

# LEGISLATIVE TRACKING FORM

Filing for Council Meeting Date: 06/16/26

Resolution  Ordinance

Contact/Prepared By: Everett Fillbrun

Date Prepared: 05/04/26

Title (Caption): Office of Family Safety FY '27 STOP - Family Justice Center Grant

Submitted to Planning Commission?  N/A  Yes-Date: \_\_\_\_\_ Proposal No: \_\_\_\_\_

Proposing Department: Office of Family Safety Requested By: Office of Family Safety

Affected Department(s): Office of Family Safety Affected Council District(s): All

**Legislative Category (check one):**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bonds                | <input type="checkbox"/> Contract Approval           | <input type="checkbox"/> Intergovernmental Agreement   |
| <input type="checkbox"/> Budget - Pay Plan    | <input type="checkbox"/> Donation                    | <input type="checkbox"/> Lease                         |
| <input type="checkbox"/> Budget - 4%          | <input type="checkbox"/> Easement Abandonment        | <input type="checkbox"/> Maps                          |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E               |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant            | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment       | <input type="checkbox"/> Grant Application           | <input type="checkbox"/> Street/Highway Improvements   |
| <input type="checkbox"/> Condemnation         | <input type="checkbox"/> Improvement Acc.            | <input type="checkbox"/> Other: _____                  |

<b>FINANCE</b>	<b>Amount +/-:</b> \$ <u>\$ 100,000.00</u>	<b>Match:</b> \$ <u>\$ 0.00</u>
<b>Funding Source:</b>	<input type="checkbox"/> Capital Improvement Budget <input type="checkbox"/> Capital Outlay Notes <input type="checkbox"/> Departmental/Agency Budget <input type="checkbox"/> Funds to Metro <input type="checkbox"/> General Obligation Bonds <input type="checkbox"/> Grant <input type="checkbox"/> Increased Revenue Sources	<input type="checkbox"/> Judgments and Losses <input type="checkbox"/> Local Government Investment Project <input type="checkbox"/> Revenue Bonds <input type="checkbox"/> Self-Insured Liability <input type="checkbox"/> Solid Waste Reserve <input type="checkbox"/> Unappropriated Fund Balance <input type="checkbox"/> 4% Fund <input type="checkbox"/> Other: _____
Approved by OMB: <u>Aaron Pratt</u>	Approved by Finance/Accounts: _____	Date to Finance Director's Office: _____
Approved by Div Grants Coordination: <u>Juanita Paulsen</u>	<b>APPROVED BY</b>	
	<b>FINANCE DIRECTOR'S OFFICE:</b> _____	

<b>ADMINISTRATION</b>
Council District Member Sponsors: _____
Council Committee Chair Sponsors: _____
<b>Approved by Administration:</b> _____ <b>Date:</b> _____

<b>DEPARTMENT OF LAW</b>	Date to Dept. of Law: _____	Approved by Department of Law: _____
	<b>Settlement Resolution/Memorandum Approved by:</b> _____	
	Date to Council: _____	For Council Meeting: _____
<input type="checkbox"/> All Dept. Signatures	<input type="checkbox"/> Copies	<input type="checkbox"/> Backing
<input type="checkbox"/> Legislative Summary	<input type="checkbox"/> Settlement Memo	<input type="checkbox"/> Clerk Letter
<input type="checkbox"/> Ready to File	<input type="checkbox"/> E-mailed Clerk	

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## GRANT SUMMARY SHEET

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**Grant Name:** Office of Family Safety Fatality Review Technical Assistance/STOP Grant 27

**Department:** OFFICE OF FAMILY SAFETY

**Grantor:** U.S. DEPARTMENT OF JUSTICE OVW

**Pass-Through Grantor (If applicable):** TENN. DEPT. OF FIN. & ADMIN. OCJP

**Total Award this Action:** \$100,000.00

**Cash Match Amount** \$0.00

**Department Contact:** Everett Tucker Filbrun

**Status:** CONTINUATION

**Program Description:**

This grant provides the continued provision of the fatality review team by funding the Fatality Review Coordinator that supports operations both in Metropolitan Nashville and Davidson County, and across the state of Tennessee.

**Plan for continuation of services upon grant expiration:**

### Grants Tracking Form

Part One

<b>Pre-Application</b> <input type="radio"/>		<b>Application</b> <input type="radio"/>		<b>Award Acceptance</b> <input checked="" type="radio"/>		<b>Contract Amendment</b> <input type="radio"/>	
<b>Department</b>	<b>Dept. No.</b>	<b>Contact</b>				<b>Phone</b>	<b>Fax</b>
OFFICE OF FAMILY SAFETY	51	Everett Tucker Filbrun					
<b>Grant Name:</b> Office of Family Safety Fatality Review Technical Assistance/STOP Grant 27							
<b>Grantor:</b> U.S. DEPARTMENT OF JUSTICE OVW <span style="float: right;"><b>Other:</b></span>							
<b>Grant Period From:</b> 07/01/26		<small>(applications only)</small> <b>Anticipated Application Date:</b>					
<b>Grant Period To:</b> 06/30/27		<small>(applications only)</small> <b>Application Deadline:</b>					
<b>Funding Type:</b> FED PASS THRU		<b>Multi-Department Grant</b> <input type="checkbox"/>		<b>If yes, list below.</b>			
<b>Pass-Thru:</b> TENN. DEPT. OF FIN. & ADMIN.OCPJ		<b>Outside Consultant Project:</b> <input type="checkbox"/>					
<b>Award Type:</b> COMPETITIVE		<b>Total Award:</b> \$100,000.00					
<b>Status:</b> CONTINUATION		<b>Metro Cash Match:</b> \$0.00					
<b>Metro Category:</b> Est. Prior.		<b>Metro In-Kind Match:</b> \$0.00					
<b>CFDA #</b>		<b>Is Council approval required?</b> <input checked="" type="checkbox"/>					
<b>Project Description:</b>		<b>Applic. Submitted Electronically?</b> <input checked="" type="checkbox"/>					
This grant provides the continued provision of the fatality review team by funding the Fatality Review Coordinator that supports operations both in Metropolitan Nashville and Davidson County, and across the state of Tennessee.							
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>							
<b>How is Match Determined?</b>							
<b>Fixed Amount of \$</b> n/a		<b>or</b> 25.0%		<b>% of Grant</b>		<b>Other:</b>	
<b>Explanation for "Other" means of determining match:</b>							
n/a							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
<b>Is already in department budget?</b>		\$0.00		<b>Fund</b>		<b>Business Unit</b>	
<b>Is not budgeted?</b>				<b>Proposed Source of Match:</b>			
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>							
<b>Other:</b>							
<b>Number of FTEs the grant will fund:</b>		1.00		<b>Actual number of positions added:</b>		0.00	
<b>Departmental Indirect Cost Rate</b>		10.50%		<b>Indirect Cost of Grant to Metro:</b>		\$10,500.00	
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No		<b>% Allow.</b> 0.00%		<b>Ind. Cost Requested from Grantor:</b>		\$0.00 <b>in budget</b>	
<b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>							
<b>Draw down allowable?</b> <input type="checkbox"/>							
<b>Metro or Community-based Partners:</b>							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY27	\$75,000.00	\$25,000.00					\$100,000.00	\$10,500.00	\$0.00
Yr 2										
Yr 3										
Yr 4										
Yr 5										
<b>Total</b>		<b>\$75,000.00</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$100,000.00</b>	<b>\$10,500.00</b>	<b>\$0.00</b>
<b>Date Awarded:</b>				05/04/26	<b>Tot. Awarded:</b>		\$100,000.00	<b>Contract#:</b>		
<b>(or) Date Denied:</b>					<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>					<b>Reason:</b>					

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

Rev. 5/13/13  
6191



GCP Received 05/20/26

GCP Approved 05/20/26

Resolution No. \_\_\_\_\_

A resolution accepting a Statewide Fatality Review Technical Assistance grant from the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, to the Metropolitan Government, acting by and through the Office of Family Safety, to fund and promote a coordinated, multi-disciplinary approach to improving the criminal justice system's response to sexual assault, domestic violence, dating violence, and stalking crimes.

