
GRANT SUMMARY SHEET

Grant Name: Low Income Home Energy Assistance Program (LIHEAP) 23-10
22-24 Amendment 2

Department: METRO ACTION

Grantor: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

**Pass-Through Grantor
(If applicable):** TN HOUSING DEVELOPMENT AGENCY

Total Award this Action: \$22,916.37

Cash Match Amount \$0.00

Department Contact: Marvin Cox, Family & Community Services Program Director
862-8860

Status: AMENDMENT

Program Description:

The Low Income Home Energy Assistance Program (LIHEAP) helps keep families safe and healthy through initiatives that assist families with energy costs. Amendment 2 adds an additional \$22,916.37 to this award.

Plan for continuation of services upon grant expiration:

MAC plans to continue this program in future years upon approval from grantor.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact				Phone	Fax
METRO ACTION	075	Marvin Cox, Family & Community Services Program Director				862-8860	862-8870
Grant Name:		Low Income Home Energy Assistance Program (LIHEAP) 23-10 22-24 Amendment 2					
Grantor:		U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				Other:	
Grant Period From:		10/01/22		<small>(applications only)</small> Anticipated Application Date:			
Grant Period To:		09/30/24		<small>(applications only)</small> Application Deadline:			
Funding Type:		FED PASS THRU		Multi-Department Grant		<input type="checkbox"/> If yes, list below.	
Pass-Thru:		TN HOUSING DEVELOPMENT AGENCY		Randall Funding Project:		<input type="checkbox"/>	
Award Type:		FORMULA		Total Award:		\$22,916.37	
Status:		AMENDMENT		Metro Cash Match:		\$0.00	
Metro Category:		Est. Prior.		Metro In-Kind Match:		\$0.00	
CFDA #		93.568		Is Council approval required?		<input type="checkbox"/>	
Project Description:				Applic. Submitted Electronically?		<input type="checkbox"/>	
The Low Income Home Energy Assistance Program (LIHEAP) helps keep families safe and healthy through initiatives that assist families with energy costs. Amend. 2 adds an additional \$22,916.37 to previous amount of \$9,946,966.78 for a new total of \$9,969,883.15.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
MAC plans to continue this program in future years upon approval from grantor.							
How is Match Determined?							
Fixed Amount of \$		or		0.0% % of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$0.00		Fund		Business Unit	
Is not budgeted?		\$0.00		Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				Requested from Cont. Match Fund:			
Other:							
Number of FTEs the grant will fund:		6.30		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		14.86%		Indirect Cost of Grant to Metro:		\$1,481,524.64	
*Indirect Costs allowed?		<input checked="" type="radio"/> Yes <input type="radio"/> No		% Allow.		8.00%	
				Ind. Cost Requested from Grantor:		\$738,590.06 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$0.00	\$9,969,883.15.	\$0.00	\$0.00		\$0.00	\$9,969,883.15.	\$1,481,524.64	\$738,590.06
Yr 2										
Yr 3										
Yr 4										
Yr 5										
Total		\$0.00	\$9,969,883.15.	\$0.00	\$0.00		\$0.00	\$9,969,883.15.	\$1,481,524.64	\$738,590.06
Date Awarded:				03/12/24	Tot. Awarded:		\$22,916.37	Contract#:		LIHEAP 23-10 Amendment 2
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov



**SECOND AMENDMENT TO
GRANT CONTRACT LIHEAP-23-10
BETWEEN THE STATE OF TENNESSEE,
TENNESSEE HOUSING DEVELOPMENT AGENCY,
AND
METROPOLITAN ACTION COMMISSION**

WHEREAS, the Tennessee Housing Development Agency ("THDA") and Metropolitan Action Commission ("Grantee"), collectively, the "Parties," entered into a Grant Contract for funding under the Low Income Home Energy Assistance Program ("LIHEAP"), with an effective date of October 1, 2022, as subsequently amended in a First Amendment;

WHEREAS, the First Amendment increased the Maximum Liability under the Grant Contract, but it did not break down and have a budget for each type of funding;

