
Grant Letter of Acceptance Summary Sheet

Grant Name: 2024 Homeland Security 24-27 (Letter of Acceptance)

Department: OFFICE OF EMERG. MGMT.

Grantor: U.S. DEPARTMENT OF HOMELAND SECURITY

**Pass-Through Grantor
(If applicable):** TENN. EMERG. MGMT.

Total Award this Action: \$43,470.99

Cash Match Amount \$0.00

Department Contact: Angela Roscoe
880-2949

Status: CONTINUATION

Program Description:

The purpose of the Fiscal Year (FY) 2024 HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document. The FY 2024 HSGP supports the core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

Plan for continuation of services upon grant expiration:

Contingent upon the availability of funds

Grants Tracking Form

Part One

Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input checked="" type="radio"/> Contract Amendment <input type="radio"/>				
Department	Dept. No.	Contact	Phone	Fax
OFFICE OF EMERG. MGMT.	049	Angela Roscoe	880-2949	880-2949
Grant Name: 2024 Homeland Security 24-27 (Letter of Acceptance)				
Grantor: U.S. DEPARTMENT OF HOMELAND SECURITY				
Grant Period From: 09/01/24		(applications only) Anticipated Application Date: 10/28/24		
Grant Period To: 04/30/27		(applications only) Application Deadline: 10/28/24		
Funding Type:	FED PASS THRU	Multi-Department Grant <input type="checkbox"/> → If yes, list below.		
Pass-Thru:	TENN. EMERG. MGMT.	Outside Consultant Project: <input type="checkbox"/>		
Award Type:	COMPETITIVE	Total Award: \$43,470.99		
Status:	CONTINUATION	Metro Cash Match: \$0.00		
Metro Category:	Est. Prior.	Metro In-Kind Match: \$0.00		
CFDA #	97.067	Is Council approval required? <input checked="" type="checkbox"/>		
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>		
The purpose of the Fiscal Year (FY) 2024 HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document. The FY 2024 HSGP supports the core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
Contingent upon the availability of funds				
How is Match Determined?				
Fixed Amount of \$ \$0.00		or		% of Grant
Other: <input type="checkbox"/>				
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		Fund	Business Unit	
Is not budgeted?		Proposed Source of Match:		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:		0.00	Actual number of positions added: 0.00	
Departmental Indirect Cost Rate		33.31%	Indirect Cost of Grant to Metro: \$14,480.19	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.00%	Ind. Cost Requested from Grantor: \$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)				
Draw down allowable? <input type="checkbox"/>				
Metro or Community-based Partners:				

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$43,470.99						\$43,470.99	\$14,480.19	\$0.00
Yr 2	FY25									
Yr 3	FY26									
Yr 4	FY__									
Yr 5	FY__									
Total		\$43,470.99	\$0.00	\$0.00	\$0.00		\$0.00	\$43,470.99	\$14,480.19	\$0.00
Date Awarded:					Tot. Awarded:		Contract#:			
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov





Patrick C. Sheehan
Director

Major General
Jeffrey H. Holmes
The Adjutant General

September 23, 2024

The Honorable Freddie O'Connell
Mayor of the Metropolitan Government of Nashville and Davidson County
Homeland Security District 5 Chair
One Public Square, Suite 100
Metro Courthouse
Nashville, TN 37201

Subject: Fiscal Year 2024 Homeland Security Grant Program (HSGP) – Official Award Notice

Dear Mayor Cooper:

This is your official award notice. Awarded funds were recommended by the Governor's Homeland Security Council on March 27, 2024. This final award notice is provided once Tennessee has been officially awarded the 2024 HSGP funds.

District 5 is scheduled to receive \$849,718.00 based on the state allocation and distribution method as voted on by the Governor's Homeland Security Council. The Homeland Security Council voted to pass-through 81% of the funding as opposed to the 80% required by grant guidance; furthermore, this grant is a 100% federally funded reimbursement program.

These funds are available immediately upon receipt of the award contract from DHS/FEMA in September. **District Acceptance Letters must be received No Later Than October 28, 2024. Please submit your letter to Mr. Gary Baker at gary.baker@tn.gov. Individual county awards must be listed in the District Acceptance Letter.**

Each individual county receiving an award must submit a state 2024 HSGP state application by November 25, 2024 in EM Grants. The application will describe each approved project funded and will be approved by Mr. James Cotter. This application will be used to create the contract for the funds. The contract contains the terms and conditions of the award and serves as the firm commitment between the grantee and award recipient. A copy of the contract will be emailed once ready for local signatures.

County projects must support the following U.S. Department of Homeland Security approved National Priorities and be allowable under the grant guidelines and rules.

National Priorities

- **Enhancing Community Preparedness and Resilience (no minimum)**
- **Enhancing the protection of soft targets/crowded places (no minimum spend)**
- **Enhancing Information & Intelligence sharing & cooperation with federal agencies (no minimum spend)**
- **Combating Domestic Violent Extremism (no minimum spend)**
- **Enhancing Cybersecurity (no minimum spend)**
- **Enhancing Election Security (minimum 3% spend)**

It should be noted that the overall spend requirement in the National Priority area must meet a **minimum** of 30% as a State (total grant). Furthermore, this grant also requires a **minimum** of 30% of the awarded funds are dedicated towards law enforcement terrorism **prevention-oriented** activities (LETPA). Due to the DHS/FEMA requirements and evaluation process (outlined in the NOFO on pages 42-46) the state does not have any state specific priorities. Districts shall spend their funding in these priority areas to ensure the State meets and/or exceeds the minimum spending amounts in turn, this will ensure the State meets the evaluation requirements and receives the full award amount by the scheduled timelines.

