

Resolution No. RS2021-705

A resolution approving amendment two to a grant appropriation from the Tennessee Department of Human Services, to The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Action Commission, for a community services block grant to provide a range of services designed to assist low-income and homeless individuals achieve self-sufficiency.

WHEREAS, amendment one to the grant appropriation approved by RS2020-272 from the Tennessee Department of Human Services to the Metropolitan Action Commission increased the grant award by \$329,099.38 for a new grant total of \$1,668,199.38 for FY2020; and,

WHEREAS, the parties wish to amend the grant agreement to increase the amount of the grant appropriation by \$367,675.46 for a new total of \$2,035,874.84 for FY2021, and delete Attachment A in its entirety and replace with a new Attachment A, a copy of which amendment two is attached hereto; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment two be appropriated to the Metropolitan Action Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment two to the grant appropriation by and between the Tennessee Department of Human Services, in an amount not to exceed \$367,675.46, and The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Action Commission, for a community services block grant to provide a range of services designed to assist low-income and homeless individuals achieve self-sufficiency, a copy of which amendment two is attached hereto and incorporated herein, is approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

DocuSigned by:  
Kevin Crumbo/Hlo  
Kevin Crumbo, Director  
Department of Finance

INTRODUCED BY:

Kyonte Johnson  
\_\_\_\_\_

Sharon W. Hurt  
Member(s) of Council

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:  
Meki Elk  
Assistant Metropolitan Attorney

Zulfat Suara  
Jay L. Stipe

## GRANT SUMMARY SHEET

**Grant** Community Service Block Grant (CSBG) 19-20 Amend. 2  
**Department:** METRO ACTION  
**Grantor:** U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES  
**Pass-Through Grantor (If** TENN. DEPT. OF HUMAN SVCES.  
**Total Award this** \$367,675.46  
**Cash Match** \$0.00  
**Department** Marvin Cox, Community Service Program  
862-8860  
**Status** AMENDMENT

**Program Description:**

Community Services Block Grant Program assists with the payment of mortgages, rent, water bills, taxes, medication for low-income persons, provides classes and assistance in obtaining a General Education Diploma, provides adult basic education to help clients achieve self-sufficiency. Amendment 2 adds an additional \$367,675.46 to the previous amount of \$1,668,199.38 for a new total of \$2,035,874.84.

**Plan for continuation of services upon**

MAC plans to continue this program in future years upon approval from grantor.

### Grants Tracking Form

#### Part One

<input type="radio"/> Pre-Application		<input type="radio"/> Application		<input type="radio"/> Award Acceptance		<input checked="" type="radio"/> Contract Amendment	
Department	Dept. No.	Contact				Phone	Fax
METRO ACTION	075	Marvin Cox, Community Service Program Director				862-8860	862-8870
<b>Grant Name:</b>		Community Service Block Grant (CSBG) 19-20 Amend. 2					
<b>Grantor:</b>		U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				<b>Other:</b>	
<b>Grant Period From:</b>		10/01/19		<small>(applications only)</small> Anticipated Application Date:			
<b>Grant Period To:</b>		09/30/21		<small>(applications only)</small> Application Deadline:			
<b>Funding Type:</b>		FED PASS THRU		<b>Multi-Department Grant</b>		<input type="checkbox"/> <b>→ If yes, list below.</b>	
<b>Pass-Thru:</b>		TENN. DEPT. OF HUMAN SVCS.		<b>Randall Funding Project:</b>		<input type="checkbox"/>	
<b>Award Type:</b>		FORMULA		<b>Total Award:</b>		\$367,675.46	
<b>Status:</b>		AMENDMENT		<b>Metro Cash Match:</b>		\$0.00	
<b>Metro Category:</b>		Est. Prior.		<b>Metro In-Kind Match:</b>		\$0.00	
<b>CFDA #</b>		93.569		<b>Is Council approval required?</b>		<input checked="" type="checkbox"/>	
<b>Project Description:</b>		<b>Applic. Submitted Electronically?</b> <input type="checkbox"/>					
Community Services Block Grant Program assists with the payment of mortgages, rent, water bills, taxes, medication for low-income persons, provides classes and assistance in obtaining a General Education Diploma, provides adult basic education to help clients achieve self-sufficiency. Amendment 2 adds an additional \$367,675.46 to the previous amount of \$1,668,199.38 for a new total of \$2,035,874.84.							
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>							
MAC plans to continue this program in future years upon approval from grantor.							
<b>How is Match Determined?</b>							
<b>Fixed Amount of \$</b>		or		0.0%		<b>% of Grant</b>	
						<b>Other:</b> <input type="checkbox"/>	
<b>Explanation for "Other" means of determining match:</b>							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
<b>Is already in department budget?</b>		\$0.00		<b>Fund</b>		<b>Business Unit</b>	
<b>Is not budgeted?</b>		\$0.00		<b>Proposed Source of Match:</b>			
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>				<b>Requested from Cont. Match Fund:</b>			
<b>Other:</b>							
<b>Number of FTEs the grant will fund:</b>		10.00		<b>Actual number of positions added:</b>		0.00	
<b>Departmental Indirect Cost Rate</b>		15.71%		<b>Indirect Cost of Grant to Metro:</b>		\$ 319,835.94	
<b>*Indirect Costs allowed?</b>		<input checked="" type="radio"/> Yes <input type="radio"/> No		<b>% Allow.</b>		15.71%	
				<b>Ind. Cost Requested from Grantor:</b>		\$ 276,411.66	
<b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>							
<b>Draw down allowable?</b>		<input type="checkbox"/>					
<b>Metro or Community-based Partners:</b>							

#### Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY21		\$2,035,874.84		\$0.00		\$0.00	\$2,035,874.84	\$319,835.94	\$276,411.66
Yr 2										
Yr 3										
Yr 4										
Yr 5										
<b>Total</b>			\$2,035,874.84	\$0.00	\$0.00		\$0.00	\$2,035,874.84	\$319,835.94	\$276,411.66
<b>Date Awarded:</b>				11/15/20	<b>Tot. Awarded:</b>		\$367,675.46	<b>Contract#:</b>		Z20-49110-02
<b>(or) Date Denied:</b>					<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>					<b>Reason:</b>					

Contact: [trinity.weathersby@nashville.gov](mailto:trinity.weathersby@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

*VW*

**AMENDMENT TWO  
OF GRANT CONTRACT Z20-49110**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Human Services, hereinafter referred to as the "State" and Metropolitan Action Commission, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section C.1. is deleted in its entirety and replaced with the following:
  - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Two Million, Thirty-Five Thousand, Eight Hundred Seventy-Four Dollars and Eighty-Four cents. (\$2,035,874.84) ("Maximum Liability"). The Grant Budget, attached and incorporated hereto as Attachment A, shall constitute the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
2. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective January 15, 2021. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**METROPOLITAN ACTION COMMISSION:**

DocuSigned by:  
  
 12/16/2020  
 ATCB5B043BF34D7...

**DR. CYNTHIA CROOM, EXECUTIVE DIRECTOR**

DocuSigned by:  
  
 12/16/2020  
 6990E5BC0E9C4C5...  
**BOARD CHAIR** **DATE**

**APPROVED AS TO THE AVAILABILITY OF FUNDS:**

DocuSigned by:  
  
 12/17/2020  
 DEPARTMENT OF FINANCE DIRECTOR **DATE**

**APPROVED AS TO RISK INSURANCE:**

DocuSigned by:  
*Balogun Cobb* 12/17/2020  
\_\_\_\_\_  
DEPARTMENT OF RISK MANAGEMENT SERVICES DATE

**APPROVED AS TO FORM AND LEGALITY:**

DocuSigned by:  
*Niki Eke* 12/17/2020  
\_\_\_\_\_  
METROPOLITAN ATTORNEY DATE

\_\_\_\_\_  
METROPOLITAN MAYOR

**ATTEST:**

\_\_\_\_\_  
METROPOLITAN CLERK DATE

**DEPARTMENT OF HUMAN SERVICES:**

\_\_\_\_\_  
TONY MATHEWS, COMMISSIONER DATE

## ATTACHMENT A

<b>GRANT BUDGET</b>					
<b>Metropolitan Action Commission Community Services Block Grant (CSBG)</b>					
<b>The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following</b>					
<b>Applicable Period:</b>					
		<b>BEGIN: 10/1/2019</b>	<b>END: 9/30/2021</b>		
<b>POLICY 03 Object Line-item Reference</b>	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup></b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>	
1. 2	Salaries, Benefits & Taxes	\$1,235,381.65	0.00	\$1,235,381.65	
4, 15	Professional Fee, Grant & Award <sup>2</sup>	\$6,000.00	\$0.00	\$6,000.00	
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$21,400.00	0.00	\$21,400.00	
11. 12	Travel, Conferences & Meetings	\$10,000.00	\$0.00	\$10,000.00	
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00	
14	Insurance	\$6,000.00	\$0.00	\$6,000.00	
16	Specific Assistance To Individuals	\$482,428.07	\$0.00	\$482,428.07	
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00	
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00	
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00	
22	Indirect Cost	\$274,665.12	\$0.00	\$274,665.12	
24	In-Kind Expense	\$0.00	\$0.00	\$0.00	
25	<b>GRAND TOTAL</b>	<b>\$2,035,874.84</b>	<b>\$0.00</b>	<b>\$2,035,874.84</b>	

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: <https://www.tn.gov/finance/looking-for/policies.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

## ATTACHMENT A

## GRANT BUDGET LINE-ITEM DETAIL:

<b>PROFESSIONAL FEE, GRANT &amp; AWARD</b>	<b>AMOUNT</b>
Training for Family Development Specialists along with Head Start, Early Head Start Advocates	\$6,000.00
<b>TOTAL</b>	<b>\$6,000.00</b>

<b>INTEREST</b>	<b>AMOUNT</b>
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	Amount

<b>DEPRECIATION</b>	<b>AMOUNT</b>
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	Amount

<b>OTHER NON-PERSONNEL</b>	<b>AMOUNT</b>
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	Amount

<b>CAPITAL PURCHASE</b>	<b>AMOUNT</b>
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	Amount