

GRANT APPLICATION

Grant Middle Tennessee ICAC Task Force 21-26

Department: POLICE DEPARTMENT

Grantor: STATE OF TENNESSEE DEPT. OF STATE

Pass-Through Grantor

Total \$1,440,000.00

Metro Cash \$0.00

Department Lt. Jim Stephens
880-2850

Status CONTINUATION

Program Description:

Funds are to be used to continue funding the MNPD Internet Crimes Unit. Funds will be utilized for salary, benefits, technologies, equipment for internet crime lab, as well as for travel and training of personnel assigned to the Unit. An additional funds shall be used for sub-grantees for seed money to establish additional ICAC Units in other jurisdictions (TBD).

Plan for continuation of services upon

All equipment purchased is the property of the Police Department and the program is utilizing existing personnel so there would be no change and program would continue as established should funding be discontinued.

APPROVED AS TO AVAILABILITY OF FUNDS:

APPROVED AS TO FORM AND LEGALITY:


DocuSigned by:

 3/3/2021
 Director of Finance Date ^{DS}
 TE

DocuSigned by:

 3/3/2021
 Metropolitan Attorney Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

 3/3/2021
 Director of Risk Date
 Management System

DocuSigned by:

 3/3/2021
 Metropolitan Mayor Date ^{DS}
 E

(This application is contingent upon approval of the application by the Metropolitan Council.)

5195

Budget Analyst
Initials

^{DS}
klt

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
POLICE DEPARTMENT	031	Lt. Jim Stephens		880-2850			
Grant Name:		Middle Tennessee ICAC Task Force 21-26					
Grantor:		STATE OF TENNESSEE DEPT. OF STATE		Other:			
Grant Period From:	07/01/21	(applications only) Anticipated Application Date:		03/05/21			
Grant Period To:	06/30/26	(applications only) Application Deadline:		03/05/21			
Funding Type:	STATE	Multi-Department Grant		<input type="checkbox"/>		If yes, list below.	
Pass-Thru:		Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	FORMULA	Total Award:		\$1,440,000.00			
Status:	CONTINUATION	Metro Cash Match:		\$0.00			
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #	N/A	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically?		<input type="checkbox"/>			
<p>Funds are to be used to continue funding the MNPD Internet Crimes Unit. Funds will be utilized for salary, benefits, technologies, equipment for internet crime lab, as well as for travel and training of personnel assigned to the Unit. An additional funds shall be used for sub-grantees for seed money to establish additional ICAC Units in other jurisdictions (TBD).</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
All equipment purchased is the property of the Police Department and the program is utilizing existing personnel so there would be no change and program would continue as established should funding be discontinued.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?				Fund		Business Unit	
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		1.00		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		34.00%		Indirect Cost of Grant to Metro:		\$489,600.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		0.00%		Ind. Cost Requested from Grantor:	
						\$0.00	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input checked="" type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22		\$288,000.00					\$288,000.00	\$97,920.00	\$0.00
Yr 2	FY23		\$288,000.00					\$288,000.00	\$97,920.00	\$0.00
Yr 3	FY24		\$288,000.00					\$288,000.00	\$97,920.00	\$0.00
Yr 4	FY25		\$288,000.00					\$288,000.00	\$97,920.00	\$0.00
Yr 5	FY26		\$288,000.00					\$288,000.00	\$97,920.00	\$0.00
Total			\$1,440,000.00	\$0.00	\$0.00		\$0.00	\$1,440,000.00	\$489,600.00	
Date Awarded:				Tot. Awarded:				Contract#:		
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP Rec'd
03/02/21

GCP Approved
03/03/21

VW

Scope of Services/Project Narrative **Internet Crimes Against Children (ICAC) Task Forces**

Name of your Project (must match what was put on your Attachment A Cover Sheet)

Middle Tennessee ICAC Task Force 2022-2026

PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED

Problem Description Situation – This section should describe the problem exactly as it exists in your community. Define the nature and magnitude of the problem to be solved by the proposed funding. You should answer the following questions: Who is the population with whom the project is concerned? Include, in this section, geographic location, demographic information and economic status. Give an update on the incidence or extent of the problem in your community. Please be as detailed as possible about the extent of the problem in your local jurisdiction as opposed to the scope of the problem nationally.

The Metropolitan Nashville Police Department (MNPD) is basing their application on its own experience the last several years as well as the experience and research conducted by the Knoxville Police Department and their work in the Knoxville Internet Crimes Against Children (ICAC) Task Force. MNPD now has specific insights into the subculture and criminal enterprise of child pornographers and Internet predators. MNPD's ICAC Task Force will work collaboratively to locate and arrest internet predators.

The goal of the MNPD's ICAC Task Force is to protect our children by investigating and prosecuting those persons who exploit our youth by utilizing various electronic media devices, technological advancements, and social media websites to complete their crimes. The focus of our efforts will be in the Davidson County area along with the Middle Tennessee District; however, based on our experience in successfully investigating these crimes, it is known there is a high likelihood our investigations will lead us throughout the State of Tennessee and to many other states in the United States. A significant issue with fighting this crime is the extensiveness of those targeted. Internet predators target children specifically, without regard to their demographic background, physical location, or economic standing. This means that children, regardless of where they live, what school they attend, the color of their skin, or the wealth their parents may or may not have is not a factor for a predator. This hinders us in attempting to locate potential victims. Based on cases worked, we have seen issues in and around both grade schools and high schools, which include but are not limited to the online soliciting of children, the trading and acquiring of illegal pornographic materials, and the unlawful videotaping of children.

The number of technological advancements has provided an environment for child predators to communicate with other like-minded offenders and become more anonymous, more prolific and more effective offenders. The Internet provides criminals with a global and interactive platform for finding victims of all kinds. The Internet is an important and powerful resource that can enrich the lives of all Americans. However, it also poses new and constantly evolving dangers to our children. Thus, law enforcement and ICAC Task Force members must constantly seek to evolve the methods of investigation, prevention, education, forensic evidence examination, capacity building and resource allocation in order to maintain a viable and functional protective force to safeguard and proactively seek out the offenders that desire to exploit our Nation's children and innocence. Based on a review of cases received or initiated in 2020 (1/1/20 – 12/31/20) the MNPD ICAC Task Force had 246 cases which resulted in 163 Judicial Subpoenas being requested, 82 search warrants executed, and hundreds of electronic devices seized for forensic examinations to be attempted. Although these are numbers collected by the MNPD (Jurisdiction of Davidson County), these numbers include suspects and/or victims

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who don't necessarily reside solely in Davidson County, which is why the continued collaboration with both law enforcement agencies and private organizations is crucial to the success of this project.

PURPOSE

This section should include the needs to be met and the goals and objectives of the project.

Needs – What is the problem or need that the project will focus on? What is it that can be changed for the better over the period of the grant? Will the needs of the project change or be modified over the period of the grant?

