

GRANT SUMMARY SHEET

Grant NCAPER Crisis and Analysis Mitigation Training 21-21

Department: ARTS COMMISSION

Grantor: NATIONAL COALITION FOR ARTS'
PREPAREDNESS & EMERGENCY RESPONSE

**Pass-Through
Grantor**

Total Award this \$2,925.00

Cash Match \$0.00

Department Ian Myers
862-6730

Status NEW

Program Description:

Grant for National Coalition for Arts' Preparedness & Emergency Response's Crisis Analysis and Mitigation Coach Training and Pilot Program. Grant covers all training expenses for virtual and in-person meeting, travel and lodging for travel and lodging.

Plan for continuation of services upon

If not funded, we will not provide this opportunity.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>			
Department		Dept. No.		Contact		Phone		Fax	
ARTS COMMISSION		041		Ian Myers		862-6730		862-6731	
Grant Name:		NCAPER Crisis and Analysis Mitigation Training 21-21							
Grantor:		NATIONAL COALITION FOR ARTS' PREPAREDNESS & EMERGENCY RESPONSE				Other:			
Grant Period From:		07/13/21		(applications only) Anticipated Application Date		02/14/21			
Grant Period To:		07/30/21		(applications only) Application Deadline		02/14/21			
Funding Type:		OTHER		Multi-Department Grant		<input type="checkbox"/>		If yes, list below.	
Pass-Thru:				Outside Consultant Project:		<input type="checkbox"/>			
Award Type:		COMPETITIVE		Total Award:		\$2,925.00			
Status:		NEW		Metro Cash Match:		\$0.00			
Metro Category:		New Initiative		Metro In-Kind Match:		\$0.00			
CFDA #		N/A		Is Council approval required?		<input type="checkbox"/>			
Project Description:		Grant for National Coalition for Arts' Preparedness & Emergency Response's Crisis Analysis and Mitigation Coach Training and Pilot Program. Grant covers all training expenses for virtual and in-person meeting, travel and lodging. for travel and lodging.							
Plan for continuation of service after expiration of grant/Budgetary Impact:		If not funded, we will not provide this opportunity.							
How is Match Determined?									
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>			
Explanation for "Other" means of determining match:									
NA, no match									
For this Metro FY, how much of the required local Metro cash match:									
Is already in department budget?		\$0.00		Fund		Business Unit			
Is not budgeted?				Proposed Source of Match:					
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)									
Other:									
Number of FTEs the grant will fund:		0.00		Actual number of positions added:		0.00			
Departmental Indirect Cost Rate		10.32%		Indirect Cost of Grant to Metro:		\$301.86			
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		0.0%		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)									
Draw down allowable?		<input type="checkbox"/>							
Metro or Community-based Partners:									

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22			\$2,925.00	\$0.00		\$0.00	\$2,925.00	\$301.86	\$0.00
Yr 2	FY									
Yr 3	FY									
Yr 4	FY									
Yr 5	FY									
Total				\$2,925.00	\$0.00		\$0.00	\$2,925.00	\$301.86	\$0.00
Date Awarded:			06/15/21	Tot. Awarded:		\$2,925.00	Contract#:		Award Letter	
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

Rev. 04/23/09
5261

GCP Rec'd
06/24/21

GCP Approved
06/24/21

VW



National Coalition for Arts' Preparedness & Emergency Response

c/o South Arts, 1800 Peachtree St. NW, Suite 808 Atlanta, GA 30609

www.ncpaer.org

Charter
Organizations

June 15, 2021

[The Actors Fund](#)

[Americans for the Arts](#)

[CERF+](#)

[Grantmakers in the Arts](#)

[Joan Mitchell
Foundation](#)

[MusiCares](#)

[National Endowment
for the Arts](#)

[National Performance
Network](#)

[New York Foundation
for the Arts](#)

[National Assembly of
State Arts Agencies](#)

[Performing Arts
Readiness project](#)

[South Arts](#)

Steering Committee

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Eddie Torres

Staff

Jan Newcomb,
Executive Director

Meghan O'Toole,
Program Associate

Caroline Vincent, Executive Director
Metro Arts - Nashville Office of Arts + Culture
Metro Arts - Nashville Office of Arts + Culture, TN 37217
caroline.vincent@nashville.gov

Dear Caroline,

On behalf of the National Coalition for Arts' Preparedness & Emergency Response and our partner, AIR Institute, thank you very much for applying to NCAPER's CRISIS ANALYSIS & MITIGATION COACH TRAINING PILOT PROGRAM. We received twice as many applications as we are able to accept, so I am pleased to let you know that you have been selected to participate in the program. As a reminder of the commitment that you will be entering, please find the terms of this offer as follows:

Virtual Trainings - full participation required

- July 13 2:00pm – 5:00pm EDT
- July 14 2:00pm – 5:00pm EDT
- July 28 12:00pm – 5:00pm EDT
- July 29 10:00am – 7:30pm EDT
- July 30 12:00pm – 5:00pm EDT

Mitigation On-site Workshops - dates TBD

Two 3-day workshops – one in Baton Rouge, LA and the other in Houston, TX - will be scheduled between September to December 2021. Each participant is expected to attend and participate in one of the workshops. Travel expenses will be provided in addition to a stipend for your participation.

Our expectations:

- Complete the 30-hour virtual training;
- Participate in the facilitation of one Mitigation Workshop;
- Attend monthly cohort meetings via Zoom through December 2022;
- Be on-call to facilitate on-site mitigation workshops in communities having experienced natural or human-made disasters in your region;
- Continue your commitment to preparedness and emergency response as part of your work as an arts manager/administrator.

This offer is valid until June 22, 2021. To accept the offer, simply hit reply on the email that contained this offer letter and confirm that you agree with the proposed terms.

We are looking forward to having you in our team and to seeing you achieve great things with the AIR Institute and NCAPER.

Sincerely,

A handwritten signature in black ink that reads "Jan". The signature is written in a cursive, flowing style.

Jan Newcomb
Executive Director
jnewcomb@ncaper.org



**SIGNATURE PAGE
FOR
GRANT NO. NCAPER Crisis and Analysis Mitigation Training**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

Caroline Vincent
Arts Commission_ Department

06/15/2021
Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

DocuSigned by:
Kevin Crumbo
Kevin Crumbo, Director
Department of Finance

6/25/2021
Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:
Balagun Cobb
Director of Insurance

6/25/2021
Date

**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:
Neki Eke
Metropolitan Attorney

6/25/2021
Date

FILED:

Metropolitan Clerk

Date