

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 6/17/25

Resolution



Ordinance

Contact/Prepared By: M. Park

Date Prepared: _____

Title (Caption): 2024 VOCA - Law Enforcement Victim Coordinator Grant - Amendment #2

Amendment 2 is adding an additional amount of \$474,455.00 to the previous amount of \$948,910.00 for a new total of \$1,423,365.00.

The amendment also extends the end date from 06/30/25 to 06/30/26.

Submitted to Planning Commission? ☐ N/A ☐ Yes-Date: _____ Proposal No: _____Proposing Department: Police Requested By: PoliceAffected Department(s): ALL Affected Council District(s): ALL

Legislative Category (check one):

- | | | |
|---|--|--|
| <input type="checkbox"/> Bonds | <input type="checkbox"/> Contract Approval | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Budget - Pay Plan | <input type="checkbox"/> Donation | <input type="checkbox"/> Lease |
| <input type="checkbox"/> Budget - 4% | <input type="checkbox"/> Easement Abandonment | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment | <input type="checkbox"/> Grant Application | <input type="checkbox"/> Street/Highway Improvements |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Improvement Acc. | <input type="checkbox"/> Other: _____ |

FINANCE Amount +/-: \$ \$ 474,455.00Funding Source: Capital Improvement Budget
Capital Outlay Notes
Departmental/Agency Budget
Funds to Metro
General Obligation Bonds
Grant
Increased Revenue SourcesMatch: \$ \$ 0.00Judgments and Losses
Local Government Investment Project
Revenue Bonds
Self-Insured Liability
Solid Waste Reserve
Unappropriated Fund Balance
4% Fund
Other: _____Approved by OMB: Aaron Pratt

Approved by Finance/Accounts: _____

Approved by Div Grants Coordination: VAUGHAN WALSON

Date to Finance Director's Office: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____

Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy

Administration –Yellow Copy

Finance Department - Pink Copy

GRANT SUMMARY SHEET

Grant Name: 2024 VOCA - Law Enforcement Victim Coordinator - Amend 2

Department: POLICE DEPARTMENT

Grantor: U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor
(If applicable):** STATE OF TN OJCP

Total Award this Action: \$474,455.00

Cash Match \$0.00

Department Contact: Michael Park
862-7077

Status: AMENDMENT

Program Description:

Vast majority of funding will be used to pay for salaries for one Police Counselor II, one Advocate Specialist and 4 Outreach Advocates. The remaining amount will be used towards supplies and travel. Amendment 2 is adding an additional amount of \$474,455.00 to the previous amount of \$948,910.00 for a new total of \$1,423,365.00. This amendment also extends the end date from 06/30/25 to 06/30/26.

Plan for continuation of services upon grant expiration:

Project is totally grant funded and will cease upon expiration of the grant.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
POLICE DEPARTMENT	031	Michael Park		862-7077	880-3077		
Grant Name:		2024 VOCA - Law Enforcement Victim Coordinator - Amendment #2					
Grantor:		U.S. DEPARTMENT OF JUSTICE		Other:			
Grant Period From:		07/01/23	(applications only) Anticipated Application Date:		04/10/23		
Grant Period To:		06/30/26	(applications only) Application Deadline:		04/10/23		
Funding Type:	FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	STATE OF TN OJCP	Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	COMPETITIVE	Total Award:		\$474,455.00			
Status:	AMENDMENT	Metro Cash Match:		\$0.00			
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #	16.575	Is Council approval required?		<input type="checkbox"/>			
Project Description:		Applic. Submitted Electronically?		<input checked="" type="checkbox"/>			
Vast majority of funding will be used to pay for salaries for one Police Counselor II, one Advocate Specialist and 4 Outreach Advocates. The remaining amount will be used towards supplies and travel. Amendment 2 is adding an additional amount of \$474,455.00 to the previous amount of \$948,910.00 for a new total of \$1,423,365.00. This amendment also extends the end date from 06/30/25 to 06/30/26.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
Project is totally grant funded and will cease upon expiration of the grant.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?				Fund	Business Unit		
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		6.00		Actual number of positions added:			
Departmental Indirect Cost Rate		45.90%		Indirect Cost of Grant to Metro:		\$609,770	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$474,455.00						\$474,455.00	\$217,774.84	\$0.00
Yr 2	FY25	\$474,455.00						\$474,455.00	\$217,774.84	\$0.00
Yr 3	FY26	\$379,564.00	\$94,891.00					\$474,455.00	\$217,774.84	
Yr 4	FY__									
Yr 5	FY__									
Total		\$1,328,474.00	\$94,891.00	\$0.00	\$0.00		\$0.00	\$1,423,365.00	\$653,324.52	\$0.00
Date Awarded:				07/01/25	Tot. Awarded:		\$474,455.00	Contract#:		
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact:

juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

Rev. 04/23/09
6046

GC Rec'd
05/21/25

GC Approved
05/21/25

VW

Resolution No. _____

A resolution approving amendment two to a Victim of Crime Act (VOCA) grant from the Tennessee Department of Finance and Administration, to the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, to fund additional staffing, enhance services, and serve more victims of crime.

WHEREAS, the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, previously entered into a grant agreement with the Tennessee Department of Finance and Administration to fund additional staffing, enhance services, and serve more victims of crime approved by RS2023-2221 and RS2024-308 (amendment one); and,

WHEREAS, the parties wish to amend the grant agreement to increase the amount of the grant by \$474,455.00 from \$948,910.00 to \$1,423,365.00 and extend the end date to June 30, 2026, a copy of which amendment two is attached hereto; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment two be approved.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment two to the Victim of Crime Act (VOCA) grant by and between the Tennessee Department of Finance and Administration and the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, to fund additional staffing, enhance services, and serve more victims of crime, a copy of which amendment two is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jenneen Reed/mjr
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Courtney Mohan
Assistant Metropolitan Attorney

Member(s) of Council



May 16, 2025

Freddie O'Connell, Mayor
Metropolitan Government of Nashville and Davidson County
1 Public Square
Suite 100
Nashville, TN 37201-1646

Dear The Honorable Freddie O'Connell:

Enclosed is amendment to Contract #51057. As the authorized official for your agency, you or the identified designee, must sign and date the documents in the appropriate places. If the designee is signing, OCJP must have designee authorization on file and the designee must sign the Authorized Official's name with designee's initials following the signature. An image of the signed contract is unacceptable. All signed contracts must be submitted electronically. Return the contract to the enclosed address by **June 11th, 2025**. Please contact your program manager (see below) with any concerns or questions.

After the State of Tennessee has approved the Contract, a fully executed copy will be returned to your agency.

Your Program Manager is Laura A Swanson. For questions or assistance regarding this contract, please contact Laura A Swanson, at (615) 532-3915, or email Laura.A.Swanson@tn.gov.


We look forward to our continued partnership with you.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Brinkman". The script is cursive and fluid.

Jennifer Brinkman
Director

cc: Karina Fernandez, Metropolitan Government of Nashville and Davidson County

<div><div>GRANT AMENDMENT</div></div>					
Agency Tracking # NA		Edison ID 51057	Contract # 51057		Amendment # 2
Contractor Legal Entity Name Metropolitan Government of Nashville and Davidson County					Edison Vendor ID 4
Amendment Purpose & Effect(s) Revises Clauses, Revises Budget, Increases Maximum Liability, and Extends Expiration Date					
Amendment Changes Contract End Date:			<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
			End Date: 6/30/2026		
TOTAL Contract Amount INCREASE or DECREASE <u>per this Amendment</u> (zero if N/A):					+\$474,455.00
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
FY24		\$ 474,455.00			\$ 474,455.00
FY25		\$ 474,455.00			\$ 474,455.00
FY26	\$94,891.00	\$ 379,564.00			\$ 474,455.00
TOTAL:	\$94,891.00	\$1,328,474.00			\$1,423,365.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			OCR USE		
Speed Chart FA00003547		Account Code County - 71301000			

