

GRANT APPLICATION SUMMARY SHEET

Grant Name: 2025 PSN Middle Grant 25
Department: POLICE DEPARTMENT
Grantor: U.S. DEPARTMENT OF JUSTICE
Pass-Through Grantor (If applicable): TENN. DEPT. OF FIN.& ADMIN. OCJP
Total Applied For \$175,294.00
Metro Cash Match: \$0.00
Department Contact: Jim Stephens
880-2850
Status: CONTINUATION

Program Description:
Funding will be used for reducing violent crime in Davidson County. This funding will be only used to pay for overtime for violent crimes involving guns.

Plan for continuation of services upon grant expiration:
Project is totally grant funded and will cease upon expiration of the grant.

APPROVED AS TO AVAILABILITY OF FUNDS: APPROVED AS TO FORM AND LEGALITY:

Jennene Reed/MPW 3/24/2025 | 10:18 AM CDT Courtney Mohan 3/24/2025 | 12:46 PM CDT
Director of Finance Date Metropolitan Attorney Date

APPROVED AS TO RISK AND INSURANCE:

Balagun Cobb 3/24/2025 | 10:30 AM CDT Freddie O'Connell/MPW@nashville.gov 3/24/2025 | 12:05 PM PD
Director of Risk Management Date Metropolitan Mayor Date
Services (This application is contingent upon approval of the application by the Metropolitan Council.)

Grants Tracking Form

Part One

Pre-Application <input type="radio"/> Application <input checked="" type="radio"/> Award Acceptance <input type="radio"/> Contract Amendment <input type="radio"/>				
Department	Dept. No.	Contact	Phone	Fax
POLICE DEPARTMENT ▼	031	Jim Stephens	880-2850	880-3077
Grant Name: 2025 PSN Middle Grant 25				
Grantor: U.S. DEPARTMENT OF JUSTICE ▼ Other:				
Grant Period From: 07/01/25		(applications only) Anticipated Application Date: 03/31/25		
Grant Period To: 06/30/26		(applications only) Application Deadline: 03/31/25		
Funding Type:	FED PASS THRU ▼	Multi-Department Grant <input type="checkbox"/> → If yes, list below.		
Pass-Thru:	TENN. DEPT. OF FIN. & ADMIN. OCJP ▼	Outside Consultant Project: <input type="checkbox"/>		
Award Type:	OTHER ▼	Total Award: \$175,294.00		
Status:	CONTINUATION ▼	Metro Cash Match: \$0.00		
Metro Category:	Est. Prior. ▼	Metro In-Kind Match: \$0.00		
CFDA #	16.609	Is Council approval required? <input type="checkbox"/>		
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>		
Funding will be used for reducing violent crime in Davidson County. This funding will be only used to pay for overtime for violent crimes involving guns.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
Project is totally grant funded and will cease upon expiration of the grant.				
How is Match Determined?				
Fixed Amount of \$		or	% of Grant	
			Other: <input checked="" type="checkbox"/>	
Explanation for "Other" means of determining match:				
Grant funds will not cover complete cost and require additional funds to make purchase.				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		\$0.00	Fund	Business Unit
Is not budgeted?		\$0.00	Proposed Source of Match:	
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:		0.00	Actual number of positions added:	
Departmental Indirect Cost Rate		45.90%	Indirect Cost of Grant to Metro: \$80,459.95	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.		0.0%	Ind. Cost Requested from Grantor: \$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)				
Draw down allowable? <input type="checkbox"/>				
Metro or Community-based Partners:				

