

# Contract Abstract

## Contract Information

Contract & Solicitation Title: Residential Waste Collection Services

Contract Summary: Contractor will provide weekly (Monday-Friday) waste collection as described in Exhibit A - Scope of Work.

Contract Number: 6510021 Solicitation Number: 181234 Requisition Number: 4045661

Replaces Expiring Contract? (Enter "No" or Expiring Contract No.): No

Type of Contract/PO: IDIQ Contract **Requires Council Legislation:** Yes

**High Risk Contract** (Per Finance Department Contract Risk Management Policy): No

**Sexual Harassment Training Required** (per BL2018-1281): Yes

Estimated Start Date: 7/01/2022 Estimated Expiration Date: 6/30/2027 Contract Term: 60 Months

Estimated Contract Life Value: \$7,500,000.00 Fund:\* 30501 BU:\* 65803100

Payment Terms: Net 30 Selection Method: RFP

(\*Depending on the contract terms, actual expenses may hit across various departmental BUs and Funds at PO Levels)

Procurement Staff: Scott Ferguson BAO Staff: Christopher Wood

Procuring Department: Water Services Department(s) Served: Metro Wide

## Prime Contractor Information

Prime Contracting Firm: Waste Pro of Tennessee Inc ISN#: 22774

Address: 91 Polk Avenue City: Nashville State: TN Zip: 37210

Prime Contractor is a Uncertified/Unapproved: SBE  SDV  MBE  WBE  (select/check if applicable)

Prime Company Contact: Lori Cate Email Address: lcate@wasteprousa.com

**Prime Contractor Signatory:** Keith Banasiak **Email Address:** kbanasiak@wasteprousa.com

## Disadvantaged Business Participation for Entire Contract

*Small Business and Service Disabled Veteran Business Program:*

N/A Amount:  Percent, if applicable:

*Equal Business Opportunity (EBO) Program:*

Program Not Applicable Amount:  Percent, if applicable:

*Federal Disadvantaged Business Enterprise:*

No Amount:  Percent, if applicable:

\* Amounts and/or percentages are not exclusive.

B2GNow (Contract Compliance Monitoring): No

## Summary of Offer

Offeror Name	Disadv. Bus. (Check if applicable)	Score (RFQ Only)	Evaluated Cost	Result
Regular Services				
<u>WM. of Tennessee</u>	<input type="checkbox"/>	<u>83.00</u>	<u>\$7,092,249.38</u>	<u>Awarded</u>
<u>Waste Pro of Tennessee</u>	<input type="checkbox"/>	<u>82.56</u>	<u>\$7,624,184.23</u>	<u>Awarded</u>
<u>WC. of Tennessee</u>	<input type="checkbox"/>	<u>25.34</u>	<u>\$12,836,421.49</u>	<u>Evaluated but not selected</u>
Emergency Services				
<u>WM. of Tennessee</u>	<input type="checkbox"/>	<u>94.00</u>	<u>\$76,752,269.94</u>	<u>Awarded</u>
<u>WC. of Tennessee</u>	<input type="checkbox"/>	<u>37.39</u>	<u>\$101,804,750.64</u>	<u>Awarded</u>

## SOLID WASTE COLLECTION SERVICES CONTRACT

### 1. SERVICES CONTRACT

This Solid Waste Collection Services Contract (the "Contract") is initiated by and between **The Metropolitan Government of Nashville and Davidson County** ("METRO") and **Waste Pro of Tennessee Inc** ("CONTRACTOR") located at **91 Polk Ave, Nashville, TN 37210**.

#### 1.1. Contract Documents

This Contract consists of the following documents, in order of precedence in case of conflicts:

- A. *Any properly executed contract amendment (most recent with first priority);*
- B. *This document, including exhibits:*
  - i. *Exhibit A – Scope of Work*
  - ii. *Exhibit B – Pricing and Rates*
  - iii. *Exhibit C – Backdoor Trash Collection Waiver Request Form*
  - iv. *Exhibit D – Private Road Waiver Request Form*
- C. *CONTRACTOR's response to the solicitation.*
- D. *The solicitation documentation for RFQ#181234 and affidavit(s) (all made a part of this contract by reference); and*

**1.2. Definitions.** As used herein, the following terms shall have the following meanings:

- A. **Construction Debris:** Waste building materials resulting from construction, remodeling, repair, or demolition operations that are directly or indirectly the by-products of construction work or that result from demolition of buildings or other structures.
- B. **Contractor:** Waste Pro of Tennessee Inc
- C. **Customer:** The owner or tenant of a Residential Unit and/or Light Commercial Unit located within the corporate limits of the METRO and identified by METRO as being eligible for and in need of the services provided by the CONTRACTOR under this Contract.
- D. **Dead Animals:** Animals or portions thereof that have expired from any cause except those slaughtered or killed for human use.
- E. **Disabled Door-to-Truck Service:** A special Cart collection service provided by Contractor to those Residential Unit Customers the City has determined qualify as disabled, who are unable to roll their Cart to the Curb, and who are pre-qualified by confirming with METRO via the Exhibit C – Backdoor Trash Collection Waiver Request Form are allowed to place their Cart outside their garage or carport, where the Cart is visible from the street, for collection service.

- F. **Garbage:** Solid Waste consisting of putrescible or animal and vegetable waste materials resulting from the handling, preparation, cooking, and consumption of food, including waste materials from markets, storage facilities, handling and sale of produce and other food products, and excluding all Dead Animals of less than ten pounds (10 lbs.) in weight, except those slaughtered for human consumption.
- G. **Hazardous Waste:** Any Solid Waste identified or listed as a hazardous waste by the administrator of the Environmental Protection Agency under the Federal Solid Waste Disposal Act as amended by RCRA, 42 U.S.C. §6901, et. seq., as amended.
- H. **Industrial Waste:** Any Solid Waste generated by industrial processes and manufacturing.
- I. **Light Commercial Unit:** A small retail business or small office commercial type of business that generates no more than two (2) cubic yards of Waste per week, excluding Unacceptable Waste, which is deposited into a Polycart for collection. The City will approve all such Light Commercial Units designated under this Agreement and will notify Contractor in writing of the service address locations.
- J. **Light Commercial Waste:** All Refuse and Garbage generated by a Customer at a Light Commercial Unit, excluding Unacceptable Waste.
- K. **Medical Waste:** Waste generated by health care related facilities and associated with health care activities, not including Garbage generated from offices, kitchens, or other non-health-care activities. The term includes Special Waste from health care-related facilities which is comprised of animal waste, bulk blood and blood products, microbiological waste, pathological waste, and sharps as those terms are defined in 25 TAC §1.132 (relating to Definitions).
- L. **METRO:** The Metropolitan Government of Nashville and Davidson County
- M. **Multi-Family Unit:** a dwelling, whether of single or multi-level construction, consisting of more than two units but four (4) units or fewer, which METRO and CONTRACTOR shall determine, upon mutual agreement, will be serviced as a Residential Unit with one Cart per unit. If a Multi-Family Unit is provided with Cart service, then each single-family unit within any such Multi-Family Unit shall be billed separately as a Residential Unit.
- N. **Polycart or Cart:** A rubber-wheeled receptacle with a maximum capacity of 90 - 96 gallons constructed of plastic, metal and/or fiberglass, designed for automated or semi-automated solid waste collection systems, and having a tight fitting lid capable of preventing entrance into the container by small animals. The weight of a Polycart and its contents shall not exceed 75 lbs.
- O. **Refuse:** Nonputrescible Solid Waste (excluding ashes), consisting of both combustible and noncombustible waste materials. Combustible rubbish includes paper, rags, cartons, wood, excelsior, furniture, rubber, plastics, yard trimmings, leaves, or similar materials; noncombustible rubbish includes glass, crockery, tin cans, aluminum cans, metal furniture, and similar materials that will not burn at ordinary incinerator temperatures (1,600 degrees Fahrenheit to 1,800 degrees Fahrenheit).
- P. **Residential Unit:** A residential dwelling within the service area of METRO and occupied by a person or group of persons comprising not more than two families. A Residential Unit shall be deemed occupied when either water or domestic light and power services are being supplied thereto. A condominium dwelling, whether of single or multi-level construction, consisting of four units, shall be treated as a Residential Unit, except that each single-family dwelling within any such Residential Unit shall be billed separately as a Residential Unit.

- Q. **Residential Waste:** All Refuse and Garbage generated by a Customer at a Residential Unit, excluding Unacceptable Waste.
- R. **Solid Waste or Waste:** All Residential and Light Commercial Waste to be collected by CONTRACTOR pursuant to this Agreement. The term "Solid Waste" or "Waste" specifically excludes Unacceptable Waste.
- S. **Special Waste:** Waste that requires special handling and management due to the nature of the waste, including, but not limited to, the following: (A) containerized waste (e.g. a drum, barrel, portable tank, box, pail, etc.), (B) waste transported in bulk tanker, (C) liquid waste, (D) sludge waste, (E) waste from an industrial process, (F) waste from a pollution control process, (G) residue and debris from the cleanup of a spill or release of chemical(s), or (H) any other waste defined by applicable law, rule or regulation as "Special Waste."
- T. **Third Party Provider:** A commercial business enterprise or commercial service provider providing services to Residential Units.
- U. **Unacceptable Waste:** Any waste or material that: (i) the acceptance and handling of which by Contractor would cause a violation of any permit, condition, legal or regulatory requirement; or (ii) substantial damage to Contractor's equipment or facilities; or (iii) contains information (in hard copy or electronic format) that is protected or regulated under any local, state or federal privacy or data security laws, including without limitation, the Health Insurance Portability and Accountability Act (HIPAA); or (iv) presents a danger to the health or safety of the public or Contractor's employees; or (v) is or contains Hazardous Waste, Industrial Waste, Special Waste, Construction Debris, untreated Medical Waste, Dead Animals weighing ten pounds (10 lbs.) or greater; or (vi) is or contains solid or dissolved material in domestic sewage, or solid or dissolved material in irrigation return flows, or industrial discharges subject to regulation by permit; or (vii) any large or bulky items that do not fit within and Cart and allowing the Cart lid to close, including, without limitation, tree limbs, furniture, bicycles, and tires; or (viii) is soil, dirt, rock, sand, and other natural or man-made inert solid materials used to fill land if the object of the fill is to make the land suitable for the construction of surface improvements; or (ix) results from activities associated with the exploration, development, or production of oil or gas or geothermal resources.
- V. **Unusual Accumulations/Overage:** Any Waste placed curbside for collection in excess of the volumes permitted by this Contract or placed outside or on top of a Polycart.
- W. **Paid Door-to-Truck Service:** A special Cart collection service provided by CONTRACTOR to those one- or two-family Residential Unit Customers pre-qualified by confirming with METRO via the Exhibit D – Private Road Waiver Request Form. These Customers will be allowed to place their Cart outside their garage or carport, where the Cart is visible from the street, for collection service.

