
GRANT SUMMARY SHEET

Grant Name: Byrne State Crisis Intervention Program 25-27

Department: JUVENILE COURT

Grantor: BUREAU OF JUSTICE ASSISTANCE

**Pass-Through Grantor
(If applicable):** TN Office of Criminal Justice Programs

Total Award this Action: \$450,000.00

Cash Match Amount \$0.00

Department Contact:

Status: NEW

Program Description:

This grant will fund mental health services and mentorship programming opportunities for the Juvenile Court Gang Resistance Intervention Program (GRIP), which is a specialized court program geared solely for youth that are on probation with the Davidson County Juvenile Court.

Plan for continuation of services upon grant expiration:

No planned or known funding source after expiration of this 3 year grant.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
JUVENILE COURT	026						
Grant Name:	Byrne State Crisis Intervention Program 25-27						
Grantor:	BUREAU OF JUSTICE ASSISTANCE	Other:					
Grant Period From:	12/15/24	(applications only) Anticipated Application Date:					
Grant Period To:	06/30/27	(applications only) Application Deadline:					
Funding Type:	FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> → If yes, list below.			
Pass-Thru:	TN Office of Criminal Justice Programs	Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	COMPETITIVE	Total Award:		\$450,000.00			
Status:	NEW	Metro Cash Match:		\$0.00			
Metro Category:	New Initiative	Metro In-Kind Match:		\$0.00			
CFDA #	16.738	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:			Applic. Submitted Electronically?		<input type="checkbox"/>		
<p>This grant will fund mental health services and mentorship programming opportunities for the Juvenile Court Gang Resistance Intervention Program (GRIP), which is a specialized court program geared solely for youth that are on probation with the Davidson County Juvenile Court.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
No planned or known funding source after expiration of this 3 year grant.							
How is Match Determined?							
Fixed Amount of \$	\$0.00	or	0.0%	% of Grant	Other: <input type="checkbox"/>		
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?	\$0.00		Fund	Business Unit			
Is not budgeted?	\$0.00		Proposed Source of Match:				
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:	0.00	Actual number of positions added:		0.00			
Departmental Indirect Cost Rate	23.63%	Indirect Cost of Grant to Metro:		\$106,335.00			
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No	% Allow. 10.00%	Ind. Cost Requested from Grantor:		\$45,000.00	in budget		
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							
Juvenile Court to contract with the following agencies: Southern Workd, Youth Villages, Health Connect America, Counter Punch Youth Academy.							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY 25	\$150,000.00			\$0.00		\$0.00	\$150,000.00	\$35,445.00	\$15,000.00
Yr 2	FY 26	\$150,000.00			\$0.00		\$0.00	\$150,000.00	\$35,445.00	\$15,000.00
Yr 3	FY 27	\$150,000.00			\$0.00		\$0.00	\$150,000.00	\$35,445.00	\$15,000.00
Yr 4	FY__									
Yr 5	FY__									
Total		\$450,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$450,000.00	\$106,335.00	\$45,000.00
Date Awarded:			11/12/24	Tot. Awarded:		\$450,000.00	Contract#:			
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov





November 12, 2024

Freddie O'Connell, Mayor
Metropolitan Government of Nashville and Davidson County
1 Public Square
Suite 100
Nashville, TN 37201-5025

Dear Mayor O'Connell:

Enclosed is the contract for your FY2025 SCIP - Youth Family Engagement award.

To accept this grant award, as the Authorized Official for your agency, you are required to sign and date the attached **Grant Contract** in the appropriate places. All documents must be signed by hand or with a certified time-stamped Adobe signature. An image of the signed contract is unacceptable. All signed contracts must be submitted electronically. Return the contract to the enclosed address by **Tuesday, December 10, 2024**. Please contact your program manager (see below) with any concerns or questions.

After the State of Tennessee has approved the Contract, a fully-executed copy will be returned to your agency. **No payments can be made until this process is complete**, therefore, a prompt return of the documents will ensure that the payment process will begin as soon as possible according to the state invoice system.

Additional Requirement: At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier Portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") form (accessible through the Edison Supplier portal).


Your Program Manager is Tennille Falatic. For questions or assistance regarding this contract, please contact Tennille Falatic, at (615) 532-6521, or email tennille.falatic@tn.gov.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Brinkman". The signature is written in a cursive, flowing style.

Jennifer Brinkman
Director

cc: Shelley Hudson, Special Projects Manager
File

 GOVERNMENTAL GRANT CONTRACT (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)					
Begin Date 12/15/2024		End Date 6/30/2027		Agency Tracking #	
Edison ID					Edison Vendor ID 4
Grantee Legal Entity Name Metropolitan Government of Nashville and Davidson County					Edison Vendor ID 4
Subrecipient or Recipient <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Recipient		Assistance Listing Number: 16.738			
		Grantee's fiscal year end June 30			
Service Caption (one line only) SCIP - Youth Family Engagement, Juvenile Court - Family Engagement Programs					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
FY25		\$150,000.00			\$150,000.00
FY26		\$150,000.00			\$150,000.00
FY27		\$150,000.00			\$150,000.00
TOTAL:		\$450,000.00			\$450,000.00
Grantee Selection Process Summary					
<input checked="" type="checkbox"/> Competitive Selection		The Competitive Selection process utilized was as per the DGA.			
<input type="checkbox"/> Non-competitive Selection					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE - GG</i>	
Speed Chart FA00003624		Account Code County - 71301000			

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
OFFICE OF CRIMINAL JUSTICE PROGRAMS
AND
METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee," is for the provision of administering federal grant funds for the improvement of the criminal justice system as required by the Byrne State Crisis Intervention Program (SCIP), Assistance Listing number 16.738 as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall comply with and perform all services, functions, and/or requirements as stated in the grantee's application under which this Grant Contract is awarded, and that is hereby incorporated into this Grant Contract as Attachment A, attached hereto.
- A.3. The Grantee shall comply with all reporting requirements described in the Grantee's application, in correspondence from the Office of Criminal Justice Programs, and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>.
- A.4. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>. The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.
- A.5. The Byrne State Crisis Intervention Program (SCIP) provides a multi-faceted response to crisis intervention and violent crime reduction by supporting the improvement of the infrastructure of the state's criminal justice system. These projects support appropriate behavioral health responses for individuals who might otherwise be impacted by the criminal justice system, expand the availability of evidence-based programming and resources for juveniles and their families, strengthen community safety, protect the public from crime, and build trust between law enforcement and the community. The following activities will be conducted with SCIP funding:
- a. The Grantee will gather and maintain data relating to grant project activities and program performance as required by the SCIP fund source and Office of Criminal Justice Programs. The data collected should support the information submitted on required reports.
 - b. The Grantee is responsible for annual reporting of output and performance measurement data on their projects to OCJP using the report forms available for SCIP per the OCJP Grants Manual.
 - c. Any change in terms or conditions will require a contract amendment.

- A.6. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.
- a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);
 - b. the State grant proposal solicitation as may be amended, if any;
 - c. the Grantee's proposal (Attachment A) incorporated to elaborate supplementary scope of services specifications.
- A.7. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment B, is incorporated in this Grant Contract.

B. TERM OF CONTRACT:

- B.1. This Grant Contract shall be effective on 12/15/2024 ("Effective Date") and extend for a period Thirty (30) months and fifteen (15) days after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Four Hundred Fifty Thousand Dollars (\$450,000.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A-1 for fiscal year 2025, Attachment A-1 for fiscal year 2026, and Attachment A-1 for fiscal year 2027, is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Department of Finance and Administration
Office of Business and Finance
Attention: Invoicing
312 Rosa L. Parks Avenue, Suite 2000
Nashville, TN 37243
OBF.Grants@tn.gov

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Department of Finance and Administration, Office of Criminal Justice Programs.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.
- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
 - (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
 - (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the total Grant Contract amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Contract.
- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date, in form and substance acceptable to the State.
- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by Section C of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit said refund with the final grant disbursement reconciliation report.

- b. The State shall not be responsible for the payment of any invoice submitted to the state after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to this Grant Contract.
 - d. The Grantee must close out its accounting records at the end of the contract period in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").

- b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of

state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Tennille Falatic, Program Manager
Department of Finance and Administration
Office of Criminal Justice Programs
312 Rosa L. Parks Avenue, Suite 1800
Nashville, Tennessee 37243-1102
Email: tennille.falatic@tn.gov
Telephone # (615) 532-6521

The Grantee:

Shelley Hudson, Special Projects Manager
Juvenile Court of Metropolitan Nashville and Davidson C., TN
100 Woodland St.
Nashville, Tennessee 37219-6300
Email: shelleyhudson@jjsnashville.org
Telephone # (615) 862-8079

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.

- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.
- At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).
- When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.
- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.
- The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.
- For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).
- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual

services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. State Interest in Equipment or Motor Vehicles. The Grantee shall take legal title to all equipment or motor vehicles purchased totally or in part with funds provided under this Grant Contract, subject to the State's equitable interest therein, to the extent of its *pro rata* share, based upon the State's contribution to the purchase price. The term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five hundred dollars (\$500.00). The term "motor vehicle" shall include any article of tangible personal property that is required to be registered under the "Tennessee Motor Vehicle Title and Registration Law", Tenn. Code Ann. Title 55, Chapters 1-6.

As authorized by the Tennessee Uniform Commercial Code, Tenn. Code Ann. Title 47, Chapter 9 and the "Tennessee Motor Vehicle Title and Registration Law," Tenn. Code Ann. Title 55, Chapters 1-6, the parties intend this Grant Contract to create a security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this Grant Contract. A further intent of this Grant Contract is to acknowledge and continue the security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this program's prior year Grant Contracts between the State and the Grantee.

The Grantee grants the State a security interest in all equipment or motor vehicles acquired in whole or in part by the Grantee under this Grant Contract. This Grant Contract is intended to be a security agreement pursuant to the Uniform Commercial Code for any of the equipment or motor vehicles herein specified which, under applicable law, may be subject to a security interest pursuant to the Uniform Commercial Code, and the Grantee hereby grants the State a security interest in said equipment or motor vehicles. The Grantee agrees that the State may file this Grant Contract or a reproduction thereof, in any appropriate office, as a financing statement for any of the equipment or motor vehicles herein specified. Any reproduction of this or any other security agreement or financing statement shall be sufficient as a financing statement. In addition, the Grantee agrees to execute and deliver to the State, upon the State's request, any financing statements, as well as extensions, renewals, and amendments thereof, and reproduction of this Grant Contract in such form as the State may require to perfect a security interest with respect to said equipment or motor vehicles. The Grantee shall pay all costs of filing such financing statements and any extensions, renewals, amendments and releases thereof, and shall pay all reasonable costs and expenses of any record searches for financing statements the State may reasonably require. Without the prior written consent of the State, the Grantee shall not create or suffer to be created pursuant to the Uniform Commercial Code any other security interest in said equipment or motor vehicles, including replacements and additions thereto. Upon the Grantee's breach of any covenant or agreement contained in this Grant Contract, including the covenants to pay when due all sums secured by this Grant Contract, the State shall have the remedies of a secured party under the Uniform Commercial Code and, at the State's option, may also invoke the remedies herein provided.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. The Grantee shall maintain a perpetual inventory system for all equipment or motor vehicles purchased with funds provided under this Grant Contract and shall submit an inventory control report which must include, at a minimum, the following:

- a. Description of the equipment or motor vehicles;
- b. Vehicle identification number;
- c. Manufacturer's serial number or other identification number, when applicable;
- d. Acquisition date, cost, and check number;
- e. Fund source, State Grant number, or other applicable fund source identification;
- f. Percentage of state funds applied to the purchase;
- g. Location within the Grantee's operations where the equipment or motor vehicles is used;
- h. Condition of the property or disposition date if Grantee no longer has possession;
- i. Depreciation method, if applicable; and
- j. Monthly depreciation amount, if applicable.

The Grantee shall tag equipment or motor vehicles with an identification number which is cross referenced to the equipment or motor vehicle item on the inventory control report. The Grantee shall inventory equipment or motor vehicles annually. The Grantee must compare the results of the inventory with the inventory control report and investigate any differences. The Grantee must then adjust the inventory control report to reflect the results of the physical inventory and subsequent investigation.

The Grantee shall submit its inventory control report of all equipment or motor vehicles purchased with funding through this Grant Contract within thirty (30) days of its end date and in form and substance acceptable to the State. This inventory control report shall contain, at a minimum, the requirements specified above for inventory control. The Grantee shall notify the State, in writing, of any equipment or motor vehicle loss describing the reasons for the loss. Should the equipment or motor vehicles be destroyed, lost, or stolen, the Grantee shall be responsible to the State for the *pro rata* amount of the residual value at the time of loss based upon the State's original contribution to the purchase price.

Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at another time during the term of the Grant Contract, the Grantee shall request written approval from the State for any proposed disposition of equipment or motor vehicles purchased with Grant funds. All equipment or motor vehicles shall be disposed of in such a manner as the parties may agree from among alternatives approved by the Tennessee Department of General Services as appropriate and in accordance with any applicable federal laws or regulations.

- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;

- b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
- c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
- d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

- D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Transfer of Grantee's Obligations. The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer of restructuring of its operations related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.
- E.3. Counterpart Clause: This agreement may be executed in two or more dated counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same effective instrument.

- E.4. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:
- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - c. Telecommunications or video surveillance services provided by such entities or using such equipment.
 - d. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.
- E.5. Monitoring Sub-Contractors.
- (a) The Grantee shall develop written procedures for monitoring all of its State-approved subcontractors. The procedures must clearly outline the process for assuring that all subcontractors are in compliance with the terms of this contract, and with the OCJP Grants Manual and with applicable state and federal requirements.
 - (b) The Grantee shall have an established quality assurance/quality improvement plan for all subcontractors; and
 - (c) The Grantee shall also maintain an internal quality improvement process that assesses the overall quality and performance of its subcontractors.
- E.6. Suspension of Payment.
- a. In addition to termination of this Grant Contract for convenience or for cause, the State may suspend payment under this Grant Contract upon one or more of the following occurrences:
 - i. Grantee's failure to comply with the terms of Section A of this Grant Contract;
 - ii. More than one instance, after written notice, of Grantee's failure to address reportable findings in a Monitoring Report issued by the State; or.
 - iii. Grantee's failure to comply with any terms or Sections of this Grant Contract, which the State determines is detrimental to the welfare or best interests of Grantee's service recipients.
 - b. The State will provide written notice to Grantee for the suspension of payments under this Grant Contract. The State may suspend payment pending resolution of an investigation

or until Grantee corrects a finding of non-compliance with the terms of this Grant Contract. Suspension of payments shall not exceed two hundred and forty (240) days and the suspension of payments does not prohibit the State from exercising any other rights or seeking other remedies available to it, including the termination of this Grant Contract for convenience or for cause as provided in Section.

E.7. Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

a. Reporting of Total Compensation of the Grantee's Executives.

- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
 - i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
 - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.

- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
- c. If this Grant Contract is amended to extend the Term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.
- d. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: <https://www.gsa.gov>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

- E.8. Personally Identifiable Information. While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII.

The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all

individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

IN WITNESS WHEREOF,

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

SEE NEXT PAGE

GRANTEE SIGNATURE

DATE

Freddie O'Connell, Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

JAMES E. BRYSON, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR
GRANT NO.**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



Sheila D.J. Calloway
Juvenile Court Judge



Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**


Director of Finance Date
Department of Finance

11/15/2024 | 1:26 PM CST

APPROVED AS TO RISK AND INSURANCE:


Director of Insurance

11/15/2024 | 4:04 PM CST

Date

**APPROVED AS TO FORM AND
LEGALITY:**


Metropolitan Attorney

11/15/2024 | 3:04 PM CST

Date

Freddie O' Connell
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

OFFICE OF CRIMINAL JUSTICE PROGRAMS

FUND SOURCE SCIP - Youth Family Engagement
OCJP JAG Priority Area

Required Information on Authorizing Agency: Name: Metropolitan Government of Nashville and Davidson Federal ID Number (FEIN): 62-0694743 DUNS Number: 078217668 SAM Expiration Date: 1/2/2025 Fiscal Year End Date: June 30	Implementing Agency: Name: Juvenile Court of Metropolitan Nashville and Da Address: 100 Woodland St. Nashville, TN 37219-6300
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Will You Have Any Subcontracts? Yes

Project Title: Juvenile Court - Family Engagement Programs

AUTHORIZED OFFICIAL - Contact Information

(Name, Title, and Complete Mailing Address) Freddie O'Connell, Mayor 1 Public Square Suite 100 Nashville, 37201-5025	Phone Number: (615) 862-6000 EXT:	E-Mail Address: mayor@nashville.gov
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PROJECT DIRECTOR - Contact Information

(Name, Title, and Complete Mailing Address) Shelley Hudson, Special Projects Manager 100 Woodland St. Nashville, 37219-6300	Phone Number: (615) 862-8079 EXT:	E-Mail Address: shelleyhudson@jnsnashville.org
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FINANCIAL DIRECTOR - Contact Information

(Name, Title, and Complete Mailing Address) Nicole Whitlock, Finance Manager PO Box 196300 Nashville, 37219-6300	Phone Number: (615) 880-2368 EXT:	E-Mail Address: nicoleswhitlock@jnsnashville.gov
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County/Counties Served (Type ALL if Statewide):

Davidson

U.S. Congressional District(s): 7

**Scope of Services/Project Narrative
Byrne State Crisis Intervention Program**

PROJECT TITLE: Nashville Davidson County High Risk GRIP Project

PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED

Problem Description: This section should include a description of the specific problem(s), target population, geographic area that the proposed project will address, and current statistics and relevant facts to substantiate the need for the proposed project.

Below the prompts, please answer following questions and elaborate on the problem for intervention:

- 1. Please describe the problem(s) as specifically as possible, using current information and local data. National data is not acceptable. TBI, local law enforcement, or some other repository of information, such as a community needs assessment, is acceptable if it is relevant to the specific community this grant is serving. Please cite the source.*

The Gang Resistance Intervention Program (GRIP) is a specialized court program geared solely for youth that are on intense probation with the Davidson County Juvenile Court. Referred youth have a lengthy delinquent history, serious/violent charges, gang affiliation or suspicion, or are at risk of entering custody with the Department of Children's Services (DCS).

Between April 2023 and March 2024 1,986 youth were arrested and brought to the Davidson County Juvenile Justice Center (JJC). Of the total youth brought to JJC, 27.6% or 548 juveniles were admitted to detention and 18.9% or 375 youth, were released into the custody of the Department of Children Services (DCS). African American youth made up 78.4% of those youth released to DCS with Caucasian youth making up 12.5%, Hispanic 8.3%, and 0.8% were unknown/other. The Static Risk Pre-screener was used to assess 1,109 youth. Of those screened 11.5% or 128 youth were screened as high risk.

Serious crimes accounted for 731 delinquent petitions being filed between April 2023 and March 2024, with 29.3% or 214 youth having charges related to a firearm. During this same period the High Risk: GRIP team had 3,417 interactions with High Risk: GRIP youth.

The GRIP program has received 65 referrals since January 2022. Of these referrals 31% have had truancy petitions filed, 40% have some sort of documented Neglect and Dependency history, 68% come from single parent homes, 94% have had prior delinquent history, and 100% identify as black or brown.

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(PAGE 2)

In fiscal year 2023, Language Services Program served 3,672 individuals. The top three interpreted languages were Spanish, which accounted for 89.9%, Arabic accounted for 2.7% and Somali accounted for 2.2%.

2. *Provide a description of existing services for at-risk youth and their families in the service area and a description of gaps and/or barriers in services.*

The High-Risk GRIP Court Program offers a range of supportive programs aimed at aiding youth within the Juvenile Justice Center. Among these programs are:

- The REAL Program: An 8-week initiative focusing on nurturing leadership skills and facilitating open, candid discussions among youth.
- Pathways Kitchen: A program centered on culinary arts training, social skill enhancement, and workforce readiness.
- Monroe Harding Youth Success Workshop: A 3-day workshop focusing on money management, job preparedness, and fostering healthy relationships.

Additionally, mental health services are provided through two organizations:

- Youth Villages, through its Intercept Program, conducts psychosocial assessments for referrals, with a portion of these assessments shared with the Court. They offer services to low-income youth funded by a TANF grant and accept youth with DCS involvement.
- Health Connect offers Comprehensive Child and Family Treatment (CCFT), outpatient services, and intensive outpatient treatment, catering to Tenn Care recipients and uninsured clients.

Despite the availability of such programs and services, several barriers hinder the youth in the GRIP Program:

- Lack of family engagement: Many of the program youth come from low-income, single-parent households, where parental involvement is limited due to financial strain or emotional exhaustion.
- Educational challenges: Most participants are off-track for graduation and struggle to catch up on credits, exacerbated by disruptions caused by the COVID-19 pandemic.
- Transportation limitations: Participants face difficulties accessing programming and court sessions due to inadequate transportation options, compounded by lengthy bus routes.
- Community partner difficulties: Referrals made by probation officers may be rejected or ignored by families, while providers face challenges in obtaining timely insurance verification and engaging non-responsive families.
- Financial constraints: Low-income families often prioritize basic needs over probation requirements, hindering their ability to engage with the program effectively.

- Language barriers: An increasing number of youth and families speak Spanish, Arabic, or Swahili as their primary languages, posing challenges in communication and access to services, exacerbated by limitations with language lines and court interpreters.

Addressing these barriers effectively requires collaborative efforts and innovative solutions to ensure equitable access to support services for all youth and families involved in the GRIP Program.

3. *Will these funds remove/decrease these gaps and/or barriers? Please cite current data (from this organization and/or other relevant sources), including geographic, economic, social, etc.*

These programming dollars will help to decrease the barriers that the youth and families face by allowing the GRIP Program to offer more resources that youth could otherwise not afford to participate in.

By offering multiple programs for youth to choose from, it is more likely that they will find programming that interests them. Participants will more often finish a program that they are engaged fully in.

The funding from this grant will help to decrease the financial burden of those participants that are most at need. Single parent homes with parents working multiple jobs or grandparents raising their grandchildren can become overwhelmed with the extra burden of probation while trying to make ends meet. This program will enable us to provide school supplies, shoes, school clothes, and other essential needs to those that are in crisis.

4. *Please list the specific counties this program will serve and how each county will be served.*

The proposed program will serve Davidson County, Tennessee, by providing funding for youth to participate in various programs aimed at mentoring and mental health support. Southern Word and Counterpunch Youth Academy will offer mentoring programs. Mental health and substance abuse services will be provided by Health Connect and Youth Villages Intercept program.

The program will support low-income youth and families by supplying assistance with purchasing school supplies, clothing, shoes, uniforms, backpacks, or other immediate needs as identified by the GRIP team.

Secondary support for Davidson County youth will include purchasing iPads for GRIP team officers to streamline administrative tasks, facilitate program enrollment, and make real-time referrals. Additionally, GRIP Youth Case Managers will receive real-time electronic

interpretation equipment to bridge language barriers and improve communication with the youth and families they serve.

Needs Statement: Please demonstrate the need for the problem listed above and provide a clear statement of how funding will support the overall success of the project and the project's value to clients and the community. The needs statement justifies the request for funding. It utilizes data from the problem statement above to identify resource gaps.

Below the prompts, please answer the following questions and elaborate on how these needs would, ideally, be improved or solve the problem above.

1. *What are the specific needs that should be addressed in order for this project to solve the above problem(s)? Delineate whether the agency is currently providing these services or if they will be added services based on this proposal.*

The GRIP program and its' Youth Case Managers play a crucial role in addressing the needs of high-risk youth and those in crisis by developing comprehensive probation plans focused on crisis intervention and prevention. Here's a detailed breakdown of the approach:

Crisis Intervention:

1. Assessment and Immediate Response:

- **Initial Assessment:** GRIP Youth Case Managers will conduct a CANS assessment within 30 days of intake to evaluate each youth's specific needs, risks and history including mental health, substance use, family dynamics, educational background, and gang involvement.
- **Rapid Response:** When a youth is identified as being in need for services, Youth Case Managers coordinate with mental health professionals, substance abuse counselors, and other services to provide urgent support and referrals.

2. Customized Probation Plans:

- Each youth receives a tailored probation-intervention plan that addresses their specific needs, which may include referrals for a mental health assessment, Alcohol and Drug Assessment, and referrals to mentorship programs.
- **Continuous Monitoring:** Youth Case Managers closely monitor the youth's progress and adjust the probation plan as necessary to ensure ongoing support and stability.

3. Collaboration with Stakeholders:

- **Interagency Collaboration:** Youth Case Managers work in partnership with schools, Department of Children's Services (DCS), law enforcement, and

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community organizations to provide comprehensive support to the youth and their families.

- **Family Involvement:** Engaging families is a key component, with probation officers facilitating Child and Family Team Meetings (CFTM) and making referrals to supportive services for other family members.

The Nashville Davidson County Juvenile Court High-Risk GRIP Court Program seeks funding to enhance program effectiveness and support participant needs. Proposed initiatives include:

- **Streamlined Services with Community Partners:** Grant funding would simplify partnerships with community service providers such as Youth Villages and Health Connect, allowing for on-site psychosocial assessments at the Courthouse and eliminating the need for families to travel for appointments.
- **Emergency Assistance for Low-Income Families:** One-time funding would enable the provision of emergency essentials such as clothing, shoes, and school supplies, alleviating immediate financial burdens and allowing families to focus on program participation and education.
- **Language Barrier Solutions:** Grant funding will support real-time electronic translating equipment, facilitating communication between probation officers and non-English-speaking participants and families.
- **Support for Community-Based Alternatives to DCS Custody:** With a focus on keeping high-risk youth in the community, funding would provide essential services and support, reducing the need for placement in DCS custody.
- **Program Components:** Funding would support initiatives like the Counter Punch Youth Academy program, offering youth a constructive outlet for mental and physical exercise and teaching self-discipline.
- **Professional Development for Youth Case Managers:** Grant funding would enable GRIP Youth Case Managers to attend the National Gang Conference in Chicago, equipping them with the necessary skills and training to effectively serve youth and families in the program and contribute to rehabilitation efforts.

These initiatives, made possible through grant funding, aim to strengthen the GRIP Court Program's impact and support the well-being and success of high-risk youth and their families in the Nashville Davidson County community.

2. *Describe how this program will address those needs.*

The proposed program seeks to address critical gaps in the services provided by the GRIP Court Program, with a primary focus on meeting the mental health, drug and alcohol rehabilitation needs of participating youth.

Through the below prevention strategies, the goal of the GRIP program is to effectively support at-risk youth and those in crisis, guiding them towards stability, growth, and a more promising future.

Prevention Strategies:

1. **Development of Probation Plans:**

- a. **Comprehensive Probation Plans:** These plans include provide a structured path for youth rehabilitation.
- b. **Behavioral Goals:** The plans set clear behavioral goals and milestones, promoting positive behavior and accountability.

2. **Educational and Vocational Support:**

- a. **Tutoring and Academic Assistance:** The program includes provisions for tutoring and academic support to help youth succeed in school.
- b. **Job Readiness:** Vocational training and resume building services help youth acquire skills and find employment.

3. **Life Skills and Counseling:**

- a. **Life Skills Workshops:** Workshops on communication, conflict resolution, and financial literacy equip youth with essential life skills.
- b. **Regular Counseling Sessions:** Continuous individual and group counseling sessions help youth address personal issues, trauma, and behavioral challenges.

4. **Community Integration:**

- a. **Community Service:** Participation in community service projects fosters a sense of responsibility and connection to the community.
- b. **Positive Peer Networks:** Encouragement to join positive peer groups and mentorship programs helps youth build supportive relationships and reduces negative peer influence.

5. **Regular Monitoring and Support:**

- a. **Frequent Check-Ins:** Regular meetings between probation officers and youth provide ongoing support, guidance, and accountability.

- b. **Progress Reviews:** Monthly court reviews allow for adjustments to the probation plan to address any new challenges or setbacks.

Long-Term Impact:

- **Reduction in Recidivism:** The combined approach of immediate crisis intervention and structured probation plans aims to lower recidivism rates among participating youth.
- **Improved Mental and Emotional Health:** Ongoing access to mental health services and counseling promotes long-term emotional stability and well-being.
- **Successful Reintegration:** The program prepares youth for successful reintegration into society through educational, vocational, and life skills training.

By specifically targeting these needs, the program aims to create a supportive environment where youth and their families can access essential services and resources, ultimately enhancing their ability to succeed in the program and beyond. The inclusion of professional development opportunities for GRIP staff, as well as the incorporation of outside professional staff, further enriches the program's capacity to meet the diverse needs of program participants and provide comprehensive support.

Overall, the program endeavors to foster holistic well-being and empowerment among youth involved in the GRIP Court Program, with the ultimate goal of facilitating positive outcomes and rehabilitation success.

PURPOSE

This section should include the goal(s) and objectives of the project. This proposed project should not exceed five (5) goals but must at least have three (3) goals. Delete any unused goals.

Goal – The goals are the broad but measurable, general statements of long-range benefits to the client or community that you are seeking to accomplish. Goals should flow directly from the needs statement.

Objectives – should be specific, measurable, realistic, and focused on the immediate or short-term impact of the project. Objectives should include: Who (Target Population), What (Desired Measurable Change), How (Project Activity).

Goal 1: To enhance family system stabilization and mitigate the risk of gun violence by providing whole-family support services and diversion.