WHEREAS, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, has awarded a grant in an amount not to exceed \$100,000 with no cash match required, to the Metropolitan Government, acting by and through the Office of Family Safety, to fund and promote a coordinated, multi-disciplinary approach to improving the criminal justice system's response to sexual assault, domestic violence, dating violence, and stalking crimes; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the Statewide Fatality Review Technical Assistance grant by and between the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, in an amount not to exceed \$100,000, to the Metropolitan Government, acting by and through the Office of Family Safety, to fund and promote a coordinated, multi-disciplinary approach to improving the criminal justice system's response to sexual assault, domestic violence, dating violence, and stalking crimes, a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That the amount of this grant be appropriated to the Office of Family Safety, based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

Jenneen Reed/mjr  
Jenneen Reed, Director  
Department of Finance

INTRODUCED BY:

\_\_\_\_\_  
\_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

Abby Greer  
Assistant Metropolitan Attorney

\_\_\_\_\_  
Member(s) of Council

# MEMORANDUM

00248

**TO:** Veronica Coleman, Fiscal Director  
Office of Business and Finance

**FROM:** Jennifer Brinkman, Director  
Office of Criminal Justice Programs

**CC:** Daina Moran, Deputy Director  
Ronald G. Williams Asst. Director; Quality Assurance  
Wendy Heath, Asst. Director; Fiscal

**DATE:** May 18, 2026

**SUBJECT:** Distribution of Grant Funds

OCJP respectfully submits the enclosed completed contract under a DGA for processing and entering into Edison.

Grant Award Type: STOP Fatality Review

DGA #:86101 - STOP(END-6/30/2030)

Authorized Agency: Metropolitan Government of Nashville and Davidson County

Edison ID#: 00248

County Location: 19000

Category #: STOP All Others - 93141501

This grant has met all the requirements to receive grant funds as determined by the Office of Criminal Justice Programs, Department of Finance and Administration.

This Grant includes indirect costs:  Yes  No

This is a VOCA grant that contains a Match Waiver:  Yes  No

For questions or assistance regarding this contract, please contact Kim Phillips at kim.d.phillips@tn.gov

## STATE AGENCIES ONLY

**Match Source (select all that apply)**

Cash

In-Kind

Miscellaneous Appropriations

**Positions (if applicable)**

Number of Full-Time: \_\_\_\_\_

Number of Part-time: \_\_\_\_\_

 <h2 style="margin: 0;">GOVERNMENTAL GRANT CONTRACT</h2> <p style="margin: 0;">(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)</p>					
<b>Begin Date</b>	<b>End Date</b>	<b>Agency Tracking #</b>	<b>Edison ID</b>		
07-01-2026	06-30-2027		00248		
<b>Grantee Legal Entity Name</b>				<b>Edison Vendor ID</b>	
Metropolitan Government of Nashville and Davidson County				4	
<b>Subrecipient or Recipient</b>		<b>Assistance Listing Number:</b>			
<input checked="" type="checkbox"/> Subrecipient		16.588			
<input type="checkbox"/> Recipient		<b>Grantee's fiscal year end: June 30</b>			
<b>Service Caption</b> (one line only)					
FY27 Statewide Fatality Review Technical Assistance,					
<b>Funding</b> —					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Grant Contract Amount</b>
FY27	\$25,000.00	\$75,000.00			<b>\$100,000.00</b>
<b>TOTAL:</b>	<b>\$25,000.00</b>	<b>\$75,000.00</b>			<b>\$100,000.00</b>
<b>Grantee Selection Process Summary</b>					
<input checked="" type="checkbox"/> Competitive Selection					
<input type="checkbox"/> Non-competitive Selection					
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			CPO USE - GG		
<b>Speed Chart</b>		<b>Account Code</b>			
FA00003828		City - 71302000			

**GRANT CONTRACT  
BETWEEN THE STATE OF TENNESSEE,  
DEPARTMENT OF FINANCE AND ADMINISTRATION,  
OFFICE OF CRIMINAL JUSTICE PROGRAMS  
AND  
METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

This Grant Contract, by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee," is for the provision of administering state and federal funds for the improvement of the criminal justice system and victim services as required by the Office of Violence Against Women (OVW), as further defined in the "SCOPE OF SERVICES."

Grantee Edison Vendor ID # 4

**A. SCOPE OF SERVICES AND DELIVERABLES:**

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall comply with and perform all services, functions, and/or requirements as stated in the grantee's application under which this Grant Contract is awarded, and that is hereby incorporated into this Grant Contract as Attachment A, attached hereto.
- A.3. The Grantee shall comply with all reporting requirements described in the Grantee's application, in correspondence from the Office of Criminal Justice Programs, and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>.
- A.4. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>. The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.
- A.5. The Office of Violence Against Women promotes a coordinated, multi-disciplinary approach to improving the criminal justice system's response to sexual assault, domestic violence, dating violence, and stalking crime. By developing state and local partnerships for collaboration and services among police, prosecutors, courts, victim advocates, health care providers, faith leaders, organizations that serve culturally specific and underserved communities and others, should enhance victim safety and hold offenders accountable for their crimes. Projects supported through the Office of Violence Against Women must meet one or more of the statutory purpose areas of the Violence Against Women Act (VAWA), as amended (Victim Service; Prosecution, Court or Law Enforcement).
  - a. The Grantee will gather and maintain data relating to grant project activities and program performance as required by the STOP and Office of Criminal Justice Programs. The data collected should support the information submitted on required reports.
  - b. The Grantee is responsible for annual reporting of output and performance measurement data on their projects to OCJP using the report forms available for STOP per the OCJP Grants Manual.
  - c. Any change in terms or conditions will require a contract amendment.

- A.6. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.
- a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);
  - b. the State grant proposal solicitation as may be amended, if any;
  - c. the Grantee's proposal (Attachment A) incorporated to elaborate supplementary scope of services specifications.
- A.7. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment B, is incorporated in this Grant Contract.

