Centerstone for mental health counseling.

The organization also offers **Housing Support**, with on-staff Housing Coordinator DeWayne Parker assisting transient and homeless clients in finding safe, affordable housing, supported by the Metropolitan Development and Housing Agency’s Housing Opportunities for Persons with AIDS (HOPWA) program.

The **Early Intervention Service** (EIS) acts as front-line support for clients with the highest needs, facilitating their journey from initial diagnosis to first medical appointments. EIS Coordinator Michelle Johnson addresses issues that may affect patient health or adherence to treatment. To combat food instability, the **Nutrition Program** connects clients with local food banks and provides weekly food boxes through partnerships with various community organizations. Psychosocial Specialists also assist clients with food stamp enrollment and nutrition education.

Moreover, Street Works refers clients to **Primary Health Providers** based on their needs, income, and provider availability, maintaining partnerships with the Meharry Community Wellness Center and other clinics. Medical Case Managers ensure clients receive timely antiretroviral and treatment for co-occurring medical issues. Finally, to reduce logistical barriers to treatment, Street Works offers **Transportation Support**, providing bus passes or rides to appointments.

Together, these strategies create a comprehensive safety net for individuals at risk of HIV infection, those newly diagnosed, and those who have previously lost access to treatment. By dedicated outreach to hard-to-reach communities, Street Works connects at-risk groups with essential testing and support services, addressing the social determinants that put vulnerable populations at increased risk for HIV.

V. Service Specific Questions:

1. Service Model

GOALS	OBJECTIVES	ACTION STEPS	RESPONSIBLE STAFF	ANTICIPATED COMPLETION DATE
1. <i>Increase access to HIV testing and counseling among at-risk groups</i>	Test 300 at-risk residents of Nashville and surrounding areas for HIV/AIDS between June 2025-May 2026	1.1 Continue Street Outreach Efforts , with focus on at-risk subgroups and immigrant communities 1.2 Expand Mobile Testing through Outreach Truck 1.3 Support new clients through Medical Case Management	Medical Case Manager Psychosocial Support Specialist	Ongoing

		1.4 Coordinate Psychosocial Support for new clients and their families 1.5 Establish new entry points for client referral through coordination and collaboration with new community health organizations		
2. <i>Identify HIV-positive patients lost to care and relink to services</i>	Between June 2025-May 2026, identify 25% of known HIV-positive patients lost to care in Nashville and surrounding areas	2.1 Deliver Early Intervention Services to high-risk/high-need clients 2.2 Incorporate Peer Early Intervention and targeted outreach in known client affiliation groups	Early Intervention Services Coordinator Early Intervention Services Case Manager	Ongoing
3. <i>Address the social determinants which put vulnerable communities at-risk for HIV</i>	Between June 2025-May 2026, provide 100% of new clients with housing, nutrition, financial, and transportation support equivalent to their needs.	3.1 Provide Emergency Financial Assistance to clients in need of critical bill support 3.2 Provide Nutrition Boxes and Counseling for clients experiencing food insecurity 3.3 Provide Transportation Support to clients to attend appointments 3.4 Provide Housing Support for homeless/transient clients	Medical Case Manager Early Intervention Services Coordinator Housing Coordinator	Ongoing

4. Implement a Close- Out Process when clients have found housing or have been successfully connected to community resources.	Between June 2025-May 2026, provide 100% of clients that have been able to		Medical Case Managers EIS Coordinator Psychosocial Specialist Housing Coordinator	Ongoing
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The project plan aims to address HIV testing and support in Nashville and surrounding areas through three primary goals. First, the objective is to increase access to HIV testing and counseling among at-risk groups by testing 300 residents between June 2025 and May 2026. This will involve several action steps, including continuing street outreach efforts, expanding mobile testing through an outreach truck, supporting new clients through medical case management, coordinating psychosocial support, and establishing new entry points for client referral. The responsible staff for this initiative will include the Medical Case Manager and the Psychosocial Support Specialist, with an ongoing completion date.

The second goal focuses on identifying HIV-positive patients who have lost to care and relinking them to services, aiming to identify 25% of these individuals within the same timeframe. Key actions include delivering early intervention services to high-risk clients and incorporating peer early intervention strategies. The Early Intervention Services Coordinator and the Early Intervention Services Case Manager will oversee these efforts, also marked as ongoing.

