

GRANT SUMMARY SHEET

Grant Name: Connected Community Facilities 24-26

Department: INFORMATION TECHNOLOGY SERVICES

Grantor: TENNESSEE ECONOMIC & COMMUNITY
DEVELOPMENT OFFICE

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$1,978,484.36

Cash Match \$216,175.65

Department Contact: Pearl Amanfu
4296459

Status: NEW

Program Description:

The Connected Community Facilities (CCF) Grant Program aims to construct and improve digital access through the creation of buildings or rehabbing spaces. The goal of this program, which is funded by the Capital Project Fund (CPF) and the American Rescue Plan (ARPA) State Local Fiscal Recovery Funds (SLFRF), is to allow for digital workforce development, virtual health monitoring, and virtual education within one space. It will allow rural and urban communities to build new community facilities or rehabilitate existing ones to provide these services and broadband access within one building. For this project, We are proposing utilizing space at 1281 Murfreesboro Road, where Metro Action Commission is entering into a long-term lease beginning in Q2 of 2024. This project will include digital skills training for adults and older adults, technology certifications for youth, and virtual health monitoring for blood pressure, heart rate, and blood sugar, as well as education on hypertension, diabetes, and other relevant health issues.

Plan for continuation of services upon grant expiration:

The digital skills training aspects of the program are customized versions of existing, proven programs which have been previously successfully executed by our training partners, who have provided their expertise to the development of this model. For the adult training, we plan to continue to pursue grants in partnership with Tech Goes Home Nashville, a statewide program of The Enterprise Center in Chattanooga with a presence in Nashville. Their model is centered on utilizing grant funds to provide services to residents. The older adult training will continue through Nashville Public Library's existing Cyber Seniors program. The youth certification will continue through LocalTek thrive, a program developed and managed by Blacks in Technology-Nashville, with support from the Darrell S. Freeman Center. Fisk University, in partnership with Meharry Medical College, is developing and will run the virtual health monitoring program, and Fisk will take on any recurring costs associated with continuation of this program.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
INF. SYSTEMS	014	Pearl Amanfu			4296459		
Grant Name:		Connected Community Facilities					
Grantor:		Tennessee Department of Economic & Community Development (TDECD)			Other:		
Grant Period From:	06/30/24	(applications only) Anticipated Application Date:		02/23/24			
Grant Period To:	06/30/26	(applications only) Application Deadline:		02/23/24			
Funding Type:	STATE	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:		Outside Consultant Project:		<input type="checkbox"/> Metro Action Commission Metro General Services			
Award Type:	COMPETITIVE	Total Award:		\$1,978,484.36			
Status:	NEW	Metro Cash Match:		\$216,175.65			
Metro Category:	New Initiative	Metro In-Kind Match:		\$0.00			
CFDA #	N/A	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>					
<p>The Connected Community Facilities (CCF) Grant Program aims to construct and improve digital access through the creation of buildings or rehabbing spaces. The goal of this program, which is funded by the Capital Project Fund (CPF) and the American Rescue Plan (ARPA) State Local Fiscal Recovery Funds (SLFRF), is to allow for digital workforce development, virtual health monitoring, and virtual education within one space. It will allow rural and urban communities to build new community facilities or rehabilitate existing ones to provide these services and broadband access within one building. For this project, We are proposing utilizing space at 1281 Murfreesboro Road, where Metro Action Commission is entering into a long-term lease beginning in Q2 of 2024. This project will include digital skills training for adults and older adults, technology certifications for youth, and virtual health monitoring for blood pressure, heart rate, and blood sugar, as well as education on</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
<p>The digital skills training aspects of the program are customized versions of existing, proven programs which have been previously successfully executed by our training partners, who have provided their expertise to the development of this model. For the adult training, we plan to continue to pursue grants in partnership with Tech Goes Home Nashville, a statewide program of The Enterprise Center in Chattanooga with a presence in Nashville. Their model is centered on utilizing grant funds</p>							
How is Match Determined?							
Fixed Amount of \$		or		10.0% % of Grant		Other: <input checked="" type="checkbox"/>	
Explanation for "Other" means of determining match:							
The match requirement is a minimum of 10% of the total submitted cost, while the state pays the remaining 90%. The total project budget is 2,194,660.01							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		216,175.65		Fund	40023	Business Unit 10401023	
Is not budgeted?		Proposed Source of Match:					
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		6.00%		Indirect Cost of Grant to Metro:		\$131,679.60	
*Indirect Costs allowed? <input checked="" type="radio"/> Yes <input type="radio"/> No		% Allow.		Ind. Cost Requested from Grantor:		\$32,903.52 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							
Tech Goes Home Tennessee, Fisk University, Darrell S. Freeman Center, LocalTek, Nashville International Center for Empowerment Nashville Public Library, Metro Action Commission, Metro General Services							

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY25	\$0.00	\$989,242.18	\$0.00	\$108,087.82	40023 10401023	\$0.00	\$1,097,330.00	\$65,839.80	\$16,451.76
Yr 2	FY26	\$0.00	\$989,242.18	\$0.00	\$108,087.83	40023 10401023	\$0.00	\$1,097,330.01	\$65,839.80	\$16,451.76
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$1,978,484.36	\$0.00	\$216,175.65		\$0.00	\$2,194,660.01	\$131,679.60	\$32,903.52
Date Awarded:		08/07/24		Tot. Awarded:		\$1,978,484.36	Contract#:			
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

JP



To: Metropolitan Government of Nashville & Davidson County

From: Taylre Beaty

Date: Friday, April 26, 2024

Subject: Connected Community Facilities Award Letter

The State of Tennessee would like to offer the following **\$ 1,978,484.36** award as part of the Connected Community Facilities (CCF) grant program funded by Capital Project Fund (CPF). As explained below, grantees will receive funding throughout and upon project completion. Grantees failing to complete projects as contractually obligated by **December 31st, 2026** will not be eligible to receive grant funds. Therefore, grantees must consider project feasibility and staffing capacity when making grant acceptance decisions.

By receiving this letter, CCF grant program recipients acknowledge the following:

- A. All CCF grant program activities must be conducted according to program guidelines as may be amended by TNECD. Recipients understand that failure to provide required documentation will render the CCF grant program expenses ineligible for reimbursements by the State. Eligible expenses are those incurred.

