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## GRANT APPLICATION SUMMARY SHEET

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**Grant Name:** Community /Congressionally Directed Construction Project 23-26  
**Department:** GENERAL SERVICES  
**Grantor:** U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES  
**Pass-Through Grantor (If applicable):**  
**Total Applied For** \$2,200,000.00  
**Metro Cash Match:** \$0.00  
**Department Contact:** Ava Elsaghir

**Status:** NEW

**Program Description:**

Metro Government of Nashville and Davidson County received permission to apply for the Community Project Funding/Congressionally Directed Spending (CPF/CDS) projects funding from the U.S. Department of Health and Human Services (HHS), Health Resources and Services Administration (HRSA). Metro general Services currently in the early stages of the construction for the JJC/NYCE building and plan to utilize this fund to build the Assessment center on the 3rd floor. This project is estimated to get completed by 2026.

**Plan for continuation of services upon grant expiration:**

The Department of General Services will continue with the planned infrasture to complete the building construction and provide necessary maintenance right after to maintain the building equipment and other related infrastructure

**APPROVED AS TO AVAILABILITY OF FUNDS:**

**APPROVED AS TO FORM AND LEGALITY:**

Kelly Flannery 5/25/2023 | 10:59  
 Director of Finance EJ AP **Date**

Courtney Mohan 5/25/2023 | 11:26 AM CDT  
 Metropolitan Attorney **Date**

**APPROVED AS TO RISK AND INSURANCE:**

Lora Bark Fox 5/25/2023 | 11:06 AM  
 Director of Risk Management **Date**  
 Services

John Cooper 5/26/2023 | 8:05 AM PDT  
 Metropolitan Attorney **Date**  
 (This application is contingent upon approval of the application by the Metropolitan Council.)

**Grants Tracking Form**

Part One

<b>Pre-Application</b> <input type="radio"/>		<b>Application</b> <input checked="" type="radio"/>		<b>Award Acceptance</b> <input type="radio"/>		<b>Contract Amendment</b> <input type="radio"/>	
<b>Department</b>	<b>Dept. No.</b>	<b>Contact</b>				<b>Phone</b>	<b>Fax</b>
GENERAL SERVICES	010	Ava Elsaghir					
<b>Grant Name:</b> Community /Congressionally Directed Construction Project 23-26							
<b>Grantor:</b> U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES <span style="float:right"><b>Other:</b></span>							
<b>Grant Period From:</b>	07/01/23	(applications only) <b>Anticipated Application Date:</b>		05/31/23			
<b>Grant Period To:</b>	06/30/26	(applications only) <b>Application Deadline:</b>		06/01/23			
<b>Funding Type:</b>	FED DIRECT	<b>Multi-Department Grant</b>		<input type="checkbox"/> <b>If yes, list below.</b>			
<b>Pass-Thru:</b>		<b>Outside Consultant Project:</b>		<input type="checkbox"/>			
<b>Award Type:</b>	OTHER	<b>Total Award:</b>		\$2,200,000.00			
<b>Status:</b>	NEW	<b>Metro Cash Match:</b>		\$0.00			
<b>Metro Category:</b>	New Initiative	<b>Metro In-Kind Match:</b>		\$0.00			
<b>CFDA #</b>	93.493	<b>Is Council approval required?</b>		<input checked="" type="checkbox"/>			
<b>Project Description:</b>		<b>Applic. Submitted Electronically?</b> <input checked="" type="checkbox"/>					
<p>Metro Government of Nashville and Davidson County received permission to apply for the Community Project Funding/Congressionally Directed Spending (CPF/CDS) projects funding from the U.S. Department of Health and Human Services (HHS), Health Resources and Services Administration (HRSA). Metro general Services currently in the early stages of the construction for the JJC/NYCE building and plan to utilize this fund to build the Assessment center on the 3rd floor. This project is estimated to get completed by 2026.</p>							
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>							
The Department of General Services will continue with the planned infrasture to complete the building construction and provide necessary maintenance right after to maintain the building equipment and other related infrastructure							
<b>How is Match Determined?</b>							
<b>Fixed Amount of \$</b>		or		0.0% <b>% of Grant</b>		<b>Other:</b> <input type="checkbox"/>	
<b>Explanation for "Other" means of determining match:</b>							
Cost match is not applicable							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
<b>Is already in department budget?</b>				<b>Fund</b>		<b>Business Unit</b>	
<b>Is not budgeted?</b>				<b>Proposed Source of Match:</b>			
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>							
<b>Other:</b>							
<b>Number of FTEs the grant will fund:</b>		0.00		<b>Actual number of positions added:</b>		0.00	
<b>Departmental Indirect Cost Rate</b>		5.68%		<b>Indirect Cost of Grant to Metro:</b>		\$124,960.00	
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No		<b>% Allow.</b>		0.00%		<b>Ind. Cost Requested from Grantor:</b>	
						\$0.00 <b>in budget</b>	
<b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>							
<b>Draw down allowable?</b> <input type="checkbox"/>							
<b>Metro or Community-based Partners:</b>							
Juvenile justice Center							