The third goal addresses the social determinants that place vulnerable communities at risk for HIV, with the objective of providing 100% of new clients with essential support in housing, nutrition, financial aid, and transportation. This will involve offering emergency financial assistance, nutrition boxes and counseling, transportation support, and housing assistance for homeless clients. The Medical Case Manager, Early Intervention Services Coordinator, and Housing Coordinator will be responsible for these actions, which are also ongoing.

Program monitoring and evaluation will be conducted continuously, with daily data collection and regular reporting using the CareWare system to assess the quality of care, client adherence, and service coordination. Anticipated challenges include logistical barriers that hinder outreach and the social stigma associated with HIV testing. To address these issues, the project will utilize safe testing locations through mobile units and collaborate with community organizations to

discreetly promote testing opportunities. This comprehensive approach ensures effective planning and implementation while proactively tackling potential obstacles.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

**Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Certifications of Assurance**

As a condition of receipt of this funding, the Recipient assures that it will comply fully with the provisions of the following laws.

- The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116;
- Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements

By accepting this funding, the signee hereby certifies, to the best of his or her knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.



Signature of Authorized Representative

Name: Sharon W. Hurt / Sharon W. Hurt

Title: Executive Director / CEO

Agency Name: Street Works

Date: 8/7/25

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Department of Finance
700 President Ronald Reagan Way, STE 201
Nashville, Tennessee 37210

**Metropolitan Government of Nashville and Davidson County
Recipient of Metro Grant Funding
Non-Profit Grants Manual Receipt Acknowledgement**

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following: [Non-Profit Grant Resources](#)
- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

**Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*



Signature of Authorized Representative
Name: Sharon W. Hurt / Sharon W. Hurt
Title: Executive Director / CEO
Agency Name: Street Works
Date: 8/7/25

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 21 2005**

STREET WORKS
1001 CHICAMAUGA AVE
NASHVILLE, TN 37206-0000

Employer Identification Number:
62-1806967

DLN:
17053029706045

Contact Person:
DAN W BERRY

ID# 31122

Contact Telephone Number:
(877) 829-5500

Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated MAY 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

ARTICLES OF INCORPORATION OF Street Works

The undersigned incorporator(s), (a) natural person(s) 18 years of age or older, in order to form a corporate entity under TCA §48-51-101 et seq. adopt(s) the following articles of incorporation.

ARTICLE I

NAME/REGISTERED OFFICE

The name of the Corporation is STREET WORKS (the "Corporation"). It is intended that the Corporation shall have the status of a corporation which is exempt from federal taxation under Section 501(a) of the Internal Revenue Code of 1986, as amended, or any corresponding provisions of any future federal tax laws (hereinafter referred to as the "Code"), as an organization described in Section 501(c)(3) of the Code.

ARTICLE II

PURPOSE

This corporation is organized exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended, including, for such purposes, the making of distributions to organizations that also qualify as Section 501(c)(3) exempt organizations. To this end, the corporation shall provide education, prevention and care to address the health disparities and substance abuse in communities of color, to included but not limited to HIV/AIDS, Diabetes, Cancer, and Hyper Tension. All funds, whether income or principal, and whether acquired by gift or contribution or otherwise, shall be devoted to said purposes.

ARTICLE III

LIMITATIONS

At all times the following shall operate as conditions restricting the operations and activities of the corporation:

1. No part of the net earnings of the corporation shall inure to any member of the corporation not qualifying as exempt under Section 501(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended, nor to any Director or officer of the corporation, nor to any other private persons, excepting solely such reasonable compensation that the corporation shall pay for services actually rendered to the corporation, or allowed by the corporation as a reasonable allowance for authorized expenditures incurred on behalf of the corporation;
2. No substantial part of the activities of the corporation shall constitute the carrying on of propaganda or otherwise attempting to influence legislation, or any initiative or referendum before the public, and the corporation shall not participate in, or intervene in (including by publication or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office; and
3. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended.
4. The corporation shall not lend any of its assets to any officer or director of this corporation, or guarantee to any person the payment of a loan by an officer or director of this corporation.

