

**LEGISLATIVE TRACKING FORM**Filing for Council Meeting Date: 12/16/25

Resolution



Ordinance

Contact/Prepared By: Alan EnzoDate Prepared: 11/13/25

Title (Caption): Shelby Park Rest Room 2025 Grant. This in-kind grant from Cumberland River Compact provides for improvements to a rest room in the Metro Parks Quonset Hut at 1915 Sevier Street in Shelby Park. All improvement expenses will be fully funded by Cumberland River Compact. The value of the in-kind grant is \$8,000.00. No match or other obligations to Metro Parks or Metro Government. No money will be coming to Parks.

Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: \_\_\_\_\_ Proposal No: \_\_\_\_\_Proposing Department: Parks & Recreation Requested By: Monique OdomAffected Department(s): Parks & Recreation Affected Council District(s): 6**Legislative Category (check one):**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bonds                | <input type="checkbox"/> Contract Approval           | <input type="checkbox"/> Intergovernmental Agreement   |
| <input type="checkbox"/> Budget - Pay Plan    | <input type="checkbox"/> Donation                    | <input type="checkbox"/> Lease                         |
| <input type="checkbox"/> Budget - 4%          | <input type="checkbox"/> Easement Abandonment        | <input type="checkbox"/> Maps                          |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E               |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant            | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment       | <input type="checkbox"/> Grant Application           | <input type="checkbox"/> Street/Highway Improvements   |
| <input type="checkbox"/> Condemnation         | <input type="checkbox"/> Improvement Acc.            | <input type="checkbox"/> Other: _____                  |

**FINANCE** Amount +/-: \$ \$ 0.00

Funding Source: Capital Improvement Budget  
Capital Outlay Notes  
Departmental/Agency Budget  
Funds to Metro  
General Obligation Bonds  
Grant  
Increased Revenue Sources

Match: \$ \$ 0.00

Judgments and Losses  
Local Government Investment Project  
Revenue Bonds  
Self-Insured Liability  
Solid Waste Reserve  
Unappropriated Fund Balance  
4% Fund  
Other: \_\_\_\_\_

Approved by OMB: Aaron Pratt DH

Approved by Finance/Accounts: \_\_\_\_\_

Approved by Div Grants Coordination: Juanita Paulsen

Date to Finance Director's Office: \_\_\_\_\_

**APPROVED BY****FINANCE DIRECTOR'S OFFICE:** \_\_\_\_\_**ADMINISTRATION**

Council District Member Sponsors: \_\_\_\_\_

Council Committee Chair Sponsors: \_\_\_\_\_

Approved by Administration: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPARTMENT OF LAW**

Date to Dept. of Law: \_\_\_\_\_ Approved by Department of Law: \_\_\_\_\_

Settlement Resolution/Memorandum Approved by: \_\_\_\_\_

Date to Council: \_\_\_\_\_ For Council Meeting: \_\_\_\_\_ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law - White Copy

Administration - Yellow Copy

Finance Department - Pink Copy

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## GRANT SUMMARY SHEET

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**Grant Name:** Shelby Park Rest Room 2025

**Department:** PARKS & RECREATION

**Grantor:** CUMBERLAND RIVER COMPACT

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$0.00

**Cash Match Amount** \$0.00

**Department Contact:** Alan Enzo  
862-8400

**Status:** NEW

**Program Description:**

Shelby Park Rest Room 2025 Grant. This in-kind grant from Cumberland River Compact provides for improvements to a rest room in the Metro Parks Quonset Hut at 1915 Sevier Street in Shelby Park. All improvement expenses will be fully funded by Cumberland River Compact. Cumberland River Compact will be responsible for repairs, winterization, and general maintenance of the rest room. The value of the in-kind grant is \$8,000.00. No match or other obligations to Metro Parks or Metro Government. No money will be coming to Parks.

**Plan for continuation of services upon grant expiration:**

N/A.