## 2. THE PARTIES HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

### 2.1. Duties and Responsibilities

- A. CONTRACTOR will provide Customers with once per week (Monday-Friday) Solid Waste collection and collection of Carts as described in Exhibit A – Scope of Work, which is attached hereto and incorporated as set forth herein.
- B. This Contract does not include nor shall CONTRACTOR be required to:
- i. provide Waste collection services using roll-off containers;

- ii. provide compactors to any Customer;
  - iii. collect Waste generated by or at a Residential Unit and/or Light Commercial Unit that cannot easily fit into a Cart and allow the lid to close;
  - iv. collect Special Waste or Construction Debris;
  - v. collect Dead Animals larger than ten (10) pounds;
  - vi. collect Hazardous Waste;
  - vii. collect Medical Waste;
  - viii. collect Unusual Accumulations; and
  - ix. collect Unacceptable Waste.
- C. Storm/Disaster Debris: The parties understand and agree that, in the event of a hurricane, tornado, major storm, flood, natural disaster, war, act of terrorism, or other acts of God (“Disaster Event”), the Waste and debris caused by the Disaster Event is not included in this Contract. The cleanup and collection of material due to such Disaster Event may require additional equipment, additional personnel, and/or overtime hours. METRO shall give the CONTRACTOR the first right and opportunity to enter negotiations with METRO to reach mutually agreeable terms for the collection of Disaster Event material, but METRO has the right to engage a provider of its choice to collect such material or debris should it be unable to enter into a contract with CONTRACTOR. If METRO and CONTRACTOR reach an agreement, then METRO shall grant CONTRACTOR variances in routes and schedules as deemed necessary by CONTRACTOR.
- D. Ownership of Waste: Title to Waste shall pass to CONTRACTOR when placed in CONTRACTOR’S collection vehicle. Title to Unacceptable Waste shall remain with the generator of such Unacceptable Waste.

### **3. CONTRACT TERM**

#### **3.1. Contract Term**

The Contract Term will begin on the date this Contract is approved by all required parties and filed in the Metropolitan Clerk's Office. The Contract Term will end sixty (60) months from the date of filing with the Metropolitan Clerk's Office, unless terminated earlier as set forth in this Contract.

This Contract may be extended for an additional sixty (60) months by written amendment of the parties. This option to extend the Contract may be exercised upon mutual agreement of METRO’s Purchasing Agent and CONTRACTOR.

### **4. COMPENSATION**

#### **4.1. Contract Value**

This Contract has an estimated value of \$7,500,000.00. The pricing details (“Base Rates”) are included in Exhibit B and are made a part of this Contract by reference. CONTRACTOR shall be paid as work is completed and METRO is accordingly invoiced. The Base Rates are subject to adjustment as set forth in Section 4.4. below.

#### **4.2. Other Fees**

Except as set forth in the Contract, there will be no other charges or fees for the performance of this Contract.

### 4.3. Payment Methodology

- A. Payment in accordance with the terms and conditions of this Contract shall constitute the entire compensation due CONTRACTOR for all services provided under this Contract.
- B. METRO will compensate CONTRACTOR in accordance with the Base Rates in Exhibit B of this Contract. Subject to these payment terms and conditions, CONTRACTOR shall be paid for performed services that are properly authorized by METRO in accordance with this Contract. METRO reserves the right to partially pay any invoices submitted for CONTRACTOR's failure to complete all collection services during the collection route scheduled for the applicable invoice only after written notification is made by METRO and the issue is not resolved by CONTRACTOR within seven (7) days after receipt of notice.
- C. METRO's payment for CONTRACTOR's services shall be established by the total count of such Residential and Light Commercial Units receiving sanitation services in METRO's utility billing system (the "Count"). METRO will be responsible for determining and providing the Count to CONTRACTOR on a quarterly basis. Excluded from the Count will be certain multi-family dwellings such as apartments, residences under construction and commercial establishments and some vacant homes. CONTRACTOR has no responsibility for incorrect Counts provided by METRO; but CONTRACTOR has the right to verify the Count information provided by METRO. Any errors or mistakes in the Count shall be corrected within six months of the date such Count is provided to the CONTRACTOR or the mistake is waived and released by both parties.
- D. As of the Effective Date of the Contract, the parties agree that the Count shall be as set forth in Exhibit B. Thereafter, a revised Count shall be determined by METRO at the end of each week during the term of this Contract to establish the Count to be used for billings. METRO shall provide the Count information to CONTRACTOR no later than the last working day of the week. Billing and Payment will occur monthly based on the sums of the weekly Residential Count, Light Commercial Count, Cart Count and Backdoor Count as they exist as of the last day of the billing month.
- E. METRO shall remit to CONTRACTOR payment for such services within thirty (30) days after receipt of any undisputed invoice. If METRO disputes CONTRACTOR'S invoice or any portion thereof, then METRO shall notify CONTRACTOR in writing of the basis of the dispute within twenty (20) days of receiving the invoice. All disputed invoices or portions thereof must be resolved by the parties within 21 days of METRO'S receipt of CONTRACTOR'S notice of the dispute (or a longer period if mutually agreed by the parties). Except for invoiced payments that METRO has disputed in good faith, CONTRACTOR has the right to assess any late payments a late charge in the amount of interest at the lesser of the rate of 2.50% per month or the highest rate permissible under applicable law, calculated daily and compounded monthly. METRO acknowledges that any late charge assessed by CONTRACTOR is not to be considered as interest on debt or a finance charge and is a reasonable charge for the anticipated loss and cost to CONTRACTOR for late payment. Furthermore, CONTRACTOR has the right, upon providing written notice to METRO, to suspend its services upon notice to METRO if payment is more than sixty (60) days' past due.
- F. METRO may notify CONTRACTOR in writing of any Customer that has failed to timely pay METRO for Waste collection services, and CONTRACTOR agrees to suspend service to such delinquent Customer until notified by METRO to resume such services, which shall occur on the next regularly scheduled collection day. If CONTRACTOR suspends service to a Customer as requested by METRO, CONTRACTOR has the right to charge a service reactivation fee and/or the right to assess a finance charge or late payment fees if such service to the Customer is reinstated.

#### 4.4. Escalation/De-escalation to Base Rates

- A. **A.** The parties agree that the Base Rates charged by CONTRACTOR for services will remain fixed as set forth in Exhibit B and will not be adjusted until July 1, 2023. Starting on July 1, 2023, this Contract is eligible for annual escalation/de-escalation adjustments and continuing annually on each July 1 thereafter. The Base Rates for services shall be adjusted by the average monthly percentage increase in the Consumer Price Index, US City Average for All Urban Consumers, Water, Sewer, Trash, Not Seasonally Adjusted, Base Period December 1997 = 100 (published by the United States Bureau of Labor Statistics, Consumer Price Index) (the "C.P.I.") over the twelve published months which incorporates the required sixty-day notice for which the data has been published. The average will be computed by calculating the percentage change in the CPI each month during the applicable 12-month period. Once that average increase/decrease percentage change is determined, then the average percentage change for the 12-month period during the immediately prior year will be subtracted therefrom. The difference shall be the percentage adjustment that will be applied to the then current Base Rates. In the event the U.S. Department of Labor, Bureau of Labor Statistics ceases to publish the C.P.I., the parties hereto agree to substitute another equally authoritative measure of change in the purchasing power of the U.S. dollar as may be then available so as to carry out the intent of this provision. Documentation and/or an explanation supporting the requested change in condition for such C.P.I. increase shall be submitted by CONTRACTOR to Purchasing Agent no less than sixty (60) days prior to implementing the change. Notwithstanding the foregoing in this paragraph, the parties agree that if the calculated percentage adjustment for any annual C.P.I. escalation increases/decreases the Base Rate by more than five percent (5%), then, CONTRACTOR shall implement only fifty percent (50%) of any such percentage increase/decrease to the Base Rate that is above five percent (5%). For clarity, if the annual C.P.I. adjustment is five percent (5%) or below, then the Base Rates shall be increased/decreased by the applicable C.P.I. percentage in full.
- B. CONTRACTOR shall also be entitled to an additional increase in Base Rates from time to time during Contract Term to offset any change in uncontrollable conditions that increase the CONTRACTOR's costs, including, but not limited to, increases in disposal costs, increases in landfill fees, changes in the ordinances under which the CONTRACTOR is to operate, or changes in federal, state or local laws, rules or regulations. Documentation and/or an explanation supporting the requested change in condition for such increase shall be submitted by CONTRACTOR to METRO at the time CONTRACTOR's request is made via a Letter of Acceptance and must be submitted to METRO upon sixty (60) days' written notice prior to the implementation date.

#### 4.5. Electronic Payment

All payments shall be effectuated by ACH (Automated Clearing House).

#### 4.6. Invoicing Requirements

- A. CONTRACTOR shall submit invoices for payment in a format acceptable to METRO and shall submit invoices no more frequently than monthly for satisfactorily and accurately performed services. Invoices shall detail this Contract Number accompanied by any necessary supporting documentation as required by METRO. CONTRACTOR shall submit all invoices no later than ninety (90) days after the services have been delivered/performed.
- B. Payment of an invoice by METRO shall not waive METRO's rights of revocation of acceptance due to non-conformity or the difficulty of discovery of the non-conformance. Such revocation of acceptance shall occur within a reasonable time after METRO discovers or should have discovered the non-conforming service but prior to any substantial change in condition of the services caused by METRO.

#### 4.7. Subcontractor/Subconsultant Payments

When payment is received from METRO, CONTRACTOR shall within fourteen (14) calendar days pay all subcontractors, subconsultants, laborers, and suppliers, if any, the undisputed amounts they are due for the work covered by such payment. In the event METRO becomes informed that CONTRACTOR has not paid a subcontractor, subconsultant, laborer, or supplier as provided herein, METRO shall have the right, but not the duty, to issue future checks and payments to CONTRACTOR of amounts otherwise due hereunder naming CONTRACTOR and any such subcontractor, subconsultant, laborer, or supplier as joint payees. Such joint check procedure, if employed by METRO, shall create no rights in favor of any person or entity beyond the right of the named payees to payment of the check and shall not be deemed to commit METRO to repeat the procedure in the future. If persistent, this may be determined to be a material breach of this Contract.

### 5. TERMINATION

#### 5.1. Breach

- A. The parties shall first attempt to promptly resolve any controversy, claim or dispute arising out of or relating to the Contract or the construction, interpretation, performance, breach, termination, enforceability or validity thereof by face-to-face (or virtual video call) negotiation between representatives who have full and complete authority to settle any such controversy, claim, or dispute. If a dispute arises concerning this Agreement or any purchase order, a meeting of the parties shall be held within 10 business days after either party gives the other party written notice of the dispute (the "Dispute Notice"). The Dispute Notice shall set forth in reasonable detail the aggrieved party's position and its proposal for resolution of the dispute. A representative of each party who has full authority to resolve the dispute shall be in attendance at all meetings. If the dispute is not resolved within thirty (30) calendar days after the first meeting of the parties, (or such extended time period as to which the parties may mutually agree), the parties may deliberate in good faith the alternative methods of dispute resolution, other than litigation, that may then be available to them as a means to efficiently and economically resolve the dispute while preserving the parties' relationship under the Agreement and the purchase order in question, giving due consideration to the nature of the pending issues and matters in the dispute. Statements made or positions taken by a party during negotiations to resolve the dispute are deemed privileged and confidential as settlement discussions and may not be introduced as evidence or otherwise be presented, alluded to or used in any subsequent proceeding (including mediation or litigation) against the party whose statement is in question. If the parties are unable to reach agreement on an alternative method of dispute resolution within thirty (30) calendar days after the parties first begin consideration of alternatives to litigation



or such time period as mutually agreed by the parties, either party is then free to use any other available remedy.

- B. Should either party fail to fulfill in a timely and proper manner its obligations under this Contract or if it should violate any of the terms of this Contract, the non-breaching party shall identify the breach and the party in breach of this agreement shall cure the performance within thirty (30) days. If the party in breach of this agreement fails to satisfactorily provide cure, the non-breaching party shall have the right to immediately terminate this Contract. Such termination shall not relieve party in breach of this agreement of any liability to the non-breaching party for damages sustained by virtue of any breach by CONTRACTOR.

### **5.2. Lack of Funding**

Should funding for this Contract be discontinued, METRO shall have the right to terminate this Contract immediately upon written notice to CONTRACTOR.

### **5.3. Reserved**

## **6. NONDISCRIMINATION**

### **6.1. METRO's Nondiscrimination Policy**

It is the policy of METRO not to discriminate on the basis of race, creed, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services, and activities.