ARTICLE IV

DIRECTORS/MEMBERS

The corporation shall have no voting members. The management and affairs of the corporation shall be at all times under the direction of a Board of Directors, whose operations in governing the corporation shall be defined

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2

ARTICLES OF INCORPORATION OF Street Works

by statute and by the corporation's by-laws. No Director shall have any right, title, or interest in or to any property of the corporation.

The corporation's first Board of Directors shall be comprised of the following natural persons:

Chairperson

Wayne Miller
3326 Oak Tree Court
Antioch, TN 37013

Vice-Chairperson

Hershel Warren
P.O. Box 25123
Nashville, TN 37202

Secretary

Susan Montgomery
A-4103 Medical Center North
Nashville, TN 37232

Treasurer

Beverly Brown
2128 11th Avenue North
Nashville, TN 37208

ARTICLE V

DEBT OBLIGATIONS AND PERSONAL LIABILITY

No member, officer or Director of this corporation shall be personally liable for the debts or obligations of this corporation of any nature whatsoever, nor shall any of the property of the members, officers or Directors be subject to the payment of the debts or obligations of this corporation.

ARTICLE VI

DISSOLUTION

Upon the time of dissolution of the corporation, assets shall be distributed by the Board of Directors, after paying or making provisions for the payment of all debts, obligations, liabilities, costs and expenses of the corporation, for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

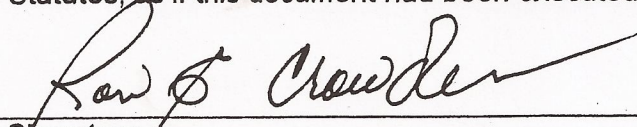
ARTICLE VII

INCORPORATOR

The incorporator of this corporation is:

Ron Crowder
1001 Chicamagua Avenue
Nashville, TN 37206

The undersigned incorporator certify both that he execute these Articles for the purposes herein stated, and that by such execution, he affirm the understanding that should any of the information in these Articles be intentionally or knowingly misstated, he is subject to the criminal penalties for perjury set forth in Tennessee Statutes, as if this document had been executed under oath.


Signature

January 5, 2001

Date

Details



STREET WORKS

1326B ROSA L PARKS BLVD. NASHVILLE TN 37208

Mr. NELSON DIXON III

(615) 259-7676

www.street-works.org

Status: Active

CO Number: CO7485

Registration Date: 08/18/2005

Renewal Date: 09/28/2025

Purpose

HIV/AIDS Prevention, Education and direct services for persons living with HIV disease.

Financials (24)	▼
Officers (6)	▼
Charity Events (0)	▼



Secretary of State Tre Hargett

Tre Hargett was elected by the Tennessee General Assembly to serve as Tennessee’s 37th secretary of state in 2009 and re-elected in 2013, 2017, 2021, and 2025. Secretary Hargett is the chief executive officer of the Department of State with oversight of more than 300 employees. He also serves on 16 boards and commissions, on two of which he is the presiding member. The services and oversight found in the Secretary of State’s office reach every department and agency in state government.



Details



STREET WORKS

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Financials (24)	▼
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Charity Events (0)	▼

Tennessee Code Unannotated

State Comptroller

State Treasurer

Title VI Information

Public Records Policy and Records Request Form



Tennessee
Secretary of State



SUBSCRIBE

STREET WORKS

Entity Type: Nonprofit Corporation
Formed in: TENNESSEE
Term of Duration: Perpetual
Religious Type: Non-Religious
Benefit Type: Public Benefit Corporation

Status: Active
Control Number: 000387501
Initial Filing Date: 4/6/2000 3:10:00 PM
Fiscal Ending Month: December
AR Due Date: 04/01/2026

Registered Agent

SHARON W HURT
1326 ROSA L PARKS BLVD STE B
NASHVILLE, TN 37208

Principal Office Address

1326 ROSA L PARKS BLVD STE B
NASHVILLE, TN 37208-2577

Mailing Address

1326 ROSA L PARKS BLVD STE B
NASHVILLE, TN 37208-2577

AR Standing: Good	RA Standing: Good	Other Standing: Good	Revenue Standing: N/A
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History (35)





**STREET WORKS
INDEPENDENT AUDITORS' REPORT
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
DECEMBER 31, 2023**

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ROSTER OF OFFICIALS

Dr. Terrica Arnold, Board Chair

Dr. Dorsha N. James, Board Member

Slade Hurd, Board Member

Jacquese Boyd, Board Member

CRYSTAL R NORMAN, CPA LLC

3355 Poplar Ave, Suite 110, Memphis, TN 38111

phone 901.633.0363



INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Street Works
1326 Rosa L. Parks Blvd., Suite B
Nashville, TN 37208

