

GRANT SUMMARY SHEET

Grant Name: Our Town 21-23

Department: ARTS COMMISSION

Grantor: National Endowment for the Arts

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$75,000.00

Cash Match \$75,000.00

Department Contact: Caroline Vincent
880-2377

Status: CONTINUATION

Program Description:

Grant will fund temporary and permanent public art works that will increase public safety, provide much-needed employment opportunities and job training and will be co-designed by the North Nashville neighborhood community. These artworks will include a permanent lighting sculpture for the Arthur Avenue underpass and a local artist residency that will result in a public outreach campaign designed to direct previously incarcerated residents to vital services.

Plan for continuation of services upon grant expiration:

None. We will not pursue if not funded.

B.A. Initials



Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
ARTS COMMISSION	41.00	Caroline Vincent		880-2377	862-6731		
Grant Name:		Our Town 21-23					
Grantor:		National Endowment for the Arts		Other:			
Grant Period From:		07/01/21	(applications only) Anticipated Application Date:		08/06/20		
Grant Period To:		06/30/23	(applications only) Application Deadline:		08/06/20		
Funding Type:		FED DIRECT	Multi-Department Grant		<input type="checkbox"/> If yes, list below.		
Pass-Thru:			Outside Consultant Project:		<input type="checkbox"/>		
Award Type:		COMPETITIVE	Total Award:		\$75,000.00		
Status:		CONTINUATION	Metro Cash Match:		\$75,000.00		
Metro Category:		Est. Prior.	Metro In-Kind Match:		\$0.00		
CFDA #		45.024	Is Council approval required?		<input checked="" type="checkbox"/>		
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>					
Grant will fund temporary and permanent public art works that will increase public safety, provide much-needed employment opportunities and job training and will be co-designed by the North Nashville neighborhood community. These artworks will include a permanent lighting sculpture for the Arthur Avenue underpass and a local artist residency that will result in a public outreach campaign designed to direct previously incarcerated residents to vital services.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
None. We will not pursue if not funded.							
How is Match Determined?							
Fixed Amount of \$		or	50.0%	% of Grant	Other: <input type="checkbox"/>		
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		Yes	Fund	40017	Business Unit	41404117	
Is not budgeted?			Proposed Source of Match:				
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)					\$75,000.00		
Other:							
Number of FTEs the grant will fund:		0.00	Actual number of positions added:		0.00		
Departmental Indirect Cost Rate		10.32%	Indirect Cost of Grant to Metro:		\$15,480.00		
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.	0.0%	Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input checked="" type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22	\$75,000.00			\$75,000.00	40014, 41404114	\$0.00	\$150,000.00	\$15,480.00	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$75,000.00	\$0.00	\$50,000.00	\$75,000.00		\$0.00	\$150,000.00	\$15,480.00	\$0.00
Date Awarded:				09/13/21	Tot. Awarded:		\$75,000.00	Contract#:		LETTER
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP RECEIVED
9/14/21

GCP APPROVED
9/15/21

TW



Dear Caroline Vincent:

On behalf of the National Endowment for the Arts, it is a pleasure to inform you that your organization has been awarded a grant.

Carefully review your award documents, which include the official Notice of Action with information on the period of performance, the award amount, and the *Terms and Conditions* that apply to your project.

Award materials to manage and administer the award are online at www.arts.gov/grants/manage-your-award/awards-after-oct1-2017. The *General Terms and Conditions*, which adopts OMB's Uniform Guidance (2 CFR 200), provides detailed information concerning the National Endowment for the Arts' regulations and procedures, the administrative requirements that apply to your award, and your responsibilities as a recipient. Instructions for requesting award funds and reporting on your project are also on our website.

If you have any questions regarding the administrative requirements of this award, our Office of Grants Management staff will be happy to assist you. They may be reached at grants@arts.gov or through the Messages tab in REACH.

Congratulations on your award!

Sincerely,

A handwritten signature in black ink that reads "Brenna Berger". The signature is fluid and cursive.