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY26	\$175,294.00					\$0.00	\$175,294.00	\$80,459.95	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$175,294.00	\$0.00	\$0.00	\$0.00		\$0.00	\$175,294.00	\$80,459.95	\$0.00
Date Awarded:					Tot. Awarded:		Contract#:			
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact:

juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

Rev. 04/23/09
6005

JP

GCP Received 3/20/25

GCP Approved 3/20/25

Scope of Services/Project Narrative

PSN Middle

Implementing Agency: Metropolitan Nashville Police Department

PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED

Problem Description – What is the nature and magnitude of the problem(s) to be solved by the proposed funding? This should be based on your agency's own data and/or other relevant sources and describe in detail the most pressing problems in your service/impact area. The problem statement should also identify the needs of the community based on relevant and timely data. This should be light on demographics and geography. (See *Open Solicitation Blurb* for project requirements)

Gun Violence in Nashville continues to be a focus of the MNPd as its impact is devastating to the community and families involved. Through the use of NIBIN, we can see the retaliatory cycle of violence created by individual acts of gun violence.

Nashville and Davidson County have experienced homicide occurrences by more than 100 logged per year in the past four years with less than 3% in average decrease over time. Compared to previous years 2018 and 2019, homicide rates were only more than 80 and less than 100. From 2021 to 2024, there were between 416 and 550 gunshot victims every year – an average of 89 victims more than the past 10-year average of just 412. This year, 2025, we have already cataloged 56 victims of gunshot injuries reported [as of 3/17/2024] which is a little less than 2024 at this point when there were 34. However, the average decrease rate from 2021 to 2024 in gunshot injuries reported is significantly low (8.7%).

Since 2020, our department had 5,229 NIBIN related incidents (serial & forensically linked gun violence). 47.89% (2,504) of these are violent crimes classified as Aggravated Assault, Robbery, or Homicide. There are 73 patrol zones represented across the 8 precincts within Davidson County. All our zones have had NIBIN related incidents occur in them. 69%, (3,646) of the total incidents, were in 4 precincts – East, Hermitage, North and South. About half of the total NIBIN related incidents occurred in just one quarter of the patrol zones. This indicates that the gun violence is concentrated in smaller, denser parts of the city and in return is disproportionately affecting those communities.

Looking at suspects arrested in gunshot wound incidents during 2024 combined with subjects involved in multiple NIBIN related incidents, this demonstrates an overlap in a social network analysis as documented by data such as arrest reports and field interviews. They create a network of 772 people involved in these behaviors. Of those 772, roughly 43% (335) are in a singular component within the network and 78 individuals are confirmed gang members. This is a significant amount of interconnected violent subjects and a high concentration of gang members in one violent network with documented ties to each other.

An increase in focus on these NIBIN related investigative leads, and the intelligence derived from the data would enable the department to interrupt these shooting cycles, focus investigative efforts on suspects willing to use a gun, decrease gun related violence, disrupt organized criminal groups and gangs, and increase the quality of life for the citizens in these areas most affected.

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(Narrative Page 2)

ELIGIBILITY

Eligible subrecipients are limited to the Metropolitan Government of Nashville-Davidson County. Please list your county and agency name below.

Nashville, Davidson County – Metropolitan Nashville Police Department

Applicants must designate 30% of their funding for gang task force work to include strategies to reduce violent crime, firearms offenses, human trafficking, and drug trafficking. Please describe the strategies your agency will utilize to reduce violent crime, firearms offenses, human trafficking, and drug trafficking? How will you address these issues regarding gangs?

It is known and in fact codified into law what kinds of crime that gangs and associated criminal groups are involved. Those types of criminal gang offenses are related to violence, weapons, human trafficking, and drug trafficking. We will use constant analysis of data on multiple fronts to identify the most active of these criminal groups as well as the most active individuals within these groups and conduct enforcement and investigations to disrupt this activity. For example, using data from NIBIN, drug arrests, prostitution arrests, field interviews, gang databases, TDOC releases, ATF eTrace data, and analysis of these networks to address these issues.

Please explain your agency's background in measurement, analysis, and improvement or organizational performance. How do you track data and information as it relates to violent crime, firearms, human and drug trafficking and gang activity? How do you measure organizational performance related to these key performance metrics?

The department already has extensive data tracking mechanisms using the records management system (RMS) that update daily and weekly that will allow us to quickly ascertain which established gangs have the highest levels of membership and whether or not those members are related to violent acts.