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Street Works ("the Organization"), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of December 31, 2023, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to

continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance, and therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Information

Other Information Management is responsible for the other information. Other information comprise of the list of roster of officials on page i. Other information does not include the basic financial statements and the auditor's report thereon. Our opinion on the basic financial statements do not cover the other information and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work

performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

A handwritten signature in black ink, appearing to read 'CRN', with a long horizontal flourish extending to the right.

CRYSTAL R NORMAN CPA LLC
Memphis, TN
April 7, 2025

STREET WORKS
STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED DECEMBER 31, 2023

ASSETS	
Current Assets	
Cash and cash equivalents	\$ 19,627
Grants Receivables, Net (Note 3)	208,103
Payroll Advances	200
Total Current Assets	227,930
Noncurrent Assets	
Property and Equipment, Net (Note 4)	708,432
Total Noncurrent Assets	708,432
TOTAL ASSETS	\$936,362
LIABILITIES AND NET ASSETS	
LIABILITIES	
Current Liabilities	
Accounts Payable	\$100,612
Current Portion of Mortgage Payable (Note 6)	27,409
Deferred Revenue (Note 5)	100,000
Other Liabilities	22,013
Total Current Liabilities	250,034
Long-term Liabilities	
Mortgage Payable (Note 6)	420,386
Total Long-term Liabilities	420,386
TOTAL LIABILITIES	\$670,421
NET ASSETS	
Net assets without restrictions	\$265,941
Net assets with restrictions	-
TOTAL NET ASSETS	265,941
TOTAL LIABILITIES AND NET ASSETS	\$936,362

**STREET WORKS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2023**

Operating Activities:

Revenues and Support	
Government Grants	\$1,194,897
Charitable Contributions	62,852
Program Revenue	99,176
Private Grants	169,772
Total Revenues and Support	1,526,697
Expenditures	
Program	\$1,331,226
General and Administrative	291,685
Total Expenditures	1,622,911
Decrease in Net Assets from Operations	(96,214)
NET ASSETS, Beginning of Year	362,155
NET ASSETS, End of Year	\$ 265,941

STREET WORKS
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Program	General and Administration	Total Program
Accounting	\$ 6,509	\$ 10,595	\$ 17,104
Advertising Costs	15,463	10,037	25,500
Audit Fees	1,524	22,976	24,500
Client Assistance	154,770	1,690	156,460
Communications	21,120	4,973	26,093
Consulting	93,350	4,239	97,589
Depreciation Expense	-	24,672	24,672
Education and Training	86	-	86
Employee Benefits	122,804	21,791	144,595
Equipment Rental	731	222	953
Insurance	27,789	8,216	36,005
Interest Expense	-	22,974	22,974
IT Services	3,747	828	4,575
Occupancy Expenses	16,834	4,837	21,671
Office Supplies	12,929	2,579	15,508
Other	4,245	4,354	8,599
Professional Fees	555	1,805	2,360
Program Supplies	129,215	2,295	131,510
Property Taxes	-	9,639	9,639
Repairs and Maintenance	16,251	1,945	18,196
Salaries and Wages	701,210	130,757	831,967
Travel	2,094	261	2,355
TOTAL	\$ 1,331,226	\$ 291,685	\$ 1,622,911

STREET WORKS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2023

Cash Flows from Operating Activities	
Change in Net Assets	\$ (96,214)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided By (Used in) Operating Activities	
Depreciation	24,672
Decrease in Accounts Receivable	(85,826)
Increase in Other Assets	(200)
Increase in Accounts Payable	66,953
Increase in Accrued Payroll	404
Increase in Deferred Revenue	100,000
Net Cash Provided by (Used in) Operating Activities	9,790
Cash Flows from Investing Activities	-
Net Cash Provided by (Used in) Investing Activities	-
Cash Flows from Financing Activities	-
Payments from Short-term Loan	(17,009)
Net Cash Provided by (Used in) Financing Activities	(17,009)
Net Decrease in Cash and Cash Equivalents	(7,219)
Cash and cash equivalents at beginning of year	26,846
Cash and Cash Equivalents at End of Year	\$ 19,627

STREET WORKS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1---NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of the Organization

Street Works (the "Organization") was incorporated in the State of Tennessee in April 2000 as a not-for-profit corporation. The Organization's mission is to address health disparities and substance use too hard to reach populations in communities of color, specifically those infected or affected by HIV/AIDS through education, prevention, care and advocacy.