### **6.2. Nondiscrimination Requirement**

No person shall be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in METRO's contracted programs or activities, on the grounds of race, creed, color, national origin, age, sex, disability, or any other classification protected by federal or Tennessee State Constitutional or statutory law; nor shall they be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of contracts with METRO or in the employment practices of METRO's contractors. **CONTRACTOR certifies and warrants that it will comply with this nondiscrimination requirement.** Accordingly, all offerors entering into contracts with METRO shall, upon request, be required to show proof of such nondiscrimination and to post in conspicuous places that are available to all employees and applicants, notices of nondiscrimination.

### **6.3. Equal Business Opportunity (EBO) Program Requirement**

The Equal Business Opportunity (EBO) Program is not applicable in the execution of this Contract.

### **6.4. Covenant of Nondiscrimination**

All offerors have committed to the Covenant of Nondiscrimination when registering with METRO to do business. To review this document, go to METRO's website.

**6.5. Americans with Disabilities Act (ADA)**

CONTRACTOR assures METRO that all services provided shall be completed in full compliance with the Americans with Disabilities Act ('ADA') 2010 ADA Standards for Accessible Design, enacted by law March 15, 2012, as has been adopted by METRO. CONTRACTOR will ensure that participants with disabilities will have communication access that is equally effective as that provided to people without disabilities. Information shall be made available in accessible formats, and auxiliary aids and services shall be provided upon the reasonable request of a qualified person with a disability.

**7. INSURANCE****7.1. Proof of Insurance**

During the term of this Contract, for any and all awards, CONTRACTOR shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension(s), the types and amounts of insurance identified below. Proof of insurance shall be required naming METRO as additional insured under the policies required below, except for workers' compensation and employer's liability policies, and identifying either the project name, RFQ, Purchase Order, or Contract number on the ACORD document.

**7.2. Business Automobile Liability Insurance**

In the amount of one million (\$1,000,000.00) dollars (if CONTRACTOR will be coming on Metro Property or making on-site deliveries)

**7.3. Commercial or Comprehensive General Liability Insurance**

In the amount of one million (\$1,000,000.00) dollars.

**7.4. Worker's Compensation Insurance (if applicable)**

CONTRACTOR shall maintain workers' compensation insurance with statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand (\$100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

**7.5. Such insurance shall:**

- A. For any claims related to this Contract, CONTRACTOR's insurance coverage shall be primary insurance with respects to METRO, its officers, officials, employees, and volunteers. Any insurance or self-insurance programs covering METRO, its officials, officers, employees, and volunteers shall be in excess of CONTRACTOR's insurance and shall not contribute with it.
- B. Business Automotive Liability insurance shall include vehicles owned, hired, and/or non-owned. Said insurance shall include coverage for loading and unloading hazards. This insurance policy shall contain or be endorsed to contain a provision that includes METRO, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of CONTRACTOR.
- C. CONTRACTOR shall maintain Workers' Compensation insurance (if applicable) with statutory limits as required by the State of Tennessee or other applicable laws and Employers' Liability insurance. CONTRACTOR shall require each of its subcontractors to provide Workers' Compensation for all of the latter's employees to be engaged in such work unless such employees are covered by CONTRACTOR's Workers' Compensation insurance coverage.

**7.6. Other Insurance Requirements**

- A. Prior to commencement of services, CONTRACTOR shall furnish METRO with original certificates (ACORD or equivalent) and amendatory endorsements effecting coverage required by this section and provide 30 days' written notice in the event that such insurance is terminated or, allowed to expire and 10 days written notice for policy cancellation due to premium nonpayment. Any such notice shall be made to:

**PROCUREMENTCOI@NASHVILLE.GOV (preferred method)**

**OR**

**DEPARTMENT OF FINANCE**

**PROCUREMENT DIVISION**

**730 2ND AVE SOUTH, STE 101**

**P.O. BOX 196300**

**NASHVILLE, TN 37219-6300**

- B. CONTRACTOR shall replace certificates and/or endorsements for any such insurance expiring prior to completion of services.
- C. CONTRACTOR shall maintain such insurance from the time services commence until services are completed. Failure to maintain or renew coverage and to provide evidence of renewal may be treated by METRO as a material breach of this Contract.
- D. Said insurance shall be with an insurer licensed to do business in Tennessee and having A.M. Best Company ratings of no less than A-. Modification of this standard may be considered upon appeal to the METRO Director of Risk Management Services.
- E. CONTRACTOR shall require all subcontractors to maintain during the term of this Contract, Commercial General Liability insurance, Business Automobile Liability insurance, and Worker's Compensation/ Employers Liability insurance (unless subcontractor's employees are covered by CONTRACTOR's insurance) in the same manner as specified for CONTRACTOR.
- F. CONTRACTOR shall require subcontractor's to have all necessary insurance and maintain the subcontractor's certificates of insurance.
- G. If CONTRACTOR has or obtains primary and excess policy(ies), there shall be no gap between the limits of the primary policy and the deductible features of the excess policies.

**8. GENERAL TERMS AND CONDITONS****8.1. Taxes**

METRO shall not be responsible for any taxes that are imposed on CONTRACTOR. Furthermore, CONTRACTOR understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to METRO.

**8.2. Warranty**

CONTRACTOR warrants that it's services will be performed in a safe and workmanlike manner and that it has obtained all required permits and licenses.

**8.3. Intentionally Omitted**

#### 8.4. Confidentiality

- A. Tennessee Code Annotated § 10-7-504(i) specifies that information which would allow a person to obtain unauthorized access to confidential information or to government property shall be maintained as confidential. "Government property" includes electronic information processing systems, telecommunication systems, or other communications systems of a governmental entity subject to this chapter. Such records include: (A) Plans, security codes, passwords, combinations, or computer programs used to protect electronic information and government property; (B) Information that would identify those areas of structural or operational vulnerability that would permit unlawful disruption to, or interference with, the services provided by a governmental entity; and (C) Information that could be used to disrupt, interfere with, or gain unauthorized access to electronic information or government property.
- B. The foregoing listing is not intended to be comprehensive, and any information which METRO marks or otherwise designates as anything other than "Public Information" will be deemed and treated as sensitive information. Information which qualifies as "Sensitive Information" may be presented in oral, written, graphic, and/or machine-readable formats. Regardless of presentation format, such information will be deemed and treated as Sensitive Information.
- C. CONTRACTOR, and its Agents, for METRO, may have access to Sensitive Information. CONTRACTOR, and its Agents, are required to maintain such Sensitive Information in a manner appropriate to its level of sensitivity. All Sensitive Information must be secured at all times including, but not limited to, the secured destruction of any written or electronic information no longer needed. The unauthorized access, modification, deletion, or disclosure of any METRO's Sensitive Information may compromise the integrity and security of METRO, violate individual rights of privacy, and/or constitute a criminal act.
- D. Upon the prior reasonable written request of METRO, CONTRACTOR shall return all information in the same form as disclosed or as mutually determined by the parties. In the event of any disclosure or threatened disclosure of METRO's Sensitive Information, METRO is further authorized and entitled to immediately seek and obtain injunctive or other similar relief against CONTRACTOR, including but not limited to emergency and ex parte relief where available.

#### 8.5. Information Ownership

- A. All METRO information disclosed to CONTRACTOR under this Contract is and shall be the sole property of METRO. CONTRACTOR hereby waives any and all statutory and common law liens it may now or hereafter have with respect to METRO information. Nothing in this Contract or any other agreement between METRO and CONTRACTOR shall operate as an obstacle to such METRO's right to retrieve any and all METRO information from CONTRACTOR or its agents or to retrieve such information or place such information with a third party for provision of services to METRO, including without limitation, any outstanding payments, overdue payments and/or disputes, pending legal action, or arbitration. Upon METRO's prior reasonable written request, CONTRACTOR shall supply METRO with an inventory of METRO information that CONTRACTOR stores on its electronic backup, archiving or disaster recovery systems if such information is readily accessible by CONTRACTOR.
- B. Any information provided to the CONTRACTOR from METRO under this Contract, including information provided by METRO customers or citizens, is only to be used to fulfill the contracted services. Any additional information that is inferred or determined based on primary information that is provided to the CONTRACTOR, i.e. "second-order data", is only to be used to fulfill the contracted services. This information is not to be used for marketing or commercial purposes and the CONTRACTOR asserts no rights to this information outside of fulfilling the contracted services. Storage of METRO's primary information is not allowed outside United States' jurisdiction.

### 8.6. Information Security Breach Notification

CONTRACTOR shall notify METRO of any data breach involving METRO information within 72 hours of CONTRACTOR's knowledge or reasonable belief (whichever is earlier) that such breach has occurred (Breach Notice) by contacting the METRO ITS Help Desk. The Breach Notice should describe the nature of the breach, the scope of the information compromised, the date the breach occurred, and the identities of the individuals affected or potentially affected by the breach as well as specific information about the data compromised so that METRO can properly notify those individuals whose information was compromised. CONTRACTOR shall periodically update the information contained in the Breach Notice to METRO and reasonably cooperate with METRO in connection with METRO's efforts to mitigate the damage or harm of such breach.

### 8.7. Virus Representation and Warranty

- A. CONTRACTOR represents and warrants that Services, or any media upon which the Services are stored, do not have, nor shall CONTRACTOR or its Agents otherwise introduce into METRO's systems, network, or infrastructure, any type of software routines or element which is designed to or capable of unauthorized access to or intrusion upon, disabling, deactivating, deleting, or otherwise damaging or interfering with any system, equipment, software, data, or the METRO network. In the event of a breach of this representation and warranty, CONTRACTOR shall compensate METRO for any and all harm, injury, damages, costs, and expenses incurred by METRO resulting from the breach.
- B. For CONTRACTOR managed systems that interact with METRO under this Contract, if any, CONTRACTOR shall install and maintain ICSA Labs certified or AV-Test approved Antivirus Software and, to the extent possible, use real time protection features. CONTRACTOR shall maintain the Anti-virus Software in accordance with the Antivirus Software provider's recommended practices. In addition, CONTRACTOR shall ensure that:
  - i. Anti-virus Software checks for new Anti-virus signatures no less than once per day, and;
  - ii. Anti-virus signatures are current and no less recent than two versions/releases behind the most current version/release of the Anti-virus signatures for the Anti-virus Software

### 8.8. Copyright, Trademark, Service Mark, or Patent Infringement

- A. CONTRACTOR shall, at its own expense, be entitled to and shall have the duty to defend any suit that may be brought against METRO to the extent that it is based on a third party claim that the services furnished under this Contract infringe a third party's copyright, trademark, service mark, or patent rights. CONTRACTOR shall further indemnify and hold harmless METRO against any award of damages and costs made against METRO by a final judgment of a court of last resort in any such suit. METRO shall provide CONTRACTOR immediate notice in writing of the existence of such claim and full right and opportunity to conduct the defense thereof, together with all available information and reasonable cooperation, assistance and authority to enable CONTRACTOR to do so. No costs or expenses shall be incurred for the account of CONTRACTOR without its written consent. METRO reserves the right to participate in the defense of any such action at Metro's own cost. CONTRACTOR shall have the right to enter into negotiations for and the right to effect settlement or compromise of any such action, but no such settlement or compromise shall be binding upon METRO unless approved by the METRO Department of Law Settlement Committee and, where required, the METRO Council.
- B. If the services furnished under this Contract are likely to, or do become, the subject of such a claim of infringement, then without diminishing CONTRACTOR's obligation to satisfy the final award, CONTRACTOR may at its option and expense:
  - i. Procure for METRO the right to continue using the services;
  - ii. Replace or modify the alleged infringing services with other equally suitable services that are satisfactory to METRO, so that they become non-infringing; or
  - iii. Remove the products or discontinue the services and cancel any future charges pertaining thereto; Provided, however, that CONTRACTOR will not exercise the remove option above

until CONTRACTOR and METRO have determined that the procure and/or replace options are impractical. CONTRACTOR shall have no liability to METRO, however, if any such infringement or claim thereof is based upon or arises out of:

- iv. The use of services in combination with apparatus or devices not supplied or else approved by CONTRACTOR;
- v. The use of services in a manner for which the services were neither designated nor contemplated; or,
- vi. The claimed infringement in which METRO has any direct or indirect interest by license or otherwise, separate from that granted herein.

