

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 05/06/25

Resolution



Ordinance

Contact/Prepared By: LaToya TownsendDate Prepared: 03/26/25Title (Caption): Department of Children Services Domestic Violence Liaison 24 Amendment 2

Amend 2 increases funding by \$164,000.00 for a new total of \$486,400.00, it extends the term from 06/30/25 to 06/30/26
and it changes the scope.

Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: _____ Proposal No: _____Proposing Department: Office of Family Safety Requested By: LaToya TownsendAffected Department(s): Office of Family Safety Affected Council District(s): All**Legislative Category (check one):**

- | | | |
|---|--|--|
| <input type="checkbox"/> Bonds | <input type="checkbox"/> Contract Approval | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Budget - Pay Plan | <input type="checkbox"/> Donation | <input type="checkbox"/> Lease |
| <input type="checkbox"/> Budget - 4% | <input type="checkbox"/> Easement Abandonment | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment | <input type="checkbox"/> Grant Application | <input type="checkbox"/> Street/Highway Improvements |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Improvement Acc. | <input type="checkbox"/> Other: _____ |

FINANCE Amount +/-: \$ \$ 164,000.00Match: \$ \$ 0.00
Funding Source: Capital Improvement Budget
Capital Outlay Notes
Departmental/Agency Budget
Funds to Metro
General Obligation Bonds
Grant
Increased Revenue Sources
Judgments and Losses
Local Government Investment Project
Revenue Bonds
Self-Insured Liability
Solid Waste Reserve
Unappropriated Fund Balance
4% Fund
Other: _____
Approved by OMB: Aaron Pratt

Date to Finance Director's Office: _____

Approved by Finance/Accounts: _____

APPROVED BYApproved by Div Grants Coordination: Juanita Paulsen**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law - White Copy

Administration - Yellow Copy

Finance Department - Pink Copy

GRANT SUMMARY SHEET

Grant Name: Department of Children's Services DV Liaison 24 Amend 2

Department: OFFICE OF FAMILY SAFETY

Grantor: TENN. DEPT. OF CHILDREN'S SERVICES

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$164,000.00

Cash Match Amount \$0.00

Department Contact: LaToya Townsend
862-5159

Status: AMENDMENT

Program Description:

The goal of this project is to assist the department of childrens services with providing trauma informed response to families impacted by domestic violence. Amend 2 increases funding by \$164,000.00 from \$322,400.00 for a new total of \$486,400.00, it extends the term from 6/30/25 to 6/30/26 and changes the scope.

Plan for continuation of services upon grant expiration:

We expect this grant to be awarded again.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact				Phone	Fax
OFFICE OF FAMILY SAFETY	51	LaToya Townsend				862-5159	
Grant Name:		Department of Children's Services DV Liaison 24 Amend 2					
Grantor:		TENN. DEPT. OF CHILDREN'S SERVICES				Other:	
Grant Period From:		11/01/23		(applications only) Anticipated Application Date:			
Grant Period To:		06/30/26		(applications only) Application Deadline:			
Funding Type:	STATE			Multi-Department Grant <input type="checkbox"/>		If yes, list below.	
Pass-Thru:				Outside Consultant Project: <input type="checkbox"/>			
Award Type:	COMPETITIVE			Total Award:		\$164,000.00	
Status:	AMENDMENT			Metro Cash Match:		\$0.00	
Metro Category:	Est. Prior.			Metro In-Kind Match:		\$0.00	
CFDA #	N/A			Is Council approval required?		<input checked="" type="checkbox"/>	
Project Description:				Applic. Submitted Electronically?		<input checked="" type="checkbox"/>	

The goal of this project is to assist the department of childrens services with providing trauma informed response to families impacted by domestic violence. Amend 2 increases funding by \$164,000.00 from \$322,400.00 for a new total of \$486,400.00, it extends the term from 6/30/25 to 6/30/26 and changes the scope.

Plan for continuation of service after expiration of grant/Budgetary Impact:

We expect this grant to be awarded again.

How is Match Determined?