**AMENDMENT 2
OF GRANT CONTRACT 51057**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section B.1. is deleted in its entirety and replaced with the following:

B.1. This Grant Contract shall be effective on 7/1/2023 ("Effective Date") and extend for a period of thirty-six (36) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.
2. Grant Contract section B.2. is added with the following:

B.2. Term Extension. It is understood and agreed that the State may extend the Term an additional period of time, not to exceed three hundred-sixty five (365) days beyond the expiration date of this Grant Contract, under the same terms and conditions. In no event, however, shall the maximum Term, including all extensions or renewals, exceed a total of sixty (60) months.
3. Grant Contract section C.1. is deleted in its entirety and replaced with the following:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Million Four Hundred Twenty-three Thousand Three Hundred Sixty-Five Dollars (\$1,423,365.00) ("Maximum Liability"). The Grant Budget attached and incorporated as Attachment A-1 for fiscal year 2024, Attachment A-1 for fiscal year 2025, Attachment A-1 for fiscal year 2026 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
4. Grant Contract section D.20 is deleted in its entirety and replaced with the following:

D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).
5. The following is added as Grant Contract section E.8.

E.8. Monitoring Sub-Contractors.

- a. The Grantee shall develop written procedures for monitoring all of its State-approved subcontractors. The procedures must clearly outline the process for assuring that all subcontractors are in compliance with the terms of this contract, and with the OCJP Grants Manual and with applicable state and federal requirements.
- b. The Grantee shall have an established quality assurance/quality improvement plan for all subcontractors; and
- c. The Grantee shall also maintain an internal quality improvement process that assesses the overall quality and performance of its subcontractors.

6. The following is added as Grant Contract section E.9.

E.9. Suspension of Payment.

- a. In addition to termination of this Grant Contract for convenience or for cause, the State may suspend payment under this Grant Contract upon one or more of the following occurrences:
 - i. Grantee's failure to comply with the terms of Section A of this Grant Contract;
 - ii. More than one instance, after written notice, of Grantee's failure to address reportable findings in a Monitoring Report issued by the State; or.
 - iii. Grantee's failure to comply with any terms or Sections of this Grant Contract, which the State determines is detrimental to the welfare or best interests of Grantee's service recipients.
- a. The State will provide written notice to Grantee for the suspension of payments under this Grant Contract. The State may suspend payment pending resolution of an investigation or until Grantee corrects a finding of non-compliance with the terms of this Grant Contract. Suspension of payments shall not exceed two hundred and forty (240) days and the suspension of payments does not prohibit the State from exercising any other rights or seeking other remedies available to it, including the termination of this Grant Contract for convenience or for cause as provided in Section.

7. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.

8. Grant Contract Attachment B is deleted in its entirety and replaced with the new attachment B attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 6/30/2025. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

GRANTEE SIGNATURE

DATE

Freddie O'Connell, Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

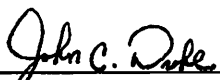
JAMES E. BRYSON, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR
2024 VOCA - Law Enforcement Victim Coordinator Grant - Amendment #2**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**


John Drake
Chief of Police


5/19/2025
Date

APPROVED AS TO AVAILABILITY
OF FUNDS:


Jenneen Reed, Director
Department of Finance

5/27/2025 | 4:29 PM CDT
Date

APPROVED AS TO RISK AND INSURANCE:


Director of Insurance

5/28/2025 | 11:28 AM CDT
Date

APPROVED AS TO FORM AND
LEGALITY:


Metropolitan Attorney

5/28/2025 | 11:26 AM CDT
Date

"See Previous Page"
Freddie O'Connell
Metropolitan Mayor

Date _____

ATTEST:

Metropolitan Clerk

Date

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville & Davidson County				
FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575				
SOLICITATION IDENTIFICATION TITLE: Law Enforcement Victim Coordinator				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2023 END: 06/30/2024				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$473,000.00	\$0.00	\$473,000.00
4, 15	Professional Fee, Grant & Award ²	\$800.00	\$0.00	\$800.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$500.00	\$0.00	\$500.00
11, 12	Travel, Conferences & Meetings ²	\$155.00	\$0.00	\$155.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$474,455.00	\$0.00	\$474,455.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville & Davidson County

FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575

SOLICITATION IDENTIFICATION TITLE: Law Enforcement Victim Coordinator

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Police Crisis Counselor 2 Therapist: Salary, Benefits Overtime Estimated at \$89,100.00 (100% of time spent on project)	\$89,100.00
Position 2: Bilingual Outreach Advocate-Specialist: Salary, Benefits, Overtime estimated at \$ 77,800.00 (100% of time spent on project)	\$77,800.00
Position 3: Outreach Advocate-Specialist: Salary, Benefits, Overtime esitmated at \$77,800.00 (100% of time spent on project)	\$77,800.00
Position 4: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 75,600.00 (100% of time spent on project)	\$75,600.00
Position 5: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 75,600.00 (100% of time spent on project)	\$75,600.00
Position 6: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 77,100.00 (100% of time spent on project)	\$77,100.00
TOTAL	\$473,000.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation of forms, brochures, resource/educational information & outreach. Telephone (\$.65 minute) and face to face interpretation for LEP victims of crime (\$40-\$80 hour)	\$800.00
TOTAL	\$800.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Office, client event and outreach supplies. Brochures, audio/written resources & therapeutic supplies, resources for remote interviews.	\$500.00
TOTAL	\$500.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Mileage and Parking: Mileage must be at State rate not Federal; unless agency policy has a rate lower than State rate then follow agency rate.	\$155.00
TOTAL	\$155.00

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville & Davidson County				
FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575				
SOLICITATION IDENTIFICATION TITLE: Law Enforcement Victim Coordinator				
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POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$473,000.00	\$0.00	\$473,000.00
4, 15	Professional Fee, Grant & Award ²	\$700.00	\$0.00	\$700.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$500.00	\$0.00	\$500.00
11, 12	Travel, Conferences & Meetings ²	\$155.00	\$0.00	\$155.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$100.00	\$0.00	\$100.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$474,455.00	\$0.00	\$474,455.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix_J_Policy_03_Report.xls)

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GRANT BUDGET LINE-ITEM DETAIL:

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FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575

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Position 5: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 75,600.00 (100% of time spent on project)	\$75,600.00
Position 6: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 77,100.00 (100% of time spent on project)	\$77,100.00
TOTAL	\$473,000.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation of forms, brochures, resource/educational information & outreach. Telephone (\$.65 minute) and face to face interpretation for LEP victims of crime (\$40-\$80 hour)	\$700.00
TOTAL	\$700.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Office, client event and outreach supplies. Brochures, audio/written resources & therapeutic supplies, resources for remote interviews.	\$500.00
TOTAL	\$500.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Mileage and Parking: Mileage must be at State rate not Federal; unless agency policy has a rate lower than State rate then follow agency rate.	\$155.00
TOTAL	\$155.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Assistance to Victims to include transporation, security assistance.	\$100.00
TOTAL	\$100.00

GRANT BUDGET			
AGENCY NAME: Metropolitan Government of Nashville & Davidson County			
FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575			
SOLICITATION IDENTIFICATION TITLE: Law Enforcement Victim Coordinator			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2025 END: 06/30/2026			
EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
Salaries, Benefits & Taxes ²	\$378,400.00	\$94,600.00	\$473,000.00
Professional Fee, Grant & Award ²	\$560.00	\$140.00	\$700.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$400.00	\$100.00	\$500.00
Travel, Conferences & Meetings ²	\$124.00	\$31.00	\$155.00
Interest ²	\$0.00	\$0.00	\$0.00
Insurance ²	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals ²	\$80.00	\$20.00	\$100.00
Depreciation ²	\$0.00	\$0.00	\$0.00
Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
Capital Purchase ²	\$0.00	\$0.00	\$0.00
Indirect Cost ²	\$0.00	\$0.00	\$0.00
In-Kind Expense ²	\$0.00	\$0.00	\$0.00
Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
GRAND TOTAL	\$379,564.00	\$94,891.00	\$474,455.00