### **8.9. Maintenance of Records**

- A. CONTRACTOR shall maintain documentation for all charges invoiced to METRO under this Contract. The accounting books, business records, and documents of CONTRACTOR, insofar as they relate to work performed or money received under this Contract (hereinafter referred to as the "Records"), shall be maintained for a period of three (3) full years from the date of final payment and will be subject to audit, at any reasonable time and upon reasonable notice by METRO or its duly appointed representatives. Notwithstanding the provisions of the above and this Section 8.9, CONTRACTOR shall in no circumstances be obligated to disclose and METRO shall not have access to any Records or information which is deemed confidential or proprietary by CONTRACTOR. The Records shall be maintained in accordance with generally accepted accounting principles. In the event of litigation, working papers and other documents shall be produced in accordance with applicable laws and/or rules of discovery. Breach of the provisions of this paragraph is a material breach of this Contract.
- B. All Records, which are in the possession of CONTRACTOR or any subcontractor or subconsultant shall be made available to METRO for inspection and copying upon prior reasonable written request from METRO. The Records shall also be made available for inspection and/or copying by any state, federal or other regulatory authority, upon prior reasonable written request from METRO.

### **8.10. Monitoring**

CONTRACTOR's activities conducted and Records maintained pursuant to this Contract shall be subject to monitoring and evaluation by METRO, the Department of Finance, the Division of Internal Audit, or their duly appointed representatives upon prior reasonable written notice to CONTRACTOR.

METRO shall have the right, at its expense, during normal business hours and with reasonable advance written notice, to evaluate, test, and review at CONTRACTOR's premises the Services to ensure compliance with the terms and conditions of this Contract. METRO shall have the right to conduct such audits by use of its own employees and internal audit staff, or by use of outside consultants and auditors, which are reasonably approved by CONTRACTOR.

### **8.11. METRO Property**

Any METRO property disclosed under this Contract, including but not limited to books, records, and equipment that is in CONTRACTOR's possession shall be maintained by CONTRACTOR in good condition and repair, and shall be returned to METRO by CONTRACTOR upon termination of this Contract. All goods, documents, records, and other work product and property produced by METRO during the performance of this Contract are deemed to be METRO property. METRO property includes, but is not limited to, all documents which make up this Contract; all other documents furnished by METRO to CONTRACTOR.

Except as to Contracts involving Sensitive Information, CONTRACTOR may keep one (1) copy of the aforementioned documents upon completion of this Contract; provided, however, that in no event shall CONTRACTOR use, or permit to be used, any portion of the documents on other projects without METRO's prior

written authorization. CONTRACTOR shall maintain Sensitive Information securely and if required by METRO, provide secured destruction of said information. Distribution and/or reproduction of METRO Sensitive Information outside of the intended and approved use are strictly prohibited unless permission in writing is first received from the METRO Chief Information Security Officer. The storage of METRO Sensitive Information to third-party hosted network storage areas, such as Microsoft Skydrive, Google Docs, Dropbox, or other cloud storage mechanisms, shall not be allowed without first receiving permission in writing from the METRO Chief Information Security Officer.

#### **8.12. Modification of Contract**

This Contract may be modified only by written amendment executed by all parties and their signatories hereto. All change orders, where required, shall be executed in conformance with section 4.24.020 of the Metropolitan Code of Laws.

#### **8.13. Partnership/Joint Venture**

This Contract shall not in any way be construed or intended to create a partnership or joint venture between the Parties or to create the relationship of principal and agent between or among any of the Parties. None of the Parties hereto shall hold itself out in a manner contrary to the terms of this paragraph. No Party shall become liable for any representation, act, or omission of any other Party contrary to the terms of this Contract.

#### **8.14. Waiver**

No waiver of any provision of this Contract shall affect the right of any Party to enforce such provision in any other or subsequent occurrence or to exercise any right or remedy available to it in the future.

#### **8.15. Employment**

CONTRACTOR shall not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal or laying off of any individual due to race, creed, color, national origin, age, sex, or which is in violation of applicable laws concerning the employment of individuals with disabilities.

CONTRACTOR shall not knowingly employ, permit, dispatch, subcontract, or instruct any person who is an undocumented and/or unlawful worker to perform work in whole or part under the terms of this Contract.

Violation of either of these contract provisions may result in suspension or debarment if not resolved in a timely manner, not to exceed ninety (90) days, to the satisfaction of METRO.

#### **8.16. Compliance with Laws**

CONTRACTOR agrees to comply with all applicable federal, state and local laws and regulations.

#### **8.17. Iran Divestment Act**

In accordance with the Iran Divestment Act, Tennessee Code Annotated §12-12-101 et seq., CONTRACTOR certifies that to the best of its knowledge and belief, neither CONTRACTOR nor any of its subcontractors are on the list created pursuant to Tennessee Code Annotated §12-12-106. Misrepresentation may result in civil and criminal sanctions, including contract termination, debarment, or suspension from being a contractor or subcontractor under METRO contracts.

**8.18. Taxes and Licensure**

CONTRACTOR shall have all applicable licenses and be current on its payment of all applicable gross receipt taxes and personal property taxes.

**8.19. Ethical Standards**

It shall be a breach of the Ethics in Public Contracting standards in the Metropolitan Code of Laws for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of the Ethics in Public Contracting standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the primecontractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical and legal standards which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under METRO contracts.

Pursuant to Metropolitan Code of Laws, Section 4.48.020, entities and persons doing business with, or proposing to do business with, the Metropolitan Government of Nashville & Davidson County must adhere to the ethical standards prescribed in Section 4.48 of the Code. By signing this contract, you agree that you have read the standards in Section 4.48 and understand that you are obligated to follow them. Violation of any of those standards is a breach of contract and a breach of legal standards that may result in sanctions, including those set out in Section 4.48

**8.20. Indemnification and Hold Harmless**

CONTRACTOR shall indemnify and hold harmless METRO, its officers, agents, and employees from:

- A. Any third party claims, damages, costs, and reasonable attorney's fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of CONTRACTOR, its officers, employees, and/or agents, including its sub or independent contractors, in connection with the performance of the contract.
- B. Any third party claims, damages, penalties, costs, and reasonable attorney's fees arising from any failure of CONTRACTOR, its officers, employees, and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.
- C. In any and all claims against METRO, its officers, agents, or employees, by any employee of CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for CONTRACTOR or any subcontractor under workers' compensation acts, disability acts, or other employee benefit acts.
- D. CONTRACTOR shall pay METRO any reasonable expenses incurred as a result of CONTRACTOR's failure to fulfill any obligation in a professional and timely manner under this Contract.

**8.21. Intentionally Omitted****8.22. Assignment--Consent Required**

The provisions of this Contract shall inure to the benefit of and shall be binding upon the respective successors and



assignees of the parties hereto. Except for the rights of money due to CONTRACTOR under this Contract, neither this Contract nor any of the rights and obligations of CONTRACTOR hereunder shall be assigned or transferred in whole or in part without the prior written consent of METRO.

NOTICE OF ASSIGNMENT OF ANY RIGHTS TO MONEY DUE TO CONTRACTOR UNDER THIS CONTRACT MUST BE SENT TO THE ATTENTION OF:

**PRG@NASHVILLE.GOV (preferred method)**

**OR**

**METRO PURCHASING AGENT**

**DEPARTMENT OF FINANCE**

**PROCUREMENT DIVISION**

**730 2ND AVENUE SOUTH**

**PO BOX 196300**

**NASHVILLE, TN 37219-6300**

Funds Assignment Requests should contain complete contact information (contact person, organization name, address, telephone number, and email) for METRO to use to request any follow up information needed to complete or investigate the requested funds assignment. To the extent permitted by law, METRO has the discretion to approve or deny a Funds Assignment Request.

### **8.23. Entire Contract**

This Contract sets forth the entire agreement between the parties with respect to the subject matter hereof and shall govern the respective duties and obligations of the parties. For clarity, the parties agree that any services reflected in the RFQ documentation that are not included in the services set forth under this Contract and its exhibits are not within the scope of this Contract and CONTRACTOR has no obligation to perform such work or services.

### **8.24. Force Majeure**

No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by *force majeure*, which shall mean for purposes of this Contract: any act of God, storm, flood, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, pandemic, epidemic, inability to obtain necessary labor or materials and equipment from usual sources due to any of the foregoing enumerated causes, or other cause of similar or dissimilar nature beyond its control. As of the signing date of the contract, no conditions exist that constitutes a *force majeure* event. If either party's ability to perform its obligations hereunder is affected by an event of force majeure, such party shall promptly, upon learning of such event of force majeure and ascertaining that it will affect their performance hereunder, give notice to the other party within 48 hours of its discovery, describing in detail the nature of the event, its anticipated duration, and any remedial measures being taken to avoid or minimize its effect. The party affected by an event of force majeure shall give the other party regular (not less than monthly) progress reports on those remedial measures and such other information as the other party may reasonably request about the situation.

**8.25. Governing Law**

The validity, construction, and effect of this Contract and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that CONTRACTOR may provide.

**8.26. Venue**

Any action between the Parties arising from this Contract shall be maintained in the courts of Davidson County, Tennessee.

**8.27. Severability**

Should any provision of this Contract be declared to be invalid by any court of competent jurisdiction, such provision shall be severed and shall not affect the validity of the remaining provisions of this Contract.

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**Notices and Designation of Agent for Service of Process**

All notices to METRO shall be mailed or hand delivered to:

**PURCHASING AGENT  
PROCUREMENT DIVISION  
DEPARTMENT OF FINANCE  
PO BOX 196300  
NASHVILLE, TN 37219-6300**

Notices to CONTRACTOR shall be mailed or hand delivered to:

CONTRACTOR: Waste Pro of Tennessee, Inc.

Attention: Lori Cate

Address: 91 Polk Avenue, Nashville, TN 37210

Telephone: 662-420-3508

Fax:

E-mail: [lcate@wasteprousa.com](mailto:lcate@wasteprousa.com)

CONTRACTOR designates the following as the CONTRACTOR's agent for service of process and will

waive any objection to service of process if process is served upon this agent:

Designated Agent: COO & Senior Vice President

Attention: Keith Banasiak

Address: 91 Polk Avenue, Nashville, TN 37210

Email: [kbanasiak@wasteprousa.com](mailto:kbanasiak@wasteprousa.com)

**[SPACE INTENTIONALLY LEFT BLANK]**

Contract Number 6510021

**Effective Date**

This contract shall not be binding upon the parties until it has been fully electronically approved by the supplier, the authorized representatives of the Metropolitan Government, and filed in the office of the Metropolitan Clerk.

**THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

**APPROVED AS TO PROJECT SCOPE:**

Amanda Deaton-Moyer ADM  
Dept. / Agency / Comm. Head or Board Chair. Dept. Fin.

