

GRANT SUMMARY SHEET

Grant Name: Tobacco Use Prevention & Control Services 20-23 Amend. 1

Department: HEALTH DEPARTMENT

Grantor: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

**Pass-Through Grantor
(If applicable):** TENN. DEPT. OF HEALTH

Total Award this Action: \$48,000.00

Cash Match \$0.00

Department Contact: Brad Thompson
340-5616

Status: AMENDMENT

Program Description:

To improve the health of the citizens of Davidson County by preventing and controlling the use of tobacco in Davidson County. Amendment 1 update scope of services, extends the end date from 3/31/23 to 4/30/23, and adds an additional \$48,000.00 to the previous total of \$127,500.00 for a new grand total of \$175,500.00.

Plan for continuation of services upon grant expiration:

Services would be discontinued.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
HEALTH DEPARTMENT	038	Brad Thompson			340-5616	340-2131	
Grant Name:		Tobacco Use Prevention & Control Services 20-23 Amend. 1					
Grantor:		U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				Other:	
Grant Period From:		04/01/20		(applications only) Anticipated Application Date:			
Grant Period To:		04/30/23		(applications only) Application Deadline:			
Funding Type:		FED PASS THRU		Multi-Department Grant		<input type="checkbox"/> If yes, list below.	
Pass-Thru:		TENN. DEPT. OF HEALTH		Outside Consultant Project:		<input type="checkbox"/>	
Award Type:		COMPETITIVE		Total Award:		\$48,000.00	
Status:		AMENDMENT		Metro Cash Match:		\$0.00	
Metro Category:		Est. Prior.		Metro In-Kind Match:		\$0.00	
CFDA #		93.305		Is Council approval required?		<input checked="" type="checkbox"/>	
Project Description:		Applic. Submitted Electronically? <input type="checkbox"/>					
<p>To improve the health of the citizens of Davidson County by preventing and controlling the use of tobacco in Davidson County. Amendment 1 update scope of services, extends the end date from 3/31/23 to 4/30/23, and adds an additional \$48,000.00 to the previous total of \$127,500.00 for a new grand total of \$175,500.00.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
Services would be discontinued.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input checked="" type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?				Fund		Business Unit	
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.50		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		22.91%		Indirect Cost of Grant to Metro:		\$40,204.59	
*Indirect Costs allowed? <input checked="" type="radio"/> Yes <input type="radio"/> No		% Allow.		Ind. Cost Requested from Grantor:		\$20,600.00 in budget	
		11.74%					
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY20	\$10,600.00			\$0.00			\$10,600.00	\$2,428.31	\$0.00
Yr 2	FY21	\$47,200.00			\$0.00			\$47,200.00	\$10,812.86	\$1,600.00
Yr 3	FY22	\$62,300.00			\$0.00			\$62,300.00	\$14,272.06	\$9,800.00
Yr 4	FY23	\$55,400.00			\$0.00			\$55,400.00	\$12,691.36	\$9,200.00
Yr 5	FY__									
Total		\$175,500.00	\$0.00	\$0.00	\$0.00		\$0.00	\$175,500.00	\$40,204.59	\$20,600.00
Date Awarded:				07/19/21	Tot. Awarded:		\$48,000.00	Contract#:		34360-46220-1
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP RECEIVED
7/19/21

GCP APPROVED
7/20/21

TW



GRANT AMENDMENT

Agency Tracking # 34360-46220	Edison ID 65648	Contract # GG2065648-01	Amendment # 1		
Contractor Legal Entity Name Metropolitan Government of Nashville and Davidson County			Edison Vendor ID 4		
Amendment Purpose & Effect(s) To update scope of services, increase maximum liability, change end date					
Amendment Changes Contract End Date: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		End Date: April 30, 2023			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$ 48,000.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2020		\$10,600.00			\$10,600.00
2021		\$47,200.00			\$47,200.00
2022		\$62,300.00			\$62,300.00
2023		\$55,400.00			\$55,400.00
TOTAL:		\$175,500.00			\$175,500.00
<p>Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.</p> <p style="text-align: center;"><i>Eric Bucholz</i></p>				<p>CPO USE</p>	
Speed Chart (optional) HL00006866		Account Code (optional) 71301000			

