
GRANT SUMMARY SHEET

Grant Name: Metro Nashville DI Lead (CFMT) 22-24

Department: INFORMATION TECHNOLOGY SERVICES

Grantor: COMMUNITY FDN MIDDLE TN

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$65,000.00

Cash Match Amount \$16,666.66

Department Contact: Pearl Amanfu
862-6218

Status: NEW

Program Description:

To meet the needs of the underserved in our community Metro Government requires someone in a full-time role to drive assessment of areas of greatest need, connect existing community providers in a network of shared capabilities and both manage the allocation of resources to ensure equitable service delivery and expand economic opportunities, particularly for low-income families. Metro strongly prefers that this position be funded through public-private partnerships with major corporate citizens of Davidson County. The Community Foundation of Middle Tennessee: Total award amount \$65,000 match requirement \$16,666.66.

Plan for continuation of services upon grant expiration:

The goal is that Metro would see fit to fully fund this as a long-term staff position through the ITS operating budget after the second year, at the IS Advisor 3 level.

Grants Tracking Form

Part One

Pre-Application ☐		Application ☐		Award Acceptance ☒		Contract Amendment ☐	
Department	Dept. No.	Contact		Phone	Fax		
FINANCE DEPARTMENT	015	Pearl Amanfu		862-6218			
Grant Name:		Metro Nashville DI Lead (CFMT) 22-24					
Grantor:		THE COMMUNITY FOUNDATION OF MIDDLE TENNESSEE				Other:	
Grant Period From:		07/01/22	(applications only) Anticipated Application Date:				
Grant Period To:		06/30/24	(applications only) Application Deadline:				
Funding Type:	FOUNDATION	Multi-Department Grant		☐	If yes, list below.		
Pass-Thru:		Outside Consultant Project:		☐			
Award Type:	OTHER	Total Award:		\$65,000.00			
Status:	NEW	Metro Cash Match:		\$16,666.66			
Metro Category:	New Initiative	Metro In-Kind Match:					
CFDA #	n/a	Is Council approval required?		☒			
Project Description:		Applic. Submitted Electronically? ☐					
To meet the needs of the underserved in our community Metro Government requires someone in a full-time role to drive assessment of areas of greatest need, connect existing community providers in a network of shared capabilities and both manage the allocation of resources to ensure equitable service delivery and expand economic opportunities, particularly for low-income families. Metro strongly prefers that this position be funded through public-private partnerships with major corporate citizens of Davidson County.							
Plan for continuation of service after expiration of grant/Budgetary Impact: The goal is that Metro would see fit to fully fund this as a long-term staff position through the ITS operating budget after the second year, at the IS Advisor 3 level.							
How is Match Determined? Fixed Amount of \$ _____ or _____ % of Grant _____ Other: ☒							
Explanation for "Other" means of determining match: The amount listed for Metro match is Metro's total (\$25,000 per-year) match, divided by the number of funders (3). Thus, the matching funds for this single funder total \$8,333.33 per year.							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$16,666.67	Fund	51137	Business Unit	14521180	
Is not budgeted?			Proposed Source of Match:				
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.34	Actual number of positions added:		0.34		
Departmental Indirect Cost Rate		4.92%	Indirect Cost of Grant to Metro:		\$4,018.00		
*Indirect Costs allowed? ☐ Yes ☒ No		% Allow.	0.00%	Ind. Cost Requested from Grantor:		\$0.00	in budget
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? ☐							
Metro or Community-based Partners:							

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23	\$0.00		\$32,500.00	\$8,333.33	51137, 14521180		\$40,833.33	\$2,009.00	\$0.00
Yr 2	FY24	\$0.00		\$32,500.00	\$8,333.33	51137, 14521180		\$40,833.33	\$2,009.00	\$0.00
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00		\$65,000.00	\$16,666.66	51137, 14521180		\$81,666.66	\$4,018.00	\$0.00
Date Awarded:		02/01/23		Tot. Awarded:		\$65,000.00	Contract#:		N/A	
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov



February 1, 2023

Keith Durbin
Chief Information Officer
Information Technology Services Office
Metropolitan Government of Nashville and Davidson County
700 2nd Avenue South, Suite 301
P. O. Box 196300
Nashville, TN 37219-6300

Dear Keith,

I wanted to present this letter to you as official notification that the Nashville Digital Inclusion Fund of The Community Foundation of Middle Tennessee has approved a commitment of \$65,000, representing as a two-year commitment of \$32,500 per year, to support the salary and benefit expenses associated with the new role of Digital Inclusion Officer for Metro Nashville.

We understand our support will join that of other funders as well as funds approved by Metro. Collaborative funding is a favorite for us as we know initiatives like increasing digital inclusion in the community takes the effort and financial resources of many to be successful and impactful. We would also be interested in participating in the advisory committee so that we can stay connected to the progress as well as have a lens into other projects that may benefit from future funding from us or other donors we are able to connect to this important work.

Thank you for your commitment to provide equitable delivery of public-facing digital services and elevate your focus on digital inclusion work. The Digital Needs Assessment you completed in 2021 will no doubt serve as our road map to serve Davidson County residents who are cut off from the benefits of technology including youth, individuals and families in poverty, the working poor, older adults, new Americans, immigrant communities, people with disabilities, formerly incarcerated people, and people of color.

Thank you for the opportunity to work together.

Sincerely,

A handwritten signature in black ink, appearing to read "Amy Fair". The signature is stylized with a large, sweeping flourish that extends to the right.

Amy Fair
Vice President of Donor Services

3833 Cleghorn Avenue
Nashville, TN 37215
615-321-4939
www.cfmt.org

**SIGNATURE PAGE
FOR
GRANT NO. Metro Nashville DI Lead (CFMT) 22-24**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



Department

2/16/2023

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

DocuSigned by:



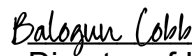
Kelly Flannery, Director of Finance
Department of Finance

2/22/2023

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:



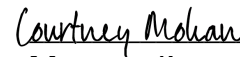
Director of Insurance

2/22/2023

Date

**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:



Metropolitan Attorney

2/22/2023

Date

FILED:

Metropolitan Clerk

Date