Upon receipt of the grantee's acceptance decision, the Tennessee Department of Economic and Community Development (ECD) grants permission to recipients of the grant program to begin incurring eligible **design expenses** for the grant program projects prior to award of a state grant contract. **No construction expenses can be made prior to the grant contract being signed.** This permission is subject to approval of the grant contract by the ECD grant committee, Central Procurement office, Department of Finance and Administration and Comptroller of the Treasury and the grantee will not be eligible for reimbursement under any circumstances if a grant contract is not executed and approved. Eligible expenses are retroactive from April 24, 2024, subject to the terms and conditions contained in the grant contract.

Please contact ecd.broadband@tn.gov if you need any additional information.

Sincerely,

Taylre Beaty

Broadband Director

Tennessee Department of Economic and Community Development



Dear CCF Grant Finalist,

The State of Tennessee would like to extend a Notice to Proceed for the Connected Community Facilities (CCF) grant awards. As explained below, grantees will receive funding throughout the grant contract period and upon completion of the project and contract terms. Grantees failing to complete projects as contractually obligated by the date appearing in the grant contract will not be eligible to receive grant funds. The grant contract period will be until 2026. Therefore, grantees must consider project feasibility and staffing capacity when making grant acceptance decisions.

By receiving this email, CCF recipients acknowledge the following:

- All CCF activities must be conducted according to the program guidelines as may be amended by TNECD. Recipients understand that failure to provide required documentation will render expenses ineligible for reimbursement by the State.

Upon receipt of the grantee's acknowledgement of this letter, Tennessee Department of Economic and Community Development (ECD) **grants permission to recipients of the CCF grant to begin incurring eligible expenses ONLY Architecture/Engineering Fees and Grant/Project Administration** for CCF projects prior to the award of a state grant contract. All services must be procured according to procurement guidelines.

This permission is subject to approval of the grant contract by the ECD Grant Committee, Central Procurement Office, Department of Finance and Administration, and Comptroller of the Treasury, and the grantee will not be eligible for reimbursement under any circumstances if a grant contract is not executed and approved.

Eligible expenses are retroactive from July 16, 2024, subject to the terms and conditions contained in the grant contract.

Best,



ECD Broadband

Economic and Community Development
Tennessee Tower, 27th Floor
312 Rosa L. Parks Ave., Nashville, TN 37243
ecd.broadband@tn.gov



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

**FREDDIE O'CONNELL
MAYOR**

OFFICE OF THE MAYOR
METROPOLITAN COURTHOUSE
NASHVILLE, TENNESSEE 37201
PHONE: (615) 862-6000
EMAIL: mayor@nashville.gov

To: Taylre Beaty
Broadband Director
Tennessee Department of Economic and Community Development

Date: Tuesday, August 20, 2024
Subject: Connected Community Facilities Award Letter

On behalf of the Metropolitan Government of Nashville and Davidson County, I would like to accept the following \$ 1,978,484.36 award as part of the Connected Community Facilities (CCF) grant program funded by Capital Project Fund (CPF). We understand that as a grantee organization, we will receive funding throughout and upon project completion, and that should we fail to complete this project as contractually obligated by December 31st, 2026, we will not be eligible to receive grant funds.

By submitting this letter, we acknowledge the following:

- A. All CCF grant program activities must be conducted according to program guidelines as may be amended by TNECD. Recipients understand that failure to provide required documentation will render the CCF grant program expenses ineligible for reimbursements by the State. Eligible expenses are those incurred.
- B. Upon our acceptance decision, the Tennessee Department of Economic and Community Development (ECD) grants the Metropolitan Government of Nashville and Davidson County permission to begin incurring eligible design expenses for the grant program project prior to the award of this state grant contract.

While no construction expenses can be made prior to signing the grant contract, all eligible expenses are retroactive from April 24, 2024, subject to the terms and conditions contained in the grant contract.

Please contact dio@nashville.gov if you need any additional information.

Sincerely,
John Griffey

A handwritten signature in cursive script that reads "John Griffey".

John Griffey
Chief Information Officer & Director of Information Technology Services
Metropolitan Government of Nashville and Davidson County
Information Technology Services



Connected Community Facilities Grant

Included in this document are all of the questions in the Connected Community Facilities grant related to logistical and program items for our project. Some are questions that ITS will answer, some are questions that we will invite Metro Action Commission to answer, and others are questions that we will answer together. This grant is supported by the State of Tennessee Economic and Community Development office. Details of this grant can be found on the [Broadband Grant Overviews](#) page and are pasted below. The existing funding that Metro has allocated to an existing lease or rehabilitation plan can be used to satisfy the local match requirement noted below.

The Connected Community Facilities (CCF) Grant Program aims to construct and improve digital access through the creation of buildings or rehabilitation of existing facilities. The goal of this program is to enable digital workforce development, virtual health monitoring, virtual education, and broadband access -- all within one building for the community. Units of local government such as counties, municipalities, and entities like schools and libraries as well as organizations applying in partnerships with local governments are invited to apply for this competitive grant. A total of \$30 million is available with a maximum award amount of \$2 million. Grants cover 90% of eligible project expenses with a required 20% match. Application window is from October 2 - November 15, 2023.

Questions

- 1. In 500 words or less, describe how your entity is positioned to rehab, renovate, and/or construct a connected community facility. Include any relevant experience regarding project development and implementation in your community.**

Metro Nashville's Department of General Services regularly leads and manages design, construction, and renovation of new and existing facilities for a wide variety of government functions. Notable completed projects include managing design and construction of the Lentz Public Health Center, a 106K square foot certified LEED Silver health facility housing multiple Metro Public Health Department programs and 300 employees; and the Bellevue Branch Public Library, a 25K square foot certified LEED Gold facility with focused space, meeting room, and community computer lab.

Current projects include leading design and construction of the Donelson Branch Public Library, a 24K square foot facility targeting LEED Gold certification that incorporates community space into the design; and overseeing the large-scale renovation of lease spaces for multiple Metro agencies, including the Metro Nashville Public Defender's office, Metro Social Services, and the Office of Homeless Services, as part of a \$15M project that includes creating conference, collaboration, and training spaces with up-to-date technology. In its role, Metro General Services provides a wide range of services including design, , construction, building technology, and building management, interfacing with other Metro organizations to ensure seamless



implementation and to enable those community support organizations to provide services to the public including income constrained individuals and families, unemployed individuals, children, and other marginalized communities.