**AMENDMENT ONE
OF GRANT CONTRACT GG2065648-01**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Health, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant contract section A.2. is deleted in its entirety and replaced with the following:

A.2. Service Definitions

- a. Accrual – A charge for work that has been done but not yet invoiced, for which provision is made at the end of a financial period.
- b. Primary Prevention Initiative (PPI) projects – Local preventative health initiatives designed to prevent a disease or condition from occurring in the first place.
- c. TNSTRONG – Tennessee Stop Tobacco and Revolutionize Our Next Generation.
- d. TNSTRONG Youth Movement – develops policy and program initiatives to reduce youth tobacco initiation/use.
- e. TUPCP – Tennessee Tobacco Use Prevention and Control Program.

2. Grant contract section A.3. is deleted in its entirety and replaced with the following:

A.3. Service Goals To improve the health of the citizens of Davidson County by preventing and controlling the use of tobacco and tobacco products.

3. Grant contract section A.5. is deleted in its entirety and replaced with the following:

A.5. Service Description The Grantee shall;

- a. Provide and maintain appropriate staff to serve as the Coordinator/Health Educator for the purpose of planning, administering, and monitoring county, regional and/or local tobacco prevention from April 1, 2021 through April 30, 2023.
- b. Develop a comprehensive Annual Work Plan of SMART (Specific, Measurable, Attainable, Realistic, Timely), objectives for the TUPCP goals and submit no later than May 1, 2021, and May 1 2022, respectively. The Grantee shall implement at minimum, the interventions listed under each goal listed below.
 - Goal 1: Prevent initiation of tobacco and emerging tobacco products among youth and young adults;
 - Goal 2: Promote quitting among youth, young adults and pregnant women;
 - Goal 3: Eliminate nonsmokers' exposure to secondhand smoke;
 - Goal 4: Engage Behavioral Health Systems to implement screening, treatment, and tobacco-free campus policies;
 - Goal 5: Mass-Reach Health Communications
- c. Promote, incorporate and coordinate county and/or regional tobacco use prevention and control program goals by selecting from the following

recommended practice initiatives and organizations: Tobacco Cessation, Health Department Employee Wellness, Coordinated School Health, Worksite Wellness, Higher Education Institutions, Healthcare Facilities, Behavioral Healthcare Facilities or Faith-Based Initiatives;

- d. Utilize new and existing resources to partner with community organizations to implement counter-marketing campaigns to reduce the impact of advertising by tobacco companies. The counter-marketing may include media campaigns for reduction of tobacco use available from the Media Campaign Resource Center, Centers for Disease Control and Prevention, www.cdc.gov/tobacco. Counter-marketing media campaigns shall include print, radio, television, billboard, videos, store, and/or other forms of advertising and shall promote use of the Tennessee Tobacco QuitLine: 1-800-QUIT-NOW (1-800-784-8669);
- e. Partner with community organizations/coalitions to plan, provide and/or participate in tobacco related initiatives, including marketing campaigns (e.g. local media coverage, social media). Campaigns and initiatives may include, but are not limited to supporting the Great American Smoke Out, Kick Butts Day, World No Tobacco Day, Tennessee Tobacco Quit Week, TNSTRONG and Public Health Week;
- f. Establish, maintain or support county, regional, and local health councils' interventions aimed at achieving the goals of the TUPCP;
- g. Collaborate with and participate in tobacco advocacy initiatives funded by the State, and county, regional and/or local coalitions to promote tobacco control policy, tobacco initiative and provide resources such as data, technical assistance, and educational materials, and related support tools;
- h. Develop and/or maintain organized youth advocacy groups through the utilization of the TNSTRONG youth movement to develop policy and program initiatives to reduce youth tobacco and emerging tobacco product initiation/use, eliminate the sale of tobacco products to youth and increase the knowledge of harmful effects of tobacco and emerging tobacco products;
- i. Provide information on the current county or regional tobacco cessation services available to Tennesseans, and policy's on restricting the use of tobacco products through voluntary smoke-free spaces quarterly, and as requested, to the TUPCP survey site;
- j. Participate in monthly meetings, training, teleconferences and/or conferences as requested by the Department of Health and any additional meetings, trainings, teleconferences and/or conferences hosted but the Department of Health. The Grantee's TUPCP Coordinators/Health Educators must attend the above referenced meetings trainings teleconferences and/or conferences for the purposes of sharing and receiving information and direction/guidance from the State;
- k. Participate in and attend mandatory site visits (in-person or virtual) at Local Health Department organized by the TUPCP. The TUPCP Coordinators and Health Educators must attend these meetings for the purpose of program updates, networking, sharing of information, and receiving presentations by speakers on "Best Practices" or the latest tobacco control techniques; and
- l. Document, evaluate and monitor the effectiveness of the regional and/or county tobacco program in achieving he TUPCP goals including outcomes such as