Brenna Berger
Grants Officer (Director)

OFFICIAL NOTICE OF ACTION

National Endowment for the Arts

Action Taken: Award**Date of Action:** 8/23/2021**Award Date:** 8/23/2021**FEDERAL AWARD INFORMATION**

Federal Award ID Number (FAIN)	1886832-42-21
Award Recipient	Metropolitan Government of Nashville & Davidson County, Tennessee
Award Recipient Unique Entity Identifier	078217668
Period of Performance	7/1/2021 - 6/30/2023
Budget Period	7/1/2021 - 6/30/2023
Assistance Listing Number/Title	45.024 Promotion of the Arts_ Grants to Organizations and Individuals
Does the award support Research & Development?	No
Award Description	To support a permanent public art lighting installation and an artist residency program in North Nashville.
Grant Program and Office	Our Town, Design

AWARD AMOUNTS

Amount of Federal Funds Obligated by this Action	\$75,000.00
Total Amount of Federal Funds Obligated	\$75,000.00
Total Amount of the Federal Award	\$75,000.00

RECIPIENT CONTACTS

Role	Name
Authorizing Official	Ms. Caroline Vincent (User Name - CVincent) caroline.vincent@nashville.gov
Grant Administrator	Ms. Van Maravalli (User Name - VMaravalli) van.maravalli@nashville.gov
Project Director	Ms. Van Maravalli (User Name - VMaravalli) van.maravalli@nashville.gov

REMARKS

1. COST SHARE: A non-federal cost share of 100% (1:1 match) is required unless otherwise indicated in the *Terms and Conditions/Important Information* document (20 USC § 954(e)).

2. The National Endowment for the Arts provides this award support pursuant to 20 USC §954-955.

3. ACCEPTANCE OF AWARD: Submission of a *Payment Request* constitutes your agreement to comply with all the terms and conditions of the award and indicates your acceptance of this award.

4. GENERAL TERMS AND CONDITIONS: This award is subject to the *General Terms and Conditions for Grants and Cooperative Agreements to Organizations* (GTCs), which outline the administrative requirements that apply to your award and your obligations as a recipient. You are responsible for reviewing these GTCs; failure to comply may result in the disallowance of project expenditures and/or the reduction or withdrawal of National Endowment for the Arts support for your project.

The administration of this award and the expenditure of award funds are subject to any specific terms and conditions of this award, which may be attached as additional pages of the award notification, the *Terms and Conditions/Important Information*, and the GTCs (as noted above).

The GTCs implements *Title 2 of the Code of Federal Regulations* (2 CFR) including *Subtitle A-Office of Management and Budget Guidance for Grants and Agreements* and *Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance, or Part 200), as revised August 13, 2020.

5. HOW TO MANAGE YOUR AWARD AND eGMS REACH HANDBOOK: The *How to Manage Your National Endowment for the Arts Award and eGMS REACH Handbook* is a companion piece to the GTCs. It includes information about reporting requirements, requesting payment, changes to your project, and other important information.

6. All material can be found on our website at <https://www.arts.gov/grants/manage-your-award/awards-after-oct1-2017>.

7. CONTACT INFORMATION: Email: grants@arts.gov | Phone (202) 682-5403.

OFFICIAL NOTICE OF ACTION
National Endowment for the Arts

AWARDING OFFICIAL



Meg Kowalik
Lead Grants Management Specialist

Project Budget Form

This form can be used to submit your initial application budget and any subsequent budget revisions.

Detailed instructions for this form are available on our website at www.arts.gov/manageaward. Unless you are informed otherwise, you must match the National Endowment for the Arts funds dollar for dollar.

