
GRANT SUMMARY SHEET

Grant Name: Metro Nashville DI Lead 23 24 Amendment 1

Department: INFORMATION TECHNOLOGY SERVICES

Grantor: THE COMMUNITY FOUNDATION OF MIDDLE TENNESSEE

Pass-Through Grantor (If applicable): METRO GOVERNMENT

Total Award this Action: \$25,000.00

Cash Match Amount \$0.00

Department Contact: Pearl Amanfu

Status: AMENDMENT

Program Description:

To meet the needs of the underserved in our community Metro Government requires someone in a full-time role to drive assessment of areas of greatest need, connect existing community providers in a network of shared capabilities and both manage the allocation of resources to ensure equitable service delivery and expand economic opportunities, particularly for low-income families. Metro strongly prefers that this position be funded through public-private partnerships with major corporate citizens of Davidson County. Amendment 1 adds an additional \$25,000 to the previous amount of \$65,000 for a new total of \$90,000. The match requirement did not increase.

Plan for continuation of services upon grant expiration:

The goal is that Metro would see fit to fully fund this as a long-term staff position through the ITS operating budget after the second year, at the IS Advisor 3 level.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
INF. SYSTEMS	014	Pearl Amanfu					
Grant Name:		Metro Nashville DI Lead Amendment 1					
Grantor:		THE COMMUNITY FOUNDATION OF MIDDLE TENNESSEE		Other:			
Grant Period From:		07/01/22	<small>(applications only)</small> Anticipated Application Date:				
Grant Period To:		06/30/24	<small>(applications only)</small> Application Deadline:				
Funding Type:	FOUNDATION	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	METRO GOVERNMENT	Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	OTHER	Total Award:		\$25,000.00			
Status:	AMENDMENT	Metro Cash Match:					
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #	N/A	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically? <input type="checkbox"/>					
<p>To meet the needs of the underserved in our community Metro Government requires someone in a full-time role to drive assessment of areas of greatest need, connect existing community providers in a network of shared capabilities and both manage the allocation of resources to ensure equitable service delivery and expand economic opportunities, particularly for low-income families. Metro strongly prefers that this position be funded through public-private partnerships with major corporate citizens of Davidson County. Amendment 1 adds an additional \$25,000 to the previous amount of \$65,000 for a new total of \$90,000. The match requirement did not increase.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
The goal is that Metro would see fit to fully fund this as a long-term staff position through the ITS operating budget after the second year, at the IS Advisor 3 level.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant			
				Other: <input checked="" type="checkbox"/>			
Explanation for "Other" means of determining match:							
The amount listed for Metro match is Metro's total (\$25,000 per-year) ¹ match, divided by the number of grants (3)							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$50,000.00	Fund		51137		
Is not budgeted?			Business Unit		14521180		
			Proposed Source of Match:				
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.34	Actual number of positions added:		0.34		
Departmental Indirect Cost Rate		4.92%	Indirect Cost of Grant to Metro:		\$2,419.00		
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.	0.00%	Ind. Cost Requested from Grantor:			
				\$0.00 in budget			
<small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23	\$0.00	\$0.00	\$32,500.00	\$16,666.67	51137, 14521180		\$49,166.67	\$2,419.00	\$0.00
Yr 2	FY24	\$0.00	\$0.00	\$57,500.00	\$0.00			\$57,500.00	\$2,829.00	\$0.00
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$90,000.00	\$16,666.67			\$106,666.67	\$5,248.00	\$0.00
Date Awarded:			06/09/23	Tot. Awarded:		\$25,000.00	Contract#:		LETTER	
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov





June 14, 2023

Keith Durbin
Chief Information Officer
Information Technology Services Office
Metropolitan Government of Nashville and Davidson County
700 President Ronald Reagan Way, Suite 301
P. O. Box 196300
Nashville, TN 37219-6300

Dear Keith,

I present this letter to you as official notification that the Nashville Digital Inclusion Fund of The Community Foundation of Middle Tennessee has approved a commitment of \$90,000, representing as a two-year commitment to support the salary and benefit expenses associated with the new role of Digital Inclusion Officer for Metro Nashville. Grant details are below.

Year 1, FY23, July 1, 2022 to June 30, 2023: \$32,500
Year 2, FY24, July 1, 2023 to June 30, 2024: \$57,500

We understand our support will join that of other funders as well as funds approved by Metro. Collaborative funding is a favorite for us as we know initiatives like this take the effort and financial resources of many to be successful and impactful. We are interested in participating in the advisory committee so that we can stay connected to the progress and have a lens into other projects that may benefit from future funding from us or other donors we are able to connect to this important work.