Part Two

Grant Budget											
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor	
Yr 1	FY24	\$404,436.71	\$0.00	\$0.00	\$0.00		\$0.00	\$404,436.71	\$22,972.01	\$0.00	
Yr 2	FY25	\$888,097.09	\$0.00	\$0.00	\$0.00		\$0.00	\$888,097.09	\$49,984.00	\$0.00	
Yr 3	FY26	\$907,466.20	\$0.00	\$0.00	\$0.00		\$0.00	\$907,466.20	\$52,003.99	\$0.00	
Yr 4	FY27										
Yr 5	FY28										
<b>Total</b>		<b>\$2,200,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$2,200,000.00</b>	<b>\$124,960.00</b>	<b>\$0.00</b>	
<b>Date Awarded:</b>						<b>Tot. Awarded:</b>		<b>Contract#:</b> PKG00279964			
<b>(or) Date Denied:</b>						<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>						<b>Reason:</b>					

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

## Project Abstract

This project provides Architectural and construction services for the Metropolitan Government of Nashville and Davidson County to fund constructing a third floor for the future Nashville Assessment Center (NAC), which will be constructed at 1354 Brick Church Pike, Nashville, Tennessee, 37207 which is estimated to be completed on or by 2026. For this project, Grant Number HRSA 23-117 was initially filed by the Metropolitan Nashville-Davidson County Office of Family Safety in partnership with the Davidson County Juvenile Court. Given construction time constraints; this project is pivoting from building out the 3rd floor of the Nashville Office of Family Safety to run the NAC pilot program toward the construction of the permanent NAC building which will be located on the Nashville Youth Campus for Empowerment (NYCE). The NYCE Campus will be a family-oriented, trauma-informed Juvenile Justice campus designed to support the intrinsic value of all members of the Davidson County Community. Plans to build the NYCE campus were approved by the Mayor of Nashville and Davidson County in 2023. Because of the scope and nature of this funding type for the Nashville Assessment Center, it is best led by Metro General Services.

In 2017, The Joint Ad-Hoc Tennessee Ribbon Task Force on Juvenile Justice conducted a multi-agency, inter-branch review of Tennessee's juvenile justice system. This process was data driven by national research and input from a diverse array of juvenile justice experts and stakeholders across Tennessee. As a result, the Task Force requested for jurisdictions to create a structured system that standardized diversion of lower-level youth from the juvenile justice system, while simultaneously enhancing youth and family access to services and support.<sup>i</sup>

A study published in 2018 by the Brookings Institution noted that families residing in the 37208 Davidson County zip code had a higher rate of incarceration than that of any other in the United States.<sup>ii</sup> The study also provided data that 42% of children living in this zip code are living in poverty. Research shows that communities with high crime, incarceration and poverty create extreme health hardships for youth and barriers for successful futures with a greater chance at involvement in violent criminal offenses and becoming victims of crime.