The purpose is to continue and enhance the MNPDP's ICAC Task Force and to seek out child predators, wherever they may be. ICAC members collaborate with agencies and other institutions to help create a more fluid investigative methodology. The future of ICAC investigations, forensics, capacity building and prosecution is directly improved by the increasing ability to collaborate with agencies and non-law enforcement organizations and to utilize all available resources in order to lessen the burden on the investigative body (organization). The MNPDP's ICAC Task Force will continue to seek the opportunity to collaborate with both law enforcement agencies and education institutions in order to increase the investigative and operational productivity and effectiveness of the Regional ICAC Task Force. A large portion of this collaborative effort will be fostered through regular meetings with the Tennessee Bureau of Investigation and local FBI Agents. The agenda of these meetings will include, but is not limited to, discussions about current and pending cases, case de-confliction, investigation techniques, information sharing and advancements in technology.

- This project will not only focus on the identifying, investigation, and prosecuting of child predators, but will also focus on educating the community and providing them with information to better protect themselves, and the children in their lives. The constant advancement in technology, and the altering of predator's techniques and media devices used to not only complete their unlawful acts, but to hide their acts, will mandate the ICAC Task force modify their investigative strategies to stay current with the above listed challenges. The grant, if awarded, would be used to fund an investigators position, as well as fund equipment purchases and training. An example of technology/equipment purchases anticipated may include, but not be limited to: computer purchases, upgrades in software used to forensically examine mobile phones and other electronic devices (computer hard drives, media storage devices, tablet devices, etc.), and media storage devices. Based on our experiences, criminals use a variety and combination of devices/methods to exploit children. Often times they are at the cusp of technology and utilize state of the art equipment available for purchase to the general public. In order to be successful, our ICAC Task Force, or any task force, must stay current in regards to software and equipment as it is released to the public. Although our investigative strategies may change, the use of the grant funding will not.

Goals – The goals are the general statement of long range benefits to the client or community that you are seeking to accomplish.

- The ICAC Task Force will strive to increase the number of investigations and arrests, or maintain an average based on previous years, of internet predators, thereby ensuring fewer children are victimized
- The Task Force will seek opportunities to increase the investigative and operational productivities and effectiveness of the Regional ICAC Task Force by improving its investigative methodologies

Objectives – The objectives describe the strategies undertaken in order to accomplish the goals.

- The Task Force will continue to collaborate with the Tennessee Bureau of Investigation, the Federal Bureau of Investigation, and with Middle Tennessee law enforcement agencies
- The Task Force will continue to establish investigative procedures and methodologies
- The Task Force will continue to increase forensic resources or implement methodology to streamline processes and make the investigations more efficient
- The Task Force will continue to establish procedures and guidelines for successful prosecution of the above cases with the Nashville Davidson County District Attorney's Office

INPUTS

Information You Depend On/Others You Rely On For Your Success – This section should describe the factors your project requires to conduct its activities and to achieve its goals and objectives e.g., prosecutors need a good law enforcement investigation and evidence to be able to prosecute an offender effectively. Collaboration with other agencies should also be detailed here. Describe the proposed staffing of your project. Give job descriptions, which must include the duties necessary to perform the activities of the project. Include special degrees, educational requirements or experience which are requirements of the position. Outline the organizational structure including all who work with the project regardless of whether or not their salaries are grant funded. To what extent would this grant affect the overall project budget? Would this grant fund 75% of the entire project or are there other resources that would reduce the grants percentage? Give some detail.

Close collaboration with the Tennessee Bureau of Investigation will be critical to achieving Task Force goals and objectives. MNPDP will also need the cooperation of all law enforcement agencies in the Middle District of Tennessee to make the project a success. Based on previous investigations and tips received, it is highly likely cases investigated will result in the collaboration with other law enforcement agencies throughout the State of Tennessee, as well as with various agencies throughout the United States.

If awarded, the grant will fund one full time investigator, dedicated to investigating ICAC related cases. The MNPDP will fund a Forensic Investigator per their guidelines and procedures. The MNPDP will also fund an additional ICAC investigator. These additions will ensure timely investigations, prosecutions and trainings related to Internet crimes. In regards to special educational degrees, and/or requirements for the position, ICAC investigators, specifically those investigator position(s) funded by the grant, must be willing to attend and successfully pass various trainings, (which may include obtaining special certifications to be presented during court proceeding and will be placed in their permanent departmental files) in order to stay current with both the evolving techniques related to the forensic examinations of electronic devices as well as the ever evolving trends of child predators. The MNPDP is a law enforcement organization. The specific organizational structure is as follows: The ICAC Detective will report directly to a front line supervisor known as a sergeant. The sergeant will directly report to a lieutenant, who in turn will report directly to a captain (ICAC Program Manager). All levels within the above listed structure will have input into the assigned cases, reviewing them to ensure a thorough and well documented investigation has taken place (See attached organizational chart). Note: Cases come to the Task Force in a variety of ways. Many cases are referred to the Task Force from Patrol Officers, who are also known as the Initial Responder. Based on the observations of the Patrol Officer, an ICAC Detective may be requested to the scene. Based on the type of case, the investigator can then either seize the device in question, or request consent from the owner to have a Forensic Examiner review the

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electronic device. If a victimized child is present, a Child Forensic Examiner, specially trained to speak with children, can be requested and a forensic exam with the child can be scheduled. After the evidence has been processed, the State or Federal Prosecutor will be presented with the investigator's completed case file.

This grant will fund the equipment and training needed to enhance the project. It will also fund one investigative position and the training necessary to stay current with investigative strategies. Although equipment and training may be purchased and/or attended during the grant period, one of the main struggles with staying current with both technology and investigative strategies is that both are constantly evolving. For example, many companies who develop devices such as cellular telephones, or touch screen/handheld tablet devices often come up with multiple device releases within a calendar year. Although these devices are similar, these devices come with updated software which in turn has updated abilities. These devices are often times expensive, and purchasing them, or software to examine them, multiple times in a year is extremely difficult and often times not feasible. With the additional funding, the Task Force would be able to stay current and the grant would fund at least 75% of the entire project to include: Training, Equipment Purchasing, and the funding of one investigative position. Without this funding it would be extremely difficult to stay current in both investigative strategies and equipment.

ACTIVITIES

Interventions – Methods – Means – Processes – Activities are what a project does with the inputs to fulfill its mission. Activities include the strategies, techniques, or types of treatment that comprise a project's service and methodology. This section should describe the planned activities/services, major interventions or program elements designed to accomplish the goals of the project. You should describe the activities to be employed by the project to achieve the desired results. For projects requesting multi-year funding, describe and delineate how activities may change over the period of the grant.