- All costs included in this budget, whether paid for with National Endowment for the Arts (Arts Endowment) funds or your cost share, must be directly allocable to the project activity, allowable, and adequately documented per the General Terms and Conditions. Actual, allowable expenditures must be reported on all payment requests and financial reports.
- Only include costs expected to be incurred within the period of performance, which can begin no earlier than the earliest allowable start date noted in the guidelines for this Arts Endowment funding opportunity. Costs such as salaries, wages, fringe benefits, and administrative overhead may need to be pro-rated to reflect this period.
- Provide a detailed breakdown of any large line items.
- For equipment, clearly note items to be rented or leased versus those to be purchased. For purchases, you must provide specific written justification for items with a unit value of \$5,000 or more, and a useful life of more than one year.
- Do not include unallowable costs such as receptions/parties, alcoholic beverages, cash prizes, construction, visa fees paid to the U.S. Government, unspecified foreign travel, or miscellaneous.
- **Unallowable costs cannot be supported with Arts Endowment funds OR with matching funds.** Learn more about unallowable costs in the How to Manage Your National Endowment for the Arts Award and eGMS Reach Handbook.
- This budget cannot include overlapping project costs with any other Federal award, or include matching funds originating from a Federal source.

If you are revising your initial application, consider streamlining your project budget to help ease your administrative burden associated with managing a Federal award. See the Project Description block on the next page for more information. Form begins on next page.

IMPORTANT: All changes are subject to National Endowment for the Arts approval.

Paperwork Reduction Act Statement

The public reporting burden for this collection of information is estimated at an average of one hour per response. This includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. We welcome any suggestions that you might have on improving the guidelines and making them as easy to use as possible. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: webmgr@arts.gov, Attention: Reporting Burden. Note: applicant/awardees are not required to respond to the collection of information unless it displays a currently valid U.S. Office of Management and Budget (OMB) control number.

Project Budget Form

Applicants, Offerees, and Current Awardees:	Submit this form via REACH. For awards issued <i>before</i> 9/30/2017, email to grants@arts.gov	
ORGANIZATION: Legal name and SAM.gov address.	APPLICATION / AWARD # 1886832-42	
Legal Name: Metropolitan Government of Nashville & Davidson County	Date	04/15/20
Address: 1417 Murfreesboro Pike Nashville, TN 37217	PERIOD OF PERFORMANCE REQUESTED (MM/DD/YYYY)	
	From	To
	7 / 1 /2021	6 / 30 /2023
PROJECT DESCRIPTION.		
<p>APPLICANTS/OFFEREES: (1) If you are responding to a notice of recommended/offered funding, describe any change(s) from your original application, including changes in project activity. If there are NO changes to the original scope of project activities, leave this field blank and move to the next section of the form. (2) For certain organizations: if this form is part of your initial application package, provide a brief summary of your project here and/or include a narrative outlining your project activity as a PDF.</p> <p>CURRENT AWARDEES REQUESTING AN AMENDMENT: First review How to Manage Your National Endowment for the Arts Award and eGMS Reach Handbook for more information on requesting changes. If needed, attach additional pages.</p> <p>The Metro Nashville Arts Commission and Project Return will create a series of community-based artistic interventions for the North Nashville neighborhood, which are designed to increase public safety, foster community belonging and assist Nashville citizens returning to the community from incarceration. Through these community-based artistic interventions, Metro Arts and their partners at Project Return intend to use public art as a community investment tool for neighborhood transformation, creative workforce development and furthering equitable practices throughout the city. While the project activities included in the original application remain unchanged, given the suggested award amount, changes to the amount of funds allocated for artist residencies, stipends for the neighborhood council of elders and staff salaries will be required.</p>		
PARTICIPANTS: These 3 individuals will have access to the Arts Endowment's REACH system for this specific offer or award.		
Authorizing Official. Identify the person who has the legal authority to approve this budget on behalf of your organization.		
Name (Last, First)	Vincent, Caroline	<input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Other _____
Title	Executive Director	
E-mail	Caroline.Vincent@Nashville.gov	Telephone (615) 880 - 2377
Project Director. Identify the person who can answer specific questions about this project.		
Name (Last, First)	Maravalli, Van	<input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Other <u>Publi</u>
Title	Public Art Manager	
E-mail	Van.Maravalli@Nashville.gov	Telephone (615) 862 - 7213
Primary Contact. Identify the person who can answer specific questions about this budget.		
Name (Last, First)	Maravalli, Van	<input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Other _____
Title	Public Art Manager	
E-mail	Van.Maravalli@Nashville.gov	Telephone (615) 862 - 7213

Project Budget Form

PROJECT COSTS

A. DIRECT COSTS

Salaries and Wages. Include salaried employees. Pro-rate salaries to reflect only those incurred within the period of performance. (List artists, consultants, and contractors under Other Costs.)

