

## GRANT APPLICATION SUMMARY SHEET

**Grant Name:** Courtroom Security Grant 24  
**Department:** STATE TRIAL COURTS  
**Grantor:** TENNESSEE ADMINISTRATIVE OFFICE OF THE COURTS  
**Pass-Through Grantor (If applicable):**  
**Total Applied For**  
**Metro Cash Match:** \$111,200.00  
**Department Contact:** \$0.00  
 Bart Pickett  
 880-2558  
**Status:** NEW

**Program Description:**

Grant application for funds to improve on the security in the Historic Courthouse and JAAB Building primarily through the addition of security cameras and securing the executive/judicial parking in the HCH parking garage.

**Plan for continuation of services upon grant expiration:**

The grant will be used to purchase security equipment and should not result in an increase in recurring expenditures.

**APPROVED AS TO AVAILABILITY OF FUNDS:**

**APPROVED AS TO FORM AND LEGALITY:**

Kelly Flannery 9/14/2023 |  
Director of Finance Date

Courtney Mohan 9/14/2023 | 4:24 PM CDT  
Metropolitan Attorney Date

**APPROVED AS TO RISK AND INSURANCE:**

Balogun Cobb 9/14/2023 |  
Director of Risk Management Date  
Services

John Cooper 9/15/2023 | 7:32 AM PD  
Metropolitan Mayor Date  
(This application is contingent upon approval of the application by the Metropolitan Council.)

### Grants Tracking Form

Part One										
Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>				
Department	Dept. No.	Contact				Phone	Fax			
STATE TRIAL COURTS	28	Bart Pickett				880-2558				
<b>Grant Name:</b>		Courtroom Security Grant 24								
<b>Grantor:</b>		TENNESSEE ADMINISTRATIVE OFFICE OF THE COURTS				<b>Other:</b>				
<b>Grant Period From:</b>		07/01/23		<b>(applications only) Anticipated Application Date:</b>		09/13/23				
<b>Grant Period To:</b>		06/30/24		<b>(applications only) Application Deadline:</b>		09/15/23				
<b>Funding Type:</b>	STATE			<b>Multi-Department Grant</b>		<input type="checkbox"/> <b>→ If yes, list below.</b>				
<b>Pass-Thru:</b>				<b>Outside Consultant Project:</b>		<input type="checkbox"/>				
<b>Award Type:</b>	COMPETITIVE			<b>Total Award:</b>		\$111,200.00				
<b>Status:</b>	NEW			<b>Metro Cash Match:</b>		\$0.00				
<b>Metro Category:</b>	New Initiative			<b>Metro In-Kind Match:</b>		\$0.00				
<b>CFDA #</b>	N/A			<b>Is Council approval required?</b>		<input type="checkbox"/>				
<b>Project Description:</b>		Applic. Submitted Electronically? <input type="checkbox"/>								
Grant application for funds to improve on the security in the Historic Courthouse and JAAB Building primarily through the addition of security cameras and securing the executive/judicial parking in the HCH parking garage.										
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>										
The grant will be used to purchase security equipment and should not result in an increase in recurring expenditures.										
<b>How is Match Determined?</b>										
<b>Fixed Amount of \$</b>		\$0.00		or		0.0%		<b>% of Grant</b>		<b>Other:</b> <input type="checkbox"/>
<b>Explanation for "Other" means of determining match:</b>										
<b>For this Metro FY, how much of the required local Metro cash match:</b>										
<b>Is already in department budget?</b>						<b>Fund</b>		<b>Business Unit</b>		
<b>Is not budgeted?</b>						<b>Proposed Source of Match:</b>				
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>										
<b>Other:</b>										
<b>Number of FTEs the grant will fund:</b>				0.00		<b>Actual number of positions added:</b>		0.00		
<b>Departmental Indirect Cost Rate</b>				23.10%		<b>Indirect Cost of Grant to Metro:</b>		\$25,687.20		
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No				<b>% Allow.</b>		0.00%		<b>Ind. Cost Requested from Grantor:</b>		\$0.00
<b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>										
<b>Draw down allowable?</b> <input type="checkbox"/>										
<b>Metro or Community-based Partners:</b>										