**B. TERM OF AGREEMENT:**

- B.1. This Grant Contract shall be effective on 07/01/2026 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

**C. PAYMENT TERMS AND CONDITIONS:**

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Hundred Thousand Dollars (\$100,000.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A-1 for fiscal year 2027, is the maximum amount due the Grantee under this Grant Agreement. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Department of Finance and Administration  
Office of Business and Finance  
Attention: Invoicing

312 Rosa L. Parks Avenue, Suite 2000  
Nashville, TN 37243-1102  
OBF.Grants@tn.gov

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
1. Invoice/Reference Number (assigned by the Grantee).
  2. Invoice Date.
  3. Invoice Period (to which the reimbursement request is applicable).
  4. Grant Contract Number (assigned by the State).
  5. Grantor: Department of Finance and Administration, Office of Criminal Justice Programs.
  6. Grantor Number (assigned by the Grantee to the above-referenced Grantor).
  7. Grantee Name.
  8. Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
  9. Grantee Remittance Address.
  10. Grantee Contact for Invoice Questions (name, phone, or fax).
  11. Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following.
    - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
    - ii. The amount reimbursed by Grant Budget line-item to date.
    - iii. The total amount reimbursed under the Grant Contract to date.
    - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.
1. An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
  2. An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
  3. An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

- C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Agreement shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amounts such that the net result of variances shall not increase the total Grant Agreement amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Agreement.
- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date and in form and substance acceptable to the State.
- a. The Grant Budget specifies a Grantee Match Requirement and the final grant disbursement reconciliation report shall detail all Grantee expenditures recorded to meet said requirement.
    1. No Grantee expenditure shall be recorded and reported toward meeting a Grantee Match Requirement of more than one grant contract with the state of Tennessee.
    2. The final grant disbursement reconciliation report shall specifically detail the exact amount of any Grantee failure to meet a Match Requirement, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the Grant Budget column "Grant Contract," shall be reduced by the amount that the Grantee failed to contribute to the Total Project as budgeted.
  - b. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by Section C of this Grant Contract (including any adjustment pursuant to subsection a.ii. above), the Grantee shall refund the difference to the State. The Grantee shall submit said refund with the final grant disbursement reconciliation report.
  - c. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
  - d. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to this Grant Contract.
  - e. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue
- C.8. Indirect Cost. Should the Grantee utilize the advance payment for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will only apply the indirect costs in accordance with the approved indirect cost rate. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee

agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

- C.9. Cost Allocation. If any part of the costs under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts paid to the Grantee shall be subject to re-payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and present to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
  - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

**D. STANDARD TERMS AND CONDITIONS:**

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the

effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
  - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
  - c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all

subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Kim Phillips, Program Manager  
Department of Finance and Administration  
Office of Criminal Justice Programs  
312 Rosa L. Parks Avenue,  
Suite 1800  
Nashville, Tennessee 37243-1102  
Email: kim.d.phillips@tn.gov  
Telephone #: (615) 770-5850

The Grantee:

Diane S. Lance, Department Head  
Metropolitan Government of Nashville and Davidson County  
730 2nd Ave South  
Nashville, TN 37210  
Email: dianelance@jnsnashville.gov  
Telephone #: (615) 880-3173

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate or suspend this Grant Contract upon written notice to the Grantee. The State's right to terminate or suspend this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination or suspension date but shall not be entitled to compensation for any services performed subsequent to termination date or during a period of suspension. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination

in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination

- D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
  - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
  - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:
- NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.
- The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.
- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a Grant Contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed

pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear

on the Grantor State Agency's website or as an attachment to the Grant Contract.

- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law. At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that

may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.

- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: [http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and

remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.

- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
  - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
  - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
  - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with the requirements of this Grant Contract and applicable state and federal law. All material, information, and data regardless of form, medium or method of communication, that the Grantee will have access to, acquire, or is provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as "Confidential Information." The State grants the Grantee a limited license to use the Confidential Information but only to perform its obligations under the Grant Contract. Nothing in this Section shall permit

Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required under state or federal law or otherwise authorized in writing by the State. Grantee shall take all necessary steps to safeguard the confidentiality of such Confidential Information in conformance with the requirements of this Grant Contract and with applicable state and federal law.

As long as the Grantee maintains State Confidential Information, the obligations set forth in this Section shall survive the termination of this Grant Contract.

- D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasi-governmental entity as defined by federal law applicable to ERISA.

**E. SPECIAL TERMS AND CONDITIONS:**

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Transfer of Grantee's Obligations. The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer of restructuring of its operations related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.
- E.3. Counterpart Clause: This agreement may be executed in two or more dated counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same effective instrument.
- E.4. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:
- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
  - b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
  - c. Telecommunications or video surveillance services provided by such entities or using

such equipment.

- d. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

E.5. Suspension of Payment.

- a. In addition to termination of this Grant Contract for convenience or for cause, the State may suspend payment under this Grant Contract upon one or more of the following occurrences:
  - 1. Grantee's failure to comply with the terms of Section A of this Grant Contract;
  - 2. More than one instance, after written notice, of Grantee's failure to address reportable findings in a Monitoring Report issued by the State; or
  - 3. Grantee's failure to comply with any terms or Sections of this Grant Contract, which the State determines is detrimental to the welfare or best interests of Grantee's service recipients.
- b. The State will provide written notice to Grantee for the suspension of payments under this Grant Contract. The State may suspend payment pending resolution of an investigation or until Grantee corrects a finding of non-compliance with the terms of this Grant Contract. Suspension of payments shall not exceed two hundred and forty (240) days and the suspension of payments does not prohibit the State from exercising any other rights or seeking other remedies available to it, including the termination of this Grant Contract for convenience or for cause as provided in Section.

E.6. Hold Harmless. To the extent permitted by law, the Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omissions, or negligence on the part of the Grantee, its employees, or any person acting for or on its or their behalf relating to this Grant Contract. The Grantee further agrees that to the extent permitted by law, it shall be liable for the reasonable cost of attorneys' fees, court costs, expert witness fees, and other litigation expenses for the State to enforce the terms of this Grant Contract.

E.7. Dismantling DEI Acts. The Grantee agrees to comply with Tennessee 114th General Assembly 2025-2026 public chapters 0458 and 0494 and all related provisions of Tennessee law regarding the Dismantling DEI in Departments Act and Dismantling DEI in Employment Act, as they relate to unlawful diversity, equity and inclusion programming, eligibility practices and discriminatory hiring practices. The Grantee shall require all contractors, subcontractors, and vendors to comply with these public chapters and related law, and shall monitor these entities for compliance as a part of its oversight of these entities.

E.8. Personally Identifiable Information. While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented

from time to time (“GLBA”) and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information (“Privacy Laws”). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee (“Unauthorized Disclosure”) that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

- E.9. Intellectual Property Indemnity. The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other intellectual property infringement. In any such claim or action brought against the State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.
- E.10. Federal Funding Accountability and Transparency Act (FFATA). This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Grantee provides information to the State as required. The Grantee shall comply with the following:
- a. Reporting of Total Compensation of the Grantee's Executives.

1. The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
  - i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
  - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

**As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.**

2. Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
  - i. Salary and bonus.
  - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
  - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
  - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
  - v. Above-market earnings on deferred compensation which is not tax qualified.
  - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
- c. If this Grant Contract is amended to extend the Term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.

