
GRANT SUMMARY SHEET

Grant Name: Arts Administrators Grant 24

Department: ARTS COMMISSION

Grantor: Community Foundation of Middle Tennessee

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$10,000.00

Cash Match Amount \$0.00

Department Contact: Ian Myers
862-6730

Status: NEW

Program Description:

Support for allowing selected Nashville artists and members of the Metro Arts staff, to attend the Arts Administrators of Color Convening November 11 & 12 in Chicago.

Plan for continuation of services upon grant expiration:

If not funded, we will not provide this opportunity.

Grants Tracking Form

Part One

| Pre-Application <input type="radio"/> | | Application <input type="radio"/> | | Award Acceptance <input checked="" type="radio"/> | | Contract Amendment <input type="radio"/> | |
|---|--|---|-------------------|--|----------------------|---|--|
| Department | Dept. No. | Contact | | | Phone | Fax | |
| ARTS COMMISSION | 041 | Ian Myers | | | 862-6730 | 862-6731 | |
| Grant Name: | Arts Administrators Grant 24 | | | | | | |
| Grantor: | Community Foundation of Middle Tennessee | | | | Other: | | |
| Grant Period From: | 07/01/23 | <small>(applications only)</small> Anticipated Application Date: | | 08/01/23 | | | |
| Grant Period To: | 12/31/23 | <small>(applications only)</small> Application Deadline: | | 08/01/23 | | | |
| Funding Type: | FOUNDATION | Multi-Department Grant | | <input type="checkbox"/> If yes, list below. | | | |
| Pass-Thru: | | Outside Consultant Project: | | <input type="checkbox"/> | | | |
| Award Type: | OTHER | Total Award: | | \$10,000.00 | | | |
| Status: | NEW | Metro Cash Match: | | \$0.00 | | | |
| Metro Category: | New Initiative | Metro In-Kind Match: | | \$0.00 | | | |
| CFDA # | N/A | Is Council approval required? | | <input type="checkbox"/> | | | |
| Project Description: | Support for allowing selected Nashville artists and members of the Metro Arts staff, to attend the Arts Administrators of Color Convening November 11 & 12 in Chicago. | | | | | | |
| Plan for continuation of service after expiration of grant/Budgetary Impact: | | | | | | | |
| If not funded, we will not provide this opportunity. | | | | | | | |
| How is Match Determined? | | | | | | | |
| Fixed Amount of \$ | \$0.00 | or | % of Grant | Other: <input type="checkbox"/> | | | |
| Explanation for "Other" means of determining match: | | | | | | | |
| NA, no match | | | | | | | |
| For this Metro FY, how much of the required local Metro cash match: | | | | | | | |
| Is already in department budget? | | NA | | Fund | Business Unit | | |
| Is not budgeted? | | | | Proposed Source of Match: | | | |
| (Indicate Match Amount & Source for Remaining Grant Years in Budget Below) | | | | | | | |
| Other: | | | | | | | |
| Number of FTEs the grant will fund: | | 0.00 | | Actual number of positions added: | | | |
| Departmental Indirect Cost Rate | | 13.72% | | Indirect Cost of Grant to Metro: | | \$1,372.00 | |
| *Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No | | % Allow. | | Ind. Cost Requested from Grantor: | | \$0.00 in budget | |
| <small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small> | | | | | | | |
| Draw down allowable? <input type="checkbox"/> | | | | | | | |
| Metro or Community-based Partners: | | Community Foundation of Middle TN. | | | | | |

