

GRANT APPLICATION SUMMARY SHEET

Grant Name: AARP Flagship Grant 25-25  
Department: PARKS & RECREATION  
Grantor: AARP  
Pass-Through Grantor (If applicable):  
Total Applied For: \$25,000.00  
Metro Cash Match: \$0.00  
Department Contact: Evan Davis  
9060576  
Status: NEW

Program Description:  
This project will revitalize Elizabeth Senior Center’s kitchen by updating layout, appliances, and furniture, enhancing resources and services available to older adults and the wider community in a historically Black and disinvested neighborhood.

Plan for continuation of services upon grant expiration:  
Project is a capital improvement and will be complete at the end of the grant period  
APPROVED AS TO AVAILABILITY OF FUNDS: APPROVED AS TO FORM AND LEGALITY:

Jenneen Reed/mjw 2/27/2025 | 6:04 PM CST Courtney Mohan 2/28/2025 | 8:36 AM CST  
Director of Finance Date Metropolitan Attorney Date  
AP DH

APPROVED AS TO RISK AND INSURANCE:

Balogun Cobb 2/28/2025 | 7:59 AM CST Freddie O'Connell/mjw@nashville.gov 2/28/2025 | 9:49 AM PST  
Director of Risk Management Date Metropolitan Mayor Date  
Services  
(This application is contingent upon approval of the application by the Metropolitan Council.)

## Grants Tracking Form

## Part One

Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
PARKS & RECREATION	040	Evan Davis		9060576			
Grant Name:		AARP Flagship Grant 25-25					
Grantor:		AARP		Other:			
Grant Period From:		06/01/25	(applications only) Anticipated Application Date:		03/04/25		
Grant Period To:		12/31/25	(applications only) Application Deadline:		03/05/25		
Funding Type:	CORPOR	Multi-Department Grant <input checked="" type="checkbox"/>		If yes, list below.			
Pass-Thru:		Outside Consultant Project: <input type="checkbox"/>		Parks, Mayor's Office			
Award Type:	COMPETITIVE	Total Award:		\$25,000.00			
Status:	NEW	Metro Cash Match:					
Metro Category:	New Initiative	Metro In-Kind Match:					
CFDA #	N/A	Is Council approval required? <input checked="" type="checkbox"/>					
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>					
This project will revitalize Elizabeth Senior Center's kitchen by updating layout, appliances, and furniture, enhancing resources and services available to older adults and the wider community in a historically Black and disinvested neighborhood.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
Project is a capital improvement and will be complete at the end of the grant period							
How is Match Determined?							
Fixed Amount of \$		or	% of Grant		Other: <input type="checkbox"/>		
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?			Fund	Business Unit			
Is not budgeted?			Proposed Source of Match:				
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00	Actual number of positions added:		0.00		
Departmental Indirect Cost Rate		17.91%	Indirect Cost of Grant to Metro:		\$4,477.50		
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.	0.00%	Ind. Cost Requested from Grantor:		\$0.00	in budget
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

## Part Two

## Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY26			\$25,000.00				\$25,000.00	\$4,477.50	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total				\$25,000.00				\$25,000.00	\$4,477.50	\$0.00
Date Awarded:				Tot. Awarded:		Contract#:				
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

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**IMPORTANT NOTICE: Beware of Scam Emails.** Please be vigilant and do not click on any links or provide your personal information to anyone who contacts you via email. If you receive an email from someone claiming to be from AARP, please verify the email address and to [Spool@aarp.org](mailto:Spool@aarp.org) for verification. Thank you.

**In 2025, the AARP Community Challenge is accepting applications across three different grant opportunities.**

- **Applications are due by March 5, 2025, 5 p.m. ET | 2 p.m. PT, and all projects must be completed by December 15, 2025.**

**Please read through the complete instructions on this page before applying. Additional information can be found by visiting the [Your Questions Answered](#) tool.**

[CLICK HERE TO APPLY](#)

**SCHEDULE**

**January 29, 2025:** Optional "Question & Answer" webinar for potential applicants — [Watch the Video](#)

**March 5, 2025:** Application deadline: 5:00 p.m. ET | 2:00 p.m. PT — [Apply Now](#)

**Mid-May 2025:** Selected and non-selected applicants will be notified of their status via email

**June 11, 2025:** Deadline for selected applicants to complete and return the MOU (memorandum of understanding) and vendor forms to AARP

**June 25, 2025 (Tentative):** Public announcement of selected grantees and the date upon which the projects can begin

**December 15, 2025:** Deadline for the project's completion

**December 31, 2025:** Deadline for submitting the After-Action Report

**JUMP TO SECTION**

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## Grant Opportunities

### **Flagship Grants**

Flagship AARP Community Challenge grants have ranged from several hundred dollars for smaller, short-term activities to tens of thousands of dollars for larger projects. Since 2017, AARP has funded projects with an average grant amount of \$10,000 to \$12,000. Nine out of 10 grants (or 92 percent) are for \$20,000 or less.

In 2025, grants will not exceed \$25,000. (AARP also reserves the right to award compelling projects of any dollar amount.)

We are accepting applications for projects that benefit residents — especially those age 50 and older — in the following categories:

- Creating vibrant **public places** that improve open spaces, parks and access to other amenities.
- Delivering a range of **transportation and mobility options** that increase connectivity, walkability, bikeability and access to public and private transit
- Supporting a range of **housing** options that increases the availability of accessible and affordable choices
- Increasing **digital connections** and enhancing digital literacy skills of residents
- Supporting **community resilience** through investments that improve disaster management, preparedness and mitigation for residents

### **Capacity-Building Microgrants**

Combining \$2,500 grants with additional resources (such as webinars, cohort learning opportunities, up to 2 hours of one-on-one coaching with leading national nonprofit organizations and AARP publications), this grant opportunity will accept applications for projects that benefit residents — especially those age 50 and older — in the following categories:

- **NEW! Disaster Preparedness Training:** Implement disaster preparedness training programs and resources for residents, especially those age 50-plus, with support from [SBP](#) and using the [AARP Disaster Resilience Tool Kit](#).
- **Walk Audits:** Implement walk audit assessments to enhance safety and walkability in communities, especially for people age 50-plus, with support from [America Walks](#) and using the [AARP Walk Audit Tool Kit](#).
- **Bike Audits:** Implement bike audits to enhance safety and bikeability in communities, especially for people age 50-plus, with support from [The League of American Bicyclists](#) and using the [AARP Bike Audit Tool Kit](#).
- **HomeFit Guide Modifications:** Implement education, simple home modifications and accessible safety solutions to create and maintain “lifelong homes,” especially for people age 50-plus, with support from the [RL Mace Universal Design Institute](#) and using the [AARP HomeFit Guide](#).

### **Demonstration Grants**

This opportunity funds projects that encourage the replication of promising local efforts. Grants tend to fall between \$10,000 and \$20,000 and will not exceed \$25,000.

The demonstration grant opportunity will accept applications for projects that benefit residents, especially those age 50 and older, in the following categories:

- **NEW! Enhancing pedestrian safety** by creating safer streets and sidewalks, with a focus on people age 50-plus, with funding support from Toyota Motor North America.
- **NEW! Expanding high-speed internet (broadband) access and adoption**, with a focus on people age 50-plus, with funding support from Microsoft.
- **Reconnecting communities divided by infrastructure**, with a focus on people age 50-plus, as highlighted in the award-winning AARP Livable Communities article series [Before the Highway](#).
- **Implementing housing design competitions** that increase community understanding and encourage policies that enable greater choice in housing, with a focus on people age 50-plus, by using the [AARP Housing Design Competition Tool Kit](#).