2. Is your Connected Community Facilities grant application in partnership with another organization?

Yes. Metro General Services Department partners with several other Metro agencies to provide a wide array of services that include but are not limited to leading and managing design, construction, and maintenance. For this grant, on the Metro Government side, Metro Information Technology Services, Metro General Services, and Metro Action Commission will work together to execute the infrastructure, logistical, and programmatic elements of this grant. To execute programmatic elements, the Metro Government will collaborate with the following community organizations:

- Fisk University – Fisk University will coordinate with Metro on the virtual health monitoring aspect of this program. A description of this program is included in this grant, along with a letter of support as a supplement.
- Meharry Medical College – In partnership with Fisk University, Meharry Medical College will contribute to the virtual health monitoring piece of this program. In addition to the program description referenced above, a letter of support is included with this grant.
- Tech Goes Home – Our training partner Tech Goes Home will coordinate with Metro on the adult digital education piece of this program. A letter of commitment is included as a supplement to this grant.
- Nashville Public Library, as part of the digital education category, will replicate their award-winning CyberSeniors older adult digital education program within the facility.
- LocalTek and LocalTek Thrive will lend their expertise to the digital workforce development piece of this program.
- NICE (maybe) – The Nashville International Center for Empowerment (NICE) will partner with Metro to provide direct support to immigrant and refugee families who wish to obtain services through this program.

3. In 500 words or less, please describe your partnership (how long you have partnered, cost share plan, ownership of assets, dissolution plan, etc.)

The Department of General Services regularly partners with multiple Metro agencies to lead and manage design and construction of new and existing spaces for these agencies. Typically for capital projects, including the project proposed here, funds are issued to the Department of General Services in lieu of the partnering agency and DGS uses those specified funds to cover the costs of the entire project, including hard costs, soft costs, FF&E, technology costs, moving costs, and other miscellaneous expenses.



Metro General Services has been working closely with the partner agencies identified above and will cover the 10% required cost match.

4. In 500 words or less, provide a general description the partner’s related experience, and the need for the partnership

Metro Action Commission partners with families in poverty using a Whole Family/2Gen Approach. This approach meets the needs of both the child and the adult in their lives building a system of care around the entire family. MAC programs and services break the cycle of poverty by addressing the root causes by increasing family economic security, educational success, and health and well-being from one generation to the next. Metro Action Commission embodies a spirit of hope, helps children and youth develop their potential, equips adults and families to achieve their goals, improves social and economic mobility, and advances well-being for people and communities.

Within the workings of this project, Metro Action Commission will partner with a network of organizations that can contribute to the expansion of service offerings at 1281 Murfreesboro Pike to include free internet access, virtual education, digital workforce development, device access, and virtual health monitoring. In addition to the below named partners for this program, in January 2024, through a grant from Comcast Southeast, Metro Digital inclusion in partnership with Tech Goes Home will launch our digital navigator program, through which, in the coming year, we will train 240 nonprofit staff who will be able to provide digital opportunity services to their clients. Our aim is to target the areas surrounding 1281 Murfreesboro Pike first. This will accomplish two things: 1) the digital navigator program provides a network of community serving organizations who can work in tandem and share resources to meet digital opportunity needs. By targeting organizations in the program area first, we will have built a strong referral network for the services proposed in this grant. 2) Sustainability of this model will be built-in from the start. In addition to building and expanding the digital opportunity network in this area, the MAC facility will allow us to join hands with the local nonprofit agencies to meet people wherever they are in their digital inclusion journeys and offer them help to become job ready, build their careers, manage their health build social capital by becoming an active part of the digital opportunity network. As residents build their digital lives, they can positively impact their friends and families and connect them to the resources offered at our facility so that the community as a whole will see positive change.

A gap in digital opportunity can occur at any point. Someone might have connectivity but not a device. Or they might have connectivity and a device but limited digital skills. Or they may have all three but no guidance on how to apply their skills to find well-paying Jobs. Digital opportunity is a circle, and we mean to bring everyone together to fill the gaps in that circle. It’s not a circle if pieces are missing. Our program will make the necessary services more accessible, affordable, and available to residents. Our partners:

Nashville Public Library (NPL) has expertise in delivering digital skills training to people of all ages and skill levels, particularly older adults. Their award-winning Cyber Senior training program for



older adults serves up to 2,000 seniors annually with customized training to suit their specific needs. Additionally, NPL's digital navigators will be on-hand to support non-training processes such as job search, resume prep, and printing.

Tech Goes Home brings their proven train-the-trainer model to this initiative, offering services to nonprofits in the community surrounding 1281 Murfreesboro Pike, to enable us to train staff who serve the community to provide digital education and other digital opportunity services as part of their normal service delivery. Empowering organizations in the surrounding community to deliver training direct to the community is a key piece of the sustainability plan for this program.

LocalTek is a flexible workforce development program that combines on-the-job training with classroom instruction from industry leaders and 1-on-1 mentorship to accelerate learning and facilitate entry or transition into the tech workforce.

Fisk University and Meharry Medical College together will deliver the virtual health monitoring aspect of this program through health monitoring and digital education. They provide the capacity and expertise to monitor health indicators such as blood pressure, heart rate, blood oxygen saturation and more, and provide education on hypertension, diabetes, and other relevant public health issues. By the time of this grant award, Metro Government will have MOUs in place with Fisk and Meharry to engage with them to provide this service to our residents.

5. In 500 words or less, describe the proposed project including timelines and milestones.

This section contains details for the construction and build-out. In our response to the question that follows this one, we have included details regarding the digital opportunity programming aspects of the work at 1281 Murfreesboro Pike.

Construction/buildout: This project involves the renovation and fit-out of approximately 42K square feet across 3 floors of leased space. The project aims to provide rejuvenated and expanded space for the Metro Action Commission in a new location. The new space will provide enhanced service to customers due to the location, accommodate 5-10 years of departmental growth, and provide an enhanced working space for employees. The new space will provide improved reception and in-take areas, as well as upgraded training space with enhanced technology to provide increased benefits to employees, customers, and the community. The space will also meet the surge demands of limited term needs, such as annual or grant-funded programs.