- d. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: <https://www.gsa.gov>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)  
(signature page follows)

E.11. Monitoring Sub-Contractors.

- a. The Grantee shall develop written procedures for monitoring all of its State-approved subcontractors. The procedures must clearly outline the process for assuring that all subcontractors are in compliance with the terms of this contract, and with the OCJP Grants Manual and with applicable state and federal requirements.
- b. The Grantee shall have an established quality assurance/quality improvement plan for all subcontractors; and
- c. The Grantee shall also maintain an internal quality improvement process that assesses the overall quality and performance of its subcontractors.

**IN WITNESS WHEREOF,**

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:**

---

**GRANTEE SIGNATURE**

**DATE**

**Freddie O'Connell, Mayor**

---

**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**DEPARTMENT OF FINANCE AND ADMINISTRATION:**

---

**JAMES E. BRYSON, COMMISSIONER**

**DATE**

**SIGNATURE PAGE  
FOR  
GRANT NO. OFS Fatality Review Technical Assistance 27**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**



Department Head, Office of Family Safety

May 4th, 2026

Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

Jeanneen Reed/MPW  
Director of Finance                      Date  
Department of Finance

5/31/2026 | 11:04 PM CDT

**APPROVED AS TO RISK AND INSURANCE:**

Balagun Cobb  
Director of Insurance

6/2/2026 | 8:16 AM CDT

Date

**APPROVED AS TO FORM AND  
LEGALITY:**

Abby Greer  
Metropolitan Attorney

6/2/2026 | 8:13 AM CDT

Date

\_\_\_\_\_  
Freddie O' Connell  
Metropolitan Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date

### Scope of Services/Project Narrative

#### General Information

\*\*Please update Agency Account Information by clicking the 'View and Update Information' button below. Please hit the 'Save Updated Information' button when completed.\*\*

#### Have you ever received State of Tennessee Funding?

Yes

No

#### Fiscal Year End

2027-06-30

#### SAM Expiration Date

2026-11-03

#### Subcontractor to be used?

Yes

No

### Agency Contacts & Roles

Please Identify the **Authorizing** and **Implementing** Agency in the question below.

- The **Authorizing Agency** is the entity that has the legal or statutory authority to allocate, approve, or disburse grant funds
- The **Implementing Agency** is the entity responsible for carrying out the actual activities or projects funded by

the grant.

While the **Authorizing Agency** provides the funds and oversees compliance with grant policies, the **Implementing Agency** is responsible for the day-to-day execution of the funded program or initiative

**Is your Organization the Authorizing Agency, the Implementing Agency or both for this Grant Funding Request?**

- Authorizing Agency
- Implementing Agency
- Both
- Neither

**Authorizing Agency Name**

Metropolitan Government of Nashville & Davidson County

**Federal ID (UEI) # of Authorizing Agency**

LGZLHP6ZHM55

**Please fill out the information below and designate one person In Each of the following Roles.**

- Authorized Official More Info
  - The Authorized Official will be the individual legally authorized to sign a contract on behalf of the applicant agency.
  - Typically this will be -- State Government Commissioner, Local Government Mayor, Administrator, or Executive (Depending upon the type of government incorporation) Non-Profit Board Chair.
- Financial Director More Info
  - individual responsible for overseeing and ensuring fiscal compliance with Tennessee and federal regulation.
- Project Director More Info
  - responsible for overseeing the execution and adhering to the agreed upon scope and contract of a

project.

The Tennessee Department of Finance and Administration, Office of Criminal Justice Programs (OCJP) does **not recommend** providing the same person for each required role in the grant application process.

If **You** are any one of these roles please edit your name and role in the table below

Name	Role	Email
Freddie O'Connell	Authorizing Official	mayor@nashville.gov
Diane Lance	Project Director	dianelance@jnsnashville.gov
Sean Mcguire	Fiscal Director	seanpmcguire@jnsnashville.gov
Everett Filbrun	Staff	everettfilbrun@jnsnashville.gov

**Problems and Needs**

**PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED**

*Problem Description: This section should include a description of the specific problem(s), target population, geographic area that the proposed project will address, and current statistics and relevant facts to substantiate the need for the proposed project.*

**Please describe the problem(s) as specifically as possible, using current information and local data. Statewide or national data is not acceptable. TBI, local law enforcement, or some other repository of information, such as a community needs assessment, is acceptable if it is relevant to the specific community this grant is serving. Please cite the source.**

n/a

**From the organization's database, please cite current demographics, service count, and other data to illustrate understanding of your agency's programs or services. Please use individuals as a method of service count, not bed**

nights, or the number of times a service was completed.

n/a

Provide a description of existing services outside of your organization in the service area and a description of gaps and/or barriers in services.

n/a

Will these funds remove/decrease these gaps and/or barriers? Please cite current data (from this organization and/or other relevant sources), including geographic, economic, social, etc.

n/a

Please list the specific counties this program will serve and how each county will be served. Please include whether or not there is staff or a physical facility dedicated solely to that county.

n/a

What are the specific needs that should be addressed in order for this project to solve the above problem(s)? How will served individuals' needs be addressed with these funds?

n/a

**Supplemental Questions:**

Please copy and paste any additional supplemental questions from your Program Manager into the field(s) below and answer each question in the space provided. If there are no supplemental questions, please put N/A in the below boxes.

**Question 1**

n/a

**Response 1**

n/a

**Question 2**

n/a

**Response 2**

n/a

**Question 3**

n/a

**Response 3**

n/a

**Project Purpose**

**\*\*IMPORTANT** - There is a character limit for the Goals name field. To differentiate different goals, you can assign a number in the text. **\*\***

**PROJECT PURPOSE**

*This section should include the goal(s) and objectives of the project. **Some of your goals may have been provided by OCJP staff to support your application.***

**Goals** – *Goals should be broad but measurable statements about what the project intends to accomplish. Goals should flow directly from the needs statement and align with the organization mission.*

**Objectives** – *Objectives should be specific, measurable, realistic and focused on the impact of the project. Objectives should include: Who (Target Population), What (Desired Measurable Change), How (Project Activity).*

**NOTE:** Please add any goals / objectives provided by OCJP staff in this section in addition to your own.

**Activities** - *Activities are the specific actions conducted to achieve the project objectives.*

This section should describe in specific detail the planned activities, major interventions or program elements designed to accomplish the goals of the project. Each objective should have at least one activity. For projects requesting multi-year funding, describe and delineate how activities may change over the period of the grant if at all.

**GOAL 1 - Review domestic abuse deaths to find causes, not assign blame:** Review domestic abuse deaths to find causes, not assign blame

**Description:**

**Objective 1.1 - Review domestic abuse deaths and near deaths using best practices statewide:**  
 Review domestic abuse deaths and near deaths using best practices statewide

**Description:** Identify and review domestic abuse deaths and near deaths, including homicides and suicides, in a manner consistent with national best practices for fatality review in participating jurisdictions across Tennessee.