See [Attachment C](#) for examples from previous AARP Community Challenge funded projects.

Eligible organizations may apply for more than one grant opportunity and may submit multiple applications.

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## Eligibility

Each project **must satisfy the guidelines as described in the Grant Opportunity section above** and the following Organization Type, Mission Focus and Project Type criteria to be eligible:

**Organization Type:** The program is open to the following types of organizations:

- 501(c)(3), 501(c)(4), and 501(c)(6). *Nonprofit organizations must be recognized by the IRS to receive funds.*
- Government entities
- Other types of organizations considered on a case-by-case basis

*Funds will not be provided to any for-profit company, nor individuals.*

*However, AARP does allow for IRS recognized tax-exempt nonprofit organizations or government entities to serve as fiscal sponsors of grants.*

**Mission Focus:** AARP will evaluate each project based on its consistency with the AARP mission to serve the needs of people age 50-plus. The project types described below will be prioritized over those that support ongoing programming or events.

- **Permanent physical improvements** in the community
- **Temporary demonstrations** that lead to long-term change
- **New, innovative programming** pilots or services

**Projects that are NOT eligible for funding:**

- Partisan, political or election-related activities
- Planning activities and assessments and surveys of communities without tangible engagement
- Studies with no follow-up action

- Publication of books or reports
- Acquisition of land and/or buildings
- Purchase of a vehicle or mechanical equipment (such as a car, truck, bus, snow mobile, snow grooming machine or tractor)
- Sponsorships of other organizations' events or activities
- Research and development for a nonprofit endeavor
- Research and development for a for-profit endeavor
- The promotion of a for-profit entity and/or its products and services

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## Downloadable Documents

- [2025 AARP Community Challenge Announcement](#)
- [Overview of the 2025 AARP Community Challenge](#)
- [Frequently Asked Questions \(interactive tool\)](#)
- [Frequently Asked Questions \(PDF\)](#)
- [Attachment A: Sample AARP Community Challenge Grant Application](#)
- [Attachment B: Sample After-Action Report](#)
- [Attachment C: AARP Community Challenge Project Examples](#)
- [Attachment D: Examples of Project Summaries and Deliverables](#)

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## Application Requirements

- Applicants must meet the eligibility requirements.
- Applications must be submitted through the Application Portal (linked [here](#) and elsewhere on this page) with all pertinent information by March 5, 2025, 5 p.m. ET / 2 p.m. PT.
- Late or incomplete applications will not be reviewed.

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## Scoring

### Eligible projects will be assessed on:

- **Impact (45 points):** The project addresses a clear need that brings positive change and demonstrates the ability to overcome barriers and accelerate, grow and/or sustain the community's efforts to become more livable for residents (especially those age 50 and older).
- **Execution (30 points):** Applicants demonstrate capacity to deliver the AARP Community Challenge project on time and within the awarded budget, effectively engage residents and key stakeholders, and leverage volunteers (especially those age 50 and older) in the execution.
- **Addressing Disparities (15 points):** The project addresses disparities for people of color and/or other historically marginalized groups, including community members of all ages (especially those age 50 and older), abilities, incomes, races, ethnicities, sexual orientations, gender identities and other backgrounds.
- **Innovation (10 points):** The project demonstrates creativity or unique design or engagement elements which will contribute to its

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impact on residents (especially those age 50 and older).

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## Grant Selection And Notification

**Selection:** Grant recipients will be selected by an AARP panel of experts on aging, community development and livable communities. Projects will be judged on the degree to which their goals make an immediate change that leads to longer-term impact and meet all other selection criteria.

**Notification:** Grant recipients and unselected applicants will be notified by email in May 2025. Selected applicants must execute and email a binding Memorandum of Understanding (MOU) and completed vendor forms to AARP by June 11, 2025. Noncompliance with this deadline may result in disqualification or delayed funding.

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### Additional Opportunities

~~AARP is currently accepting applications for the 2025 AARP Community Development Grant. The deadline for applications is May 15, 2025. For more information, visit [aarp.org/grants](#).~~

### Submission Terms and Conditions

~~By submitting an application to AARP, the applicant agrees that the organization understands and agrees to the following terms and conditions:~~

~~By submitting an application to AARP, the applicant agrees that:~~  
1. All projects and applications shall not violate any third-party rights.  
2. AARP has the right, in its sole discretion, to cancel or suspend the award.  
3. All projects and applications shall not violate any third-party rights.  
4. All projects and applications shall not violate any third-party rights.  
5. All projects and applications shall not violate any third-party rights.  
6. All projects and applications shall not violate any third-party rights.  
7. All projects and applications shall not violate any third-party rights.  
8. All projects and applications shall not violate any third-party rights.  
9. All projects and applications shall not violate any third-party rights.  
10. All projects and applications shall not violate any third-party rights.

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8. All projects and applications shall not violate any third-party rights.  
9. All projects and applications shall not violate any third-party rights.  
10. All projects and applications shall not violate any third-party rights.



Application Portal: <https://aarpcommunitychallenge.secure-platform.com/2025/organizations/tn/submissions/details/21608>

# Flagship Grant Application

**1. Common name of Applicant Organization (Max: 60 characters)** Character count: 0/60: Metro Parks Department

**Legal Name of Applicant Org:** If your organization's legal name is different from its commonly used name, is too long to fit in the common name field, DBA, please enter it in full here. *No max character limit.*

Department of Parks and Recreation, Metropolitan Government of Nashville and Davidson County

## 2. Organization Mailing Address

**Street Address:** One Public Square

**Street Address Line 2:** Suite 100

**City:** Nashville

**State:** Tennessee

**Zip / Postal Code:** 37201

## 3. Organization's Project Manager Contact Information

**First / Last Name:** Evan Davis

**Title:** Grants Writer

**Phone:** 615.906.0576

**Email:** evan.davis@nashville.gov

## 4. Organization Tax Status

Please check the one that applies:

501(c)(3) Nonprofit

501(c)(4) Nonprofit

501(c)(6) Nonprofit

A municipality

Another unit of government

Fiscal Sponsor

Other

**5. Organization Federal Tax Identification Number:** 620694743

## 6. Organization Online Presence

**Website** Format: [www.WEBSITE.com](http://www.WEBSITE.com) - (if none, enter n/a):

nashville.gov/departments/parks/community-centers-and-recreation/senior-recreation

**X Handle (formerly Twitter)** Format: @OrganizationHandle - (if none, enter n/a): @MetroParksNash

**Facebook Page Name** Format: @OrganizationHandle - (if none, enter n/a): Metro Nashville Parks and Recreation

## 7. Has your organization applied for an AARP Community Challenge previously?

Yes - Selected more than once

Yes - Selected once

**Yes - Not selected**

No - Did not apply

## 8. How did you hear about this grant opportunity?

The AARP State Office in my state

The AARP Livable Communities e-newsletter

An email from AARP Livable Communities

A national organizational newsletter or conference

Toyota Motor North America

Microsoft

A local event or newsletter

Word of mouth in the community

Social Media

A grant finder tool

Internet search

**State or local government entity**

Other

## 9. Community where this project will be delivered:

**Note:** This information is for AARP's internal analysis only, and will not be used in award information, etc.

**City:** Nashville

**County:** Davidson

**State:** Tennessee

**Zip Code: 37208**

**10. Would you describe this community as:**

Rural

Suburban

**Urban**

**11. How many residents do you estimate will directly benefit from the project per year?** (e.g., how many people will visit the library annually, how many people will visit the plaza in downtown, how many people will use the transit system in that neighborhood, etc.) **14,400**

**Please estimate the percentage (%) of those residents that are age 50 or over: 90%**

**Please explain:** This project will revitalize the kitchen of the Elizabeth Senior Center, an activity hub for adults over the age of 50. At least 90% of the residents that will benefit from this project are over the age of 50.