- **Objective 1.1: Increase the number of individuals who have participated in the program.**
 - **Activity 1.1.1: Host Informational Sessions: We will organize workshops and CLEs within Juvenile Court to educate attorneys, probation officers, and other court personnel people about the GRIP program's benefits. We will also ensure that flyers/brochures are available detailing the program so that appropriate referrals can be made.**

- **Objective 1.2: Increase the number of program participants who are linked with safety planning, wrap around support, mentoring and other necessary resources.**
 - **Activity 1.2.1: Resource Fair: We will collaborate with local community organizations, businesses, and government agencies to facilitate a mini resource meet and greet, allowing participants to interact directly with service providers.**

- **Objective 1.3: Increase the number of community partners who can provide services to program participants.**
 - **Activity 1.3.1: Partnership Committee: We will continue to lean on our Davidson County partnership committee to vet potential community partners and determine if they are good fit for working with our youth. By fostering these connections and creating a robust network of community partners, we aim to enhance the range of services available to our program participants and support their journey towards successful outcomes.**

- **Objective 1.4: Increase the number of individuals who successfully complete the program.**
 - **Activity 1.4.1: Court Reviews: We will continue to have monthly court progress reviews and tailor adjustments to individual plans in order to address any challenges participants may face. We will hopefully be able to introduce small milestone-based incentives to reward progress and maintain motivation.**

- **Objective 1.5: Decrease the number of individuals who re-offend following graduation from the program.**
 - **Activity 1.5.1: Aftercare program: We will plan to implement a monthly check in with graduates to address any emerging issues and ensure participants remain on track. Participants will be encouraged to engage in support groups and community activities that reinforce positive behavior and provide a network of accountability.**

- **Objective 1.6: Evaluate the number of individuals who believed the program made a positive impact in their life or their needs were met.**
 - **Activity 1.6.1: Surveys: We will conduct comprehensive post-program surveys and interviews with participants to gather detailed feedback on their experiences. We will incorporate qualitative feedback through focus groups to gain deeper insights into participants' perspectives and experiences. This evaluation process will help us understand the effectiveness of the program and guide improvements based on participants' responses.**

Goal 2: To intervene in the progression of mental health and substance use disorders.

- **Objective 2.1: Program participants will receive a psychosocial assessment upon entering program.**
 - **Activity 2.1.1: Program participants will participate in a psychosocial assessment.**

- **Objective 2.2: Program participants will receive a mental health or substance abuse assessments to determine if counseling services are needed.**
 - **Activity 2.2.1: Program participant will participate in a mental health or substance abuse assessment as needed.**

Goal 3: For program participants to increase positive life skills by participating in a community mentoring program.

- **Objective 3.1: Program participants will successfully complete at least one mentoring program.**

- **Activity 3.1.1: REAL Program is an 8-week program that focuses on developing leadership skills and allowing youth a safe space to engage in “real talk” conversations.**
- **Activity 3.1.2: Café Momentum is a culinary experience designed to teach culinary arts, improve social skills, and prepare youth for the workplace.**
- **Activity 3.1.3: Monroe Harding Youth Success Workshop is a 3-day workshop that focuses on introducing money management, job readiness, and developing healthy relationships.**
- **Activity 3.1.4: Southern Word is a restorative arts program that focuses on writing, performance, music production, personal development, leadership skills, mentoring, and art as a means of expressing oneself.**
- **Activity 3.1.5: Counterpunch Academy is a mentoring program that uses non-contact Olympic-style boxing training. Programming emphasizes making positive choices and improving communication skills through structured boxing drills, role-playing scenarios, and guided discussions.**

Goal 4: Decrease economic barriers to program participation.

- **Objective 4.1: Program participants will be supported throughout length of program to ensure financial constraints do not hinder program participation.**
 - **Activity 4.1.1: Emergency family support will be offered on a one-time basis to youth and families that require clothing, shoes, school supplies, or other items as determined by GRIP Court staff.**

Goal 5: Evaluate Program Effectiveness.

- **Objective 5.1: Evaluate all program participants for program effectiveness.**
 - **Activity 5.1.1: Conduct comprehensive post-program surveys and interviews with participants to gather detailed feedback on their experiences. Incorporate qualitative feedback through focus groups to gain deeper insights into participants' perspectives and experiences. This evaluation process will help program providers understand the effectiveness of the program and guide improvements based on participants' responses.**

IMPLEMENTATION TIMELINE FOR ACCOMPLISHING KEY GRANT ACTIVITIES

This section should include a comprehensive timeline with concrete implementation and execution dates. The structure of the timeline should be feasible and outline the best scenario for achieving goals and objectives. Please add additional lines as necessary.

Provide a detailed timeline, including the following:

- *Specific activities and completion dates for hiring new staff and training staff*
- *Specific activities and completion dates for establishing partnerships and collaborations necessary to implement the components of the program.*
- *Specific activities and completion dates for ongoing program evaluation and improvement*

Activity/ Output	Position of Person Completing	Due Date for Completion
Meet with mental health provides to develop plans for conducting psychosocial evaluations, mental health or substance abuse assessments for new program participants.	Program Manager	On-going activity
Meet with identified GRIP program mentorship programs to develops plans for program implementation	Program Manager	On-going activity
GRIP program staff to attend National Gang Conference.	GRIP team members	Annually as scheduled
GRIP program evaluation	GRIP team members	Quarterly
Attend Monthly Court reviews	GRIP team members	Monthly

IMPLEMENTATION PLAN

This section should include your agency’s plan for project implementation.

INPUTS

Once the project has been logically planned, please identify the resources necessary to carry out that plan. The inputs will be converted into outputs and outcomes via the activities described above. This section should describe the resources the project requires to conduct its activities and to achieve its goals and objectives. The inputs are the staff, the volunteers, the donated items, etc. that the project has that will contribute to the success of the proposed project.

1. *Describe the program’s process for taking referrals from community agencies and organizations, including schools, local police departments, community mental health agencies, juvenile court, and other community-based referral sources.*

The GRIP program identifies and supports at-risk youth by evaluating various risk factors that contribute to the likelihood of delinquency and negative outcomes. The process for determining eligibility includes a thorough assessment of the following:

1. Delinquent History:

- The program reviews the youth's previous involvement in the juvenile justice system, such as past arrests, adjudications, or prior compliance on probation. This history helps identify behavioral patterns that may need intervention.

2. Neglect and Dependent History:

- The program considers any documented history of neglect or dependency, which often indicates instability in the youth's living situation. These experiences can lead to emotional and behavioral issues that the program aims to address.

3. Current Charges Considered Violent:

- The program assesses the nature of the youth's current charges, focusing on violent offenses. This includes crimes like aggravated assault, aggravated robbery, reckless endangerment, handgun possession, or other offenses involving physical harm or threats. Such charges suggest a higher risk and a need for immediate intervention.

4. Association with Negative/Gang-Involved Peers:

- The program examines the youth's social circles, particularly their associations with peers engaged in negative behaviors or gang activities. Peer influence plays a significant role in shaping behavior, and connections with negative or gang-involved peers can increase the risk of delinquent behavior.

5. Lack of Connection to Pro-Social Activity:

- The program evaluates whether the youth participate in pro-social activities, such as sports, clubs, employment, or other positive community engagements. A lack of involvement in these activities can indicate a higher risk of negative behavior, as it suggests the youth may lack positive outlets for their energy and interests.

6. School Behavior and Attendance Issues:

- The program also considers school-related factors, including behavioral issues, disciplinary actions, and attendance problems. Poor academic performance, frequent absences, and disruptive behavior at school are often signs of broader challenges and can be predictors of future delinquency.

7. At Risk of Department of Child Services (DCS) Custody for Delinquent Behavior:

- The program requires that participants be on a DCS stay, indicating that the youth is at serious risk of being placed under the care of the Department of Child Services due to delinquent behavior. Participation in the GRIP program

may represent the youth's "last chance" to avoid DCS custody and remain in the community.

By evaluating these factors, the GRIP program aims to identify youth most vulnerable to engaging in delinquent activities or becoming involved in gangs. The program seeks to provide early and targeted interventions that address the root causes of these risk factors. These interventions may include counseling, mentorship, educational support, and connections to community resources, all designed to guide the youth toward positive paths and reduce the likelihood of future involvement with the justice system.

The referral process for the GRIP program can involve multiple stakeholders within the juvenile justice system. To ensure that appropriate youth receive the necessary interventions and support, the program requires that the youth be currently on, or in the process of being placed on, Metro probation with a Department of Child Services (DCS) stay agreement. The following parties are authorized to make referrals to the GRIP program:

1. Current Youth Case Managers:

- Metro Youth Case Managers, who are directly involved in supervising and managing the youth on supervised probation, can refer their youth to the GRIP program. They assess the youth's risk factors and needs, determining if the additional support provided by GRIP is warranted.

2. Youth Attorneys:

- Attorneys representing youth, whether public defenders or private counsel, can recommend their clients for the GRIP program. They may see the potential benefits of GRIP's intervention in reducing the risk of the youth entering DCS custody.

3. District Attorneys:

- Prosecutors may refer youth to the GRIP program as part of a plea agreement or as an alternative to more punitive measures. They may recognize that the program's rehabilitative approach could better serve the youth's long-term interests.

4. Magistrates:

- Judicial Officers, such as magistrates, have the authority to refer youth to the GRIP program. During court proceedings, they can court order for youth to be referred to GRIP as a beneficial component of the youth's probation conditions.

Once a referral is made, the GRIP program team reviews the case and considers the youth's risk factors, needs, and the potential benefits of program participation. If the youth is accepted into the program, they receive tailored interventions, including counseling, mentorship, educational support, and other services designed to address the

underlying issues contributing to their at-risk status. The program aims to help youth avoid further involvement with the justice system and develop positive life skills.

Referral Link: <https://forms.office.com/g/9UuWavwYM9?origin=lprLink>

2. *Describe the process for assessing individuals under your project during the pre-petition stage and/or just after an initial juvenile petition is filed. When will the assessments occur? Who will assess? What tools will be utilized?*

GRIP court is for youth that are adjudicated and on probation. The assigned Youth Case Manager completes a Child Adolescent Needs and Strengths (CANS) assessment on all youth that enter the program within the first 30 days of their probation intake to determine needs and strengths, risk level, and trauma score. A plan of care is developed based on the results of the assessment. At the 90-day mark on probation, the Youth Case Manager conducts a CANS reassessment to measure progress and determine if there are any additional needs.

THE CHILD AND ADOLESCENT NEEDS AND STRENGTHS (CANS)

This multi-purpose tool was developed for children's services to support decision making, including level of care and service planning, to facilitate quality improvement initiatives, and to allow for the monitoring of outcomes of services. The Journal of Child and Family Studies (September 2003, Volume 12, pages 279 - 289) conducted a study on the Reliability of the child and Adolescent Needs and Strengths – Mental Health- (CANS - HH-Scale, and found that the CANS can be used reliably to assess the type and severity of problem presentation, risk behaviors, functioning, care, intensity and organization, caregiver capacity and strengths among children with protective and mental health needs. Versions of the CANS are currently used in 50 states in child welfare, mental health, juvenile justice, and early intervention applications. Juvenile Court uses the JJ. CANS 2.0 version. CANS assessments are delivered by trained Juvenile Court Youth Caser Managers in person with the youth. Juvenile Court Youth Case Managers recertify annually on this assessment tool (Reviewed on 9/10/2024 at <https://link.springer.com/article/10.1023/A:1023935726541>).

3. *Describe in significant detail the types of services (ex: personalized treatment plans, wraparound services) that this project will provide. How will each service be provided? Who will provide those services? At what point during case management will each service occur?*

Each GRIP youth receives the CANS assessment within 30-days of intake to determine the youth's needs and strengths. The Youth Case Manager will develop a probation plan of care based on the results of the assessments. Also taken into consideration is information provided by the youth's family, schools, prior Child and Family Team Meetings (CFTM),

and court history. Once a youth's needs are identified, the Youth Case Manager will make referrals to appropriate programs, and agencies for support services aligned to individual youth needs.

The following referrals are made for youth participating in the GRIP program:

- Referrals for Mental health assessments are primarily made to the Youth Villages Intercept program or Health Connect America CCFT. Limited services will be subcontracted through this grant application by Metro Juvenile Court Grants Management team.
- Referrals are made to the OASIS Center of Nashville's REAL program, which is an 8-week leadership/mentorship program. These services will not be subcontracted through this application.
- Referrals are made to the Pathways Kitchen program which is an 8-week culinary arts internship designed to teach culinary arts, improve youth social skills and prepare youth for the workforce. These services will not be subcontracted through this application.
- Referrals are made to the Monroe Harding Youth Success Workshop program, which is a 3-day job readiness and life skills workshop. These services will not be subcontracted through this application.
- Referrals are made to the Southern Word program which is a 12-week program that focuses on writing, performance, music production, personal development, leadership skills, mentoring, and art as a means of expressing oneself. These services will be subcontracted through this grant application by the Metro Juvenile Court Grants Management team.
- Referrals are made to the Counter Punch Youth Academy which is a 6-week program that provides mentoring services using non-contact Olympic-style boxing training. These services will be subcontracted through this grant application by the Metro Juvenile Court Grants Management team.

YOUTH VILLAGES

Youth Villages will offer intensive counseling services through their Intercept program for up to three (3) GRIP participating youth and families who are uninsured or ineligible for

TANF grants. Services are provided by certified staff in their area of expertise in person to the referred youth and family.

HEALTH CONNECT AMERICA

Up to fifteen (15) GRIP program participants will receive a mental health or substance abuse assessments through Health Connect. Services are provided by certified staff in their area of expertise in person to the referred youth.

OASIS CENTER OF NASHVILLE'S REAL PROGRAM

The REAL program is an eight-week leadership and mentorship program that engages justice-involved youth in real talk about their future dreams, values, relationships, manhood, and gangs. Participating youth are connected to an adult mentor. Youth focus on building leadership skills, participate in creative arts projects, work on service-learning projects to benefit the community, learn about career and college opportunities and the value of quality family time. Services are provided by trained facilitators in person to the referred youth.

PATHWAYS KITCHEN

The Pathways Kitchen program is an eight-week (condensed to 4 weeks for summer programming) training culinary experience program designed to provide justice-involved youth ages 15 to 19 workforce development and social-emotional learning by teaching culinary arts to learn legal employment, social skills and life-skills. Case managers help justice-involved youth work through issues such as anger management, trauma recovery, fatherlessness, and abandonment. Youth receive a ServSafe certification and access to prospective employment upon program completion. Programming is provided in person to referred youth by trained facilitators in the National Restaurant Association Educational Foundations (NRAEF) Restaurant Ready Curriculum.

MONROE HARDING

The Youth Success Workshop at Monroe Harding Youth Connections is designed to help equip justice-involved youth with the foundational skills necessary for a successful future. Participants learn about emotional, financial, and professional skills and earn a certificate for attending and successfully completing all 3 days. Youth participate in person at Monroe Harding and receive instruction by a qualified facilitator.

<https://www.monroeharding.org/>

SOUTHERN WORD

The Southern Word program is a twelve-week program that increases youth positive life-skills. Two program cohorts are offered. Up to 40 youth will attend one sixty-to-ninety-

minute program exposure session. Mentors expose youth entering the program to writing, music production and performance. Thereafter, for each program cohort, 3 youth attend a 90-minute studio session experience one time per week on Mondays for 12 weeks and 3 youth attend a 90-minute studio session experience one time per week on Tuesdays for 12 weeks. A total of 12 students are to be served by this program. Studio sessions focus on project building, music and writing skill focus and personal development. Services are provided by trained staff/mentor in their area of expertise in person to the referred youth and family.

COUNTER PUNCH YOUTH ACADEMY

The Counter Punch Youth Academy program is a six-week program that increases youth positive life-skills. Program serves 10 youth twice a week per program quarter (4 cohorts offered). Program services include providing mentoring services using non-contact Olympic-style boxing training. Sessions emphasize making positive choices and improving communication skills through structured boxing drills, role-playing scenarios, and guided discussions. The boxing training will help instill discipline, focus, and teamwork, while mentoring components provide opportunities for self-reflection, peer interaction, and the development of effective communication skills. Other sessions will provide a supportive environment where participants can safely explore their emotions and develop strategies for handling challenges both in and out of the ring. These include structured drills designed to help participants manage emotions under pressure, practice constructive conflict resolution, and engage in guided self-reflection. Coaches will lead discussions on how boxing techniques, such as controlled breathing, timing, and discipline, can be applied to everyday situations to reinforce positive behavior and emotional control. Services are provided by trained staff/mentor in their area of expertise in person to the referred youth and family.

4. *Describe how your program intervening during the pre-petition stage and just after the petition stage will help to prevent traumatic family separations and provide crucial support and services when people need them the most.*

The GRIP Program Approach to Prevent Traumatic Family Separation:

Upon receiving referrals just after the petition stage, the GRIP program responds promptly to assess the family's situation and needs. Youth Case Managers engage with the youth and family members to understand the underlying issues leading to potential family separation.

Family-Centered Approach:

The GRIP program adopts a family-centered approach, recognizing that maintaining family unity is often in the best interest of the child. Youth Case Managers work closely

with parents, guardians, and extended family members to address challenges and create a supportive environment.

Tailored Support and Services:

Based on the family's specific needs and circumstances, the GRIP program provides a range of tailored support services, including counseling, parenting classes, substance abuse treatment, and job readiness assistance. Access to mental health services is prioritized to address trauma, stress, and other emotional challenges experienced by youth and family.

Legal Advocacy and Guidance:

The GRIP program offers legal advocacy and guidance to navigate the legal system effectively, ensuring that families understand their rights and responsibilities. The youth and family meet with their assigned attorney at least monthly during court dates. The youth's attorney assists the youth and family with navigating court proceedings, and access to legal resources are provided to prevent unnecessary family separations.

Collaboration and Partnerships:

The GRIP program collaborates closely with community organizations including the Oasis Center of Nashville, Southern Word, Counter Punch Youth Academy, Monroe Harding, Pathways Kitchen, mental health professionals including Youth Villages, Health Connect America and child welfare agencies. Youth Case Managers will collaborate with DCS to hold Child and Family Meetings (CFTM) when needed to ensure comprehensive support for families.

Ongoing Monitoring and Follow-up:

The GRIP program maintains regular contact and follow-up with families to monitor progress, address emerging needs, and provide continuous support. Youth Case Managers and support teams remain accessible to families, offering crisis intervention and guidance whenever necessary.

Data-Driven Practices:

The GRIP program utilizes data analytics and outcome measurements to evaluate the effectiveness of interventions and make data-driven decisions for continuous improvement. Insights from successful interventions and best practices are shared within the organization and with relevant stakeholders to enhance overall impact. By implementing these strategies, the GRIP program not only prevents traumatic family separations but also promotes family stability, resilience, and well-being. The 71% success rate in keeping youth from entering DCS custody reflects the program's effectiveness in providing timely, comprehensive, and targeted support to families in crisis.

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5. *Does your project continue case management with those who are no longer experiencing system involvement? Describe your case management process post system involvement.*

After completing the program, youth and their families can maintain connections with the services provided. The aim is for youth to establish enduring relationships with service providers and mentors, extending their support as long as necessary. Upon discharge, families are informed that they can reach out to their Youth Case Manager for aid with resources, education, or advocacy. While post-program case management isn't obligatory, we strongly recommend that youth and families remain engaged and connected.

6. *Will non-grant funded community-based partners be providing any of the services noted above? Please identify which services will occur due to this partnership.*

Pathways Kitchen provides a multi-tiered program that enables youth to continue participating in activities even after completing their probationary period. The primary objective of Café Momentum is to help these youth secure employment opportunities that eventually lead to careers.

Monroe Harding Youth Success Workshop offers continuing care through their Youth Connections program. Since 2005, Monroe Harding's Youth Connections Resource Center (YC) has provided services for teens and young adults (ages 16-26) who are currently in or have aged out of state custody and other vulnerable young adults who are neither enrolled in school nor participating in the labor market. They have typically lived in poverty, without adequate economic resources or sufficient support from their families and communities.

Monroe Harding Youth Connection Resource Center is a drop-in center located in downtown Nashville and one of four designated community resource centers for current and former foster youth in the state of Tennessee. For 14 years, YC has offered employment preparedness and career development, secondary and post-secondary education support, financial education and matched savings program, basic needs assistance, and various life skills classes including sexual health education.

7. *Will any grant funds be subcontracted to fund the work of other agencies under this grant? If so, what partners? What services will they be contracted to provide?*

The Juvenile Court Grants Management team will subcontract with Youth Villages, Health Connect America, Southern Word, and Counter Punch Youth Academy. These agencies will work the Juvenile Court Grants Management team to complete a sub-contract.

YOUTH VILLAGES

Youth Villages will offer intensive counseling services through their Intercept program for up to three (3) GRIP participating youth and families who are uninsured or ineligible for TANF grants.

HEALTH CONNECT AMERICA

Health Connect America provides mental and behavioral health services to children, families, and adults across multiple states. Up to 15 GRIP program participants will receive a mental health or substance abuse assessments through Health Connect America.

SOUTHERN WORD

The Southern Word program is a twelve-week program that increases youth positive life-skills. Two program cohorts are offered. Up to 40 youth will attend one sixty-to-ninety-minute program exposure session. Mentors expose youth entering the program to writing, music production and performance. Thereafter, for each program cohort, 3 youth attend a 90-minute studio session experience one time per week on Mondays for 12 weeks and 3 youth attend a 90-minute studio session experience one time per week on Tuesdays for 12 weeks. Studio sessions focus on managing anxiety, representing yourself and making good choices, respecting people from different cultures, conflict management, navigating power, and establishing personal goals.

COUNTER PUNCH YOUTH ACADEMY

The Counter Punch Youth Academy program is a six-week program that increases youth positive life-skills. Program serves 10 youth twice a week per program quarter (4 cohorts offered). Program services include providing mentoring services using non-contact Olympic-style boxing training. Sessions emphasize making positive choices and improving communication skills through structured boxing drills, role-playing scenarios, and guided discussions. The boxing training will help instill discipline, focus, and teamwork, while mentoring components provide opportunities for self-reflection, peer interaction, and the development of effective communication skills. Other sessions will provide a supportive environment where participants can safely explore their emotions and develop strategies for handling challenges both in and out of the ring. These include structured drills designed to help participants manage emotions under pressure, practice constructive conflict resolution, and engage in guided self-reflection. Coaches will lead discussions on how boxing techniques, such as controlled breathing, timing, and discipline, can be applied to everyday situations to reinforce positive behavior and emotional control.

8. *Describe project's use of evidence-based services. Please also include information on mental health and/or substance abuse services and referrals through a contracted*

partnership with community resources. Is your assessment tool evidence-based? Please describe how we can verify that the services listed are evidence-based.

YOUTH VILLAGES

Youth Villages is a private nonprofit organization that provides youth with emotional, mental, and behavioral problems via the services of certified counselors. The Youth Villages Intercept's clinical approach uses evidenced-based Multisystemic Therapy, which is rated by the PennState Social Science Research Institute, Results First Clearinghouse database. Results first rating color is green.

HEALTH CONNECT AMERICA

Health Connect America provides mental and behavioral health services to children, families, and adults across multiple states. Health Connect America uses Applied Behavior Analysis (ABA) which is a researched-based therapy that uses a scientific approach to help individuals with developmental disorders and autism. ABA helps youth learn new skills and improve social interactions. ABA aligns with the Lovaas Model of Applied Behavior Analysis ranked by the PennState Social Science Research Institute, Results First Clearinghouse database. Results first rating color is yellow as promising. The Lovaas Model of Applied Behavior Analysis is a community and school-based, family treatment program that uses the principle of Applied Behavior Analysis to provide individualized services for children with autism. The program is comprehensive, tailored to children's needs, and integrated into many aspects of participants lives.

OASIS CENTER OF NASHVILLE'S REAL PROGRAM

The REAL curriculum is derived from the evidenced-informed model, Preventing Long-term Anger and Aggression in Youth (PLAAY) which is a culturally responsive behavioral and emotional trauma-focused cognitive-behavioral therapeutic (CBT) violence/microaggression and physical activity intervention. Cognitive Behavior Therapy aligns with the for Cognitive Behavior Therapy Anger-Related Problems in Children and Adolescents ranked by the PennState Social Science Research Institute, Results First Clearinghouse database. Results first rating color is green. Dr. Howard C. Stevenson, the Constance Clayton Professor of Urban Education, Professor of Africana Studies, in the Human Development & Quantitative Methods Division of the Graduate School of Education at the University of Pennsylvania, has researched PLAAY to examine the benefits of racial literacy and culturally responsive interventions.

PATHWAYS KITCHEN

The Pathways Kitchen program curriculum aligns with the Adolescent Diversion Project (Michigan State University) ranked by the PennState Social Science Research Institute, Results First Clearinghouse database. Results first rating color is green. The Adolescent Diversion Project (Michigan State University) is a strengths-based, university led program

that diverts arrested youth from formal processing in the juvenile justice system and provides them with community-based services. Based upon the combination of theoretical perspectives, the goal of the ADP is to prevent future delinquency by strengthening youth's attachment to family and other prosocial individuals, increasing youth's access to resources in the community, and keeping youth from potentially stigmatizing social contexts (such as the juvenile justice system).

SOUTHERN WORD

The Southern Word program aligns with Mentoring Programs to Prevent Youth Delinquency as ranked by the PennState Social Science Research Institute, Results First Clearinghouse database. Results first rating color is green, and results first categories are for crime and delinquency and substance use. Mentoring programs focused on delinquency pair youth at risk with adult mentors to develop relationships and spend time together at regular meetings for an extended period. Youth at risk for delinquent behavior have individual characteristics (e.g., showing conduct disorders or antisocial behavior) and/or ecological characteristics (e.g., living in neighborhood with high rates of poverty or crime, coming from abusive families, experiencing parental incarceration) that increases the likelihood of delinquency). Mentors have greater knowledge, skills, or experience than mentees, but are not in professional or pre-determined relationships with mentees, such as parent-child. Implementation varies significantly from various programs. Mentors can be paid staff or volunteers. Mentoring programs can occur during or after school and can take place at school or offsite. This type of mentoring program is scientifically supported, having a green rating to indicate the program has a positive impact based on the most rigorous evidence.

COUNTER PUNCH YOUTH ACADEMY

The Counter Punch Youth Academy program aligns with Mentoring Programs to Prevent Youth Delinquency as ranked by PennState Social Science Research Institute, Results First Clearinghouse database. Results first rating color is green, and results first categories are for crime and delinquency and substance use. Mentoring programs focused on delinquency pair youth at risk with adult mentors to develop relationships and spend time together at regular meetings for an extended period. Youth at risk for delinquent behavior have individual characteristics (e.g., showing conduct disorders or antisocial behavior) and/or ecological characteristics (e.g., living in neighborhood with high rates of poverty or crime, coming from abusive families, experiencing parental incarceration) that increases the likelihood of delinquency). Mentors have greater knowledge, skills, or experience than mentees, but are not in professional or pre-determined relationships with mentees, such as parent-child. Implementation varies significantly from various programs. Mentors can be paid staff or volunteers. Mentoring programs can occur during or after school and can take place at school or offsite. This type of mentoring

program is scientifically supported, having a green rating to indicate the program has a positive impact based on the most rigorous evidence.

9. Please include your Organizational Chart that would be in place if this project is funded.

Included as an attachment.

10. Does your project have grant funded staff positions? Please describe their specific role to the project.

No

11. Sustainability plan: Describe how the organization will plan for sustaining this project in the future if federal funding decreases or discontinues. Be specific in identifying additional funding sources and strategies to support the program long-term.

Pursue grants from governmental bodies at state and local levels, along with foundations and private entities interested in youth development, criminal justice reform, or social welfare.

Investigate funding avenues through corporate sponsorships, community foundations, and philanthropic collaborations that share the program's goals and expected results.

Partner with nearby businesses, employers, and vocational training initiatives to facilitate job placements for program participants, promoting self-reliance and decreasing dependence on external funding.

Establish relationships with educational institutions, workforce development agencies, and community colleges to tap into resources, training opportunities, and financial support channels.

12. Does your agency currently receive funding for Specialized Court-based programs, Community Violence Intervention from the Office of Criminal Justice Programs as of July 1, 2024? If yes, describe how the work funded under this project will support or enhance services provided under your grant. Will this grant provide additional services to the population served by your grant? Will this provide case management or resources to additional populations?

No

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13. *Budget Information: Provide a list of every item listed in the proposed budget and the estimated cost. Then provide a provide a 1 - 2 sentence summary that specifies how the item is relevant to serving program participants and how/where it would be used.*

Professional Fee: Restorative Arts via Southern Word at \$30,000 yearly to work with 40 youth participants twice a week for twelve weeks per quarter to articulate and reflect on personal experiences in a creative and support environment. These classes are 100% dedicated to administering services to program participants.

Professional Fee: Counterpunch Youth Academy to provide programming for 40 youth at \$350 per youth for a total of \$14,000.00 per year to utilize non-contact boxing as a transformative mentorship tool to address mental health and academic challenges while offering a demanding physical fitness program based on the training methods of Olympic boxers. These cohorts are 100% dedicated to administering services to program participants.

Professional Fee: Youth Villages Intercept to provide 3 uninsured youth at \$2,700.00 per month for 6 months, at \$ 16, 200.00 per youth for a total \$48,600.00 for the year. This provides evidenced-based intensive in-home parenting skills program used to prevent children from entering out-of-home care. Includes multiple components to assess and address the impact of trauma, both acute and chronic, throughout the program. Begins with risks and safety assessment that considers both youth and family trauma exposure history. These sessions are 100% dedicated to administering services to program participants.