## Grants Tracking Form

### Part One

<b>Pre-Application</b> <input type="radio"/>		<b>Application</b> <input type="radio"/>		<b>Award Acceptance</b> <input checked="" type="radio"/>		<b>Contract Amendment</b> <input type="radio"/>	
<b>Department</b>	<b>Dept. No.</b>	<b>Contact</b>				<b>Phone</b>	<b>Fax</b>
PARKS & RECREATION ▼	040	Alan Enzo				862-8400	862-8414
<b>Grant Name:</b>		Shelby Park Rest Room 2025					
<b>Grantor:</b>		CUMBERLAND RIVER COMPACT ▼				<b>Other:</b>	
<b>Grant Period From:</b>		12/16/25		<small>(applications only)</small> <b>Anticipated Application Date:</b>			
<b>Grant Period To:</b>				<small>(applications only)</small> <b>Application Deadline:</b>			
<b>Funding Type:</b>	OTHER ▼			<b>Multi-Department Grant</b> <input type="checkbox"/>		If yes, list below.	
<b>Pass-Thru:</b>	▼			<b>Outside Consultant Project:</b> <input type="checkbox"/>			
<b>Award Type:</b>	OTHER ▼			<b>Total Award:</b>		\$0.00	
<b>Status:</b>	NEW ▼			<b>Metro Cash Match:</b>		\$0.00	
<b>Metro Category:</b>	New Initiative ▼			<b>Metro In-Kind Match:</b>		\$0.00	
<b>CFDA #</b>	N/A			<b>Is Council approval required?</b> <input checked="" type="checkbox"/>			
<b>Project Description:</b>		<b>Applic. Submitted Electronically?</b> <input type="checkbox"/>					
<p>Shelby Park Rest Room 2025 Grant. This in-kind grant from Cumberland River Compact provides for improvements to a rest room in the Metro Parks Quonset Hut at 1915 Sevier Street in Shelby Park. All improvement expenses will be fully funded by Cumberland River Compact. Cumberland River Compact will be responsible for repairs, winterization, and general maintenance of the rest room. The value of the in-kind grant is \$8,000.00. No match or other obligations to Metro Parks or Metro Government. No money will be coming to Parks.</p>							
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>							
N/A.							
<b>How is Match Determined?</b>							
<b>Fixed Amount of \$</b>		\$0.00		<b>or</b>		0.0% <b>% of Grant</b>	
						<b>Other:</b> <input type="checkbox"/>	
<b>Explanation for "Other" means of determining match:</b>							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
<b>Is already in department budget?</b>		N/A		<b>Fund</b> N/A		<b>Business Unit</b> N/A	
<b>Is not budgeted?</b>		\$0.00		<b>Proposed Source of Match:</b>		N/A	
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>				<b>Requested from Cont. Match Fund:</b> N/A			
<b>Other:</b>							
<b>Number of FTEs the grant will fund:</b>		0.00		<b>Actual number of positions added:</b>		0.00	
<b>Departmental Indirect Cost Rate</b>		15.07%		<b>Indirect Cost of Grant to Metro:</b>		\$0.00	
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No		<b>% Allow.</b> 0.00%		<b>Ind. Cost Requested from Grantor:</b>		\$0.00	
<b>in budget</b>							
<b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>							
<b>Draw down allowable?</b> <input type="checkbox"/>							
<b>Metro or Community-based Partners:</b>							

### Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY26			\$0.00				\$0.00	\$0.00	\$0.00
Yr 2	FY27			\$0.00				\$0.00	\$0.00	\$0.00
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
<b>Total</b>		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
<b>Date Awarded:</b>				11/13/25	<b>Tot. Awarded:</b> \$0.00		<b>Contract#:</b>		LETTER	
<b>(or) Date Denied:</b>					<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>					<b>Reason:</b>					

JP

Resolution No. \_\_\_\_\_

A resolution accepting an in-kind grant package from the Cumberland River Compact to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund improvements to the restroom in the Quonset Hut in Shelby Park.