The HSGP is an assistance program that provides funds to build capabilities at the state and local levels through planning, equipment, training, and exercise activities and to implement the goals and objectives of the State and Federal Homeland Security Strategies. Your District Homeland Security Council should develop a plan to best apply these funds toward projects that sustain existing capabilities and/or projects that can be completed without requiring extensive additional funding and benefits the district.

If you have any questions regarding this correspondence, please contact Mr. Gary Baker at gary.baker@tn.gov/ 615-741-7037 or Special Agent James Cotter james.cotter@tn.gov/ 615-545-0107.

Patrick Sheehan
Director

cc: Angela Roscoe



John Cooper, Mayor

OFFICE OF EMERGENCY MANAGEMENT

EMERGENCY OPERATIONS CENTER

Director William Swann

September 23, 2024

TEMA
3041 Sidco Drive
Nashville, TN 37204-1502

Attention: Gary Baker/James Cotter

SUBJECT: LETTER OF ACCEPTANCE – 2024 HOMELAND SECURITY GRANT FUNDS

This letter is to confirm the acceptance by the Homeland Security District 5 of the following funding for the FY2024 Homeland Security Grant Program.

Category	Davidson	Wilson	Williamson	Sumner	Cannon	Rutherford	Trousdale	STATE	Total
SHSP	\$43,470.99	\$170,023.02	\$491,726.15	\$42,528.52	\$75,442.60	\$17,183.71	\$9,343.01	\$0	\$849,718
Total	\$43,470.99	\$170,023.02	\$491,726.15	\$42,528.52	\$75,442.60	\$17,183.71	\$9,343.01	\$0	\$849,718

Respectfully,

Freddie O’Connell
Metro Nashville - Davidson County Mayor

**SIGNATURE PAGE
FOR ACCEPTANCE OF
FY24 HOMELAND SECURITY GRANT PROGRAM**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



William Swann, Director Chief
Office of Emergency Management

September 23, 2024

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**


Director of Finance
Department of Finance

9/30/2024 | 3:11 PM CDT

Date

APPROVED AS TO RISK AND INSURANCE:


Director of Insurance

10/1/2024 | 7:59 AM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**


Metropolitan Attorney

10/1/2024 | 7:56 AM CDT

Date

Freddie O'Connell
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

Certificate Of Completion

Envelope Id: 0B19900FDA4B44C88DAD12968505A00B	Status: Completed
Subject: Complete with DocuSign: OEM 2024 Homeland Security 24-27 (Letter of Acceptance) Ready.pdf	
Source Envelope:	
Document Pages: 8	Signatures: 6
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Juanita Paulson
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Juanita.Paulsen@nashville.gov
	IP Address: 170.190.198.190

Record Tracking

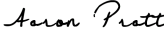
Status: Original	Holder: Juanita Paulson	Location: DocuSign
9/26/2024 6:55:30 AM	Juanita.Paulsen@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Kenneth Hartlage kenneth.hartlage@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 9/26/2024 7:01:21 AM Viewed: 9/27/2024 10:28:21 AM Signed: 9/29/2024 5:54:00 PM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	


Electronic Record and Signature Disclosure:

Accepted: 9/29/2024 5:53:52 PM
ID: 193e50ad-c11f-4eda-8f87-51a5b66bb5f3

Aaron Pratt Aaron.Pratt@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 9/29/2024 5:54:02 PM Viewed: 9/30/2024 7:46:52 AM Signed: 9/30/2024 7:46:59 AM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	


Electronic Record and Signature Disclosure:

Accepted: 9/30/2024 7:46:52 AM
ID: b8cd5342-52a9-48de-b48a-c57a585dbbd5

Kevin Crumbo/mjw MaryJo.Wiggins@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 9/30/2024 7:47:00 AM Viewed: 9/30/2024 3:10:24 PM Signed: 9/30/2024 3:11:48 PM
	Signature Adoption: Pre-selected Style Using IP Address: 160.129.251.202 Signed using mobile	

Electronic Record and Signature Disclosure:

Accepted: 9/30/2024 3:10:24 PM
ID: 5980ec36-01df-4394-86a7-528aa30b41bf

Courtney Mohan Courtney.Mohan@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 9/30/2024 3:11:50 PM Viewed: 10/1/2024 7:55:42 AM Signed: 10/1/2024 7:56:55 AM
	Signature Adoption: Pre-selected Style Using IP Address: 99.83.46.149 Signed using mobile	

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Accepted: 10/1/2024 7:55:42 AM ID: 4a6c4541-ff36-43cd-99cf-dfa7dc41a967	<i>Balogun Cobb</i> Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	Sent: 10/1/2024 7:56:57 AM Viewed: 10/1/2024 7:59:12 AM Signed: 10/1/2024 7:59:20 AM
Balogun Cobb balogun.cobb@nashville.gov Insurance Division Manager Security Level: Email, Account Authentication (None)		

Electronic Record and Signature Disclosure:
 Accepted: 10/1/2024 7:59:12 AM
 ID: 26623ad4-1c87-4e77-afad-31a30334bfda

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 10/1/2024 7:59:22 AM Viewed: 10/1/2024 11:14:02 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 10/1/2024 7:59:23 AM
Electronic Record and Signature Disclosure: Accepted: 10/1/2024 8:44:43 AM ID: ead09c85-be3e-45ed-8bc6-81cecf2e751		

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/26/2024 7:01:21 AM
Certified Delivered	Security Checked	10/1/2024 7:59:12 AM
Signing Complete	Security Checked	10/1/2024 7:59:20 AM
Completed	Security Checked	10/1/2024 7:59:23 AM

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		