policy changes, changes in social norms, and individual and community participation in local and statewide efforts on quarterly and annual reports.

- m. Comply with all applicable requirements associated with this grant, including but not limited to the CDC General Terms and Conditions for Non-research Awards of Notice and Funding Opportunity Number DP20-2001 entitled National and State Tobacco Control Program.

4. Grant contract section A.6. is deleted in its entirety and replaced with the following:

A.6. Service Reporting Quarterly reports are due in a format provided by the State with the following schedule.

Period Covered	Reports Due
January 1, 2021- April 30, 2021	May 15, 2021
May 1, 2021-July 31	August 15, 2021
August 1, 2021- October 31, 2021	November 15, 2021
November 1, 2021-January 31, 2022	February 15 2022
February 1, 2022-April 30, 2022	May 15, 2022
May 1, 2022-July 31, 2022	August 15, 2022
August 1, 2022-October 31, 2022	November 15, 2022
November 1, 2022-January 31, 2023	February 15, 2023
February 1, 2023-April 30, 2023	April 30, 2023

5. The following is added as Grant contract section B.2.

B.2. Renewal Options. This Grant Contract may be renewed upon satisfactory completion of the Term. The State reserves the right to execute up to two (2) (no more than 5 per life of contract) renewal options under the same terms and conditions for a period not to exceed twelve (12) months each by the State, at the State's sole option. In no event, however, shall the maximum Term, including all renewals or extensions, exceed a total of sixty (60) months.

6. The following is added as Grant contract section B.3.

B.3. Term Extension. It is understood and agreed that the State may extend the Term an additional period of time, not to exceed one hundred-eighty (180) days beyond the expiration date of this Grant Contract, under the same terms and conditions. In no event, however, shall the maximum Term, including all extensions or renewals, exceed a total of sixty (60) months.

7. Grant contract section C.1 is deleted in its entirety and replaced with the following:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Hundred Seventy-Five Thousand Five Hundred Dollars (\$175,500.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment 2 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

8. Grant Contract Attachment 1 is deleted in its entirety and replaced with the new attachment 1 attached hereto.

- 9. Grant Contract Attachment 2 is deleted in its entirety and replaced with the new attachment 2 attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective ten (10) following the last signature. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DocuSigned by:
Tina Lester 7/19/2021

 Interim Administrative Director Date
 Metro Public Health Department

DocuSigned by:
Alex Jahangir 7/19/2021

 Chair, Board of Health Date

APPROVED AS TO AVAILABILITY OF FUNDS:

DocuSigned by:
Kevin Crumbo/mjw 8/4/2021

 Director, Department of Finance Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:
Balogun Colob 8/5/2021

 Director of Risk Management Services Date

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:
Nicki Eke 8/4/2021

 Metropolitan Attorney Date

 Metropolitan Mayor Date

ATTEST:

Metropolitan Clerk

Date

DEPARTMENT OF HEALTH:

Lisa Piercey, MD, MBA, FAAP
Commissioner

Date

ATTACHMENT 1**Federal Award Identification Worksheet**

Subrecipient's name (must match registered name in DUNS)	Metropolitan Government of Nashville and Davidson County
Subrecipient's DUNS number	078217668
Federal Award Identification Number (FAIN)	NU58DP006813
Federal award date	4/21/2021
CFDA number and name	93.387
Grant contract's begin date	4/1/2020
Grant contract's end date	4/30/2023
Amount of federal funds obligated by this grant contract	\$175,500.00
Total amount of federal funds obligated to the subrecipient	
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$1,664,198.00
Name of federal awarding agency	Centers for Disease Control and Prevention
Name and contact information for the federal awarding official	Mrs. Rhonda Colbert Grants Management Specialist hvxl@cdc.gov Phone: 770-488-2848
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	14.3%