According to a study conducted by E. Cauffman *et al*, youth who were formally processed during adolescence were more likely to be re-arrested, more likely to be incarcerated, engaged in more violence, reported a greater affiliation with delinquent peers, reported lower school enrollment, were less likely to graduate high school within 5 years, reported less ability to suppress aggression, and had lower perceptions of opportunities than informally processed youth. These results have important implications for juvenile justice policy by indicating that formally processing youth not only is costly, but it can reduce public safety and reduce the adolescent's later potential contributions to society.<sup>iii</sup>

The Nashville Assessment Center will provide therapeutic pre-charge diversion services that will address low-level misdemeanor and status youth offenses. The NAC aims to divert non-detainable youth under the age of eighteen, engaging in low-level misdemeanors or status offenses from being booked and released from Juvenile Detention without crisis management and other supportive services. Youth diverted from Juvenile Court processing to the NAC will include, but are not limited, to welfare placement, runaway, beyond control of parent, drug and alcohol use/abuse, outcry of abuse, family discord, and low-level criminal charges.

The NAC will 1) improve procedures to provide for crisis management, physical care, and mental health resources to youth and their families in crisis, 2) divert low level offenses away from the youth justice system and into appropriate services and resources to increase public safety, 3) decrease youth recidivism rates in Davidson County, and 4) avoid unnecessary criminalization of youth, and 5) maintain healthy community connections for youth.

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<sup>i</sup> Joint Ad-Hoc Tennessee Blue Ribbon Task Force on Juvenile Justice Final Report. (December 2017, page 19) <https://www.tn.gov/content/dam/tn/tccy/documents/jj/JJ-BlueRibbon-Report-2018.pdf>.

<sup>ii</sup> Brookings Institution. *Work and Opportunity Before and After Incarceration*; Adam Looney and Nicholas Turner; March 2018, <https://www.tn.gov/content/dam/tn/tccy/documents/jj/JJ-BlueRibbon-Report-2018.pdf>

<sup>iii</sup> Cauffman E, Beardslee J, Fine A, Frick PJ, Steinberg L (2020). Crossroads in juvenile justice: The impact of initial processing decision on youth 5 years after first arrest. *Development and Psychopathology* 1–14. <https://rfkncjj.org/wp-content/uploads/2021/10/A5-Crossroads-in-juvenile-justice-Cauffman-study-on-case-processing-decisions.pdf>

# Budget Summary

[View Burden Statement](#)

 OMB Number: 4040-0008  
 Expiration Date: 02/28/2025

<b>BUDGET INFORMATION - Construction Programs</b>			
<i>NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.</i>			
COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 205,174.50	\$	\$ 205,174.50
2. Land, structures, rights-of-way, appraisals, etc.	\$ 0.00	\$	\$ 0.00
3. Relocation expenses and payments	\$ 0.00	\$	\$ 0.00
4. Architectural and engineering fees	\$ 367,187.50	\$	\$ 367,187.50
5. Other architectural and engineering fees	\$ 52,000.00	\$	\$ 52,000.00
6. Project inspection fees	\$ 5,000.00	\$	\$ 5,000.00
7. Site work	\$ 113,000.00	\$	\$ 113,000.00
8. Demolition and removal	\$ 0.00	\$	\$ 0.00
9. Construction	\$ 1,410,000.00	\$	\$ 1,410,000.00
10. Equipment	\$ 0.00	\$	\$ 0.00
11. Miscellaneous	\$ 0.00	\$	\$ 0.00
12. SUBTOTAL (sum of lines 1-11)	\$ 2,152,362.00	\$	\$ 2,152,362.00
13. Contingencies	\$ 47,638.00	\$	\$ 47,638.00
14. SUBTOTAL	\$ 2,200,000.00	\$	\$ 2,200,000.00
15. Project (program) income	\$	\$	\$
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 2,200,000.00	\$	\$ 2,200,000.00
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X <input type="text" value="100"/> % Enter the resulting Federal share.			\$ 2,200,000.00

### Project/Performance Site Location(s)

**Project/Performance Site Primary Location**  I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name: Metropolitan Government of Nashville and Davidson County

UEI: LGZLHP6ZHM55

\* Street1: 1345 Brick Church Pike

Street2:

\* City: Nashville County: Davidson

\* State: TN- Tennessee

Province:

\* Country: USA: UNITED STATES

\* ZIP / Postal Code: 37207-4405 \* Project/ Performance Site Congressional District: TN-005

**Project/Performance Site Location 1**  I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name: Metropolitan Government of Nashville and Davidson County

UEI: LGZLHP6ZHM55

\* Street1: 730 President Ronald Reagan Way

Street2:

\* City: Nashville County: Davidson

\* State: TN - Tennessee

Province:

\* Country: USA: UNITED STATES

\* ZIP / Postal Code: 37219-6300 \* Project/ Performance Site Congressional District: TN-005

**Additional Location(s)**

**CERTIFICATION REGARDING LOBBYING**

## Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**\* APPLICANT'S ORGANIZATION**

Metropolitan Government of Nashville and Davidson County - General Services Department

**\* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE**

Prefix:  \* First Name:  Middle Name:

\* Last Name:  Suffix:

\* Title:

\* SIGNATURE:

\* DATE:

**APPLICATION FOR (Community Project Funding/Congressionally Directed Spending Construction Project -JJC/NYCE Project Assessment Center)**

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

Velvet Hunter, General Services Department

*Velvet Hunter*

*VH*

5/25/2023 | 10:15 AM CDT

Director  
Department of

Date




**Certificate Of Completion**

Envelope Id: 45D9A9E70B86465DA8E52DDD1D040871	Status: Completed
Subject: Complete with DocuSign: General Services -Community Congressional Directed Construct Project 2...	
Source Envelope:	
Document Pages: 10	Signatures: 3
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Juanita Paulson
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Juanita.Paulsen@nashville.gov
	IP Address: 170.190.198.185


**Record Tracking**

Status: Original	Holder: Juanita Paulson	Location: DocuSign
6/7/2023 2:53:26 PM	Juanita.Paulsen@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

**Signer Events**

Signer Events	Signature	Timestamp
Elizabeth Jefferson		Sent: 6/7/2023 2:59:44 PM
Elizabeth.Jefferson@nashville.gov		Viewed: 6/7/2023 3:02:29 PM
Security Level: Email, Account Authentication (None)		Signed: 6/7/2023 3:02:41 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

**Electronic Record and Signature Disclosure:**  
 Accepted: 6/7/2023 3:02:29 PM  
 ID: c4215971-fc59-4872-b03a-a63310e2027f

Aaron Pratt		Sent: 6/7/2023 3:02:42 PM
Aaron.Pratt@nashville.gov		Viewed: 6/7/2023 5:44:37 PM
Security Level: Email, Account Authentication (None)		Signed: 6/7/2023 5:44:43 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Kelly Flannery		Sent: 6/7/2023 5:44:44 PM
Kelly.Flannery@nashville.gov		Viewed: 6/8/2023 7:51:07 AM
Security Level: Email, Account Authentication (None)		Signed: 6/8/2023 7:51:16 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.100	

**Electronic Record and Signature Disclosure:**  
 Accepted: 6/8/2023 7:51:07 AM  
 ID: 6fb51837-d2b5-4ea0-84df-fd5dbc314e78

Courtney Mohan		Sent: 6/8/2023 7:51:18 AM
Courtney.Mohan@nashville.gov		Viewed: 6/8/2023 10:13:52 AM
Security Level: Email, Account Authentication (None)		Signed: 6/8/2023 10:23:45 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
Accepted: 6/8/2023 10:13:52 AM ID: 07d988e5-fc43-4694-8441-e9e590d7585e		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/8/2023 10:23:47 AM Viewed: 6/8/2023 10:27:54 AM
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 6/7/2023 11:59:23 AM ID: 80cc49f6-cc92-40d9-817d-0662d2050e10	<b>COPIED</b>	Sent: 6/8/2023 10:23:48 AM Viewed: 6/8/2023 10:25:14 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/7/2023 2:59:45 PM
Certified Delivered	Security Checked	6/8/2023 10:13:52 AM
Signing Complete	Security Checked	6/8/2023 10:23:45 AM
Completed	Security Checked	6/8/2023 10:23:48 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		