Renovation of the space will include demolition of existing partitions and portions of partitions to allow for more open and collaborative areas on the first and fourth floors and to allow for a more efficient design of the space on the second floor. Additional partitions will create much



needed program storage, collaborative rooms, private offices, and an executive admin suite. Updates will include energy-efficient LED lighting, new flooring, paint, wall boards, and casework. Upgrades will also include accessible restrooms on each floor and a mother’s room on the second floor. The space will be completed with new furniture, fixtures, equipment, and audiovisual technology, providing an enhanced space for the Department to be productive and serve the community and customers. Two of the specific uses related to Connected Community Facilities are:

- Dedicated training space for digital education and workforce development programs
- A computer lab with free broadband access and printing capabilities will offer two types of access: 1) drop-in access for ad hoc needs like searching for information or registering for public services online. 2) reserved access for anyone who need extended time for activities such as online learning or resume preparation and printing.
- Dedicated space for health monitoring equipment and client use.
- A private suite for health consultation to complement virtual health monitoring services.

Scope of Work:

First Floor

- Demolition of existing partitions to create open reception and in-take area and open-concept eligibility office.
- Renovation of old equipment rooms for program storage.
- Creation of data closet and program manager office.
- Refresh of existing large dividable training room to create more efficient space with upgraded technology.
- Upgrade of single occupancy restroom to meet accessibility standards.
- New carpet and paint.
- Replacement of existing fluorescent lighting fixtures with LED flat acrylic panels and addition of local occupancy sensing and wall switch controls for increased energy efficiency.

Second Floor

- Demolition and addition of partitions to create file storage room, accessible restroom, and mother’s room.
- Renovation of existing rooms to create collaborative areas and private offices.
- Installation of new flooring, paint, LED lighting, and fire alarm devices, as required.
- New partition to divide program space from area to be used by separate Metro agency.

Fourth Floor

- Demolition of partitions to create large conference/board room.
- New partitions to create executive admin suite.
- Upgrade to existing small breakroom to create single occupancy restroom.
- Creation of accessible restroom.
- Renovation of existing rooms to create collaborative areas and private offices.



- Installation of new flooring, paint, LED lighting, and fire alarm devices, as required.

Timeline and Milestones:

Planning and Design (14 weeks)

- Space design and furniture blocking plans – completed October 25, 2023.
- Lease signed and submitted to Metro Council – completed October 27, 2023.
- 100% Construction Drawings – completed November 3, 2023.
- Lease passed through three readings of Metro Council – est. December 5, 2023.
- Furniture order complete – est. December 15, 2023

Construction (14 weeks) – est. December 18, 2023, to March 23, 2024

- Demolition of select walls, partitions, casework, wall base, and flooring.
- Construction of interior spaces including select walls, electrical, plumbing, casework, flooring, and paint.

Furniture Install and Tenant Onboarding (8 weeks)

- Furniture installation – est. March 25 to May 4, 2024.
- Move of department items to new location – est. May 6 to May 11, 2024.
- Department enters new space – est. May 13, 2024.

6. Does this Connected Community Facilities grant application proposed service area include at least one political subdivision designation as a Broadband Ready Community?

Yes. By the time of award notification, Metropolitan Government of Nashville and Davidson County will be registered as a Broadband Ready Community by the State of Tennessee. We are in the process of drafting an ordinance and have taken the first two of four steps to complete this process: 1) We have completed final edits and had these reviewed for language appropriateness, and 2) We have submitted our documentation to Metro Legal for review. The remaining steps are 3) to submit this to Metro Council for approval, and 4) to obtain the mayor's signature. Each item referred to Metro Council must be submitted six weeks prior to the upcoming council meeting. Thus, this ordinance will most likely be reviewed at the February meeting, though we do plan to submit a final draft this month.

7. In 500 words or less, describe the proposed project.

Digital education and workforce development: Introducing "TechTies Nashville: Connected Services for the Community."

The name "TechTies" refers to the ties connecting the multiple services built into this program, with the idea being that together, we can not only address multiple areas of digital opportunity, but also reach people of all ages: Early childhood and families through MAC programs, school-aged youth through LocalTek Thrive, basic digital skills for adults through Tech Goes Home, advanced digital skills and upskilling for adults through LocalTek, and digital skills training for older adults through Cyber Seniors. Thus, the "Connected Services" in the tagline references



both internet connectivity and the fact that these services are woven together to serve needs for people of all ages, at multiple levels of skills and needs.

TechTies Nashville is a groundbreaking initiative designed to address the diverse digital needs of the Nashville community. This comprehensive program merges the expertise of Tech Goes Home, Cyber Seniors, and LocalTek to create a unique platform offering digital skills training, specialized support for older adults, workforce development in the thriving tech industry, all within a facility that will offer free broadband access. This program also offers device access for program participants.

Holistic Digital Skills Training:

Leveraging the proven curriculum of Tech Goes Home, our program delivers comprehensive digital skills training to individuals of varying ages and backgrounds. From foundational computer skills to advanced technological know-how, participants undergo tailored training sessions catered to their proficiency levels.

Tailored Support for Older Adults:

Cyber Seniors' expertise in catering to older adults' specific needs is seamlessly integrated within TechTies Nashville. Through specialized sessions, our program focuses on empowering older adults with the digital tools necessary for everyday life, fostering confidence and independence in navigating the digital landscape within a supportive and inclusive learning environment.

Career Pathways in Tech:

LocalTek bridges the digital divide by offering pathways to employment. Our program provides specialized training and apprenticeship opportunities, equipping participants with the skills needed to excel in tech-related careers. Our partnerships with local tech companies facilitate internships and job placements, fostering a robust and inclusive tech workforce.

Free broadband access:

1281 Murfreesboro Pike will be equipped with a computer lab offering free internet access and computer access to the community. Additionally, digital education program participants will receive devices to use during training and will be given these devices at the completion of their programs.

Program Implementation:

TechTies Nashville employs a structured curriculum, blending in-person and online sessions to maximize accessibility. Tailored modules cater to diverse skill levels and learning styles. Participants engage in hands-on workshops, one-on-one mentoring, and community-driven events to foster collaboration and skill development.

Measuring Impact:

TechTies Nashville is committed to tracking and assessing impact. Regular assessments, participant feedback, and outcome evaluations ensure the program's efficacy. Key metrics



include improved digital literacy rates, increased workforce participation, and enhanced confidence in utilizing technology among seniors.

Virtual Health Monitoring: This program offers non-invasive assessment and monitoring of blood pressure, percent body fat analysis, and blood oxygen saturation. The program also provides physical activity counseling and nutritional counseling through consultation, pamphlets and optional wearable activity trackers and an optional fitness/nutrition app download. Additionally, our partnership with Second Harvest Food Bank Middle Tennessee offers participants the additional benefit of referrals to food security support for expanded options for nutrition management. Additional information is provided in a supplemental document included with this application.