The department also actively tracks firearms arrests that occur on a daily basis and has a system of communication in place facilitating a constant dialogue with federal and state prosecutors to determine the best course of prosecution to prevent further offenses.

The MNPD has also formed a NIBIN / Gang Intelligence Team within the Specialized Investigations Division to intensely focus on the processing and investigation of NIBIN related groupings along with building the intelligence related to Nashville gangs. Other investigative units like the T.I.T.A.N.S. (The Investigative Teams Addressing Neighborhood Shootings), Violent Crimes Division, Centralized Homicide team, and the Non-Lethal Shooting Team all coordinate and share information to identify and arrest subjects committing violent crimes.

PURPOSE

This section should include goals and objectives of the project.

Goals – The goals are the general statement of long-range benefits to the client or community that you are seeking to accomplish. The goal should tie back to your needs statement.

Goal 1 - The goal is to reduce gun violence and related injuries to multi-year lows using NIBIN, ATF eTrace, data and network analysis, thorough investigation and undercover operations and reduce the ability of active gangs in Nashville to perpetuate criminal gang offenses such as weapons offenses, robbery, homicide, nonlethal shootings, human trafficking and drug offenses.

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(Narrative Page 3)

Objectives – The objectives are the general strategies (not specific activities) to be employed to accomplish the above stated goals. Objectives should be S.M.A.R.T. (Specific, Measurable, Achievable, Relevant, and Time Sensitive). There should be no more than three objectives. The objective ties to the goal, which links to the needs statement. A possible objective for this project: *By June 30, 2025, enhance the ability of the Metro Nashville Police Department's Specialized Investigations Division's Titans Unit to combat gang related crime through active suppression, investigation, and intelligence gathering leading to a 20% increase in arrests, prosecutions, and convictions of identified gang offenders.*

Objective 1: By the end of the project, the MNPd will have enhanced its use of data analysis and law enforcement relationships to reduce the number of gunshot wound victims in Nashville to multi-year lows.

Objective 2: To reduce the number of homicides that occur during the project period by at least 10 percent by using an intense focus of investigation and enforcement measures into NIBIN related incidents with emphasis on incidents (at least 30% of funding) involving confirmed gang members.

ACTIVITIES

Activities are what a project does with the inputs to meet the goals and objectives of the project. This section should describe the planned activities, that are needed to complete the project by June 30, 2024. You should describe the activities to be employed by the project to achieve the desired results. For projects requesting multi-year funding, describe and delineate how activities may change over the period of the grant if at all. Link the activities to the stated Objectives listed above. Repeat the section below as necessary.

The project will be overseen and directed by Sgt. Christopher Turner of the Specialized Investigations Division.

On a quarterly basis an analysis will be conducted using data from RMS relating to gunshot wound incidents, NIBIN related incidents in the MNPd built database, and information recorded of known gang members to extract cohesive criminal networks in order to identify the key individuals that are involved. Investigation and enforcement measures will be taken to disrupt the activities of these key individuals to achieve both objective #1 and #2. The investigations and enforcement measures will be funded in the form of overtime funding provided by this grant.

IMPLEMENTATION TIMELINE FOR ACCOMPLISHING KEY GRANT ACTIVITIES

This section should include a comprehensive timeline with concrete implementation and execution dates. The structure of the timeline should be feasible and outline the best scenario for achieving goals and objectives. Please add additional lines as necessary.

Activity/ Output	Position of Person Completing	Due Date for Completion
Training for community engagement	Sgt. Turner and Designees	Within 60 days of project implementation
Reduction of GSW victims to lows	MNPd Personnel	By End of project
10% reduction in homicides	MNPd Personnel	By End of project

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(Narrative Page 4)

INPUTS

This section should describe what your proposal relies upon to complete the project. The inputs are the staff, the donated items, etc. that your project already has that will contribute to the success of the proposed project. Provide a brief description of grant funded position's responsibilities.