Investigate and Arrest Internet Predators

- Make internet crimes arrests
- Execute related search warrants
- Obtain judicial subpoenas
- Conduct forensic examinations
- Continue to maintain a level of proficiency and technology to meet the accepted standards of both the State of Tennessee and Federal prosecutor's offices
- Conduct file sharing (Peer to Peer) investigations

Attend Training

- Utilize training resources and further develop or maintain letters of agreement with entities that have proven academic standards and utilize them as a part of a training and informational resource (e.g. Universities, FBI-Quantico, and any and all other qualified resources)

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- Attend trainings related to: Peer to Peer (P2P) investigations, social networking, computer forensics, mobile phone forensics, etc.
- All investigators who receive training or certifications funded under this grant will update their training profile through the TACP/ICAC web portal

Host Training Geared Towards Investigating Internet Crimes Against Children

- Conduct training/instruction for Patrol Officers (also referred to as Initial Responders) and various detectives employed by the Metropolitan Nashville Police Department
- Conduct training/instruction for personnel from other agencies
- Conduct trainings/presentations at various churches, middle schools, high schools, synagogues, and community group associations

Prosecution: Work Closely with Federal and State Prosecutors to Ensure Prosecution is Maximized

- MNPDP will provide training/instruction for various prosecutors
- MNPDP will provide training/instruction to officers as it relates to Initial Responders
- The MNPDP will conduct presentations of Internet Safety and Crime Prevention to persons in and around our community and to school aged children
- MNPDP will continue to work with State and US Attorney's Offices in case presentations and prosecutions

Purchase Equipment to Support Investigations and Forensic Examinations

- Identify and purchase equipment needed to conduct forensic examinations
- Identify and purchase software needed to conduct forensic examinations
- Identify and purchase equipment needed to store evidence
- Identify and purchase other equipment needed to assist the MNPDP Task Force to further their investigations as it becomes known, needed, or available

INTENDED OUTPUTS (Products)

This section should describe the outputs or internal measures of the amount of work done within the project. Outputs are the direct products of program activities and usually are measured in terms of the volume of work accomplished. Outputs refer to the completion of tasks you are required to accomplish over the course of the project. e.g., number of classes taught, number of people trained, number of people served or arrested.

- Each year during the grant period MNPDP Investigators will strive to maintain an average of 1 community oriented training per month

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- Each year during the grant period MNPDP investigators will strive to maintain Internet crimes arrests based on the prior three year ICAC Grant period average
- Each year during the grant period MNPDP investigators will strive to maintain the number of search warrants executed based on the prior three year ICAC Grant period average
- Each year during the grant period MNPDP investigators will strive to maintain the number of judicial subpoenas obtained based on the prior three year ICAC Grant period average
- Each year during the grant period MNPDP investigators will strive to maintain the number of computer forensic examinations based on the prior three year ICAC Grant period average
- Each year during the grant period MNPDP investigators will strive to maintain file sharing/Peer to Peer investigation numbers based on the prior three year ICAC Grant period average

Sub-Contract Outputs

At this time it cannot be determined which agencies can/will be partnered with, to include the exact number of agencies to be partnered with. Based on this fact, at this time in the application process, it is unknown what portion of the partnering agencies funds will be dedicated to either training, equipment, or both. It is known to the MNPDP and will be made known to the agencies the MNPDP decides to partner with, that the State Program Manager over the ICAC Grant will be informed of the decisions made as the process moves along. Prior to the approval of any subcontract, the State Program Manager will be informed as to the intent of purchase/spending for the partnering agencies. At this time in the application process it is only known that the MNPDP will be setting aside \$350,000, or a similar percentage of the awarded money, in order to partner with outside agencies.

INTENDED OUTCOMES (Results)

Outcomes are benefits resulting for the participants or the community from the program activities. Outcomes should describe some change in the participant's or community's condition. The key to show what differences a project is expected to make or what value it is expected to add to the public's well-being. Outcomes establish the benefits of the funding in measurable terms. They describe the results of the services being provided. For projects requesting multi-year funding, describe how outcomes may be expected to change over the period of the grant.

- MNPDP Investigators will strive to maintain an average of 1 community oriented training per month
- MNPDP investigators will strive to increase Internet crimes arrests by ten percent (10%) each year, based on the prior three year ICAC Grant period average
- MNPDP investigators will strive to increase search warrants executed by ten percent (10%), each year based on the prior three year ICAC Grant period average
- MNPDP investigators will strive to increase judicial subpoenas obtained by ten percent (10%) each year, based on the prior three year ICAC Grant period average
- MNPDP investigators will strive to increase computer forensic examinations by ten percent (10%) each year, based on the prior three year ICAC Grant period average

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- MNPDP investigators will strive to increase file sharing/Peer to Peer investigations by ten percent (10%) each year, based on the prior three year ICAC Grant period average

DATA COLLECTION PROCEDURE

Describe the data collection procedures you will undertake to collect and report the outputs and outcomes of the planned services or interventions. E.g. stakeholder questionnaires, client satisfaction surveys, case records, etc.

The MNPDP ICAC Task Force will report to the Office of Criminal Justice Programs on the outputs and outcomes both quarterly and annually as required. In addition to these required OCJP reports, the MNPDP ICAC Task Force Detective(s) will report their weekly activities to the MNPDP ICAC Program Manager via email. This report will consist of a brief narrative describing their actions, as well as statistical information indicating the amount of cases worked YTD, how many of those remain open, the number of files being reviewed at the DA's Office, and the amount of devices seized YTD. The MNPDP ICAC Program Manager will also receive a weekly update which will include the YTD breakdown in types of cases assigned and a further breakdown of information related to the cases. This further breakdown will show the variety of investigations being worked, to include but not be limited to, indicating the number of cases that involve Child Pornography/Child Abuse Material, On-Line Solicitation, etc. along with the number of judicial subpoenas requested, search warrants executed, and hours spent in training. The information provided will be reviewed to ensure the program is on track to meet the goals set forth in the grant application. On or around the first of every year during the grant period, the MNPDP ICAC Program Manager will meet with the ICAC Lieutenant to review the data in greater detail for the purpose of ensuring the program is on track to meet the goals set forth in the grant application.

COLLABORATION ACTIVITIES

All sub recipients are strongly encouraged to collaborate with other agencies to achieve the intended results of the project. Describe how you are collaborating with other agencies in your community to achieve this goal(s). If applicable, attach letters of agreement from at least two of the identified agencies describing and agreeing to be part of a coordinated, collaborative response. If this is a task force, attach to the e-mail any memorandum of understanding that may have been developed. Include the name, address, and telephone number of those agencies you are working with and the name of contact person for those agencies.

The MNPDP's ICAC Task Force will continue to seek opportunities to collaborate with law enforcement agencies, non-law enforcement agencies and educational institutions in order to increase the investigative and operational productivity and effectiveness of the Regional ICAC Task Force. This will be achieved, in part, by providing a portion of the funding awarded to the MNPDP to outside agencies through the use of sub-contracted partnerships. Below will detail the methods to be utilized:

Sub-Contract Information

- As part of this grant, the MNPDP is planning on partnering with outside agencies (law enforcement, non-law enforcement or a combination of the two). The purpose of sharing this grant is not only to create new partnerships and/or foster existing ones, but to also see that agencies outside of the MNPDP who either investigate Internet crimes against children or assist with providing training for those who do (either funding detectives to attend ICAC based training or fund the ICAC training itself) are assisted. It is the goal of the MNPDP to provide funding to at least three (3) agencies each grant year; however, the number of agencies partnered with may vary year to year depending on applications received or needs of a specific requesting agency.