WHEREAS, THDA was subsequently awarded additional supplemental funds under the FY2022 Reallotment Release 5 as of September 28, 2023, Federal Award Number 2302TNLIEA; and


WHEREAS, Grantee will now receive additional funding, which will increase the Maximum Liability.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Paragraph C.1. is hereby deleted in its entirety and replaced with:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed NINE MILLION, NINE HUNDRED SIXTY-NINE THOUSAND, EIGHT HUNDRED EIGHTY-THREE AND 15/100 DOLLARS (\$9,969,883.15) ("Maximum Liability"). The Grant Budget, attached and incorporated hereto as Attachment Reference A, shall constitute the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
2. All other references to the Maximum Liability or the amount of the Grant Contract are hereby replaced with the above amended Maximum Liability.
3. Attachment A is hereby deleted in its entirety and the revised Attachment A budgets are attached hereto and is incorporated herein by this reference.
4. The other terms and provisions not amended herein remain in full force and effect.

METROPOLITAN ACTION COMMISSION

BY: 
DR. CYNTHIA CROOM, Ed.D.
ITS: EXECUTIVE DIRECTOR

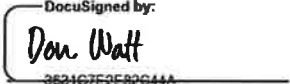
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[THDA SIGNATURE ON NEXT PAGE]

\$5,619,242.00	23-10
4,327,724.78	
<hr/>	
\$9,946,966.78	Amend #1
22,916.37	
<hr/>	
\$9,969,883.15	Amend #2

[TENNESSEE HOUSING DEVELOPMENT AGENCY SIGNATURE PAGE]

TENNESSEE HOUSING DEVELOPMENT AGENCY:

BY: 
DON WATT
ITS: CHIEF PROGRAMS OFFICER

DATE: 3/11/2024 | 3:26 PM CDT

**SIGNATURE PAGE FOR
LOW INCOME HOME ENERGY ASSISTANCE
PROGRAM 23-10, FY24 (LIHEAP)
AMENDMENT 2**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

_____(SEE PREVIOUS PAGE_____
Cynthia Croom, Ed.D., Executive Director
Metropolitan Action Commission

Date

LaVoneia C. Steele

LaVoneia C. Steele, Ed.D., Chair
Metropolitan Action Commission

3/12/24

Date

APPROVED AS TO AVAILABILITY OF FUNDS:

Kevin Crumbo/mjw

Director, Department of Finance

3/29/2024 | 11:52 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:

Balogun Cobb

Director of Insurance

3/29/2024 | 2:05 PM CDT

Date

APPROVED AS TO FORM AND LEGALITY:

Courtney Mohan

Metropolitan Attorney

3/29/2024 | 1:13 PM CDT

Date

Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

ATTACHMENT A
LIHEAP 23**GRANTEE NAME: METROPOLITAN ACTION COMMISSION****CONTRACT NUMBER: LIHEAP 23-10**

LIHEAP BUDGET/AMENDMENT FORM			
FEDERAL AWARD NUMBER 2302TNLIEA			
ALLOCATION AMOUNT: \$6,523,462.41			

BUDGET COST CATEGORIES	Administrative Costs	Direct Program Support Costs	Total Program Costs
A. Personnel/ Non Personnel	\$483,219.44	\$400,000.00	\$883,219.44
14. Outreach (up to 2%)		\$130,469.24	\$130,469.24
15. Energy Conservation Education (up to 2%)		\$130,469.24	\$130,469.24
A. Subtotal Personnel/Non Personnel	\$483,219.44	\$660,938.48	\$1,144,157.92
B. Direct Assistance to Individuals			
1. Direct Assistance to Individuals		\$5,379,304.49	
B. Subtotal Direct Assistance		\$5,379,304.49	\$5,379,304.49
Total Request	\$483,219.44	\$6,040,242.97	\$6,523,462.41