All personnel involved will be POST certified police officers employed by the MNPd with jurisdiction over the affected areas. Training pertaining to NIBIN, and ATF eTrace will be provided to personnel using grant funds if they have not received the training or worked consistently with NIBIN related information within the last 36 months.

Describe the strengths your agency has in reducing violent crime, firearms offenses, human trafficking, and drug trafficking.

The Chief of Police has consistently placed an emphasis on being precise with our preventive and investigative efforts. Because of this the department has invested heavily on the availability of data in all crime types enabling us to conduct a myriad of analysis to address crime problems of all types. The department has also invested in the training and hiring of crime analysts that can assist in this endeavor. To combine this with our crime lab's ability to produce quick NIBIN related leads and the consistent use of ATF eTrace and information about gang activity will empower us to act efficiently and precisely so as to focus our efforts on the most prone to violence in our communities.

Describe the strengths your agency has in addressing gang activity?

The MNPd has consistently tracked and maintained detailed information about criminal gangs in Nashville. The MNPd first began gathering this information in 2006 and has never stopped. The MNPd has also developed and consistently used an objective method of gang membership confirmation that removes personal bias and subjectivity in its evaluation. This enables personnel to have access to reliable information that is accurate and is consistent with national policy in the maintenance of these records. The MNPd also has established relationships with adult and juvenile probation, community groups, and prosecutors at all levels that can address this issue.

List the staff positions that will be paid for with this grant, and explain any special degrees, educational requirements or experience that are requirements of the grant-funded positions. In addition to this grant, what other resources are being offered by your agency? Outline the organizational structure including all who work with the project regardless of whether or not their salaries are grant funded. To what extent would this grant affect the overall project budget? Would this grant fund the entire project or are there other resources that would be leveraged to benefit this project? Give some detail.

MNPd personnel within and outside of the specialized investigations division will be eligible for grant funded overtime to accomplish our objectives and will only require the training that has been developed over the last several years by specialist investigators that have used the NIBIN information since 2015 if they have not already attended the training or worked extensively with the NIBIN related information in the last 36 months as determined by Sgt. Christopher Turner (project director).

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(Narrative Page 5)

DATA COLLECTION PROCEDURE

Describe the data collection procedures you will undertake to collect and report the outputs and outcomes of the planned services or interventions. E.g. number of active gangs, gang financing methods, law enforcement functions performed, volume of gang prevention activities, trends related to gangs and violent crime commission, specialized training for law enforcement officers, surveys, or case records, etc. Describe how you will document your activities and collect the data you will report for the quarterly PMT reports and OCJP Annual Report. Questions to be answered are who will collect the data as well as how and when. In addition, describe how your agency will use the data collected to evaluate the goals of the project and the work performed and plan accordingly.

The activities described for objectives #1 and #2 will require data collection for adherence to our stated goals. Objective #1 describes a quarterly analysis. This analysis will be saved by quarter for reference along with a timeline of activity where actions were taken using the details of the analysis. In addition, a statistical record of arrests, seizures, reports, gang status, etc will be kept coinciding with the time of activity. The analysis, timeline, and statistical tracking will be kept separately in each of the quarters during the duration of the grant project. The analysis will involve NIBIN related people and incidents, arrest data, field interview data and gang information. For clarification if there are 8 quarters for this grant project there will be 8 different groups of data that include the aforementioned items and retained for record keeping. Sgt. Christopher Turner will be responsible for maintaining the records that will be available for review.

COLLABORATION ACTIVITIES (REQUIRED)

Collaboration is defined as a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve results, they are more likely to achieve together than alone. Collaboration should describe the ongoing working relationship where ideas are exchanged a common purpose and common goals are planned and attained. **All applicants are strongly encouraged to collaborate with other agencies to achieve similar goals.**

MNPD personnel will work extensively with our established partners in juvenile probation, the TDOC, state and federal prosecutors as well as our law enforcement partners such as but not limited to the FBI, DEA, ATF, HSI, Murfreesboro Police Department, and other surrounding agencies to accomplish our objectives. We will also consistently work with the MNPD Crime lab using the NIBIN leads they provide and to assist the lab in continuing the ability to produce the leads by apportioning some of the grant funding to the lab to purchase another NIBIN related Comparison Microscope.