Thank you for your commitment to provide equitable delivery of public-facing digital services and elevate your focus on digital inclusion work. The Digital Needs Assessment you completed in 2021 will no doubt serve as our road map to serve Davidson County residents who are cut off from the benefits of technology including youth, individuals and families in poverty, the working poor, older adults, new Americans, immigrant communities, people with disabilities, formerly incarcerated people, and people of color.

Thank you for the opportunity to work together.

Sincerely,
DocuSigned by:

Handwritten signature of Amy Fair in black ink. The signature is written in a cursive style. Below the signature is a blue DocuSign verification line and the text "Amy Fair" in a smaller font.

Vice President of Donor Services

3421 Belmont Blvd
Nashville, TN 37215
615-321-4939
www.cfmt.org

**SIGNATURE PAGE
FOR
GRANT NO. Metro Nashville DI Lead 23-24 Amend 1**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



ITS Department

July 27, 2023

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

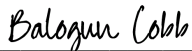


Kelly Flannery, Director of Finance
Department of Finance

7/29/2023 | 10:49 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

7/31/2023 | 10:44 AM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**



Metropolitan Attorney

7/31/2023 | 9:45 AM CDT

Date

John Cooper
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date


Certificate Of Completion

Envelope Id: B63B47C516D34FD8835DA63155261448	Status: Completed
Subject: Complete with DocuSign: ITS Metro Nashville DI Lead 23-24 Amend 1 Ready.pdf	
Source Envelope:	
Document Pages: 6	Signatures: 6
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Juanita Paulson
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Juanita.Paulsen@nashville.gov
	IP Address: 170.190.198.190


Record Tracking

Status: Original	Holder: Juanita Paulson	Location: DocuSign
7/28/2023 3:50:34 PM	Juanita.Paulsen@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign


Signer Events

Signer Events	Signature	Timestamp
Elizabeth Jefferson		Sent: 7/28/2023 3:56:33 PM
Elizabeth.Jefferson@nashville.gov		Viewed: 7/28/2023 7:31:43 PM
Security Level: Email, Account Authentication (None)		Signed: 7/28/2023 7:50:41 PM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
 Accepted: 7/28/2023 7:31:43 PM
 ID: fa8f8253-82b2-43b6-89bc-8acc9e61cde9

Aaron Pratt		Sent: 7/28/2023 7:50:43 PM
Aaron.Pratt@nashville.gov		Viewed: 7/29/2023 7:47:46 AM
Security Level: Email, Account Authentication (None)		Signed: 7/29/2023 7:47:49 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Kelly Flannery		Sent: 7/29/2023 7:47:52 AM
Kelly.Flannery@nashville.gov		Viewed: 7/29/2023 10:49:37 AM
Security Level: Email, Account Authentication (None)		Signed: 7/29/2023 10:49:47 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 71.150.145.23	
	Signed using mobile	

Electronic Record and Signature Disclosure:
 Accepted: 7/29/2023 10:49:37 AM
 ID: c368f12b-0a6c-4e52-ad2d-55a8564dedbc

Courtney Mohan		Sent: 7/29/2023 10:49:48 AM
Courtney.Mohan@nashville.gov		Viewed: 7/31/2023 8:20:52 AM
Security Level: Email, Account Authentication (None)		Signed: 7/31/2023 9:45:46 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.144	

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
---------------	-----------	-----------

Accepted: 7/31/2023 8:20:52 AM
ID: 2a9fc26f-9ed2-4fe1-97af-9dcd1ea92614

Balogun Cobb
balogun.cobb@nashville.gov
Security Level: Email, Account Authentication (None)

Balogun Cobb

Sent: 7/31/2023 9:45:48 AM
Viewed: 7/31/2023 10:43:59 AM
Signed: 7/31/2023 10:44:05 AM

Signature Adoption: Pre-selected Style
Using IP Address: 170.190.198.144

Electronic Record and Signature Disclosure:

Accepted: 7/31/2023 10:43:59 AM
ID: 7af25440-a151-4eb0-8788-0a770d77a5d9

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Danielle Godin
Danielle.Godin@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 7/31/2023 10:44:06 AM
Viewed: 7/31/2023 4:09:13 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Sally Palmer
sally.palmer@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 7/31/2023 10:44:07 AM
Viewed: 7/31/2023 10:49:29 AM

Electronic Record and Signature Disclosure:

Accepted: 7/30/2023 10:55:23 AM
ID: 40b08eac-2125-4658-88df-a0ae5b802407

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	7/28/2023 3:56:33 PM
Certified Delivered	Security Checked	7/31/2023 10:43:59 AM
Signing Complete	Security Checked	7/31/2023 10:44:05 AM
Completed	Security Checked	7/31/2023 10:44:07 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--