
GRANT SUMMARY SHEET

Grant Name: Conservancy-Parth Museum Store Staff FY25

Department: PARKS & RECREATION

Grantor: CENTENNIAL PARK CONSERVANCY

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$20,278.00

Cash Match Amount \$0.00

Department Contact: Alan Enzo
862-8400

Status: CONTINUATION

Program Description:

FY25 Reimbursement grant from Centennial Park Conservancy, funding one part-time position in the Parthenon Museum store. 19 hrs./week, 52 weeks/year. Job Class 11035 - Concessions Clerk, Step 1. 0.48 FTE. Reg Pay + OASDI + SSMed. Grant will be invoiced and reimbursed quarterly. No match required.

Plan for continuation of services upon grant expiration:

This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
PARKS & RECREATION	040	Alan Enzo			862-8400	862-8414	
Grant Name:	Conservancy-Parth Museum Store Staff FY25						
Grantor:	CENTENNIAL PARK CONSERVANCY			Other:			
Grant Period From:	07/01/24	(applications only) Anticipated Application Date:					
Grant Period To:	06/30/25	(applications only) Application Deadline:					
Funding Type:	FOUNDATION	Multi-Department Grant <input type="checkbox"/>		If yes, list below.			
Pass-Thru:		Outside Consultant Project: <input type="checkbox"/>					
Award Type:	OTHER	Total Award:		\$20,278.00			
Status:	CONTINUATION	Metro Cash Match:		\$0.00			
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #		Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:			Applic. Submitted Electronically?		<input type="checkbox"/>		
FY25 Reimbursement grant from Centennial Park Conservancy, funding one part-time position in the Parthenon Museum store. 19 hrs./week, 52 weeks/year. Job Class 11035 - Concessions Clerk, Step 1. 0.48 FTE. Reg Pay + OASDI + SSMed. Grant will be invoiced and reimbursed quarterly. No match required.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		N/A		Fund	Business Unit		
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.48		Actual number of positions added:		1.00	
Departmental Indirect Cost Rate		20.51%		Indirect Cost of Grant to Metro:		\$4,159.02	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY25	\$0.00	\$0.00	\$20,278.00	\$0.00		\$0.00	\$20,278.00	\$4,159.02	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$20,278.00	\$0.00		\$0.00	\$20,278.00	\$4,159.02	\$0.00
Date Awarded:		03/12/24			Tot. Awarded:		\$20,278.00	Contract#: LETTER		
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					





February 2, 2024
Metropolitan Board of Parks and Recreation
511 Oman Street
Nashville, TN 37203

Metro Parks Board Members,

Centennial Park Conservancy requests the Parks Board to accept a grant of \$20,278.00 to fund the continuation of a part-time position in the Parthenon Museum Store for the 2024-2025 (FY25) Fiscal Year (July 1, 2024 – June 30, 2025).

GRANT TO BE DISTRIBUTED VIA QUARTERLY REIMBURSEMENT TO METRO PARKS.

Please see detailed calculations attached. Metro Parks will invoice Conservancy each quarter for the hours worked in the previous quarter. Note that Quarterly Grant Reimbursements will reflect actual salaries and hours worked. If the actual grant total stated above is exceeded due to overtime, hourly wage changes, COLA, or any other reason, it is understood that Centennial Park Conservancy will reimburse these amounts through the quarterly reimbursements.

This grant requires no match or other obligation from Metro Parks.

Thank you for the ongoing opportunity to partner with Metro Parks to support the Parthenon. Please contact me if you have any questions.

Regards,



John Tumminello
President, Centennial Park Conservancy

Conservancy-Parthenon Museum Store Staff Grant Calculations - FY25

Rates effective 7/1/23

Fund	Business Unit	Job Class	Job Title	Description	Annual Salary	Headcount	FTE	Salary 501101	OASDI 501172	SSMed 501173	Total Grant Budget
									6.20%	1.45%	
32300	40783660	11035	Concessions Clerk - Part-Time - Step 1	19 hours per week for 52 weeks	39,242.42	1	0.48	18,836.36	1,167.85	273.13	20,277.34
TOTAL						1	0.48	18,836.36	1,167.85	273.13	20,277.34

*Concessions Clerk position currently vacant as of 2/1/24. Position will start at Step 1.
 If current person stays in position for more than one year, they will move up to Step 2 on their anniversary, and up one step each year afterward.
 * Grant period follows Metro fiscal year - 7/1/24-6/30/25.



METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201

(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

March 5, 2024

Mr. John Tumminello, President
Centennial Park Conservancy
P.O. Box 196340
Nashville, Tennessee 37219-6340

Dear Mr. Tumminello:

The Parks Board, at its meeting held Tuesday, March 5, 2024, accepted a Staffing grant for Fiscal Year 2025 in the amount of \$20,278.00 to fund the continuation of a part-time position in the Parthenon Museum Store. Centennial Park Conservancy will reimburse grant total amounts exceeded due to hourly wage changes or COLA, etc.

Please note there is no required match or other obligation by Parks associated with this grant.

If further information is needed regarding the donation process, please contact Ms. Chinita White of my staff; she may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution.

Sincerely,

Monique Horton Odom, Director
and Secretary to the Board

:lt

c: Chinita White
Alan Enzo
John Holmes

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

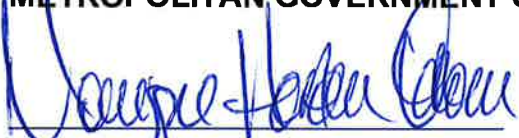
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**SIGNATURE PAGE
FOR**

GRANT NO. Parthenon Museum Staff FY25

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Department

3/12/24

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

Kevin Crumbo/mjw

Director of Finance

3/26/2024 | 3:09 PM CDT

Date

APPROVED AS TO RISK AND INSURANCE:

Balogun Cobb

Director of Insurance

3/27/2024 | 8:46 AM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**

Courtney Mohan

Metropolitan Attorney

3/27/2024 | 8:30 AM CDT

Date

FILED:

Metropolitan Clerk

Date

Certificate Of Completion

Envelope Id: 104BEBF6B9754F0EA5043F18659BA856

Status: Completed

Subject: Complete with DocuSign: Parks-ConservancyParthenonMuseumStoreStaff25 Ready.pdf

Source Envelope:

Document Pages: 8

Signatures: 6

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelope Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.185

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Holder: Juanita Paulson

Location: DocuSign

3/26/2024 8:38:17 AM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and Davidson County

Location: DocuSign

Signer Events**Signature****Timestamp**

Brittany Bryant

brittany.bryant@nashville.gov

Security Level: Email, Account Authentication (None)



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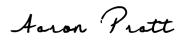
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ID: 3ead5d61-2dfb-4347-8fd9-54023a7c2ecc

Aaron Pratt

Aaron.Pratt@nashville.gov

Security Level: Email, Account Authentication (None)



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Signed: 3/26/2024 2:12:09 PM

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Electronic Record and Signature Disclosure:

Accepted: 3/26/2024 2:11:54 PM

ID: 47d88d3d-0616-44ba-9292-ef419d525a75

Kevin Crumbo/mjw

MaryJo.Wiggins@nashville.gov

Security Level: Email, Account Authentication (None)



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Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

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ID: 7348b657-ed73-4953-bbc2-317ae8c270e9

Courtney Mohan

Courtney.Mohan@nashville.gov

Security Level: Email, Account Authentication (None)



Sent: 3/26/2024 3:09:44 PM

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Signer Events	Signature	Timestamp
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Electronic Record and Signature Disclosure:
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Balogun Cobb
 balogun.cobb@nashville.gov
 Security Level: Email, Account Authentication (None)

Balogun Cobb

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Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin
 Danielle.Godin@nashville.gov
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 Not Offered via DocuSign

Sally Palmer
 sally.palmer@nashville.gov
 Security Level: Email, Account Authentication (None)

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Electronic Record and Signature Disclosure:
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	3/26/2024 8:44:17 AM
Certified Delivered	Security Checked	3/27/2024 8:46:48 AM
Signing Complete	Security Checked	3/27/2024 8:46:54 AM
Completed	Security Checked	3/27/2024 8:46:56 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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