Professional Fee: Health Connect to provide for Mental Health Assessments and Alcohol and Drug Assessments with outpatient services at \$300 for both assessments for 15 uninsured youth per year. The assessments bridge the gap of youth entering into DHS custody. These assessments are 100% dedicated to administering services to program participants.

Supplies: Youth Case Managers supplies at \$250. This funding is for miscellaneous items necessary for administering program services to program participants. These staff are 100% dedicated to administering services to program participants.

Supplies: Safety vest for 3 Youth Case Managers at \$800 for newly hired staff. This funding is for protection of the Youth Case Managers while administering project services to program participants. These supplies are 100% focused on administering services to program participants.

Supplies: Tablets 6 at \$500. One tablet computer for each of the Youth Case Manager. They will be utilized to enter case notes on the go, sign up youth, make referrals in real time and allow youth to apply for jobs while with the Youth Case Manager. These staff are 100% dedicated to administering services to program participants.

Travel: Conference attendance for 5 GRIP program individuals at \$2,600 to travel to Chicago, Illinois to attend the National Gang Crime Research Center (NGCRC) Gang Specialist Training. This would allow all GRIP Youth Case Managers to obtain training and be certified gang specialist to better serve the youth and families they work with. These staff are 100% dedicated to administering services to program participants.

Specific Assistance to Individuals: One-time emergency family support for approximately 15 youth at \$350 to provide back to school items such as school supplies, school clothes/uniforms, shoes, backpacks, etc. to ensure youth are prepared and transitioning to school. These supplies are 100% focused on administering services to program participants.

Indirect Cost: The Indirect Cost Rate for Metro Juvenile Court is 22.45%, but we are seeking the de minimis reimbursement of 10% (\$15,000) for this program. These funds are 100% dedicated to the administering of the grant program.

DATA COLLECTION PROCEDURE

Describe the data collection procedures you will undertake to collect and report the outputs and outcomes of the planned services or interventions. Data can be collected through several methods including but not limited to:

- *Agency records related to program participants and services provided.*
- *Agency records related to referral sources / community partners, outreach, and contacts.*
- *Juvenile court records related to number of petitions filed and number of petitions diverted through the program.*
- *Surveys of program participants evaluating their perception of program effectiveness.*

Describe how you will document your activities and collect the data you will report for the quarterly PMT reports and OCJP Annual Report.

Please include additional information on oversight or project review such as a quarterly review of data by project leadership for the purposes of measuring success, the need for improvement and adjusting / enhancing services.

1. **Establish Clear Objectives and Metrics:** Begin by defining the project's objectives and identifying the key performance indicators (KPIs) that will be used to measure progress. These metrics should be specific, measurable, achievable, relevant, and time-bound (SMART).

2. **Baseline Assessment:** Before the project begins, establish a baseline for each performance metric. This provides a reference point for comparison as the project progresses.
 3. **Implement Monitoring Systems:** Data will be collected using the Juvenile Case Management System (JCM) and Juvenile Information management System (JIMS).
 4. **Regular Progress Reporting:** Schedule regular progress reviews where the project team can analyze the collected data and assess performance against the established metrics. These reviews could be weekly, monthly, or at other intervals depending on the project's duration and complexity.
1. *Who will collect the data as well as how and when data is collected.*

Within 48 hours, team members delivering services under the Grant will gather and input data into web-based data information systems: Juvenile Case Management System (JCM) and/or Juvenile Information Management System (JIMS), aligning with the established goals, objectives, and key performance indicators. Subsequently, the data entered into JCM and JIMS will be extracted by the Juvenile Court Strategic Data Coordinator for analysis and reporting on the aforementioned goals, objectives, and key performance metrics.

2. *Who validates data and how is the data stored?*

The validation of data and its storage process typically involves several steps and stakeholders:

Data Entry Validation: GRIP program Youth Case Managers are responsible for entering data into the Juvenile Case Management System (JCM) and/or Juvenile Information Management System (JIMS) are often tasked with performing initial validation checks. This may include verifying the accuracy and completeness of the entered data before submission.

Quality Assurance: The Juvenile Court Strategic Data Coordinator will review the entered data to ensure consistency, accuracy, and adherence to predefined standards. This individual may also identify and rectify any discrepancies or errors found in the data.

Supervisory Review: Supervisors or managers overseeing the team members collecting and entering data may conduct periodic reviews to validate the accuracy and reliability of the data. These individuals provide oversight to ensure that data collection and entry procedures are followed correctly.

Audits: Periodic audits may be conducted by the Juvenile Court Strategic Data Coordinator to validate the integrity and compliance of the data. The Strategic Data Coordinator will assess the data collection, entry, and storage processes to ensure they meet regulatory requirements and organizational standards.

Data Storage: The data collected and validated is typically stored in secure databases within the Juvenile Case Management System (JCM) and/or Juvenile Information Management System (JIMS). These systems are designed to safeguard the data from unauthorized access, loss, or corruption. Data storage may involve measures such as encryption, access controls, regular backups, and disaster recovery plans to ensure data security and availability.

Overall, the validation of data involves a collaborative effort among team members, supervisors, and the strategic data coordinator to ensure the accuracy, integrity, and security of the stored data.

3. How are grant funded activities documented?

The documentation of grant-funded activities typically involves several steps to ensure transparency, accountability, and compliance with grant requirements:

Project Plans and Proposals: A detailed project plan and proposal outlining the objectives, activities, timelines, and budget for the proposed project will be developed and serve as the foundation for the scope and goals of the grant-funded activities.

Grant Agreement: All activities will be documented in accordance with the terms and conditions of the grant, including reporting requirements, budget allocations, and compliance expectations.

Budget Tracking: All grant funds will be tracked through a detailed budgeting and financial management systems. Regular monitoring of expenditures by the Juvenile Court Finance Manager will ensure the grant funds are used in accordance with the budget and grant agreement.

Progress Reports: Required progress reports will be submitted in accordance with the Grant Agreement and facilitated/reviewed by the Juvenile Court Special Projects Program Manager.

Financial Reports: Required financial reports detailing the expenditure of grant funds will be submitted in accordance with the Grant Agreement and reviewed by the Juvenile Court Finance Manager.

Compliance Documentation: Documentation demonstrating compliance with grant requirements, regulations, and reporting deadlines will be maintained by the appropriate court personnel, including but not limited to the GRIP Program Director, Juvenile Court Special Projects Manager, and Juvenile Court Finance Manager.

4. How is the data used to evaluate the project?

Data collected from grant-funded projects will be used for project evaluation:

Performance Metrics: The data collected is compared against predefined performance metrics and key performance indicators (KPIs) outlined in the project plan or grant agreement. These metrics may include measures of program reach, participant engagement, service delivery, and outcomes achieved. By analyzing data against these metrics, evaluators can assess the extent to which project objectives are being met.

Outcome Evaluation: Data will be used to evaluate the outcomes and impact of the project on its target population or beneficiaries. Outcome evaluation helps determine the effectiveness of interventions and the extent to which project goals are being achieved.

Process Evaluation: Data will be used to evaluate the processes and implementation of project activities. Process evaluation helps identify strengths and weaknesses in project implementation and informs strategies for improvement.

Stakeholder Feedback: Data may be collected from project participants, stakeholders, and partners through surveys, interviews, or feedback forms to gather insights into stakeholder perspectives and experiences. Stakeholder feedback provides valuable qualitative data that complements quantitative data and offers a more comprehensive understanding of project impact and effectiveness.

Continuous Improvement: Evaluation data is used to identify areas for improvement and inform ongoing project management and decision-making. By analyzing trends, identifying best practices, and addressing challenges, project stakeholders can make informed adjustments to project activities, strategies, and resource allocations to enhance project effectiveness and sustainability.

Reporting and Accountability: Evaluation data is used to fulfill reporting requirements to funding agencies. Transparent reporting ensures accountability and transparency in project management and funding utilization.

Measuring the success of interventions within the GRIP program also varies greatly depending on the unique circumstances and challenges faced by each youth. Given that the participants are considered high-risk and often deal with numerous barriers, "success" is defined more flexibly and contextually. The program acknowledges that traditional measures of success, such as complete rehabilitation or zero recidivism, may not be immediately attainable for every participant. Instead, success can be observed in incremental and individualized outcomes, including:

1. **Avoiding Department of Children's Custody (DCS) and Remaining in the Community:**

- For some youth, a significant measure of success is the ability to avoid being placed in the custody of the Department of Child Services (DCS). This outcome indicates stability in the youth's living situation and a level of compliance with probation and court orders that allows them to remain in their community. This is an important achievement, as it suggests that the youth is receiving adequate support and structure without the need for state intervention.
- 2. Lower-Level Charges Upon Recidivism:**
- For youth who may not completely avoid reoffending, success can still be measured by the nature and severity of new charges. If a youth recidivates but the new offense is less severe than their prior charges, it can be seen as a positive indicator. This suggests progress in behavior modification and a reduction in harmful activities. For example, a youth previously charged with violent crimes may be considered successful if subsequent offenses involve less serious, non-violent charges.
- 3. Prolonged Time Between Rearrests:**
- Another measure of success is extending the period between any subsequent arrests. Longer intervals between incidents can indicate that the youth is developing better coping mechanisms, engaging in positive behaviors, or avoiding negative influences. This progress, even if gradual, reflects a shift towards more stable and law-abiding behavior.
- 4. Simply Staying Alive:**
- In extreme cases, especially with highly vulnerable youth involved in dangerous environments or lifestyles, success can be as fundamental as ensuring the youth's survival. Staying alive amidst significant risks such as gang violence, drug abuse, or severe mental health crises is a critical and valid measure of success. It indicates that the interventions are at least providing a protective buffer against the most severe outcomes.

These varied measures of success acknowledge the complex realities faced by high-risk youth. They allow the GRIP program to tailor interventions to individual needs and circumstances, setting realistic and meaningful goals. This approach ensures that even small steps toward improvement are recognized and celebrated, providing the youth with a sense of progress and hope. It also allows program staff, stakeholders, and the youth themselves to understand that success is not a one-size-fits-all concept but rather a spectrum of positive changes and achievements.

5. *What policies and procedures are in place regarding the sharing of data?*

Data will only be shared in accordance with Juvenile Court's confidentiality restrictions and allowances. The Juvenile Court of Davidson County has strict confidentiality requirements that apply to all employees, students, consultants, partners, and volunteers. Disclosing confidential

information without authorization to do so can lead to disciplinary action, up to and including termination for employees, and/or criminal and civil prosecution as prescribed by Tennessee state law. All employees, students, consultants, partners, and volunteers are provided a copy of Juvenile Court Departmental Policy 2.2.1: Confidentiality of Juvenile Court Information and Records; and sign a Juvenile Court Records Confidentiality Acknowledgment Form, acknowledging their understanding of maintaining confidence of Juvenile Court information.

COLLABORATION ACTIVITIES (REQUIRED)

Collaboration is defined as a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve results, they are more likely to achieve together than alone. Collaboration should describe the ongoing working relationship where ideas are exchanged a common purpose and common goals are planned and attained. All applicants are strongly encouraged to collaborate with other agencies to achieve similar goals.

List agencies, roles of agencies, names of principals, their contact information, and agency commitments (or MOUs) to the project.

YOUTH VILLAGES

Youth Villages will offer intensive services for up to three GRIP participating youth and families who are uninsured or ineligible for TANF grants for up to six months via the Intercept program. Limited services will be subcontracted through this grant application by Metro Juvenile Court Grants Management team.

Jeremy Breithaupt, MSSW
jeremy.breithaupt@youthvillages.org
Director of Community-Based Program Strategy
Youth Villages | Tennessee
Office 615.250.7271 | Cell 931.284.1276
3310 Perimeter Hill Drive
Nashville, TN 37211

HEALTH CONNECT AMERICA

Health Connect America provides mental and behavioral health services to children, families, and adults across multiple states. Up to 15 GRIP program participants will receive a mental health or substance abuse assessments through Health Connect America. Limited services will be subcontracted through this grant application by Metro Juvenile Court Grants Management team.

Debra RM Peterson, MPA
debra.peterson@healthconnectamerica.com
Program Director

Health Connect America
1321 Murfreesboro Pike Suite 300
Nashville, TN 37217
Office: 615-656-0227

SOUTHERN WORD

The Southern Word program is a twelve-week program that increases youth positive life-skills. Up to 40 youth will attend one sixty-to-ninety-minute program exposure session. Mentors expose youth entering the program to writing, music production and performance. Twelve youth to attend the studio session experience 2 times per week for 12 weeks. Program services include a focus on writing, performance, music production, personal development, leadership skills, mentoring, and art as a means of expressing oneself. These services will be subcontracted through this grant application by the Metro Juvenile Court Grants Management team.

Benjamin Smith
Southern Word Program Monitor
1704 Charlotte Ave, Suite 200 Nashville, TN 37203
615-686-5456
benjamin@southernword.org

Amber McCullough
Southern Word Financial Monitor
1704 Charlotte Ave, Suite 200 Nashville, TN 37203
615-686-5456
amber@southernword.org

OASIS CENTER OF NASHVILLE'S REAL PROGRAM

The REAL program is an eight-week leadership and mentorship program that engages justice-involved youth in real talk about their future dreams, values, relationships, manhood, and gangs. Participating youth are connected to an adult mentor. Youth focus on building leadership skills, participate in creative arts projects, work on service-learning projects to benefit the community, learn about career and college opportunities and the value of quality family time. These services will not be subcontracted through this application. Program services are provided via a Metro Community Partnership (CPF) grant contract.

Lee Gray
Sr. Director of Development
1704 Charlotte Ave Ste 200
Nashville, TN 37203
615-983-6890
dtrue@oasiscenter.org

Jennifer Hendricks
Finance Controller
1704 Charlotte Ave Ste 200
Nashville, TN 37203
615-983-6857
jhendricks@oasiscenter.org

PATHWAYS KITCHEN

The Pathways Kitchen program is an eight-week (condensed to 4 weeks for summer programming) training culinary experience program designed to provide justice-involved youth ages 15 to 19 workforce development and social-emotional learning by teaching culinary arts to learn legal employment, social skills and life-skills. Case managers help justice-involved youth work through issues such as anger management, trauma recovery, fatherlessness, and abandonment. Youth receive a ServSafe certification and access to prospective employment upon program completion. Programming is provided in person to referred youth by trained facilitators in the National Restaurant Association Educational Foundations (NRAEF) Restaurant Ready Curriculum. These services will not be subcontracted through this application. Program services are provided via a Metro Community Partnership (CPF) grant contract.

Teri Sloan
Sr. Director of Development for Justice-Impacted Youth
931-580-5911
teri@pathwayskitchen.org

Kendall Ford
Program Manager
901-734-7447
kendall@pathwayskitchen.org

MONROE HARDING

The Youth Success Workshop at Monroe Harding Youth Connections is designed to help equip justice-involved youth with the foundational skills necessary for a successful future. Participants learn about emotional, financial, and professional skills and earn a certificate for attending and successfully completing all 3 days. Youth participate in person at Monroe Harding and receive instruction by a qualified facilitator. These services will not be subcontracted through this application. Program services are provided through an independent funding source via Monroe Harding.

Georgianna Hooker
Life Skills Coordinator

615-487-2648
Youth Connections
523 Church Street
Nashville, TN 37219
www.monroeharding.org

COUNTER PUNCH YOUTH ACADEMY

The Counter Punch Youth Academy program is a five to six-week program that increases youth positive life-skills. Program serves 10 youth twice a week per program quarter. Program services include providing mentoring services using non-contact Olympic-style boxing training. Sessions emphasize making positive choices and improving communication skills through structured boxing drills, role-playing scenarios, and guided discussions. The boxing training will help instill discipline, focus, and teamwork, while mentoring components provide opportunities for self-reflection, peer interaction, and the development of effective communication skills. Other sessions will provide a supportive environment where participants can safely explore their emotions and develop strategies for handling challenges both in and out of the ring. These include structured drills designed to help participants manage emotions under pressure, practice constructive conflict resolution, and engage in guided self-reflection. Coaches will lead discussions on how boxing techniques, such as controlled breathing, timing, and discipline, can be applied to everyday situations to reinforce positive behavior and emotional control. These services will be subcontracted through this grant application by the Metro Juvenile Court Grants Management team.

Tramaine Crook
Counter Punch Youth Academy Program Monitor
1034 3rd Ave S, Nashville, TN 37210
615.249.8900
travis@counterpunchyouth.org

Steve Wylie
Agency Financial Monitor Contact Information:
Counter Punch Youth Academy Financial Program Monitor
Address: 1034 3rd Ave S, Nashville, TN, 37210
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Email: info@counterpunchyouth.org

What other community agencies or partners will you seek to recruit to join the project? What role will they serve?

The project will continue to look for collaborative partnerships and restorative arts programs to involve agencies in linking program participants to community services, as this is a goal of the program. The project will also seek to work with The Family Center

<https://www.familycentertn.org/> which focuses on breaking intergenerational cycles of childhood trauma and creating resilient communities.

INTENDED OUTPUTS (Products)

*This section should describe the outputs or internal measures of the amount of work done within the project. **Outputs are the direct products of program activities** and usually are measured in terms of the volume of work accomplished. Outputs refer to the completion of tasks you are required to accomplish over the course of the project. Please refer to the information provided under each objective.*

Required Grant Outputs

These are required outputs that must be tracked by each program. Do not delete any output listed below. Provide an estimate for each output for a single fiscal year.

Total number of active juvenile program participants	40
Total number of new juvenile participants each quarter	10
Total number of active adult participants	0
Total number of new adult participants each quarter	1

Total number of juveniles who completed the program	20
Total number of adults who completed the program	0
Total number of petitions dismissed	0

Total number of community partners	7
Total number of new community partners each quarter	1
Total number of outreach events or community agency contacts this quarter	2

Total number of program graduates who have been re-admitted to the program during the last quarter.	0
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Total number of program graduates who have had petitions filed or received new criminal charges in the adult system.	2
--	---

List services that community partners provide:

- Youth Villages: Intercept Behavior Health programming.
- Health Connect Intercept: Mental Health and Behavioral Health Assessments.
- Oasis Center of Nashville: Mentoring program.
- Café Momentum: Mentoring program.
- Spoken Word: Mentoring program.
- Counter Punch Youth Academy: Mentoring program.
- Monroe Harding Youth Connections: Psychosocial educational program.

Program Specific Outputs

Add additional outputs here that are specific to your program and the services provided. Examples are listed below, but you are not required to use these outputs. You can create new ones that better reflect the services provided.

Youth Villages Intercept Behavior Health Programing	3
Health Connect America Assessments	15
Oasis Center Mentoring program	25
Café Momentum Mentoring program	25
Spoken Word Mentoring program	12
Counter Punch Youth Academy Mentoring Program	40
Monroe Harding Educational Program	40

Please add additional outputs and the estimated number of those outputs below. Each activity should be reflected in an output.

INTENDED OUTCOMES (Results)

Outcomes describe the difference the project will make for its participants and/or the community as a whole. The outcomes for a project should be measurable based upon a set of defined criteria. Project goals have been set for each criterion. For projects requesting multi-year funding, describe how outcomes may be expected to change over the period of the grant.

Outcome 1: Decrease the number of program participants that reoffend after program completion.

Outcome 2: Increase the number of program participants that regularly attend and complete program.

Outcome 3: Increase the number of program participants that regularly receive appropriate mental health and substance abuse treatment.

Outcome 4: Decrease the number of program participants that reoffend before successfully completing program goals.

Add more outcomes as appropriate to your project.

These projects require the administering of client outcome surveys. The two required questions are listed below. Please add any additional questions as needed.

1. Participation in this program has made a positive impact on my life [Yes or No].
2. I am satisfied with the services I have received through this agency [Yes or No].

Add additional outcome questions specific to your project as necessary to gauge its success.

None added. See stated Goals/Outcomes.

PROJECT SUMMARY (Mandatory)

Applicants must provide a project summary that includes the applicant's name, title of project, the goals of the project, type of programs to be implemented, a brief description of strategies to be used, major deliverables, and coordination plans. The project summary must not exceed one-half page, or 400-500 words.

The Gang Resistance Intervention Program (GRIP) is a specialized court program geared solely for youth that are on intense probation with the Davidson County Juvenile Court. Referred youth have a lengthy delinquent history, serious/violent charges, gang affiliation or suspicion, or are at risk of entering custody with the Department of Children's Services (DCS).

The goal of the GRIP program is to decrease the prevalence of juvenile violent crime and gun violence by providing whole-family support services and diversion rather than criminalization. This is achieved by providing wraparound holistic services that focus on family, positive community engagement, mentoring and addressing mental health needs.

Each youth receives a CANS assessment within 30 days of entering the program and is reassessed at the 90-day program mark. Youth will receive a psychosocial evaluation and complete subsequent mental health and/or A&D assessments as recommended. These recommendations are included in a youth's comprehensive probation plan which may also include behavior goals, educational/vocational goals, counseling, community connectedness service-learning projects, and establishing positive peer networks. Plans are unique to youth individual needs.

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Each youth is required to participate in one of the following mentorship programs: Café Momentum, REAL program, Southern Word, Counter Punch Youth Academy, or Monroe Harding. These programs focus on building healthy relationships through mentorships, life-skills, healthy behavior, and workforce preparation. Youth may also participate in a service-learning project to maintain a healthy connection to their community.

Youth attend monthly court reviews to address new challenges or program setbacks and make appropriate program adjustments. Youth Case Managers meet with a youth weekly for the first 90 days and then every other week if the youth is in good standing with their program.

GRANT BUDGET			
AGENCY NAME: Davidson County Juvenile Court			
FUND SOURCE: SCIP Byrne State Crisis Intervention Program			
SOLICITATION IDENTIFICATION TITLE: Juvenile Court-Family Engagement Programs			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 12/15/2024 END: 06/30/2025			
EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
Salaries, Benefits & Taxes ²	\$0.00	\$0.00	\$0.00
Professional Fee, Grant & Award ²	\$97,100.00	\$0.00	\$97,100.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$6,550.00	\$0.00	\$6,550.00
Travel, Conferences & Meetings ²	\$23,850.00	\$0.00	\$23,850.00
Interest ²	\$0.00	\$0.00	\$0.00
Insurance ²	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals ²	\$7,500.00	\$0.00	\$7,500.00
Depreciation ²	\$0.00	\$0.00	\$0.00
Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
Capital Purchase ²	\$0.00	\$0.00	\$0.00
Indirect Cost ²	\$15,000.00	\$0.00	\$15,000.00
In-Kind Expense ²	\$0.00	\$0.00	\$0.00
GRAND TOTAL	\$150,000.00	\$0.00	\$150,000.00

¹ Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/general-services/procurement/central-procurement-office--cpo-/library-.html>).

² Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Davidson County Juvenile Court

FUND SOURCE: SCIP - State Crisis Intervention Program

SOLICITATION IDENTIFICATION TITLE: Juvenile Court- Family Engagement Programs

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Southern Word: 12 week mentoring program for 40 youths (\$750/per youth). Restorative arts classes focusing on managing anxiety, representing yourself and making good choices, respecting people from different cultures, conflict management, navigating power, personal development, leadership skills, and establishing personal goals. 40 art exposure sessions, 12 session two times a week studio sessions for youth to write, produce and perform new pathways to articulate a message in a creative way to reflect on personal experiences in a creative and supportive environment, performance, music production, personal development, leadership skills, mentoring.	\$30,000.00
Counterpunch Youth Academy: 6 week program for 40 youths (\$350/youth). Non-Contact boxing as a transformative mentorship tool to reinforce positive behavior and emotional control, increase positive life skills, address mental health and academic challenges while offering a demanding physical fitness program.	\$14,000.00
Youth Villages Intercept: 6 month program for 3 unisured youths. (\$2700/mth/youth) Evidence-based intensive in-home parenting skills program used to prevent children from entering out-of-home care. Includes multiple components to assess and address the impact of trauma, both acute and chronic, throughout the program. Begins with risks and safety assessment that considers both youth and family trauma exposure history.	\$48,600.00
Health Connect: Mental Health Assessments, Alcohol and Drug Assessments including outpatient services for 15 youths per year.	\$4,500.00
TOTAL	\$97,100.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Office supplies at \$50 for misc. items.	\$50.00
Sensitive Minor Equipment: Youth Case Managers (PO's) need vest and work equipment @\$800* 5. Estimated at \$5600. Tablets \$500 *5 to allow Youth Case Managers (PO's) to enter case notes on the go, sign up youth, make referrals in real time, allow youth to apply for jobs while with the PO.	\$6,500.00
TOTAL	\$6,550.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Training and Conferences Attended by Agency Staff: 5 Youth Case Managers (Probation Officers) to attend training/conferences to obtain training to better serve the youth and families they work with.	\$14,100.00
Training and Conferences Attended by Agency Staff: Staff to attend training/conference to obtain training and leadership techniques on probation programs to better serve the youth and families of the GRIP program.	\$9,750.00
TOTAL	\$23,850.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals: Provide emergency family support for approximately 15 youth @\$500 each back to school items such as school supplies, school clothes, uniforms, shoes, backpacks.	\$7,500.00
TOTAL	\$7,500.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: We are seeking reimbursement of approximately 13% for this program.	\$15,000.00
TOTAL	\$15,000.00

GRANT BUDGET			
AGENCY NAME: Davidson County Juvenile Court			
FUND SOURCE: SCIP Byrne State Crisis Intervention Program			
SOLICITATION IDENTIFICATION TITLE: Juvenile Court-Family Engagement Programs			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following			
Applicable Period:		BEGIN: 07/01/2025	END: 06/30/2026
EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
Salaries, Benefits & Taxes ²	\$0.00	\$0.00	\$0.00
Professional Fee, Grant & Award ²	\$99,100.00	\$0.00	\$99,100.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$3,650.00	\$0.00	\$3,650.00
Travel, Conferences & Meetings ²	\$24,750.00	\$0.00	\$24,750.00
Interest ²	\$0.00	\$0.00	\$0.00
Insurance ²	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals ²	\$7,500.00	\$0.00	\$7,500.00
Depreciation ²	\$0.00	\$0.00	\$0.00
Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
Capital Purchase ²	\$0.00	\$0.00	\$0.00
Indirect Cost ²	\$15,000.00	\$0.00	\$15,000.00
In-Kind Expense ²	\$0.00	\$0.00	\$0.00
GRAND TOTAL	\$150,000.00	\$0.00	\$150,000.00

¹ Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/general-services/procurement/central-procurement-office--coo-/library-.html>).

² Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Davidson County Juvenile Court

FUND SOURCE: SCIP - State Crisis Intervention Program

SOLICITATION IDENTIFICATION TITLE: Juvenile Court- Family Engagement Programs

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Southern Word: 12 week mentoring program for 40 youths (\$800/per youth). Restorative arts classes focusing on managing anxiety, representing yourself and making good choices, respecting people from different cultures, conflict management, navigating power, personal development, leadership skills, and establishing personal goals. 40 art exposure sessions, 12 session two times a week studio sessions for youth to write, produce and perform new pathways to articulate a message in a creative way to reflect on personal experiences in a creative and supportive environment, performance, music production, personal development, leadership skills, mentoring.	\$32,000.00
Counterpunch Youth Academy: 6 week program for 40 youths (\$350/youth). Non-Contact boxing as a transformative mentorship tool to reinforce positive behavior and emotional control, increase positive life skills, address mental health and academic challenges while offering a demanding physical fitness program.	\$14,000.00
Youth Villages Intercept: 6 month program for 3 unisured youths. (\$2700/mth/youth) Evidence-based intensive in-home parenting skills program used to prevent children from entering out-of-home care. Includes multiple components to assess and address the impact of trauma, both acute and chronic, throughout the program. Begins with risks and safety assessment that considers both youth and family trauma exposure history.	\$48,600.00
Health Connect: Mental Health Assessments, Alcohol and Drug Assessments including outpatient services for 15 youths per year.	\$4,500.00
TOTAL	\$99,100.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Office supplies at \$2025 for misc. items such as clip boards, file folders, paper, pens, etc.	\$2,025.00
Sensitive Minor Equipment: Youth Case Managers (PO's) translation device equipment for language barriers @\$325* 5.	\$1,625.00
TOTAL	\$3,650.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Training and Conferences Attended by Agency Staff: 5 Youth Case Managers (Probation Officers) to attend training/conferences to obtain training to better serve the youth and families they work with.	\$15,000.00
Training and Conferences Attended by Agency Staff: 5 Staff to attend training/conference to obtain training and leadership techniques on probation programs to better serve the youth and families of the GRIP program.	\$9,750.00
TOTAL	\$24,750.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals: Provide emergency family support for approximately 15 youth @\$500 each back to school items such as school supplies, school clothes, uniforms, shoes, backpacks.	\$7,500.00
TOTAL	\$7,500.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: We are seeking reimbursement of approximately 12% for this program.	\$15,000.00
TOTAL	\$15,000.00

GRANT BUDGET			
AGENCY NAME: Davidson County Juvenile Court			
FUND SOURCE: SCIP Byrne State Crisis Intervention Program			
SOLICITATION IDENTIFICATION TITLE: Juvenile Court-Family Engagement Programs			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following			
Applicable Period:		BEGIN: 07/01/2026	END: 06/30/2027
EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
Salaries, Benefits & Taxes ²	\$0.00	\$0.00	\$0.00
Professional Fee, Grant & Award ²	\$99,100.00	\$0.00	\$99,100.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$2,025.00	\$0.00	\$2,025.00
Travel, Conferences & Meetings ²	\$26,375.00	\$0.00	\$26,375.00
Interest ²	\$0.00	\$0.00	\$0.00
Insurance ²	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals ²	\$7,500.00	\$0.00	\$7,500.00
Depreciation ²	\$0.00	\$0.00	\$0.00
Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
Capital Purchase ²	\$0.00	\$0.00	\$0.00
Indirect Cost ²	\$15,000.00	\$0.00	\$15,000.00
In-Kind Expense ²	\$0.00	\$0.00	\$0.00
GRAND TOTAL	\$150,000.00	\$0.00	\$150,000.00

¹ Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/general-services/procurement/central-procurement-office--coo-/library-.html>).

² Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Davidson County Juvenile Court

FUND SOURCE: SCIP - State Crisis Intervention Program

SOLICITATION IDENTIFICATION TITLE: Juvenile Court- Family Engagement Programs

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Southern Word: 12 week mentoring program for 40 youths (\$750/per youth). Restorative arts classess focusing on managing anxiety, representing yourself and making good choices, respecting people from different cultures, conflict management, navigating power, personal develpment, leadership skills, and establishing personal goals. 40 art exposure sessions, 12 session two times a week studio sessions for youth to write, produce and perform new pathways to articulate a message in a creative way to reflect on personal experiences in a creative and supportive environment,performance, music production, personal development, leadership skills, mentoring.	\$32,000.00
Counterpunch Youth Academy: 6 week program for 40 youths (\$350/youth). Non-Contact boxing as a transformative mentorship tool to reinforce positive behavoir and emotional control, increase postive life skills,address mental health and academic challenges while offering a demanding physical fitness program.	\$14,000.00
Youth Villages Intercept: 6 month program for 3 unisured youths.(\$2700/mth/youth) Evidence-based intensive in-home parenting skills program used to prevent children from entering out-of-home care. Includes multiple components to assess and address the impact of trauma, both acute and chronic, throughout the program. Begins with risks and safety assessment that considers both youth and family trauma exposure history.	\$48,600.00
Health Connect: Mental Health Assessments, Alcohol and Drug Assessments including outpatient services for 15 youths per year.	\$4,500.00
TOTAL	\$99,100.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Office supplies for misc. items such as clip boards, file folders, paper, pens, etc.	\$2,025.00
TOTAL	\$2,025.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Training and Conferences Attended by Agency Staff: 5 Youth Case Managers (Probation Officers) to attend training/conferences to obtain training to better serve the youth and families they work with.	\$16,000.00
Training and Conferences Attended by Agency Staff: 5 Staff to attend training/conference to obtain training and leadership techniques on probation programs to better serve the youth and families of the GRIP program.	\$10,375.00
TOTAL	\$26,375.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals: Provide emergency family support for approximately 15 youth @\$500 each back to school items such as school supplies, school clothes, uniforms, shoes, backpacks.	\$7,500.00
TOTAL	\$7,500.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: We are seeking reimbursement of approximately 12% for this program.	\$15,000.00
TOTAL	\$15,000.00

ATTACHMENT B**Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Metropolitan Government of Nashville and Davidson County
Subrecipient's Unique Entity Identifier (SAM)	LGZLHP6ZHM55
Federal Award Identification Number (FAIN)	15PBJA-23-GG-00034-BSCI
Federal award date	2/13/2023
Subaward (Federal Award) Period of Performance Start and End Date	10/1/2022; 9/30/2026
Subaward (Federal Award) Budget Period Start and End Date	10/1/2022; 9/30/2026
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	16.738; SCIP
Grant contract's (Sub-Recipient) begin date	12/15/2024
Grant contract's (Sub-Recipient) end date	6/30/2027
Amount of federal funds obligated by this grant contract	\$450,000.00
Total amount of federal funds obligated to the subrecipient	\$450,000.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$6,722,537.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	Juvenile Court - Family Engagement Programs
Name of federal awarding agency	Bureau of Justice Assistance
Name and contact information for the federal awarding official	DOJ: Attorney General Merrick B. Garland 202-514-2000
Name of pass-through entity	State of Tennessee: Finance & Administration; Office of Criminal Justice Programs
Name and contact information for the pass-through entity awarding official	Tennille Falatic tennille.falatic@tn.gov
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	de minimus of up to 15%, agency is using 13% for FY25 and 12% for FY26 and FY27

Instructions for Completing the Certification Forms

- Read the Certifications thoroughly prior to completing the certification documents.
- Identify who will complete the certification documents, the Authorized Official or their Designee
 - **NOTE: A Designee is defined as a person who has been designated by the authorized official as responsible for completing the Certifications and has been granted permission by the Authorized Official to sign the documents with the Authorized Official's signature.**
 - When the Designee is completing the Certifications, the sections of the Certifications collecting the Designee's personal information must be completed in full for the Designee.
- The Certifications have check boxes to indicate whether the Agency certifies to the statement or whether it is not applicable. Make sure all appropriate check boxes are marked.
- At times, the Certification requires an explanation of why a Certification is not applicable for an agency. Agencies must then add this information to the Certification form.
- Agencies should review the Certifications to ensure they are completed in full, all appropriate check boxes marked, signatures and dates are present and designee information completed if necessary.
- Agencies should make a copy of the completed Certifications and keep them in their Agency Grant file.
- Completed Certification forms should be returned to OCJP along with the Grant Application.

CERTIFICATION REGARDING DEBARMENT, ET AL

(PAGE 1 OF 2)

**Instructions for Certification Regarding Debarment, Suspension,
Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (Sub-recipients)**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certificate, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participation agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause title "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

US DEPARTMENT OF JUSTICE
 OFFICE OF JUSTICE PROGRAMS
 OFFICE OF THE COMPTROLLER

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
 LOWER TIER COVERED TRANSACTIONS
 (SUB-RECIPIENTS)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR part 67, section 67.510, and Participants' responsibilities. The regulations were published as part vii of the May 26, 1988 Federal Register (pages 19160-19211)

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON PREVIOUS PAGE)

- (1) The applicant certifies that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and
- (2) Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Name and Title of Authorized Official: Freddie O'Connell, Mayor

Name and Address of Authorizing Agency: Metropolitan Government
1 Public Square, Suite 100
Nashville, TN 37201

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is considered to be certifying this application, and is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in attachment A)."

Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. *(Please check the box to the left)*

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):
(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: N/A
Certifying Designee's Title: _____
Certifying Designee's Address: _____

Please complete all certifications, print them, and then sign & date each certification

 Authorized Signature of the Applicant Agency: _____
 Date:

CERTIFICATION REGARDING LOBBYING

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OCJP for guidance, and may not proceed without the express prior written approval of OCJP.

Each person shall file the most current edition of this certification and disclosure form, if applicable, with each submission that initiates agency consideration of such person for an award of a Federal grant, or cooperative agreement over \$100,000 as defined at CFR Part 69.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more that \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall initial here N/A (Type N/A if not applicable) complete and submit Standard Form - LLL, " Disclosure Form to Report Lobbying," in accordance with its instructions;
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

Name and Title of Authorized Official: Freddie O'Connell, Mayor 

Name and Address of Authorizing Agency: Metropolitan Government of 
1 Public Square, Suite 100
Nashville, TN 37201

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in Attachment A)."

CERTIFICATION REGARDING LOBBYING

(PAGE 2 OF 2)

Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. *(Please check the box to the left)*

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):
(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: N/A
Certifying Designee's Title:
Certifying Designee's Address:
Certifying Designee's Address:

Please complete all certifications, print them, and then sign & date each certification

Authorized Signature of the Applicant Agency:

Date:

**TENNESSEE CERTIFICATION OF COMPLIANCE
WITH REGULATIONS FROM U. S. DEPARTMENT OF JUSTICE,
OFFICE OF JUSTICE PROGRAMS, OFFICE FOR CIVIL RIGHTS
FOR SUBGRANTS ISSUED BY
THE TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION,
OFFICE OF CRIMINAL JUSTICE PROGRAMS**

INSTRUCTIONS: Complete the identifying information below. Read this form completely, identifying the person responsible for reporting civil rights findings in certification #3. Please obtain the signature of the Authorized Official on page 2, forward a copy of this form to the person identified in #3 and return the original copy of the form to the Office of Criminal Justice Programs, William R. Snodgrass Tennessee Tower, 312 Rosa L Parks Avenue, Suite 1800, Nashville, Tennessee 37243-1102 with your signed contracts.

Agency Name:	Juvenile Court	Project Director's Name:	Shelley Hudson
Agency Address:	100 Woodland Street, PO B	Project Director's Phone:	615-862-8079
Grant Project Title:	Bryne State Crisis Interventi		
Grant Start Date:	12/15/2024	Grant End Date:	06/30/2027
Grant Duration:	12/15/2024 - 06/30/2027	Grant Amount:	\$450,000.00

I. REQUIREMENTS OF SUBGRANTEE RECIPIENTS:

All subgrantee recipients (regardless of type of entity or amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

1. I certify that this agency will maintain data (and submit when required) to ensure that:
 - a. all services provided by our agency are delivered in an equitable manner without discrimination on the basis of race, color, religion, national origin, age, sex or disability, or, if this agency receives funds under the Violence Against Women Act of 1994, as amended, sexual orientation or gender identity to all segments of the service population;
 - b. our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 *et. Seq.*;
 - c. all projects and activities of our agency will take reasonable steps to provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (*See also* 2000 Executive Order #13166).
 - d. I certify that this agency will register within 60 days of award start date with the [Office of Justice Programs, Office for Civil Rights online Equal Employment Opportunity \(EEO\) Program Reporting Tool](#) to submit the information requested and, if required, create and submit an EEO Utilization Report. The agency can access the tool at: <https://ocr-eeop.ncjrs.gov>.

2. I certify that this agency will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements which may include:
 - a. Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d);
 - b. Victims of Crime Act (42 U.S.C. § 10604(e));
 - c. Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b));
 - d. Civil Rights Act of 1964 (42 U.S.C. § 2000d);
 - e. Rehabilitation Act of 1973 (29 U.S.C. § 7 94);
 - f. Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34);
 - g. Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the
 - h. Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); and
 - i. Ex. Order 13,559 (Partnerships with Faith-Based and Other Neighborhood Organizations)
 - j. Violence Against Women Act (VAWA) of 1994, as amended, 42 U.S.C. § 13925(b)(13)

**CERTIFICATION OF CIVIL RIGHTS COMPLIANCE
(PAGE 2 OF 2)**

3. I also certify that this agency will report all civil rights complaints and findings of discrimination, if any, to the Tennessee Office of Criminal Justice Programs, within the Department of Finance and Administration, in compliance with Chapter XXII of the Grant's manual, and with 28 CFR 42.202(c). Any such findings will be provided within 45 days of the complaint or finding and/or if the finding occurred **within 3 years prior to the grant award beginning date, within 45 days of the grant award beginning date.** A copy of this Certification will be provided to the person responsible for reporting civil rights complaints and findings of discrimination, as identified below:

Name: Shelley Hudson **Title:** Special Projects Program **M** **Phone:** 615-862-8079

Address: 100 Woodland Street, **City & State:** Nashville, TN **Zip Code:** 37219-6306

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in attachment A)."

Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. **(Please click the box to the left)**

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):
(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: N/A

Certifying Designee's Title:
Please complete all certifications, print them, and then sign & date each certification

Authorized Signature of the Applicant Agency:

Date:

TRANSPARENCY ACT (FFATA) EXECUTIVE COMPENSATION REPORTING

The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L. 109-282, as amended by section 6202(a) of P.L. 110-252) requires the Office of Management and Budget (OMB) to maintain a single, searchable database, accessible by the public at no cost, that includes information about where and how federal funds are spent. This includes information on grants, subgrants, loans, awards, cooperative agreements and other forms of financial assistance funded with federal funds. That searchable database can be found through the internet. For more information about where and how federal funds are spent, please visit www.USASpending.gov.

Executive Compensation Reporting: FFATA requires you to provide the names and total compensation of your agency's five (5) most highly compensated executives (i.e., Officers, Managing Partners, Executive Directors, or any other highly compensated employee in a management position) if you meet the following criteria:

- 80 percent or more of the Authorizing Agency's annual gross revenues are from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320; **and**
- \$25,000,000 or more in annual gross revenues are from Federal procurement contracts, and Federal financial assistance subject to the Transparency Act; **and**
- The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

If Executive Compensation Reporting does **NOT** apply to your Grant Project, then please **skip** the Executive Compensation Reporting table below and proceed to page 2 to **complete the remainder of the Certification**.

If Executive Compensation Reporting **applies** to your Grant Project, then please report the name, title, and compensation of the top five executives of your organization in the table below and then proceed to page 2 to complete the remainder of the Certification.

EXECUTIVE COMPENSATION REPORTING FOR TOP FIVE (5) EXECUTIVES OF THE AUTHORIZING, APPLICANT AGENCY

NAME OF AUTHORIZING AGENCY'S TOP FIVE EXECUTIVES:	TITLE OF AUTHORIZING AGENCY'S TOP FIVE EXECUTIVES:	TOTAL ANNUAL SALARY OF AUTHORIZING AGENCY'S TOP FIVE EXECUTIVES:
Charles Starks	President/Ceo- Conv Cente	\$387,989.60
Scott Potter	Water Svcs Dir	\$297,625.23
Gill Wright	Chief Medical Dir	\$276,162.35
John Drake	Police Chief	\$265,588.15
Diana Alarcon	Transportation Director	\$254,769.89

CERTIFICATION REGARDING FFATA

(PAGE 2 of 2)

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction.

Name and Title of Authorized Official: Freddie O'Connell, Mayor 

Name and Address of Authorizing Agency: Metropolitan Government 

"The Authorized Official certifies that, to the best of his or her knowledge and belief, the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in Attachment A)."

Certification: I certify, by my signature at the end of this form, that I have read this and the Executive Compensation Reporting requirement does apply to this Agency and I am fully cognizant of our duties and responsibilities under this Certification. **(Please click the box to the left)**

Not Applicable: I certify, by my signature at the end of this form, that I have read this and the Executive Compensation Reporting requirement does not apply to this Agency as a result of the explanation below: **(Please check the box to the left & provide an explanation below)**
Explanation:

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):
(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: N/A
Certifying Designee's Title:
Certifying Designee's Address:
Certifying Designee's Address:

Please complete all certifications, print them and then sign & date each certification.

Authorized Signature of the Applicant Agency:

Date:

**Requirement to report actual or imminent breach of
Personally Identifiable Information (PII)**

The grantee agrees to assist Office of Criminal Justice Programs in complying with OMB Circular A-130.

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OCJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

Name and Title of Authorized Official: Freddie O'Connell, Mayor of Metropolitan Governme⁺

Name and Address of Authorizing Agency: Metropolitan Government of Nashville and Davi⁺

Authorized Signature of the Applicant Agency

Date



Tennessee Department of Finance and Administration
Office of Criminal Justice Programs
312 Rosa Parks Ave, Ste. 1800
Nashville, TN 37243-1102

High-Risk Designation Certification

The Office of Criminal Justice Programs (OCJP) subrecipients of Department of Justice (DOJ) funds are required to disclose whether the subrecipient is designated "high risk" by a federal grant-making agency. If the subrecipient is designated "high risk" by a federal grant-making agency, currently or at any time during the course of the period of performance under this award, **the subrecipient must disclose that fact and certain related information to Office of Criminal Justice Programs (OCJP) by emailing the Program Manager.**

For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following:

1. The federal awarding agency that currently designates the recipient high risk,
2. The date the recipient was designated high risk,
3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and
4. The reasons for the high-risk status, as set out by the federal awarding agency.

The recipient agrees to comply with any additional requirements that may be imposed by the OCJP during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

Name and Title of Authorized Official or Designee: Freddie O'Connell, Mayor 

Name and Address of Authorizing Agency: Metropolitan Government of Nashville 

Authorized Signature of the Applicant Agency or Designee

Date

CERTIFICATION REGARDING NON-SUPPLANTING

NON-SUPPLANTING CERTIFICATION

This is to certify that I have read, understand, and agree to ensure that federal funds will not be used to supplant or replace funds or other resources that would otherwise have been made available or previously budgeted for this project.

Name and Title of Authorized Official: Freddie O'Connell, Mayor of Metropolitan Government

Name and Address of Authorizing Agency: Metropolitan Government of Nashville and Davidson County
1 Public Square, Suite 100
Nashville, TN 37201

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in attachment A)."

Supplanting defined

Federal funds must be used to supplement existing funds for program activities and must not replace State or local funds that have been appropriated for the same purpose. Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, and audit.

Supplanting and job retention

A grantee may use federal funds to retain jobs that, without the use of the federal money, would be lost. If the grantee is planning on using federal funds to retain jobs, it must be able to substantiate that, without the funds, the jobs would be lost. Substantiation can be, but is not limited to, one of the following forms: an official memorandum, official minutes of a county or municipal board meeting or any documentation, that is usual and customarily produced when making determinations about employment. The documentation must describe the terminated positions and that the termination is because of lack of the availability of State or local funds.

Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. *(Please click the box to the left)*

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):
(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: N/A
Certifying Designee's Title:
Certifying Designee's Address:
Certifying Designee's Address:

Please complete all certifications, print them, and then sign & date each certification

Authorized Signature of the Applicant Agency:

Date:

Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Counter Punch Youth Academy), Contract # _____ October 30, 2024

**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
COUNTER PUNCH YOUTH ACADEMY**

This Grant Contract issued and entered pursuant to RS2024- _____ by and between the Metropolitan Government of Nashville and Davidson County, a municipal corporation of the State of Tennessee hereinafter referred to as "Metro", and Counter Punch Youth Academy hereinafter referred to as the "Grantee," is for the Counter Punch Youth Academy program to provide mentoring through non-contact boxing and physical conditioning to increase positive life skills as further defined in the "SCOPE OF PROGRAM" (Attachment 1).

WITNESSETH

WHEREAS, Metro Juvenile Court, A Department of the Metropolitan Government of Nashville and Davidson County, is the direct Recipient of funds from the Byrne State Crisis Intervention Program grant (hereinafter called Byrne SCIP); and,

WHEREAS, Counter Punch Youth Academy is the Grantee of funds from Juvenile Court; and,

WHEREAS, expenditures will commence on December 15, 2024 through June 30, 2025; and,

WHEREAS, Juvenile Court and Counter Punch Youth Academy collaborate in a partnership to serve post-adjudicated high-risk justice involved males ages 12 to 18, who are at risk of delinquency; and,

WHEREAS, Grantee's goals include:

Goal 1: Increase positive life skills among Counter Punch Youth Academy Leadership program participants helping them to make better decision and improve communication to help them avoid DCS custody to be positive citizens in their communities and prolong the time between any subsequent arrests.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

Objective 1.1: Increase participants' decision-making skills through restorative arts-based mentoring and group activities, promoting responsibility and accountability.

Activity 1.1: Facilitate 2x weekly group sessions for 10 youth per cohort, lasting 5-6 weeks, integrating non-contact Olympic boxing training with mentoring techniques. These sessions will emphasize making positive choices and improving communication skills through structured boxing drills, role-playing scenarios, and guided discussions. The boxing training will help **instill discipline, focus, and teamwork**, while the mentoring components will provide opportunities for **self-reflection, peer interaction, and the development of effective communication skills**.

Objective 1.2: Enhance participants' emotional regulation and self-awareness by integrating non-contact Olympic boxing techniques in a safe and supportive environment. These sessions will focus on practicing **constructive conflict resolution, managing emotions during challenges, and engaging in self-reflection**, all while reinforcing **discipline and control through physical activity** improving emotional regulation to help them remain in their community.

Activity 1.2: Facilitate twice-weekly non-contact Olympic boxing training sessions that focus on **emotional regulation and self-awareness**. Each session will include structured drills designed to help participants **manage emotions under pressure, practice constructive conflict resolution, and engage in guided self-reflection**. Coaches will lead discussions on how boxing techniques, such as **controlled breathing, timing, and discipline, can be applied to everyday situations to reinforce positive behavior and emotional control**. These sessions will provide a supportive environment where participants can safely explore their emotions and develop strategies for handling challenges both in and out of the ring.

WHEREAS, Measurable outcomes include:

- 1) 80% of successful program participants will demonstrate improved communication skills.
- 2) 75% of successful participants will report an increase in their ability to manage emotions and demonstrate constructive conflict resolution skills by the end of the program.
- 3) 50% of program participants will successfully complete at least one cohort of the mentoring program.

WHEREAS, Juvenile Court and **Counter Punch Youth Academy** propose to **utilize fourteen thousand dollars and no cents (\$14,000.00)**, of the Byrne SCIP grant to fund the **Counter Punch Youth Academy** program.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

A. SCOPE OF PROGRAM:

A.1. SCOPE OF PROGRAM:

A.1. The Grantee will use the funds for the following:

A.2. The Grantee shall spend these funds consistent with their proposed use in the Grantee's funding application, hereinafter referred to as the Grant Spending Plan, attached and incorporated herein as **Attachment 1**. The Grantee shall collect data as mandated by the scope of program services, OCJP Grants Manual requirements and Metro to evaluate the effectiveness of their services and shall provide those results to Metro upon request.

A.3. The Grantee shall only utilize these funds for services the Grantee provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Grantee agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Grantee shall collect general demographic data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. GRANT CONTRACT TERM:

B.1. Grant Contract Term.

The term of this Grant shall commence on the executed contract date between Juvenile Court and Byrne SCIP Grant, and end on **June 30, 2025**. Metro shall have no obligation for services rendered by the Grantee which are not performed within this term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability.

In no event shall the maximum liability of Metro under this Grant Contract exceed **fourteen thousand dollars and no cents (\$14,000.00)**.

The FY 25 Grant Spending Plan is attached and incorporated herein as part of **Attachment 1** and shall constitute the maximum amount to be provided to the Grantee by Metro for all the Grantee's obligations hereunder.

The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other indirect and direct program costs incurred or to be incurred by the Grantee during the contract term.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

This amount shall constitute the Grant Amount and the entire compensation to be provided to the Grantee by Metro.

C.2. Compensation Firm.

The maximum liability of Metro is not subject to escalation for any reason. The Grant Spending Plan amount is firm for the duration of the Grant Contract and is not subject to escalation for any reason unless the grant contract is amended.

C.3. Payment Methodology.

The Grantee shall be compensated electronically via Metro's portal on a reimbursement basis for actual direct program costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

All invoices shall be sent **electronically** to nicoleswhitlock@iisnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) and shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager). Said payment shall not exceed the maximum liability of this Grant Contract.

Generally, invoices submitted for reimbursement will be accepted on a **monthly basis**.

Documentation to serve as proof of delivered services of a kind and type shall accompany submission of invoices in order to be eligible for payment.

The method used to document service/time records include at a minimum:

- a. Hours and dates worked on the project for each professional service contract position/staff person.
- b. A description of services performed for each professional service contract position/staff person; and,
- c. Records of actual supplies used and/or operating expenses incurred that are allowable under the subcontract.

Final invoices for the FY 25 contract period must be received by **July 7, 2025.**

Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

C.4. Payment of Invoice.

The payment of any invoice by Metro shall not prejudice Metro's right to object to the invoice or any matter in relation thereto. Such payment by Metro shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein. All invoices submitted for reimbursement shall include the updated Certification Statement for Reimbursement Requests.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

C.5. Unallowable and Unallowable Cost Requirements.

The Grantee shall meet all allowable and unallowable OCJP cost requirements. See OCJP's Grants Manual, Chapter XIV-Allowable Costs and Chapter XV-Unallowable Costs. The Grantee's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by OCJP and Metro, based on audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is unallowable.

State specific requirements and clarification are listed below:

C.6. Deductions.

Metro reserves the right to adjust any amounts which are or shall become due and payable to the Grantee by Metro under this or any Contract by deducting any amounts which are or shall become due and payable to Metro by the Grantee under this or any Contract.

C.7. Travel Compensation.

Payment to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in OCJP's Grants Manual (See Chapter IX-Travel, Conferences, and Meetings) and be subject to the Grant Spending Plan.

C.8. Electronic Payment.

Metro requires as a condition of this contract that the Grantee shall completed and sign Metro's form authorizing electronic payments to the Grantee. Grantees who have not already submitted the form to Metro will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Grantee, under this or any other contract the Grantee has with Metro, must be made electronically.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals.

Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. Modification and Amendment.

The Grantee will make any proposed changes in writing to Juvenile Court. Juvenile Court will submit proposed changes in writing to OCJP for approval. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line items

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

through submission of a revised budget to Metro Juvenile Court, giving full details supporting such requests. Grant Budget line item revisions may not be made without prior, written approval of METRO in which terms of the approved revisions are explicitly set forth.

All proposed changes must be submitted in writing to OCJP for approval. OCJP will review the requested changes to determine if the changes are allowable, and if they warrant a contract amendment. If OCJP approves of the requested changes, and it is determined that an amendment is necessary, then OCJP will initiate the contract amendment process. The contract amendment document must be signed by the subrecipient and the Commissioner of the Department of Finance and Administration **prior** to it being implemented by the subrecipient. See OCJP's Grants Manual, Chapter XVIII - Contract Amendments.

This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. Termination for Cause.

Should the Grantee fail to properly perform its obligations under this Grant (e.g., termination for default in performance), Contract, or if the Grantee violates any terms of this Grant Contract, or grant is terminated due to discontinuation of federal funds; Metro shall have the right to immediately terminate the Grant Contract and the Grantee shall return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Grantee shall also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination shall not relieve the Grantee of any liability to Metro for damages sustained by virtue of any breach by the Grantee. Review OCJP's Grants Manual, Chapter XXI - Sanctions and Termination of Funding.

D.4. Subcontracting.

The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro.

Notwithstanding any use of approved subcontractors, the Grantee shall be considered the prime Grantee and shall be responsible for all work performed.

D.5. Conflicts of Interest.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee. The Grantee further warrants

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.6. Civil Rights and Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

The Grantee shall display The TN Department of Finance and Administration's Equal Opportunity is the Law Poster in a prominent place, located near the passageway through which the public enters. See OCJP's Grants Manual, Appendices C-Civil Rights Poster.

In the event of a formal allegation of Civil Rights discrimination, including those related to employment, or an adverse finding of discrimination against a subrecipient agency by a federal or state court or a federal or state administrative agency, OCJP the Grantee shall immediately notice shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) as Juvenile Court is required to notify the OCJP Civil Rights coordinator in writing by completing the Civil Rights Complaint Notification form within 45 days. See OCJP's Grants Manual, Appendices P-Discrimination Complaint Notification Form.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

The Grantee is subject to the provisions and laws and regulations listed in the OCJP's Grants Manual, Chapter XXII - Civil Rights, which prohibit discrimination based on race, color, national origin, age, sex, or disability. Regulations governing Civil Rights compliance requires the Grantee to provide annual Civil Rights training for all employees by using the training program on OCJP's website <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/civil-rights.html> or another training . New Project Directors and Civil Rights Compliance Officers must complete the training program within ninety (90) days of their start date. The Project Director, Project staff and the Civil Rights Compliance Officer should complete this training annually. Training is offered through the OCJP website annually. Verification of training shall be retained in the personnel files.

D.7. Records, Records Access and Retention.

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives. See OCJP's Grants Manual, Chapter XX - Retention of and Access to Records.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

The books, records, and documents of the Grantee insofar as they relate to work performed or money received under this Grant Contract shall be subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives.

Records Access: The Grantee shall allow Metro, Juvenile Court, OCJP, the US Department of Justice, and the Comptroller General of the United States, or any of their duty-authorized representatives to have access, for purpose of audit and examination, to any reports pertinent to the grant upon demand. The financial statements shall be prepared in accordance with generally accepted accounting principles.

D.8. Monitoring.

The Grantee's activities conducted, and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Juvenile Court Grant Management Team, OCJP, the Metropolitan Office of Financial Accountability and/or Metro's duly appointed representatives. **Monitoring takes place within six (6) months of the grant's start date.** Monitoring must be completed at least once during the duration of the contract and more often if changes are made to the grant or grant paid staff. Completed forms are retained in the grant file and made available for inspections by OCJP staff. The Grantee shall make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review upon request, during normal working hours. Minimum monitoring requirements are listed on the OCJP's Subcontract Monitoring Form. See OCJP's Grants Manual, Appendices, F-Subcontract Monitoring Form outlining minimum subcontract monitoring requirements.

D.9. Reporting.

Reporting requirements for this grant are quarterly. Program data will be provided to Juvenile Court on a quarterly basis.

Reporting is used to monitor projects, fulfill federal grant reporting requirements, provide information for state strategies and implementation plans and assist OCJP in determining project success and funding allocations.

The Project Director is responsible for timely submission of completed program and fiscal reports. Inability to submit required reports in a timely fashion is considered a failure of required contract obligations. Unless otherwise stated, Grantees are expected to participate in all report training events offered by OCJP. Review OCJP reporting requirements under Chapter VII of the OCJP Grants Manual.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # _____ October 30, 2024

The Grantee is required to gather and maintain statistical data relating to grant project activities as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on all required Metro and OCJP reports. OCJP may periodically request to see back-up data that supports the information submitted on output and outcome reports.

FY25 Metro Reports:

Metro Interim Program Report

The Grantee shall submit a Metro Interim Program Report electronically to shelleyhudson@jnsnashville.gov by no later than **January 6, 2025**.