**Activity 1.1.1 - The Fatality Review Coordinator (FRC) will continue to lead Nashville's Domestic Assault Death Review Team (DADRT).**

**Description:** The FRC will continue to lead Nashville's Domestic Assault Death Review Team and the High-Risk Intervention Panel. These review teams, which are led by the high-risk team and the FRC, help to identify and better respond to high-risk intimate partner violence, sexual assault, and human trafficking.

**Activity 1.1.2 - The FRC will maintain and follow best practices**

**Description:** The FRC will maintain the Statewide DV Fatality and High-Risk Team that will follow best practices for statewide case review and recommendation reports. This will include the FRC staying up to date on the latest information on trends in assessment, prevention, and best practices to help improve the state. The FRC will travel and participate in conferences and trainings seen as necessary to help improve systems that can be passed on to participating partners.

**Activity 1.1.3 - The FRC will create and maintain a modified version of the fatality review toolkit**

**Description:** The FRC will create and maintain a modified version of the fatality review toolkit

focusing on post-incident response for communities that do not regularly experience homicides.

**Activity 1.1.4 - The FRC will conduct site visits and provide remote support**

**Description:** The FRC will conduct site visits and provide remote support as needed to help communities understand fatality review and high-risk teams. The FRC will conduct in-person and virtual, based on the needs of the organizations and the ability to effectively communicate with the DV teams.

**Activity 1.1.5 - The FRC will provide quarterly and annual reports**

**Description:** The FRC will provide quarterly reports to the Office of Criminal Justice Programs (OCJP), which will include status updates on the statewide team and updates on training with local CCRs and FJCs. These reports will culminate in providing information to the state on the following topics: - Training activities conducted, their content, and their effectiveness. - Community education and public awareness events conducted during the fiscal year - Content of work conducted with organizations that area a part of Coordinated Community Response. - Policies and procedures enacted, and their effectiveness, - Created products for the fiscal year - Data collection and communication systems processes - System improvements - Data on victim services that were conducted

**Objective 1.2 - Support the sustainability of DV review teams and remote TA for new teams.:**

Support the sustainability of DV review teams and remote TA for new teams.

**Description:** Support the sustainability of DV review teams and remote TA for new teams. The FRC will lead the Domestic Assault Review Team, High Risk Team, and DV Fatality Review panel to ensure best practices are carried over and shared with new DV review teams.

**Activity 1.2.1 - The FRC will lead Nashville's Domestic Assault Review Team**

**Description:** The FRC will continue to lead Nashville's Domestic Assault Death Review Team and the High-Risk Intervention Panel. These review teams that are led by the high-risk team and the FRC help to identify and better respond to high-risk intimate partner violence, sexual assault, and human trafficking.

**Activity 1.2.2 - The FRC will maintain the DV Fatality and High-Risk Team**

**Description:** The FRC will maintain the Statewide DV Fatality and High-Risk Team that will follow best practices for statewide case review and recommendation reports. These best practices will be continuously reviewed and assessed to ensure it is effective in creating the necessary outcomes and end state needed to facilitate new DV and High-Risk Teams in participating organizations.

**Activity 1.2.3 - The FRC will conduct site visits and provide remote support.**

**Description:** The FRC will conduct site visits and provide remote support as needed to help communities understand fatality review and high-risk teams. The FRC will conduct in-person and virtual, based on the needs of the organizations and the ability to effectively communicate with the DV teams.

**GOAL 2 - Identify better laws and protocols to reduce domestic abuse deaths:** Identify better laws and protocols to reduce domestic abuse deaths

**Description:**

**Objective 2.1 - Maintain statewide review body to improve victim safety and accountability:**

Maintain statewide review body to improve victim safety and accountability

**Description:** Maintain a statewide body to collect fatality review reports from participating jurisdictions and make local and statewide recommendations that improve domestic violence victim safety and offender accountability. Through lessons learned from the reports and shared practices across the state with CCRs and FJCs, the FRC will be able to more accurately and articulately communicate the best system improvements that improve victim safety and hold perpetrators accountable.

**Activity 2.1.1 - The FRC will complete annual reports**

**Description:** The FRC will complete annual case reports that will catalog the following: - Training activities conducted, their content, and their effectiveness. - Community education and public awareness events conducted during the fiscal year - Content of work conducted with organizations that are a part of Coordinated Community Response. - Policies and procedures enacted, and their effectiveness, - Created products for the fiscal year - Data collection and communication systems processes - System improvements - Data on victim services that were conducted

**Activity 2.1.2 - The FRC will complete case reviews**

**Description:** The FRC will use the Montana Model of fatality review to complete case reviews with the statewide committee when appropriate cases are identified. This review system will be used to the required standard in order to help state and local actors better understand the situation and circumstances of the state in order to help produce lessons learned that can turn into policy and procedure recommendations.

**Activity 2.1.3 - The FRC will convene victim and practitioner support groups**

**Description:** When no cases are identified for statewide review, the FRC will convene victim and practitioner focus groups to identify systemic gaps and needs. The gaps and shortfalls identified from these groups will work into bringing necessary data to the FRC and the high-risk team to build better processes, procedures, and policy recommendations that can be shared with the state and other participating CCRs and FJCS.

**Activity 2.1.4 - The FRC will provide recommendations for system and procedure improvement**

**Description:** The FRC will provide recommendations for system and procedure improvements from the data collected from high-risk case reviews and domestic violence fatality reviews. This data, combined with best practices and lessons learned from other participating CCRs and FJCS, will be used to build a report of recommendations that will try to address gaps and shortfalls that could be addressed by policies and procedure improvements.

**Activity 2.1.5 - The FRC will keep up to date on emerging issues and promising practices**

**Description:** The FRC will continue to track new and emerging recommendations for Tennessee's state and local fatality review teams to regularly report the status of new and past recommendations to the statewide review team. These recommendations will then be tracked internally and assessed to see their effectiveness and readjustment as necessary to meet the demands of the state.

**Activity 2.1.6 - The FRC will conduct direct client work**

**Description:** The FRC will remain connected with client stories through occasional direct client work to see the direct result of new or improved procedures, laws, and protocols. This direct client work will be recorded and assessed continuously to track the efficiency and effectiveness of

these new procedures, laws, and protocols in order to recommend and advocate for institutions across other FJCs.

**GOAL 3 - Track and report progress on implementing improved laws and protocols.:** Track and report progress on implementing improved laws and protocols.

**Description:**

**Objective 3.1 - Maintain consistent statewide data collection on DV deaths.:** Maintain consistent statewide data collection on DV deaths.

**Description:** Assess and maintain a system for improved data collection related to domestic violence (DV) deaths from participating communities across the state. This data will be cataloged and assessed to help determine new recommendations to make that will address possible policy changes, procedure adaptation, and new training regimens to improve teams.

**Activity 3.1.1 - Host a series of three virtual training events**

**Description:** Host a series of at least three virtual training events on fatality and high-risk case review, open to CCR members and other relevant stakeholders statewide. Use these events to collect statewide data that can be standardized and consistent to help make recommendations.

**Objective 3.2 - Implementation:** Implementation

**Description:** Assess the progress made toward the implementation, locally and statewide, of the new procedures, laws, and protocols identified for efficacy in reducing incidences of domestic abuse related deaths.