**12. What will be the geographic scale of impact for this project?**

Individual home(s)/housing complex(s)

One neighborhood

More than one neighborhood

**Neighborhood impact in an area that is a community space (e.g., benches in a park would be 'neighborhood level' but are in a community-wide space)**

Whole community (e.g., city, county, unincorporated area)

Regional

Statewide

Other

**NOTE: This grant can NOT be used for the following activities:**

Partisan, political or election related activities

Planning activities, assessments or surveys of communities without tangible engagement

Studies with no follow-up action

Publication of books or reports

Acquisition of land and/or buildings

Purchase of a vehicle (such as a car or truck)

Sponsorships of other organizations' events or activities

Research and development for a nonprofit endeavor

Research and development for a for-profit endeavor

The promotion of a for-profit entity and/or its products and service

### 13. Project Description

Please provide a description of your project in 2,000 characters or less (including spaces). Please also include any benefits of your project specifically for people 50-plus.

Nestled in the heart of Nashville's largest historically Black neighborhood, Elizabeth Senior Center (ESC) stands as a beacon of community support in North Nashville, providing essential services and a gathering place for older adults. Historically, North Nashville was a refuge for previously enslaved African Americans, serving as an epicenter of Black culture, business, and life and contributing significantly to the greater city of Nashville. Presently, investment in North Nashville is a city-wide priority so that its residents can remain in their homes and neighborhood with access to high-quality services as they age. With a weekly influx of 300 older adults and demand growing consistently, ESC serves as a vital resource for social interaction, wellness programs, and nutritional support for North Nashville's older adult population.

As Nashville's only dedicated Senior Center, ESC is the model for Nashville's services for older adults, but the Center's aging infrastructure, particularly its kitchen facilities, has become increasingly inadequate to meet the needs of its older adult patrons. With such a high volume of older adults, meal preparation and service present a daily challenge for staff and patrons when working in an extremely outdated kitchen. The kitchen equipment is old, the layout is cramped and counterintuitive, and the kitchen lacks many safety features that are critical to older adult safety.

Cooking and eating are important communal events, making the kitchen the heart of ESC. Meals are tied to almost every special event ESC hosts because their older adult population value it so highly. Further, Metro Social Services uses the kitchen daily to prepare numerous meals for older adults. Since 2022, Nashville has taken many steps toward becoming a livable city. Revitalizing ESC's kitchen will build on that work, catalyze the modernization of Nashville's services to older adults, and support a historically disinvested neighborhood and population.

Character count: 1,988/2000

### 14. Flagship Project Short Summary

In under 250 characters (including spaces), please describe your project and the impact it will have on the community. Please include relevant references to older adults. Think of it as a one or two sentence summary you would include in a press release. **For example:** *This project will turn overgrown vacant lots into community gardens with raised flower beds, accessible paths and accessible seating.*

This project will revitalize Elizabeth Senior Center's kitchen by updating layout, appliances, and furniture, enhancing resources and services available to older adults and the wider community in a historically Black and disinvested neighborhood.

Character count: 247/250

## 15. Project Timeline

AARP Community Challenge projects should be quick-action in nature and able to be completed by December 15, 2025. Please provide a brief project timeline using the month boxes below. ***Be sure to include time to receive any municipal approvals, land-use agreements, request for proposals/contractor bidding process and approvals, impact of potential weather (heat, cold, rain), supply chain lead time, etc.***

**NOTE:** *We anticipate that grantees will receive selection notifications in May and payment in June/July. Projects must be completed by December 15 and After-Action Reports are due December 31, 2025. Please see the [Your Questions Answered](#) webpage for more information on the grant cycle timeline.*

**June:** Meet with stakeholders (ESC Staff, local older adults, Metro Parks, Mayor's Office) to gather input and understand requirements; assess current kitchen facilities, identify deficiencies, and prioritize needs. Begin approval process.

Character count: 232/250

**July:** Complete approval process from relevant authorities. Procure a Metro Government approved vendor to design a functional layout; collaborate with stakeholders to finalize design.

Character count: 205/250

**August:** Procurement: Source and purchase new kitchen equipment, appliances, and materials; solicit bids from Metro Government approved contractors; finalize contracts with vendors and contractors.

Character count: 210/250

**September:** Preparation: Clear existing kitchen space and remove old equipment; prepare site, including any necessary demolition or structural modifications; order any additional materials or supplies necessary.

Character count: 237/250

**October:** Installation: Begin construction work; install new kitchen equipment, appliances, and fixtures; address any unforeseen challenges that arise.

Character count: 140/250

**November:** Installation: Complete construction and installation. Ensure all work meets safety and accessibility standards; test equipment and systems for functionality and efficiency; conduct final inspections to ensure compliance.

Character count: 236/250

**December:** Train staff and volunteers on new equipment and procedures; officially reopen revitalized kitchen with a celebration or ceremony; Complete grant; submit After-Action Report.

Character count: 173/250

*Complete Grant. Submit After-Action Report.*

## 16. Land-Use Approvals

Do you have landowner permission(s), required municipal/state/federal permit(s) or approval(s), environmental impact study(ies), or other documents that will be required prior to project commencement?

Yes

In Progress

Not Applicable

### Please Explain

Elizabeth Senior Center is run by the Metro Parks Department, so this project will require permission from the Metropolitan Government of Nashville and Davidson County. Prior to grant submission, we have secured the necessary permissions from the Metro Parks Department to conduct this kitchen revitalization effort on Metro's property.

Character count: 338/1000

## 17. Upload one attachment if needed.

**NOTE:** This is not required, but you may share one document, i.e., designs, map, photos, letters of support, or supporting materials. Please combine multiple items into one file.

[AARP Supporting Documents 2025.pdf](#)

Maximum file size: 25 MB

## 18. Project Type

**NOTE:** Proposals for the project types described below will be prioritized over those that support ongoing programming or events.

Permanent physical improvements in the community

Temporary demonstrations that lead to long term change

New, innovative programming or services

## 19. Flagship Project Category

Please select the category below that best describes your project, along with the primary corresponding sub-category.

NOTE: We understand there is some crossover between categories and that several might apply to your project. Please select the main category that aligns most closely with your primary goal.

**Create vibrant public places in the community through solutions that improve open spaces, parks and access to other amenities for residents (especially those 50-plus).**

Deliver a range of transportation and mobility options for residents (especially those 50-plus) through solutions that increase connectivity, walkability, bikeability and access to public and private transit.

Support a range of housing options for residents (especially people 50-plus and their families) in the community through solutions that increase the availability of accessible and affordable choices.