Data Privacy and Security:

Any solutions proffered must include appropriate technical, administrative, and physical controls to address information security and data privacy. Controls must meet any applicable statutory or regulatory compliance requirements, such as the Health Insurance Portability and Accountability Act (HIPAA) and the Health Information Technology for Economic and Clinical Health Act (HITECH). Solutions must provide details on data security, data governance (all data must reside in US jurisdiction), data ownership and data usage (data is not to be used for marketing purposes or sold to third parties).

Solutions should meet or exceed all applicable Metro security policies (attached) and contractual obligations (attached) that are typically required of third parties handling resident data on behalf of Metro.

Community-focused:

In nearly 42% of the census tracts in Davidson County, at least 20% of the residents live in poverty. Using census data, data from the Digital Equity Needs Assessment, and recommendations from our local digital navigators, we will be able to target Davidson County's at-risk and distressed communities for community-based elements of the proposed program. Our work will impact council districts 13, 16, 28 and 30. We chose the proposed facility at 1281 Murfreesboro Drive out of several location options because of its proximity to some of our most diverse and distressed neighborhoods. Metro social services, in their 2021 "Know Your Community" report, notes that Districts 28 and 30 have the highest populations and highest numbers of foreign-born residents. In District 30, 29% of residents are under 18 years old. 21% of District 30 residents have less than a 9th grade education. Our targeted services will help to break cycles of poverty in these communities.

In addition to providing the community with a physical location, easily accessible by bus, for training and other activities, this program will enable us to provide additional services--at more flexible hours--to suit the needs of the community. We can do this through partnership. The



three council districts in closest proximity to our facility, Districts 13, 16, 28, and 30, have 14%, 16%, 24%, and 33% of residents, respectively, who do not have high school educations. Metro Action Commission can work with other Metro departments and local partners to expand their service delivery and take full advantage of the access that Metro has to people who live in disadvantaged situations – but who can thrive with the right resources and support including broadband and device access.

Timelines

Digital Education and Workforce Development: This includes the implementation of the Tech Goes Home digital education program, the LocalTek workforce development program, and the Cyber Seniors older adult digital education program.

Planning (8 weeks) – est. March 18 to May 10

- Needs assessment (partner focus groups)
- Program design
- Resource identification

Preparation (4 weeks with overlap) – est. April 8 to May 3

- Partnership contract finalization
- Logistics (online platforms, schedules, and promotional materials)

Program evaluation frameworks (4 weeks with overlap) – est. May 6 to May 31

Implementation (8 weeks) – est. May 20 to June 14

- Launch and recruitment
- Team training
- Implement program evaluation elements

Virtual Health Monitoring Program for Underrepresented Communities: This project is a telehealth monitoring program with services provided in-house, using data screening with results forwarded to healthcare professionals for education and online consultation.

Program Planning and Stakeholder Engagement (8 weeks) – est. March 18 to May 10

Week 1-2: Program Kickoff

- Define program goals, objectives, and success criteria.
- Form an interdisciplinary team including healthcare professionals, technologists, community organizers, and program managers.
- Week 3-4: Needs Assessment and Community Outreach
- Conduct a needs assessment to identify health priorities and challenges within the target communities.



- Engage with community leaders, local organizations, and potential participants to build trust and gather insights.

Week 5-8: Technology Infrastructure Setup

- Identify and implement the virtual health monitoring platform.
- Establish data privacy and security protocols.
- Train staff and volunteers on platform usage.

Program Launch and Participant Onboarding (4 weeks) – est. May 10 to June 7

Week 9-10: Recruitment and Enrollment

- Launch a targeted recruitment campaign using community-based channels.
- Develop user-friendly enrollment processes to ensure accessibility.

Week 11-12: Participant Onboarding and Education

- Conduct orientation sessions for participants on program goals, virtual monitoring devices, and data sharing.
- Distribute monitoring devices and provide training on usage.

8. Address of the facility
1281 Murfreesboro Pike, Nashville, TN 37217

9. Does the local government entity own or lease the building being used for the proposed project?

Yes – Metro Action Commission is entering a ten-year lease agreement to occupy the first, second, and fourth floors, comprising 42,350 square feet of a 78,920 square-foot facility.

10. In 500 words or less, please describe who/what entity is responsible for operations and maintenance of the proposed building.

The proposed building is a leased location. The lease outlines that Landlord is responsible for maintenance and operations of the facility. Metro will be responsible for janitorial and pest control for the leased space, as well as any repairs needed due to Metro employee or visitor actions.

11. Does the project require the use of a historically significant structure?

While our answer here is “no,” our intent is to leverage partner relationships to expand services to non-program locations. Metro Action Commission manages Head Start early childhood development centers in Davidson County. Through a state partnership, Tech Goes Home provides digital skills training to Head Start locations at no additional cost to the center. Our partnership with Tech Goes Home includes implementation of Head Start trainings, to include



North Head Start, a historically significant structure (Fehr School/"Nashville Plan" Schools Desegregation), which will serve as a key location for program recruitment, as the Murfreesboro Road facility is easily accessible from both North and South of town through bus line 55 and also by Briley Parkway.

12. In 500 words or less, please describe how the operation and maintenance fiscal responsibility has been determined after the expiration of the grant.

The proposed location is in a leased facility. The lease outlines that Landlord is responsible for operation and maintenance of facility. Metro has funds designated in the current fiscal year operating budget to cover lease payments and janitorial and pest control services as soon as the lease terms begin. Additional funding will be included in successive operating budgets each year to cover lease payments, janitorial and pest control services, and funds to cover necessary repairs that may not be covered by the landlord.

13. In 500 words or less, describe in detail what rehabilitation, renovation, or construction is proposed for the facility.... ..If the project is rehabilitation, describe who currently owns the facility, its current use, etc.

The proposed building is a vacant 5-story facility owned by Nashville Metropolitan LLC. The City of Nashville (Metro) will be leasing 3 floors of the facility (First, Second, and Fourth floors). Renovation of the facility will require some partitions and portions of partitions to be demolished on each of the three floors to allow for re-design of the space. On the first floor, demolition of partitions allows for more open spaces and storage room needs. Less demolition of partitions is required on subsequent floors. All floors require extensive demolition of flooring and wall base and some demolition of casework. The addition of new partitions on each floor allows for a more effective use of space. New partitions will be added on the first floor to create an IT data closet and program manager office.