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What is being determined at this stage of the application process is that \$350,000, or a similar percentage of the fund, will be set aside for use outside of the MNP. The MNP sends out preapproved applications (provided to State Program Manager for his/her approval prior to emailing out) to various groups inside the Task Force Region. Based on the response to those applications, the MNP then decides how many agencies to partner with. Once the agencies are selected, discussion is started with the selected agencies to determine the level of funding needed. It could be assumed the \$350,000 set aside for these agencies would be evenly distributed among the selected agencies; however, based on the projected needs of the agencies this may not always be the case. For example: if an agency indicates they only had a true need for a smaller portion of the money, (example would be three agencies were selected and one had a true need for only \$50,000) the other agencies may have a need for and be awarded the additional funding. This process has worked well in the past and helps ensure the money being given to other agencies is being spent effectively.

- During this current grant period, the MNP has partnered with 5 agencies: Cookeville Police Department, The Dickson County Sheriff's Office, the Spring Hill Police Department, the Williamson County Sheriff's Department and the Tennessee Association of Chiefs of Police, hereinafter referred to as TACP. The use of these funds by the partnering agencies is limited to only being used for equipment and/or training unless otherwise stated in their Memo of Understanding (MOU). During the process of entering into a subcontract with these agencies, they are required to provide written documentation (prior to being authorized to make any purchase) stating how they intend to spend the allocated funds. This list, which could include either training events, equipment purchases, or both, is forwarded to the State Program Manager of the ICAC Grant for approval before authorization to spend the money is given. The allocation of funds is through reimbursement to the agencies based on receipts – no income/interest will be collected by any of the partnering agencies. Any training or equipment purchased must be used in relation to investigating, training, and/or prosecuting Internet crimes against children.
- In selecting agencies to partner with, The MNP will coordinate with the Knoxville Police Department, who receive both State and Federal funds for the investigation of ICAC cases. This coordination will be via email, telephone, and/or in person. This coordination is needed to ensure the funds provided to/from the MNP are not duplicated unnecessarily. This is not to say that both agencies could not enter into separate subcontracts with the same outside agency (TACP for example). It means there will be communication between the two agencies so the money provided to outside agencies is appropriately spent and not unnecessarily duplicated. Again, this does not preclude an outside agency from receiving/using funds from both agencies in order to send persons to ICAC training and/or host ICAC training. It will though ensure both the MNP and the Knoxville Police Department are aware of who each agency is partnering with.
- In selecting these agencies, a questionnaire is emailed to all agencies who actively investigate internet crimes against children or who actively assist in providing training for law enforcement officers who investigate these crimes. Prior to sending out this questionnaire, it is sent to the State Program Manager for approval. Once the questionnaires are emailed out and returned, by the provided deadline, the agencies who returned them are then considered. Once agencies are selected, those names are then provided to the State Program Manager prior to the drafting of any subcontracts. Those subcontracts include an addendum that list the anticipated purchases/spending. Once approval is obtained – the subcontracts are drafted and again approved by the State Program Manager prior to them being sent out for signatures and prior to them going before Metro Council. Once the subcontracts are approved, the State Program Manager is notified one last time prior to giving approval for the agencies to begin making

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purchases. Any change in spending must be sent to the State Program Manager for his/her approval.

PLANS FOR CONTRACT CONTINUATION

All projects are required to plan for continuation once the federal grant funding ceases. This section must outline the agency's plan for local or state assumption of the project after federal funds expire.

Should the State ICAC Allocation be eliminated, MNPDP will continue the initiative to the extent resources allow.

IMPLEMENTATION TIMELINE FOR ACCOMPLISHING KEY GRANT ACTIVITIES

Activity	Responsible Organization	Date
28 internet crime arrests	MNPDP	06/30/22
31 internet crime arrests	MNPDP	06/30/23
34 internet crime arrests	MNPDP	06/30/24
37 internet crime arrests	MNPDP	06/30/25
41 internet crime arrests	MNPDP	06/30/26

ABSTRACT

Applicants must provide an abstract that includes the applicant's name, title of project, the goals of the project, type of programs to be implemented, a description of strategies to be used, major deliverables, and coordination plans. The abstract must not exceed one-half page, or 400-500 words.

Captain Anthony McClain is employed by the Metropolitan Nashville Police Department and is assigned to the Special Victims Division, to which ICAC is assigned. The applicant is applying for this grant to be used under the project title, "Middle Tennessee ICAC Task Force 2022-2026." The goal of the project is to locate and arrest internet predators, and to educate the community by providing information focused towards protecting themselves and the children in their lives. Education is a key factor in preventing the victimization of children. In order to be successful in this endeavor, the Task Force must develop and maintain relationships with other law enforcement entities as well as groups outside of law enforcement. Developing and maintaining relationships with other law enforcement agencies is crucial for sharing information obtained through investigations related to potential predators inside and outside of our jurisdiction. Relationships with non-law enforcement groups are equally just as crucial. These groups, which could include prosecutors or agencies who provide additional resources to child victims and their families, are just as important for investigators to connect victims and their families with resource providers who can assist with the various emotional and physical needs after the victimization has occurred.

The Task Force will base its strategies of identifying, locating, investigating and prosecuting child predators on information provided and learned in approved training, through thorough investigations, and the successful prosecution of child predators inside and outside of our Task Force's jurisdiction, as well as through the various collaborations developed with prosecutors at the State and Federal levels. These

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strategies could include, but are not limited to, undercover chatting in on-line chat rooms, through legally obtaining and forensically examining electronic devices, and the monitoring of websites often used by child predators to obtain and trade child pornography. All of these strategies rely on receiving up to date training not only in the ever evolving techniques used by child predators to complete and hide their actions, but also in the ever evolving and always changing criminal laws. Although new laws are always being added or amended, court rulings at the State and Federal level change the law's interpretation, and members of the Task Force must be aware of these changes.

The success of these strategies will be evaluated by: the number of child predators arrested and successfully prosecuted, the number of judicial subpoenas successfully obtained, the number of devices forensically examined for illegal material, and the number of community meetings/presentations held by the Task Force, to include keeping track of the number of attendees. These meetings will be aimed at providing crucial and up to date information on internet safety.

UPON COMPLETION OF THIS SCOPE OF SERVICE/NARRATIVE SAVE A COPY AND SUBMIT IT ALONG WITH YOUR BUDGET FORM TO YOUR OCJP PROGRAM MANAGER VIA E-MAIL.

