
GRANT SUMMARY SHEET

Grant Name: WIOA (Workforce Innovation & Opportunity Act) 21-22
Amend. 2

Department: METRO ACTION

Grantor: U.S. DEPARTMENT OF LABOR

**Pass-Through Grantor
(If applicable):** TN DEPT OF LABOR/NORTHERN MIDDLE TN LWDB

Total Award this Action: \$266,666.00

Cash Match Amount \$0.00

Department Contact: Tanya Evrenson, Director of Workforce
862-8860

Status: AMENDMENT

Program Description:

This grant is for the provision of establishing programs and services in an integrated workforce system as the Career Services Provider through the American Job Center as authorized under Public Law 113-128 of the Workforce Innovation and Opportunity Act (WIOA). This federal grant is passed thru from the Federal Government Dept. of Labor to the State of Tn Dept. of Labor to Northern Middle Tn Local Workforce Development Board to Metro Action Commission. The Metro Action Commission will deliver services and coordination of eligible in-school and out of school youth through the American Job Centers in Nashville. This Amendment 2 increases the budget by \$266,666 and extends the contract through 06/30/2023.

Plan for continuation of services upon grant expiration:

MAC plans to continue this program in future years upon approval from grantor.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
METRO ACTION	075	Tanya Evrenson, Director of Workforce			862-8860	862-8870	
Grant Name:		WIOA (Workforce Innovation & Opportunity Act) 21-22 Amend. 2					
Grantor:		U.S. DEPARTMENT OF LABOR			Other:		
Grant Period From:		01/01/21		(applications only) Anticipated Application Date:			
Grant Period To:		06/30/23		(applications only) Application Deadline:			
Funding Type:	FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	TN DEPT OF LABOR/NORTHERN MIDL	Randall Funding Project:		<input type="checkbox"/>			
Award Type:	FORMULA	Total Award:		\$266,666.00			
Status:	AMENDMENT	Metro Cash Match:		\$0.00			
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #	17.259	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically?		<input type="checkbox"/>			
<p>This grant is for the provision of establishing programs and services in an integrated workforce system as at the Career Services Provider through the American Job Center as authorized under Public Law 113-128 of the Workforce Innovation and Opportunity Act (WIOA). This federal grant is passed thru from the Federal Government Dept. of Labor to the State of Tn Dept. of Labor to Northern Middle Tn Local Workforce Development Board to Metro Action Commission. The Metro Action Commission will deliver services and coordination of eligible in-school and out of school youth through the American Job Centers in Nashville. This Amendment 2 increases the budget by \$266,666 and extends the contract through 06/30/2023.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
MAC plans to continue this program in future years upon approval from grantor.							
How is Match Determined?							
Fixed Amount of \$		or		0.0%		% of Grant	
						Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$0.00		Fund		Business Unit	
Is not budgeted?		\$0.00		Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				Requested from Cont. Match Fund:			
Other:							
Number of FTEs the grant will fund:		3.24		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		13.57%		Indirect Cost of Grant to Metro:		\$180,989.65	
*Indirect Costs allowed? <input checked="" type="radio"/> Yes <input type="radio"/> No		% Allow.		Ind. Cost Requested from Grantor:		\$180,989.65 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY 21			\$300,000.00				\$300,000.00	\$40,731.13	\$40,731.13
Yr 2	FY 22			\$500,000.00				\$500,000.00	\$67,885.23	\$67,885.23
Yr 3	FY23			\$533,333.00				\$533,333.00	\$72,373.29	\$72,373.29
Yr 4										
Yr 5										
Total			\$0.00	\$1,333,333.00	\$0.00		\$0.00	\$1,333,333.00	\$180,989.65	\$180,989.65
Date Awarded:				09/05/22	Tot. Awarded:		\$266,666.00	Contract#:		NM-01-YCSP-MAC 02
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: vaughn.wilson@nashville.gov

GCP Rec'd
09/16/22

GCP Approved
09/19/22

vw

GRANT SUMMARY SHEET

Grant Name: WIOA (Workforce Innovation & Opportunity Act) 21-22
Amend. 1

Department: METRO ACTION

Grantor: U.S. DEPARTMENT OF LABOR

**Pass-Through Grantor
(If applicable):** TN DEPT OF LABOR/NORTHERN MIDDLE TN LWDB

Total Award this Action: \$266,667.00

Cash Match Amount \$0.00

Department Contact: Tanya Evrenson, Director of Workforce
862-8860

Status: AMENDMENT

Program Description:

This grant is for the provision of establishing programs and services in an integrated workforce system as the Career Services Provider through the American Job Center as authorized under Public Law 113-128 of the Workforce Innovation and Opportunity Act (WIOA). This federal grant is passed thru from the Federal Government Dept. of Labor to the State of Tn Dept. of Labor to Northern Middle Tn Local Workforce Development Board to Metro Action Commission. The Metro Action Commission will deliver services and coordination of eligible in-school and out of school youth through the American Job Centers in Nashville. This Amendment 1 increases the budget by \$266,667 and extends the contract through 12/31/2022

Plan for continuation of services upon grant expiration:

MAC plans to continue this program in future years upon approval from grantor.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
METRO ACTION	075	Tanya Evrenson, Director of Workforce			862-8860	862-8870	
Grant Name:		WIOA (Workforce Innovation & Opportunity Act) 21-22 Amend. 1					
Grantor:		U.S. DEPARTMENT OF LABOR			Other:		
Grant Period From:		01/01/21		(applications only) Anticipated Application Date:			
Grant Period To:		12/31/22		(applications only) Application Deadline:			
Funding Type:		FED PASS THRU		Multi-Department Grant		<input type="checkbox"/> If yes, list below.	
Pass-Thru:		TN DEPT OF LABOR/NORTHERN MIDDLE		Randall Funding Project:		<input type="checkbox"/>	
Award Type:		FORMULA		Total Award:		\$266,667.00	
Status:		AMENDMENT		Metro Cash Match:		\$0.00	
Metro Category:		Est. Prior.		Metro In-Kind Match:		\$0.00	
CFDA #		17.259		Is Council approval required?		<input checked="" type="checkbox"/>	
Project Description:				Applic. Submitted Electronically?		<input type="checkbox"/>	
<p>This grant is for the provision of establishing programs and services in an integrated workforce system as a Career Services Provider through the American Job Center as authorized under Public Law 113-128 of the Workforce Innovation and Opportunity Act (WIOA). This federal grant is passed thru from the Federal Government Dept. of Labor to the State of TN Dept. of Labor to Northern Middle TN Local Workforce Development Board to Metro Action Commission. The Metro Action Commission will deliver services and coordination of eligible in-school and out of school youth through the American Job Centers in Nashville. This Amendment 1 increases the budget by \$266,667 and extends the contract through 12/31/2022</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
MAC plans to continue this program in future years upon approval from grantor.							
How is Match Determined?							
Fixed Amount of \$		or		0.0% % of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$0.00		Fund		Business Unit	
Is not budgeted?		\$0.00		Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				Requested from Cont. Match Fund:			
Other:							
Number of FTEs the grant will fund:		3.24		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		13.57%		Indirect Cost of Grant to Metro:		\$144,803.07	
*Indirect Costs allowed? <input checked="" type="radio"/> Yes <input type="radio"/> No		% Allow.		13.57%		Ind. Cost Requested from Grantor:	
						\$144,803.07 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY 21			\$300,000.00				\$300,000.00	\$40,731.13	\$40,731.13
Yr 2	FY 22			\$500,000.00				\$500,000.00	\$67,885.23	\$67,885.23
Yr 3	FY23			\$266,667.00				\$266,667.00	\$36,186.71	\$36,186.71
Yr 4										
Yr 5										
Total			\$0.00	\$1,066,667.00	\$0.00		\$0.00	\$1,066,667.00	\$144,803.07	\$144,803.07
Date Awarded:				06/16/22	Tot. Awarded:		\$266,667.00	Contract#:		NM-01-YCSP-MAC 01
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: vaughn.wilson@nashville.gov

GCP Rec'd
09/16/22

GCP Approved
09/19/22

VW

CONTRACT MODIFICATION TRANSMITTAL

Contract Number: NM-01-YCSP-MAC
Subcontractor/Recipient: Metropolitan Action Commission (MAC)
Modification Number: #2

MODIFICATION JUSTIFICATION

- 1.) To extend the contract term ending December 31, 2022 by six months; Modified ending date is extended to June 30, 2023.
- 2.) To increase contract liability by \$266,666 from Youth budget Mod 1 of \$1,066,667, to a new Youth maximum for the 30 month period ending June 30, 2023 of \$1,333,333. MPCR must be 50%. Work Experience target of 25%.
- 3) The effective date of items #1 and #2 8/10/22. (Effective 8/10/22, 50%OSY; 50% ISY split)
- 4) Establish 2022-23 Key Performance Indicators.

Budget Form

Line Item	Previous 24 Month Budget	6 Month Increase	Modified 30 Month Total
Personnel-Staff Salaries	141,667.00	13,930.00	155,597.00
Personnel-Fringe Benefits	59,500.00	5,850.00	65,350.00
Travel-Staff	1,360.00	134.00	1,494.00
Employee Training	1,360.00	134.00	1,494.00
Materials, Supplies, Printing & Copying	1,417.00	139.00	1,556.00
Third Party Affiliates	14,167.00	1,393.00	15,560.00
Work Experience – Internal Costs	52,416.00	5,154.00	57,570.00
Program Indirect	68,113.00	6,697.00	74,810.00
Sub-Total	340,000.00	33,431.00	373,431.00
Participant Costs	340,000.00	33,431.00	373,431.00
Total Out-of-School Youth	680,000.00	66,862.00	746,862.00
Personnel-Staff Salaries	49,374.60	25,514.00	74,888.60
Personnel-Fringe Benefits	26,554.55	13,720.00	40,274.55
Travel-Staff	773.00	399.00	1,172.00
Employee Training	773.00	399.00	1,172.00
Third Party Affiliates	9,667.00	4,996.00	14,663.00
Work Experience – Internal Costs	69,479.00	35,901.00	105,380.00
Program Indirect	36,712.35	18,973.00	55,685.35
Sub-Total	193,333.50	99,902.00	293,235.50
Participant Costs	193,333.50	99,902.00	293,235.50
Total In-School Youth	386,667.00	199,804.00	586,471.00
Total Youth	1,066,667.00	266,666.00	1,333,333.00

MAC Goals 2022-2023													
Metric		2022						2023					
		Sep 30 (QTR 7)			Dec. 30 (QTR 8)			Mar. 31 (QTR 9)			June. 30 (QTR 10)		
		Goal	Actual	%	Goal	Actual	%	Goal	Actual	%	Goal	Actual	%
Enrollments	ISY	21			22			21			21		
	OSY	15			15			15			15		
Exits (80% of new enrollments)													
	Youth	29			30			29			29		
		Positive	Total	Percent	Positive	Total	Percent	Positive	Total	Percent	Positive	Total	Percent
Positive Placement Rate Target 85%	Youth	24		#DIV/0!	25		#DIV/0!	24		#DIV/0!	24		#DIV/0!
Placement Wage	Youth	\$ 12.00		0.0%	\$ 12.00		0.0%	\$ 12.00		0.0%	\$ 12.00		0.0%
MPCR:	Youth	50%		0%	50%		0%	50%		0%	50%		0%
Work Experience	Youth	25%		0%	25%		0%	25%		0%	25%		0%
In-School Youth Ratio	Youth	50%		0%	50%		0%	50%		0%	50%		0%

Based upon carryover of more than 216 youth, the exit goal has been increased to 80% of the new enrollments.

This modification is submitted as an amendment to the above referenced contract. The Contractor agrees that the conditions and narrative of the original contract are still binding except where superseded by written changes contained within this modification.

SIGNATORY OFFICIALS

Metropolitan Action Commission (MAC)
Printed Name of Subcontractor

Dr. Cynthia Croom, Executive Director
Typed Name and Title

Cynthia Croom 9/5/2022
Signature/Date

Workforce Essentials
Printed Name of Contractor

Marla W. Rye, President
Typed Name and Title

Marla Rye 8/31/2022
Signature/Date

SIGNATURE PAGE FOR WORKFORCE ESSENTIALS MODIFICATION #2 FY23
IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN ACTION COMMISSION:

LaVoneia C Steele 9/7/22
LaVoneia C. Steele, Ed.D., Chair Date
Metropolitan Action Commission

APPROVED AS TO AVAILABILITY OF FUNDS:

DocuSigned by:
Kelly Flannery 10/20/2022
Kelly Flannery, Director Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:
Balogun Cobb 10/21/2022
Balogun Cobb, Director of Insurance Date

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:
Meki Eke 10/21/2022
Metropolitan Attorney Date

METROPOLITAN MAYOR

John Cooper, Mayor Date

ATTEST:

Austin Kyle Date
Metropolitan Clerk

CONTRACT MODIFICATION TRANSMITTAL

Contract Number: NM-01-YCSP-MAC
Subcontractor/Recipient: Metropolitan Action Commission (MAC)
Modification Number: #1

MODIFICATION JUSTIFICATION

- 1.) To extend the original contract term ending June 30, 2022 by six months; Modified ending date to December 31, 2022.
- 2.) To increase contract liability by \$266,667 from the original Youth budget of \$800,000, to a new Youth maximum for the 24 month period ending December 31, 2022 of \$1,066,667. MPCR must be 50%. Work Experience target of 25%.
- 3) The effective date of items #1 and #2 is 5/11/22. (Effective 7/1/22, 75% OSY; 25% ISY split)
- 4) To retroactively establish OSY and ISY line item adjustments for the original 18 month Youth budget netting to zero.
- 5) Key Performance Indicators will be negotiated subsequently upon goal notification from TDLWD.

Budget Form

Line Item	Previous 18 Month Budget	Adjustments 18 Month Budget	Adjusted 18 Month Budget	Budget Increase 6 Months	Modified 24 Month Total
Personnel-Staff Salaries	113,792.39	-13,792.39	100,000.00	41,667.00	141,667.00
Personnel-Fringe Benefits	58,464.83	-16,464.83	42,000.00	17,500.00	59,500.00
Travel-Staff	960.00	0.00	960.00	400.00	1,360.00
Employee Training	960.00	0	960.00	400.00	1,360.00
Materials, Supplies, Printing & Copying	0.00	1,000.00	1,000.00	417.00	1,417.00
Third Party Affiliates	0.00	10,000.00	10,000.00	4,167.00	14,167.00
Work Experience – Internal Costs	0.00	37,000.00	37,000.00	15,416.00	52,416.00
Program Indirect	65,822.78	-17,742.78	48,080.00	20,033.00	68,113.00
Sub-Total	240,000.00	0.00	240,000.00	100,000.00	340,000.00
Participant Costs	240,000.00	0.00	240,000.00	100,000.00	340,000.00
Total Out-of-School Youth	480,000.00	0.00	480,000.00	200,000.00	680,000.00
Personnel-Staff Salaries	75,861.60	-35,000.00	40,861.60	8,513.00	49,374.60
Personnel-Fringe Benefits	38,976.55	-17,000.00	21,976.55	4,578.00	26,554.55
Travel-Staff	640.00		640.00	133.00	773.00
Employee Training	640.00		640.00	133.00	773.00
Third Party Affiliates	0.00	8,000.00	8,000.00	1,667.00	9,667.00
Work Experience – Internal Costs	0.00	57,500.00	57,500.00	11,979.00	69,479.00
Program Indirect	43,881.85	-13,500.00	30,381.85	6,330.50	36,712.35
Sub-Total	160,000.00	0.00	160,000.00	33,333.50	193,333.50
Participant Costs	160,000.00	0.00	160,000.00	33,333.50	193,333.50
Total In-School Youth	320,000.00	0.00	320,000.00	66,667.00	386,667.00
Total Youth	800,000.00	0.00	800,000.00	266,667.00	1,066,667.00

This modification is submitted as an amendment to the above referenced contract. The Contractor agrees that the conditions and narrative of the original contract are still binding except where superseded by written changes contained within this modification.

SIGNATORY OFFICIALS

Metropolitan Action Commission (MAC)
Printed Name of Subcontractor

Workforce Essentials
Printed Name of Contractor

Dr. Cynthia Croom, Executive Director
Typed Name and Title

Marla W. Rye, President
Typed Name and Title



Signature/Date

 6/16/2022
Signature/Date

SIGNATURE PAGE FOR WORKFORCE ESSENTIALS MODIFICATION #1 FY22

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY


LaVoneia C. Steele, Ed.D., Chair
Metropolitan Action Commission

9/7/22
Date

APPROVED AS TO AVAILABILITY OF FUNDS:

DocuSigned by:

Kelly Flannery, Director
Department of Finance

10/20/2022
Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

B.C. Cobb, Director of Insurance

10/21/2022
Date

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:

Metropolitan Attorney

10/20/2022
Date

John Cooper, Mayor

Date

ATTEST:

Metropolitan Clerk
Modification 1- MAC Career Service Provider Contract

Date