**APPROVED AS TO COMPLIANCE WITH PROCUREMENT CODE:**

Michelle R. Hernandez Lane ML  
Purchasing Agent Purchasing

**APPROVED AS TO AVAILABILITY OF FUNDS:**

Kelly Flannery/TJE KW  
Director of Finance BA

**APPROVED AS TO FORM AND LEGALITY:**

Tara Ladd BL  
Metropolitan Attorney Insurance

**FILED BY THE METROPOLITAN CLERK:**

\_\_\_\_\_  
Metropolitan Clerk Date

**CONTRACTOR:**

Waste Pro of Tennessee  
Company Name

[Signature]  
Signature of Company's Contracting Officer

Keith Banasiak  
Officer's Name

Chief Operating Officer/Senior VP  
Officer's Title

## Exhibit A – Scope of Work

### **I. Scope for Collection**

- A. Contractor shall provide Customers with once per week (Monday-Friday) Waste collection for four METRO trash routes per day for a total of 20 routes per week. CONTRACTOR will be providing service to 20 rear loader alley routes (average of 660 Residential and/or Light Commercial Customers/route/day) for a total of approximately 13,197 Customers per week. The parties agree that CONTRACTOR requires at least 90-days to obtain all necessary equipment and labor before waste collection services under the Contract can begin. If there is less than 90-days before filing of the Contract with Clerk's office (including any required approvals by METRO) and the mutually agreed start date for service to Customers, then it will not be considered a breach of this Contract by CONTRACTOR in the event services have not commenced. Service to all customers is anticipated to begin by September 1, 2022, or earlier as mutually agreed to by the parties. The actual number of addresses the CONTRACTOR may be required to service may increase or decrease during the contract period.
1. CONTRACTOR shall collect Residential Waste generated at Residential Unit and placed in Polycarts once (1) per week (Monday – Friday) during the term of this Agreement. Residential Unit Customers must place their Carts curbside for service by 7:00 a.m. on the designated collection day.
  2. CONTRACTOR shall collect Waste generated at a Light Commercial Unit and placed in that Light Commercial Unit's Cart once (1) per week (Monday – Friday) during the term of this Contract. A Light Commercial Unit may not use more than two (2) Carts for Waste, unless approved in writing by Metro and CONTRACTOR. Light Commercial Units must place their Carts curbside for service by 7:00 a.m. on this designated collection day.
  3. Once per week pick-up days shall be mutually established by the CONTRACTOR and the METRO.
  4. Metro has the right to offer additional temporary or permanent Waste or recycling collection routes to the CONTRACTOR under this Contract, provided that both parties mutually agree in writing via Letter of Acceptance, to the additional routes and all relevant details of service. METRO will be responsible for payment of any additional routes and CONTRACTOR shall be entitled to compensation at the current service rates under this Contract or rates mutually agreeable by the parties.

### **B. Metro Provided Services and Equipment**

- A. METRO will provide and deliver all Carts for Residential and Light Commercial Unit waste collection services and will provide Cart maintenance, repair, and replacement during the term of the Contract. Only Waste placed in the METRO provided containers is required to be collected by CONTRACTOR. CONTRACTOR shall have no obligation to collect Unusual Accumulations.
- B. METRO will utilize hubNashville's 311 call center for customer service issues.
- C. METRO shall instruct Customers on the following regarding collection of Waste:
  1. All Carts shall be placed in a location that is readily accessible to CONTRACTOR and its collection equipment, not to exceed three (3) feet from the curb or edge of the travel portion of the street, road or alley, and not to be located in a manner that will block the driveway or mailbox or otherwise inhibit proper servicing.
  2. Customers shall not overload Carts, and the Carts shall be loaded such that the lids shall close completely and securely. CONTRACTOR has no obligation to collect any Waste placed outside

or on top of the Cart.

- D. METRO shall aid CONTRACTOR in resolving problems of Cart location by the Customer, including any residences located on inaccessible roads.
- E. METRO and Customers agree that all right of ways can bear the weight of the Polycarts and Contractor's vehicles. CONTRACTOR shall not be responsible for any damage to METRO's or the Customer's property, including pavement, subsurface or curbing, unless such damage is caused by CONTRACTOR'S negligence or misconduct.

### **III. Waste Delivery Location**

- A. All Waste collected by the CONTRACTOR under this Contract shall be delivered only to the Republic Services AAA Transfer Station, located at 1160 Freightliner Drive, Nashville, TN 37210 or a duly permitted disposal facility mutually agreed by the parties. Where contractor provides recycling collection, all recycling collected by the CONTRACTOR under this Contract shall be delivered only to Metro's contracted recycling processing facility/s or a duly permitted recycling processing facility mutually agreed upon the parties.

### **IV. Contractor Personnel and Equipment**

- A. The CONTRACTOR must submit a list of key personnel who will be used under the Contract and notify METRO when key personnel change. CONTRACTOR will provide the name, contact information and role of each key personnel.
- B. The CONTRACTOR shall furnish such qualified drivers, mechanical, supervisory, clerical and other personnel as may be necessary to provide the services required in a safe, economical and efficient manner. Personnel shall operate an environmentally safe and clean facility and vehicles in compliance with all applicable local, state and federal laws.
- C. The CONTRACTOR must also supply all collection vehicles, equipment, maintenance, labor, supervision, materials and all other items necessary to perform the services required under the Contract.
  - 1. Employee Qualifications:**
    - a. All drivers shall be trained and qualified in the operation of waste collection vehicles and must have in effect a valid Commercial Drivers License, of the appropriate class, issued by the Tennessee Department of Safety.
  - 2. Employee Behavior:**
    - a. All CONTRACTORS' personnel must maintain a courteous and respectful attitude towards the public and METRO Government at all times.
    - b. At no time may a CONTRACTOR or its personnel solicit, request, or received gratuities of any kind.
    - c. The CONTRACTOR must direct its employees to avoid loud and/or profane language at all times during the performance of duties.
    - d. The CONTRACTOR must remove any employee of the CONTRACTOR who engages in misconduct or is incompetent or negligent in the proper performance of duties or is disorderly, dishonest, intoxicated, or discourteous from service under the Contract.
    - e. In the event of a complaint about employee behavior made by a Customer or METRO, the CONTRACTOR must supply Metro with a verbal report within two (2) hours and a written report within one business day of the action taken by the CONTRACTOR.
    - f. Employees of the CONTRACTOR shall not be required to expose themselves to the dangers of vicious animals in order to accomplish Waste collection service. Contractor shall immediately notify METRO, in writing, of such condition and of its inability to make

collection.

**3. Employee Training**

- a. The CONTRACTOR must conduct training sessions to thoroughly instruct all employees

as to their duties under the Contract and the proper methods of performing those duties. Employees must receive adequate training from the CONTRACTOR before starting work under the Contract. Instruction must include orientation on the specific routes to which they will be assigned in order to avoid delays and missed collections.

- b. Employees in the field must be instructed to ensure that the rolling trash Carts supplied by Metro are returned to their required location after servicing, with lids closed.
- c. The CONTRACTOR shall provide suitable operational and safety training for all of its employees who utilize or operate vehicles or equipment for the collection services required under this Contract. CONTRACTOR shall train its employees in the in solid waste collection to identify and not collect hazardous waste or infectious medical waste.
- d. CONTRACTOR will train its employees as to METRO collection rules and regulations, ensuring employees can answer questions from citizens and follow METRO'S collection rules at the curb. This training is to be ongoing and included in new hire orientation. CONTRACTOR employees will also leave notices of improper Cart usage and general education when applicable.
- e. Upon reasonable prior written notice to CONTRACTOR, METRO may require a route "ride-along" with the CONTRACTOR'S drivers at any time during the Contract.

#### **4. Employee Uniforms**

- a. The CONTRACTOR must furnish each field employee with an appropriate uniform identifying them as an employee of the CONTRACTOR.
- b. Employees of the CONTRACTOR are required to wear the uniform at all times while on duty. The uniform should include either a short or long-sleeve shirt.
- c. All collection employees must wear a reflective safety vest with the name of their company affixed.
- d. CONTRACTOR must supply employees with any safety equipment or gear required by local, state or federal rules and/regulations and any safety equipment or gear required by METRO'S waste disposal contractor.

#### **5. Contractor's Collection Vehicles**

- a. All Waste collected under this Contract shall be collected and transported by the CONTRACTOR in collection vehicles that shall be maintained and in good repair to prevent leaking, spilling or scattering of materials.
- b. All vehicles shall be of a size and type not to exceed the maximum legal limit for gross vehicle weight (GVW) at any time, even when fully loaded.
- c. Collection vehicles shall include the CONTRACTOR'S name, phone number and the CONTRACTOR'S unique vehicle identification number on the front, rear and both sides of the vehicle in letters no less than two and one-half (2 ½ ) inches high. CONTRACTOR shall not place Metro's logo on its vehicles.
- d. An amber warning strobe-type beacon and back-up warning beeper shall be permanently mounted and operational on the rear of all collection vehicles.
- e. CONTRACTOR shall provide a fleet of collection vehicles sufficient in number and capacity to efficiently perform the work required by the contract. CONTRACTOR shall have available on collection days at least one dedicated vehicle per route and sufficient back-up vehicles for each type of collection vehicle used to respond to complaints and emergencies. Failure to maintain the dedicated one vehicle per route requirement may be considered a breach of contract.
- f. The average age of the collection vehicles used by the CONTRACTOR under



this Agreement shall be not more than five (5) years, unless it is used only as a reserve vehicle. For purposes of this Agreement, a "reserve vehicle" shall mean a vehicle that is temporarily used by CONTRACTOR for Waste collection, in the event a normal fleet vehicle is damaged, destroyed, being repaired or is otherwise unavailable. Failure to maintain vehicles within the age requirements may be considered a breach of contract.

- g. The CONTRACTOR shall furnish METRO a written inventory of all vehicles used in providing service and shall update the inventory whenever it is modified and confirm this inventory annually. The inventory shall list, at a minimum, all vehicles by manufacturers (chassis and body), ID number, age of vehicle and date of acquisition, type and capacity. Metro reserves the right to inspect the inventory of vehicles at the contractor's local facility upon reasonable prior written notice.

**V. Contractor Responsibilities**

- A. It shall be the CONTRACTOR'S responsibility to have equipment of suitable type and in proper condition to operate and maintain uninterrupted schedules. CONTRACTOR shall maintain all vehicles and equipment in a clean and safe working condition.
- B. The CONTRACTOR shall meet all applicable rules, regulations, zoning, permitting, registration and licensing requirements whether local, state or federal and determine the applicability of any rule, regulation or other requirement.
- C. The CONTRACTOR shall acquire all necessary local, state and federal licenses and permits prior to starting work under the Contract. Such fees are the responsibility of the CONTRACTOR.
- D. The CONTRACTOR shall follow reasonable instructions provided by Metro personnel which are in accordance with the requirements of this Contract.
- E. CONTRACTOR shall meet all safety regulations set forth by the Tennessee Department of Transportation and the Federal Department of Transportation.
- F. CONTRACTOR shall endeavor to maintain the same hours of service as that of METRO beginning collection service at 7 AM Monday through Friday and finishing collection service no later than 5 PM.
- G. CONTRACTOR may not allow Waste collected from METRO contracted addresses to be mixed with any Waste collected from non-METRO contracted addresses or containers.
- H. In the event a route requires alley service hand collection and the use of a rear load vehicle by CONTRACTOR, then CONTRACTOR and the CONTRACTOR'S employees shall endeavor not to collect and/or empty waste containers that contain cardboard, yard waste, electronics or any other materials banned from waste containers within Davidson County. CONTRACTOR's failure to collect and/or empty such waste containers shall not be considered a missed collection or a violation of this Contract. If three or more Carts are located at any Customer service address under this Contact, the CONTRACTOR shall not empty more than 2 Carts unless previously notified by METRO. METRO will provide an updated Cart count per address to the CONTRACTOR weekly. METRO may change the number of allowed collection Carts per service address and will notify the Customer and CONTRACTOR within 30 days of such change.
- I. CONTRACTOR shall be required to provide Disabled Door-to-Truck Service and paid requests at Residential Unit addresses provided to CONTRACTOR in writing by METRO. Disabled Door-to-Truck Service is provided to includes paid requests and residents with disabilities that have been confirmed by METRO and have executed either a Backdoor Trash Collection Waiver Request ("Waiver Form"), example forms which are attached hereto as Exhibit C – Backdoor Trash Collection Waiver Request Form and Exhibit D - Private Road Waiver Request Form– For purposes

of the Waiver Form only, Waste Pro Tennessee Inc is included as an independent contractor retained by METRO to provide Waste collection services to residents in the Urban Services District and qualifies as an “agent for the purpose of providing Backdoor Collection Service in accordance with Metropolitan Code Section 10.20.200.” Disabled Door-to-Truck Service requires that an approved Customer shall place their Cart outside their garage or carport area and a CONTRACTOR employee will roll the Cart to the collection vehicle, empty its contents, and return the Cart to the original location. CONTRACTOR has no obligation to provide Disabled Door-to-Truck Service if the original location of the Cart is located more than 100 feet from the curb or roadway where the collection truck stops. CONTRACTOR will be required to provide, at no additional cost, collection of up to a maximum of 500 Customers who qualify for Disabled Door-to-Truck Service for the collection routes,. In the event the number of Disabled Door-to-Truck Customers exceeds 500, then CONTRACTOR shall charge METRO the rate set forth in Exhibit B for additional Disabled Door-to-Truck Service collection.