On the second floor, partitions will be added to create a file storage room, additional private office, accessible restroom, mother's room, and to provide a separation from an area to be occupied by a separate Metro agency. On the fourth floor, partitions will be added to create an executive administration suite. Existing fluorescent lighting fixtures on all three floors will be replaced with LED flat acrylic panels and will also have local occupancy sensing and wall switch controls added for increased energy efficiency. Fire alarm devices will be relocated where possible to serve new room layouts, with new devices being added and tied into the existing fire alarm system as required for coverage. The single occupancy restroom on the first floor will be updated to meet accessibility standards and the second and fourth floors will have accessible single occupancy restrooms added.

The fourth floor will have an additional restroom added to the executive admin suite. Installation of new flooring and casework will take place on all three floors, in addition to new



wall boards and paint. Proper network infrastructure and cabling will be installed on the three floors, along with new audiovisual equipment in collaborative and training spaces. New furniture, fixtures, and equipment meeting program needs will be installed on each floor, creating an efficient and visually appealing environment for employees and customers. Punch list walks will be conducted at the end of each phase to ensure all items are addressed before tenant occupancy.

14. In 250 words or less, please describe access to transportation for patrons of the connected community facility (i.e. parking, near a bus stop location, along a public transit route, shuttles, etc.)

The facility is located directly on a public transit route (55 Murfreesboro Pike) operated by WeGo transit. In 2022, WeGo saw an average increase in ridership from 20,000 to 25,000 per day, with ridership exceeding 100% over pre-COVID levels on weekend and on four specific routes, one of which is route 55 Murfreesboro Pike. This route provides access from all parts of the city to and throughout the South corridor. For those who drive, the facility is easily accessible from the North by Briley Parkway.

15. **In 250 words or less, please describe how the use of the facility and any services provided by the facility will be marketed.**

All of our partners have robust community networks. Metro ITS will provide creative assets for partners to use in flyers, brochures, and other promotional materials including (but not focused on) their websites. We also plan to have “community days,” where staff visit businesses in the areas we serve to engage residents and share opportunities with them. Metro is fortunate to have access to an award-winning production studio, the Metro Nashville Network. Using public service announcements, we will be able to reach people who may not connect to Metro’s and partners’ websites.

Finally, we will employ radio advertising at local stations to ensure that we are reaching people from multiple channels at multiple times of the day.

16. **Does the facility have broadband service available? *The facility being built or rehabilitated must be able to meet 100/20mbps and 100/100 mbps where possible.***

Yes...

17. Does your organization have all necessary permits, contracts, and approvals in place to begin construction immediately upon award?

The construction sets needed to apply for the permit have been completed and the project is being reviewed by contractors selected by the facility Landlord. Once the signed lease has been fully approved by the Metro Council (anticipated December 5, 2023), the Landlord will award



the project to a general contractor. The construction permit is anticipated to be ready December 15, 2023.

18. In 500 words or less, please describe the construction, rehabilitation, engineering, etc. activities needed to prepare the proposed facility.

To prepare the facility, some partitions and portions of partitions need to be demolished on each of the three floors to allow for small re-designs of the space. On the first floor, demolition of partitions allows for more open spaces and storage room needs. Less demolition of partitions is required on subsequent floors. All floors require extensive demolition of flooring and wall base and some demolition of casework. The addition of new partitions on each floor allows for a more effective use of space. New partitions will be added on the first floor to create an IT data closet and program manager office. On the second floor, partitions will be added to create a file storage room, additional private office, accessible restroom, mother's room, and to provide a separation from an area to be occupied by a separate Metro agency.

On the fourth floor, partitions will be added to create an executive administration suite. Existing fluorescent lighting fixtures on all three floors will be replaced with LED flat acrylic panels and will also have local occupancy sensing and wall switch controls added for increased energy efficiency. Fire alarm devices will be relocated where possible to serve new room layouts, with new devices being added and tied into the existing fire alarm system as required for coverage.

The single occupancy restroom on the first floor will be updated to meet accessibility standards and the second and fourth floors will have accessible single occupancy restrooms added. The fourth floor will have an additional restroom added to the executive admin suite. Installation of new flooring and casework will take place on all three floors, in addition to new wall boards and paint. Proper network infrastructure and cabling will be installed on the three floors, along with new audiovisual equipment in collaborative and training spaces. New furniture, fixtures, and equipment meeting program needs will be installed on each floor, creating an efficient and visually appealing environment for employees and customers. Punch list walks will be conducted at the end of each phase to ensure all items are addressed before tenant occupancy.

ATTACHMENT E

**TENNESSEE EMERGENCY BROADBAND FUND –
AMERICAN RESCUE PLAN GRANT
STATEMENT OF ASSURANCES**

The applicant hereby assures and certifies that:

- (a) Authority.
 - (1) It possesses legal authority to apply for the grant and to execute the proposed program.
 - (2) Its governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the applicant's chief executive officer to act in connection with the application and to provide such additional information as may be required.
- (b) Office of Management and Budget (“OMB”) and Department of the Treasury.
 - (1) It will adhere to the principles and standards governing the application for, acceptance, and use of Federal funds under this document as set forth in the OMB Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards codified at 2 CFR Part 200.
 - (2) It will comply with all requirements imposed by the State concerning special requirements of law, program requirements, and other administration requirements, approved in accordance with the OMB Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.
 - (3) It will comply with all requirements of the American Rescue Plan Act of 2021 including any guidance from the U.S. Department of the Treasury regarding the State and Local Fiscal Recovery Fund.
- (c) Labor and Employment.

It will comply with:

 - (1) State laws and regulations regarding the administration and enforcement of labor standards including, but not limited to, the Tennessee Lawful Employment Act (See Tenn. Code Ann. § 50-1-707).
 - (2) The provisions of the Davis-Bacon Act (40 U.S.C. §§ 3141–3148) with respect to prevailing wage rates (except for projects under the prescribed threshold);
 - (3) Contract Work Hours and Safety Standards Act of 1962 (40 U.S.C. §§ 3701–3708) requiring that mechanics and laborers (including watchmen and guards) employed on Federally assisted contracts be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty in a work-week;
 - (4) Federal Fair Labor Standards Act, 29 U.S.C. §§ 201 *et seq.*, requiring that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rate for all hours worked in excess of the prescribed work-week;

- (5) Executive Order 11246, as amended by Executive Orders 11375, 11478, 12107 and 12086, and the regulations issued pursuant thereto (24 CFR § 1.4 and 41 CFR § 60), which provide that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in all phases of employment during the performance of Federal or Federally assisted construction contracts. Contractors and subcontractors of Federal and Federally assisted construction contracts shall take affirmative action to insure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation and selection for training and apprenticeship; and
- (6) The non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR § 570.607, as revised by Executive Order 13279.