¹ Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville & Davidson County

FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575

SOLICITATION IDENTIFICATION TITLE: Law Enforcement Victim Coordinator

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Police Crisis Counselor 2 Therapist: Salary, Benefits Overtime Estimated at \$89,100.00 (100%	\$89,100.00
Position 2: Bilingual Outreach Advocate-Specialist: Salary, Benefits, Overtime estimated at \$ 77,800.00 (100% of time spent on project)	\$77,800.00
Position 3: Outreach Advocate-Specialist: Salary, Benefits, Overtime esitimated at \$77,800.00 (100% of time spent on project)	\$77,800.00
Position 4: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 75,600.00 (100% of time spent on project)	\$75,600.00
Position 5: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 75,600.00 (100% of time spent on project)	\$75,600.00
Position 6: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 77,100.00 (100% of time spent on project)	\$77,100.00
TOTAL	\$473,000.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation of forms, brochures, resource/educational information & outreach. Telephone (\$.65 minute) and face to face interpretation for LEP victims of crime (\$40-\$80 hour)	\$700.00
TOTAL	\$700.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Office, client event and outreach supplies. Brochures, audio/written resources & therapeutic supplies, resources for remote interviews.	\$500.00
TOTAL	\$500.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Mileage must be at State rate not Federal; unless agency policy has a rate lower than State rate then follow agency rate.	\$155.00
TOTAL	\$155.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Assistance to Victims to include transporation, security assistance.	\$100.00
TOTAL	\$100.00

ATTACHMENT B**Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Metropolitan Government of Nashville and Davidson County
Subrecipient's Unique Entity Identifier (SAM)	LGZLHP6ZHM55
Federal Award Identification Number (FAIN)	2020-V2-GX-0012 15POVC-21-GG-00599-ASSI 15POVC-22-GG-00805-ASSI
Federal award date	9/17/2020 9/16/2021 8/25/2022
Subaward (Federal Award) Period of Performance Start and End Date	10/01/2019 – 9/30/2023 Ext:9/30/2024 10/1/2020; 9/30/2024 EXT; 9/30/2025 10/1/2021 – 9/30/2025 Ex: 9/30/2026
Subaward (Federal Award) Budget Period Start and End Date	10/01/2019 – 9/30/2023 Ext:9/30/2024 10/1/2020; 9/30/2024 EXT; 9/30/2025 10/1/2021 – 9/30/2025 Ex: 9/30/2026
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	16.575; Victims of Crime Act
Grant contract's (Sub-Recipient) begin date	7/1/2023
Grant contract's (Sub-Recipient) end date	6/30/2026
Amount of federal funds obligated by this grant contract	\$474,455.00 \$474,455.00 \$379,564.00
Total amount of federal funds obligated to the subrecipient	\$1,328,474.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$34,273,320.00 \$21,467,988.00 \$29,763,321.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	LE-VC
Name of federal awarding agency	Office for Victims of Crime
Name and contact information for the federal awarding official	DOJ: Attorney General Pam Bondi 202-514-2000
Name of pass-through entity	State of Tennessee: Finance & Administration; Office of Criminal Justice Programs

Name and contact information for the pass-through entity awarding official	Laura Swanson Laura.A.Swanson@tn.gov
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	N/A

Wilson, Vaughn (Finance - Grants Coordination)

From: Park, Michael C. (MNPDP)
Sent: Wednesday, May 21, 2025 2:38 PM
To: Wilson, Vaughn (Finance - Grants Coordination)
Subject: FW: Metro Nashville - Amendment 2 - VOCA Contract 51057 - Signature Requested
Attachments: Contract summary page.pdf; 2024 VOCA Law Enforcement Victim Coordinator Amend2 contract.pdf