- J. The CONTRACTOR shall collect Waste from METRO Customers once per week Monday through Friday, except on the following Holidays (New Year’s Day, Martin Luther King, Jr. Day, President’s Day, Memorial Day, Juneteenth, Fourth of July, Labor Day, Veteran’s Day, Thanksgiving Day and Christmas Day) by suspension of collection services on the holiday. Saturday shall be considered a working day only when a holiday falls on a weekday (Monday through Friday) which causes collection to be deferred by one day beginning on the holiday and sliding to the next working day, including Saturday. Collection shall be provided every scheduled working day, including bad weather days, unless Metro’s Director informs CONTRACTOR of a suspension of collection. Holidays may be changed upon the determination of the Director upon thirty (30) days prior written notice to contractor.

**VI. Metro’s Right to Inspect**

- A. METRO shall have the right to:
1. Inspect any facility or project site where any services under the Contract are performed upon reasonable prior written notice to CONTRACTOR.
  2. Inspect any equipment used by the CONTRACTOR to perform services upon reasonable prior written notice to CONTRACTOR.
  3. Inspect and audit the CONTRACTOR’S records related to this work and any invoices and payments sent to METRO upon reasonable prior written notice to CONTRACTOR in accordance with Sections 8.9 and 8.10 of the Contract.

**VII. Minimum Qualifications**

- A. Proposer must have ten (10) years of experience providing services similar in scope in this contract.
- B. Proposer must supply all materials, equipment and staffing to provide the services required in this contract and in the timeframe described herein.
- C. Proposer must follow all federal, state and local laws, polices or requirements and have all required licenses or permits.
- D. Proposer has not received a corporate criminal conviction within the past three (3) years.
- E. Proposer is not currently rendered ineligible from doing business or receiving monetary benefits with a government agency because of debarment or suspension by EPA.

**VIII. Reports and Invoices**

- A. CONTRACTOR shall be required to submit regular reports and invoices in a format and frequency mutually approved by the parties. Regular reports include, but are not limited to:
- B. Weekly reports responding to or reporting on the validity of any Customer complaint forwarded by Metro to the contractor. Complaints would include missed pickup, property damage, etc. received by CONTRACTOR.
- C. Monthly reports detailing any Waste collected by the CONTRACTOR under this Contract that is not delivered to the Republic Services AAA Transfer Station, including tonnage records from the mutually agreed disposal facility.

**IX. Contactor's Performance**

- A. All work of the CONTRACTOR shall be completed in a responsible manner in accordance with the Contract terms. All accidents and incidents must be reported to METRO on the date of occurrence.
- B. CONTRACTOR shall not be responsible for scattered Waste unless the same has been caused by CONTRACTOR, in which case such scattered Waste shall be timely collected by CONTRACTOR. Each of CONTRACTOR'S vehicles shall be equipped with a cover which may be net with mesh not greater than one and one-half (1-1/2) inches, or tarpaulin, or fully enclosed metal top to prevent leakage, blowing or scattering of Waste onto public or private property.
- C. All Customer service complaints shall be directed to the Metro Government hubNashville 311 call center. Metro Public Works will generate an electronic work order outlining all complaints received. All complaints received by METRO will be sent to CONTRACTOR within one business day of receipt. CONTRACTOR shall recover all verified missed pickups within one business day of receipt. If a missed pickup complaint is received on a Friday, CONTRACTOR will recover the verified missed pickup on the following Monday. CONTRACTOR will respond to other types of Customer complaints received by CONTRACTOR within one business day of receipt. Upon resolution of the complaint by the CONTRACTOR, the CONTRACTOR will close the work order and resubmit to METRO. The CONTRACTOR must inform METRO of the date, time and action taken to resolve the complaint.
- D. Failure to remedy the cause of any verified missed pickup complaint within one business day of receipt by CONTRACTOR may be considered a breach of contract with METRO, subject to all applicable notice and cure language. In lieu of termination, METRO may, but is not required to, assess against CONTRACTOR the following amounts as liquidated damages, which assessments, if any, shall be separately invoiced to CONTRACTOR for payment on a monthly basis. Any liquidated damages assessed but not invoiced by METRO to CONTRACTOR within 90 days of the date of the breach will be deemed waived by METRO. Notwithstanding the preceding sentences in this paragraph, the parties agree that no liquidated damages shall be assessed by METRO against CONTRACTOR (i) during the first six months of the term of this Contract or (ii) during any *force majeure* event or circumstance.

**X. Bond**

- A. CONTRACTOR must provide a performance bond to METRO prior to execution of the Contract. The

bond amount will be based upon the annual estimated fees to be paid by METRO to CONTRACTOR. The first year of the bond will be the projected cost to Metro for the first year of Solid Waste collection service. Every year after, for the life of the Contract, the bond shall be renewed at an amount equal to the previous year's Contract cost. The bond must be issued by a surety, duly authorized to do business in the State of Tennessee. The bond must be accompanied by a "power of attorney" evidencing that the person executing the bond is duly authorized to do so on behalf of the surety.

**EXHIBIT B - Pricing and Rates**

**Waste Pro of Tennessee, Inc**

**1. Residential Weekly Alley and Curbside Trash Collection - 5 Year Contract with Optional 5 Year Extension**

Route Number	Route Type	Houses/ Route	Price/Trash Cart	Cost	Additional Carts/Route	Price/ Additional Cart	Cost
9101S	RL	700	\$ 2.88	\$ 2,016.00	111	\$ 1.63	\$ 180.93
9102S	RL	560	\$ 2.88	\$ 1,612.80	101	\$ 1.63	\$ 164.63
9103S	RL	728	\$ 2.88	\$ 2,096.64	143	\$ 1.63	\$ 233.09
9104S	RL	667	\$ 2.88	\$ 1,920.96	102	\$ 1.63	\$ 166.26
9201S	RL	663	\$ 2.88	\$ 1,909.44	154	\$ 1.63	\$ 251.02
9202S	RL	675	\$ 2.88	\$ 1,944.00	106	\$ 1.63	\$ 172.78
9203S	RL	629	\$ 2.88	\$ 1,811.52	168	\$ 1.63	\$ 273.84
9204S	RL	690	\$ 2.88	\$ 1,987.20	163	\$ 1.63	\$ 265.69
9301S	RL	629	\$ 2.88	\$ 1,811.52	88	\$ 1.63	\$ 143.44
9302S	RL	652	\$ 2.88	\$ 1,877.76	141	\$ 1.63	\$ 229.83
9303S	RL	676	\$ 2.88	\$ 1,946.88	95	\$ 1.63	\$ 154.85
9306S	RL	654	\$ 2.88	\$ 1,883.52	129	\$ 1.63	\$ 210.27
9401S	RL	678	\$ 2.88	\$ 1,952.64	137	\$ 1.63	\$ 223.31
9402S	RL	660	\$ 2.88	\$ 1,900.80	122	\$ 1.63	\$ 198.86
9403S	RL	657	\$ 2.88	\$ 1,892.16	114	\$ 1.63	\$ 185.82
9406S	RL	464	\$ 2.88	\$ 1,336.32	91	\$ 1.63	\$ 148.33
9501S	RL	843	\$ 2.88	\$ 2,427.84	145	\$ 1.63	\$ 236.35
9502S	RL	709	\$ 2.88	\$ 2,041.92	128	\$ 1.63	\$ 208.64
9503S	RL	628	\$ 2.88	\$ 1,808.64	124	\$ 1.63	\$ 202.12
9505S	RL	635	\$ 2.88	\$ 1,828.80	111	\$ 1.63	\$ 180.93
<b>Total</b>		<b>13,197</b>					

\*Estimated Numbers

Route Number	Route Type	Houses/ Route	Price/Trash Cart	Cost	Additional Carts/Route	Price/ Additional Cart	Cost
To Be Determined	ASL	600	\$ 2.76	\$ 1,656.00	111	\$ 1.47	\$ 163.17

Description	Cost/Cart
Cost/Disabled Backdoor Customer after 500	\$ 8.98

Description	Cost/Cart
Cost/Paid Backdoor Customer	\$ 8.98

\* Note: The estimated quantities listed in Column C and F are estimates only. Metro does not guarantee any minimum or maximum amount of products to be purchased.



# Metropolitan Nashville & Davidson County

Metro Nashville Waste Services  
943 Dr. Richard G. Adams Dr., Nashville, TN 37207  
Phone: 615-862-5000 Fax: 615-862-8619



## Backdoor Trash Collection Waiver Request

**Service Address**

**Mailing Address** (if different from Service Address)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Zip Code: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Residents in the Urban Services District with Metro Waste Services trash collection are eligible for Backdoor Trash Waivers if they have a documented disability and no one in the home to assist them. **(Metropolitan Code, Section 10.20.220)**

**Disability** - The Department shall deem a person to have a “documented disability” qualifying the person for free backyard collection service upon receipt of an application accompanied by a written statement from a physician certifying that the person is disabled by a condition, the nature of which is specified, so as not to be able to, without great difficulty, place the person’s garbage and rubbish collection containers in an adjacent alley, on the adjacent curb or on the side of a public road or street at a location approved by the Department as provided in this section.

**YOU MUST ATTACH THE FOLLOWING:**

1. A written statement from your doctor.
2. Copy of your identification showing your name and address (Driver’s License, voter’s registration card, etc).

**Certification**

I have a physical disability that prevents me from performing this task and have no one in my home to assist me. I understand the following:

- Metro Waste Services has the right to verify a need for this waiver.
- I will report any changes in my circumstances such as moving to another address or having someone in my home to help me to Metro Waste Services at 615-862-5000.
- Yard waste must be placed at the curb or alley for collection.
- Waivers are valid for two (2) years.
- My carts will be placed in a convenient and safe point in the yard/driveway for small truck access. If behind a gate, the gate must be at least 40 inches wide and left open to provide safe and convenient access.