(d) Non-Discrimination.

It will comply with:

- (1) Title VI of the Civil Rights Act of 1964, as amended (Pub. L. 88-352), and the regulations issued pursuant thereto, which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provisions of similar services or benefits;
- (2) Other applicable civil rights laws, including the Americans with Disabilities Act of 1990.

(e) Conflicts and Kickbacks.

- (1) It will establish safeguards to prohibit employees, consultants, and elected officials from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- (2) It will comply with the Copeland Anti-Kickback Act of 1934 (18 U.S.C. § 874), and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 3, which outlaws and prescribes penalties for "kickbacks" of wages in Federally financed or assisted construction activities.
- (3) It will comply with the following provisions, which limit the political activity of employees: 18 U.S.C. §§ 594, 595, 598, 600, 601, 604, 605.

(f) Byrd Anti-Lobbying Amendment.

It will comply with Section 319 of Public Law 101-121 found in the Federal Register Vol. 54 No. 243.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers, which exceed the dollar limits set forth in the Byrd amendment, (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(h) Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

- (1) If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows;
- (2) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- (3) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
- (4) Telecommunications or video surveillance services provided by such entities or using such equipment.
- (5) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(i) Miscellaneous.

- (1) It will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this contract.
- (2) It will give the State, U.S. Department of the Treasury, and the Comptroller General, through any authorized representatives, access to and the right to examine all records, books, papers, or documents related to the grant.

- (3) It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A117.1-1961, as modified (41 CFR Subt. C, Ch. 101, Subch. A, Pt. 101-8). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
- (4) It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purposes constructed.
- (5) It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms to the approved plans and specifications; that it will furnish progress reports and other such information as requested.
- (6) It will comply with guidance from the U.S. Department of Treasury and other Federal entities with oversight of the programs including the guidance included in the "Coronavirus State and Local Fiscal Recovery Funds Guidance on Recipient Compliance and Reporting Responsibilities" - <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>.
- (7) It will assist TNECD with reporting required by the U.S. Department of Treasury or the Tennessee Department of Finance and Administration.

The applicant hereby certifies that it will comply with the above stated assurances.

See next page

Signature, Chief Executive Officer

Freddie O'Connell

Name (typed or printed)

Mayor _____

Title

See next page

Date

**SIGNATURE PAGE
FOR
GRANT NO. Connected Community Facilities**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

John Griffey
ITS Department

8/7/2024
Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

Kevin Crumholter
Director of Finance Date
Department of Finance

9/12/2024 | 2:03 PM CDT

APPROVED AS TO RISK AND INSURANCE:

Balagun Cobb
Director of Insurance

9/13/2024 | 10:04 AM CDT
Date

**APPROVED AS TO FORM AND
LEGALITY:**

Courtney Mohan
Metropolitan Attorney

9/13/2024 | 9:59 AM CDT
Date

Freddie O'Connell
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

Construction							
Item Description	Unit Cost	Number of Units (leased sf)	Unit	Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (2M)	Cash Match Amount (10%)
Construction	\$70.00	8,000	square feet	\$ 560,000.00	Yes	\$504,000.00	\$56,000.00
Infrastructure cabling, network and Access Control in addition to other Technology cost to make the site ready	\$150.00	1400.00	Hour	\$210,000.00	Yes	\$189,000.00	\$21,000.00
Total Construction				\$ 770,000.00		\$693,000.00	\$77,000.00
Architect/Engineering							
Item Description	Unit Cost	Number of Units	Unit	Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (2M)	Cash Match Amount (10%)
Project Management for oversight during construction: Professional Services	\$163.59	700.00	hour	\$114,513.00	Yes	\$103,061.70	\$11,451.30
Total Architect/Engineering				\$114,513.00		\$103,061.70	\$11,451.30
Grant/Project Administration							
Item Description	Unit Cost	Number of Units (# of hours)	Unit	Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (6%)	Cash Match Amount (10%)
EAC Human Resources Analyst 2 - Project documentation and program tracking	\$34.22	192	hour	\$6,570.24	Yes	\$6,570.24	
EAC Finance/HR Advisor 1 - Reporting functions, Title VI	\$45.70	144	hour	\$6,580.80	Yes	\$6,580.80	
EAC Finance Advisor 2 - Accounting processes	\$69.19	144	hour	\$9,963.36	Yes	\$9,963.36	
EAC Finance Manager	\$67.98	144	hour	\$9,789.12	Yes	\$9,789.12	
Total Grant/Project Administration				\$32,903.52		\$32,903.52	\$0.00
Occupancy							
Item Description	Unit Cost	Number of Units	Unit	Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (2M)	Cash Match Amount (10%)
<i>Not applicable, as occupancy costs will be addressed prior to the grant</i>						\$ -	\$ -
Total Occupancy						\$0.00	\$0.00
Professional Fee, Grant & Award							
Item Description	Unit Cost	Number of Units	Unit	Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (2M)	Cash Match Amount (10%)
Tech Goes Home: Program planning including prep work for implementation, orientation, and data/comms	\$75	1350	hour	\$101,250.00	Yes	\$91,125.00	\$10,125.00
TekSystems: Project Planning (Professional Services)	\$79.57	960	hours	\$76,387.20	Yes	\$68,748.48	\$7,638.72
TekSystems: Project Coordination: Community assessment and engagement (Professional Services)	\$47.94	1120	hours	\$53,692.80	Yes	\$48,323.52	\$5,369.28
TekSystems: Project Assistance: Community assessment and engagement (Professional Services)	\$33.20	80	hours	\$2,656.00	Yes	\$2,390.40	\$265.60
TekSystems: Pre-project development costs: Eval planning (Professional Services)	\$33.20	200	hour	\$6,640.00	Yes	\$5,976.00	\$664.00
TekSystems: Communication/engagement planning	\$33.20	560	hour	\$18,592.00	Yes	\$16,732.80	\$1,859.20
TekSystems: Pre-project development costs: Site planning (Professional Services)	\$33.20	200	hour	\$6,640.00	Yes	\$5,976.00	\$664.00
LocalTek Youth and Adult Technology Education: Curriculum Development	\$150.00	40	hours per course	\$6,000.00	Yes	\$5,400.00	\$600.00
LocalTek Youth and Adult Technology Education: Program Planning	\$125.00	160	hours per course	\$20,000.00	Yes	\$18,000.00	\$2,000.00
LocalTek Youth and Adult Technology Education: Community assessment and engagement for training programs	\$100.00	20	hours per course	\$2,000.00	Yes	\$1,800.00	\$200.00
Learning Management System License	\$12,500.00	1	flat	\$12,500.00	Yes	\$11,250.00	\$1,250.00
Uniti Health: Virtual Health Monitoring: Retainer	\$1,500.00	1	flat	\$1,500.00	Yes	\$1,350.00	\$150.00
Uniti Health: Virtual Health Monitoring: Program planning and community engagement	\$100,000.00	1	flat	\$60,000.00	Yes	\$54,000.00	\$6,000.00
IT Engineering Services to Design Metro Digital inclusion network system	\$250.00	300	hour	Provided by Metro ITS within operating budget	No	\$ -	\$ -
Total Professional Fee, Grant & Award				\$367,858.00		\$331,072.20	\$36,785.80
Supplies, Telephone, Postage & Shipping, Equipment Rental & Maintenance, Printing & Publications							
Item Description	Unit Cost	Number of Units	Unit	Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (2M)	Cash Match Amount (10%)
Print and digital advertising: Utility bill inserts	\$4,550.00	6	month	\$27,300.00	Yes	\$24,570.00	\$2,730.00
Print and digital advertising: Targeted Facebook ads (location-based and lead-based)	\$15.00	126	day	\$1,890.00	Yes	\$1,701.00	\$189.00
Print and digital advertising: Local news ads, two per month	\$9,135.84	1	flat	\$9,135.84	Yes	\$8,222.26	\$913.58
Print and digital advertising: Local radio: 30-second ads, non prime time	\$65.00	120	ads	\$7,800.00	Yes	\$7,020.00	\$780.00
Print and digital advertising: Local radio: 30 second ads, prime time	\$225.00	120	ads	\$27,000.00	Yes	\$24,300.00	\$2,700.00
Signage kit: Roll-up banner 39" x 76", satin textured polyester, fixed support pole, hard case; Roll-up banner 11" x 17", 7 mil, printed proofs, no case, standard handling	\$656.00	2	each	\$1,312.00	Yes	\$1,180.80	\$131.20
Printed materials-flyers	\$0.18	7000	flyers	\$1,260.00	Yes	\$1,134.00	\$126.00
Workbooks and printed materials for youth	\$25.00	150	trainee	\$3,750.00	Yes	\$3,375.00	\$375.00
Printed materials for adults	\$10.00	150	trainee	\$1,500.00	Yes	\$1,350.00	\$150.00
Virtual health monitoring: Wearable devices	\$35.00	500	each	\$17,500.00	Yes	\$15,750.00	\$1,750.00
Virtual health monitoring: Inbody 770 BIA	\$30,000.00	2	each	\$60,000.00	Yes	\$54,000.00	\$6,000.00
Virtual health monitoring: Masimo Rad-57 Pulse Oximeter	\$600.00	10	each	\$6,000.00	Yes	\$5,400.00	\$600.00
Virtual health monitoring: Digital Blood Pressure Monitor	\$30.00	10	each	\$300.00	Yes	\$270.00	\$30.00

Virtual health monitoring: Color Copies (2 Brochures)	\$0.48	2000	each	\$960.00	Yes	\$864.00	\$96.00
Furniture necessary for the Multi-purpose room and conference room							
Office seatings for Conference room, multipurpose room and Break room	\$2,000.00	60	room	\$120,000.00	Yes	\$108,000.00	\$12,000.00
Lockers with key sets	\$4,000.00	40	room	\$160,000.00	Yes	\$144,000.00	\$16,000.00
Tables and desks	\$1,000.00	37	room	\$37,000.00	Yes	\$33,300.00	\$3,700.00
Misc. Cables for Networks	\$100.00	100	room	\$10,000.00	Yes	\$9,000.00	\$1,000.00
Computer lab equipment: Desktop computer	\$809.00	10	each	\$8,090.00	Yes	\$7,281.00	\$809.00
Computer lab: Logitech MK120 keyboard and mouse	\$17.15	10	each	\$171.50	Yes	\$154.35	\$17.15
Computer lab: Heavy duty stereo headphones	\$14.90	10	each	\$149.00	Yes	\$134.10	\$14.90
Whiteboards	\$500.00	6	each	\$3,000.00	Yes	\$2,700.00	\$300.00
Total Supplies, Telephone, Postage & Shipping, Equipment Rental & Maintenance, Printing & Publications				\$504,118.34		\$453,706.51	\$50,411.83

Capital Purchases							
Item Description	Unit Cost	Number of Units		Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (2M)	Cash Match Amount (10%)
Workstations/panels/rectangular work surfaces including power modules for multi-purpose and conference rooms	\$5,000.00	40	room	\$200,000.00	Yes	\$180,000.00	\$20,000.00
Total Capital Purchases				\$200,000.00		\$180,000.00	\$20,000.00

Project Contingency							
Item Description	Unit Cost	Number of Units		Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (2M)	Cash Match Amount (10%)
Contingency money to cover any additional items as needed or any price increase from what's listed above (this would include but not limited to (misc. renovation, moving services, signage, keys, locks, repairs, flooring, cameras install, Cisco equipment, Design, cabling, ...etc)				\$205,267.15	Yes	\$184,740.43	\$20,526.71
Total Project Contingency				\$205,267.15		\$184,740.43	\$20,526.71

Other Non-Personnel							
Item Description	Unit Cost	Number of Units		Total Unit Cost	Grant Funds Requested?	Grant Amount Requested (2M)	Cash Match Amount (10%)
<i>Not applicable</i>				\$0.00	No	\$ -	\$ -
				\$0.00	No		
Total other non-personnel				\$0.00		\$0.00	\$0.00

* Budget Justification and Explanation							
Grant total fund and required match				\$2,194,660.01		\$1,978,484.36	\$216,175.65

Proof of the project's financing including the ability of the applicant's to fund the total project costs, prior to reimbursement, is required in the Document Upload and Submission tab.

METRO General Services will cover with 10% cash match:	\$216,175.65
Additional match funds	\$0.00
Total required cost match	\$216,175.65
6% for Indirect cost match fom Grantor	\$32,903.52