**Activity 3.2.1 - The FRC will continue to track new and emerging recommendations**

**Description:** The FRC will continue to track new and emerging recommendations for Tennessee's state and local fatality review teams to regularly report the status of new and past recommendations to the statewide review team. These recommendations will then be tracked internally and assessed to see their effectiveness and readjustment as necessary to meet the demands of the state

**GOAL 4 - Identify high-risk victims and ensure support to prevent deaths.:** Identify high-risk victims and ensure support to prevent deaths.

**Description:**

**Objective 4.1 - Support DV review teams and provide remote help to new teams statewide:**

Support DV review teams and provide remote help to new teams statewide

**Description:** Assist established DV high-risk case review teams and provide remote TA to any new CCRs or FJCs in other Tennessee jurisdictions that wish to provide a multidisciplinary, coordinated response to high-risk domestic violence.

**Activity 4.1.1 - The FRC will meet with each CCR coordinator and assess their needs**

**Description:** The FRC will meet with CCR coordinators with the goal to assess their needs for TA or high-risk projects, death reviews, and other programs that the FRC can facilitate. The FRC will continuously meet and keep in contact with these coordinators in order to ensure they are getting their needs met to improve systems.

**Activity 4.1.2 - The FRC will continuously update and improve toolkits**

**Description:** The FRC will continuously update and improve toolkits to support communities in

creating or maintaining high-risk case review teams. These toolkits will be paired with necessary trainings and continuous communication to ensure that these communities and the organizations that support them have the tools and knowledge to improve their systems, procedures, and policies.

**Activity 4.1.3 - The FRC will train a minimum of three CCRs and/or local FJCs**

**Description:** The FRC will train a minimum of three CCRs and/or FJCs across the state using the community kit, remote training sessions, or in-person training. These trainings will be used to pass along best practices, improve the CCRs or FJCS, and coordinate ideas and practices that improve procedures and systems.

**Objective 4.2 - Sustain DV high-risk teams and provide TA to CCRs and FJCs:** Sustain DV high-risk teams and provide TA to CCRs and FJCs

**Description:** Assist established DV high-risk teams and provide TA to any participating CCRs or FJCs

**Activity 4.2.1 - The FRC will meet with each CCR coordinator to assess their needs**

**Description:** The FRC will meet with CCR coordinators with the goal to assess their needs for TA or high-risk projects, death reviews, and other programs that the FRC can facilitate. The FRC will continuously meet and keep in contact with these coordinators in order to ensure they are getting their needs met to improve systems.

**Activity 4.2.2 - The FRC will train a minimum of three CCRs and/or FJCs**

**Description:** The FRC will train a minimum of three CCRs and/or FJCs across the state using the community kit, remote training sessions, or in-person training. These trainings will be used to pass along best practices, improve the CCRs or FJCS, and coordinate ideas and practices that improve procedures and systems.

**Inputs**

**INPUTS**

*Once the project has been logically planned, please identify the resources necessary to carry out that plan. This section should describe the resources the project requires to conduct its activities and to achieve its goals and objectives.*

**Describe the project’s use of evidence-based practices. Please describe these practices and how we can verify they are evidence-based.**

The FRC submits recommendations and provides trauma-informed training based on information collaboratively generated from various CCRs and experts from several fields and disciplines. These recommendations of new systems and procedures have been proven effective, such as recommendations to the city and state that include increased GPS monitoring of DV offenders, improved bond setting practices, increased emphasis on strangulation in

prosecution, and improved dispossession verification.

**Does your project provide direct services to clients? If so, please detail how your organization will create awareness of the services that this project will provide.**

This FRC performs direct crisis intervention services with one client at the Office of Family Safety. Clients that are determined as high risk with our office for are provided assistance with Order of Protection, domestic violence education, safety planning, court prep, and follow up calls. The Office of Family Safety (OFS) will use post and share public service announcements on OFS social media pages and other metro media pages to that will share the services of OFS, the Fatality Review Coordinator, and our High Risk team.

**Sustainability plan: Describe how the organization will plan for sustaining this project in the future if funding decreases or discontinues. Be specific in identifying additional funding sources and strategies to support the program long-term.**

STOP funds are necessary to sustain the FRC position which provides a pivotal role to both the OFS's High Risk Team, and to the various organizations across the state that work with the position. OFS's sustainability plans include increased budget requests to Metro Nashville and Davidson County government to fund these positions as an alternative to state and federal grants. As a national model for community- and court-based Family Justice Centers with Alliance for Hope affiliation status, the Office of Family Safety continues to seek additional grant opportunities to fund the positions necessary to meet demand and rising numbers.

**4. Budget Information: Provide a list of every item listed in the proposed budget and the estimated cost. Then provide a 1 - 2 sentence summary that specifies how the item is relevant to the project and how/where it would be used.**

Fatality Review Tech Advisor FT, Sal \$75,000 Bem \$22,454 ,100% Travel, Conferences, and Meetings: Out of Town Travel: \$2,546 Total: \$100,000 Line items for salary and benefits would be used to pay the individual in the position, and the travel and conferences budget would be used to facilitate the position's ability to travel to various training locations, conferences, etc.

**Supplemental Questions:**

Please copy and paste any additional supplemental questions from your Program Manager into the field(s) below and answer each question in the space provided. If there are no supplemental questions, please put N/A in the below boxes.

**Question 1**

Describe how the organization will coordinate statewide effort and provide technical assistance and training to participating communities across the state

**Response 1**

The FRC will maintain data collected as part of the High Risk Review, statewide Fatal and High-Risk Domestic Violence Committee, and Nashville DADRT meetings, maintain assessments of procedures and activities, and surveys conducted to better understand the results. These results will be compiled and sent out to participating partners as well as toolkits that will assist in the partners ability to improve community response and decrease homicide risk. This will also be shared via online trainings and data will be continuously shared at the statewide Fatal and High-Risk Domestic Violence Committee meetings.

**Question 2**

Detail how the organization will coordinate the work of a Statewide Fatality Review Team.

**Response 2**

The FRC, in conjunction with local directors of local FJCs and CCRs, will continue to assess the recommendations of both the local directors and of the statewide Fatal and High-Risk Domestic Violence Committee. These assessments, and other necessary data such as victim demographics and case history, will be submitted in quarterly and annual reports for review. These reports will also highlight the activities and work done in order to accomplish the objectives of each goal.

**Question 3**

N/A

**Response 3**

N/A

**Outputs**

Outputs are the number of people reached, number of services rendered, trainings provided, items provided etc., that an organization

ATTACHMENT A  
APPLICATION FOR FUNDING  
GRANT PROJECT NARRATIVE  
(Narrative Page 13)

accomplishes through the activities described above and utilizing the inputs to which the organization has access.

Please add any outputs that apply to the proposed project and any outputs provided by OCJP Staff in this section and insert a projection of the total outputs generated by the organization's project (for one year). OCJP requires that the outputs attributed to the project be based upon OCJP funded staff/services only, not for the entire organization.