INTENDED OUTPUTS (Products)

This section should describe the outputs or internal measures of the amount of work done within the project. **Outputs are the direct products of program activities** and usually are measured in terms of the volume of work accomplished. Outputs refer to the completion of tasks you are required to accomplish over the course of the project. A minimum of three outputs are required.

There will be multiple outputs tracked during this project. The following will be tracked although this list is not limited to these outputs:

- **Number of arrests made**
- **Guns seized**
- **Gang members arrested**
- **Search warrants executed**
- **Drugs seized**

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(Narrative Page 6)

INTENDED OUTCOMES (Results)

Outcomes describe the difference the project will make for its participants and/or the community as a whole. The outcomes for a project should be **measurable** based upon a set of defined criteria. Project goals should be set for each criterion. For projects requesting multi-year funding, describe how outcomes may be expected to change over the period of the grant.

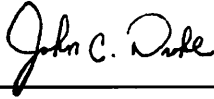
Reduction of GSW injuries to new multi-year lows which can be defined by affecting the number of GSW injuries recorded to amounts similar to 2018 and 2019 or around 400 during the grant period.

Reduction in numbers of homicides committed by 10% using 2022 totals as the standard (approximately 108).

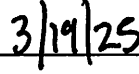
UPON COMPLETION OF THIS SCOPE OF SERVICE/NARRATIVE SAVE A COPY AND SUBMIT IT ALONG WITH YOUR BUDGET FORM TO OCJP VIA THE E-MAIL NOTED IN SOLICITATION.

**APPLICATION SIGNATURE PAGE
FOR
APPLICATION FOR 2025 PSN Middle Grant**

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Director
Department of **Police Department**



Date

ATTACHMENT A-1

Page 1

GRANT BUDGET			
AGENCY NAME: Metro Nashville Police Department			
FUND SOURCE: CFDA 16.609			
SOLICITATION IDENTIFICATION TITLE: Middle TN Project Safe Neighborhoods			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2025 END: 06/30/2026			
EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
Salaries, Benefits & Taxes ²	\$171,808.00	\$0.00	\$171,808.00
Professional Fee, Grant & Award ²	\$0.00	\$0.00	\$0.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$0.00	\$0.00	\$0.00
Travel, Conferences & Meetings ²	\$3,486.00	\$0.00	\$3,486.00
Interest ²	\$0.00	\$0.00	\$0.00
Insurance ²	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
Depreciation ²	\$0.00	\$0.00	\$0.00
Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
Capital Purchase ²	\$0.00	\$0.00	\$0.00
Indirect Cost ²	\$0.00	\$0.00	\$0.00
In-Kind Expense ²	\$0.00	\$0.00	\$0.00
GRAND TOTAL	\$175,294.00	\$0.00	\$175,294.00

¹ Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at:

<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/aenalservices/procurement/central-procurement-office--cpo-/librarv-.html>).

² Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metro Nashville Police Department

FUND SOURCE: CFDA 16.609

SOLICITATION IDENTIFICATION TITLE: Middle TN Project Safe Neighborhoods

SALARIES, BENEFITS & TAXES	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
1 Lieutenant assigned to the Specialized Investigations Division (SID) Overtime related to PSN	\$30,700.00
4 Sergeants assigned to the SID TITANS teams including SGT Turner of TITANS to oversee administered funds and investigative follow-up. Up to 32 detectives (Police Officer II) assigned to SID TITANS and NIBIN-Gang teams to execute PSN initiatives.	\$141,108.00
Position 3: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$171,808.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Occupancy: <Please provide description here>	\$0.00
Supplies: <Please provide description here>	\$0.00
Sensitive Minor Equipment: <Please provide description here>	\$0.00
All Other Items: <Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: <Please provide description here>	\$0.00
PSN Conference	\$3,486.00
Training and Conferences Implemented by Agency: <Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$3,486.00