ATTACHMENT 2
GRANT BUDGET
(BUDGET PAGE 1 of 7)

Metropolitan Government of Nashville & Davidson County				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning April 1, 2020, and ending April 30, 2023. ROLLUP				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$98,200.00	\$0.00	\$98,200.00
2	Benefits & Taxes	\$37,900.00	\$0.00	\$37,900.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$14,800.00	\$0.00	\$14,800.00
6	Telephone	\$2,000.00	\$0.00	\$2,000.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$2,000.00	\$0.00	\$2,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (% and method)	\$20,600.00	\$0.00	\$20,600.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$175,500.00	\$0.00	\$175,500.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT 2 (Continued)

GRANT BUDGET

(BUDGET PAGE 2 of 7)

Metropolitan Government of Nashville & Davidson County				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning April 1, 2020, and ending March 31, 2021. YEAR 1				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$30,500.00	\$0.00	\$30,500.00
2	Benefits & Taxes	\$10,400.00	\$0.00	\$10,400.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$0.00	\$0.00	\$0.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (4% of Salaries and Benefits)	\$1,600.00	\$0.00	\$1,600.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$42,500.00	\$0.00	\$42,500.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT 2 (continued)
GRANT BUDGET LINE-ITEM DETAIL
 (BUDGET PAGE 3 of 7)

YEAR 1

SALARIES	AMOUNT
Lillian Maddox-Whitehead, Medical Administrative Assistant \$ 5,081.04 x 12 x 50% + \$ - longevity	\$30,486.24
TOTAL ROUNDED	\$30,500.00

ATTACHMENT 2 (Continued)

GRANT BUDGET

(BUDGET PAGE 4 of 7)

Metropolitan Government of Nashville & Davidson County				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning April 1, 2021, and ending April 30, 2022. YEAR 2				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$34,700.00	\$0.00	\$34,700.00
2	Benefits & Taxes	\$14,300.00	\$0.00	\$14,300.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$5,700.00	\$0.00	\$5,700.00
6	Telephone	\$1,000.00	\$0.00	\$1,000.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$1,000.00	\$0.00	\$1,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (20% of Salaries and Benefits)	\$9,800.00	\$0.00	\$9,800.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$66,500.00	\$0.00	\$66,500.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT 2 (continued)
GRANT BUDGET LINE-ITEM DETAIL
 (BUDGET PAGE 5 of 7)

YEAR 2

SALARIES	AMOUNT
Lillian Maddox-Whitehead, Medical Administrative Assistant \$ 5,335.09 x 13 x 50% + \$ - longevity	\$34,678.10
TOTAL ROUNDED	\$34,700.00

TRAVEL/ CONFERENCES & MEETINGS	AMOUNT
Local mileage and parking	\$ 1,000.00
TOTAL ROUNDED	\$ 1,000.00

ATTACHMENT 2 (Continued)

GRANT BUDGET

(BUDGET PAGE 6 of 7)

Metropolitan Government of Nashville & Davidson County				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning May 1, 2022, and ending April 30, 2023. YEAR 3				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$33,000.00	\$0.00	\$33,000.00
2	Benefits & Taxes	\$13,200.00	\$0.00	\$13,200.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$9,100.00	\$0.00	\$9,100.00
6	Telephone	\$1,000.00	\$0.00	\$1,000.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$1,000.00	\$0.00	\$1,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (20% and Salaries and Benefits)	\$9,200.00	\$0.00	\$9,200.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$66,500.00	\$0.00	\$66,500.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT 2 (Continued)
GRANT BUDGET LINE-ITEM DETAIL
 (BUDGET PAGE 7 of 7)

YEAR 3

SALARIES	AMOUNT
Lillian Maddox-Whitehead, Medical Administrative Assistant \$ 5,495.14 x 12 x 50% + \$ - longevity	\$32,970.86
TOTAL ROUNDED	\$33,000.00

TRAVEL/ CONFERENCES & MEETINGS	AMOUNT
Local mileage and parking	\$ 1,000.00
TOTAL ROUNDED	\$ 1,000.00