GRANT BUDGET				
Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: ICAC				
SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2021 END: 06/30/2022				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$165,700.00	\$0.00	\$165,700.00
4, 15	Professional Fee, Grant & Award ²	\$70,000.00	\$0.00	\$70,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$30,800.00	\$0.00	\$30,800.00
11, 12	Travel, Conferences & Meetings ²	\$21,500.00	\$0.00	\$21,500.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$288,000.00	\$0.00	\$288,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocip/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

Metropolitan Government of Nashville and Davidson County

FUND SOURCE: ICAC

SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force

SALARIES, BENEFITS & TAXES	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Police Officer II: Salary estimate at \$70,700 (100% on Grant)	\$70,700.00
Position 2: Police Officer II: Fringe estimate at \$ 28,000 (100% on Grant)	\$28,000.00
Position 3: Police Officer II: Overtime	\$25,000.00
Position 4: Computer Technician Overtime	\$42,000.00
TOTAL	\$165,700.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Monies provided to support other agencies within the ICAC guidelines	\$70,000.00
	\$0.00
	\$0.00
TOTAL	\$70,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Occupancy:	\$0.00
Supplies: Small Office Supplies (pens, paper, folders, etc.). Optical Media-BluRay, CD's, DVD's (for court evidence and archiving suspect data). Hard Drives/Flash Media (for court evidence and archiving suspect data)	\$5,200.00
Sensitive Minor Equipment: Forensic Devices-IOS devices, OSX devices, Mobile devices, IMAC, etc.	\$12,000.00
All Other Items: Forensic Software-Access Data, Cacheback, Email Programs, etc. Software Maintenance-Magnet Forensics, GPS Forensics, Email Forensics, Internet Forensic Equipment Maintenance-Current servers and workstations and any additional peripherals	\$13,600.00
	\$0.00
TOTAL	\$30,800.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel:	\$0.00
Training and Conferences Attended by Agency Staff: Training and Conferences Attended by Agency Staff: Up to Two detectives approved to utilize ICAC Grant Funding will attend the annual National Conference (ICAC) during the grant period. In addition, the remaining funds will be used to send detectives, who are approved to utilize ICAC Grant Funding, to various ICAC based investigative courses and computer forensic based training courses as those trainings are identified and vetted during the grant period. Those trainings attended will be sought and decided upon based on needs identified in cases being worked during the ICAC Grant period.	\$21,500.00
Training and Conferences Implemented by Agency:	\$0.00
	\$0.00
TOTAL	\$21,500.00

INSURANCE	AMOUNT
Description of Insurance:	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals:	\$0.00
	\$0.00

TOTAL	\$0.00
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DEPRECIATION	AMOUNT
Must provide depreciation schedule.	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL	AMOUNT
Prior approval required by OCJP before budgeting in this line. Specific, Descriptive, Detail required.	\$0.00
TOTAL	\$0.00

CAPITAL PURCHASE	AMOUNT
Description of Capital Purchases:	\$0.00
TOTAL	\$0.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: cannot be match	\$0.00
TOTAL	\$0.00

IN-KIND EXPENSE	AMOUNT
Volunteer Time:	\$0.00
Donated Space:	\$0.00
Donated Goods:	\$0.00
	\$0.00
TOTAL	\$0.00

GRANT BUDGET				
Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: ICAC				
SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2022 END: 06/30/2023				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$169,100.00	\$0.00	\$169,100.00
4, 15	Professional Fee, Grant & Award ²	\$70,000.00	\$0.00	\$70,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$25,400.00	\$0.00	\$25,400.00
11, 12	Travel, Conferences & Meetings ²	\$23,500.00	\$0.00	\$23,500.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$288,000.00	\$0.00	\$288,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocip/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

Metropolitan Government of Nashville and Davidson County

FUND SOURCE: ICAC

SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force

SALARIES, BENEFITS & TAXES	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Police Officer II: Salary estimate at \$72,700 (100% on Grant)	\$72,700.00
Position 2: Police Officer II: Fringe estimate at \$ 28,400 (100% on Grant)	\$28,400.00
Position 3: Police Officer II: Overtime	\$26,000.00
Position 4: Computer Technician Overtime	\$42,000.00
TOTAL	\$169,100.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Monies provided to support other agencies within the ICAC guidelines	\$70,000.00
	\$0.00
	\$0.00
TOTAL	\$70,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Occupancy:	\$0.00
Supplies: Small Office Supplies (pens, paper, folders, etc.). Optical Media-BluRay, CD's, DVD's (for court evidence and archiving suspect data). Hard Drives/Flash Media (for court evidence and archiving suspect data)	\$4,200.00
Sensitive Minor Equipment: Forensic Devices-IOS devices, OSX devices, Mobile devices, IMAC, etc.	\$10,200.00
All Other Items: Forensic Software-Access Data, Cacheback, Email Programs, etc. Software Maintenance-Magnent Forensics, GPS Forensics, Email Forensics, Internet Forensic Equipment Maintenance-Current servers and workstations and any additional peripherals	\$11,000.00
	\$0.00
TOTAL	\$25,400.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel:	\$0.00
Training and Conferences Attended by Agency Staff: Training and Conferences Attended by Agency Staff: Up to Two detectives approved to utilize ICAC Grant Funding will attend the annual National Conference (ICAC) during the grant period. In addition, the remaining funds will be used to send detectives, who are approved to utilize ICAC Grant Funding, to various ICAC based investigative courses and computer forensic based training courses as those trainings are identified and vetted during the grant period. Those trainings attended will be sought and decided upon based on needs identified in cases being worked during the ICAC Grant period.	\$23,500.00
Training and Conferences Implemented by Agency:	\$0.00
	\$0.00
TOTAL	\$23,500.00

INSURANCE	AMOUNT
Description of Insurance:	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals:	\$0.00
	\$0.00

TOTAL	\$0.00
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DEPRECIATION	AMOUNT
Must provide depreciation schedule.	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL	AMOUNT
Prior approval required by OCJP before budgeting in this line. Specific, Descriptive, Detail required.	\$0.00
TOTAL	\$0.00

CAPITAL PURCHASE	AMOUNT
Description of Capital Purchases:	\$0.00
TOTAL	\$0.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: cannot be match	\$0.00
TOTAL	\$0.00

IN-KIND EXPENSE	AMOUNT
Volunteer Time:	\$0.00
Donated Space:	\$0.00
Donated Goods:	\$0.00
	\$0.00
TOTAL	\$0.00

GRANT BUDGET				
Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: ICAC				
SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2023 END: 06/30/2024				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$172,000.00	\$0.00	\$172,000.00
4, 15	Professional Fee, Grant & Award ²	\$70,000.00	\$0.00	\$70,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$24,000.00	\$0.00	\$24,000.00
11, 12	Travel, Conferences & Meetings ²	\$22,000.00	\$0.00	\$22,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$288,000.00	\$0.00	\$288,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