Fixed Amount of \$ n/a **or** 0.0% **% of Grant** **Other:** ☐

Explanation for "Other" means of determining match:

n/a

For this Metro FY, how much of the required local Metro cash match:

Is already in department budget? \$0.00 **Fund** **Business Unit**
Is not budgeted? **Proposed Source of Match:**

(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)

Other:
Number of FTEs the grant will fund: 1.50 **Actual number of positions added:** 2.00
Departmental Indirect Cost Rate 29.90% **Indirect Cost of Grant to Metro:** \$145,433.60
***Indirect Costs allowed?** ☐ Yes ☒ No **% Allow.** 0.00% **Ind. Cost Requested from Grantor:** \$0.00 **in budget**

*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)

Draw down allowable? ☐

Metro or Community-based Partners: Metro Nashville Police Dept., Nashville District Attorney's Office, Davidson County Sheriff's Office, The US Attorneys' Office of Middle Tennessee, General Sessions Probation

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24		\$158,400.00					\$158,400.00	\$47,361.60	\$0.00
Yr 2	FY25		\$164,000.00					\$164,000.00	\$49,036.00	\$0.00
Yr 3	FY26		\$164,000.00					\$164,000.00	\$49,036.00	\$0.00
Yr 4										
Yr 5										
Total		\$0.00	\$486,400.00	\$0.00	\$0.00		\$0.00	\$486,400.00	\$145,433.60	\$0.00
Date Awarded:				03/24/25	Tot. Awarded:		\$164,000.00	Contract#:	80403 Amend 2	
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

Resolution No. _____

A resolution approving amendment two to a grant from the Tennessee Department of Children's Services to the Metropolitan Government, acting by and through the Office of Family Safety, to support the provision of services to families who have experienced domestic violence and child abuse/neglect.

WHEREAS, the Metropolitan Government, acting by and through the Office of Family Safety previously entered into a grant agreement with the Tennessee Department of Children's Services, to support the provision of services to families who have experienced domestic violence and child abuse/neglect approved by RS2023-83 and RS2024-458 (amendment one); and,

WHEREAS, the parties wish to amend the grant agreement to increase the amount of the grant by \$164,000.00 from \$322,400.00 to \$486,400.00, extend the end date to June 30, 2026, and modifies the scope of services and deliverables, a copy of which amendment two is attached hereto; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment two be approved.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment two to the grant by and between the Tennessee Department of Children's Services and the Metropolitan Government, acting by and through the Office of Family Safety, to support the provision of services to families who have experienced domestic violence and child abuse/neglect, a copy of which amendment two is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jenneen Reed/mjr
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Courtney Mohan
Assistant Metropolitan Attorney

Member(s) of Council

<div><div>GRANT AMENDMENT</div></div>					
Agency Tracking # 35910-10115		Edison ID 80403		Contract # 80403	
Amendment # 2					
Contractor Legal Entity Name Metropolitan Nashville & Davidson County				Edison Vendor ID 0000000004	
Amendment Purpose & Effect(s) Change of Scope, Extend Term and Increase Maximum Liability FY26					
Amendment Changes Contract End Date: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				End Date: June 30, 2026	
TOTAL Contract Amount INCREASE or DECREASE <u>per this Amendment</u> (zero if N/A): \$ 164,000.00					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2024	158,400.00				158,400.00
2025	164,000.00				164,000.00
2026	164,000.00				164,000.00
TOTAL:	486,400.00				486,400.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				CPO USE	
Speed Chart (optional)		Account Code (optional)			