By signing this waiver, I certify that the above information is true to the best of my knowledge, and I grant access to my collection containers by all Metropolitan Government vehicles, personnel, and contractors for the purpose of providing Backdoor Collection Services in accordance with Metropolitan Code Section 10.20.220. I agree to indemnify and hold Metro and its contractors harmless against any and all claims and liabilities asserted by third parties alleging any damage or loss resulting from the services contemplated herein and to waive and release Metro from any claims and liabilities resulting from the services contemplated herein. I warrant that my property is free from known defects and that access to my trash collection containers is designed to withstand commercial trash collection equipment and vehicle traffic.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**RETURN COMPLETED FORM TO:**  
Metro Nashville Waste Services  
943 Dr. Richard G. Adams Dr., Nashville, TN 37207



Requests for ADA accommodation should be addressed 615-862-5000.



# Metropolitan Nashville & Davidson County

Metro Nashville Waste Services  
943 Dr. Richard G. Adams Dr., Nashville, TN 37207  
Phone: 615-862-5000 Fax: 615-862-8619



## Private Road Waiver

Name of Streets and/or Homeowner's Association:

Contact Name:

Contract Address:

Phone Number:

By signing this waiver, I certify that I am the property owner, an agent of the owner with the actual authority to waive the owner's rights to the full extent contemplated herein, and/or have the authority to bind the above homeowners association to this agreement for the provision of trash and recycling collection by the Metropolitan Government of Nashville and Davidson County ("Metro") at the above listed Premises utilizing my private or the HOA's private road(s) and/or driveway(s).

I/The HOA has requested that Metro provide collection service at the Premises. I/The HOA understand that, if the private roads or driveways at the Premises are not built to withstand the weight of Metro's collection vehicles, damage may result to such roads or driveways or other property at the Premises, even if Metro takes normal precautions in operating its vehicles.

I/The HOA hereby grant access to collection containers by all Metro vehicles, personnel, and contractors for the purpose of providing trash and recycling collection.

As a condition to Metro providing the requested services, I/the HOA agree to indemnify and hold Metro and its contractors harmless against any and all claims and liabilities asserted by third parties alleging any damage or loss resulting from the services contemplated herein and to waive and release Metro from any claims and liabilities resulting from the services contemplated herein.

I/the HOA warrant that the Premises is free from known defects and that access to trash collection containers is designed to withstand commercial trash collection equipment and vehicle traffic.

This wavier shall be binding upon the successors and assigns of Property owner and/or HOA, including but not limited to any subsequent property owner of the Premises. Property Owner and/or HOA agrees to notify Metro in advance of any such change.

Please include any additional necessary signatures i.e. association president, property owners, etc.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Signatures** (I/we certify that the above information is true to the best of my/our knowledge).

\_\_\_\_\_  
**Date**

**RETURN COMPLETED FORM TO:**

Metro Waste Services – Private Road/Homeowner Association Approval  
943 Dr. Richard G. Adams Dr., Nashville, TN 37207

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh USA Inc. 1560 Sawgrass Corporate Pkwy, Suite 300 Sunrise, FL 33323  CN105058554-GAWU-21-22	<b>CONTACT NAME:</b> PHONE (A/C, No. Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A :</b> Greenwich Insurance Company <b>INSURER B :</b> XL Insurance America, Inc. <b>INSURER C :</b> N/A <b>INSURER D :</b> N/A <b>INSURER E :</b> _____ <b>INSURER F :</b> _____	<b>NAIC #</b> 22322 24554 N/A N/A  

**COVERAGES**                                  **CERTIFICATE NUMBER:** ATL-005366990-03                                  **REVISION NUMBER:** 5

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____			GEC3001382-04	11/22/2021	11/22/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ _____
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			RAE9437884-04 SIR: \$2,000,000	11/22/2021	11/22/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 4,000,000 BODILY INJURY (Per person) \$ _____ BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____ \$ _____
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____						EACH OCCURRENCE \$ _____ AGGREGATE \$ _____ \$ _____
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	RWD3001380-04 (AOS)	11/22/2021	11/22/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: Contract Purchase Agreement 6510021  
Metropolitan Government of Nashville and Davidson County, its officials, officers, employees, and volunteers is/are included as additional insured where required by written contract with respect to general liability and auto liability.

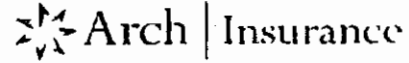
**CERTIFICATE HOLDER**

**CANCELLATION**

Metropolitan Government of Nashville and Davidson County  
Attn: Purchasing Agent  
Metro Courthouse,  
Nashville, TN 37201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  
  
AUTHORIZED REPRESENTATIVE  
  
*Marsh USA Inc.*





ANNUAL PERFORMANCE BOND

Bond No. SU 1122241

KNOW ALL MEN BY THESE PRESENTS Waste Pro of Tennessee, Inc. as Principal, and Arch Insurance Company, as Surety, and held firmly bound unto The Metropolitan Government of Nashville and Davidson County, as Obligee, in the sum of Two Million Two Hundred Seven Thousand Seven and 00/100 United States of America dollars (\$2,207,007.00) for the payment of which sum, well and truly be made, the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above bound Principal has entered into a certain written contract with the above mentioned Obligee described as: Solid Waste Collection Services Contract dated \_\_\_\_\_, Contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, the condition of this obligation is such that if the above named Principal, shall well and truly perform its obligations as set forth in the above mentioned Contract, then this Bond shall be null and void; otherwise to remain in full force and effect.

Notwithstanding anything to the contrary in the Contract, the Bond is subject to the following express conditions:

1. The term of this Bond shall be effective for the definite period of June 7, 2022 to July 1, 2023. The Bond may be extended, at the sole option of the Surety, by continuation certificate for additional periods from the expiry date hereof. Neither non renewal by the Surety nor failure of the Principal to provide the Obligee with a replacement bond shall constitute default under his bond.
2. Regardless of the number of years this Bond is in force or the number of continuation certificates issued, the liability of the Surety shall not be cumulative in amounts from period to period and shall in no event exceed the amount set forth above, or as amended by rider.
3. No claim, action, suit or proceeding, except as hereinafter set forth, shall be had or maintained against the Surety on this instrument unless such claim, action, suit or proceeding is brought or instituted upon the Surety within one year from termination or expiration of the bond term.
4. Any notice, demand, certification or request for payment, made under this Bond shall be made in writing to the Surety at the address specified below. Any demand or request for payment must be made prior to the expiry date of this Bond.  
Surety Address: Arch Insurance Company  
Attn: Surety Claim Department  
3 Parkway Suite 1500  
Philadelphia, PA 19102
5. If any conflict or inconsistency exists between the Surety's obligations or undertakings as described in this Bond and as described in the underlying Contract, then the terms of this Bond shall prevail. No claim can be made under this bond unless agreed and acknowledged by the Obligee.

SIGNED, SEALED AND DATED: June 8, 2022

Waste Pro of Tennessee, Inc.  
(Principal)

By: [Signature] (Seal)  
Title: Municipal Marketing Director

ARCH INSURANCE COMPANY

(Surety)  
By: [Signature] (Seal)  
Donna M Planeta, Attorney-in-Fact



Agreed and acknowledged this \_\_\_\_\_ day of \_\_\_\_\_,

BY: \_\_\_\_\_  
OBLIGEE, Authorized Officer

SurePath2020

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Note, Loan, Letter of Credit, Currency Rate, Interest Rate or Residential Value Guarantees.

POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint: Donna M Planeta

its true and lawful Attorney(s)-in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed: Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding Ninety Million Dollars (90,000,000.00). Any and all bonds, undertakings, recognizances and other surety obligations.

Surety Bond Number: SU 1122241
Principal: Waste Pro of Tennessee, Inc.
Obligee: The Metropolitan Government of Nashville and Davidson County

This authority does not permit the same obligation to be split into two or more bonds in order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on December 11, 2020, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"VOTED, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on December 11, 2020:

VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on December 11, 2020, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company. In Testimony Whereof, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this 2nd day of July, 2021

Attested and Certified

[Signature of Regan A. Shulman]

Regan A. Shulman, Secretary



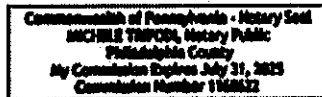
Arch Insurance Company

[Signature of Stephen C. Ruschak]

Stephen C. Ruschak, Executive Vice President

STATE OF PENNSYLVANIA SS
COUNTY OF PHILADELPHIA SS

I, Michele Tripodi, a Notary Public, do hereby certify that Regan A. Shulman and Stephen C. Ruschak personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being therunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.



[Signature of Michele Tripodi]
Michele Tripodi, Notary Public
My commission expires 07/31/2025

CERTIFICATION

I, Regan A. Shulman, Secretary of the Arch Insurance Company, do hereby certify that the attached Power of Attorney dated July 2, 2021 on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said Stephen C. Ruschak, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this 8th day of June, 2022

[Signature of Regan A. Shulman]

Regan A. Shulman, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:

Arch Insurance - Surety Division
3 Parkway, Suite 1500
Philadelphia, PA 19102

To verify the authenticity of this Power of Attorney, please contact Arch Insurance Company at SuretyAuthentic@archinsurance.com. Please refer to the above named Attorney-in-Fact and the details of the bond to which the power is attached.



AICPOA040120

Printed in U.S.A.

**POWER OF ATTORNEY**

This Power of Attorney made this 13 day of June 2022, I, Sean M. Jennings, CEO and President of Waste Pro of Tennessee, Inc., hereby appoint, Lori Cate, Municipal Marketing Director, to do, bind, and execute the following on behalf of Waste Pro of Tennessee. Inc.

1. Execute, bid, and deliver any documents related to The Metropolitan Government of Nashville and Davidson County Bond No. SU1122241.
2. This Power of Attorney is intended to grant broad powers to Lori Cate to execute documents in this matter.

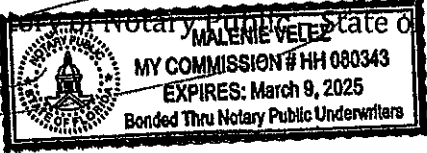
This Power of Attorney is to remain in full force and effect until written revocation by an officer of Waste Pro of Tennessee, Inc.

Sean M. Jennings  
 SIGNATURE OF Sean M. Jennings  
 Chairman of Waste Pro of Tennessee, Inc.

STATE OF FLORIDA

COUNTY OF SEMINOLE

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 13 day of June 2022, by Sean M. Jennings, President and CEO of Waste Pro of Tennessee, Inc.

Malenie Velez  
 (Signature of Notary Public, State of Florida)  


\_\_\_\_\_  
 (Name of Notary Public)  
 Personally Known  or produced Identification \_\_\_\_\_ Type of  
 Identification Produced \_\_\_\_\_



### Notice of Intent to Award

Solicitation Number	181234	Award Date	12/30/2021   9:25 AM CST
Solicitation Title	Residential Waste Collection Services		
Buyer Name	Scott Ferguson	Buyer Email	scott.ferguson@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Waste Management of Tennessee	Company Contact	Stephanie Peterson	
Street Address	1430 Antioch Pike			
City	Antioch	State	TN	Zipcode 37013

Company Name	Waste Pro	Company Contact	Lori Cate	
Street Address	2187 Stateline Road			
City	Southaven	State	MS	Zipcode 38671

Company Name	Waste Connections of Tennessee	Company Contact	Greg Kizer	
Street Address	50 Reynolds St			
City	Clarksville	State	TN	Zipcode 37040

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

\_\_\_\_ Supervisor (Initial)

Michelle A. Hernandez Lane  
Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

DocuSign Envelope ID: 36A6F14E-57AA-4D48-8076-7CE2A15536C7

RFQ# 181234 - Residential Waste Collection Services			
Evaluation Criteria - Regular Weekly Services	Waste Connections of Tennessee	Waste Management of Tennessee	Waste Pro
Licensing Requirements	Yes	Yes	Yes
Background Check Acceptance	Yes	Yes	Yes
Solicitation Acceptance	Yes	Yes	Yes
Contract Acceptance	With Exceptions	With Exceptions	With Exceptions
ISA Questionnaire Completed and Terms Accepted	Yes	Yes	Yes
Firm and Team Qualifications (25 Points)	6	23	25
Team Experience (25 Points)	0	25	25
Pricing (35 Points)	19.34	35.00	32.56
<b>Totals</b>	<b>25.34</b>	<b>83.00</b>	<b>82.56</b>

**Strengths & Weaknesses**

**Waste Connections of Tennessee**

**Strengths:** Firm identified key staff for the work to be performed as part of this solicitation.

**Weaknesses:** Firm did not provide a complete list of 10 projects of similar size and scope where their company provided residential waste collection services. Firm's overall all proposal lacked the details that was requested.