Basis of Presentation

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables and other liabilities. The financial statement presentation follows the recommendations of the Financial Accounting Standard Board's Accounting Standard Codification (FASB ASC 958), Financial Statements of Not-for-Profit Organizations. Under FASB ASC 958, the Organization is reporting information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Financial position and activities are classified based on the existence or absence of donor restrictions as follows:

Net assets without restrictions — Net assets without donor restrictions, by explicit donor stipulations or by law. Board designation does not constitute a donor restriction.

Net assets with restrictions — the Organization reports contributions restricted by donors as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

The Organization does not have any net assets with donor restrictions at December 31, 2023.

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Organization consider all cash and highly liquid financial instruments with original maturities of three months or less, which are neither held for nor restricted by donors for long-term purposes, to be cash and cash equivalents. Cash and highly liquid financial instruments are restricted to program expenses.

Revenue Recognition

The Organization recognizes contributions as revenue when the contributions are received. Grant funds are recognized as revenues when such funds are expended for their intended purpose.

STREET WORKS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2023

Statement of Functional Expenses

The cost of providing various program and supporting services has been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Advertising Costs

The Organization uses advertising to promote its programs among the audiences it serves. The production costs of advertising are expensed the first time the advertising takes place, except for direct-response advertising, which is capitalized and amortized over its expected period of future benefits. The advertising cost was \$25,500 for the year ended December 31, 2023.

Significant Funding Services

The Organization's programs are supported almost entirely by grants and contracts from various governmental industries. A major reduction of funding from any of these sources, should this occur and not be replaced by other sources, may have a significant effect on future operations.

Income Taxes

The Organization was incorporated as a not-for-profit which is not classified as a private foundation by the Internal Revenue Service and is exempt from income tax under section 501 (c)(3) of the Internal Revenue Code. In addition, Street Works qualifies for the charitable contribution deduction. The Organization's tax returns for 2022 and 2021 are subject to routine audit by the Internal Revenue Service.

Concentration of Revenue

The Organization receives a significant portion of its funding from federal and state grants, which accounted for 78% of total revenue for the year ended December 31, 2023. A reduction in funding from these sources could have a material adverse effect on the organization's ability to continue its programs and services at current levels.

Property and Equipment

The Organization capitalizes property and equipment additions over \$1,000 at cost, or if donated, at fair value on the date of donation. Depreciation and amortization are computed using the straight-line method over the estimated useful lives of the assets ranging from 3 to 39 years, or in the case of leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation or amortization are removed from the accounts, and any resulting gain or loss is included in the statements of activities. The costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are currently.

The Organization evaluates the carrying values of property and equipment for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. The Organization determined there were no impairments during December 31, 2023. The estimated useful lives are as follows:

Buildings and building improvements	20 years
Furniture and fixtures	5-7 years
Equipment	3-5 years

STREET WORKS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

Compensated Absences

Employees of Street Works are entitled to paid vacation and paid sick days depending on job classification, length of service, and other factors. The amount of compensation for future absences if material is recognized as a liability. Street Works does not carry over unused paid vacation and paid sick days to the subsequent calendar year. As such there were no material balances requiring an accrual of a liability.

NOTE 2---LIQUIDITY AND AVAILABILTY OF FINANCIAL ASSESTS

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

Cash and cash equivalents	\$ 19,627
Accounts receivable	208,103
Financial assets, at year end	<u>227,730</u>
Less those unavailable for general expenditures within one year, due to: Contractual or donor-imposed restrictions	
Deferred revenue (Note 5)	<u>100,000</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 127,730</u>

As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

NOTE 3---GRANTS RECEIVABLES

As of December 31, 2023, the Organization had grants receivable totaling \$208,103. These grants are expected to be collected within one year.

Grants receivables are recorded at their net realizable value. Management has evaluated the collectability of these receivables and determined that no allowance for doubtful accounts is necessary.