Metro Final Program Report

The Grantee shall submit a Metro Final Program electronically to shelleyhudson@jnsnashville.gov by no later than **July 31, 2025**.

Annual Expenditure Report

The Grantee shall submit a final **Annual Expenditure Report**, to be received by the Juvenile Court Grant Management Team, within thirty (30) days of the end of the Grant Contract.

The Grantee shall submit an Annual Expenditure report electronically to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) on or before **August 14, 2025**. Said report shall be in form and substance acceptable to Metro and shall be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Grantee Organization.

The Grantee shall be held accountable to submit any and all required OCJP annual reports within specified time constraints. See OCJP's Grants Manual.

D.10. Strict Performance.

Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.11. Insurance.

The Grantee agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.

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D.12. Metro Liability.

Metro shall have no liability except as specifically provided in this Grant Contract.

D. 13. Independent Contractor.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the Grantee and Metro or to create the relationship of principal and agent between or among the Grantee and Metro. The Grantee shall not hold itself out in a manner contrary to the terms of this paragraph. Metro shall not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D. 14. Indemnification and Hold Harmless.

(a) Grantee shall indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Grantee, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Grantee, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

(b) Metro will not indemnify, defend or hold harmless in any fashion the Grantee from any claims, regardless of any language in any attachment or other document that the Grantee may provide.

(c) Grantee shall pay Metro any expenses incurred as a result of Grantee's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Grantee's duties under this section shall survive the termination or expiration of the grant.

D.15. Force Majeure.

"Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Contract arising from a Force Majeure Event is not a breach under this Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Grantee will promptly notify Metro within forty-eight (48) hours of any delay

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caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. State, Local and Federal Compliance.

The Grantee agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract.

D.17. Governing Law and Venue.

The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof shall be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract shall be in the courts of Davidson County, Tennessee.

D.18. Completeness.

This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.19. Headings.

Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.20. Metro Interest in Equipment.

The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Grantee shall request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

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Equipment purchased with grant funds is listed on an equipment log (See OCJP Appendices K-Project Equipment Summary Report) and note project staff using said equipment. Review OCJP Grants Manual, Chapter X Property and Equipment.

D. 21. Assignment - Consent Required.

The provisions of this contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Grantee under this contract, neither this contract nor any of the rights and obligations of Grantee hereunder shall be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer shall not release Grantee from its obligations hereunder. Notice of assignment of any rights to money due to Grantee under this Contract must be sent to the attention of the Metro Department of Finance.

D.22. Gratuities and Kickbacks.

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D. 23. Confidentiality of Records.

Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by Metro or acquired by the Grantee on behalf of Metro that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of

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agents of Metro or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Contract.

D.24. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Grantees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.25. Restriction Regarding Non-Disclosure Agreements related to Confidentiality and Reporting Waste, Fraud, and Abuse.

No Grantee under this subcontract or subaward or entity at receives any funds under this agreement, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, and abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

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The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this subaward or contract, the Grantee
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
2. If the Grantee does or is authorized to make further subawards or contracts under this subaward,
 - a. it represents that: (1) it has determined that no other entity that the Grantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. it certifies that, if it learns or is notified that any sub-Grantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

D.26. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of

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the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.27. Public Notice/Publications.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement:

"This project is funded under a Grant Contract with the State of Tennessee."

All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

Funded programs are encouraged to make the results and accomplishments of their activities available to the public (Review OCJP Grants Manual, Chapter XI Printing, Publications, and Media).

A subrecipient who publicizes project activities and results shall adhere to the following:

1. Responsibility for the direction of the project should not be ascribed to the Department of Justice, (or the Department of Health and Human Services, or the Office of Violence Against Women as appropriate in lieu of the Department of Justice) or the Tennessee Office of Criminal Justice Programs. The publication must not convey DOJ/DHHS/OWW or TN OCJP's official recognition or endorsement of the project simply by having received funding. A separate request of the State and appropriate federal agency must be made and granted for official recognition.

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2. All reports, studies, notices, informational pamphlets, press releases, signs, billboards, DVDs, public awareness kits, training curricula, webinars, websites and similar public notices (written, visual or sound) prepared and released by the Grantee shall include the statement:

“This project is funded under an agreement with the State of Tennessee.” Any such notices by the Subrecipient shall be approved by the State.

Additionally, studies and research/report type publications expressing the direction of project activity must also contain the following federal funding statement:

“The opinions, findings, conclusions or recommendations contained within this document are those of the author and do not necessarily reflect the views of the Department of Justice (or Department of Health and Human Services, Office of Violence Against Women as appropriate) or the State of Tennessee, Office of Criminal Justice Programs.”

3. The subrecipient also agrees that one copy of any such publication will be submitted to the Office of Criminal Justice Programs of the Department of Finance and Administration to be placed on file and distributed as appropriate to other potential subrecipients or interested parties.

4. All publication and distribution agreements with a publisher will include provisions giving the federal government or state a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for federal or state government purposes.

5. Unless otherwise specified in the award, the subrecipient may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material shall be subject to the same provisions of the Federal government.

6. The subrecipient shall submit a publication and distribution plan to OCJP before materials developed under an award are commercially available or distributed. The plan shall include a description of the materials, the rationale for commercial publication and distribution, the criteria to be used in the selection of a publisher, and, to assure reasonable competition, the identification of firms that will be approached. **Prior OCJP approval of this plan is required for publishing**

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**project activities and results when Federal funds are used to pay for the
publication.**

D. 28. Patents and Copyrights.

OCJP and/or the U.S. Department of Justice shall have irrevocable, nonexclusive royalty-free license to any invention and to reproduce, publish, and use any materials, in whole or in part, and authorize others to do so, which are produced utilizing federal and/or state funds provided under the terms of a subgrant.

D. 29. Disclosure of Personal Identity Information.

While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any

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such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

D. 30. Intellectual Property.

The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other intellectual property infringement. in direct relationship to and as a direct result of services provided by Grantee under this agreement. In any such claim or action brought against the State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.

D. 31. Telecommunications and Surveillance.

To ensure compliance with Public Law 115-232, section 889, the Office of Criminal Justice Programs (OCJP), grant funding cannot be requested for reimbursement for services or equipment from the entities listed below:

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a new contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

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- a. Telecommunications equipment produced by Huawei Technologies Company of ZTE Corporation (or any subsidiary or affiliate of such entities).
- b. For the purposes of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or an subsidiary or affiliate of such entities).
- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunication or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believed to be an entity owned or controlled by, or otherwise connected to, the government of a foreign country.

D. 32. Debarment and Suspension:

The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals: a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency; b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or Appendix E- Required Subcontract Language 3 Revised March 2024 commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

D. 33: State Sponsored Insurance Plan Enrollment:

The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the

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definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D. 34: Iran Divestment Act:

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

D. 35. Communications and Contacts.

All instructions, notices, consents, demands, or other communications from the Grantee required or contemplated by this Grant Contract shall be in writing and shall be made by **electronic** transmission, or by first class mail, addressed to the respective party at the appropriate number or address as set forth below or to such other party, number, or address as may be hereafter specified by written notice.

Metro Juvenile Court Program Accountant

Nicole Whitlock
Finance Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-880-2368
nicoleswhitlock@jnsnashville.gov

Metro Juvenile Court Program Manager Contact:

Shelley Hudson
Special Project Program Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-862-8079
Cell: 615-500-3391
shelleyhudson@jnsnashville.gov

Grantee Program Liaison Contact:

Name: Tremaine Crook
Title: Program Monitor
Name of Program: Counter Punch Youth Academy
Street Address: 1034 3rd Ave South
City: Nashville, TN, 37210
Office: 615-249-8900
Cell: 615-249-8900

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Email: travis@counterpunchyouth.org

Effective Date.

This contract shall not be binding upon the parties until it has been signed first by the Grantee and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract shall be effective as of the date first written above.

(THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK)

Counter Punch Youth Academy

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

GRANTEE: Tramaine Crook

By: [Signature]

Title: Executive Director

APPROVED AS TO AVAILABILITY OF
FUNDS:

Director of Finance

Sworn to and subscribed to before me a Notary
Public, this 24 day
of October, 2024

APPROVED AS TO FORM AND
LEGALITY

Notary Public

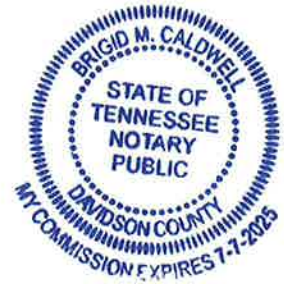
Metropolitan Attorney

Brigid M. Caldwell

My Commission expires 3/7/2025

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk



Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Counter Punch Youth Academy

Agency Program Monitor Contact Information:

Name: Tramaine Crook

Address: 1034 3rd Ave S, Nashville, TN 37210

Phone: 615.249.8900

Email: travis@counterpunchyouth.org

Agency Financial Monitor Contact Information:

Name: Steve Wylie

Address: 1034 3rd Ave S, Nashville, TN, 37210

Phone: 615-347-3993

Email: info@counterpunchyouth.org

Project Plan:

What services will you be providing to the GRIP project?

Counter Punch Youth Academy (CPYA) is dedicated to providing comprehensive support to the GRIP project, focusing on helping at-risk youth avoid placement in the custody of the Department of Child Services (DCS) and remain in their communities. Our services are designed to foster stability, personal development, and positive behavioral change through structured, evidence-based programming.

1. Non-Contact Boxing and Physical Conditioning: CPYA offers a structured non-contact boxing program that serves as a powerful tool for physical conditioning and stress relief. The program includes twice-weekly sessions where youth engage in boxing drills, cardiovascular exercises, and strength training. These sessions are designed to improve physical fitness, promote discipline, and provide a healthy outlet for managing aggression and frustration.

2. Social-Emotional Learning (SEL) and Mentorship: Our program incorporates Social-Emotional Learning (SEL) activities that are crucial for developing self-awareness, self-regulation, and interpersonal skills. CPYA mentors work closely with youth to guide them through activities that enhance emotional intelligence, empathy, and effective communication. The mentorship aspect of the program focuses on building strong, supportive relationships between mentors and participants, providing the youth with a trusted adult to guide them through challenges.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

3. Cognitive-Behavioral Interventions: CPYA utilizes cognitive-behavioral interventions (CBI) to help youth identify and change negative thought patterns that contribute to delinquent behavior. Through interactive journaling, role-playing, and group discussions, participants learn to recognize the connection between their thoughts, feelings, and actions. These activities empower youth to make positive decisions and reduce impulsive behavior.

4. Life Skills Development: CPYA provides training in essential life skills, such as goal setting, time management, conflict resolution, and decision-making. These skills are crucial for helping youth navigate the complexities of daily life, improve their academic performance, and prepare for future employment opportunities. Our curriculum includes practical exercises and real-life scenarios to reinforce these skills.

5. Probation Compliance Support: CPYA works in collaboration with probation officers to ensure that youth are meeting the terms of their probation. Our mentors provide individualized support to help participants comply with court orders, attend scheduled meetings, and complete required activities. By offering this support, CPYA helps reduce the likelihood of probation violations and subsequent legal consequences.

Program Goals and Objectives

Program success is defined by establishing goals, objectives, and activities. These inform strategic planning and program improvements. Goals are broad and measurable statements about what the program intends to accomplish. These align with the agency mission and flow from the community need. Generally, state 1 or 2 goals. Objectives are what the program intends to achieve. These are realistic, specific, measurable, and focused on outcomes. Objectives include who (program clients) what (desired measurable change) and how (program activities), and are generally stated with a verb as an increase, decrease, expand, improve or change in behavior or condition, etc. Activities are efforts conducted to achieve the program objectives and tie into outputs: if the activities are completed then the outputs are produced. Activities use action words: provide, train, establish, etc. Grantee to provide minimally two (2) goals and is also allowed to add more goals, objectives, and activities as needed to this template.

Goal 1: Increase positive life skills among Counter Punch Youth Academy Leadership program participants helping them to make better decision and improve communication to help them avoid DCS custody to be positive citizens in their communities and prolong the time between any subsequent arrests.

Objective 1.1: Increase participants' decision-making skills through restorative arts-based mentoring and group activities, promoting responsibility and accountability.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Activity 1.1: Facilitate 2x weekly group sessions for 10 youth per cohort, lasting 5-6 weeks, integrating non-contact Olympic boxing training with mentoring techniques. These sessions will emphasize making positive choices and improving communication skills through structured boxing drills, role-playing scenarios, and guided discussions. The boxing training will help **instill discipline, focus, and teamwork**, while the mentoring components will provide opportunities for **self-reflection, peer interaction, and the development of effective communication skills**.

Objective 1.2: Enhance participants' emotional regulation and self-awareness by integrating non-contact Olympic boxing techniques in a safe and supportive environment. These sessions will focus on practicing **constructive conflict resolution, managing emotions during challenges, and engaging in self-reflection**, all while reinforcing **discipline and control through physical activity** improving emotional regulation to help them remain in their community.

Activity 1.2: Facilitate twice-weekly non-contact Olympic boxing training sessions that focus on **emotional regulation and self-awareness**. Each session will include structured drills designed to help participants **manage emotions under pressure, practice constructive conflict resolution, and engage in guided self-reflection**. Coaches will lead discussions on how boxing techniques, such as **controlled breathing, timing, and discipline, can be applied to everyday situations to reinforce positive behavior and emotional control**. These sessions will provide a supportive environment where participants can safely explore their emotions and develop strategies for handling challenges both in and out of the ring.

Performance Measures and Evaluation:

Measurable outcomes are quantifiable (numeric value, percentage, scores, value, or characteristic) used to measure achievement of program outcomes: events, occurrences, or changes in conditions or attitudes that indicate progress toward a program's goals. These are specific, measurable and meaningful. Achieving an outcome indicates fulfillment of purpose and program toward long-term goals. Measurable goals are stated in a % outcome (i.e., ___% of clients with report/increase...etc.)

List and describe below a minimum of three measurable outcomes of your program that will be achieved as a result of this reallocated funding (Measurable outcomes must support goals and objectives). Grantee can add more measurable outcomes as needed to this template.

1) Improvement in Communication Skills: 80% of successful program participants will demonstrate improved communication skills as assessed through pre- and post-program evaluations. This will be measured by participants' ability to effectively express themselves, engage in peer collaboration, and participate in group discussions during the cohort sessions.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

2) **Enhanced Emotional Regulation and Self-Awareness:** 75% of successful participants will report an increase in their ability to manage emotions and demonstrate constructive conflict resolution skills by the end of the program. This will be measured through self-assessments, feedback from mentors, and observations during the non-contact Olympic boxing training sessions.

3) **Successful Completion of Mentoring Program:** 50% of program participants will successfully complete at least one cohort of the mentoring program, as evidenced by attendance records, participation in activities, and achievement of individual goals set during the program.

Program Inputs:

List the supporting agency resources, collaborations, and evidenced-based or aligned programming.

Counter Punch Youth Academy (CPYA) leverages a range of supporting resources, collaborations, and evidence-based practices to deliver impactful mentoring programs for youth. Key collaborations include Metro Nashville Public Schools (MNPS) and local youth non-profits, which expand CPYA's reach and effectiveness by providing additional resources and community support.

1. **Structured Mentoring Programs:** CPYA offers well-defined mentoring programs with clear goals, regular sessions, and trained mentors. This structure has been proven to enhance mentoring relationships and lead to better outcomes for youth.
2. **Trauma-Informed Care:** CPYA integrates trauma-informed practices into its programming, training mentors to recognize and address trauma, creating a safe and supportive environment for all participants.
3. **Positive Youth Development (PYD):** CPYA emphasizes building youth strengths and fostering positive relationships, encouraging resilience and active community involvement.
4. **Goal Setting and Achievement:** CPYA helps youth set and achieve personal goals, fostering a sense of purpose and motivation, which research shows leads to improved educational and personal outcomes.
5. **Social-Emotional Learning (SEL):** SEL practices at CPYA help youth develop critical skills in self-awareness, emotional regulation, and decision-making, positively impacting mental health and academic performance.
6. **Physical Fitness and Health Education:** CPYA's non-contact boxing and fitness activities promote discipline, stress management, and physical health, all of which are linked to better mental and academic outcomes.
7. **Family and Community Engagement:** Engaging families and communities in CPYA programs enhances youth support systems, which evidence shows improves success rates.
8. **Consistent Monitoring and Evaluation:** CPYA continually assesses its programs to ensure they meet participant needs and achieve desired outcomes through data-driven improvements.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

9. **Cultural Competency:** CPYA prioritizes cultural inclusivity, training mentors to respect and understand diverse backgrounds to build trust and effective communication.
10. **Collaborative Partnerships:** Partnerships with MNPS and youth non profits strengthen CPYA's resource base and program effectiveness, ensuring comprehensive support for youth.

By integrating these evidence-based practices and collaborations, CPYA delivers transformative mentoring experiences that lead to positive developmental outcomes.

Data Collection:

Describe the data collection procedures the agency undertakes to collect and report the outputs and outcomes of the planned services or interventions. (E.g., stakeholder questionnaires, client satisfaction surveys, case records, etc.)

Counter Punch Youth Academy (CPYA) employs a comprehensive data collection process to monitor and report the outputs and outcomes of its services. Key data collection methods include:

1. **Pre- and Post-Program Surveys:** Participants complete surveys at the beginning and end of each cohort to measure changes in behavior, communication skills, emotional regulation, and academic performance.
2. **Stakeholder Questionnaires:** Feedback is gathered from mentors, parents, and school staff through questionnaires to assess program effectiveness and identify areas for improvement.
3. **Client Satisfaction Surveys:** Participants and their families are asked to complete satisfaction surveys after program completion to evaluate their experience and the perceived impact of the program.
4. **Case Records:** Detailed records are maintained for each participant, tracking attendance, progress, and any interventions provided during the program.
5. **Observation and Reporting:** Mentors and coaches regularly observe participants during sessions and document behavioral changes, skill development, and other relevant outcomes.
6. **Monthly Reviews:** Data is analyzed monthly to assess progress toward program goals and make necessary adjustments.

CPYA ensures that all data collected is used to inform strategic planning and improve the quality of its services, ensuring meaningful and measurable outcomes for participants.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Program Monitoring:

Briefly describe below the agency's plans to monitor and track the quality of the agency's progress toward program service delivery? These may include *output measures (products of your activities)* which are process measures that quantify the activities of your program and *outcome measures which are measure the achievement*, effect or results that are attributed to program efforts that determine impact and successes.

Counter Punch Youth Academy will monitor program quality through regular tracking of both output and outcome measures. Output measures include tracking attendance, session participation, and completion rates for each cohort. Outcome measures involve pre- and post-program surveys to assess improvements in communication skills, emotional regulation, and academic performance. Monthly reviews will analyze data to gauge progress and make real-time adjustments. Stakeholder feedback from mentors, parents, and school staff will further inform quality assessments and program enhancements, ensuring effective service delivery and meaningful impact.

Program Evaluation Plan:

Briefly describe below the agency's plan to evaluate program effectiveness and corrective action plans: This includes completeness of the evaluation plan to include what you will do to judge the success or effectiveness of your program.

CPYA's program evaluation plan includes regular assessments of both output and outcome data to measure effectiveness. We will use pre- and post-program surveys to evaluate improvements in participants' life skills and academic performance. Quarterly reviews will analyze this data to identify trends and areas for improvement. Feedback from mentors, participants, and community partners will be gathered to adjust strategies and address any issues. Success will be judged by the achievement of defined goals, such as increased communication skills and emotional regulation. Corrective actions will be implemented based on evaluation findings to enhance program delivery and impact.

Attach program Budget and Budget Narrative.

Attach Agency Organizational Chart

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME:

0
0

SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Tramaine Crook/ Head Trauma Informed Coach/ 100% of Time	\$4,800.00
Position 2: Robbie McKinnie/ Assisant Trauma Informed Coach/ 100% of Time	\$2,400.00
Position 3: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$7,200.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

SUPPLIES:	AMOUNT
Individual Boxing Gloves	\$2,000.00
Individual Hand Wraps	\$800.00
Individual Gym Bags	\$1,200.00
Individual Curriculum Workbooks	\$2,800.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$6,800.00

COMMUNICATIONS:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<Please provide descriptions of occupancy here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<Please provide description of equipment and maintenance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
<Please provide description here>	\$0.00

TOTAL

\$0.00

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
<Please provide description of travel, conferences, meetings here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

INSURANCE:	AMOUNT
<Please provide description of Insurance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00



Counter Punch Youth Academy Organizational Chart

1. Executive Director & Head Coach

- **Tramaine Crook**
- Responsibilities: Overall management of the organization, strategic planning, program development, and day-to-day operations.

2. Board of Directors

- **Board Chair**
 - **Eric Capehart: Therapist**
 - Responsibilities: Oversight of organizational governance, strategic direction, and support for the Executive Director.
- **Vice President of Board/Financial Monitor**
 - **Steve Wylie**
 - Responsibilities: Financial oversight, budgeting, and ensuring financial health of the organization.
- **Treasurer/ Attorney**
 - **Bridgid Caldwell**

3. Program Staff

- **Trauma-Informed Coach/Mentor**
 - **Robbie Mckinnie**
 - Responsibilities: Delivering trauma-informed coaching, mentoring, and supporting youth development.
- **Trauma-Informed Boxing Coach/Mentor**
 - **Buford Williams**
 - Responsibilities: Providing boxing coaching with a focus on trauma-informed practices and supporting youth through mentoring.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____ October 30, 2024

**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
HEALTH CONNECT AMERICA**

This Grant Contract issued and entered pursuant to RS2024- _____ by and between the Metropolitan Government of Nashville and Davidson County, a municipal corporation of the State of Tennessee hereinafter referred to as "Metro", and Health Connect America hereinafter referred to as the "Grantee," is for Health Connect America to provide Biopsychosocial Assessments, which refers the participants to a Comprehensive Child and Family Service or Outpatient Therapy, and/or Medication Management Program within Health Connect America, as further defined in the "SCOPE OF PROGRAM" (Attachment 1).

WITNESSETH

WHEREAS, Metro Juvenile Court, A Department of the Metropolitan Government of Nashville and Davidson County, is the direct Recipient of funds from the Byrne State Crisis Intervention Program grant (hereinafter called Byrne SCIP); and,

WHEREAS, Health Connect America is the Grantee of funds from Juvenile Court; and,

WHEREAS, expenditures will commence on December 15, 2024 through June 30, 2025; and,

WHEREAS, Juvenile Court and Health Connect America collaborate in a partnership to serve post-adjudicated high-risk justice involved males ages 12 to 18, who are at risk of delinquency; and,

WHEREAS, Grantee's goals include:

Goal 1: Intervene in the progression of mental health and substance use disorders.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____ October 30, 2024

Objective 1.1: Provide program participants with a psychosocial assessment upon entering the program.

Activity 1.1.1: Program participants will participate in a psychosocial assessment.

Objective 1.2: Provide program participants with mental health or substance abuse assessments to determine if counseling services are needed.

Activity 1.2.1: Program participants will participate in a mental health or substance abuse assessment as recommended.

WHEREAS, Measurable outcomes include:

90% of referred youth will complete a Mental Health or Substance Abuse Assessment .

WHEREAS, Juvenile Court and **Health Connect America** propose to **four thousand five hundred dollars and no cents (\$4,500.00)**, of the Byrne SCIP grant to fund the **Health Connect America** program.

A. **SCOPE OF PROGRAM:**

A.1. **SCOPE OF PROGRAM:**

A.1. The Grantee will use the funds for the following:

A.2. The Grantee shall spend these funds consistent with their proposed use in the Grantee's funding application, hereinafter referred to as the Grant Spending Plan, attached and incorporated herein as **Attachment 1**. The Grantee shall collect data as mandated by the scope of program services, OCJP Grants Manual requirements and Metro to evaluate the effectiveness of their services and shall provide those results to Metro upon request.

A.3. The Grantee shall only utilize these funds for services the Grantee provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Grantee agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Grantee shall collect general demographic data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____ October 30, 2024

B. GRANT CONTRACT TERM:

B.1. Grant Contract Term.

The term of this Grant shall commence on the executed contract date between Juvenile Court and Byrne SCIP Grant, and end on **June 30, 2025**. Metro shall have no obligation for services rendered by the Grantee which are not performed within this term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability.

In no event shall the maximum liability of Metro under this Grant Contract exceed **four thousand five hundred dollars and no cents (\$4,500.00)**.

The FY 25 Grant Spending Plan is attached and incorporated herein as part of **Attachment 1** and shall constitute the maximum amount to be provided to the Grantee by Metro for all the Grantee's obligations hereunder.

The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other indirect and direct program costs incurred or to be incurred by the Grantee during the contract term.

This amount shall constitute the Grant Amount and the entire compensation to be provided to the Grantee by Metro.

C.2. Compensation Firm.

The maximum liability of Metro is not subject to escalation for any reason. The Grant Spending Plan amount is firm for the duration of the Grant Contract and is not subject to escalation for any reason unless the grant contract is amended.

C.3. Payment Methodology.

The Grantee shall be compensated electronically via Metro's portal on a reimbursement basis for actual direct program costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

All invoices shall be sent **electronically** to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) and shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager). Said payment shall not exceed the maximum liability of this Grant Contract.

Generally, invoices submitted for reimbursement will be accepted on a **monthly basis**.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____ October 30, 2024

Documentation to serve as proof of delivered services of a kind and type shall accompany submission of invoices in order to be eligible for payment.

The method used to document service/time records include at a minimum:

- a. Hours and dates worked on the project for each professional service contract position/staff person.
- b. A description of services performed for each professional service contract position/staff person; and,
- c. Records of actual supplies used and/or operating expenses incurred that are allowable under the subcontract.

Final invoices for the FY 25 contract period must be received by July 7, 2025.

Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

C.4. Payment of Invoice.

The payment of any invoice by Metro shall not prejudice Metro's right to object to the invoice or any matter in relation thereto. Such payment by Metro shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein. All invoices submitted for reimbursement shall include the updated Certification Statement for Reimbursement Requests.

C.5. Unallowable and Unallowable Cost Requirements.

The Grantee shall meet all allowable and unallowable OCJP cost requirements. See OCJP's Grants Manual, Chapter XIV-Allowable Costs and Chapter XV-Unallowable Costs. The Grantee's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by OCJP and Metro, based on audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is unallowable.

State specific requirements and clarification are listed below:

C.6. Deductions.

Metro reserves the right to adjust any amounts which are or shall become due and payable to the Grantee by Metro under this or any Contract by deducting any amounts which are or shall become due and payable to Metro by the Grantee under this or any Contract.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____ October 30, 2024

C.7. Travel Compensation.

Payment to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in OCJP's Grants Manual (See Chapter IX-Travel, Conferences, and Meetings) and be subject to the Grant Spending Plan.

C.8. Electronic Payment.

Metro requires as a condition of this contract that the Grantee shall completed and sign Metro's form authorizing electronic payments to the Grantee. Grantees who have not already submitted the form to Metro will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Grantee, under this or any other contract the Grantee has with Metro, must be made electronically.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals.

Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. Modification and Amendment.

The Grantee will make any proposed changes in writing to Juvenile Court. Juvenile Court will submit proposed changes in writing to OCJP for approval. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line items through submission of a revised budget to Metro Juvenile Court, giving full details supporting such requests. Grant Budget line item revisions may not be made without prior, written approval of METRO in which terms of the approved revisions are explicitly set forth.

All proposed changes must be submitted in writing to OCJP for approval. OCJP will review the requested changes to determine if the changes are allowable, and if they warrant a contract amendment. If OCJP approves of the requested changes, and it is determined that an amendment is necessary, then OCJP will initiate the contract amendment process. The contract amendment document must be signed by the subrecipient and the Commissioner of the Department of Finance and Administration **prior** to it being implemented by the subrecipient. See OCJP's Grants Manual, Chapter XVIII - Contract Amendments.

This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____, October 30, 2024

D.3. Termination for Cause.

Should the Grantee fail to properly perform its obligations under this Grant (e.g., termination for default in performance), Contract, or if the Grantee violates any terms of this Grant Contract, or grant is terminated due to discontinuation of federal funds; Metro shall have the right to immediately terminate the Grant Contract and the Grantee shall return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Grantee shall also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination shall not relieve the Grantee of any liability to Metro for damages sustained by virtue of any breach by the Grantee. Review OCJP's Grants Manual, Chapter XXI - Sanctions and Termination of Funding.

D.4. Subcontracting.

The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro.

Notwithstanding any use of approved subcontractors, the Grantee shall be considered the prime Grantee and shall be responsible for all work performed.

D.5. Conflicts of Interest.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee. The Grantee further warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____ October 30, 2024

consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.6. Civil Rights and Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

The Grantee shall display The TN Department of Finance and Administration's Equal Opportunity is the Law Poster in a prominent place, located near the passageway through which the public enters. See OCJP's Grants Manual, Appendices C-Civil Rights Poster.

In the event of a formal allegation of Civil Rights discrimination, including those related to employment, or an adverse finding of discrimination against a subrecipient agency by a federal or state court or a federal or state administrative agency, OCJP the Grantee shall immediately notice shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) as Juvenile Court is required to notify the OCJP Civil Rights coordinator in writing by completing the Civil Rights Complaint Notification form within 45 days. See OCJP's Grants Manual, Appendices P-Discrimination Complaint Notification Form.