Here you go Ms. Wilson. Below is their response about the in-kind match. I was incorrect about it being an in-kind match

Sgt. Michael C. Park
Metropolitan Nashville Police Department
Strategic Development Division
Desk: (615) 862-7077

From: Page, Kim (MNPDP) <kim.page@nashville.gov>
Sent: Wednesday, May 21, 2025 2:35 PM
To: Park, Michael C. (MNPDP) <michael.park@nashville.gov>
Subject: Fw: Metro Nashville - Amendment 2 - VOCA Contract 51057 - Signature Requested

Here you go.

From: Valerie S. Steakley <Valerie.S.Steakley@tn.gov>
Sent: Wednesday, May 21, 2025 2:32 PM
To: Page, Kim (MNPDP) <kim.page@nashville.gov>
Cc: Laura A. Swanson <Laura.A.Swanson@tn.gov>; Fernandez, Karina (MNPDP) <Karina.Fernandez@nashville.gov>
Subject: RE: Metro Nashville - Amendment 2 - VOCA Contract 51057 - Signature Requested

Hi Kim,

Those numbers are correct. The match on page 9 of the budget is state funds so it is showing on the Grant Summary page as "state" funding because it is. On the actual budget it is showing in the match column because the state funding is used as match. So essentially, Metro's Contract #51057 is getting level funding. The total maximum liability of the FY26 year is \$474,455.00. This number is broken out into federal and state/match funding. Federal = \$379,564.00 and State = \$ 94,891.00.

The match is not in-kind. For the purposes of FY26 funding where we are providing the match: The match will be included in your overall contract and you will be reimbursed for 100% of all allowable claims. So, in order to understand the total amount of your contract – you just need to add up the Federal + the State in your email from Laura S. That is your total maximum liability and the amount you will be reimbursed at 100%.

I hope that clears up any confusion, but feel free to reach out if you have more questions.

Valerie Steakley | Program Manager
Tennessee Department of Finance and Administration
Office of Criminal Justice Programs (OCJP)
Tennessee Tower, 18th Floor
312 Rosa L. Parks Ave., Nashville, TN 37243
p. 615-253-7328
Valerie.S.Steakley@tn.gov
<https://www.tn.gov/OCJP>
[OCJP Technical Assistance Satisfaction Survey](#)

From: Page, Kim (MNPDP) <kim.page@nashville.gov>
Sent: Wednesday, May 21, 2025 2:21 PM
To: Valerie S. Steakley <Valerie.S.Steakley@tn.gov>
Cc: Laura A. Swanson <Laura.A.Swanson@tn.gov>; Fernandez, Karina (MNPDP) <Karina.Fernandez@nashville.gov>
Subject: [EXTERNAL] FW: Metro Nashville - Amendment 2 - VOCA Contract 51057 - Signature Requested

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Hello, can you all assist with the statement below from Metro Finance?

Thank you,
Kim

From: Wilson, Vaughn (Finance - Grants Coordination) <Vaughn.Wilson@nashville.gov>
Sent: Wednesday, May 21, 2025 2:09 PM
To: Park, Michael C. (MNPDP) <michael.park@nashville.gov>
Cc: Grant, Kimery (Finance) <Kimery.Grant@nashville.gov>; Bryant, Brittany (Finance) <Brittany.Bryant@nashville.gov>; Crutcher, Camile (Finance) <Camile.Crutcher@nashville.gov>; Dozier, Jane (Finance) <Jane.Dozier@nashville.gov>; Paulsen, Juanita (Finance) <Juanita.Paulsen@nashville.gov>
Subject: RE: Metro Nashville - Amendment 2 - VOCA Contract 51057 - Signature Requested

The Grant Summary page on the first page of the appears to be incorrect if this is an in-kind match. The budget page on 9 in the contract does not match grant summary page.

Vaughn