NOTE 4---PROPERTY AND EQUIPMENT, NET

Property and Equipment consists of the following asset classes:

Office Space	\$ 723,245
Furniture and Fixtures	6,030
Office Equipment	121,182
Vehicles	227,908
Less, Accumulated Depreciation	<u>(389,858)</u>
Property and Equipment, net	<u>\$ 708,432</u>

Depreciation expense for the year ending December 31, 2023, was \$24,671.

STREET WORKS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 5---DEFERRED REVENUE

As of December 31, 2023, the Organization had deferred grant revenue of \$100,000. Deferred grant revenue represents funds received in advance from grantors for which the associated performance obligations or restrictions have not yet been met. These amounts will be recognized as revenue when the conditions stipulated in the grant agreements are satisfied.

Total deferred grant revenue of \$100,000 relates to program activities scheduled for 2023 – 2024.

Management periodically evaluates the conditions and monitors compliance with grant agreements to ensure revenue is recognized appropriately.

NOTE 6---LONG-TERM DEBT

The Organization has long term loan with an original balance of \$500,000 payable on or before 120 months with an interest rate of 4.50% per year for ten years. The loan is payable in monthly installments of \$3,181. The balance of the loan as of December 31, 2023 was \$420,386. Interest expense for the year ended December 31, 2023 was \$22,974.

NOTE 7---SUBSEQUENT EVENTS

There were no subsequent events requiring disclosures as of April 7, 2025, date management evaluated such events. April 7, 2025, is the date the financial statements were available to be issued.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alexander and Associates, Inc. 545 Mainstream Drive Suite 406 Nashville TN 37228	CONTACT NAME: Debra Alexander Fisher PHONE (A/C, No, Ext): (615) 244-3202 FAX (A/C, No): (615) 244-3256 E-MAIL ADDRESS: debra@alexanderandasso.com														
INSURED Street Works , Inc PO Box 282065 Nashville TN 37228	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A : OHIO SECURITY INS CO</td> <td>24082</td> </tr> <tr> <td>INSURER B : LIBERTY MUT INS CO</td> <td>23043</td> </tr> <tr> <td>INSURER C : AMERICAN FIRE & CAS CO</td> <td>24066</td> </tr> <tr> <td>INSURER D : TRAVELERS CAS & SURETY CO</td> <td>19038</td> </tr> <tr> <td>INSURER E : GREAT AMERICAN INSURANCE GROUP</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : OHIO SECURITY INS CO	24082	INSURER B : LIBERTY MUT INS CO	23043	INSURER C : AMERICAN FIRE & CAS CO	24066	INSURER D : TRAVELERS CAS & SURETY CO	19038	INSURER E : GREAT AMERICAN INSURANCE GROUP		INSURER F :	
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INSURER E : GREAT AMERICAN INSURANCE GROUP															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY	x		BK060659241	11/20/2024	11/20/2025	EACH OCCURRENCE	\$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	☒ Professional Liability						MED EXP (Any one person)	\$ 15,000
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Cyber Liability						PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 3,000,000
							Each Occurrence	\$ 1,000,000
B	AUTOMOBILE LIABILITY	x		BAA60659567	11/25/2024	11/25/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	☒ ANY AUTO						BODILY INJURY (Per person)	\$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS ONLY ☐						PROPERTY DAMAGE (Per accident)	\$
								\$
C	☐ UMBRELLA LIAB ☒ EXCESS LIAB	x		UU02260659241	11/25/2024	11/25/2025	EACH OCCURRENCE	\$ 2,000,000
	☐ OCCUR ☐ CLAIMS-MADE						AGGREGATE	\$ 2,000,000
	☐ DED ☒ RETENTION \$ 10,000						PR/COMP OPS AGG	\$ 2,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		6JUB- 5R88344-9-23	05/09/2025	05/09/2026	☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000
A	Sexual Abuse and Molestation Liability	x		BK06059241	11/20/2024	11/20/2025	Each Claim	\$1,000,000
							Aggregate	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

"Metro Government of Nashville & Davidson County, its officials, officers, employees and volunteers are named as additional insureds per the General Liability insured endorsement."

CERTIFICATE HOLDER**CANCELLATION**

Metro Public Health Department Attn: Beverly Glaze- Johnson 2500 Charlotte Avenue Nashville TN 37209	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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