Increase digital connections and enhance digital literacy skills of residents (especially those 50-plus).

Support community resilience through investments that improve disaster management, preparedness and mitigation for residents (especially those 50-plus).

**Public Places Subcategory**

Activities, trainings or programs to engage residents (particularly people 50-plus) in vibrant public places (e.g., public plaza events, open street events, trainings on public space access, etc.)

**Public space activation with a focus on the needs of those 50-plus (e.g., public plaza improvements, parklets, street trees, alleyway activation, accessible seating and games in public spaces, seating along Main Street corridors, signage in neighborhoods)**

Public art installations that make a space more inviting for multigenerational use, including to decrease 50-plus social isolation (e.g., murals and sculptures that are connected to a broader plan for multigenerational use for the public space)

Park enhancements to serve all residents with emphasis on people 50-plus (e.g., accessible park equipment improvements, new structures, dog parks)

Community gardens for all residents (especially for people 50-plus) (e.g., building accessible community garden beds)

Accessibility of amenities (e.g., increasing accessibility features of park equipment)

Public safety interventions (e.g., proper lighting, landscaping, block revitalization/maintenance)

Other (please only select if your project does not fit into one of the above categories and please describe in detail)

**20. Flagship Project Deliverables**

Please specify the individual deliverables of your project. Quantify and provide as much detail as you can about any physical structures (such as benches, lighting, signage, etc.), events, dates, addresses,

communications, people reached, volunteers involved, etc. within 300 characters (including spaces) for each deliverable.

Before you enter your answers, please read and review [Attachment D](#).

**\*\****Minimum of 3 deliverables required. Maximum of 10.*

	Deliverables	Action
No Deliverables have been added. Click on Add Deliverable below.		

Add Deliverable

- I. ESC will purchase and install new flooring in the kitchen, measured by square foot  
Quantity: 2,832
- II. ESC will purchase and install a commercial grade stove.  
Quantity: 1
- III. ESC will purchase and install new cabinetry.  
Quantity: 4
- IV. ESC will purchase and install a refrigerator.  
Quantity: 1
- V. ESC will purchase and apply paint.  
Quantity: 10
- VI. ESC will engage older adults in a Community Advisory Board to ensure project alignment with community needs  
Quantity: 20
- VII. ESC will host community members at a Kitchen Announcement Event with at least half of the attendees being age 50 and older.  
Quantity: 150
- VIII. ESC will host a Kitchen Announcement event in December  
Quantity: 1

21. Organizational Livable Communities Activities

Please describe: 1) How your organization has been involved in past work to make this community more livable to date. (Learn more at [What is a Livable Community?](#)) and 2) How this project will support existing efforts to make this community more livable for all (with a focus on people 50-plus).

The Metropolitan City of Nashville shares AARP's vision for livable communities throughout our city. The City strives to support and invest in organizations, programs, and opportunities that increase Nashville's affordability and accessibility. Like AARP, the City of Nashville aims to support its aging residents in their ability to age in place with dignity, independence, and access to support. In recent years, the City of Nashville has taken the following steps toward creating livable communities:

- Passed a city resolution in 2022 committing to becoming a livable community
- Established the AARP Age Friendly Community Group in 2022
- Conducted a walkability audit in 2023 in collaboration with AARP
- Collaborated with Nashville Voluntary Organizations Active in Disaster (VOAD) to ensure older adults, people with disabilities, and their caregivers are factored into plans when disasters and extreme weather occur
- Collaborated with the Greater Nashville Regional Council to create the area plan on aging and disability (updated in FY24)
- Established a Nashville Older Adult Coalition, Mayor's Office, Metro Social Services, Older Adult Orgs

This project aligns closely with Nashville's city-wide effort to make the city livable by offering a direct path to make North Nashville more livable for its aging population. A revitalized kitchen in Nashville's only dedicated Senior Center and a neighborhood hub, will increase access to affordable, nutritious food and social interactions for older adults. Updated kitchen infrastructure will also increase older adult's ability to confidently and safely interact with the kitchen, growing their personal independence. Finally, this project will increase older adult's ability to age in place. Equipped with a quality, functional kitchen, ESC and its partners will support more older adults with meals, programming, and community building, contributing to well-being goals for both local older adults and their wider community.

Character count: 1,968/2000

## 22. Community Engagement

Please describe: 1) How residents and local organizations have been engaged in the area's livable communities' activities to date. (Learn more at [What is a Livable Community?](#)) and 2) How you will involve them as you execute this grant (with a focus on people 50-plus).

The actions listed in the previous answer are the direct result of collaboration between an array of local organizations. For example, the AARP Age Friendly Community Group was established to increase Nashville's livability, especially for older adults. This group is comprised of residents and the following local organizations: AARP, the Mayor's Office, Metro Social Services, AgeWell TN, FiftyForward, Neighbor 2 Neighbor, Metro Planning, West End Home Foundation, WeGo, Nashville Department of Transportation and Multimodal Infrastructure, Metropolitan Housing and Development Authority, Metro Council, and Urban League of Middle TN. Additional partners in other livability actions listed above include Nashville Voluntary Organizations Active in Disaster

(VOAD) and the Greater Nashville Regional Council. Each of these local organizations employs community engagement strategies to solicit participation and input from residents.

All organizations listed above will be aware of the kitchen revitalization at Elizabeth Senior Center and the resource it will offer local organizations and residents. Most importantly, the older adults that frequent ESC will contribute throughout the project, from needs identification and prioritization, to clearing out existing kitchen tools, to training in the new kitchen. ESC Director, Melissa Rucker, will convene a group of approximately 20 local older adults to oversee this project. This Oversight Committee will ensure that kitchen upgrades align with their needs and will make decisions as necessary (i.e. paint color, appliance placement, etc.). Together, the local older adults and collective of local organizations dedicated to older adult services will ensure that ESC's revitalized kitchen is activated as a community resource, increasing neighborhood and city-wide livability.

Character count: 1,831/2000

### 23. Older Adults

How will your project benefit residents age 50 and over?

Based out of Elizabeth Senior Center, Nashville's only dedicated Senior Center, this project's primary beneficiary population is adults over the age of 50. The project addresses the current challenges and hazards of an outdated kitchen facility, aiming to improve access to resources for older adults in North Nashville and throughout the city. With an updated kitchen facility, the older adult residents of North Nashville that participate in ESC programming (approximately 300 per week) will enjoy improved meal services, have access to a safe and high-quality kitchen facility, and will patronize a new city-wide resource, connecting them to city-wide organizations that take advantage of ESC's kitchen. As a result, an updated kitchen facility in ESC will improve older adult nutrition, strengthen their sense of community and belonging, grow their network of support, and increase options and resources available to them. Combined, these benefits contribute significantly to AARP's principles of livability.

Revitalizing ESC's kitchen facility is a direct and tangible step toward enabling North Nashville's aging population to thrive in place. This project is also a critical step in modeling how Nashville cares for and serves its older adult population. The Metro Parks Department recently created a plan for updating and upgrading resources and services for older adults in their facilities throughout Nashville. Transforming ESC's built environment into a state-of-the-art Center sets a precedent for this upcoming work, urging Nashville to invest in its older adult residents. Together, AARP and Metro Nashville can create a safer, more efficient, and inclusive environment that meets the evolving needs of older adults for years to come. This investment will not only enrich the lives of individual older adults, but also strengthen the social fabric of our community by fostering a sense of belonging, dignity, and resilience for all.