Metropolitan Government of Nashville and Davidson County

FUND SOURCE: ICAC

SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force

SALARIES, BENEFITS & TAXES	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Police Officer II: Salary estimate at \$76,600 (100% on Grant)	\$76,600.00
Position 2: Police Officer II: Fringe estimate at \$ 29,200 (100% on Grant)	\$29,200.00
Position 3: Police Officer II: Overtime	\$26,000.00
Position 4: Computer Technician Overtime	\$42,000.00
TOTAL	\$173,800.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Monies provided to support other agencies within the ICAC guidelines	\$70,000.00
	\$0.00
	\$0.00
TOTAL	\$70,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Occupancy:	\$0.00
Supplies: Small Office Supplies (pens, paper, folders, etc.). Optical Media-BluRay, CD's, DVD's (for court evidence and archiving suspect data). Hard Drives/Flash Media (for court evidence and archiving suspect data)	\$4,000.00
Sensitive Minor Equipment: Forensic Devices-IOS devices, OSX devices, Mobile devices, IMAC, etc.	\$9,500.00
All Other Items: Forensic Software-Access Data, Cacheback, Email Programs, etc. Software Maintenance-Magnent Forensics, GPS Forensics, Email Forensics, Internet Forensic Equipment Maintenance-Current servers and workstations and any additional peripherals	\$9,600.00
	\$0.00
TOTAL	\$23,100.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel:	\$0.00
Training and Conferences Attended by Agency Staff: Training and Conferences Attended by Agency Staff: Up to Two detectives approved to utilize ICAC Grant Funding will attend the annual National Conference (ICAC) during the grant period. In addition, the remaining funds will be used to send detectives, who are approved to utilize ICAC Grant Funding, to various ICAC based investigative courses and computer forensic based training courses as those trainings are identified and vetted during the grant period. Those trainings attended will be sought and decided upon based on needs identified in cases being worked during the ICAC Grant period.	\$21,100.00
Training and Conferences Implemented by Agency:	\$0.00
	\$0.00
TOTAL	\$21,100.00

INSURANCE	AMOUNT
Description of Insurance:	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals:	\$0.00
	\$0.00

TOTAL	\$0.00
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DEPRECIATION	AMOUNT
Must provide depreciation schedule.	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL	AMOUNT
Prior approval required by OCJP before budgeting in this line. Specific, Descriptive, Detail required.	\$0.00
TOTAL	\$0.00

CAPITAL PURCHASE	AMOUNT
Description of Capital Purchases:	\$0.00
TOTAL	\$0.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: cannot be match	\$0.00
TOTAL	\$0.00

IN-KIND EXPENSE	AMOUNT
Volunteer Time:	\$0.00
Donated Space:	\$0.00
Donated Goods:	\$0.00
	\$0.00
TOTAL	\$0.00

GRANT BUDGET				
Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: ICAC				
SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2024 END: 06/30/2025				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$173,800.00	\$0.00	\$173,800.00
4, 15	Professional Fee, Grant & Award ²	\$70,000.00	\$0.00	\$70,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$23,100.00	\$0.00	\$23,100.00
11, 12	Travel, Conferences & Meetings ²	\$21,100.00	\$0.00	\$21,100.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$288,000.00	\$0.00	\$288,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocip/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

Metropolitan Government of Nashville and Davidson County

FUND SOURCE: ICAC

SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force

SALARIES, BENEFITS & TAXES	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Police Officer II: Salary estimate at \$74,700 (100% on Grant)	\$74,700.00
Position 2: Police Officer II: Fringe estimate at \$ 28,800 (100% on Grant)	\$28,800.00
Position 3: Police Officer II: Overtime	\$26,500.00
Position 4: Computer Technician Overtime	\$42,000.00
TOTAL	\$172,000.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Monies provided to support other agencies within the ICAC guidelines	\$70,000.00
	\$0.00
	\$0.00
TOTAL	\$70,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Occupancy:	\$0.00
Supplies: Small Office Supplies (pens, paper, folders, etc.). Optical Media-BluRay, CD's, DVD's (for court evidence and archiving suspect data). Hard Drives/Flash Media (for court evidence and archiving suspect data)	\$4,000.00
Sensitive Minor Equipment: Forensic Devices-IOS devices, OSX devices, Mobile devices, IMAC, etc.	\$9,500.00
All Other Items: Forensic Software-Access Data, Cacheback, Email Programs, etc. Software Maintenance-Magnet Forensics, GPS Forensics, Email Forensics, Internet Forensic Equipment Maintenance-Current servers and workstations and any additional peripherals	\$10,500.00
	\$0.00
TOTAL	\$24,000.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel:	\$0.00
Training and Conferences Attended by Agency Staff: Training and Conferences Attended by Agency Staff: Up to Two detectives approved to utilize ICAC Grant Funding will attend the annual National Conference (ICAC) during the grant period. In addition, the remaining funds will be used to send detectives, who are approved to utilize ICAC Grant Funding, to various ICAC based investigative courses and computer forensic based training courses as those trainings are identified and vetted during the grant period. Those trainings attended will be sought and decided upon based on needs identified in cases being worked during the ICAC Grant period.	\$22,000.00
Training and Conferences Implemented by Agency:	\$0.00
	\$0.00
TOTAL	\$22,000.00

INSURANCE	AMOUNT
Description of Insurance:	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals:	\$0.00
	\$0.00

TOTAL	\$0.00
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DEPRECIATION	AMOUNT
Must provide depreciation schedule.	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL	AMOUNT
Prior approval required by OCJP before budgeting in this line. Specific, Descriptive, Detail required.	\$0.00
TOTAL	\$0.00

CAPITAL PURCHASE	AMOUNT
Description of Capital Purchases:	\$0.00
TOTAL	\$0.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: cannot be match	\$0.00
TOTAL	\$0.00

IN-KIND EXPENSE	AMOUNT
Volunteer Time:	\$0.00
Donated Space:	\$0.00
Donated Goods:	\$0.00
TOTAL	\$0.00

GRANT BUDGET				
Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: ICAC				
SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2025 END: 06/30/2026				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$173,800.00	\$0.00	\$173,800.00
4, 15	Professional Fee, Grant & Award ²	\$70,000.00	\$0.00	\$70,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$23,100.00	\$0.00	\$23,100.00
11, 12	Travel, Conferences & Meetings ²	\$21,100.00	\$0.00	\$21,100.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$288,000.00	\$0.00	\$288,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: <https://www.tn.gov/content/dam/tn/finance/ocip/Appendix J Policy 03 Report.xls>)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