Part Two										
Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$0.00	\$111,200.00	\$0.00	\$0.00		\$0.00	\$111,200.00	\$25,687.20	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
<b>Total</b>		<b>\$0.00</b>	<b>\$111,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$111,200.00</b>	<b>\$25,687.20</b>	<b>\$0.00</b>
<b>Date Awarded:</b>				<b>Tot. Awarded:</b>			<b>Contract#:</b>			
(or) <b>Date Denied:</b>				<b>Reason:</b>						
(or) <b>Date Withdrawn:</b>				<b>Reason:</b>						

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

*JP*



**TENNESSEE ADMINISTRATIVE OFFICE OF THE COURTS  
COURTROOM SECURITY GRANT APPLICATION 2023-2024**

**County:** Davidson

**Person filling out application:** Bart Pickett

**Email:** BartPickett@jisnashville.gov

**Phone:** 615-880-2569

**Law enforcement officer in your county who oversees court security (if there is no one specific, please list the county sheriff):** Sheriff Daron Hall

**Email:** Dhall@dcso.nashville.org

**Phone:** 615-862-8166

**County fiscal director/court fiscal director:** Kelly Flannery

**Email:** Kelly.flannery@nashville.gov

**County mayor:** John Cooper

**Email:** Coop@nashville.gov

**Section I:** Tennessee has minimum court security standards. One of the goals of this grant program is to bring every county at least up to the minimum standard. The minimum standards can be found here:

[www.tncourts.gov/court-security](http://www.tncourts.gov/court-security)

Every December, court security standards are emailed to all 95 counties. To review your county's survey from 2022, please go to:

<https://tncourts.gov/court-security-surveys-2022>

Have you reviewed the minimum court security standards?  Yes  No

Does your county currently meet the minimum court security standards?  Yes  No

If your county does not meet the minimum standard, does your application include everything necessary to bring your county at least up to the minimum standards?

Yes  No

Number of buildings where state or county court is regularly held in your county and the type of court proceedings held in those buildings:

Court is held primarily in three different buildings in Davidson County: Historic Courthouse ("HCH"), Justice A.A. Birch Building, and Juvenile Court.

Number of courtrooms where state or county court is regularly held in your county and the buildings those courtrooms are located in:

Historic Courthouse: 13, Justice A.A. Birch Building: 16, Juvenile Court: 9

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**Section II** – Please provide a brief summary of your request and how it will improve security in your courts.

The requests being made are to improve on the security in the Historic Courthouse and JAAB Building primarily through the addition of security cameras and securing the executive/judicial parking in the HCH parking garage.

**Section III** – Please provide any detailed examples or occurrences of security issues your county courtroom(s) has experienced.

Given the size of the courthouses, there have been numerous occurrences of persons entering areas that they should not be in including stairwells and judicial parking in HCH. There are also times when protesters or family members of victims or defendants have become unruly and there is a need for additional cameras to view perimeter areas for safety.

**Section IV – Prioritize the security needs for your courtroom(s).** List items you would like purchased for your courthouses. Please provide a cost estimate for each item requested. If you have a detailed estimate, please attach it to the grant application. Please include the location where the items will be installed or utilized.

Priority One – description of items: Secure chain link fencing to prevent the general public from accessing the judicial parking area in the HCH parking garage.

Priority One – cost estimate: \$7,300

Priority One – location: P1 level in HCH Garage

Priority Two – description of items: Additional security cameras

Priority Two – cost estimate: \$100,000

Priority Two – location: Judicial parking area on P1 level of HCH garage; stairwells in HCH outside chambers and accessible to public; and perimeter of HCH to focus on plaza in front of HCH

Priority Three – description of items: Gun safes

Priority Three – cost estimate: \$400

Priority Three – location: HCH

Priority Four – description of items: Emergency contact system

Priority Four – cost estimate: \$3,500

Priority Four – location: This would be through a vendor who provides emergency alerts when there are safety risks or emergencies through multiple avenues of communications including emails and texts.

*To add additional items, please follow the same pattern of description, cost estimate and location.*

**Section V: How did you calculate your cost estimates?**

All costs estimates were obtained from potential vendors who will provide the goods and services. The estimates were coordinated through the Sheriff's Office and/or Metro General Services where needed.

**Section VI: Reimbursement.** The AOC Court Security grants are reimbursement grants. If your grant request is approved, your county is responsible for purchasing the approved item(s) and submitting invoices to the AOC for reimbursement. There is no monetary or in-kind match requirement. Reimbursements will cover 100% of the cost of approved items. We anticipate that the reimbursement process will take approximately 15 to 30 days from the date an invoice is properly submitted to our office. If your requested item(s) is approved, the approval letter will include detailed information about when and how to submit invoices for reimbursement.