Character count: 1,947/2000

### 24. Role of Volunteers

Will volunteers play a role in the implementation of the Community Challenge project?

**Yes**

No

**Please explain how volunteers will be involved in implementing the project:**

The older adults that frequent the Elizabeth Senior Center will volunteer to oversee and direct this project. ESC Director, Melissa Rucker, will convene a group of approximately 20 local older adults to ensure the project stays on track and, most importantly, meets the needs of the older adults the project will primarily benefit. This group will be comprised of older adults who are the “heart” of ESC – those that are present at the Center most regularly and frequently. This group will offer direction on decisions such as needs priority, paint color, and appliance placement, while being responsive to the needs of the project.

Character count: 633/ 2000

**Will volunteers age 50 and older play a role in implementing the project?**

**Yes**

No

**Please explain:** The older adults that frequent the Elizabeth Senior Center are invested in the space. In line with ESC’s focus on older adults, all volunteers involved in project oversight committee (led by Center Director Melissa Rucker) will be over the age of 50. These volunteers will oversee the project, making decisions, asking questions, and ensuring the work aligns with prioritized needs of North Nashville’s older adult population.

Character count: 427/ 2000

## **25. Diversity, Equity, and Inclusion**

Will your project focus on, benefit or engage a specific multicultural or historically marginalized population of older adults and their families in the community change efforts?

**Yes**

No

**Please select the one or two who will be primarily impacted:**

**African American/Black**

Hispanic/Latino

Asian American/Pacific Islander

American Indian/Alaska Native

Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ+)

People with Disabilities

Other Not Listed Above

**Please describe how the effort benefits or engages this population (including any emphasis on people 50-plus and their families).** The Elizabeth Senior Center is located in North Nashville, a

historically significant, predominately Black neighborhood that is threatened daily by gentrification. Many older adults that will be impacted by this project trace their roots in the North Nashville neighborhood to the abolition of slavery when their ancestor's found safe haven in there, building the neighborhood into a thriving community that contributed significantly to Nashville's development. The vast majority of older adults that patronize ESC are Black. Black older adults will be engaged in the project through the oversight committee, convened by Melissa Rucker. Further, the project will benefit Black older adults in North Nashville who have been historically disinvested by enhancing the resources available to them. This community places a heavy significance on cooking and eating, so enhancing ESC's kitchen to make it more functional and safe will have direct impacts on their ability to gather, build relationships, maintain independence, and generally thrive in place as they age.

Character count: 1,046/ 2000

## 26. Addressing Disparities

Will your project improve or address existing disparities (including racial or economic) experienced in the community (especially for people age 50 and older)?

**Yes**

No

**Please describe how project will improve or address existing disparities:**

In the 1960's a highway (I-40) was built through North Nashville, displacing residents, shuttering businesses, and rupturing the center of the neighborhood's economic activity. This launched a deterioration of the neighborhood, which was further catalyzed by racially motivated fiscal disinvestment. As a result, today's North Nashville residents struggle with poverty, lack economic opportunity and mobility, and are significantly under-resourced. In this context, Elizabeth Senior Center, a community center dedicated to older adult programming, resourcing, and community building, is critically important. Revitalizing the kitchen at ESC is a tangible step toward addressing the existing disparities the North Nashville community endures. This project will improve ESC's ability to nurture social cohesion, enhance economic empowerment, and support cultural preservation. This project symbolizes a commitment to equity and justice, while honoring the legacy of those who have shaped Nashville's identity.

Character count: 1,006/ 2000

## 27. Veterans and Military Families

Will your project have an emphasis on veterans and their families of all ages (including those age 50 and older)?

Yes

**No**

## 28. Liability insurance requirement

If selected, organizations will need to carry and maintain comprehensive general liability (and professional liability, if applicable) in an amount not less than one million dollars (\$1,000,000) and workers' compensation insurance in an amount as required by applicable law covering all personnel engaged in the execution of the grant. **Do you acknowledge this liability insurance requirement?**

**Yes**

No

## **29. Grant Amount and Budget**

Please include the total grant request and specify all expenses that will be covered by this grant.

*AARP reserves the right to award less funds than requested – applicants should be prepared to discuss how they would scale down their proposal if asked.*

*The AARP Community Challenge will typically only award grants that spend 0-15% on indirect, overhead, and staff costs. However, AARP reserves the right to award compelling projects that go beyond this range. Project marketing, branding, etc. can and should be included in project budget. Please budget for any banners, stickers, etc. you'll need to purchase for your project to align with the AARP's branding requirements.*

*Details on the requirements for insurance, limits on indirect costs and branding are described on the [Your Questions Answered](#) webpage.*

Enter whole numbers only in the amount field. No \$ dollar sign, cents or commas.

**TOTAL GRANT AMOUNT REQUESTED: \$ 25,000**

*(maximum of \$25,000)*

**CONTRACTED SERVICE COSTS, IF ANY: \$ 1,000**

*Put a "0" if not applicable.*

**Contracted Service Additional Information: Installation labor**

**MATERIALS & SUPPLIES, IF ANY: \$ 24,000**

*Put a "0" if not applicable.*

**Materials and Supplies Additional Information: Flooring, cabinetry, paint, and appliances**

**TRAVEL EXPENSES, IF ANY: \$ 0**

*Put a "0" if not applicable.*

**Travel Additional Information:**

**MARKETING, BRANDING, OR OUTREACH, IF ANY: \$ 0**

*Put a "0" if not applicable.*

**Marketing, Branding, or Outreach Additional Information:**

**LIABILITY INSURANCE, IF ANY: \$ 0**

*Put a "0" if not applicable.*

**Liability Insurance Additional Information**

**INDIRECT, OVERHEAD, AND STAFF COSTS, IF ANY: \$ 0**

*Put a "0" if not applicable.*

**Indirect, Overhead, and Staff Costs Additional Information:** Indirect costs of grant management

**30. Matching/Supporting Funds and In-Kind Support**

Matching funds are NOT required. Please detail any matching/supporting funds or in-kind support the organization will receive to contribute toward this project. Include volunteer/donated work as in-kind support.

**PRIVATE (INCLUDING NONPROFIT) Matching Funds / Supporting Funds: \$**

**PRIVATE (INCLUDING NONPROFIT) In-Kind Support:**

**PUBLIC Matching Funds / Supporting Funds: \$**

**PUBLIC In-Kind Support:**

**31. Livable Newsletter Consent**

I consent to AARP sending an invitation to the email address I provided above, to subscribe to the free, weekly AARP Livable Communities e-Newsletter. I will receive an email to confirm my choice to receive the e-newsletter and can express that choice by clicking "[Confirm]" or, if I choose not to receive the e-newsletter, I do not need to respond. I understand that I may unsubscribe at any time. (If you are already a subscriber or want to subscribe right now by visiting [AARP.org/Livable-Subscribe](https://www.aarp.org/Livable-Subscribe), select "Already a subscriber" below.)