Output	Quantity
Annual local recommendations report to be published for reviewed fatalities and near fatalities:	1
In-depth reviews of a minimum of one domestic violence fatal or near fatal incident(s)	10
Statewide recommendation reports to be published, crafted by the statewide Committee based on data findings from local CCRs and FJCs	1
Fatality review toolkits that are distributed to communities focusing on post-incident for communities that do not regularly experience homicides	25
Toolkits that are distributed to communities for creating and/or running high-risk case review teams and high-risk docket review	25
Trainings and toolkits that are accessed by participating communities through an online platform	3
Planning of a Statewide IPV Summit in collaboration with OCJP bringing together officials and stakeholders from across Tennessee to hear recommendations and feedback from TN's Family Justice Centers, CCRs, local fatality review teams, and the statewide Committee.	1

**Outcomes**

**INTENDED OUTCOMES (Results)**

Outcomes describe the difference the project will make for its participants and/or the community as a whole. Short-term outcomes typically represent changes in knowledge, attitudes, or awareness. The outcomes for a project should be measurable based upon a set of defined criteria. Project outcomes should tie back to the goals and objectives. Outcomes answer, “What impact will the project make on its target population?”

**NOTE:** Please add any outcomes provided by OCJP staff in this section in addition to your own. **You must enter information with the Manage Outcomes button first.** Once you enter the outcome information, you will be able to tie it to the appropriate goal with the Manage Goal Assignment button.

Goal	Outcome
Track and report progress on implementing improved laws and protocols.	Improving victim safety and accountability through information obtained from statewide review
Review domestic abuse deaths to find causes, not assign blame	Domestic abuse deaths are reviewed using best practices and DV review teams
Identify better laws and protocols to reduce domestic abuse deaths	Increase identification of gaps in training, policy, practices, resources, communication and collaboration between agencies providing assistance to domestic abuse related victims
Identify high-risk victims and ensure support to prevent deaths.	Support and sustain DV case review teams through TA.

**Collaboration Activities**

**COLLABORATION ACTIVITIES**

Collaboration is a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve results they are more likely to achieve together than alone. Collaboration should include the ongoing working relationship of organizations and individuals. All applicants are strongly encouraged to engage in ongoing, meaningful collaboration with other organizations to achieve similar goals.

**Please list the agencies your agency will collaborate with on this project and provide details on how your agencies collaborate. Do NOT simply provide a list of agencies without an explanation for how your agencies support each other.**

Both the DADRT and Statewide Team will consist of agencies and entities assisting domestic abuse related victims and their families. The members of the following agencies will work closely in their capacity on the DADRT, as well as on additional subsequent collaborative activities as those become apparent through work on the DADRT. Partners on the Review Team include: District Attorney's Office, Civil Legal Service Provider, Law Enforcement, Medical provider, Family Justice Center, Department of Children Services, domestic violence shelter provider(s). Tennessee's District Attorneys General Conference will assist in providing a more complete data set of domestic homicides around the state. Local CCR and FJC leadership will be crucial partners in training communities around Tennessee on fatality and high-risk case review.

Supplemental Questions:

Please copy and paste any additional supplemental questions from your Program Manager into the field(s) below and answer each question in the space provided. If there are no supplemental questions, please put N/A in the below boxes.

**Question 1**

N/A

**Response 1**

N/A

**Question 2**

N/A

**Response 2**

N/A

**Question 3**

N/A

**Response 3**

N/A

**Data Collection**

**DATA COLLECTION PROCEDURE**

*OCJP expects that data be shared with project leadership and ultimately organizational leadership on a regular basis for project evaluation and enhancement*

**What database or system of collection will be utilized to collect information?**

Several systems were utilized to catalog and track the information that the Fatality Review Coordinator uses to document and report their findings and create recommendations. This system will include demographic and participation surveys of training audiences, notes, data reviewed , and products during DADRT meetings with CCRs, and victim services reports and surveys. All of this data will be cataloged in the Office of Family Safety's data repository for review by leadership and used to create the quarterly reports, annual report, and conference reports and recommendatoin to the state.

**Who will collect the data and ensure that it is accurate?**

The Fatality Review Coordinator will be the primary collector and ensure the accuracy of the data. The Director of High-Risk Case Management will review the data as the supervisor to ensure accuracy of the data, how it will be stored, determine its sensitivity, and determine accurate conclusions with the FRC.

**How will grant funded activities be documented?**

Grant-funded activities will be documented through quarterly reports that will be sent to the project coordinator

through quarterly reports that will contain the following: -- Monthly Domestic Abuse Death Review Team (DADRT) reports -- Monthly products including agendas, presentations, discussion points, and questions -- Additional products or notes from additional events or trainings that occurred during the quarter

**Describe how the organization will use the data collected to evaluate the goals of the project and the work performed and plan accordingly.**

The data collected will be continuously reviewed in quarterly reports to ensure that the project is on track to accomplish the goals of the year. Additionally, the annual report will be a summary of the data collected, conclusions that can be drawn from it, and proposed solutions for recommendation that can be used to solve problems and address gaps identified in the data. This data will also be shared among other organizations in CCRs in order to gain more insight for recommendations, share lessons learned with partners, and help the FRC create a plan of action for the next fiscal year's goals and strategy.

**Does the organization have policies and procedures regarding sharing data/information?**

The organization has policies and procedures about how data is collected, cataloged, and which information is considered sensitive that requires certain permissions to be shared.

**Supplemental Questions:**

Please copy and paste any additional supplemental questions from your Program Manager into the field(s) below and answer each question in the space provided. If there are no supplemental questions, please put N/A in the below boxes.

**Question 1**

Describe the specific data that will be compiled annually by working with local CCR and FJC leadership.

**Response 1**

Working with local CCR and FJC leadership, the following data will be compiled annually (if jurisdiction collects): 1. Number of domestic Violence homicides a. Specific information: i. Relationship to the offender ii. Gender of offender and victim iii. Age of offender and victim iv. Weapon used v. Alcohol and Drug Involvement vi. Presence of Children b. Case history i. Specific Information 1. LAP history when applicable 2. Order of Protection History 3. Criminal History of offender 4. Domestic Violence history of victim 5. Domestic Violence history of offender 6. Divorce & custody

proceedings

**Question 2**

Describe the data that will be compiled annually by working with Tennessee’s District Attorneys Conference.

**Response 2**

Working with Tennessee’s District Attorneys Conference, the following data will be compiled annually: 1. Number of domestic violence homicides 2. Efforts will be made to collect data on “near death cases” in a consistent manner while working within the limitations of the different technologies used by law enforcement across the state. Training Evaluation surveys will be collected from each individual that is provided training by the FRC in order to improve training program, distribution of technical advice and tools, and facilitate collaboration with partners across the state.