The Grantee is subject to the provisions and laws and regulations listed in the OCJP's Grants Manual, Chapter XXII - Civil Rights, which prohibit discrimination based on race, color, national origin, age, sex, or disability. Regulations governing Civil Rights compliance requires the Grantee to provide annual Civil Rights training for all employees by using the training program on OCJP's website <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/civil-rights.html> or another training . New Project Directors and Civil Rights Compliance Officers must complete the training program within ninety (90) days of their start date. The Project Director, Project staff and the Civil Rights Compliance Officer should complete this training annually. Training is offered through the OCJP website annually. Verification of training shall be retained in the personnel files.

D.7. Records, Records Access and Retention.

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____, October 30, 2024

Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives. See OCJP's Grants Manual, Chapter XX - Retention of and Access to Records.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

The books, records, and documents of the Grantee insofar as they relate to work performed or money received under this Grant Contract shall be subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives.

Records Access: The Grantee shall allow Metro, Juvenile Court, OCJP, the US. Department of Justice, and the Comptroller General of the United States, or any of their duty-authorized representatives to have access, for purpose of audit and examination, to any reports pertinent to the grant upon demand. The financial statements shall be prepared in accordance with generally accepted accounting principles.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____, October 30, 2024

D.8. Monitoring.

The Grantee's activities conducted, and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Juvenile Court Grant Management Team, OCJP, the Metropolitan Office of Financial Accountability and/or Metro's duly appointed representatives. **Monitoring takes place within six (6) months of the grant's start date.** Monitoring must be completed at least once during the duration of the contract and more often if changes are made to the grant or grant paid staff. Completed forms are retained in the grant file and made available for inspections by OCJP staff. The Grantee shall make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review upon request, during normal working hours. Minimum monitoring requirements are listed on the OCJP's Subcontract Monitoring Form. See OCJP's Grants Manual, Appendices, F-Subcontract Monitoring Form outlining minimum subcontract monitoring requirements.

D.9. Reporting.

Reporting requirements for this grant are quarterly. Program data will be provided to Juvenile Court on a quarterly basis.

Reporting is used to monitor projects, fulfill federal grant reporting requirements, provide information for state strategies and implementation plans and assist OCJP in determining project success and funding allocations.

The Project Director is responsible for timely submission of completed program and fiscal reports. Inability to submit required reports in a timely fashion is considered a failure of required contract obligations. Unless otherwise stated, Grantees are expected to participate in all report training events offered by OCJP. Review OCJP reporting requirements under Chapter VII of the OCJP Grants Manual.

The Grantee is required to gather and maintain statistical data relating to grant project activities as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on all required Metro and OCJP reports. OCJP may periodically request to see back-up data that supports the information submitted on output and outcome reports.

FY25 Metro Reports:

Metro Interim Program Report

The Grantee shall submit a Metro Interim Program Report electronically to shelleyhudson@jnsnashville.gov by no later than **January 6, 2025.**

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____ October 30, 2024

Metro Final Program Report

The Grantee shall submit a Metro Final Program electronically to shelleyhudson@jnsnashville.gov by no later than **July 31, 2025**.

Annual Expenditure Report

The Grantee shall submit a final **Annual Expenditure Report**, to be received by the Juvenile Court Grant Management Team, within thirty (30) days of the end of the Grant Contract.

The Grantee shall submit an Annual Expenditure report electronically to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) on or before **August 14, 2025**. Said report shall be in form and substance acceptable to Metro and shall be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Grantee Organization.

The Grantee shall be held accountable to submit any and all required OCJP annual reports within specified time constraints. See OCJP's Grants Manual.

D.10. Strict Performance.

Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.11. Insurance.

The Grantee agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.

D.12. Metro Liability.

Metro shall have no liability except as specifically provided in this Grant Contract.

D. 13. Independent Contractor.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the Grantee and Metro or to create the relationship of principal and agent between or among the Grantee and Metro. The Grantee shall not hold itself out in a manner contrary to the terms of this paragraph. Metro shall not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # _____ October 30, 2024

D. 14. Indemnification and Hold Harmless.

(a) Grantee shall indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Grantee, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Grantee, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

(b) Metro will not indemnify, defend or hold harmless in any fashion the Grantee from any claims, regardless of any language in any attachment or other document that the Grantee may provide.

(c) Grantee shall pay Metro any expenses incurred as a result of Grantee's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Grantee's duties under this section shall survive the termination or expiration of the grant.

D.15. Force Majeure.

"Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Contract arising from a Force Majeure Event is not a breach under this Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Grantee will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. State, Local and Federal Compliance.

The Grantee agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract.

D.17. Governing Law and Venue.

The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof shall be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action

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concerning this Grant Contract shall be in the courts of Davidson County, Tennessee.

D.18. Completeness.

This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.19. Headings.

Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.20. Metro Interest in Equipment.

The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Grantee shall request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

Equipment purchased with grant funds is listed on an equipment log (See OCJP Appendices K-Project Equipment Summary Report) and note project staff using said equipment. Review OCJP Grants Manual, Chapter X Property and Equipment.

D. 21. Assignment - Consent Required.

The provisions of this contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Grantee under this contract, neither this contract nor any of the rights and obligations of Grantee hereunder shall be assigned or transferred in whole or in part without the prior written consent of Metro. Any

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such assignment or transfer shall not release Grantee from its obligations hereunder. Notice of assignment of any rights to money due to Grantee under this Contract must be sent to the attention of the Metro Department of Finance.

D.22. Gratuities and Kickbacks.

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D. 23. Confidentiality of Records.

Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by Metro or acquired by the Grantee on behalf of Metro that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of Metro or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Contract.

D.24. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to

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influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Grantees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.25. Restriction Regarding Non-Disclosure Agreements related to Confidentiality and Reporting Waste, Fraud, and Abuse.

No Grantee under this subcontract or subaward or entity that receives any funds under this agreement, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, and abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this subaward or contract, the Grantee
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict)

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employees or contractors from reporting waste, fraud, or abuse as described above; and

- b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
2. If the Grantee does or is authorized to make further subawards or contracts under this subaward,
 - a. it represents that: (1) it has determined that no other entity that the Grantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. it certifies that, if it learns or is notified that any sub-Grantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

D.26. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR

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WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.27. Public Notice/Publications.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement:

"This project is funded under a Grant Contract with the State of Tennessee."

All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

Funded programs are encouraged to make the results and accomplishments of their activities available to the public (Review OCJP Grants Manual, Chapter XI Printing, Publications, and Media).

A subrecipient who publicizes project activities and results shall adhere to the following:

1. Responsibility for the direction of the project should not be ascribed to the Department of Justice, (or the Department of Health and Human Services, or the Office of Violence Against Women as appropriate in lieu of the Department of Justice) or the Tennessee Office of Criminal Justice Programs. The publication must not convey DOJ/DHHS/OVW or TN OCJP's official recognition or endorsement of the project simply by having received funding. A separate request of the State and appropriate federal agency must be made and granted for official recognition.

2. All reports, studies, notices, informational pamphlets, press releases, signs, billboards, DVDs, public awareness kits, training curricula, webinars, websites and similar public notices (written, visual or sound) prepared and released by the Grantee shall include the statement:

"This project is funded under an agreement with the State of Tennessee." Any such notices by the Subrecipient shall be approved by the State.

Additionally, studies and research/report type publications expressing the direction of project activity must also contain the following federal funding

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statement:

“The opinions, findings, conclusions or recommendations contained within this document are those of the author and do not necessarily reflect the views of the Department of Justice (or Department of Health and Human Services, Office of Violence Against Women as appropriate) or the State of Tennessee, Office of Criminal Justice Programs.”.

3. The subrecipient also agrees that one copy of any such publication will be submitted to the Office of Criminal Justice Programs of the Department of Finance and Administration to be placed on file and distributed as appropriate to other potential subrecipients or interested parties.

4. All publication and distribution agreements with a publisher will include provisions giving the federal government or state a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for federal or state government purposes.

5. Unless otherwise specified in the award, the subrecipient may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material shall be subject to the same provisions of the Federal government.

6. The subrecipient shall submit a publication and distribution plan to OCJP before materials developed under an award are commercially available or distributed. The plan shall include a description of the materials, the rationale for commercial publication and distribution, the criteria to be used in the selection of a publisher, and, to assure reasonable competition, the identification of firms that will be approached. **Prior OCJP approval of this plan is required for publishing project activities and results when Federal funds are used to pay for the publication.**

D. 28. Patents and Copyrights.

OCJP and/or the U.S. Department of Justice shall have irrevocable, nonexclusive royalty-free license to any invention and to reproduce, publish, and use any materials, in whole or in part, and authorize others to do so, which are produced utilizing federal and/or state funds provided under the terms of a subgrant.

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D. 29. Disclosure of Personal Identity Information.

While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

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D. 30. Intellectual Property.

The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other intellectual property infringement. in direct relationship to and as a direct result of services provided by Grantee under this agreement. In any such claim or action brought against the State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.

D. 31. Telecommunications and Surveillance.

To ensure compliance with Public Law 115-232, section 889, the Office of Criminal Justice Programs (OCJP), grant funding cannot be requested for reimbursement for services or equipment from the entities listed below:

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a new contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- b. For the purposes of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or an subsidiary or affiliate of such entities).

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- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunication or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believed to be an entity owned or controlled by, or otherwise connected to, the government of a foreign country.

D. 32. Debarment and Suspension:

The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals: a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency; b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or Appendix E- Required Subcontract Language 3 Revised March 2024 commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

D. 33: State Sponsored Insurance Plan Enrollment:

The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D. 34: Iran Divestment Act:

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

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D. 35. Communications and Contacts.

All instructions, notices, consents, demands, or other communications from the Grantee required or contemplated by this Grant Contract shall be in writing and shall be made by **electronic** transmission, or by first class mail, addressed to the respective party at the appropriate number or address as set forth below or to such other party, number, or address as may be hereafter specified by written notice.

Metro Juvenile Court Program Accountant

Nicole Whitlock
Finance Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-880-2368
nicoleswhitlock@jnsnashville.gov

Metro Juvenile Court Program Manager Contact:

Shelley Hudson
Special Project Program Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-862-8079
Cell: 615-500-3391
shelleyhudson@jnsnashville.gov

Grantee Program Liaison Contact:

Name: Debra Peterson
Title: Program Director
Name of Program: Health Connect America
Street Address: 1321 Murfreesboro Pike Suite 300
City: Nashville, TN, 37217
Office: 615-656-0227
Cell: 615-656-0227
Email: debra.peterson@healthconnectamerica.com

Effective Date.

This contract shall not be binding upon the parties until it has been signed first by the Grantee and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract shall be effective as of the date first written above.

**Grant contract between the Metropolitan Government of Nashville and Davidson County and
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(THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK)

**THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:**

GRANTEE: Debra RM Peterson

By: _____

Title: Program Director

APPROVED AS TO AVAILABILITY OF
FUNDS:

Director of Finance

Sworn to and subscribed to before me a Notary
Public, this 11 day
of November, 2024

APPROVED AS TO FORM AND
LEGALITY

Notary Public

Metropolitan Attorney

Lauren E. Carlson

My Commission expires 1/24/2028

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk



Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Health Connect America

Agency Program Monitor Contact Information: Debra RM Peterson

Name: Debra RM Peterson Program Director

Address: 1321 Murfreesboro Pike Ste 300

Phone: 615-656-0227

Email: Debra.Peterson@healthconnectamerica.com

Agency Financial Monitor Contact Information:

Name: Debra RM Peterson

Address: 1321 Murfreesboro Pike Ste 300

Phone: 615-656-0227

Email: Debra.Peterson@healthconnectamerica.com

Project Plan:

Complete Biopsychosocial Assessment, which refers the participants to a Comprehensive Child and Family Service or Outpatient Therapy, and/or Medication Management Program within Health Connect America.

Health Connect America

Health Connect America will provide up to fifteen (15) GRIP program participants with a mental health or substance abuse assessment. Services are provided by certified staff in their area of expertise in person to the referred youth.

Goal 1: Intervene in the progression of mental health and substance use disorders.

Objective 1.1: Provide program participants with a psychosocial assessment upon entering the program.

Activity 1.1.1: Program participants will participate in a psychosocial assessment.

Objective 1.2: Provide program participants with mental health or substance abuse assessments to determine if counseling services are needed.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Activity 1.2.1: Program participants will participate in a mental health or substance abuse assessment as recommended.

Performance Measures and Evaluation:

90% of referred youth will complete a Mental Health or Substance Abuse Assessment

Health Connect follows an outlined Policy for Referrals

Upon the completion of all information collected and described in detail from the assessment, the findings are reviewed by an (HCA) Licensed Therapist.

Program Inputs:

Health Connect America will preferably complete a face-to-face Universal Assessment which includes seven domains to assist in identifying the Program Participants' needs. This includes Parental/Guardian interviews and feedback. Coordination of care with PCP, Applicable referral sources to include court records, social and academic feedback from school personnel.

Data Collection:

Health Connect America tracks data using a multi -platform database (Carelogic) to ensure comprehension and accuracy. This approach allows us to integrate and synchronize data, which gather numerical data for services provided. Data is collected by surveys, Interviews, and observations.

Program Monitoring: Referrals are monitored by staffing ratios, Quality Assurance Check ins/ with Clients, Risk Management Reporting, Discharges successful or unsuccessful via family and program participant.

Program Evaluation Plan:

Health Connect America uses a combination of qualitative and quantitative methods to assess the program's effectiveness, this includes percentages of participants and staffing ratios. Data is collected through surveys, phone calls and performance metrics.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Attach program Budget and Budget Narrative:

GRANT BUDGET				
AGENCY NAME: Health Connect America				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:		BEGIN: 10/1/2024	END: 6/30/2025	
	EXPENSE OBJECT LINE-ITEM CATEGORY	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
	Salaries and Wages	\$0.00	\$0.00	\$0.00
	Benefits and Taxes (PERCENT)	\$0.00	\$0.00	\$0.00
	Professional Fees	\$4,500.00	\$0.00	\$4,500.00
	Supplies	\$0.00	\$0.00	\$0.00
	Communications	\$0.00	\$0.00	\$0.00
	Postage and Shipping	\$0.00	\$0.00	\$0.00
	Occupancy	\$0.00	\$0.00	\$0.00
	Equipment Rental and Maintenance	\$0.00	\$0.00	\$0.00
	Printing and Publications	\$0.00	\$0.00	\$0.00
	Travel/Conferences and Meetings	\$0.00	\$0.00	\$0.00
	Insurance	\$0.00	\$0.00	\$0.00
	Specific Assistance to Individuals	\$0.00	\$0.00	\$0.00
	Other Non-Personnel	\$0.00	\$0.00	\$0.00
	GRAND TOTAL	\$4,500.00	\$0.00	\$4,500.00

Total Match Amount	\$0.00		
Total Match Percentage	0.0000%	UNKNOWN	Fund Source

(Note: any changes to the contract budget must be pre-approved by Juvenile Court to be eligible for reimbursemen

GRANT BUDGET LINE-ITEM DETAIL:

Health Connect America

SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Position 2: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Position 3: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Health Connect \$150 per assessment for 15 uninsured youth per year for Mental Health Assessment and Alcohol and Drug Assessment with outpatient services. Estimated at \$4,500.	\$4,500.00
TOTAL	\$4,500.00

SUPPLIES:	AMOUNT
<i><Please provide description here></i>	\$0.00
<i><Please provide description here></i>	\$0.00
<i><Please provide description here></i>	\$0.00
<i><Please provide description here></i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

COMMUNICATIONS:	AMOUNT
<i><Please provide description here></i>	\$0.00
<i><Please provide description here></i>	\$0.00
<i><Please provide description here></i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<i><Please provide descriptions of occupancy here></i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<i><Please provide description of equipment and manintenance here></i>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
<Please provide description of travel, conferences, meetings here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

INSURANCE:	AMOUNT
<Please provide description of Insurance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
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<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00



Kristi Shain

CEO & President • Leadership



Kristi Shain

CEO & President
Leadership

People reporting to Kristi Shain (15)



Patricia Cavanaugh
Senior Vice President o...



Holly Davis
Chief Quality Officer

BH

Brandi Haws
Regional Vice President



Mary Jones
Regional Vice President



Tammy Earnhardt
Senior Vice President o...

CL

Chad Lanning
Chief Financial Officer

RP

Robyn Puryear
Regional Vice President

SK

Sandy Krikac
Director of Launchpad

TW

Ted Waller
Contractor

RW

Ryan Ward
Director of Acquisition...

RH

Rachel Howard
Chief People Officer

SM

Scott Martin
Regional Vice President

Kristi Shain also works with

TP

Tyler Patton
Director of Financial Pl...



Rob Frank
Vice President of Busin...

SA

Sharon Artis
Vice President of Admi...



Dave Krikac
Vice President of Oper...



Traci Scheer
Office Manager



Shenoa Murabito
Human Resources Man...

CS

Carol Sircy
Accounts Payable Man...



Cheryl Flint
Vice President of Hum...



Jerry Heath
Senior Director of Tale...



Outlook

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Home

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Message

Insert

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Weekly With Debra
Options
1:00 PM



Kristi Snow

Regional Director of Operations • Core

Call



Overview

Contact

Organization

Files

Messages



Kristi Shain

CEO & President
Leadership

BH

Brandi Haws

Regional Vice President
Operations Management



Kristi Snow

Regional Director of Operations
Core

People reporting to Kristi Snow (10)



Desiree Griffin

Program Director



Jill Blount-Clark

Director of Clinical & L...



Mary Blaisdell

Program Director



Jess Lewis

Lead State Administrator

AL

Alfonzo Lyons

Program Director



ReShonda Brazzel

Program Director



Megan Haneline

Program Director



Alicia Pierpoint

Program Director

DP

Debra Peterson

Program Director



Kendra Lyle

Program Director

Kristi Snow also works with



Jacquie Todd

Regional Director of O...

RP

Robin Perez

Clinical Supervisor



Misty Long

Clinical Supervisor

Nik

8

Inbox

Re: F... X

Re: PL... X

(No s... X



Kristi Snow

Regional Director of Operations • Core



Kristi Shain

CEO & President
Leadership



BH

Brandi Haws

Regional Vice President
Operations Management



Kristi Snow

Regional Director of Operations
Core



People reporting to Kristi Snow (10)



Desiree Griffin
Program Director



Jill Blount-Clark
Director of Clinical & L...



Mary Blaisdell
Program Director



Jess Lewis
Lead State Administrator

AL

Alfonzo Lyons
Program Director



ReShonda Brazzel
Program Director



Megan Haneline
Program Director



Alicia Pierpoint
Program Director

DP

Debra Peterson
Program Director



Kendra Lyle
Program Director

Kristi Snow also works with



Jacque Todd
Regional Director of O...

RP

Robin Perez
Clinical Supervisor



Misty Long
Clinical Supervisor

Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Southern Word), Contract # _____ October 18, 2024

**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
SOUTHERN WORD**

This Grant Contract issued and entered pursuant to RS2024- _____ by and between the Metropolitan Government of Nashville and Davidson County, a municipal corporation of the State of Tennessee hereinafter referred to as "Metro", and Southern Word hereinafter referred to as the "Grantee," is for the Southern Word program to provide mentoring through music, writing, production, and performance as further defined in the "SCOPE OF PROGRAM" (Attachment 1).

WITNESSETH

WHEREAS, Metro Juvenile Court, A Department of the Metropolitan Government of Nashville and Davidson County, is the direct Recipient of funds from the Byrne State Crisis Intervention Program grant (hereinafter called Byrne SCIP); and,

WHEREAS, Southern Word is the Grantee of funds from Juvenile Court; and,

WHEREAS, expenditures will commence on December fifteenth, 2024 through June 30, 2025; and

WHEREAS, Juvenile Court and Southern Word collaborate in a partnership to serve post-adjudicated high-risk justice involved males ages 12 to 18, who are at risk of delinquency; and,

WHEREAS, Grantee's goals include:

Goal 1: Expand network of creative engagement opportunities through writing and music available for youth engaged in the Juvenile Court GRIP program.

Objective 1.1: Build partnership with GRIP team to establish exposure and referral system for their youth.

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word, Contract # _____ October 18, 2024

Activity 1.1: Calendarize specific intake assessment sessions for youth entering the GRIP program to evaluate potential for deeper engagement within program activities.

Objective 1.2: Train additional mentors in program delivery to increase program slots and expand access to program.

Activity 1.2: Set up hiring and onboarding process for one to two additional mentors who are ideally suited for the nature of the program.

Objective 1.3: Expand coordinating infrastructure and tools to support mentors and youth in program execution and assessment.

Activity 1.3: Assign GRIP program functions to administrative team so that they can support all elements of program roll-out.

Goal 2: Equip participants with the social emotional and self-expression skills that allow them to process their experiences, build healthier spaces and communities for themselves, and make choices that lead them to engaged, constructive, and sustainable lives.

Objective 2.1: Develop social emotional competencies of youth so they are better equipped to successfully navigate relationships and experiences in their lives.

Activity 2.1: Integrate social emotional check-ins and coaching into studio sessions with a focus on skills necessary for interpersonal success.

Objective 2.2: Develop writing, music production, and presentation skills of youth so they can represent themselves, tell their stories effectively, and chart their own narratives.

Activity 2.2: Execute all studio sessions according to program timeline, tracking with program emphasis for each session.

Objective 2.3: Support youth in building, repairing, and initiating relationships that form a healthier network and community from which they can build sustainable lives.

Activity 2.3: Integrate and execute relationship coaching as part of studio session engagement plan.

WHEREAS, Measurable outcomes include:

- 1) 25% or less offend during the reporting period.
- 2) 25% or less reoffend during the reporting period.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Southern Word), Contract # _____, October 18, 2024

- 3) 60% exhibit desired change in targeted behaviors.
- 4) 65% complete program requirements.
- 5) 70% are satisfied with program.

WHEREAS, Juvenile Court and Southern Word propose to utilize twenty-nine thousand and eight hundred and seventy-nine dollars and no cents (\$29, 879.00), of the Byrne SCIP grant to fund the Southern Word program.

A. SCOPE OF PROGRAM:

A.1. SCOPE OF PROGRAM:

- A.1. The Grantee will use the funds for the following:
- A.2. The Grantee shall spend these funds consistent with their proposed use in the Grantee's funding application, hereinafter referred to as the Grant Spending Plan, attached and incorporated herein as **Attachment 1**. The Grantee shall collect data as mandated by the scope of program services, OCJP Grants Manual requirements and Metro to evaluate the effectiveness of their services and shall provide those results to Metro upon request.
- A.3. The Grantee shall only utilize these funds for services the Grantee provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Grantee agrees that it will not use Metro funding for services to non-Davidson County residents.
- A.4. Additionally, the Grantee shall collect general demographic data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. GRANT CONTRACT TERM:

B.1. Grant Contract Term.

The term of this Grant shall commence on the executed contract date between Juvenile Court and Byrne SCIP Grant, and end on **June 30, 2025**. Metro shall have no obligation for services rendered by the Grantee which are not performed within this term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability.

In no event shall the maximum liability of Metro under this Grant Contract exceed twenty-nine thousand and eight hundred and seventy-nine dollars and no cents (\$29, 879.00).

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Southern Word), Contract # _____ October 18, 2024

The FY 25 Grant Spending Plan is attached and incorporated herein as part of **Attachment 1** and shall constitute the maximum amount to be provided to the Grantee by Metro for all the Grantee's obligations hereunder.

The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other indirect and direct program costs incurred or to be incurred by the Grantee during the contract term.

This amount shall constitute the Grant Amount and the entire compensation to be provided to the Grantee by Metro.

C.2. Compensation Firm.

The maximum liability of Metro is not subject to escalation for any reason. The Grant Spending Plan amount is firm for the duration of the Grant Contract and is not subject to escalation for any reason unless the grant contract is amended.

C.3. Payment Methodology.

The Grantee shall be compensated electronically via Metro's portal on a reimbursement basis for actual direct program costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

All invoices shall be sent **electronically** to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) and shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager). Said payment shall not exceed the maximum liability of this Grant Contract.

Generally, invoices submitted for reimbursement will be accepted on a **monthly basis**.

Documentation to serve as proof of delivered services of a kind and type shall accompany submission of invoices in order to be eligible for payment.

The method used to document service/time records include at a minimum:

- a. Hours and dates worked on the project for each professional service contract position/staff person.
- b. A description of services performed for each professional service contract position/staff person; and,
- c. Records of actual supplies used and/or operating expenses incurred that are allowable under the subcontract.

Final invoices for the FY 25 contract period must be received by July 7, 2025.

Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Southern Word), Contract # _____ October 18, 2024

C.4. Payment of Invoice.

The payment of any invoice by Metro shall not prejudice Metro's right to object to the invoice or any matter in relation thereto. Such payment by Metro shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein. All invoices submitted for reimbursement shall include the updated Certification Statement for Reimbursement Requests.

C.5. Unallowable and Unallowable Cost Requirements.

The Grantee shall meet all allowable and unallowable OCJP cost requirements. See OCJP's Grants Manual, Chapter XIV-Allowable Costs and Chapter XV-Unallowable Costs. The Grantee's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by OCJP and Metro, based on audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is unallowable.

State specific requirements and clarification are listed below:

C.6. Deductions.

Metro reserves the right to adjust any amounts which are or shall become due and payable to the Grantee by Metro under this or any Contract by deducting any amounts which are or shall become due and payable to Metro by the Grantee under this or any Contract.

C.7. Travel Compensation.

Payment to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in OCJP's Grants Manual (See Chapter IX-Travel, Conferences, and Meetings) and be subject to the Grant Spending Plan.

C.8. Electronic Payment.

Metro requires as a condition of this contract that the Grantee shall completed and sign Metro's form authorizing electronic payments to the Grantee. Grantees who have not already submitted the form to Metro will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Grantee, under this or any other contract the Grantee has with Metro, must be made electronically.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Southern Word), Contract # _____ October 18, 2024

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals.

Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. Modification and Amendment.

The Grantee will make any proposed changes in writing to Juvenile Court. Juvenile Court will submit proposed changes in writing to OCJP for approval. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line items through submission of a revised budget to Metro Juvenile Court, giving full details supporting such requests. Grant Budget line item revisions may not be made without prior, written approval of METRO in which terms of the approved revisions are explicitly set forth.

All proposed changes must be submitted in writing to OCJP for approval. OCJP will review the requested changes to determine if the changes are allowable, and if they warrant a contract amendment. If OCJP approves of the requested changes, and it is determined that an amendment is necessary, then OCJP will initiate the contract amendment process. The contract amendment document must be signed by the subrecipient and the Commissioner of the Department of Finance and Administration **prior** to it being implemented by the subrecipient. See OCJP's Grants Manual, Chapter XVIII - Contract Amendments.

This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. Termination for Cause.

Should the Grantee fail to properly perform its obligations under this Grant (e.g., termination for default in performance), Contract, or if the Grantee violates any terms of this Grant Contract, or grant is terminated due to discontinuation of federal funds; Metro shall have the right to immediately terminate the Grant Contract and the Grantee shall return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Grantee shall also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination shall not relieve the Grantee of any liability to Metro for damages sustained by virtue of any breach by the Grantee. Review OCJP's Grants Manual, Chapter XXI - Sanctions and Termination of Funding.

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # _____ October 18, 2024

D.4. Subcontracting.

The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro.

Notwithstanding any use of approved subcontractors, the Grantee shall be considered the prime Grantee and shall be responsible for all work performed.

D.5. Conflicts of Interest.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee. The Grantee further warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.6. Civil Rights and Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word,), Contract # _____ October 18, 2024

conspicuous places, available to all employees and applicants, notices of nondiscrimination.

The Grantee shall display The TN Department of Finance and Administration's Equal Opportunity is the Law Poster in a prominent place, located near the passageway through which the public enters. See OCJP's Grants Manual, Appendices C-Civil Rights Poster.

In the event of a formal allegation of Civil Rights discrimination, including those related to employment, or an adverse finding of discrimination against a subrecipient agency by a federal or state court or a federal or state administrative agency, OCJP the Grantee shall immediately notice shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) as Juvenile Court is required to notify the OCJP Civil Rights coordinator in writing by completing the Civil Rights Complaint Notification form within 45 days. See OCJP's Grants Manual, Appendices P-Discrimination Complaint Notification Form.

The Grantee is subject to the provisions and laws and regulations listed in the OCJP's Grants Manual, Chapter XXII - Civil Rights, which prohibit discrimination based on race, color, national origin, age, sex, or disability. Regulations governing Civil Rights compliance requires the Grantee to provide annual Civil Rights training for all employees by using the training program on OCJP's website <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/civil-rights.html> or another training . New Project Directors and Civil Rights Compliance Officers must complete the training program within ninety (90) days of their start date. The Project Director, Project staff and the Civil Rights Compliance Officer should complete this training annually. Training is offered through the OCJP website annually. Verification of training shall be retained in the personnel files.

D.7. Records, Records Access and Retention.

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives. See OCJP's Grants Manual, Chapter XX - Retention of and Access to Records.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # _____ October 18, 2024

Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

The books, records, and documents of the Grantee insofar as they relate to work performed or money received under this Grant Contract shall be subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives.

Records Access: The Grantee shall allow Metro, Juvenile Court, OCJP, the US. Department of Justice, and the Comptroller General of the United States, or any of their duty-authorized representatives to have access, for purpose of audit and examination, to any reports pertinent to the grant upon demand. The financial statements shall be prepared in accordance with generally accepted accounting principles.

