

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 10/21/25☒ Resolution ☐ Ordinance

Contact/Prepared By: _____

Date Prepared: _____

Title (Caption): A resolution to approve the Third Amendment to a grant contract for constructing affordable housing approved by RS2022-1857
between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission,
and New Level Community Development Corporation.

Submitted to Planning Commission? ☐ N/A ☐ Yes-Date: _____ Proposal No: _____

Proposing Department: _____ Requested By: _____

Affected Department(s): _____ Affected Council District(s): _____

Legislative Category (check one):

- | | | |
|---|--|--|
| ☐ Bonds | ☐ Contract Approval | ☐ Intergovernmental Agreement |
| ☐ Budget - Pay Plan | ☐ Donation | ☐ Lease |
| ☐ Budget - 4% | ☐ Easement Abandonment | ☐ Maps |
| ☐ Capital Improvements | ☐ Easement Accept/Acquisition | ☐ Master List A&E |
| ☐ Capital Outlay Notes | ☐ Grant | ☐ Settlement of Claims/Lawsuits |
| ☐ Code Amendment | ☐ Grant Application | ☐ Street/Highway Improvements |
| ☐ Condemnation | ☐ Improvement Acc. | ☐ Other: _____ |

FINANCE Amount +/-: \$ _____**Match:** \$ _____
Funding Source: ☐ Capital Improvement Budget
☐ Capital Outlay Notes
☐ Departmental/Agency Budget
☐ Funds to Metro
☐ General Obligation Bonds
☐ Grant
☐ Increased Revenue Sources

☐ Judgments and Losses
☐ Local Government Investment Project
☐ Revenue Bonds
☐ Self-Insured Liability
☐ Solid Waste Reserve
☐ Unappropriated Fund Balance
☐ 4% Fund

Other: _____

Date to Finance Director's Office: _____

Approved by OMB: AP

Approved by Finance/Accounts: _____

Approved by Div Grants Coordination: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law - White Copy

Administration - Yellow Copy

Finance Department - Pink Copy

Resolution No. _____

A resolution to approve the Third Amendment to a grant contract for constructing affordable housing approved by RS2022-1857 between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and New Level Community Development Corporation.

WHEREAS, The Metropolitan Government of Nashville and Davidson County (“Metro”), acting by and through the Metropolitan Housing Trust Fund Commission, previously entered into a grant contract with New Level Community Development Corporation, for the express purpose of constructing affordable housing approved by RS2022-1857; and,

WHEREAS, Metro, acting by and through the Metropolitan Housing Trust Fund Commission, and New Level Community Development Corporation executed a First Amendment to said grant contract on July 6, 2023, which amendment was approved by RS2023-2293; and,

WHEREAS, Metro, acting by and through the Metropolitan Housing Trust Fund Commission, and New Level Community Development Corporation executed a Second Amendment to said grant contract on November 7, 2024, to extend the term of the grant contract, which amendment was approved by RS2024-818; and,

WHEREAS, the parties wish to amend this grant contract by extending the term of the contract, a copy of which amendment is attached hereto and incorporated herein; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that the amendment to the grant contract be approved.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That this Third Amendment to the grant contract for constructing affordable housing between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and New Level Community Development Corporation, a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is hereby authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

RECOMMENDED BY:

Signed by:

Angela Hubbard

C0A837C8A0C44DE...

Angela Hubabrd, Director
Housing Division

INTRODUCED BY:

Member(s) of Council

APPROVED AS TO AVAILABILITY
OF FUNDS:

Signed by:

Jenneen Reed/mjw

62377A2A87F9469

Jenneen Reed, Director
Department of Finance

APPROVED AS TO FORM AND
LEGALITY:

DocuSigned by:

Mary Amos

122C5A9A0E944DA

Assistant Metropolitan Attorney

**AMENDMENT #3 TO GRANT CONTRACT
BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
BY AND THROUGH
THE METROPOLITAN HOUSING TRUST FUND COMMISSION
AND
NEW LEVEL COMMUNITY DEVELOPMENT CORPORATION**

This contract amendment is entered into by and between **THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY ACTING BY AND THROUGH THE METROPOLITAN HOUSING TRUST FUND COMMISSION**, a municipal corporation of the State of Tennessee (hereinafter referred to as "**Metro**") and **NEW LEVEL COMMUNITY DEVELOPMENT CORPORATION** (hereinafter referred to as "**Recipient**"). It is mutually understood and agreed by and between said undersigned contracting parties that the subject Grant Contract approved is hereby amended as follows:

1. Grant Contract section B.1 is deleted in its entirety and replaced with the following:

B.1. Grant Contract Term. The term of this Grant shall be from execution of the grant agreement until Project completion, but in no way greater than 48 months from the execution of the grant agreement. Metro shall have no obligation for services rendered by the Recipient which are not performed within this term.

The remaining provisions of the Contract shall remain unchanged and in full force and effect.
IN WITNESS WHEREOF, the parties hereto have executed this Contract:

Recipient: New Level Community Development Corporation

By: 
Teresa Skipper, Executive Director

Date: 9/25/2025

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON
COUNTY:

APPROVED:

Peter Westerholm

Peter Westerholm, Chair
Metropolitan Housing Trust Fund Commission

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

Signed by:

Jennceen Reed/mjw

Jennceen Reed, Director
Department of Finance

10/3/2025

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

Balogun Cobb

Director of Risk Management Services

10/3/2025

Date

APPROVED AS TO FORM AND
LEGALITY:

DocuSigned by:

Mary Amos

Assistant Metropolitan Attorney

10/3/2025

Date

APPROVED BY THE METROPOLITAN GOVERNMENT OF NASHVILLE AND
DAVISON COUNTY:

Freddie O’Connell
Metropolitan County Mayor

Attest, this _____ day of _____, 20____

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Metropolitan Clerk

Date