Metropolitan Government of Nashville and Davidson County

FUND SOURCE: ICAC

SOLICITATION NUMBER: FY 22/26 Middle Tennessee Task Force

SALARIES, BENEFITS & TAXES	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Police Officer II: Salary estimate at \$76,600 (100% on Grant)	\$76,600.00
Position 2: Police Officer II: Fringe estimate at \$ 29,200 (100% on Grant)	\$29,200.00
Position 3: Police Officer II: Overtime	\$26,000.00
Position 4: Computer Technician Overtime	\$42,000.00
TOTAL	\$173,800.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Monies provided to support other agencies within the ICAC guidelines	\$70,000.00
	\$0.00
	\$0.00
TOTAL	\$70,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Occupancy:	\$0.00
Supplies: Small Office Supplies (pens, paper, folders, etc.). Optical Media-BluRay, CD's, DVD's (for court evidence and archiving suspect data). Hard Drives/Flash Media (for court evidence and archiving suspect data)	\$4,000.00
Sensitive Minor Equipment: Forensic Devices-IOS devices, OSX devices, Mobile devices, IMAC, etc.	\$9,500.00
All Other Items: Forensic Software-Access Data, Cacheback, Email Programs, etc. Software Maintenance-Magnet Forensics, GPS Forensics, Email Forensics, Internet Forensic Equipment Maintenance-Current servers and workstations and any additional peripherals	\$9,600.00
	\$0.00
TOTAL	\$23,100.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel:	\$0.00
Training and Conferences Attended by Agency Staff: Training and Conferences Attended by Agency Staff: Up to Two detectives approved to utilize ICAC Grant Funding will attend the annual National Conference (ICAC) during the grant period. In addition, the remaining funds will be used to send detectives, who are approved to utilize ICAC Grant Funding, to various ICAC based investigative courses and computer forensic based training courses as those trainings are identified and vetted during the grant period. Those trainings attended will be sought and decided upon based on needs identified in cases being worked during the ICAC Grant period.	\$21,100.00
Training and Conferences Implemented by Agency:	\$0.00
	\$0.00
TOTAL	\$21,100.00

INSURANCE	AMOUNT
Description of Insurance:	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals:	\$0.00
	\$0.00

TOTAL	\$0.00
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DEPRECIATION	AMOUNT
Must provide depreciation schedule.	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL	AMOUNT
Prior approval required by OCJP before budgeting in this line. Specific, Descriptive, Detail required.	\$0.00
TOTAL	\$0.00

CAPITAL PURCHASE	AMOUNT
Description of Capital Purchases:	\$0.00
TOTAL	\$0.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: cannot be match	\$0.00
TOTAL	\$0.00

IN-KIND EXPENSE	AMOUNT
Volunteer Time:	\$0.00
Donated Space:	\$0.00
Donated Goods:	\$0.00
	\$0.00
TOTAL	\$0.00

Instructions for Completing the Certification Forms

- Read the Certifications thoroughly prior to completing the certification documents.
- Identify who will complete the certification documents, the Authorized Official or their Designee
- **NOTE: A Designee is defined as a person who has been designated by the authorized official as responsible for completing the Certifications and has been granted permission by the Authorized Official to sign the documents with the Authorized Official's signature.**
- When the Designee is completing the Certifications, the sections of the Certifications collecting the Designee's personal information must be completed in full for the Designee.
- The Certifications have check boxes to indicate whether the Agency certifies to the statement or whether it is not applicable. Make sure all appropriate check boxes are marked.
- At times, the Certification requires an explanation of why a Certification is not applicable for an agency. Agencies must then add this information to the Certification form.
- Agencies should review the Certifications to ensure they are completed in full, all appropriate check boxes marked, signatures and dates are present and designee information completed if necessary.
- Agencies should make a copy of the completed Certifications and keep them in their Agency Grant file.
- Completed Certification forms should be returned to OCJP along with the signed Grant Contract.

**CERTIFICATION REGARDING DEBARMENT, ET AL (CONTINUED)
(PAGE 2 OF 3)**

US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION LOWER TIER COVERED TRANSACTIONS
(SUB-RECIPIENTS)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR part 67, section 67.510, and Participants' responsibilities. The regulations were published as part vii of the May 26, 1988 Federal Register (pages 19160-19211)

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON PREVIOUS PAGE)

(1) The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

(2) Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Name and Title of Authorized Official: John Cooper, Mayor

Name and Address of Authorizing Agency: Metropolitan Government of Nashville and Davidson County
1 Public Square
Nashville, Tn. 37201

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is considered to be certifying this application, and is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in attachment A)."

Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. *(Please click the box to the left)*

CERTIFICATION REGARDING DEBARMENT, ET AL (CONTINUED)
(PAGE 3 OF 3)

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):

(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: John Drake
Certifying Designee's Title: Chief of Police
Certifying Designee's Address: 600 Murfreesboro Pike P.O. Box 196399
Certifying Designee's Address: Nashville, Tn. 37219-6399

Please complete all certifications, print them, and then sign & date each certification



Authorized Signature of the Applicant Agency:

2-26-21

Date:

CERTIFICATION REGARDING LOBBYING

(PAGE 1 OF 1)

CERTIFICATION REGARDING LOBBYING

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OCJP for guidance, and may not proceed without the express prior written approval of OCJP.

Each person shall file the most current edition of this certification and disclosure form, if applicable, with each submission that initiates agency consideration of such person for an award of a Federal grant, or cooperative agreement over \$100,000 as defined at CFR Part 69.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more that \$100,000 for each such failure.

Name and Title of Authorized Official: John Cooper, Mayor

Name and Address of Authorizing Agency: 1 Public Square
Nashville, Tn. 37201

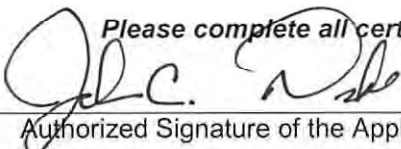
"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in Attachment A)."

Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. *(Please click the box to the left)*

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):
(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: John Drake
Certifying Designee's Title: Chief of Police
Certifying Designee's Address: 600 Murfreesboro Pike P.O. Box 196399
Certifying Designee's Address: Nashville, Tn. 37219-6399

Please complete all certifications, print them, and then sign & date each certification


Authorized Signature of the Applicant Agency:

2-26-21
Date:

CERTIFICATION OF CIVIL RIGHTS COMPLIANCE

(PAGE 1 OF 2)

**TENNESSEE CERTIFICATION OF COMPLIANCE
WITH REGULATIONS FROM U. S. DEPARTMENT OF JUSTICE,
OFFICE OF JUSTICE PROGRAMS, OFFICE FOR CIVIL RIGHTS
FOR SUBGRANTS ISSUED BY
THE TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION,
OFFICE OF CRIMINAL JUSTICE PROGRAMS**

INSTRUCTIONS:

Complete the identifying information below. Read this form completely, identifying the person responsible for reporting civil rights findings in certification #3. Please obtain the signature of the Authorized Official on page 2, forward a copy of this form to the person identified in #3 and return the original copy of the form to the Office of Criminal Justice Programs, William R. Snodgrass Tennessee Tower, 312 Rosa L Parks Avenue, Suite 1800, Nashville, Tennessee 37243-1102 with your signed contracts.