INSURANCE	AMOUNT
Description of Insurance: <Please provide description of Insurance here>	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals: <Please provide descriptions of Specific Assistance to Individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

DEPRECIATION	AMOUNT
Must provide depreciation schedule.	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL	AMOUNT
Prior approval required by OCJP before budgeting in this line. Specific, Descriptive, Detail required. <Please provide description here>	\$0.00
TOTAL	\$0.00

CAPITAL PURCHASE	AMOUNT
Description of Capital Purchases: <Please provide description of Capitol Purchases here>	\$0.00
TOTAL	\$0.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: <Please provide description of Indirect Costs here> cannot be match	\$0.00
TOTAL	\$0.00

IN-KIND EXPENSE	AMOUNT
Volunteer Time: <Please provide description here>	\$0.00
Donated Space: <Please provide description here>	\$0.00
Donated Goods: <Please provide description here>	\$0.00
Repeat row(s) as Necessary - CANNOT BE ANY FORM OF CASH MATCH	\$0.00
TOTAL	\$0.00

Certificate Of Completion

Envelope Id: AE838A0F-5309-42F1-AC99-EAA91EFB9FBA

Status: Completed

Subject: Complete with Docusign: Police 2025 PSN Middle Grant 25 App Ready.pdf

Source Envelope:

Document Pages: 14

Signatures: 3

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelopeld Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.190

Record Tracking

Status: Original

Holder: Juanita Paulson

Location: DocuSign

3/27/2025 10:08:01 AM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and
Davidson County

Location: Docusign

Signer Events

Signature

Timestamp

Ernest Franklin

Ernest.Franklin@nashville.gov

Security Level: Email, Account Authentication
(None)

Sent: 3/27/2025 10:12:35 AM

Viewed: 3/27/2025 10:39:48 AM

Signed: 3/27/2025 10:39:54 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Aaron Pratt

Aaron.Pratt@nashville.gov

Security Level: Email, Account Authentication
(None)

Sent: 3/27/2025 10:39:55 AM

Viewed: 3/27/2025 10:49:05 AM

Signed: 3/27/2025 10:49:24 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:

Accepted: 3/27/2025 10:49:05 AM

ID: 969f7ce9-8826-4ec2-b236-7a89d8cf2a59

Jenneen Reed/mjw

MaryJo.Wiggins@nashville.gov

Security Level: Email, Account Authentication
(None)

Sent: 3/27/2025 10:49:26 AM

Viewed: 3/28/2025 7:38:03 AM

Signed: 3/28/2025 7:38:47 AM

Signature Adoption: Pre-selected Style

Using IP Address: 174.212.97.181

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 3/28/2025 7:38:03 AM

ID: ce1f6e99-d851-434e-9e8c-d6f1daf27c5a

Courtney Mohan

Courtney.Mohan@nashville.gov

Security Level: Email, Account Authentication
(None)

Sent: 3/28/2025 7:38:49 AM

Viewed: 3/28/2025 10:31:28 AM

Signed: 3/28/2025 11:00:39 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
Accepted: 3/28/2025 10:31:28 AM ID: 9b375d11-a368-4322-99dd-eaba6bde19c4		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 3/28/2025 11:00:41 AM Viewed: 3/28/2025 2:42:14 PM
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/28/2025 8:17:14 AM ID: d9618ebf-f334-4e84-b7f5-08a048c625d2	COPIED	Sent: 3/28/2025 11:00:42 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/27/2025 10:12:35 AM
Certified Delivered	Security Checked	3/28/2025 10:31:28 AM
Signing Complete	Security Checked	3/28/2025 11:00:39 AM
Completed	Security Checked	3/28/2025 11:00:42 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		