We understand that financial burdens vary by county. In rare instances, it may be possible to make alternative financial arrangements. If your county has financial concerns about meeting its court security goals through a reimbursement grant model, please contact Barbara Peck at [Barbara.Peck@tncourts.gov](mailto:Barbara.Peck@tncourts.gov) to discuss alternative financial arrangements. Such alternative financial arrangements will require meetings, additional contracts, site visits, and other measures not required under the reimbursement grant process.

My county is applying for a traditional reimbursement grant. (preferred)

My county would like to explore alternative financial arrangements.

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**Section VII – Does your county currently have an active court security committee pursuant to Tenn. Code Ann. 16-2-505(d)(2)**

Yes  No

If no, please include a brief summary as to why you do not have an active court security committee.

Click or tap here to enter text.

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**Section VIII – Authorizations**

I have reviewed this application and agree with this request.

Name: Angelita Blackshear Dalton

**Presiding Judge** of the Twentieth Judicial District

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I have reviewed this application and agree with this request.

Name: John Ford

Title: Chief Deputy

**Sheriff Office**, Davidson County

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I have reviewed this application and agree with this request.

Name: Kelly Flannery

Title: Director of Finance

**Fiscal Office**, Davidson County

Please email your completed grant application to Barbara Peck at:  
[Barbara.Peck@tncourts.gov](mailto:Barbara.Peck@tncourts.gov)

APPLICATION FOR Courtroom Security Grant 2023-2024

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



\_\_\_\_\_  
Court Administrator  
State Trial Courts

9/13/2023

\_\_\_\_\_  
Date



**Certificate Of Completion**

Envelope Id: B5F2D844666A4239BFABE3FCD8053275

Status: Completed

Subject: Complete with DocuSign: STC-AOC Court Security Grant 24 App Ready 2.pdf

Source Envelope:

Document Pages: 10

Signatures: 3

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelope Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.185

**Record Tracking**

Status: Original

Holder: Juanita Paulson

Location: DocuSign

9/19/2023 7:34:05 AM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and Davidson County

Location: DocuSign

**Signer Events****Signature****Timestamp**

Ernest Franklin

Ernest.Franklin@nashville.gov

Security Level: Email, Account Authentication (None)



Sent: 9/19/2023 7:39:47 AM

Viewed: 9/19/2023 7:51:02 AM

Signed: 9/19/2023 7:51:40 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

**Electronic Record and Signature Disclosure:**

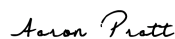
Accepted: 9/19/2023 7:51:02 AM

ID: f448d61c-6676-44f3-b1be-9740872247a8

Aaron Pratt

Aaron.Pratt@nashville.gov

Security Level: Email, Account Authentication (None)



Sent: 9/19/2023 7:51:41 AM

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Signed: 9/19/2023 8:32:30 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.190

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Kelly Flannery

Kelly.Flannery@nashville.gov

Security Level: Email, Account Authentication (None)



Sent: 9/19/2023 8:32:32 AM

Viewed: 9/19/2023 9:39:31 AM

Signed: 9/19/2023 9:39:54 AM

Signature Adoption: Pre-selected Style

Using IP Address: 70.150.21.102

Signed using mobile

**Electronic Record and Signature Disclosure:**

Accepted: 9/19/2023 9:39:31 AM

ID: 7a452d52-e0ad-4aab-92f7-92cd9fa5011a

Courtney Mohan

Courtney.Mohan@nashville.gov

Security Level: Email, Account Authentication (None)



Sent: 9/19/2023 9:39:56 AM

Viewed: 9/19/2023 1:37:31 PM

Signed: 9/19/2023 1:59:37 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

**Electronic Record and Signature Disclosure:**

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 9/19/2023 1:59:38 PM Viewed: 9/19/2023 2:29:49 PM
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 9/19/2023 7:54:43 AM ID: 700fe9b7-a7ab-4448-a5f5-cf1082f9e465	<b>COPIED</b>	Sent: 9/19/2023 1:59:39 PM Viewed: 9/19/2023 2:16:25 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/19/2023 7:39:47 AM
Certified Delivered	Security Checked	9/19/2023 1:37:31 PM
Signing Complete	Security Checked	9/19/2023 1:59:37 PM
Completed	Security Checked	9/19/2023 1:59:39 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		