**Yes, I consent**

No, I do not consent

Already a subscriber

### **32. Other Funding**

AARP might be contacted by other potential funders that could be interested in funding projects that were not funded through the AARP Community Challenge. The potential funders may have additional process steps and funding requirements than those of the AARP Community Challenge. If requested, AARP would like to send your contact information, organization name and a short description of your proposal, including the community where the project would take place ("Project Information"). Please note that these projects will be subject to any potential funder's own terms, conditions and review. Please indicate in your application whether or not you give permission to AARP to share your Project Information with other potential funders. If you select "yes," you agree on behalf of yourself and your organization to release AARP and its affiliates and their respective officers, directors, employees, contractors, agents and representatives from all liability associated with sharing the Project Information with potential funders. We will alert you before this Project Information is given to potential funders. **Do you give AARP permission to share this Project Information with other organizations that might be interested in funding your project?**

**Yes**

No

**An opportunity for other possible AARP funding.** Please note that by submitting a proposal for the AARP Community Challenge initiative, you and your organization give AARP permission to reach out to you and others at your organization about other possible AARP funding opportunities that your proposal may be eligible for based on the AARP Community Challenge criteria. However, please note that AARP is not obligated in any way to consider your proposal for any additional AARP funding.

**When you SUBMIT this application, you will receive a confirmation email within the hour. Please make sure to check your spam folder if you do not see it. If you do NOT receive a submission confirmation, you have NOT submitted successfully. Please go back and make sure you completed ALL required questions and did not go over the text box character limits.**

All applicants will be notified of their selection by email in May 2025. To receive funding, selected applicants must execute and return a binding Memorandum of Understanding and completed financial forms to the AARP National office in a timely manner.

### **TERMS AND CONDITIONS**

If you submit this application, you agree on behalf of yourself and your organization to release AARP and its affiliates and their respective officers, directors, employees, contractors, agents and

representatives from all liability associated with submission and evaluation of your organization's application.

By submitting an application to AARP, the applicant agrees that:

The decisions of AARP regarding the eligibility of applicants and the validity of entries shall be final and binding.

All submissions will be judged by AARP, whose decisions and determinations as to the administration of the award and selection of award recipients are final.

AARP has the right, in its sole discretion, to cancel, or suspend the award.

All projects and applications shall not violate any third-party rights.

Except where prohibited by law, participation in the AARP Community Challenge constitutes the Applicant's consent to AARP's use of the organization's name and corporate logo, street address, city, state, zip code, county, and names, likenesses, photographs, videos, images, and statements made or provided by the Applicant's representatives regarding the award for promotional purposes in any media without further permission, consent, payment or other consideration in perpetuity.

For the *Flagship* and the *Demonstration Grant*, the organization agrees to carry and maintain comprehensive general liability and professional liability in an amount not less than one million dollars (\$1,000,000) and workers' compensation insurance in an amount as required by applicable law covering all personnel engaged in the execution of the grant.

For the *Capacity-Building Microgrant*, the organization agrees to carry and maintain comprehensive general liability insurance in an amount that's appropriate to cover the potential liability of the project as determined by the organization.

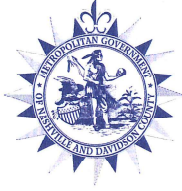
All promotional materials (such as newsletters, press releases), events and signage related to the funded project will include a statement indicating that support was received from AARP and Community Challenge supporters as required by AARP.

The organization is required to capture photos, videos and/or stories from the project. As the organization captures photos, videos and/or stories from the project, if an identifiable individual appears in the photos, videos and/or stories, the organization is responsible for having him/her sign the AARP General Release. (This document is provided to grantees with the Memorandum of Understanding and other required paperwork). In addition, the organization should not include any element in photos or videos provided to AARP that may violate third party rights, such as artwork and trademarks in text and logo other than those owned by the organization and AARP. The organization may be asked to send work-in-progress photos to AARP upon request. Following the grant period, grantees are required to respond to periodic requests for updates from AARP.

The submission of the After-Action Report at the conclusion of the project is required by the deadline. Failure to submit the required report will result in the removal from the AARP website until the time of submission, and non-completion will disqualify an applicant from future AARP Community Challenge grant programs.

AARP and its affiliated organizations, subsidiaries, agents and employees are not responsible for late, lost, illegible, incomplete, stolen, misdirected, illegitimate, or impermissible submissions or any other error whether human, mechanical or electronic.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**



**FREDDIE O'CONNELL**  
MAYOR

February 13, 2025

AARP  
601 E Street, NW  
Washington, DC

Dear AARP,

I express my enthusiastic support for the Metropolitan Government of Nashville and Davidson County's application for the Flagship Grant through the AARP Community Challenge Program. In 2022, the Metro Council passed a resolution stating that "AARP-TN, in participation with the Mayor's Office, facilitates the development of the city's Age-Friendly plan among relevant departments and community stakeholders."

This project furthers that vision through collaboration between my office, the Metro Nashville Parks and Recreation Department, and the North Nashville community, specifically their older adult population. I believe in making Nashville a livable city for all. This proposed project of revitalizing the kitchen in Elizabeth Senior Center (one of our regional senior centers and only dedicated senior center in Davidson County) gets us one step closer to that goal. We want to invest in spaces where Nashvillians can age in place.

With an improved kitchen facility, the Elizabeth Senior Center can expand its capacity in two ways. First, the kitchen will help increase ESC's programming – specifically, meal preparation and services. Second, the kitchen will position ESC as a significant community resource, increasing partner utilization of the Center and its kitchen and activating the space for the entire North Nashville community and older adults throughout Nashville.

This grant will mobilize a critically important resource for North Nashville, positively impacting the entire community, especially its residents over 50 years of age. I fully support this application and look forward to seeing the incredible impact it will have. Thank you for considering this vital project for the AARP Community Challenge Program.

All my best,

A handwritten signature in blue ink, appearing to read "Freddie O'Connell".

Freddie O'Connell, Mayor

FREDDIE O'CONNELL, MAYOR

## METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office  
Park Plaza at Oman Street  
Nashville, TN 37201



(615) 862-8400  
Fax (615) 862-8414  
[www.nashville.gov/parks](http://www.nashville.gov/parks)

Monique Horton Odom, Director

February 4, 2025

AARP  
601 E Street, NW  
Washington, DC 20049


Dear AARP,

I write to express my enthusiastic support for the Metropolitan Government of Nashville and Davidson County's application for the Flagship Grant through the AARP Community Challenge Program. This project is a collaboration between the Mayor's Office, Metro Nashville's Parks Department, and the North Nashville community, specifically their older adult population. The project aligns with the goal of the Metro Parks Department to provide quality activities that are age and ability appropriate in a safe and welcoming environment. As Nashville's only dedicated Senior Center, Elizabeth Senior Center is the model for Nashville's services for older adults, but the Center's aging infrastructure, particularly its kitchen facilities, has become increasingly inadequate to meet the needs of its older adult patrons.

This project will revitalize the kitchen in Elizabeth Senior Center (ESC) in North Nashville by updating appliances, purchasing new furniture, improving the layout, and enhancing safety measures. With an improved kitchen facility, the Elizabeth Senior Center will improve its services in two ways. First, the kitchen will improve ESC's programming – specifically meal preparation and services. Second, the kitchen will position ESC as a significant community resource, increasing partner utilization of the Center and its kitchen, activating the space for the entire North Nashville community and older adults throughout the city of Nashville.