LIHEAP SUPPLEMENTAL BUDGET/AMENDMENT FORM

FEDERAL AWARD NUMBER 2302TNLIEE

ALLOCATION AMOUNT: \$3,282,305.39

BUDGET COST CATEGORIES	Administrative Costs	Direct Program Support Costs	Total Program Costs
A. Personnel/ Non Personnel	\$243,213.72	\$150,000.00	\$393,213.72
14. Outreach (up to 2%)		-	-
15. Energy Conservation Education (up to 2%)			
A. Subtotal Personnel/Non Personnel	\$243,213.72	\$150,000.00	\$393,213.72
B. Direct Assistance to Individuals			
1. Direct Assistance to Individuals		\$2,889,091.67	
B. Subtotal Direct Assistance		\$2,889,091.67	\$2,889,091.67
Total Request	\$243,213.72	\$3,039,091.67	\$3,282,305.39

LIHEAP INFRASTRUCTURE BUDGET/AMENDMENT FORM

FEDERAL AWARD NUMBER 2302TNLIEI

ALLOCATION AMOUNT: \$164,115.35

BUDGET COST CATEGORIES	Administrative Costs	Direct Program Support Costs	Total Program Costs
A. Personnel/ Non Personnel	\$12,156.90	-	\$12,156.90
14. Outreach (up to 2%)		-	-
15. Energy Conservation Education (up to 2%)		-	-
A. Subtotal Personnel/Non Personnel	\$12,156.90	-	\$12,156.90
B. Direct Assistance to Individuals			
1. Direct Assistance to Individuals		\$151,958.45	
B. Subtotal Direct Assistance		\$151,958.45	\$151,958.45
Total Request	\$12,156.90	\$151,958.45	\$164,115.35


Certificate Of Completion

Envelope Id: 332C0174C642410F8157D7A7B3FF7B96	Status: Completed
Subject: Complete with DocuSign: MAC-Low Income Home Energy Assistance Program (LIHEAP) 23-10 FY22-24 A...	
Source Envelope:	
Document Pages: 10	Signatures: 6
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Juanita Paulson
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Juanita.Paulsen@nashville.gov
	IP Address: 170.190.198.185

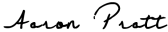
Record Tracking

Status: Original	Holder: Juanita Paulson	Location: DocuSign
3/26/2024 8:24:01 AM	Juanita.Paulsen@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign


Signer Events

Signer Events	Signature	Timestamp
Amanda Brown		Sent: 3/26/2024 8:30:14 AM
Amanda.Brown@nashville.gov		Viewed: 3/26/2024 8:44:09 AM
Security Level: Email, Account Authentication (None)		Signed: 3/26/2024 8:44:19 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
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Aaron Pratt		Sent: 3/26/2024 8:44:21 AM
Aaron.Pratt@nashville.gov		Viewed: 3/26/2024 8:45:56 AM
Security Level: Email, Account Authentication (None)		Signed: 3/26/2024 8:46:01 AM
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Kevin Crumbo/mjw		Sent: 3/26/2024 8:46:02 AM
MaryJo.Wiggins@nashville.gov		Viewed: 3/29/2024 11:51:51 AM
Security Level: Email, Account Authentication (None)		Signed: 3/29/2024 11:52:15 AM
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Courtney Mohan		Sent: 3/29/2024 11:52:16 AM
Courtney.Mohan@nashville.gov		Viewed: 3/29/2024 1:09:27 PM
Security Level: Email, Account Authentication (None)		Signed: 3/29/2024 1:13:28 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Signer Events	Signature	Timestamp
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Electronic Record and Signature Disclosure:
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Balogun Cobb
balogun.cobb@nashville.gov
Security Level: Email, Account Authentication (None)



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Signed: 3/29/2024 2:05:27 PM

Signature Adoption: Pre-selected Style
Using IP Address: 166.194.154.114
Signed using mobile

Electronic Record and Signature Disclosure:
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin
Danielle.Godin@nashville.gov
Security Level: Email, Account Authentication (None)

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Sent: 3/29/2024 2:05:30 PM
Viewed: 3/29/2024 2:34:27 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Sally Palmer
sally.palmer@nashville.gov
Security Level: Email, Account Authentication (None)

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Electronic Record and Signature Disclosure:
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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