WHEREAS, the Cumberland River Compact has awarded an in-kind grant, with an estimated total value not to exceed \$8,000.00 with no cash match required, to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund improvements to the restroom in the Quonset Hut in Shelby Park, a copy of which in-kind grant is attached hereto; and;

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this in-kind grant be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the in-kind grant by and between the Cumberland River Compact, with an estimated total value not to exceed \$8,000.00, to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund improvements to the restroom in the Quonset Hut in Shelby Park, a copy of which is attached hereto and incorporated herein, is hereby approved.

Section 2. That this in-kind grant package be appropriated to the Metro Nashville Parks Department based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY  
OF FUNDS:

Jenneen Reed/mjr  
Jenneen Reed, Director  
Department of Finance

INTRODUCED BY:

\_\_\_\_\_  
\_\_\_\_\_

APPROVED AS TO FORM AND  
LEGALITY:

Courtney Mohan  
Assistant Metropolitan Attorney

\_\_\_\_\_  
Member(s) of Council

FREDDIE O'CONNELL, MAYOR

## METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office  
Park Plaza at Oman Street  
Nashville, TN 37201



(615) 862-8400  
Fax (615) 862-8414  
[www.nashville.gov/parks](http://www.nashville.gov/parks)

Monique Horton Odom, Director

November 4, 2025

Ms. Mekayle Houghton  
Executive Director of Cumberland River Compact  
1320 Adams St. # 1040  
Nashville, TN 37208

Dear Ms. Houghton:

The Metropolitan Board of Parks and Recreation, at its meeting held on Tuesday, November 4, accepted the in-kind grant with an estimated value of \$8,000 to improve a bathroom in the Metro Parks Quonset Hut at 1915 Sevier Street in Shelby Park.

No funds will be sent to Metro Parks. This project will be paid for directly by the Cumberland River Compact, with no match or additional obligations from Metro Parks or Metro Government.

If further information is needed or you have any questions or concerns, please contact Mr. Phil Luckett of my staff; he may be reached at 615-862-8400. On behalf of Metro Parks, thank you for your continued partnership.

Sincerely,

Monique Horton Odom, Director  
and Secretary to the Board

Mr. Phil Luckett  
Mr. Alan Enzo  
Ms. Chinita White

*"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"*



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER



October 8, 2025

Metropolitan Board of Parks and Recreation  
2565 Park Plaza  
Nashville, TN 37203

Metro Parks Board Members,

The Cumberland River Compact requests Metro Parks Board approval of an in-kind grant with an estimated value of \$8,000 to improve a bathroom in the Metro Parks Quonset Hut at 1915 Sevier Street in Shelby Park.

The Cumberland River Compact operates Root Nashville, a partnership between Metro Nashville and the Cumberland River Compact, out of 1915 Sevier Street. To date, Cumberland River Compact's 15 field staff have used a portable toilet on site paid for by the Cumberland River Compact. Due to staff requests, we are seeking to improve a nonfunctioning bathroom on site. The Cumberland River Compact will be responsible for repairs, winterization, and general maintenance of the bathroom.

No money will be sent to Metro Parks. This project will be paid for directly by the Cumberland River Compact with no match or other obligation from Metro Parks or Metro Government.

Thank you for your consideration and support of the Cumberland River Compact.

With much appreciation,

A handwritten signature in black ink that reads 'Mekayle Houghton'. The signature is written in a cursive, flowing style.

Mekayle Houghton  
Executive Director

**SIGNATURE PAGE  
FOR**

**GRANT NO. Shelby Park Rest Room 2025**

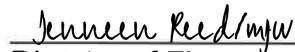
IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

  
\_\_\_\_\_  
Department

  
\_\_\_\_\_  
Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

  
\_\_\_\_\_  
Director of Finance

11/30/2025 | 10:55 PM CST  
\_\_\_\_\_  
Date

APPROVED AS TO RISK AND INSURANCE:

  
\_\_\_\_\_  
Director of Insurance

12/1/2025 | 11:01 AM CST  
\_\_\_\_\_  
Date

APPROVED AS TO FORM AND  
LEGALITY:

  
\_\_\_\_\_  
Metropolitan Attorney

12/1/2025 | 10:58 AM CST  
\_\_\_\_\_  
Date

FILED:

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date