D.8. Monitoring.

The Grantee's activities conducted, and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Juvenile Court Grant Management Team, OCJP, the Metropolitan Office of Financial Accountability and/or Metro's duly appointed representatives. Monitoring takes place within six (6) months of the grant's start date. Monitoring must be completed at least once during the duration of the contract and more often if changes are made to the grant or grant paid staff. Completed forms are retained in the grant file and made available for inspections by OCJP staff. The Grantee shall make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review upon request, during normal working hours. Minimum monitoring requirements are listed on the OCJP's Subcontract Monitoring Form. See OCJP's Grants Manual, Appendices,

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Southern Word), Contract # _____ October 18, 2024

F-Subcontract Monitoring Form outlining minimum subcontract monitoring requirements.

D.9. Reporting.

Reporting requirements for this grant are quarterly. Program data will be provided to Juvenile Court on a quarterly basis.

Reporting is used to monitor projects, fulfill federal grant reporting requirements, provide information for state strategies and implementation plans and assist OCJP in determining project success and funding allocations.

The Project Director is responsible for timely submission of completed program and fiscal reports. Inability to submit required reports in a timely fashion is considered a failure of required contract obligations. Unless otherwise stated, Grantees are expected to participate in all report training events offered by OCJP. Review OCJP reporting requirements under Chapter VII of the OCJP Grants Manual.

The Grantee is required to gather and maintain statistical data relating to grant project activities as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on all required Metro and OCJP reports. OCJP may periodically request to see back-up data that supports the information submitted on output and outcome reports.

FY25 Metro Reports:

Metro Interim Program Report

The Grantee shall submit a Metro Interim Program Report electronically to shelleyhudson@jnsnashville.gov by no later than January 6, 2025.

Metro Final Program Report

The Grantee shall submit a Metro Final Program electronically to shelleyhudson@jnsnashville.gov by no later than July 31, 2025.

Annual Expenditure Report

The Grantee shall submit a final **Annual Expenditure Report**, to be received by the Juvenile Court Grant Management Team, within thirty (30) days of the end of the Grant Contract.

The Grantee shall submit an Annual Expenditure report electronically to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) on or before August 14, 2025.

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Ward), Contract # _____ October 18, 2024

Said report shall be in form and substance acceptable to Metro and shall be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Grantee Organization.

The Grantee shall be held accountable to submit any and all required OCJP annual reports within specified time constraints. See OCJP's Grants Manual.

D.10. Strict Performance.

Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.11. Insurance.

The Grantee agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.

D.12. Metro Liability.

Metro shall have no liability except as specifically provided in this Grant Contract.

D. 13. Independent Contractor.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the Grantee and Metro or to create the relationship of principal and agent between or among the Grantee and Metro. The Grantee shall not hold itself out in a manner contrary to the terms of this paragraph. Metro shall not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D. 14. Indemnification and Hold Harmless.

(a) Grantee shall indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Grantee, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Grantee, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # _____ October 18, 2024

(b) Metro will not indemnify, defend or hold harmless in any fashion the Grantee from any claims, regardless of any language in any attachment or other document that the Grantee may provide.

(c) Grantee shall pay Metro any expenses incurred as a result of Grantee's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Grantee's duties under this section shall survive the termination or expiration of the grant.

D.15. Force Majeure.

"Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Contract arising from a Force Majeure Event is not a breach under this Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Grantee will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. State, Local and Federal Compliance.

The Grantee agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract.

D.17. Governing Law and Venue.

The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof shall be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract shall be in the courts of Davidson County, Tennessee.

D.18. Completeness.

This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # _____ October 18, 2024

D.19. **Headings.**

Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.20. **Metro Interest in Equipment.**

The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Grantee shall request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

Equipment purchased with grant funds is listed on an equipment log (See OCJP Appendices K-Project Equipment Summary Report) and note project staff using said equipment. Review OCJP Grants Manual, Chapter X Property and Equipment.

D. 21. **Assignment - Consent Required.**

The provisions of this contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Grantee under this contract, neither this contract nor any of the rights and obligations of Grantee hereunder shall be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer shall not release Grantee from its obligations hereunder. Notice of assignment of any rights to money due to Grantee under this Contract must be sent to the attention of the Metro Department of Finance.

D.22. **Gratuities and Kickbacks.**

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # _____ October 18, 2024

purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D. 23. Confidentiality of Records.

Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by Metro or acquired by the Grantee on behalf of Metro that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of Metro or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Contract.

D.24. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of

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Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Grantees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.25. Restriction Regarding Non-Disclosure Agreements related to Confidentiality and Reporting Waste, Fraud, and Abuse.

No Grantee under this subcontract or subaward or entity at receives any funds under this agreement, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, and abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this subaward or contract, the Grantee
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

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2. If the Grantee does or is authorized to make further subawards or contracts under this subaward,
 - a. it represents that: (1) it has determined that no other entity that the Grantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. it certifies that, if it learns or is notified that any sub-Grantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

D.26. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

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D.27. Public Notice/Publications.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement:

“This project is funded under a Grant Contract with the State of Tennessee.”

All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

Funded programs are encouraged to make the results and accomplishments of their activities available to the public (Review OCJP Grants Manual, Chapter XI Printing, Publications, and Media).

A subrecipient who publicizes project activities and results shall adhere to the following:

1. Responsibility for the direction of the project should not be ascribed to the Department of Justice, (or the Department of Health and Human Services, or the Office of Violence Against Women as appropriate in lieu of the Department of Justice) or the Tennessee Office of Criminal Justice Programs. The publication must not convey DOJ/DHHS/OWW or TN OCJP's official recognition or endorsement of the project simply by having received funding. A separate request of the State and appropriate federal agency must be made and granted for official recognition.
2. All reports, studies, notices, informational pamphlets, press releases, signs, billboards, DVDs, public awareness kits, training curricula, webinars, websites and similar public notices (written, visual or sound) prepared and released by the Grantee shall include the statement:

“This project is funded under an agreement with the State of Tennessee.” Any such notices by the Subrecipient shall be approved by the State.

Additionally, studies and research/report type publications expressing the direction of project activity must also contain the following federal funding statement:

“The opinions, findings, conclusions or recommendations contained within this document are those of the author and do not necessarily reflect the views of the Department of Justice (or Department of Health and Human

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Services, Office of Violence Against Women as appropriate) or the State of Tennessee, Office of Criminal Justice Programs.”.

3. The subrecipient also agrees that one copy of any such publication will be submitted to the Office of Criminal Justice Programs of the Department of Finance and Administration to be placed on file and distributed as appropriate to other potential subrecipients or interested parties.

4. All publication and distribution agreements with a publisher will include provisions giving the federal government or state a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for federal or state government purposes.

5. Unless otherwise specified in the award, the subrecipient may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material shall be subject to the same provisions of the Federal government.

6. The subrecipient shall submit a publication and distribution plan to OCJP before materials developed under an award are commercially available or distributed. The plan shall include a description of the materials, the rationale for commercial publication and distribution, the criteria to be used in the selection of a publisher, and, to assure reasonable competition, the identification of firms that will be approached. **Prior OCJP approval of this plan is required for publishing project activities and results when Federal funds are used to pay for the publication.**

D. 28. Patents and Copyrights.

OCJP and/or the U.S. Department of Justice shall have irrevocable, nonexclusive royalty-free license to any invention and to reproduce, publish, and use any materials, in whole or in part, and authorize others to do so, which are produced utilizing federal and/or state funds provided under the terms of a subgrant.

D. 29. Disclosure of Personal Identity Information.

While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State (“PII”). For the purposes of this Grant Contract, “PII” includes “Nonpublic Personal Information” as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time (“GLBA”) and personally identifiable information and other data protected under any other applicable laws,

**Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Southern Word), Contract # _____, October 18, 2024**

rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

D. 30. Intellectual Property.

The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other intellectual property infringement. In direct relationship to and as a direct result of services provided by Grantee under this agreement. In any such claim or action brought against the

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State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.

D. 31. Telecommunications and Surveillance.

To ensure compliance with Public Law 115-232, section 889, the Office of Criminal Justice Programs (OCJP), grant funding cannot be requested for reimbursement for services or equipment from the entities listed below:

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a new contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

- a. Telecommunications equipment produced by Huawei Technologies Company of ZTE Corporation (or any subsidiary or affiliate of such entities).
- b. For the purposes of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or an subsidiary or affiliate of such entities).
- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunication or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believed to be an entity owned or controlled by, or otherwise connected to, the government of a foreign country.

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D. 32. Debarment and Suspension:

The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals: a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency; b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or Appendix E- Required Subcontract Language 3 Revised March 2024 commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

D. 33: State Sponsored Insurance Plan Enrollment:

The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D. 34: Iran Divestment Act:

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

D. 35. Communications and Contacts.

All instructions, notices, consents, demands, or other communications from the Grantee required or contemplated by this Grant Contract shall be in writing and shall be made by **electronic** transmission, or by first class mail, addressed to the respective party at the appropriate number or address as set forth below or to such other party, number, or address as may be hereafter specified by written notice.

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Metro Juvenile Court Program Accountant

Nicole Whitlock
Finance Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-880-2368
nicoleswhitlock@jnsnashville.gov

Metro Juvenile Court Program Manager Contact:

Shelley Hudson
Special Project Program Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-862-8079
Cell: 615-500-3391
shelleyhudson@jnsnashville.gov

Grantee Program Liaison Contact:

Name: Benjamin Smith
Title: Program Monitor
Name of Program: Southern Word
Street Address: 1704 Charlotte Ave, Suite 200
City: Nashville, TN, 37203
Office: 615-686-5456
Cell: 615-686-5456
Email: benjamin@southernword.org

Effective Date.

This contract shall not be binding upon the parties until it has been signed first by the Grantee and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract shall be effective as of the date first written above.

(THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK)

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

GRANTEE: Southern Wood
By: [Signature]
Title: Executive Director

APPROVED AS TO AVAILABILITY OF
FUNDS:

Director of Finance

Sworn to and subscribed to before me a Notary
Public, this 22nd day
of Oct, 2024

APPROVED AS TO FORM AND
LEGALITY

Metropolitan Attorney

Notary Public

[Signature]
My Commission expires 9/8/25



FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Southern Word, Inc.

Agency Program Monitor Contact Information:

Name: Benjamin Smith

Address: 1704 Charlotte Ave, Suite 200 Nashville, TN 37203

Phone: 615-686-5456

Email: benjamin@southernword.org

Agency Financial Monitor Contact Information:

Name: Amber McCullough

Address: 1704 Charlotte Ave, Suite 200 Nashville, TN 37203

Phone: 615-686-5456

Email: amber@southernword.org

Project Plan:

Southern Word has a long history of placing underrepresented mentors in institutions and systems which lack accessibility. This has primarily occurred in school systems where 50 to 70% of SW mentors have been Black men despite only having a 2% presence in the teaching profession nationwide. The youth justice system is another crucial system which requires the presence of positive, role models who reflect the service population. Having culturally responsive role models who reflect the background and identity of the youth being served fills important gaps in social emotional development, aspirational life paths, and connected relationships. This need for better representation in mentors for court involved youth speaks to both the race and gender dynamics of our society and this initiative.

SW will offer a series of workshop sessions focused on writing, performance, music production, and personal development for youth engaged with GRIP. The sessions use music and

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

writing as an engagement point around which to generate the connection, trust, reflection, hope and community necessary to guide young people towards healthier, more constructive choices for themselves.

The project implementation will have the following tiers of delivery:

1) Exposure Sessions – 40 one-time sixty to ninety minute sessions – 40 youth served - Mentors will expose youth entering the program to writing, music production, and performance as a way of gauging interest in more extended engagement with the program. For SW, engagement is more important than initial aptitude because engagement is what will ultimately drive the youth's growth and their success in the program.

2) Studio Experience Sessions – 2 twelve-time sessions – 12 youth served The Studio Experience connects activity with the Juvenile Justice Center to studio space outside of juvenile court where mentors can continue to mentor, support, and interact with court-involved youth. Young people often return to the same environments which led them to their difficulties, which makes it challenging to forge a new path. Through the Southern Word Experience, we are offering them new spaces, new mentors, new communities, and new activities which will foster a new direction towards a sustainable lifestyle and more successful choices. The Studio Experience is a 12-week program which weaves project-based skill development in music and writing with personal development. Each week includes 1) project focus; 2) music and writing skill focus; and 3) personal development focus as follows:

Project, Music, & Writing Skills Focus

Week 1 - Concepting, telling their story, identifying powerful source material; writing a hook

Week 2 - Naming your album, developing stories for the public; using your voice on a mic

Scope of Services/Project Narrative

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Funded by the Byrne State Crisis Intervention Program (SCIP)

Week 3 - Developing a sound that fits with your story; cohesive beat selection

Week 4 - Completing your first track; writing a chorus

Week 5 - Collaboration, new opportunities for inspiration; wordplay

Week 6 - Learning the story of “them”; figurative language 1

Week 7 - Completing your second track; receiving feedback and revising

Week 8 - Preparing for interviews; figurative language 2

Week 9 - Distribution and promotion; critical listening

Week 10 - Completing your third track; talking about the mix

Week 11 - Facing the future—What’s Next? Rehearsing, memorizing, preparing for big moments

Week 12 – Listening session – survey – post assessment

Final Deliverables: Listening Party, 3 Track EP with 1 Collaboration, Interview, Album Art;

Participant has language tools necessary to express themselves through a song using various literary and performance strategies to effectively represent their point of view.

Personal Development Focus (artistic / personal)

Week 1 - Studio etiquette / 3 Personal goals

Week 2 - Interacting with producers / Representing yourself at spotlight moments

Week 3 - Punctuality / Managing anxiety

Week 4 - Networking / Making good choices

Week 5 - Respect of different people – putting ego aside / Building your bridges and resources

Week 6 – Repairing relationships / Reconnecting with people - family you need to be around

Week 7 – Cultural differences – conflict management – navigating power

Week 8 - How to wrap up – how to finish / 3 Personal goals revisited – how to transition

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Week 9 – Identifying your artistic community / identifying your personal community

Week 10 – How to get closer intentionally to your artistic goals / To your personal goals

Week 11 – Interviews – tell your artistic story / Tell your story outside of music

Week 12 – Revisiting artistic and personal goals

Total unduplicated youth: 40

Total intensive cohort: 12

Program Goals and Objectives

Southern Word's goals support the Juvenile Court's overarching **Goal 2** of increasing positive life skills by participating in community mentoring programs. Our goal for our community mentoring program is as follows:

Goal 1: Expand network of creative engagement opportunities through writing and music available for youth engaged in GRIP. SW has piloted programs for Juvenile Detention Center youth. This proposal extends the opportunity to youth in GRIP.

Objective 1.1: Build partnership with GRIP team to establish exposure and referral system for their youth.

Activity 1.1: Calendarize specific intake assessment sessions for youth entering the GRIP program to evaluate potential for deeper engagement within program activities.

Objective 1.2: Train additional mentors in program delivery to increase program slots and expand access to program.

Activity 1.2: Set up hiring and onboarding process for one to two additional mentors who are ideally suited for the nature of the program.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Objective 1.3: Expand coordinating infrastructure and tools to support mentors and youth in program execution and assessment.

Activity 1.3: Assign GRIP program functions to administrative team so that they can support all elements of program roll-out.

Goal 2: Equip participants with the social emotional and self-expression skills that allow them to process their experiences, build healthier spaces and communities for themselves, and make choices that lead them to engaged, constructive, and sustainable lives.

Objective 2.1: Develop social emotional competencies of youth so they are better equipped to successfully navigate relationships and experiences in their lives.

Activity 2.1: Integrate social emotional check-ins and coaching into studio sessions with a focus on skills necessary for interpersonal success.

Objective 2.2: Develop writing, music production, and presentation skills of youth so they can represent themselves, tell their stories effectively, and chart their own narratives.

Activity 2.2: Execute all studio sessions according to program timeline, tracking with program emphasis for each session.

Objective 2.3: Support youth in building, repairing, and initiating relationships that form a healthier network and community from which they can build sustainable lives.

Activity 2.3: Integrate and execute relationship coaching as part of studio session engagement plan.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Performance Measures and Evaluation:

Southern will deliver 40 exposures sessions serving 40 youth and 24 studio experience sessions serving 12 youth.

In partnership with GRIP, SW is prepared to report on the output indicators and outcome indicators for participating youth:

- 1) 25% or less offend during the reporting period;
- 2) 25% or less reoffend during the reporting period;
- 3) 60% exhibit desired change in targeted behaviors;
- 4) 65% complete program requirements;
- 5) 70% are satisfied with program.

Program Inputs:

Partners: Southern Word; GRIP; Juvenile Justice Program; The Hydeout

This project incorporates the following evidence-aligned strategies¹:

- a) Engages mentors, which is a practice that “provides at-risk youth with a positive and consistent adult or older peer contact to promote healthy development and functioning by reducing risk factors (such as lack of commitment to school or drug use) and strengthening protective factors (such as healthy beliefs and prosocial involvement)²
- b) Includes cultural responsiveness, adaptations, and matching
- c) Coordinates systems to create new partnerships and offer access to new opportunities and role models
- d) Incorporates opportunities for individualized formats

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

e) Emphasizes cognitive and interpersonal skills content

f) Program dosage is once a week and more than 10 weeks in length

¹ JJIE Hub: Reform Trends – Evidence-based Practices: Juvenile Justice Information Exchange

² Developing Evidence-based Practice Guidelines for Youth Programs: Technical Report on the

Core Components of Interventions that Address Social Competence (Wilson, Jao, Aloe) – US

Department of Health and Human Services

Data Collection:

For outcomes related to participants offending or reoffending, we will rely on information from the Davidson County Juvenile Court. We partner with Evaluation Design for external program assessment, and we will evolve an existing program survey to meet the needs of this program. This will cover outcomes related to targeted behaviors and program satisfaction. Our administrative team will be responsible for ensuring evaluation implementation.

Program Monitoring:

Project budget includes costs for administrative oversight of project, which will include quarterly in-person and virtual check-ins with program and administrative staff to track actuals versus promised deliverables as listed. This will include a touch base with the GRIP team to ensure that we are meeting their expectations, are synchronized with their program visions, and leveraging potential synergies between the program partners.

Program Evaluation Plan:

Through the performance measures and evaluation, data collection, and program monitoring, we have the tools necessary to evaluate the program throughout the project. In addition to tools, check-ins and how young people show up to the program will be the most immediate signal of our level of program success. The corrective action that is necessary will mostly likely be related to program design. We will alter program strategies and tactics if we find that young people are not engaging or not responding to the services as anticipated.

Attach program Budget and Budget Narrative

Attach Agency Organizational Chart

GRANT BUDGET				
AGENCY NAME: Southern Word				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:		BEGIN: 07/01/2024	END: 06/30/2025	
	EXPENSE OBJECT LINE-ITEM CATEGORY	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
	Salaries and Wages	\$7,450.00	\$0.00	\$7,450.00
	Benefits and Taxes (PERCENT)	\$969.00	\$0.00	\$969.00
	Professional Fees	\$16,766.00	\$0.00	\$16,766.00
	Supplies	\$2,099.00	\$0.00	\$2,099.00
	Communications	\$0.00	\$0.00	\$0.00
	Postage and Shipping	\$0.00	\$0.00	\$0.00
	Occupancy	\$0.00	\$0.00	\$0.00
	Equipment Rental and Maintenance	\$0.00	\$0.00	\$0.00
	Printing and Publications	\$0.00	\$0.00	\$0.00
	Travel/Conferences and Meetings	\$0.00	\$0.00	\$0.00
	Insurance	\$0.00	\$0.00	\$0.00
	Specific Assistance to Individuals	\$0.00	\$0.00	\$0.00
	Other Non-Personnel	\$2,716.00	\$0.00	\$2,716.00
	GRAND TOTAL	\$30,000.00	\$0.00	\$30,000.00

Total Match Amount	\$0.00		
Total Match Percentage	0.0000%	UNKNOWN	Fund Source

(Note: any changes to the contract budget must be pre-approved by Juvenile Court to be eligible for reimbursemen

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Southern Word

0

0

SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Project Director, Executive Director	\$1,582.00
Position 2: Project Lead	\$4,577.00
Position 3: Assistant Lead	\$2,260.00
TOTAL	\$8,419.00

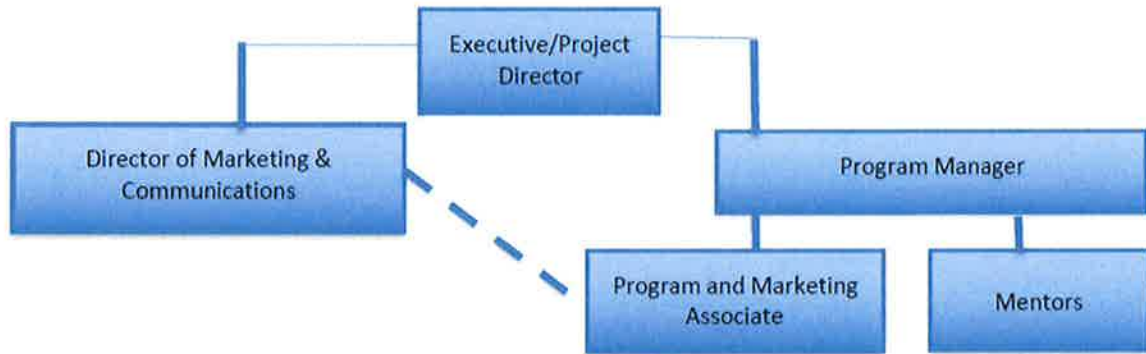
Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Writer or music mentor	\$4,000.00
Writer/performance mentor coordination hours	\$1,416.00
Writer/performance mentor	\$4,800.00
Music production mentor	\$4,800.00
Dr. Carol Nixon, program assessment	\$1,750.00
TOTAL	\$16,766.00

SUPPLIES:	AMOUNT
Studio experience program equipment - iPads with case	\$2,099.00
TOTAL	\$2,099.00

OTHER NON-PERSONNEL:	AMOUNT
Indirect Cost	\$2,716.00
TOTAL	\$2,716.00

Southern Word Organizational Chart



Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
YOUTH VILLAGES**

This Grant Contract issued and entered pursuant to RS2024-_____ by and between the Metropolitan Government of Nashville and Davidson County, a municipal corporation of the State of Tennessee hereinafter referred to as "Metro", and Youth Villages hereinafter referred to as the "Grantee," is for the Youth Villages Intercept Program to provide intensive in-home services through its Intercept program to youth (ages 0 – 18) and their families who are referred by or involved with the Nashville-Davidson County Juvenile Court High Risk GRIP program, who are uninsured and/or do not qualify for other Intercept funding as further defined in the "SCOPE OF PROGRAM" (Attachment 1).

WITNESSETH

WHEREAS, Metro Juvenile Court, A Department of the Metropolitan Government of Nashville and Davidson County, is the direct Recipient of funds from the Byrne State Crisis Intervention Program grant (hereinafter called Byrne SCIP); and,

WHEREAS, Youth Villages is the Grantee of funds from Juvenile Court; and,

WHEREAS, expenditures will commence on December 15, 2024 through June 30, 2025; and,

WHEREAS, Juvenile Court and Youth Villages collaborate in a partnership to serve post-adjudicated high-risk justice involved males ages 0 to18, who are at risk of delinquency; and,

WHEREAS, Grantee's goals include:

Goal 1: To prevent, divert or limit the need for out-of-home care for youth and their families involved with child welfare and juvenile justice systems.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

Objective 1.1: Youth Villages will assess appropriateness and provide intensive in-home services through its Intercept program to eligible youth (ages 0 – 18) and their families referred by the Nashville-Davidson County High Risk GRIP project and/or involved with Nashville-Davidson County Juvenile Court.

Activity 1.1: Through Intercept, parents and caregivers will learn parenting skills, behavior management, problem-solving, family functioning and coping skills and are supported through connection with community resources.

Objective 1.2: Intercept will help empower and support parents/caregivers and minimize involvement with the child welfare and juvenile justice systems.

Activity 1.2: Specialists support every member of the family, interact in the neighborhood and community, and provide 24-hour crisis support to families.

Activity 1.3: Intercept Specialists identify family strengths and support all family members with building new skills. Addressing the needs of every member of the family, including caregivers and siblings, promotes long-term success for the whole family.

WHEREAS, Measurable outcomes include:

- 1) At least 85% of families report being satisfied with Intercept services.
- 2) At least 80% of youth, who received a minimum of 60 days of Intercept services, will remain living at home with family or living independently at time of discharge.
- 3) At one-year post-discharge, at least 80% of youth who received 60 days or more of Intercept services will remain living at home with family or living independently.

WHEREAS, Juvenile Court and Youth Villages propose to utilize forty-eight thousand and six hundred dollars and no cents (\$48,600.00) of the Byrne SCIP grant to fund the Youth Villages program.

A. SCOPE OF PROGRAM:

A.1. **SCOPE OF PROGRAM:**

A.1. The Grantee will use the funds for the following:

A.2. The Grantee shall spend these funds consistent with their proposed use in the Grantee's funding application, hereinafter referred to as the Grant Spending Plan, attached and incorporated herein as **Attachment 1**. The Grantee shall collect data as mandated by the scope of program services, OCJP Grants Manual requirements and Metro to evaluate the effectiveness of their services and shall provide those results to Metro upon request.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

- A.3. The Grantee shall only utilize these funds for services the Grantee provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Grantee agrees that it will not use Metro funding for services to non-Davidson County residents.
- A.4. Additionally, the Grantee shall collect general demographic data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. GRANT CONTRACT TERM:

B.1. Grant Contract Term.

The term of this Grant shall commence on the executed contract date between Juvenile Court and Byrne SCIP Grant , 2024 through June 30, 2025; and, Metro shall have no obligation for services rendered by the Grantee which are not performed within this term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability.

In no event shall the maximum liability of Metro under this Grant Contract exceed **forty-eight thousand and six hundred dollars and no cents (\$48,600.00)**.

The FY 25 Grant Spending Plan is attached and incorporated herein as part of **Attachment 1** and shall constitute the maximum amount to be provided to the Grantee by Metro for all the Grantee's obligations hereunder.

The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other indirect and direct program costs incurred or to be incurred by the Grantee during the contract term.

This amount shall constitute the Grant Amount and the entire compensation to be provided to the Grantee by Metro.

C.2. Compensation Firm.

The maximum liability of Metro is not subject to escalation for any reason. The Grant Spending Plan amount is firm for the duration of the Grant Contract and is not subject to escalation for any reason unless the grant contract is amended.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

C.3. **Payment Methodology.**

The Grantee shall be compensated electronically via Metro's portal on a reimbursement basis for actual direct program costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

All invoices shall be sent **electronically** to nicoleswhitlock@iisnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) and shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager). Said payment shall not exceed the maximum liability of this Grant Contract.

Generally, invoices submitted for reimbursement will be accepted on a **monthly basis**.

Documentation to serve as proof of delivered services of a kind and type shall accompany submission of invoices in order to be eligible for payment.

The method used to document service/time records include at a minimum:

- a. Hours and dates worked on the project for each professional service contract position/staff person.
- b. A description of services performed for each professional service contract position/staff person; and,
- c. Records of actual supplies used and/or operating expenses incurred that are allowable under the subcontract.

Final invoices for the FY 25 contract period must be received by July 7, 2025.

Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

C.4. **Payment of Invoice.**

The payment of any invoice by Metro shall not prejudice Metro's right to object to the invoice or any matter in relation thereto. Such payment by Metro shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein. All invoices submitted for reimbursement shall include the updated Certification Statement for Reimbursement Requests.

C.5. **Unallowable and Unallowable Cost Requirements.**

The Grantee shall meet all allowable and unallowable OCJP cost requirements. See OCJP's Grants Manual, Chapter XIV-Allowable Costs and Chapter XV-Unallowable Costs. The Grantee's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by OCJP and Metro, based on audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

Utilization of Metro funding for services to non-Davidson County residents is unallowable.

State specific requirements and clarification are listed below:

C.6. Deductions.

Metro reserves the right to adjust any amounts which are or shall become due and payable to the Grantee by Metro under this or any Contract by deducting any amounts which are or shall become due and payable to Metro by the Grantee under this or any Contract.

C.7. Travel Compensation.

Payment to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in OCJP's Grants Manual (See Chapter IX-Travel, Conferences, and Meetings) and be subject to the Grant Spending Plan.

C.8. Electronic Payment.

Metro requires as a condition of this contract that the Grantee shall completed and sign Metro's form authorizing electronic payments to the Grantee. Grantees who have not already submitted the form to Metro will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Grantee, under this or any other contract the Grantee has with Metro, must be made electronically.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals.

Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. Modification and Amendment.

The Grantee will make any proposed changes in writing to Juvenile Court. Juvenile Court will submit proposed changes in writing to OCJP for approval. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line items through submission of a revised budget to Metro Juvenile Court, giving full details supporting such requests. Grant Budget line item revisions may not be made without prior, written approval of METRO in which terms of the approved revisions are explicitly set forth.

All proposed changes must be submitted in writing to OCJP for approval. OCJP will review the requested changes to determine if the changes are allowable, and if they warrant a contract amendment. If OCJP approves of the requested changes, and it is

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

determined that an amendment is necessary, then OCJP will initiate the contract amendment process. The contract amendment document must be signed by the subrecipient and the Commissioner of the Department of Finance and Administration **prior** to it being implemented by the subrecipient. See OCJP's Grants Manual, Chapter XVIII - Contract Amendments.