Agency Name:	Metropolitan Government of Nashville and Davidson County	Project Director's Name:	Capt. Anthony McClain
Agency Address:	1 Public Square Nashville, Tn. 37201	Project Director's Phone:	615-862-7417
Grant Project Title:	Middle Tennessee ICAC Task Force 2022-2026		
Grant Start Date:	07/01/2021	Grant End Date:	06/30/2026
Grant Duration:	5 Years	Grant Amount:	\$1,440,000.00

I. REQUIREMENTS OF SUBGRANTEE RECIPIENTS:

All subgrantee recipients (regardless of type of entity or amount awarded) are subject to prohibitions against discrimination in any program or activity and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

1. I certify that this agency will maintain data (and submit when required) to ensure that:
 - a. all services provided by our agency are delivered in an equitable manner without discrimination on the basis of race, color, religion, national origin, age, sex or disability, or, if this agency receives funds under the Violence Against Women Act of 1994, as amended, sexual orientation or gender identity to all segments of the service population;
 - b. our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 *et. Seq.*;
 - c. all projects and activities of our agency will take reasonable steps to provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (*See also* 2000 Executive Order #13166).
 - d. I certify that this agency will register within 60 days of award start date with the [Office of Justice Programs, Office for Civil Rights online Equal Employment Opportunity \(EEO\) Program Reporting Tool](#) to submit the information requested and, if required, create and submit an EEO Utilization Report. The agency can access the tool at the following: <https://ocr-eeop.ncjrs.gov>.
2. I certify that this agency will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements which may include:
 - a. Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228);
 - b. Victims of Crime Act (34 U.S.C. § 20110(e));
 - c. Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b));
 - d. Civil Rights Act of 1964 (42 U.S.C. § 2000d);
 - e. Rehabilitation Act of 1973 (29 U.S.C. § 7 94);
 - f. Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34);
 - g. Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the
 - h. Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); and
 - i. Ex. Order 13,559 (Partnerships with Faith-Based and Other Neighborhood Organizations)
 - j. Violence Against Women Act (VAWA) of 1994, as amended, 34 U.S.C. § 12291(b)(13)



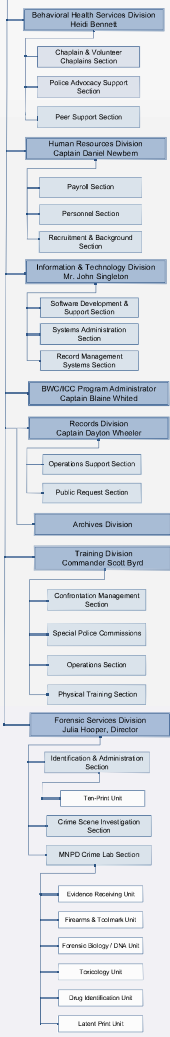
Metropolitan Nashville Police Department
Nashville, TN

Chief of Police Bureau
John Drake

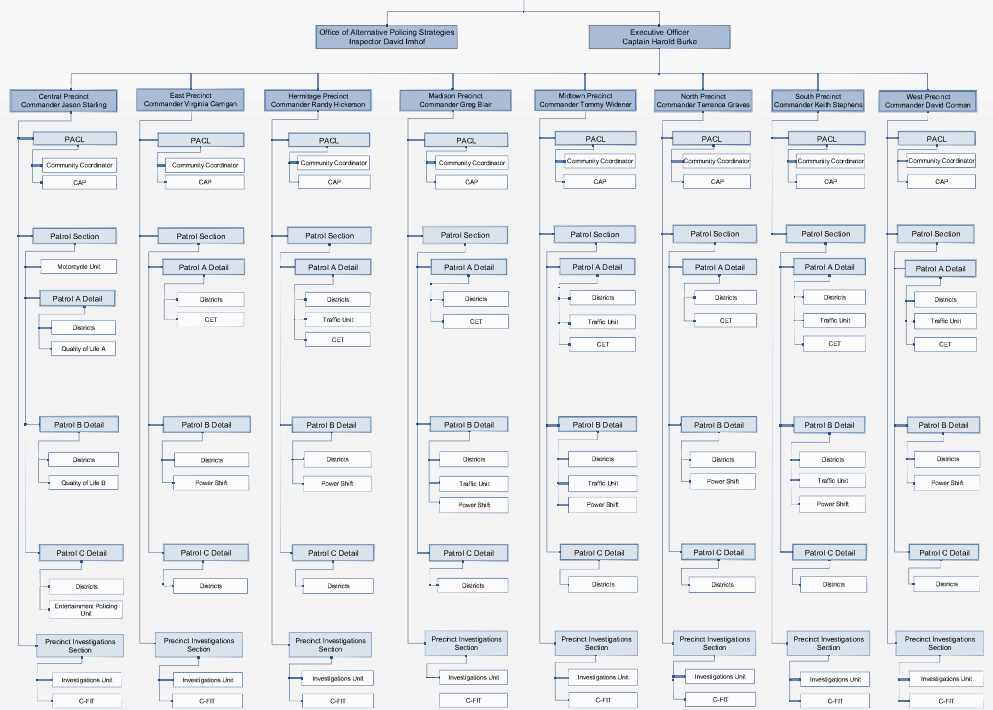
Compressed Organizational Chart
MNPDP Form 00-C
MNPDC Organizational Chart
Revised February 11, 2021



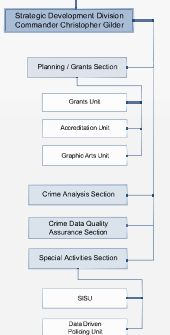
Administrative Services Bureau
Deputy Chief Kay Lokay



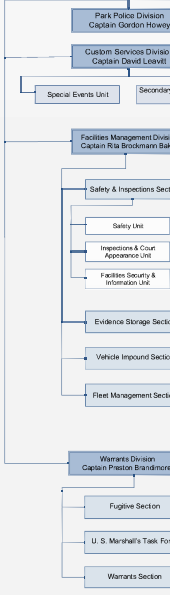
Community Services Bureau
Deputy Chief Dwayne Greene



Executive Services Bureau
Deputy Chief Mike Hagar



Support Services Bureau
Deputy Chief Sebastian Gourdin



Investigative Services
Deputy Chief Michelle Richter



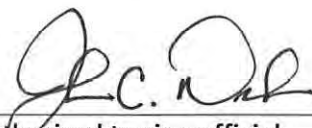
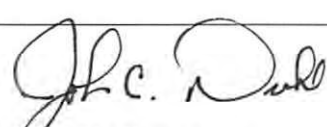
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**OFFICE OF CRIMINAL JUSTICE PROGRAMS
SIGNATURE AUTHORIZATION FORM**

Instructions: Please complete the form below and send to your OCJP Program Manager. Once this form is approved, the Designee will sign appropriate documents as the Authorized Official. This includes signing the Authorized Official's printed name, signature, and title. The Designee will then sign their initials to those sections.

Please note that the Authorized Official remains the legal contracting entity and person ultimately responsible for the overall operations of the agency. Also, only Authorized Officials can sign Corrective Action Plans for monitoring reports.

Agency Name: Metropolitan Government of Nashville and Davidson County	Agency Address: 1 Public Square Nashville, Tn. 37201	
Contract Number(s), if established:	Agency Phone: (615) 862-6000	
Authorized Official		
Typed Name: John Cooper Title: Mayor Date Elected: 2019		
Authorized Official's Designee		
Name: John Drake	Title: Chief of Police	Signature: 
I certify that the signature above are of the individuals authorized to sign official documents.		
 Authorized Official's Signature:		2-26-21 Date: