

**LEGISLATIVE TRACKING FORM**Filing for Council Meeting Date: 05/20/25

Resolution



Ordinance

Contact/Prepared By: Alan EnzoDate Prepared: 04/14/25Title (Caption): FOWP SWEAT FY26 grant. This grant from Friends of Warner Parks provides funding for additional labor for Summerand Winter maintenance and programs in Warner Parks. The new FY26 grant period begins July 1, 2025 and ends June 30, 2026.Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: \_\_\_\_\_ Proposal No: \_\_\_\_\_Proposing Department: Parks & Recreation Requested By: Monique Horton OdomAffected Department(s): Parks & Recreation Affected Council District(s): 34

## Legislative Category (check one):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bonds                | <input type="checkbox"/> Contract Approval           | <input type="checkbox"/> Intergovernmental Agreement   |
| <input type="checkbox"/> Budget - Pay Plan    | <input type="checkbox"/> Donation                    | <input type="checkbox"/> Lease                         |
| <input type="checkbox"/> Budget - 4%          | <input type="checkbox"/> Easement Abandonment        | <input type="checkbox"/> Maps                          |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E               |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant            | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment       | <input type="checkbox"/> Grant Application           | <input type="checkbox"/> Street/Highway Improvements   |
| <input type="checkbox"/> Condemnation         | <input type="checkbox"/> Improvement Acc.            | <input type="checkbox"/> Other: _____                  |

**FINANCE** Amount +/-: \$ \$ 44,707.05Match: \$ \$ 0.00
**Funding Source:**

- ☐ Capital Improvement Budget
- ☐ Capital Outlay Notes
- ☐ Departmental/Agency Budget
- ☐ Funds to Metro
- ☐ General Obligation Bonds
- ☐ Grant
- ☐ Increased Revenue Sources

- ☐ Judgments and Losses
- ☐ Local Government Investment Project
- ☐ Revenue Bonds
- ☐ Self-Insured Liability
- ☐ Solid Waste Reserve
- ☐ Unappropriated Fund Balance
- ☐ 4% Fund
- ☐ Other: \_\_\_\_\_

Approved by OMB: Aaron Pratt **DH**

Date to Finance Director's Office: \_\_\_\_\_

Approved by Finance/Accounts: \_\_\_\_\_

**APPROVED BY**Approved by Div Grants Coordination: Juanita Paulsen**FINANCE DIRECTOR'S OFFICE:** \_\_\_\_\_**ADMINISTRATION**

Council District Member Sponsors: \_\_\_\_\_

Council Committee Chair Sponsors: \_\_\_\_\_

Approved by Administration: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPARTMENT OF LAW**

Date to Dept. of Law: \_\_\_\_\_ Approved by Department of Law: \_\_\_\_\_

**Settlement Resolution/Memorandum Approved by:** \_\_\_\_\_Date to Council: \_\_\_\_\_ For Council Meeting: \_\_\_\_\_ ☐ E-mailed Clerk
☐ All Dept. Signatures
 ☐ Copies
 ☐ Backing
 ☐ Legislative Summary
 ☐ Settlement Memo
 ☐ Clerk Letter
 ☐ Ready to File

Department of Law – White Copy

Administration – Yellow Copy

Finance Department - Pink Copy

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## GRANT SUMMARY SHEET

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**Grant Name:** Friends of Warner Parks S.W.E.A.T. 26

**Department:** PARKS & RECREATION

**Grantor:** FRIENDS OF WARNER PARKS

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$44,707.05

**Cash Match Amount** \$0.00

**Department Contact:** Alan Enzo  
862-8400

**Status:** CONTINUATION

**Program Description:**

FOWP SWEAT FY26 - This grant from Friends of Warner Parks provides funding for additional labor for Summer and Winter maintenance and programs in Warner Parks. The FY26 grant period begins July 1, 2025 and ends June 30, 2026.

**Plan for continuation of services upon grant expiration:**

This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.

## Grants Tracking Form

## Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact				Phone	Fax
PARKS & RECREATION	040	Alan Enzo				862-8400	862-8414
Grant Name:	Friends of Warner Parks S.W.E.A.T. 26						
Grantor:	FRIENDS OF WARNER PARKS					Other:	
Grant Period From:	07/01/25	(applications only) Anticipated Application Date:					
Grant Period To:	06/30/26	(applications only) Application Deadline:					
Funding Type:	FOUNDATION	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:		Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	OTHER	Total Award:		\$44,707.05			
Status:	CONTINUATION	Metro Cash Match:		\$0.00			
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #	N/A	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:	Applic. Submitted Electronically? <input type="checkbox"/>						
FOWP SWEAT FY26 - This grant from Friends of Warner Parks provides funding for additional labor for Summer and Winter maintenance and programs in Warner Parks. The FY26 grant period begins July 1, 2025 and ends June 30, 2026.							
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b> This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.							
<b>How is Match Determined?</b> Fixed Amount of \$ _____ or _____ % of Grant Other: <input checked="" type="checkbox"/>							
Explanation for "Other" means of determining match: N/A							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
Is already in department budget?		N/A		Fund	Business Unit		
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		1.20		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		17.91%		Indirect Cost of Grant to Metro:		\$8,007.03	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.00%		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

## Part Two

Grant Budget											
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor	
Yr 1	FY26			\$44,707.05	\$0.00			\$44,707.05	\$8,007.03	\$0.00	
Yr 2	FY__										
Yr 3	FY__										
Yr 4	FY__										
Yr 5	FY__										
Total		\$0.00	\$0.00	\$44,707.05	\$0.00		\$0.00	\$44,707.05	\$8,007.03	\$0.00	
Date Awarded:		04/15/25		Tot. Awarded:		\$44,707.05		Contract#:		LETTER	
(or) Date Denied:				Reason:							
(or) Date Withdrawn:				Reason:							

JP

Resolution No. \_\_\_\_\_

A resolution accepting a grant from the Friends of Warner Parks to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide seasonal staffing for the Special Work Education and Trails (S.W.E.A.T.) program at Warner Parks.

WHEREAS, the Friends of Warner Parks have awarded a grant in an amount not to exceed \$44,707.05 with no cash match required to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide seasonal staffing for the Special Work Education and Trails (S.W.E.A.T.) program at Warner Parks; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the grant by and between the Friends of Warner Parks, in an amount not to exceed \$44,707.05, and the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide seasonal staffing for the Special Work Education and Trails (S.W.E.A.T.) program at Warner Parks, a copy of which grant is attached hereto and incorporated herein, is hereby approved.

Section 2. That the amount of this grant be appropriated to the Metropolitan Nashville Parks Department based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY  
OF FUNDS:

Jenneen Reed/mjr  
Jenneen Reed, Director  
Department of Finance

INTRODUCED BY:

\_\_\_\_\_  
\_\_\_\_\_

APPROVED AS TO FORM AND  
LEGALITY:

Courtney Mohan  
Assistant Metropolitan Attorney

\_\_\_\_\_  
Member(s) of Council



February 27, 2025

Metropolitan Board of Parks and Recreation  
511 Oman St.  
Nashville, TN 37203

RE: Friends of Warner Parks – FOWP SWEAT FY26 grant

Dear Parks Board Members,

I am writing to request that the Metropolitan Board of Parks and Recreation accept a **S.W.E.A.T. grant** from Friends of Warner Parks to be included on the agenda of the April 2025 board meeting.

GRANT TO BE DISTRIBUTED VIA QUARTERLY REIMBURSEMENT TO METRO PARKS

**WINTER FY26 SWEAT**

Seasonal Worker 8 – Step 4	SWEAT Crew Worker	\$8,407.47
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**SUMMER FY26 SWEAT**

Seasonal Worker 8 – Step 1	SWEAT Crew Worker	\$5,425.56
Seasonal Worker 8 – Step 1	SWEAT Crew Worker	\$5,425.56
Seasonal Worker 8 – Step 1	SWEAT Crew Worker	\$5,425.56
Seasonal Worker 8 – Step 1	SWEAT Crew Worker	\$5,425.56
Seasonal Worker 8 – Step 1	SWEAT Crew Worker	\$5,425.56
Seasonal Worker 8 – Step 4	SWEAT Crew Worker	<u>\$9,171.78</u>

<b>FOWP SWEAT Grant Total – All FY26:</b>	<b>\$44,707.05</b>
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Please see calculations attached. Note that Quarterly Grant Reimbursements will reflect actual salaries and hours worked. If the grant total stated above is exceeded due to hourly wage changes or COLA, etc., it is understood that Friends of Warner Parks will reimburse these amounts.

Thank you once again for the opportunity to work in partnership with the Board of Parks and Recreation for the benefit of Warner Parks. If you have any questions about this request, please do not hesitate to call me at 615-370-8053.

Sincerely,

Jenny Hannon  
President

ID Description	Functional Title	Name	Description	Calculated hours	FTE	Hourly (Annual/2080)	Regular Pay Position budget calculated from total hourly rate	OASDI Social Security tax (6.2%)	SSN Med Medicare tax (1.45%)	Total FY26 Grant Budget
<b>FOWP SWEAT GRANT - ALL FY26</b>										
<b>WINTER FY26 SWEAT</b>										
Seasonal Worker 8 - Step 4	SWEAT Crew Leader	Vacant	8 hours per day for 70 days	440	0.21	\$ 17.75	\$ 7,810.00	\$ 484.22	\$ 113.25	8,407.47
<b>TOTAL:</b>					<b>0.21</b>					<b>8,407.47</b>
<b>SUMMER FY26 SWEAT</b>										
Seasonal Worker 8 - Step 1	SWEAT Crew	Vacant	8 hours per day for 60 days	315	0.15	\$ 16.00	\$ 5,040.00	\$ 312.48	\$ 73.08	5,425.56
Seasonal Worker 8 - Step 1	SWEAT Crew	Vacant	8 hours per day for 60 days	315	0.15	\$ 16.00	\$ 5,040.00	\$ 312.48	\$ 73.08	5,425.56
Seasonal Worker 8 - Step 1	SWEAT Crew	Vacant	8 hours per day for 60 days	315	0.15	\$ 16.00	\$ 5,040.00	\$ 312.48	\$ 73.08	5,425.56
Seasonal Worker 8 - Step 1	SWEAT Crew	Vacant	8 hours per day for 60 days	315	0.15	\$ 16.00	\$ 5,040.00	\$ 312.48	\$ 73.08	5,425.56
Seasonal Worker 8 - Step 1	SWEAT Crew	Vacant	8 hours per day for 60 days	315	0.15	\$ 16.00	\$ 5,040.00	\$ 312.48	\$ 73.08	5,425.56
Seasonal Worker 8 - Step 4	SWEAT Crew Leader	Vacant	8 hours per day for 70 days	480	0.23	\$ 17.75	\$ 8,520.00	\$ 528.24	\$ 123.54	9,171.78
<b>TOTAL:</b>					<b>0.99</b>		\$ 41,530.00	\$ 2,574.86	\$ 602.19	<b>36,299.58</b>
<b>TOTAL FOWP SWEAT - ALL FY26:</b>			<b>Total FTE - FY26:</b>		<b>1.20</b>					<b>44,707.05</b>

FREDDIE O'CONNELL, MAYOR



## METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office  
Park Plaza at Oman Street  
Nashville, TN 37201

(615) 862-8400  
Fax (615) 862-8414  
[www.nashville.gov/parks](http://www.nashville.gov/parks)

Monique Horton Odom, Director

April 1, 2025

Ms. Jenny Hannon, Executive Director  
Friends of Warner Parks  
50 Vaughn Road  
Nashville, Tennessee 37221

Dear Ms. Hannon:

The Parks Board, at its meeting held Tuesday, April 1, 2025, accepted a S.W.E.A.T. Staffing Grant for Fiscal Year 2026 in the amount of \$44,707.05, from the Friends of Warner Parks, for the purpose of the continuation of the funding of staff positions, as itemized below:

- Summer S.W.E.A.T.- Crew Worker (step one and step four) in the amount of \$36,299.58.
- Winter S.W.E.A.T - Crew Worker (step 4) in the amount of \$8,407.47.

As per your letter quarterly grant reimbursements will reflect actual salaries and hours worked. If the grant total stated above is exceeded due to hourly wage changes or COLA, Friends of Warner Parks will reimburse the amounts.

If further information is needed regarding the grant process, please contact Ms. Chinita White of my staff; she may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution and we look forward to the continuation of this successful partnership.

Sincerely,

Monique Horton Odom, Director  
and Secretary to the Board

c: Chinita White  
Alan Enzo  
Jim Hester

*"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"*



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400


WE ARE AN EQUAL OPPORTUNITY EMPLOYER

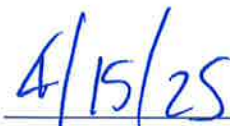
**SIGNATURE PAGE  
FOR**

**GRANT NO. FOWP SWEAT FY26**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

  
\_\_\_\_\_  
Department

  
\_\_\_\_\_  
Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

  
\_\_\_\_\_  
Director of Finance

4/29/2025 | 11:10 AM CDT  
\_\_\_\_\_  
Date

**APPROVED AS TO RISK AND INSURANCE:**

  
\_\_\_\_\_  
Director of Insurance

4/30/2025 | 9:28 AM CDT  
\_\_\_\_\_  
Date

**APPROVED AS TO FORM AND  
LEGALITY:**

  
\_\_\_\_\_  
Metropolitan Attorney

4/30/2025 | 8:42 AM CDT  
\_\_\_\_\_  
Date

**FILED:**

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date