Part Two

| Grant Budget | | | | | | | | | | |
|-----------------------------|-------------------|-----------------|---------------|---------------|----------------------|-------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| Budget Year | Metro Fiscal Year | Federal Grantor | State Grantor | Other Grantor | Local Match Cash | Match Source (Fund, BU) | Local Match In-Kind | Total Grant Each Year | Indirect Cost to Metro | Ind. Cost Neg. from Grantor |
| Yr 1 | FY24 | \$0.00 | \$0.00 | \$10,000.00 | \$0.00 | | | \$10,000.00 | \$1,372.00 | \$0.00 |
| Yr 2 | FY__ | | | | | | | | | |
| Yr 3 | FY__ | | | | | | | | | |
| Yr 4 | FY__ | | | | | | | | | |
| Yr 5 | FY__ | | | | | | | | | |
| Total | | \$0.00 | \$0.00 | \$10,000.00 | \$0.00 | | \$0.00 | \$10,000.00 | \$1,372.00 | \$0.00 |
| Date Awarded: | | | | 10/18/23 | Tot. Awarded: | | \$10,000.00 | Contract#: | | Letter |
| (or) Date Denied: | | | | | Reason: | | | | | |
| (or) Date Withdrawn: | | | | | Reason: | | | | | |

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov





September 27, 2023

Daniel Phoenix Singh
Executive Director
Metro Arts, Nashville Office of Arts + Culture
1417 Murfreesboro Pike
Nashville, TN 37217

Dear Daniel,

I wanted to present this letter to you as official notification that a \$10,000 contribution from the Charitable Giving Card Fund of the Community Foundation of Middle Tennessee has been approved. This support is being provided to allow for a group from Nashville, consisting of artists and members of the Metro Arts staff, to attend the Arts Administrators of Color Convening November 11 & 12 in Chicago.

We are thrilled to provide this opportunity for Nashville artists and arts administrators of color to be represented, have the opportunity to connect, and bring great ideas from other art-loving communities home.

While we have no need for a formal written grant report for this contribution, we would love to hear more about the experience and the inspiration found at the conference. I hear you like Coffee + Tea and meeting up, so perhaps that will be the perfect opportunity to share about the conference experience!

If you need anything more for the approval of acceptance for this gift, please let me know. We will be ready to send the funding your way once you advise all necessary protocol has been completed. Thank you for this opportunity to work together.

Sincerely,

DocuSigned by:

Amy Fair

7D3C0F77E16E482...

Amy Fair
Vice President of Donor Services

**3421 Belmont Blvd
Nashville, TN 37215
615-321-4939
www.cfmt.org**

**SIGNATURE PAGE
FOR
GRANT NO. FY24 Community Foundation Arts Administrators Grant**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

David Phoenix Singh

10-18-2023

Metro Arts, Department

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

Kevin Crumbo

Finance Director
Department of Finance

11/9/2023 | 11:16 AM CST

Date

APPROVED AS TO RISK AND INSURANCE:

Balagun Cobb

Director of Risk Management Services

11/9/2023 | 11:38 AM CST

Date

APPROVED AS TO FORM AND
LEGALITY:

Courtney Mohan

Metropolitan Attorney

11/9/2023 | 11:23 AM CST

Date

FILED:

Metropolitan Clerk

Date


Certificate Of Completion

| | |
|---|-------------------------------|
| Envelope Id: 952A585F44FF478AB8122F00EEAE782C | Status: Completed |
| Subject: Complete with DocuSign: Arts- Arts Administrators Grant 24 Ready.pdf | |
| Source Envelope: | |
| Document Pages: 6 | Signatures: 6 |
| Certificate Pages: 15 | Initials: 1 |
| AutoNav: Enabled | Envelope Originator: |
| Envelope Stamping: Enabled | Juanita Paulson |
| Time Zone: (UTC-06:00) Central Time (US & Canada) | 730 2nd Ave. South 1st Floor |
| | Nashville, TN 37219 |
| | Juanita.Paulsen@nashville.gov |
| | IP Address: 170.190.198.190 |

Record Tracking

| | | |
|--------------------------------------|--|--------------------|
| Status: Original | Holder: Juanita Paulson | Location: DocuSign |
| 11/9/2023 10:02:58 AM | Juanita.Paulsen@nashville.gov | |
| Security Appliance Status: Connected | Pool: StateLocal | |
| Storage Appliance Status: Connected | Pool: Metropolitan Government of Nashville and Davidson County | Location: DocuSign |