**Waste Management of Tennessee**

**Strengths:** Firm provided a detailed written inventory of all vehicles used in providing service. Firm provided innovative approaches to provide services including alternate fuel vehicles. Firm provided a complete list of 10 projects of similar size and scope where their company provided residential waste collection services.

**Weaknesses:** Firm's identification of key staff did not contain specific local staff for the work to be performed as part of this solicitation.

**Waste Pro**

**Strengths:** Firm identified key staff, their roles and qualifications including an organization chart for the work to be performed as part of this solicitation. Firm provided details regarding starting the services before the requested timeline as outlined in the solicitation. Firm provided a detailed list of the inventory of all vehicles that will be used to provide services for this solicitation. Firm provided a complete list of 10 projects of similar size and scope where their company provided residential waste collection services.

**Weaknesses:**

DocuSign Envelope ID: 36A6F14E-57AA-4D48-8076-7CE2A15536C7

RFQ# 181234 - Residential Waste Collection Services		
Evaluation Criteria - Emergency Services	Waste Connections of Tennessee	Waste Management of Tennessee
Licensing Requirements	Yes	Yes
Background Check Acceptance	Yes	Yes
Solicitation Acceptance	Yes	Yes
Contract Acceptance	With Exceptions	With Exceptions
ISA Questionnaire Completed and Terms Accepted	Yes	Yes
Firm and Team Qualifications (25 Points)	6	23
Team Experience (25 Points)	0	25
Emergency Services (15 Points)	5	11
Pricing (35 Points)	26.39	35.00
<b>Totals</b>	<b>37.39</b>	<b>94.00</b>

**Strengths & Weaknesses**

**Waste Connections of Tennessee**

**Strengths:** Firm identified key staff for the work to be performed as part of this solicitation.

**Weaknesses:** Firm did not provide a complete list of 10 projects of similar size and scope where their company provided residential waste collection services. Firm's overall all proposal lacked the details that was requested. Firm did not adequately describe their ability to provide emergency and/or on call services.

**Waste Management of Tennessee**

**Strengths:** Firm provided a detailed written inventory of all vehicles used in providing service. Firm provided innovative approaches to provide services including alternate fuel vehicles. Firm provided a complete list of 10 projects of similar size and scope where their company provided residential waste collection services.

**Weaknesses:** Firm's identification of key staff did not contain specific local staff for the work to be performed as part of this solicitation. Firm did not adequately describe the their capacity to provide assistance on short notice, including available equipment and staff.

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Residential Waste Collection Services.; RFQ# 181234			35	0	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Waste Connections of Tennessee	\$12,836,421.49	\$0.00	19.34	0.00	19.34
Waste Management of Tennessee	\$7,092,249.38	\$0.00	35.00	0.00	35.00
Waste Pro	\$7,624,184.23	\$0.00	32.56	0.00	32.56

\* For Regular Weekly Services

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Residential Waste Collection Services.; RFQ# 181234			35	0	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Waste Connections of Tennessee	\$101,804,750.64	\$0.00	26.39	0.00	26.39
Waste Management of Tennessee	\$76,752,269.94	\$0.00	35.00	0.00	35.00

\* For Emergency Services



Agreement 6510021 - Waste Pro - 5-17-2022 - Compatibility Mode

Main document changes and comments

Header and footer changes

Text Box changes

Header and footer text box changes

Footnote changes

Endnote changes

**Certificate Of Completion**

Envelope Id: 5DBEB027F3724C028EFA69409F553DFB	Status: Sent
Subject: URGENT!!! Metro Contract 6510021 with Waste Pro of Tennessee Inc (Water Services)	
Source Envelope:	
Document Pages: 44	Signatures: 10
Certificate Pages: 18	Initials: 4
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Procurement Resource Group
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	prg@nashville.gov
	IP Address: 170.190.198.185


**Record Tracking**

Status: Original 6/24/2022 11:28:10 AM	Holder: Procurement Resource Group prg@nashville.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

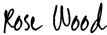
**Signer Events**

Signer Events	Signature	Timestamp
Gary Clay Gary.Clay@nashville.gov Asst. Purchasing Agent Security Level: Email, Account Authentication (None)	  Signature Adoption: Uploaded Signature Image Signed by link sent to Gary.Clay@nashville.gov Using IP Address: 170.190.198.185	Sent: 6/24/2022 11:38:01 AM Viewed: 6/24/2022 11:41:32 AM Signed: 6/24/2022 11:41:43 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Amanda Deaton-Moyer Amanda.Deaton-Moyer@nashville.gov Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Signed by link sent to Amanda.Deaton-Moyer@nashville.gov Using IP Address: 170.190.198.192	Sent: 6/24/2022 11:41:56 AM Viewed: 6/24/2022 11:53:45 AM Signed: 6/24/2022 11:54:16 AM
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**Electronic Record and Signature Disclosure:**  
Accepted: 6/24/2022 11:53:45 AM  
ID: f891e960-8ded-4361-8ff4-59627cbd7314

Rose Wood Rose.Wood@nashville.gov Finance Admin Metro Finance Dept. OMB Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Signed by link sent to Rose.Wood@nashville.gov Using IP Address: 170.190.198.185	Sent: 6/24/2022 11:54:21 AM Viewed: 6/24/2022 12:32:56 PM Signed: 6/24/2022 12:33:05 PM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Keith Banasiak kbanasiak@wasteprousa.com Chief Operating Officer/Senior VP Waste Pro of Tennessee Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Uploaded Signature Image Signed by link sent to kbanasiak@wasteprousa.com Using IP Address: 69.137.6.174	<p>Sent: 6/24/2022 12:33:10 PM Viewed: 6/24/2022 2:06:41 PM Signed: 6/24/2022 2:12:17 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Accepted: 6/24/2022 2:06:41 PM ID: d29bd188-7041-42f5-9f53-8ff20ae75a1d</p>		
<p>Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Pre-selected Style Signed by link sent to michelle.lane@nashville.gov Using IP Address: 170.190.198.190	<p>Sent: 6/24/2022 2:12:25 PM Viewed: 6/24/2022 3:09:52 PM Signed: 6/24/2022 3:10:02 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>		
<p>Amanda Deaton-Moyer Amanda.Deaton-Moyer@nashville.gov Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Pre-selected Style Signed by link sent to Amanda.Deaton-Moyer@nashville.gov Using IP Address: 170.190.198.192	<p>Sent: 6/24/2022 3:10:07 PM Viewed: 6/24/2022 3:37:53 PM Signed: 6/24/2022 3:38:04 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Accepted: 6/24/2022 3:37:53 PM ID: 2f06b923-c38f-424b-9998-b60091da1acb</p>		
<p>Kelly Flannery/TJE Tom.Eddlemon@nashville.gov Director of Finance Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Pre-selected Style Signed by link sent to Tom.Eddlemon@nashville.gov Using IP Address: 170.190.198.185	<p>Sent: 6/24/2022 3:38:09 PM Viewed: 6/24/2022 3:47:52 PM Signed: 6/24/2022 3:48:18 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Accepted: 6/24/2022 3:47:52 PM ID: 5b1da18b-a2cd-49c7-8253-6f065b54b63a</p>		
<p>Kelly Flannery kelly.flannery@nashville.gov Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Pre-selected Style Signed by link sent to kelly.flannery@nashville.gov Using IP Address: 170.190.198.185	<p>Sent: 6/24/2022 3:48:22 PM Viewed: 6/26/2022 12:06:58 PM Signed: 6/26/2022 12:07:14 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Accepted: 6/26/2022 12:06:58 PM ID: 92f7b58f-37a1-48bd-9a14-470184d08aa2</p>		

Signer Events	Signature	Timestamp
<p>Balogun Cobb  balogun.cobb@nashville.gov  Security Level: Email, Account Authentication (None)</p>	<p><i>BC</i></p> <p>Signature Adoption: Pre-selected Style  Signed by link sent to balogun.cobb@nashville.gov  Using IP Address: 170.190.198.144</p>	<p>Sent: 6/26/2022 12:07:18 PM  Viewed: 6/27/2022 7:59:59 AM  Signed: 6/27/2022 8:00:09 AM</p>

**Electronic Record and Signature Disclosure:**  
Accepted: 6/27/2022 7:59:59 AM  
ID: ffb4f346-2453-4e42-a1f7-eddd81ec950c

<p>Tara Ladd  tara.ladd@nashville.gov  Assistant Metropolitan Attorney  Security Level: Email, Account Authentication (None)</p>	<p><i>Tara Ladd</i></p> <p>Signature Adoption: Pre-selected Style  Signed by link sent to tara.ladd@nashville.gov  Using IP Address: 170.190.198.144</p>	<p>Sent: 6/27/2022 8:00:14 AM  Viewed: 6/27/2022 9:43:11 AM  Signed: 6/27/2022 9:43:20 AM</p>
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**Electronic Record and Signature Disclosure:**  
Accepted: 6/27/2022 9:43:11 AM  
ID: 412de91a-65b2-4b54-96ab-5a77641d2967

<p>Procurement Resource Group  prg@nashville.gov  Metropolitan Government of Nashville and Davidson County  Security Level: Email, Account Authentication (None)</p>		<p>Sent: 6/27/2022 9:43:29 AM</p>
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

<p>Scott Ferguson  Scott.Ferguson@nashville.gov  Procurement Officer III  Metro Nashville Government  Security Level: Email, Account Authentication (None)</p>	<p><b>COPIED</b></p>	<p>Sent: 6/24/2022 11:41:52 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		

<p>Sally Palmer  sally.palmer@nashville.gov  Security Level: Email, Account Authentication (None)</p>	<p><b>COPIED</b></p>	<p>Sent: 6/27/2022 9:43:26 AM  Viewed: 6/27/2022 9:44:14 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 6/27/2022 8:12:50 AM  ID: 603dd844-2e3c-429c-a15e-be140390ac8f</p>		

**Carbon Copy Events****Status****Timestamp**

Tara Ladd  
tara.ladd@nashville.gov  
Assistant Metropolitan Attorney  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 6/27/2022 9:43:11 AM  
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**COPIED**

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Viewed: 6/27/2022 9:43:58 AM

Christopher Wood  
Christopher.Wood@nashville.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Sharon Smith  
sharon.smith@nashville.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 11/30/2021 1:18:13 PM  
ID: 422c1e89-270f-4360-8dce-c58bfc8fc7bd

Amber Gardner  
Amber.Gardner@nashville.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 6/22/2022 3:06:09 PM  
ID: e7b29975-e1aa-4a72-b37c-6cbb56b88b6f

Lori Cate  
lcate@wasteprousa.com  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Austin Kyle  
publicrecords@nashville.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 6/27/2022 8:09:01 AM  
ID: 334b62da-0f27-4ea4-912d-9e5670bbe7e6

Stephanie Belcher  
Stephanie.belcher@nashville.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 6/22/2022 3:16:32 PM  
ID: be516b41-b01d-4302-818c-7f5f1199169d

Jessica Angulo  
jessica.angulo@nashville.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**Witness Events****Signature****Timestamp**

<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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