This grant will activate a critically important resource for North Nashville, positively impacting the entire community, but especially impacting its residents over the age of 50. I fully support this application on behalf of the Metro Department of Parks and Recreation and look forward to seeing the incredible benefits it will bring to our community. Thank you for considering this important project for the AARP Community Challenge Program.

Sincerely,



Monique Horton Odom, Director  
Metro Parks and Recreation

*"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"*



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

FREDDIE O'CONNELL  
MAYOR



RENEE PRATT  
EXECUTIVE DIRECTOR  
METRO SOCIAL SERVICES

## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

February 18, 2025

AARP  
601 E Street, NW  
Washington, DC

Dear AARP,

I write to express my enthusiastic support for the Metropolitan Government of Nashville and Davidson County's application for the Flagship Grant through the AARP Community Challenge Program. This project is a collaboration between the Mayor's Office, Metro Nashville's Parks Department, and the North Nashville community, specifically their older adult population. Metro Nashville's Social Service Department uses the kitchen at Elizabeth Senior Center daily to prepare and serve meals to Nashville's older adult population as part of our Nutritional Services program. Upgrading the kitchen will greatly enhance our ability to do this work, by increasing the usefulness and capacity of the kitchen. The project aligns with the goal of the Metro Social Services Department to empower Davidson County residents to achieve economic stability and social well-being. Specifically, this project supports our ability to promote better health through improved nutrition, reducing isolation of the older adults while helping them continue to live independently in the community.

This project will revitalize the kitchen in Elizabeth Senior Center (ESC) in North Nashville by updating appliances, purchasing new furniture, improving the layout, and enhancing safety measures. With an improved kitchen facility, the Elizabeth Senior Center will improve its services in two ways. First, the kitchen will improve ESC's programming – specifically meal preparation and services. Second, the kitchen will position ESC as a significant community resource, increasing partner utilization of the Center and its kitchen, activating the space for the entire North Nashville community and older adults throughout the city of Nashville.

This grant will activate a critically important resource for North Nashville, positively impacting the entire community, but especially impacting its residents over the age of 50. I fully support this application on behalf of the Metro Department of Social Services and look forward to seeing the incredible benefits it will bring to our community. Thank you for considering this important project for the AARP Community Challenge Program.

Sincerely,

A handwritten signature in blue ink, reading "Renee Pratt". The signature is fluid and cursive, with the first name "Renee" being more prominent than the last name "Pratt".

Renee Pratt, Executive Director  
Metro Social Services

## Photos of Elizabeth Senior Center - Kitchen



## Photos of Elizabeth Senior Center - Kitchen



## Photos of Elizabeth Senior Center - Kitchen



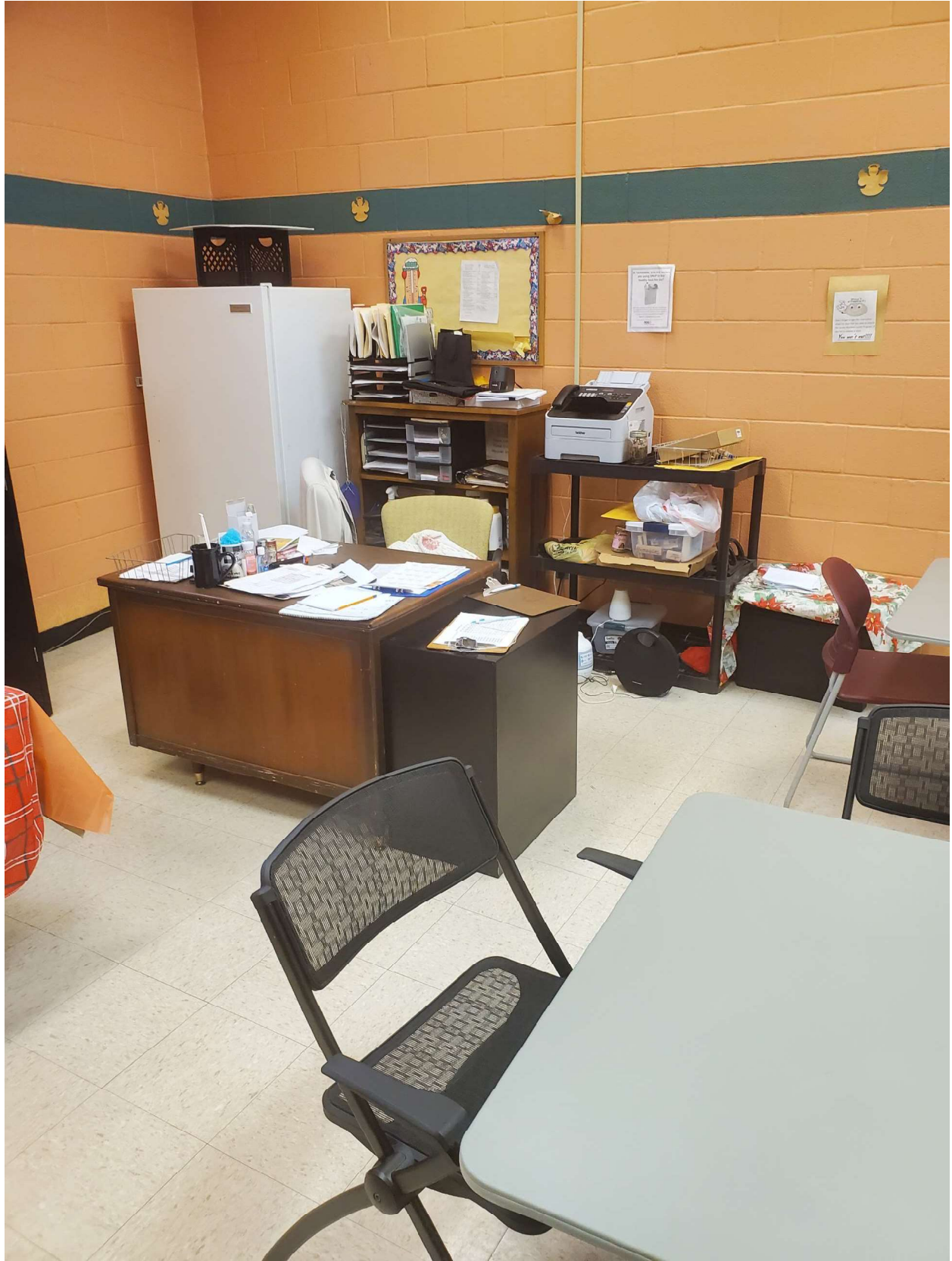
## Photos of Elizabeth Senior Center - Kitchen



Photos of Elizabeth Senior Center - Kitchen



## Photos of Elizabeth Senior Center - Kitchen

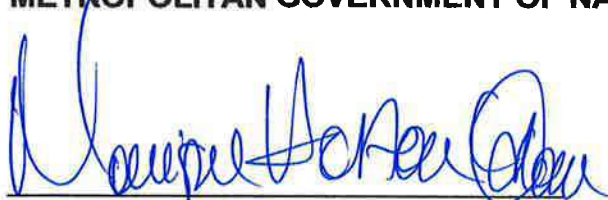


## Photos of Elizabeth Senior Center - Kitchen



**APPLICATION FOR AARP Flagship Grant**

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

  
\_\_\_\_\_  
Director  
Department of

  
\_\_\_\_\_  
Date

**From:** McNeil, Mia <[mmcneil@aarp.org](mailto:mmcneil@aarp.org)>  
**Sent:** Wednesday, February 26, 2025 6:19 PM  
**To:** Davis, Evan (Mayor's Office) <[Evan.Davis@nashville.gov](mailto:Evan.Davis@nashville.gov)>  
**Cc:** Attkisson, Justin (Mayor's Office) <[Justin.Atkisson@nashville.gov](mailto:Justin.Atkisson@nashville.gov)>  
**Subject:** RE: Terms and Conditions Questions

**Attention:** This email originated from a source external to Metro Government. Please exercise caution when opening any attachments or links from external sources.