Title/Type of personnel	# of personnel	Annual salary/range	% of time allocated	Amount
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Total Salaries and Wages \$	<u>\$ 0</u>
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Fringe Benefits (%)

Total Fringe Benefits \$	<u> </u>
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Total Salaries, Wages, and Fringe Benefits \$	<u>\$ 0</u>
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Travel. Include transportation, lodging, and required subsistence during travel. Airfare charged to the award may not exceed the value of the least expensive class (e.g. coach) available. All foreign travel must be identified by country of origin/destination.

Travelers (name, role, or number of people)	Origin	Destination	Amount
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Total Travel \$	<u>\$ 0</u>
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Other COSTS. Include all other direct project costs here and continuing on the next page, such as artist or consultant fees, marketing/promotion, supplies and materials, publications, distribution, access accommodations such as sign language interpretation or braille (no construction/renovation costs), shipping/cartage, rental of venues or equipment etc. If you are not claiming Indirect Costs below, you may also include a pro-rated portion of administrative overhead.

Item	Amount
Stipends for Council of Elders (\$2,000 per person)	\$ 20,000
Fee for Lead Community-based Artist Consultant & Community Organizer	\$ 25,000
Stipend for Vanderbilt University Curb Center Scholar(s)	\$ 2,500
Artist-Designed Advocacy Campaign Project & Print Materials	\$ 2,500
Artist Fees, schematic design, community consultation, public art lighting installation	\$ 75,000
Project Return Partnership Fee	\$ 25,000

Total Other COSTS \$	<u>\$ 150,000</u>
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Total DIRECT COSTS (Total Salaries, Wages, and Fringe Benefits + Total Travel + Total Other COSTS)	\$ <u>\$ 150,000</u>
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Project Budget Form

B. INDIRECT COSTS.				
If applicable, include indirect costs as,				
<input type="checkbox"/> A de minimis rate , not to exceed 10% of modified total direct costs. See 2 CFR 200.414 (f) for eligibility.				
<input type="checkbox"/> Approved as part of a current Federally-negotiated Indirect Cost Rate Agreement (provide copy of agreement).				
Cognizant Agency	Type [select]	Rate (%)	Effective Period (From/To)	Base \$
Total INDIRECT COSTS				\$ _____
TOTAL PROJECT COSTS (Total DIRECT COSTS + Total INDIRECT COSTS)				\$ <u> \$ 150,000 </u>

PROJECT INCOME	
ORGANIZATION SHARE: CASH. Include your organization's contributions, cash donations, non-Federal grants, and revenues such as ticket income or tuition fees. Federal funds subgranted from a state arts agency, regional arts organization, or local arts agency cannot be used as match.	
Source	Amount
Metro Arts Percent for Art Fund	\$ 75,000
Total Cash \$ <u> \$ 75,000 </u>	
THIRD-PARTY IN-KIND. Include goods or services provided by individuals/entities outside of your organization (third-party contributions). All items listed here must correspond directly to a project cost line item to determine allowability.	
Item and Source	Fair Market Value
Total In-Kind \$ <u> \$ 0 </u>	
Total Recipient Share for this Project \$ <u> \$ 75,000 </u>	
NEA AMOUNT \$ <u> \$ 75,000 </u>	
TOTAL PROJECT INCOME (RECIPIENT SHARE + NEA AMOUNT) \$ <u> \$ 150,000 </u>	

**SIGNATURE PAGE
FOR
GRANT NO. FY22 NEA OUR TOWN GRANT 1886832-42-21**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

Caroline Vincent

Metro Arts, Department

09/10/21

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

DocuSigned by:
Saul Solomon/MPW

Finance Director
Department of Finance

9/21/2021

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:
Balogun Colab

Director of Risk Management Services

9/22/2021

Date

APPROVED AS TO FORM AND
LEGALITY:

DocuSigned by:
Niki Eke

Metropolitan Attorney

9/22/2021

Date

FILED:

Metropolitan Clerk

Date