This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. Termination for Cause.

Should the Grantee fail to properly perform its obligations under this Grant (e.g., termination for default in performance), Contract, or if the Grantee violates any terms of this Grant Contract, or grant is terminated due to discontinuation of federal funds; Metro shall have the right to immediately terminate the Grant Contract and the Grantee shall return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Grantee shall also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination shall not relieve the Grantee of any liability to Metro for damages sustained by virtue of any breach by the Grantee. Review OCJP's Grants Manual, Chapter XXI - Sanctions and Termination of Funding.

D.4. Subcontracting.

The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro.

Notwithstanding any use of approved subcontractors, the Grantee shall be considered the prime Grantee and shall be responsible for all work performed.

D.5. Conflicts of Interest.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee. The Grantee further warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing

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criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.6. Civil Rights and Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

The Grantee shall display The TN Department of Finance and Administration's Equal Opportunity is the Law Poster in a prominent place, located near the passageway through which the public enters. See OCJP's Grants Manual, Appendices C-Civil Rights Poster.

In the event of a formal allegation of Civil Rights discrimination, including those related to employment, or an adverse finding of discrimination against a subrecipient agency by a federal or state court or a federal or state administrative agency, OCJP the Grantee shall immediately notice shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) as Juvenile Court is required to notify the OCJP Civil Rights coordinator in writing by completing the Civil Rights Complaint Notification form within 45 days. See OCJP's Grants Manual, Appendices P-Discrimination Complaint Notification Form.

The Grantee is subject to the provisions and laws and regulations listed in the OCJP's Grants Manual, Chapter XXII - Civil Rights, which prohibit discrimination based on race, color, national origin, age, sex, or disability. Regulations governing Civil Rights compliance requires the Grantee to provide annual Civil Rights training for all employees by using the training program on OCJP's website <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/civil-rights.html> or another training . New Project Directors and Civil Rights Compliance Officers must complete the training program within ninety (90) days of their start date. The Project Director, Project staff and the

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Civil Rights Compliance Officer should complete this training annually. Training is offered through the OCJP website annually. Verification of training shall be retained in the personnel files.

D.7. **Records, Records Access and Retention.**

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives. See OCJP's Grants Manual, Chapter XX - Retention of and Access to Records.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

The books, records, and documents of the Grantee insofar as they relate to work performed or money received under this Grant Contract shall be subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives.

Records Access: The Grantee shall allow Metro, Juvenile Court, OCJP, the US. Department of Justice, and the Comptroller General of the United States, or any of their duty-authorized representatives to have access, for purpose of audit and

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examination, to any reports pertinent to the grant upon demand. The financial statements shall be prepared in accordance with generally accepted accounting principles.

D.8. Monitoring.

The Grantee's activities conducted, and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Juvenile Court Grant Management Team, OCJP, the Metropolitan Office of Financial Accountability and/or Metro's duly appointed representatives. Monitoring takes place within six (6) months of the grant's start date. Monitoring must be completed at least once during the duration of the contract and more often if changes are made to the grant or grant paid staff. Completed forms are retained in the grant file and made available for inspections by OCJP staff. The Grantee shall make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review upon request, during normal working hours. Minimum monitoring requirements are listed on the OCJP's Subcontract Monitoring Form. See OCJP's Grants Manual, Appendices, F-Subcontract Monitoring Form outlining minimum subcontract monitoring requirements.

D.9. Reporting.

Reporting requirements for this grant are quarterly. Program data will be provided to Juvenile Court on a quarterly basis.

Reporting is used to monitor projects, fulfill federal grant reporting requirements, provide information for state strategies and implementation plans and assist OCJP in determining project success and funding allocations.

The Project Director is responsible for timely submission of completed program and fiscal reports. Inability to submit required reports in a timely fashion is considered a failure of required contract obligations. Unless otherwise stated, Grantees are expected to participate in all report training events offered by OCJP. Review OCJP reporting requirements under Chapter VII of the OCJP Grants Manual.

The Grantee is required to gather and maintain statistical data relating to grant project activities as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on all required Metro and OCJP reports. OCJP may periodically request to see back-up data that supports the information submitted on output and outcome reports.

FY25 Metro Reports:

Metro Interim Program Report

The Grantee shall submit a Metro Interim Program Report electronically to shelleyhudson@jnsnashville.gov by no later than **January 6, 2025.**

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Metro Final Program Report

The Grantee shall submit a Metro Final Program electronically to shelleyhudson@iisnashville.gov by no later than **July 31, 2025**.

Annual Expenditure Report

The Grantee shall submit a final **Annual Expenditure Report**, to be received by the Juvenile Court Grant Management Team, within thirty (30) days of the end of the Grant Contract.

The Grantee shall submit an Annual Expenditure report electronically to nicoleswhitlock@iisnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) on or before **August 14, 2025**. Said report shall be in form and substance acceptable to Metro and shall be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Grantee Organization.

The Grantee shall be held accountable to submit any and all required OCJP annual reports within specified time constraints. See OCJP's Grants Manual.

D.10. Strict Performance.

Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.11. Insurance.

The Grantee agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.

D.12. Metro Liability.

Metro shall have no liability except as specifically provided in this Grant Contract.

D. 13. Independent Contractor.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the Grantee and Metro or to create the relationship of principal and agent between or among the Grantee and Metro. The Grantee shall not hold itself out in a manner contrary to the terms of this paragraph. Metro shall not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

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D. 14. Indemnification and Hold Harmless.

(a) Grantee shall indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Grantee, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Grantee, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

(b) Metro will not indemnify, defend or hold harmless in any fashion the Grantee from any claims, regardless of any language in any attachment or other document that the Grantee may provide.

(c) Grantee shall pay Metro any expenses incurred as a result of Grantee's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Grantee's duties under this section shall survive the termination or expiration of the grant.

D.15. Force Majeure.

"Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Contract arising from a Force Majeure Event is not a breach under this Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Grantee will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. State, Local and Federal Compliance.

The Grantee agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract.

D.17. Governing Law and Venue.

The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof shall be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action

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concerning this Grant Contract shall be in the courts of Davidson County, Tennessee.

D.18. Completeness.

This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.19. Headings.

Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.20. Metro Interest in Equipment.

The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Grantee shall request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

Equipment purchased with grant funds is listed on an equipment log (See OCJP Appendices K-Project Equipment Summary Report) and note project staff using said equipment. Review OCJP Grants Manual, Chapter X Property and Equipment.

D. 21. Assignment - Consent Required.

The provisions of this contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Grantee under this contract, neither this contract nor any of the rights and obligations of Grantee hereunder shall be assigned or transferred in whole or in part without the prior written consent of Metro. Any

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such assignment or transfer shall not release Grantee from its obligations hereunder. Notice of assignment of any rights to money due to Grantee under this Contract must be sent to the attention of the Metro Department of Finance.

D.22. Gratuities and Kickbacks.

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D. 23. Confidentiality of Records.

Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by Metro or acquired by the Grantee on behalf of Metro that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of Metro or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Contract.

D.24. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to

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influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Grantees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.25. Restriction Regarding Non-Disclosure Agreements related to Confidentiality and Reporting Waste, Fraud, and Abuse.

No Grantee under this subcontract or subaward or entity that receives any funds under this agreement, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, and abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this subaward or contract, the Grantee
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict)

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employees or contractors from reporting waste, fraud, or abuse as described above; and

- b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
2. If the Grantee does or is authorized to make further subawards or contracts under this subaward,
- a. it represents that: (1) it has determined that no other entity that the Grantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. it certifies that, if it learns or is notified that any sub-Grantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

D.26. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.27. Public Notice/Publications.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement:

"This project is funded under a Grant Contract with the State of Tennessee."

All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

Funded programs are encouraged to make the results and accomplishments of their activities available to the public (Review OCJP Grants Manual, Chapter XI Printing, Publications, and Media).

A subrecipient who publicizes project activities and results shall adhere to the following:

1. Responsibility for the direction of the project should not be ascribed to the Department of Justice, (or the Department of Health and Human Services, or the Office of Violence Against Women as appropriate in lieu of the Department of Justice) or the Tennessee Office of Criminal Justice Programs. The publication must not convey DOJ/DHHS/OVW or TN OCJP's official recognition or endorsement of the project simply by having received funding. A separate request of the State and appropriate federal agency must be made and granted for official recognition.

2. All reports, studies, notices, informational pamphlets, press releases, signs, billboards, DVDs, public awareness kits, training curricula, webinars, websites and similar public notices (written, visual or sound) prepared and released by the Grantee shall include the statement:

"This project is funded under an agreement with the State of Tennessee." Any such notices by the Subrecipient shall be approved by the State.

Additionally, studies and research/report type publications expressing the direction of project activity must also contain the following federal funding

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statement:

“The opinions, findings, conclusions or recommendations contained within this document are those of the author and do not necessarily reflect the views of the Department of Justice (or Department of Health and Human Services, Office of Violence Against Women as appropriate) or the State of Tennessee, Office of Criminal Justice Programs.”

3. The subrecipient also agrees that one copy of any such publication will be submitted to the Office of Criminal Justice Programs of the Department of Finance and Administration to be placed on file and distributed as appropriate to other potential subrecipients or interested parties.

4. All publication and distribution agreements with a publisher will include provisions giving the federal government or state a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for federal or state government purposes.

5. Unless otherwise specified in the award, the subrecipient may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material shall be subject to the same provisions of the Federal government.

6. The subrecipient shall submit a publication and distribution plan to OCJP before materials developed under an award are commercially available or distributed. The plan shall include a description of the materials, the rationale for commercial publication and distribution, the criteria to be used in the selection of a publisher, and, to assure reasonable competition, the identification of firms that will be approached. **Prior OCJP approval of this plan is required for publishing project activities and results when Federal funds are used to pay for the publication.**

D. 28. **Patents and Copyrights.**

OCJP and/or the U.S. Department of Justice shall have irrevocable, nonexclusive royalty-free license to any invention and to reproduce, publish, and use any materials, in whole or in part, and authorize others to do so, which are produced utilizing federal and/or state funds provided under the terms of a subgrant.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

D. 29. Disclosure of Personal Identity Information.

While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

D. 30. Intellectual Property.

The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other intellectual property infringement. in direct relationship to and as a direct result of services provided by Grantee under this agreement. In any such claim or action brought against the State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.

D. 31. Telecommunications and Surveillance.

To ensure compliance with Public Law 115-232, section 889, the Office of Criminal Justice Programs (OCJP), grant funding cannot be requested for reimbursement for services or equipment from the entities listed below:

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a new contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- b. For the purposes of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunication or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believed to be an entity owned or controlled by, or otherwise connected to, the government of a foreign country.

D. 32. Debarment and Suspension:

The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals: a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency; b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or Appendix E- Required Subcontract Language 3 Revised March 2024 commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

D. 33: State Sponsored Insurance Plan Enrollment:

The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D. 34: Iran Divestment Act:

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # _____ October 30, 2024

D. 35. Communications and Contacts.

All instructions, notices, consents, demands, or other communications from the Grantee required or contemplated by this Grant Contract shall be in writing and shall be made by **electronic** transmission, or by first class mail, addressed to the respective party at the appropriate number or address as set forth below or to such other party, number, or address as may be hereafter specified by written notice.

Metro Juvenile Court Program Accountant

Nicole Whitlock
Finance Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-880-2368
nicoleswhitlock@jnsnashville.gov

Metro Juvenile Court Program Manager Contact:

Shelley Hudson
Special Project Program Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-862-8079
Cell: 615-500-3391
shelleyhudson@jnsnashville.gov

Grantee Program Liaison Contact:

Name: Jeremy Breithaupt
Title: Director of Community-Based Program Strategy
Name of Program: Youth Villages Intercept
Street Address: 3310 Perimeter Hill Drive
City: Nashville, TN, 37211
Office: 615-250-7271
Cell: 615-250-7271
Email: Jeremy.Breithaupt@youthvillages.org

Effective Date.

This contract shall not be binding upon the parties until it has been signed first by the Grantee and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract shall be effective as of the date first written above.

**Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Youth Villages), Contract # _____ October 30, 2024**

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

GRANTEE: Youth Villages, Inc.

By: *Patrick W. Lawler*
Patrick W. Lawler

Title: CEO

APPROVED AS TO AVAILABILITY OF
FUNDS:

Director of Finance

Sworn to and subscribed to before me a Notary
Public, this 5th day
of November, 2024

APPROVED AS TO FORM AND
LEGALITY

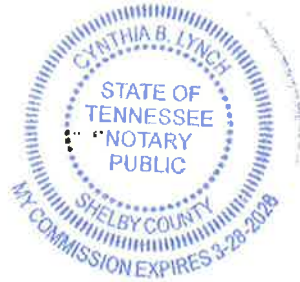
Notary Public

Metropolitan Attorney

Cynthia B Lynch
My Commission expires 3/28/26

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk



Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Youth Villages, Inc.

Agency Program Monitor Contact Information:

Name: Jeremy Breithaupt, Director of Community-Based Program Strategy

Address: 3310 Perimeter Hill Dr., Nashville, TN 37211

Phone: 615-250-7271

Email: Jeremy.Breithaupt@youthvillages.org

Agency Financial Monitor Contact Information:

Name: Garrett Brown, Business Planning & Policy Regional Advisor; and Rachel Dodson, Director of Financial Services

Address: 3320 Brother Boulevard, Memphis, TN 38133

Phone: 901-251-5000

Email: Garrett.Brown@youthvillages.org; Rachel.Dodson@youthvillages.org

Project Plan:

Youth Villages will provide intensive in-home services through its Intercept program to youth (ages 0 – 18) and their families who are referred by or involved with the Nashville-Davidson County Juvenile Court High Risk GRIP project, who are uninsured and/or do not qualify for other Intercept funding (i.e., Intercept through CCFT-TNCare or DCS funding).

Intercept, a program of Youth Villages, is an evidence-based, comprehensive in-home services model with a versatile, broad scope helping youth from birth to age 18, who are involved in child welfare, children's mental health and/or juvenile justice systems. This program provides services to children and youth who have emotional and/or behavioral problems and have experienced abuse and/or neglect.

The Intercept intensive in-home services program is an effective alternative treatment for children and youth who otherwise would be placed in foster care, residential treatment, detention centers, hospitals or other juvenile facilities. Diverting youth from these out-of-home placements, Intercept family intervention specialists provide systemic family therapy for an average of four to six months in order to preserve family attachment and increase problem solving skills for both youth and caregivers.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Program Goals and Objectives

Goal 1: To prevent, divert or limit the need for out-of-home care for youth and their families involved with child welfare and juvenile justice systems.

Objective 1.1: Youth Villages will assess appropriateness and provide intensive in-home services through its Intercept program to eligible youth (ages 0 – 18) and their families referred by the Nashville-Davidson County High Risk GRIP project and/or involved with Nashville-Davidson County Juvenile Court.

Activity 1.1: Through Intercept, parents and caregivers will learn parenting skills, behavior management, problem-solving, family functioning and coping skills and are supported through connection with community resources.

Objective 1.2: Intercept will help empower and support parents/caregivers and minimize involvement with the child welfare and juvenile justice systems.

Activity 1.2: Specialists support every member of the family, interact in the neighborhood and community, and provide 24-hour crisis support to families.

Activity 1.3: Intercept Specialists identify family strengths and support all family members with building new skills. Addressing the needs of every member of the family, including caregivers and siblings, promotes long-term success for the whole family.

Performance Measures and Evaluation:

- 1) At least 85% of families report being satisfied with Intercept services.
- 2) At least 80% of youth, who received a minimum of 60 days of Intercept services, will remain living at home with family or living independently at time of discharge.
- 3) At one-year post-discharge, at least 80% of youth who received 60 days or more of Intercept services will remain living at home with family or living independently.

Program Inputs:

The Youth Villages Intercept program model has been rated as well-supported by the Title IV-E Prevention Services Clearinghouse. Intercept is an integrated approach to in-home parent skill development that offers a variety of evidence-based practices to meet the individualized needs of a family and child. Intercept is appropriate for families with children of all ages who have serious emotional and behavioral problems or who have experienced abuse and/or neglect. The program specializes in working with children who are at high risk of entry or re-entry into foster care by helping families retain children in their custody (prevention and reunification).

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Data Collection:

Youth Villages' outcome evaluation process was designed to monitor the outcomes experienced by the children and families we serve. Youth Villages' methodology is based on best practices within the survey research field and was developed internally to provide the agency and program leadership with information that is used for program monitoring and improvement.

Youth Villages' internal evaluation process collects data at admission, discharge, and 6- and 12-months post-discharge to provide information used for program monitoring and improvement. Youth who receive at least 60 days of service are followed at all post-discharge points, regardless of status at discharge. Data are collected on placement, custody, school status, negative involvement with the justice system, and out-of-home placements.

Program Monitoring:

Youth Villages employs a rigorous clinical supervision process to confirm quality clinical oversight and staff development; Youth Villages developed the Intercept model and has also developed operational processes to ensure adherence to the model. This quality control ensures the treatment design and program model are adhered to and implemented effectively. Family Intervention Specialists participate in weekly required supervisory meetings, all designed to support implementation of the Intercept model with fidelity: individual supervision (development), group supervision, clinical consultation, and red flag case review.

Additionally, Youth Villages incorporates continuous quality improvement (CQI) throughout the Intercept model, with specific fidelity measures tied to high-quality service delivery that lead to sustainable, long-term outcomes for children and families. Youth Villages' CQI framework is based on the following primary processes that are internal to or influence the program model.

- **Program Implementation Reviews:** The program model review (PMR) is Youth Villages' primary process for monitoring the implementation of the Intercept model. Annually in each location, the PMR gathers data through documentation review, customer surveys, staff surveys, interviews, and aggregate data pulled from the electronic health record. This review generates scores that indicate areas of strength and opportunities for improvement to help ensure that the program meets the expected outcomes. Following the identification of areas that need to be addressed, clinical and operational leadership work with the evaluation team to create a plan for additional monitoring and/or evaluation activities that will support implementation improvement. These monitoring and/or evaluation activities follow the same process/format as the PMR with a narrower focus (e.g., monitoring quality and timeliness of a specific set of documents) as well as a shorter timeframe.
- **Performance Management:** The Intercept model includes a structured clinical consultation and oversight process, which is paired with a robust online clinical resource that helps staff

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

know what to do with families; this an integrative process is called GuideTree. In addition to the clinical oversight that is provided through the GuideTree process, the intensive supervision and program structure of the model, and PMRs, Youth Villages regularly reviews key performance indicators. These indicators include metrics such as caseloads, staff retention, and rates of serious incidents to monitor the program's performance. The regular review of these measures gives leadership a regular, consistent look at whether the program is operating "within the guardrails."

Program Evaluation Plan:

Internal program model reviews (PMRs) are completed on an annual basis by the Clinical Services and Data Science departments. These reviews are focused on ensuring model fidelity from all angles including service delivery intensity, appropriateness of families served, staffing, and supervision/training. The Clinical Services leaders who oversee the PMR process all have a clinical license and have several years of clinical leadership experience. Case reviews are overseen by Clinical Service Program Managers and are conducted by a Fidelity Model Specialist.

Following the PMR process and the identification of areas that need to be addressed, clinical and operational leadership work with the evaluation team to create a plan for additional monitoring and/or evaluation activities that will support implementation improvement. These monitoring and/or evaluation activities follow the same process and format as the PMR with a narrower focus (e.g., monitoring quality and timeliness of a specific set of documents) as well as a shorter timeframe. In addition to the PMRs conducted by the Clinical Services and Data Science departments, weekly supervision meetings are led by Clinical Supervisors and LPEs to ensure model fidelity by reviewing the previous week's progress and struggles, reconceptualizing clinical need, ensuring session intensity, barrier predicting and responding to crisis situations, and recommending evidence-based or research-informed interventions through the GuideTree resource hub. Prior to treatment plans being approved by Clinical Supervisors and LPEs, a quality check is completed to ensure that the plan reflects adherence to the clinical model and current prioritized treatment direction.

Outcome data reports are reviewed internally on an ongoing basis. Youth Villages has internal processes in place to identify any dips in outcome success. At the first indication that outcomes might be lacking, adherence to the treatment model would be examined. Outcome data are also a key data point that is reviewed during the annual program model review, which are conducted with each program in each state to identify areas of strengths and areas that need improvement.

GRANT BUDGET

AGENCY NAME: YOUTH VILLAGES, INC.

The grant budget line-item amounts below shall be applicable only to expense incurred during the following

Applicable Period: BEGIN: 10/01/2024

END: 06/30/2025

	EXPENSE OBJECT LINE-ITEM CATEGORY	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
	Salaries and Wages	\$0.00	\$0.00	\$0.00
	Benefits and Taxes (PERCENT)	\$0.00	\$0.00	\$0.00
	Professional Fees	\$48,600.00	\$0.00	\$48,600.00
	Supplies	\$0.00	\$0.00	\$0.00
	Communications	\$0.00	\$0.00	\$0.00
	Postage and Shipping	\$0.00	\$0.00	\$0.00
	Occupancy	\$0.00	\$0.00	\$0.00
	Equipment Rental and Maintenance	\$0.00	\$0.00	\$0.00
	Printing and Publications	\$0.00	\$0.00	\$0.00
	Travel/Conferences and Meetings	\$0.00	\$0.00	\$0.00
	Insurance	\$0.00	\$0.00	\$0.00
	Specific Assistance to Individuals	\$0.00	\$0.00	\$0.00
	Other Non-Personnel	\$0.00	\$0.00	\$0.00
	GRAND TOTAL	\$48,600.00	\$0.00	\$48,600.00

Total Match Amount	\$0.00		
Total Match Percentage	0.0000%	UNKNOWN	Fund Source

(Note: any changes to the contract budget must be pre-approved by Juvenile Court to be eligible for reimbursement)

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: YOUTH VILLAGES, INC.

0

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SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Position 2: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Position 3: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Payments for unit rates (per diem, based on days of enrollment) for Intercept services for families who are uninsured and/or do not qualify for other Intercept funding.	\$48,600.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$48,600.00

SUPPLIES:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

COMMUNICATIONS:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<Please provide descriptions of occupancy here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<Please provide description of equipment and maintenance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
<Please provide description of travel, conferences, meetings here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

INSURANCE:	AMOUNT
<Please provide description of Insurance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

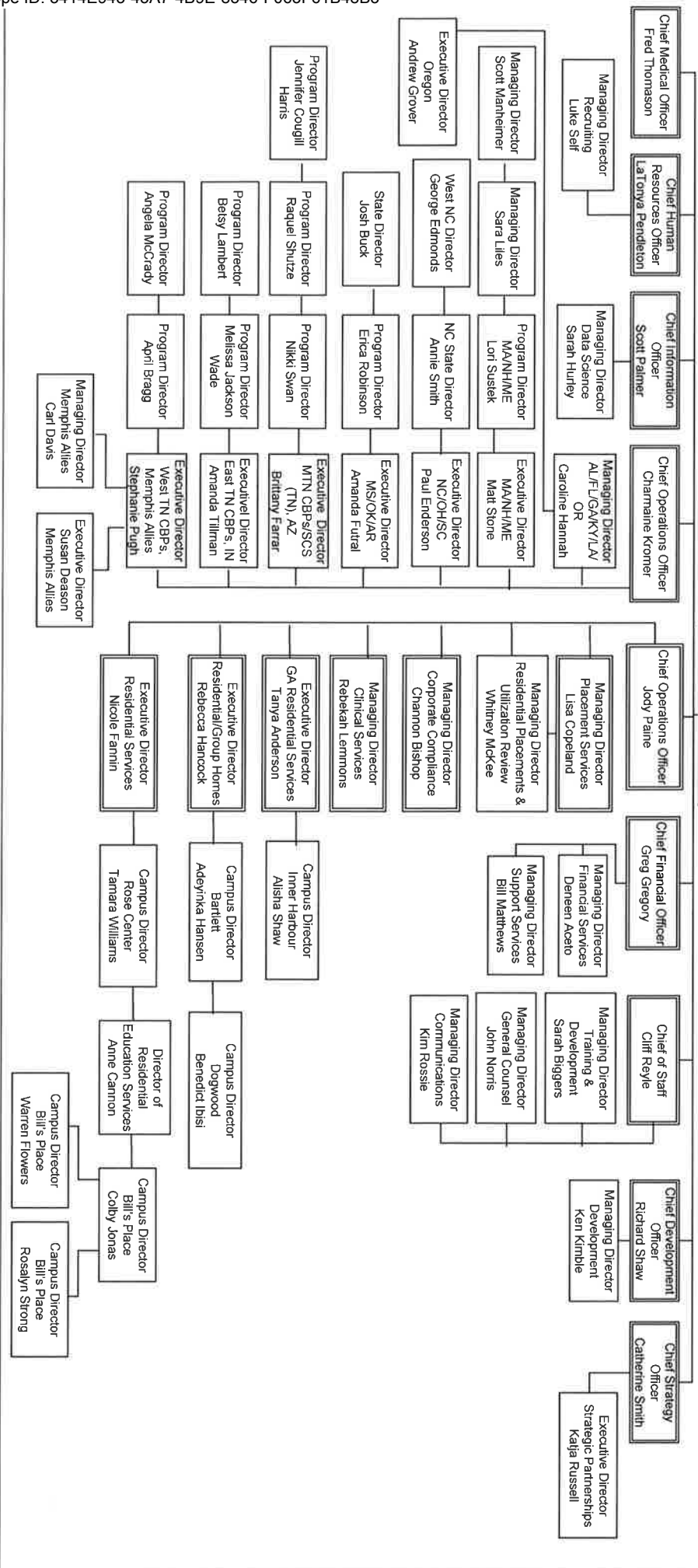
OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Youth Villages

10/31/24

Chairman of the Board
Mike Bruns

Youth Villages CEO
Patrick Lawler




Certificate Of Completion

Envelope Id: 3414E94345A74B9E8546F063F61B48B3	Status: Completed
Subject: Complete with DocuSign: Juvenile Ct Byrne SCIP 25-27 Ready.pdf	
Source Envelope:	
Document Pages: 210	Signatures: 6
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Juanita Paulson
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Juanita.Paulsen@nashville.gov
	IP Address: 170.190.198.190

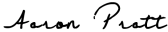
Record Tracking

Status: Original	Holder: Juanita Paulson	Location: DocuSign
11/15/2024 1:03:05 PM	Juanita.Paulsen@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign


Signer Events

Signer Events	Signature	Timestamp
Amanda Brown		Sent: 11/15/2024 1:10:40 PM
Amanda.Brown@nashville.gov		Viewed: 11/15/2024 1:22:55 PM
Security Level: Email, Account Authentication (None)		Signed: 11/15/2024 1:23:10 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
 Accepted: 11/15/2024 1:22:55 PM
 ID: a6d30f86-30ee-41a1-8aa7-c8523534b62e

Aaron Pratt		Sent: 11/15/2024 1:23:13 PM
Aaron.Pratt@nashville.gov		Viewed: 11/15/2024 1:24:18 PM
Security Level: Email, Account Authentication (None)		Signed: 11/15/2024 1:24:25 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
 Accepted: 11/15/2024 1:24:18 PM
 ID: a28bc8ef-45ad-4ba1-87e4-b2ed87831e04

Kevin Crumbo/mjw		Sent: 11/15/2024 1:24:27 PM
MaryJo.Wiggins@nashville.gov		Viewed: 11/15/2024 1:24:59 PM
Security Level: Email, Account Authentication (None)		Signed: 11/15/2024 1:26:21 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.100	

Electronic Record and Signature Disclosure:
 Accepted: 11/15/2024 1:24:59 PM
 ID: 296aa5f5-828b-49d1-a7ab-0e77cb1b65ba

Courtney Mohan		Sent: 11/15/2024 1:26:25 PM
Courtney.Mohan@nashville.gov		Viewed: 11/15/2024 2:33:24 PM
Security Level: Email, Account Authentication (None)		Signed: 11/15/2024 3:04:33 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Signer Events	Signature	Timestamp
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Electronic Record and Signature Disclosure:
Accepted: 11/15/2024 2:33:24 PM
ID: 606a13e1-910b-47c4-aadf-6df39a4c4569

Balogun Cobb
balogun.cobb@nashville.gov
Insurance Division Manager
Security Level: Email, Account Authentication (None)

Balogun Cobb

Signature Adoption: Pre-selected Style
Using IP Address: 107.119.65.1
Signed using mobile

Sent: 11/15/2024 3:04:36 PM
Viewed: 11/15/2024 4:04:35 PM
Signed: 11/15/2024 4:04:52 PM

Electronic Record and Signature Disclosure:
Accepted: 11/15/2024 4:04:35 PM
ID: 709a1a8d-6337-4f71-a321-08508a543ae5

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin
Danielle.Godin@nashville.gov
Security Level: Email, Account Authentication (None)

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Sent: 11/15/2024 4:04:55 PM
Viewed: 11/15/2024 5:16:57 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Sally Palmer
sally.palmer@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 11/15/2024 4:04:56 PM

Electronic Record and Signature Disclosure:
Accepted: 11/15/2024 8:31:21 AM
ID: 327fba8d-6f97-4e3e-ac48-164c74df168e

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	11/15/2024 1:10:40 PM
Certified Delivered	Security Checked	11/15/2024 4:04:35 PM
Signing Complete	Security Checked	11/15/2024 4:04:52 PM
Completed	Security Checked	11/15/2024 4:04:56 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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