Hi Evan and Justin –

I heard back from the team and I'm fairly certain this is the closest you will receive to confirmation:

Yes, we can commit to that. If they receive funding, they may need to remind me (*Tracy Bertram [my addition]*) but we have always waived it for other cities in the past so I'm comfortable saying we can do that again for them. Thanks!

Let me know if you have any questions.

Mia

**From:** Davis, Evan (Mayor's Office) <[Evan.Davis@nashville.gov](mailto:Evan.Davis@nashville.gov)>  
**Sent:** Wednesday, February 26, 2025 10:02 AM  
**To:** McNeil, Mia <[mmcneil@aarp.org](mailto:mmcneil@aarp.org)>  
**Cc:** Attkisson, Justin (Mayor's Office) <[Justin.Atkisson@nashville.gov](mailto:Justin.Atkisson@nashville.gov)>  
**Subject:** RE: Terms and Conditions Questions

Hi Mia,

This is wonderful to hear! I'm so sorry to come back with a follow-up question, but our legal team is scrupulous. To apply, we need confirmation that AARP will waive the insurance and indemnity requirements for the Application in addition to any future Agreement (should we receive funding). Will that be possible?

Many thanks for your help,

**Evan Davis** [she/her]  
Grants Writer  
Metropolitan Government of Nashville and Davidson County  
Office of Mayor Freddie O'Connell  
1 Public Square  
Nashville, TN 37201  
Office: 615.862.6003  
Mobile: 615.906.0576

**From:** McNeil, Mia <[mmcneil@aarp.org](mailto:mmcneil@aarp.org)>  
**Sent:** Wednesday, February 26, 2025 9:31 AM  
**To:** Davis, Evan (Mayor's Office) <[Evan.Davis@nashville.gov](mailto:Evan.Davis@nashville.gov)>  
**Cc:** Attkisson, Justin (Mayor's Office) <[Justin.Atkisson@nashville.gov](mailto:Justin.Atkisson@nashville.gov)>  
**Subject:** RE: Terms and Conditions Questions

**Attention:** This email originated from a source external to Metro Government. Please exercise caution when opening any attachments or links from external sources.

Hi Evan –

I think I have some good news for you. This is the information that I received from our legal team:

Hi Mia,

Good news, we work with municipalities all the time and have run into many self-insurance and indemnification waiver questions. We are able to offer exemptions in these cases and have always successfully changed the wording or removed these sections altogether from the Agreement. So yes, it's definitely negotiable and solvable and is not a barrier to funding. Please encourage them to apply.

I hope that provides you some comfort in submitting your application.

Mia

**From:** Davis, Evan (Mayor's Office) <[Evan.Davis@nashville.gov](mailto:Evan.Davis@nashville.gov)>

**Sent:** Tuesday, February 25, 2025 2:10 PM

**To:** McNeil, Mia <[mmcneil@aarp.org](mailto:mmcneil@aarp.org)>

**Cc:** Attkisson, Justin (Mayor's Office) <[Justin.Atkisson@nashville.gov](mailto:Justin.Atkisson@nashville.gov)>

**Subject:** Terms and Conditions Questions

Hi Mia,

Thank you for taking my call and for helping get these questions to the right people. I would like to submit an application to the AARP Community Challenge Flagship Grant on behalf of the Metro Nashville Parks Department, but our legal team can't accept all the terms and conditions included in the grant. Specifically, the insurance and indemnity requirements. We are self-insured, so we can't meet those specific insurance requirements and we can't agree to indemnify AARP. Here are my questions:

1. Are these terms and conditions negotiable?
2. Have you ever encountered a city government with similar issues? How did they navigate it?
3. Any other advice on how we might approach this problem?

With gratitude for your assistance,

**Evan Davis** [she/her]

Grants Writer

Metropolitan Government of Nashville and Davidson County

Office of Mayor Freddie O'Connell

1 Public Square

Nashville, TN 37201

Office: 615.862.6003

Mobile: 615.906.0576

## Certificate Of Completion

Envelope Id: 3DBFF437-5231-4BF0-8A54-1DC1B26F576B

Status: Completed

Subject: Complete with Docusign: Complete\_with\_Docusign\_Parks\_AARP\_Flagship\_G -BEEN THRU CMA.pdf

Source Envelope:

Document Pages: 39

Signatures: 3

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelopeld Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.185

## Record Tracking

Status: Original

Holder: Juanita Paulson

Location: DocuSign

3/10/2025 4:17:25 PM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and  
Davidson County

Location: Docusign

## Signer Events

### Signature

### Timestamp

Daniel Harden

*DH*

Sent: 3/10/2025 4:23:51 PM

Daniel.Harden@nashville.gov

Viewed: 3/12/2025 7:37:04 AM

Security Level: Email, Account Authentication  
(None)

Signed: 3/12/2025 7:37:33 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Aaron Pratt

*Aaron Pratt*

Sent: 3/12/2025 7:37:37 AM

Aaron.Pratt@nashville.gov

Viewed: 3/12/2025 8:34:25 AM

Security Level: Email, Account Authentication  
(None)

Signed: 3/12/2025 8:34:33 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

### Electronic Record and Signature Disclosure:

Accepted: 3/12/2025 8:34:25 AM

ID: ab5fc0b3-7f36-47f0-b3bc-206eec343b01

Jenneen Reed/mjw

*Jenneen Reed/mjw*

Sent: 3/12/2025 8:34:38 AM

MaryJo.Wiggins@nashville.gov

Viewed: 3/12/2025 11:48:12 AM

Security Level: Email, Account Authentication  
(None)

Signed: 3/12/2025 11:49:06 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.100

### Electronic Record and Signature Disclosure:

Accepted: 3/12/2025 11:48:12 AM

ID: 6aac998e-6e6d-4527-9f15-46b45c66e420

Courtney Mohan

*Courtney Mohan*

Sent: 3/12/2025 11:49:11 AM

Courtney.Mohan@nashville.gov

Viewed: 3/12/2025 1:53:59 PM

Security Level: Email, Account Authentication  
(None)

Signed: 3/12/2025 2:38:48 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

### Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
Accepted: 3/12/2025 1:53:59 PM ID: eb7674d8-941c-4222-a7c8-a64db8723acd		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 3/12/2025 2:38:56 PM Viewed: 3/12/2025 2:54:18 PM
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 3/12/2025 8:17:09 AM ID: d25ba5d4-8aad-4916-95ec-28a925a7b111	<div>COPIED</div>	Sent: 3/12/2025 2:38:57 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/10/2025 4:23:51 PM
Certified Delivered	Security Checked	3/12/2025 1:53:59 PM
Signing Complete	Security Checked	3/12/2025 2:38:48 PM
Completed	Security Checked	3/12/2025 2:38:57 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		