**AMENDMENT 2
OF GRANT CONTRACT 80403**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Children's Services, hereinafter referred to as the "State" and Metropolitan Nashville & Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section A. Scope of Services and Deliverables is deleted in its entirety and replaced with the following:
 - A. SCOPE OF SERVICES AND DELIVERABLES:**
 - A.1. The Grantee shall provide all services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
 - A.2. The Grantee shall comply with and perform all services, functions, and/or requirements as stated in this Grant Contract heretofore referred to as the Domestic Violence Liaison Program.
 - A.3. The purpose of the Domestic Violence Liaison Program is to support the provision of services to families who have experienced domestic violence and child abuse/neglect. Priority will be given to victims who were "previously underserved".
 1. For the purpose of these Program Guidelines, services are defined as those efforts that:
 - a. Respond to the emotional, psychological and physical needs of children and families.
 - b. Assist children and families with stabilizing their lives after violence.
 - c. Assist children and families to understand and participate in the criminal justice system.
 - d. Restore a measure of security and safety to children and families.
 2. The Grantee will gather and maintain data relating to grant project activities and program performance as required by the Department of Children's Services. The data collected should support the information submitted on monthly reports.
 3. The Grantee is responsible for monthly reporting of output and performance measurement data on their projects to DCS using the report forms available for their state grant funded project.
 - A.4. The Grantee will coordinate activities with DCS staff to strengthen the response to cases involving domestic violence and child abuse/neglect.
 1. The Grantee shall identify a Child Welfare/Domestic Violence (CWDV) Liaison that to fulfill the terms of the grant as well as the duties outlined in Attachment A who meets the work experience and educational requirements in Attachment A.
 2. Child Welfare/Domestic Violence (CWDV) Liaison will shadow experienced CPS workers.
 3. Child Welfare Domestic Violence Liaison will provide training needs on domestic violence to DCS and communities to help develop trauma informed communities related to domestic violence.

4. Child Welfare Domestic Violence Liaison will provide ongoing consultation and support to DCS workers in identifying safety and risk factors related to domestic violence in efforts to reduce removals involving non-offending caregivers.
 5. Child Welfare Domestic Violence Liaison will model effective response to domestic violence for DCS workers through direct service.
 6. The Grantee and DCS will identify partners (e.g., Tennessee Correctional Services, Juvenile Court Clerk, etc.) for a more coordinated response to cases involving domestic violence and child welfare and will work with partners to develop a Memorandum of Understanding (MOU) for collaboration.
 7. The Grantee and DCS will work with MOU partners to develop and implement a protocol for a coordinated response to domestic violence.
 8. The Grantee and DCS will evaluate results of the outcomes to identify successes and lessons learned.
2. Grant Contract section B. TERM OF CONTRACT is deleted in its entirety and replaced with the following:
- B. This Grant Contract shall be effective for the period beginning on November 1, 2023 ("Effective Date") and, ending on June 30, 2026, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.
3. Grant Contract section C.1. Maximum Liability is deleted in its entirety and replaced with the following:
- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Four Hundred Eighty-Six Thousand Four Hundred Dollars (\$486,400.00) ("Maximum Liability"). The Grant Budget, attached and incorporated hereto as Attachment B, B-1, B-2 shall constitute the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
4. Grant Contract Attachment B-2 attached hereto is added as a new attachment.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

Metropolitan Nashville & Davidson County:

SEE NEXT PAGE

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF CHILDREN'S SERVICES:


MARJORIE J. QUIN, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR
GRANT NO. 80403 Amend 2**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



Department Head, *Diane Lance*
Metro Office of Family Safety

3-24-25

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**



Director of Finance
Department of Finance

5/5/2025 | 10:01 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

5/5/2025 | 4:49 PM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**



Metropolitan Attorney

5/5/2025 | 4:42 PM CDT

Date

Freddie O' Connell
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

ATTACHMENT B-2

GRANT BUDGET				
Metropolitan Nashville & Davidson County				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: 7/1/2025		END: 6/30/2026		
	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
	Salaries, Benefits & Taxes	\$164,000.00	0.00	\$164,000.00
	Professional Fee, Grant & Award ²	0.00	0.00	0.00
	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	0.00	0.00	0.00
	Travel, Conferences & Meetings	0.00	0.00	0.00
	Interest ²	0.00	0.00	0.00
	Insurance	0.00	0.00	0.00
	Specific Assistance To Individuals	0.00	0.00	0.00
	Depreciation ²	0.00	0.00	0.00
	Other Non-Personnel ²	0.00	0.00	0.00
	Capital Purchase ²	0.00	0.00	0.00
	Indirect Cost	0.00	0.00	0.00
	In-Kind Expense	0.00	0.00	0.00
	GRAND TOTAL	\$164,000.00	0.00	\$164,000.00

¹ Each expense object line-item is defined by the U.S. OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles* (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

² Applicable detail follows this page if line-item is funded.