Signer Events

| Signer Events | Signature | Timestamp |
|--|---|---|
| Brittany Bryant brittany.bryant@nashville.gov Security Level: Email, Account Authentication (None) |  | Sent: 11/9/2023 10:08:32 AM Viewed: 11/9/2023 10:11:04 AM Signed: 11/9/2023 10:14:57 AM |
| | Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185 | |


Electronic Record and Signature Disclosure:
Accepted: 11/9/2023 10:11:04 AM
ID: 9eb79e18-6f1e-40fd-8e51-94cce2949d75

| | | |
|--|---|---|
| Aaron Pratt Aaron.Pratt@nashville.gov Security Level: Email, Account Authentication (None) |  | Sent: 11/9/2023 10:14:58 AM Viewed: 11/9/2023 10:57:47 AM Signed: 11/9/2023 10:57:50 AM |
| | Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185 | |

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| | | |
|--|---|---|
| Kevin Crumbo/mjw MaryJo.Wiggins@nashville.gov Security Level: Email, Account Authentication (None) |  | Sent: 11/9/2023 10:57:51 AM Viewed: 11/9/2023 11:15:01 AM Signed: 11/9/2023 11:16:35 AM |
| | Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185 | |

Electronic Record and Signature Disclosure:
Accepted: 11/9/2023 11:15:01 AM
ID: 2cc6c37e-f91c-45fe-aec5-3d8137d1f955

| | | |
|--|---|---|
| Courtney Mohan Courtney.Mohan@nashville.gov Security Level: Email, Account Authentication (None) |  | Sent: 11/9/2023 11:16:37 AM Viewed: 11/9/2023 11:19:00 AM Signed: 11/9/2023 11:23:00 AM |
| | Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185 | |

Electronic Record and Signature Disclosure:

| Signer Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

Accepted: 11/9/2023 11:19:00 AM
ID: ba189187-3a58-4a27-85f0-53f9a079ae33

Balogun Cobb
balogun.cobb@nashville.gov
Security Level: Email, Account Authentication (None)

Balogun Cobb

Sent: 11/9/2023 11:23:02 AM
Viewed: 11/9/2023 11:38:15 AM
Signed: 11/9/2023 11:38:42 AM

Signature Adoption: Pre-selected Style
Using IP Address: 172.58.150.162
Signed using mobile

Electronic Record and Signature Disclosure:
Accepted: 11/9/2023 11:38:15 AM
ID: e87ec6d7-1919-4d35-bc69-34df9704c0dc

| In Person Signer Events | Signature | Timestamp |
|-------------------------|-----------|-----------|
|-------------------------|-----------|-----------|

| Editor Delivery Events | Status | Timestamp |
|------------------------|--------|-----------|
|------------------------|--------|-----------|

| Agent Delivery Events | Status | Timestamp |
|-----------------------|--------|-----------|
|-----------------------|--------|-----------|

| Intermediary Delivery Events | Status | Timestamp |
|------------------------------|--------|-----------|
|------------------------------|--------|-----------|

| Certified Delivery Events | Status | Timestamp |
|---------------------------|--------|-----------|
|---------------------------|--------|-----------|

| Carbon Copy Events | Status | Timestamp |
|--------------------|--------|-----------|
|--------------------|--------|-----------|

Danielle Godin
Danielle.Godin@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 11/9/2023 11:38:44 AM
Viewed: 11/9/2023 11:50:57 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Sally Palmer
sally.palmer@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 11/9/2023 11:38:44 AM
Viewed: 11/9/2023 11:40:09 AM

Electronic Record and Signature Disclosure:
Accepted: 11/8/2023 7:59:41 AM
ID: 8399bb86-5dfb-4f3d-93cb-24a939e3f68a

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|--------|------------|
|-------------------------|--------|------------|

| | | |
|---------------------|------------------|-----------------------|
| Envelope Sent | Hashed/Encrypted | 11/9/2023 10:08:32 AM |
| Certified Delivered | Security Checked | 11/9/2023 11:38:15 AM |
| Signing Complete | Security Checked | 11/9/2023 11:38:42 AM |
| Completed | Security Checked | 11/9/2023 11:38:44 AM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure |
|--|
|--|