**Question 3**

3. Describe the data that will be collected and the techniques used for “near death cases”

**Response 3**

Working with local CCR and FJC leadership, the following data will be compiled annually (if jurisdiction collects): 1. Number of domestic near-death cases: a. Specific information: i. Relationship to the offender ii. Gender of offender and victim iii. Age of offender and victim iv. Weapon used v. Alcohol and Drug Involvement vi. Presence of Children b. Case history i. Specific Information 1. LAP history when applicable 2. Order of Protection History 3. Criminal History of offender 4. Domestic Violence history of victim 5. Domestic Violence history of offender 6. Divorce & custody proceedings

**Project Summary**

**PROJECT SUMMARY**

**Applicants must provide a project summary that includes the applicant’s name, title of project, the goal(s) of the project, type of programs to be implemented, a brief description of strategies to be used, major deliverables, and coordination plans. The project summary must not exceed one-half page, or 200-300 words. This section helps the federal/state funder understand the project.**

Metropolitan Government of Nashville–Davidson County will retain the position of Statewide Domestic Violence

Fatality Review Coordinator (FRC). This FRC will evaluate and provide ongoing training and support to all of Tennessee's Coordinated Community Response (CCR) leadership and local Family Justice Centers (FJC) on fatality and high-risk case review. If local jurisdictions wish to form formal teams for review, the FRC will provide remote support in the form of documents and technical assistance (TA). The FRC will ensure effective and consistent data collection regarding domestic violence fatalities in participating communities, and to the extent that the data is available, near-fatalities related to domestic violence. The FRC will provide ongoing training and support to coordinated community response teams across the state of Tennessee to help communities identify domestic violence victims at high risk of homicide. The FRC will identify procedures, laws, and protocols that improve the ability to reduce domestic violence deaths. For jurisdictions who only infrequently experience domestic homicides and do not have a homicide review team, the FRC will model homicide review techniques and provide technical assistance to these jurisdictions to homicides that qualify. The FRC will also assist communities through high case review and assist in identifying and implementing other multi-disciplinary strategies that can help to mitigate and reduce homicide risk. The FRC will facilitate meetings of the Statewide Fatal and High-Risk Domestic Violence Committee, recruit and train new members as needed, and prepare reports based on the findings and recommendations of the statewide team. The FRC will track and assess past Committee recommendations to assist in facilitating their implementation or engaging local and statewide CCR and FJC leadership in the update of recommendations as needed.

<b>GRANT BUDGET</b>			
<b>AGENCY NAME: Metropolitan Government of Nashville and Davidson County</b>			
<b>FUND SOURCE: STOP Fatality Review</b>			
<b>SOLICIATION IDENTIFICATION TITLE: FY27 Statewide Fatality Review Technical Assistance</b>			
<b>The grant budget line-item amounts below shall be applicable only to expense incurred during the following</b>			
<b>Applicable Period:</b>	<b>Begin 07-01-2026</b>	<b>End: 06-30-2027</b>	
<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup></b>	<b>GRANT CONTRACT</b>	<b>GRANTEE MATCH</b>	<b>TOTAL PROJECT</b>
Salaries, Benefits & Taxes <sup>2</sup>	\$73,090.00	\$24,364.00	\$97,454.00
Professional Fee, Grant & Award <sup>2</sup>	\$0.00	\$0.00	\$0.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications <sup>2</sup>	\$0.00	\$0.00	\$0.00
Travel, Conferences & Meetings <sup>2</sup>	\$1,910.00	\$636.00	\$2,546.00
Insurance <sup>2</sup>	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
Indirect Costs <sup>2</sup>	\$0.00	\$0.00	\$0.00
Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
In-Kind Expense <sup>2</sup>	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$75,000.00</b>	<b>\$25,000.00</b>	<b>\$100,000.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

<sup>3</sup> A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the

**GRANT BUDGET LINE-ITEM DETAIL:**

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: STOP Fatality Review

SOLICITATION IDENTIFICATION TITLE: FY27 Statewide Fatality Review Technical Assistance

<b>Salaries, Benefits &amp; Taxes</b>	<b>AMOUNT</b>
Fatality Review Tech Advisor, 100%, Sal \$75,000, Ben \$22,454 (Match amount: \$24,364.00)	\$97,454.00
TOTAL	<u>\$97,454.00</u>

<b>Travel, Conferences &amp; Meetings</b>	<b>AMOUNT</b>
Required for registration fees and travel to national conferences for members of local fatality review teams and the statewide committee. (Match amount: \$636.00)	\$2,546.00
TOTAL	<u>\$2,546.00</u>

**ATTACHMENT B****Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Metropolitan Government of Nashville and Davidson County
Subrecipient's Unique Entity Identifier (SAM)	LGZLHP6ZHM55
Federal Award Identification Number (FAIN)	15JOVW-24-GG-00540-STOP
Federal award date	09-13-2024
Subaward (Federal Award) Period of Performance Start and End Date	07-01-2024; 06-30-2026 Ext: 09-30-2028
Subaward (Federal Award) Budget Period Start and End Date	07-01-2024; 06-30-2026 Ext: 09-30-2028
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	16.588; Services, Training, Officers, Prosecutors
Grant contract's (Sub-Recipient) begin date	07-01-2026
Grant contract's (Sub-Recipient) end date	06-30-2027
Amount of federal funds obligated by this grant contract	\$75,000.00
Total amount of federal funds obligated to the subrecipient	\$75,000.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$3,451,013.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	STOP Violence Against Women 2024
Name and contact information for the federal awarding official	Office on Violence Against Women: Todd Blanche
Name of pass-through entity	State of Tennessee: Finance & Administration; Office of Criminal Justice Programs
Name and contact information for the pass-through entity awarding official	Kim Phillips kim.d.phillips@tn.gov
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	N/A



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

FREDDIE O'CONNELL  
MAYOR

WALLACE W. DIETZ.  
DIRECTOR OF LAW

DEPARTMENT OF LAW  
METROPOLITAN COURTHOUSE, SUITE 108  
P.O. BOX 196300  
NASHVILLE, TENNESSEE 37219-6300  
(615) 862-6341 • (615) 862-6352 FAX

May 27, 2026

Kim Phillips, Program Manager  
Department of Finance and Administration  
Office of Criminal Justice Programs  
312 Rosa L. Parks Avenue, Suite 1800  
Nashville, TN 37243  
[Kim.d.phillips@tn.gov](mailto:Kim.d.phillips@tn.gov)

Ms. Phillips,

This letter serves as written notice to the State regarding compliance with the Debarment and Suspension clause in the grant contract. That clause requires the grantee to certify that it “ha[s] not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.” We provide this correspondence as a way of explanation. It does not constitute an amendment to the grant.

On March 25, 2025, the Health Department of the Metropolitan Government of Nashville and Davidson County (“Metro”) received a notification from the Centers for Disease Control and Prevention (“CDC”) that a Community Healthcare Workers grant was terminated “for cause” due to the end of the Covid-19 pandemic. The notification did not indicate any wrongdoing on the part of Metro that prompted the termination.

On April 24, 2025, Metro filed a lawsuit against the CDC challenging the illegal termination of the above-mentioned grant, including the “for cause” termination designation. On June 17, 2025, the Court granted a preliminary injunction preventing the CDC from enforcing the termination of the grant. Subsequently, the CDC paid all grants in full. Metro interprets that to be a rescission of the termination for cause.

If you require any further information, please let us know.

Sincerely,

A handwritten signature in blue ink that reads "Wallace W. Dietz". The signature is fluid and cursive, with the first name being the most prominent.

Wallace W. Dietz, Director of Law  
Metropolitan Government of Nashville and  
Davidson County